

2024 Board of Directors Meeting  
**Huntington Community First Aid Squad**  
July 18, 2024

**2024 Board of Directors:**

|                                         |                |                                   |                |
|-----------------------------------------|----------------|-----------------------------------|----------------|
| <b>President Fiona Witkowski (FW)</b>   | <b>Present</b> | <b>Director Robert Franz (RF)</b> | <b>Present</b> |
| <b>Vice President Seth Fischer (SF)</b> | <b>Phone</b>   | <b>Director Eric Kramer (EK)</b>  | <b>Present</b> |
| <b>Secretary Brian Canty (BC)</b>       | <b>Present</b> | <b>Director Lehti Laas (LL)</b>   | <b>Phone</b>   |
| <b>Treasurer James Mallilo (JM)</b>     | <b>Absent</b>  | <b>Director Betty Wood (BW)</b>   | <b>Present</b> |
| <b>Chief William Connolly (WC)</b>      | <b>Present</b> |                                   |                |

**Guests:** Mary Winter, Roger Winter, Third Deputy Stevens (19:12)

Meeting called to order at: 19:06 hours.

Motion by Lehti Laas and seconded by Eric Kramer to approve the minutes of November, 2023

..... **MOTION APPROVED** (FW,WC,RF,LL,EK)

..... No Vote – (BC, SF, BW)

Motion by Brian Canty and seconded by Robert Franz to approve the minutes of June 20, 2024

..... **MOTION APPROVED UNANIMOUSLY**

**Proposals-**

**Purchase supplies to build on wheelchair ramp for Inactive Life Member Ball**

**Receive a maximum 8 hours overtime for Paid Paramedics**

**Referral Fee for new paramedics**

**Purchase supplies to build on wheelchair ramp for Inactive Life Member Ball**

Motion by President Fiona Witkowski and seconded by Vice President Seth Fischer to pay for the supplies to build a wheelchair ramp outside the house of Inactive Life Member Andy Ball. Cost not to exceed \$500.00.

**HCFAS Funds ..... MOTION APPROVED UNANIMOUSLY**

**Receive a maximum 8 hours overtime for Paid Paramedics**

Motion by Secretary Brian Canty and seconded by Chief William Connolly to allow our paid paramedics to receive a maximum of 8 hours overtime, until we secure more paramedics to fill open slots, from 0700 Saturday to 0700 Monday.

**HCAD FUNDS ..... MOTION APPROVED UNANIMOUSLY**

**Referral Fee for new paramedics**

Motion by Betty Wood, seconded by Eric Kramer to approve a referral fee of \$500 for any paramedic who brings in another paramedic who stays a minimum of 6 months with a minimum of 32 hours per month, to be paid after the six month period has been reached

**HCAD Funds..... MOTION APPROVED UNANIMOUSLY**

**Treasurer's Report – James Mallilo**

Motion made by Secretary Brian Canty, seconded by Robert Franz to accept the Treasurer's report as reported:

**June 12, 2024 to July 11, 2024:**

HCAD CDJ - 50 checks and 4 Direct Debits Totaling \$85,836.52

HCFAS CDJ - 15 checks no Direct Debits Totaling \$ 11,776.01

Project Account CDJ no activity

**NO Funds ..... MOTION APPROVED (FW,SF,BC,JM, WC, RF, LL, BW)**  
**..... ABSTAINED (EK)**

**Chief Report – William Connolly**

**Equipment & Vehicles –**

**16: In quarters.**

**17: In quarters.**

**18: In quarters**

**19: In quarters. OOS at Specialty oil leak**

**20: In quarters.**

**21: In quarters.**

**80: In quarters**

**81: In quarters.**

**82: In quarters.**

**88: In quarters**

**89: In quarters**

**All ambulances and fly cars are being audited by operations for BLS and ALS meds and materials.**

**Equipment: In good standing, safes should arrive and be installed September**

**..... Third Deputy Stevens stated that the new EMT Bags all have new CO2 monitors on them.**

**..... Third Deputy will supply President Witkowski a copy of the Vector Solutions contract.**

**President questioned the status of Co 8 hours. Chief stated he will get it to the Board.**

**Secretary Canty asked Chief Connolly regarding 12 members who are MIA**

**..... Kevin Solano LOA Expired in Jan**

**..... Bridget Kennedy MLOA Expired**

**..... Students – Jon Bram, Casey McCormack, Kate Rosselli, Juliet Costa 4 shifts, Grace Kata, Liam Komatsu,**

**Lead Paramedics Report**

**• Shift coverage/gaps**

Coverage of the schedule is about 65% covered. Time period from last board meeting until meeting (6/20/24-7/18/24). Current chronic openings are full day Saturday including overnights. Employment flyer was submitted to SCEMS for publishing on the employment section of their website. So far, we have received 3 resumes, and 2 will be followed up on and set up for interviews.

