Huntington Community First Aid Squad
2009 Board of Directors Meeting
January 8, 2009

Members:

President Roger Winter (RW)	**Present**
Vice President Brian Canty (BC)	**Present**
Secretary Lehti Laas (LL)	**Present**
Treasurer Mark Cappola (MC)	**Present**
Robert Franz (RF)	**Present**
Andrea Golinsky (AG)	**Present**
Gregory Orr (GO)	**Present**
John Palmieri (JP)	**Present**
Chief Dominic Heavey (DH)	**Present**

Guests: Sue Bolen, Joe Denimarck, Pete Nakelski, Annette Hershkowitz

Meeting called to order at 1932 hours

Motion by Mark Cappola seconded by Brian Canty to approve the minutes of December 18, 2008 as amended.
Motion Approved Unanimously

Motion by Mark Cappola seconded by Robert Franz to approve the minutes of December 18, 2008 for the 2009 Board of Directors meeting as amended.
Motion Approved Unanimously

Proposals- See Detailed Report Motion on Property Purchase after Board Motion Policy

A Motion by Andrea Golinsky, seconded by Mark Cappola, to authorize the Secretary to complete the NYSVA&RA 2008/2009 annual squad report and approve the dues payment to NYSVA&RA of $120.00 for the period 10/01/08 to 9/30/09. The annual squad report will name Andrea Golinsky as Primary Delegate and Bob Franz as alternate delegate and Annette Hershkowitz as 2nd alternate delegate. Primary Delegate will be responsible to distribute District 7 Minutes to the President and the Chief and to post a copy of the minutes and the Blanket publication on the Bulletin Board.
HCAD Funds.
Motion Approved: Yes: LL JP RF AG MC DH GO Present : BC

A Motion by Andrea Golinsky, seconded by Brian Canty to approve and pay annual dues requests of $10.00 for new or renewal individual membership in the NYSVA&RA for any HCFAS member for fiscal year ending 9/30/09.
HCAD Funds.
Motion Approved Unanimously

Motion by Andrea Golinsky seconded by Gregory Orr to authorize and approve NYSVA&RA District 7 Delegate and 1st Alternate to attend the NYSVA&RA Board meetings near Albany, N.Y. on Saturday January 31, 2009 and Sunday February 1,2009 (or other alternate dates). Further, to authorize and approve the use of a Squad vehicle (with more than one driver) at the discretion of the Chief or mileage reimbursement for one personal vehicle, plus tolls and parking; the reimbursement of hotel accommodations on Saturday January 31, 2009 at an amount not to exceed a base room rate of $ 110.00 per person (lower rate currently being explored at motel used by NYSVA&RA) and the reimbursement of appropriate meals on January 31 and February 1, 2009 at a cost not to exceed $55.00 per day per person (breakfast, lunch, dinner). The NYS exempt organization sales tax certificates must be obtained from Treasurer and used where applicable. Each attendee must submit an accounting of his expenditures for this event including all original receipts within 10 days of this event and the Treasurer will provide the BOD an accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Delegate and 1st Alternate is authorized to extend an invitation to other NYSVA&RA delegates, officers or members and other VAS or FD members to ride in an authorized Squad vehicle or personal vehicle to attend this meeting providing there is adequate room to accommodate them. Further, Delegate and 1st Alternate are authorized and approved to attend other 2009 quarterly board meetings in accordance with the above and the BOD will be informed in advance of the dates of these quarterly meetings.
HCAD funds.
Motion Approved: Yes: LL JP RF AG MC GO No: DH BC

Motion by Andrea Golinsky, seconded by Brian Canty, to arrange approve the payment of the discounted admission fee and parking fee for any active member or inactive life member attending the FIRE, RESCUE & EMS MEGA SHOW 2009 at the Nassau Coliseum on January 24 and 25, 2009 (Saturday and or Sunday) providing original receipts are provided to the Treasurer attached to a completed Purchase Order. Mileage will not be reimbursed. Members are encouraged to car pool. Discount tickets should be utilized or members must sign in at L.I. Productions booth (Information Booth) and Squad will be billed for the member’s admission fee. The 2nd Deputy Chief will be responsible to arrange for the billing of the squad and Post 215; also to post the Show's flyer on the bulletin board along with the reimbursement policy and procedure.
HCAD Funds
Motion Approved Unanimously

Motion by Andrea Golinsky seconded by Mark Cappola, to approve a voluntary contribution of $1,000.00 to the NYSVA&RA to support their efforts with Legislative issues, enhance membership communication via their publication the Blanket, and continued support of their Educational Conference, Pulse Check.
HCFAS Fund
Motion Approved: Yes: LL RF AG MC RW No: JP DH GO BC

Motion by Mark Cappola seconded by Brian Canty to authorize and approve the President, Vice President, Secretary or Treasurer to execute the attached required banking resolutions with HCFAS's designated banks (Bank of America, Astoria Federal Savings, and Bank of New York). The resolutions shall specify that all withdrawals (payment orders, wire transfers etc.) and borrowing will require the authorized signatures of any two corporate officers listed above except that one authorized signature will only be required for transfers from one HCFAS bank account to another HCFAS bank account within the same bank. An addendum to the BOA resolution will require two signatures for check authorization.
Motion Approved Unanimously

Motion by Brian Canty seconded by John Palmieri to approve the following members as Youth leaders to Post 215; Sean Crenny, Matt Valle, Brendan Fitts, Keith Rubinstein and Krystal Cruz, in accordance with the Board directive and Post SOP's changes from 12/18/08.
2/3 vote required
Motion Approved Unanimously

Motion by Brian Canty, seconded by Lehti Laas that:

1. All motions for consideration at a Board meeting must be sent to the President, in electronic format, no later than 9:00am the Friday before the following week's Board meeting. The President will have them electronically distributed by midnight that same Friday, unless there is prior notification to the contrary.
2. All supporting documentation for Board motions must be signed by all the appropriate personnel and placed in each Board members mailbox no later than 12:00 PM the Saturday before the following week's Board meeting.
3. Once the President has distributed the motions for the meeting, no further motion or changes will be made. Any proposed changes must be made at the Board meeting during the discussion phase. Any substantial wording changes must be distributed in writing to all Board members no later than 9:00am the Tuesday before the Board meeting.
4. Emergency Motions, meaning motions that **MUST** be brought up, will only be considered by the Board after a motion is passed by a two-thirds vote of the Board members present at the meeting authorizing the consideration of the Emergency Motion.
5. The President will distribute to the Board any motions that were received after the deadline so that the Board can decide if an Emergency Motion on an issue is appropriate.

Motion Approved Unanimously

President Winter asked for a discussion on 12 Railroad Street purchase.
He informed the Board that the new Banking Resolution sought with Bank of America will not occur. One reason is the debt of the loan is too large.
He will tell our attorney to write a letter that we do not have a consensus to purchase the property.

Motion by Brian Canty, seconded by Andrea Golinsky that the Treasurer prepares a detailed report for the monies spent on the acquisition of the 12 Railroad Street property.
Discussion: Treasurer needs a month because the auditors are coming.
Motion Approved: Yes: LL MC JP DH GO BC Present: RF AG

Meeting Schedule for 2009 Board is as follows:
Jan.29th, Feb.12& 26th, March 12 & 26th, April 2nd & 16th.
Then we will be back to 1st & 3rd Thursday of the month.

Treasurer's Report – Mark Cappola:
Motion by Mark Cappola, seconded by Robert Franz to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Dated December 13, 2008 – December 31, 2008, 57 Transactions. HCAD Funds $48,308.23
Dated December 13, 2008 – December 31, 2008, 12 Transactions. HCFAS Funds $1,338.07

Charles River Jackets $5052.00 from 12/18/08 Treasurer's Report will be voided from HCAD and moved to HCFAS.
Motion Approved Unanimously

Closing the year - Preparing schedules, adjusting journal entries, year-end adjustments, purging files
Preparation of 2009 contracts
Preparation for Audit to begin on Monday - 1-12-09
Next bond payment due Feb 1, 2009.

President's Report – Roger Winter:

Property Purchase: HCFAS Attorney terms and Dennis' response given to Board.

Drug and Alcohol Policy with Tom Hogan's comments submitted to Board.

Line of Duty Death - Al Szigethy
There is a Final Draft document published at this time
The file is lengthy and should be reviewed by BOD for final approval.

Communications – Mike Bolz, Reeve Conover

Building Improvement Sign / Monument – Rich Stone
In progress

New Ambulances – Brian Canty
In production at this time. Expected delivery date (s)
Ambulances: 4 weeks behind each other, one is a 2008 Ford chassis the other is a 2009 Chevy chassis.