**• New personnel, resignations, and current rolls**

Nelson Lopez has resigned from the Agency. Resignation letter was received and submitted to Chiefs office as well as BOD.

**The current Paramedic staff is 17 employees. 16 Paramedics and 1 Lead Paramedic**

I have proposed a change to the Employee Handbook that will help us weed out the medics that do not pick up shifts. The proposed change to read:

All employees will be required to work 2 shifts a month (16 hours). Failure to do so will result in re-evaluation of employment with the agency.

I understand that this may need to be adjusted to conform to legal parameters, but if it can be voted on and implemented ASAP, it would help me get a better understanding who needs to go, and who needs to stay.

**The following medics currently pick up shifts:**

Michael Moccaldi ..... Jeff Alt (at least 4 shifts a month)  
Jonathan Gorst..... Demi Geraghty (picks up when avail)  
Hector Feliciano ..... Ray Langer  
James Marinello  
Joe McCaffery

**Events/Projects Multiple Standbys and parades.**

**Paramedic Nelson Lopez resigned effective July 13, 2024**

**Secretary's Report - Brian Canty**

***New members***

Motion by Lehti Laas and seconded by Chief William Connolly to accept Tamia McKay, Post 215 member, as new probationary member #1739, Shift: Sunday 1100 in accordance with Article III, Section 2 of the By-Laws.

..... **MOTION APPROVED UNANIMOUSLY**

Motion by Lehti Laas and seconded by Chief William Connolly to accept EMT Steven Morrell as probationary member #1740. Shift: Sunday 1500 in accordance with Article III, Section 2 of the By-Laws.

..... **MOTION APPROVED UNANIMOUSLY**

Motion by Lehti Laas and seconded by Chief William Connolly to accept member EMT Sasha Santamaria as new probationary member #1741. Shift: Thursday 2300 in accordance with Article III, Section 2 of the By-Laws.

..... **MOTION APPROVED UNANIMOUSLY**

Motion by Lehti Laas and seconded by Chief William Connolly to accept member Grace Weigele as new probationary member #1742. Shift: Saturday 1500 in accordance with Article III, Section 2 of the By-Laws.

..... **MOTION APPROVED UNANIMOUSLY**

**Director Bob Franz Report**  
**2024 HCFAS Scholarships**

2024 Board of Directors Meeting

146 Congratulations to the six scholarship recipients: Angie Mata #1696, Monica Rios Reyes #1693,  
147 Landary Rivas Argueta #1653, Alexander Bayer #1670, son of Paul Bayer #1505, Tiffanie  
148 Romano, spouse of Thomas Romano #939 and Linnea Wong, daughter of Karen Sprague Wong  
149 #945. Checks were mailed to the winners. Thank you, Brian, for processing the checks so quickly.

150  
151 **LOSAP – 2023** - The TOH independent CPA firm performed their audit work at HCFAS on  
152 Tuesday 7/16/24. I have not received any recommendations or negative comments from them.

153  
154 **Legislation**

155 At the request of the Town of Huntington the NYS legislature passed a home rule bill which  
156 extends provisions relating to certain real property to be conveyed to the town of Huntington by  
157 the NYS Department of Transportation for one year (December 21, 2024). The 4.16 acres  
158 includes the commuter lot next to HCFAS.

159 TOH resolution 2024-307 (5/30/24); S9433 (Mattera) A10287 (Stern).

160 OSHA 29 CFR 1910.156 Comment Deadline extended to 7/22/24 – Thank you Fiona for sending  
161 a comment letter on July 10, 2024.

162 Budget: According to data released by NYS Comptroller Tom DiNapoli, the property tax levy will  
163 be capped at 2% for 2025 for local governments (counties, towns, fire districts etc).

164  
165 **VFIS Risk Control** – Work in process for action plan by Operations regarding recommendations:  
166 a) Implementation of ongoing driver training, class and practical and securing of EMS portable  
167 equipment in the rear of the ambulance (EMS bag should not be untethered on the stretcher or  
168 bench.

169  
170 **Old Business—**

171  
172 **New Business—**

173  
174 Motion by President Fiona Witkowski, Seconded by Secretary Brian Canty to enter into executive  
175 session at 19:48

176 ..... **MOTION APPROVED UNANIMOUSLY**

177  
178 Out of Executive Session at 20:05

179  
180 Motion by President Fiona Witkowski and seconded by Secretary Brian Canty to adjourn the  
181 meeting at 20:06 hours.

182 ..... **MOTION APPROVED UNANIMOUSLY**

183  
184 Respectfully Submitted,

185  
186 Brian Canty  
187 Secretary

188  
189 Draft sent to Board members: 08/19/2024

190  
191 Amended and approved: August 22, 2024

192 **MOTION APPROVED UNANIMOUSLY**