Hurricane Proofing Building - David Mohr
A new proposal came in for about $300,000, we then have to add the H2M expenses.

A-B Crew Leader Program – Chief

This program is up for review this year.

FRS / SCM – Jim Malillo

Apparently a work in progress, need a live date for implementation from operations.

Inventory of Uniforms - Committee

Apparently we have a program supplied by the EPG vendor that has not been put into effect. Bernie Hershkowitz is looking into the implementing the program. We should check with the Technology committee to see if it is compatible.

Fund Drive – Norma Signorelli

Do we need to investigate any new strategies to increase fund drive effectiveness? Apparently only one mailing went out this past year.
Fund Drive and the motion from the 12/18/08 BOD meeting will be followed-up on.

Holiday Gift Card

I suggest that we get only one card, the Simon Gift card for all the eligible members this year. It is easier to manage and purchase. Are there any perks to purchasing these cards,(gas cards)?

Records and Retention – Lehti Laas

The policy is done. Some minor changes /revisions need to be made before distribution.

SOP for the EPG – Dominic Heavey

Uniform Code – Martha Brenner

Update of code.

Post report to squad Officers 1/7/09

Chief's Report – Dominic Heavey:

Officers met 1-7-09, POST 215 was present.
As of 1851 this evening 144 calls, 3 -24's
Installation Dinners covered.

Motion by Dominic Heavey, seconded by Andrea Golinsky to approve the following LOA's:

LOA'S

Name	#	TYPE	DATES
Kevin Brenner	1014	Educational	1/1/09 - 3/31/09
Christopher Fusaro	1190	Extended Medical	1/7/09 – 4/7/09
Sheryl Burke	827	Operational	12/20/08 – 3/20/09
Sabrina Aziz	1131	Operational	12/1/08 – 1/15/09
Patricia Reciniello	740	Operational	12/1/08 – 3/1/09

Motion Approved Unanimously
Returned to Duty:
Jerry Giacomini #349 Wed.0700- Full Duty as of 1-7-09.

Chief will look into how many A/B Crewleaders became Crewleaders,.

President Winter discussed the Deck & Patio contract. We were billed incorrectly and it is being fixed.

Secretary's Report – Lehti Laas:
New Members
Motion by Lehti Laas, seconded by Robert Franz to accept Margaret Coyle as a new member # 1247.
Shift: Tuesday 1900
Motion Approved: Yes: LL MC RF AG GO BC No: JP DH

Director Franz Report:
Insurance
A claim will be filed for 12/18/08 MVA damage on 2-15-18 as soon as an estimate is received from Markham for the Wheeled Coach parts.
We will pay a claim of $ 575 for the installation of a new mirror damaged by 2-15-20 while the car was stopped at a light on 12/24/08. I am waiting for a copy of the incident report.
Public Employer Risk Management Association, Inc. (PERMA) program agreements were received and will be completed and given to the President for signature. VAW benefit law and workers compensation coverage went into effect on 1/1/09. Copies of PERMA's financial statements will be distributed to the President and Treasurer.
Article 78 legal – I will request from the treasurer an analysis of the time & dollars incurred by Glynn & Mercep with the Article 78 proceedings for a possible claim for reimbursement from our insurance company.

Notices for the 2008 LOSAP points, NYS $200 Refundable Income Tax Credit and the 10% property tax exemption were put in the January Pulse.

EPCR (Electronic PCR) hands on presentation will be given at 6PM prior to the REMSCO meeting on Tuesday January 13, 2009 at SCEMS in Hauppauge.

MED COM Statistics Reports for 2008 were distributed to the Chief, President and Chief Dispatcher. 5,208 calls were dispatched with 133 no responses or 2.6%. HCFAS stats show 5,731 calls (variance is primarily two ambulances responding to the same call).

SEMAC Advisory 08-01- confirmation of ETT required capnography is effective statewide June 1, 2009. Distribution made to the Chief.

Grant applications – copies of the grant applications for vehicles and communications that were denied by FEMA have been received from Mike Bolz and copies given to the President, Chief and Treasurer.

Information requests – last year I requested information & documentation on various items (2009 budget, projects analysis, loan applications, ambulance purchases, personnel reports etc.). To date I have not received any of this information. This information is necessary for me to perform my duties and responsibilities as a Director and committee chairperson. I sincerely hope that in 2009, these information requests will be fulfilled.

Old Business:
Robert Franz requested grant rejection letter.
Gregory Orr, he sent an email on social, everything set.
Letter for special election did go out.

New Business:
Brian Canty requested tethering cable.
Andrea Golinsky received consensus of the Board to write Estee Lauder on letterhead.
Avalon presentation at GMM discussed, they will be given twenty minutes.
Status of holiday gift cards not distributed, Martha Brenner has. Gregory Orr was asked to follow up.
Robert Franz: requested declination letter from Bank of America not approving loan.
Brian Canty updated the Board that Fund Drive did not go out.

Motion by Brian Canty, seconded by Andrea Golinsky to adjourn the meeting at 2234 hours
Motion Approved Unanimously

Respectfully Submitted,

Sue Pat Bolen

Sue Pat Bolen
Recording Secretary

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: January 19, 2009

Amended and approved: January 29, 2009

Huntington Community First Aid Squad
2009 Board of Directors Meeting
January 29, 2009

Members:

President Roger Winter (RW)	**Present**
Vice President Brian Canty (BC)	**Present**
Secretary Lehti Laas (LL)	**Present**
Treasurer Mark Cappola (MC)	**Present**
Robert Franz (RF)	**Present**
Andrea Golinsky (AG)	**Present**
Gregory Orr (GO)	**Present**
John Palmieri (JP)	**Present**
Chief Dominic Heavey (DH)	**Present**

Guests: Sal Signorelli, Pete Nakelski, Mike Barker, Sally Staszak, Sharyn Cullen-Kutcher, Annette Hershkowitz, Alyssa Axelod, Mary Winter

Meeting called to order at 1930 hours

Membership & Recruitment Committees presented to the Board the procedures they follow from meeting prospective members to when they are accepted to HCFAS.

Motion by Lehti Laas seconded by Brian Canty to approve the minutes of January 8, 2009 as amended.
Motion Approved Unanimously

A consensus of the Board was reached to report votes on motions as: Yes, No, Abstain

Motion by Brian Canty, seconded by Mark Cappola to authorize and approve the automatic renewal of the **Traditional Air Conditioning Systems & Service (Traditional) agreement** for annual air conditioning and heating maintenance for the period 1.1.2009 to 12.31.2009 (renewable annually each January 1st and/or cancelled in writing by either party at any time) at an annual cost of $3,275.00 which is the same price since 2002. Agreement does not include filters which are billed separately. A certificate of insurance with HCFAS named an additional insured and a certificate of workers compensation coverage will be requested from Traditional. Traditional was the sub contractor for Irwin Construction and was approved by the Squad's construction manager H2M. HCAD Funds
Motion Approved Unanimously

A Motion by Mark Cappola, seconded by Robert Franz to approve the recommendation of Board Liaison Mark Cappola, Publicity Chairperson Andrea Golinsky and Recruitment Chairperson Mike Barker and authorize the expenditure to announce monthly recruitment activities at a cost not to exceed $600 per month, from February 2009 thru January 2010. Advertisement announcements will be approved by the Recruitment Committees' Board Liaison. This cost would include meeting expenses. HCAD Funds

Motion by Mark Cappola seconded by Dominic Heavey to table the motion.
Yes: JP GO DH BC No: AG RF LL MC RW
MOTION NOT PASSED

Motion by Andrea Golinsky seconded by Brian Canty to move the motion.
MOTION APPROVED UNANIMOUSLY

On the original Motion:
Yes: AG, BF, LL, MC No: GO, DH Abstain BC, JP
MOTION APPROVED

Motion by John Palmieri seconded by Brian Canty to approve HCFAS Fund Drive Committee's 2009 mailing prototypes and their 2009 budget of $20,000.00. Further, to authorize the Fund Drive Committee Chairperson and Board Liaison to approve all mailing material proofs and to execute a purchase order(s) with Imagemakers for three mailings in accordance with the proposal dated January 22, 2009. HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz, seconded by John Palmieri to upgrade the Ready Room cable box to HD DVR at a cost $6.50 per box per month and an additional monthly service increase of $9.99 per month. HCAD Funds
MOTION APPROVED UNANIMOUSLY

Motion by Dominic Heavey, seconded by Brian Canty to authorize and approve HCFAS's participation in the St. Patrick's Day Parade on Sunday March 8, 2009 (or alternate date), Memorial Day Parade on Monday May 25, 2009 (or alternate date), the Huntington Manor Fire Department Parade on TBA, East Northport Fire Department Parade TBA, and the Greenlawn Fire Department Parade TBA. Post 215 members are invited to march in these parades providing the required Post 215 advisors shall be present at the parade and any refreshment events. Post 215 Advisors and Chief will identify themselves to and take all directions from the HCFAS Chief concerning the event. Alcoholic beverages, if provided by the parade host, will only be allowed to be consumed by parade participants at the conclusion of the parade. Squad members, Post 215 members and any of their guests below the NYS legal drinking age are not allowed to consume alcoholic beverages under any circumstances while participating in these events. SOP Section IX (A) Parade Refreshments Protocol will apply to the St. Patrick's and Memorial Day Parades. Further to authorize the Chief to purchase the parade's host's commemorative glasses at a cost not to exceed $7.00 per glass and to disburse a meal allowance of $10.00 per person for all fire department parade participants, including Post 215 members and advisors, the on duty crew during the parade and authorized members on standby during the fair. The Chief will do a timely submission to The PULSE announcing each event and post a sign up sheet for each event at least 14 days prior to the event. The Chief is also authorized to request an advance from the Treasurer for each event which will be accounted for in accordance with HCFAS Purchasing Policy Procedures (PPP) and the Treasurer will provide the Board of Directors an accounting of the cost of each event at the Board meeting immediately following the receipt of the event accounting. The Chief will be responsible for these events. HCAD funds

MOTION APPROVED UNANIMOUSLY

Motion by Greg Orr, seconded by Brian Canty to accept the recommendation of the Special Event Committee Chairperson Brian Canty, and authorize and approve the purchase of flowers for the 2009 Installation and Inspection Dinner at an amount not to exceed $2,700.00. HCAD Funds

MOTION APPROVED UNANIMOUSLY

Motion by Greg Orr, seconded by Brian Canty to accept the recommendation of the Special Event Committee Chairperson Brian Canty and authorize and to accept the January 19, 2009 bid of Absolute Disc Jockey Entertainment Inc. and enter into an agreement/purchase order for their services as the DJ for the 2009 Installation and Inspection Dinner on 3/07/2009 from 6:30PM to 12:30AM at a cost not to exceed $ 1,500.00. The HCFAS cancellation policy will be part of contractual agreement. HCAD Funds

MOTION APPROVED UNANIMOUSLY

Motion by Greg Orr, seconded by Robert Franz to authorize and approve the Special Event Committee Chairperson Brian Canty's request to provide refreshments, including beer and the remaining holiday party wine, after the St. Patrick's Day Parade at a cost not to exceed $1,500.00 and refreshments before the Memorial Day Parade at the cost not to exceed $500.00. Both events are in accordance with SOP Section IX (A) Parade Refreshments Protocol. Post 215 members are invited to these refreshment events and may bring parents (guardians) and siblings. Alcoholic beverages, provided by HCFAS, will only be allowed to be consumed by parade participants at the conclusion of the parade. Squad members, Post 215 members and any of their guests and band members below the NYS legal drinking age are not allowed to be served or consume alcoholic beverages under any circumstances while participating in these events (these restrictions must be posted as part of the parade sign up sheets). Approval of any other invitee will be at the discretion of the Special Event Committee Chairperson with the approval of the Board liaison. The above amounts include flowers, paper goods, decorations, (table decorations only), beverages and desserts. The special events committee will be responsible to provide an accounting to the Treasurer in accordance with HCFAS Purchasing Policy Procedures (PPP) and the Treasurer will provide the Board of Directors an accounting of the cost of each event at the Board meeting immediately following the receipt of the event accountings. The Chief will be responsible for these events. HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Motion by Chief Dominic Heavey, seconded by Brian Canty to authorize and approve the Chief to engage the Clan Gordon Highlanders Pipe Band (same as last year), to march with HCFAS in the St. Patrick's Day Parade on Sunday March 8, 2009 at a cost not to exceed $1,100. The Squad's normal cancellation clause will be part of the engagement memo. HCFAS Funds
MOTION APPROVED UNANIMOUSLY

A Motion by Brian Canty and seconded by Mark Cappola, to accept the revised cost opinion and to go out to bid for the construction of the Monument and Sign project (design 2B) as outlined in the letter dated October 8, 2008 by H2M. Cost not to exceed $100,000.00. HCAD Funds.

Motion by Brian Canty seconded by Mark Cappola to move the motion.
Yes: JP GO DH MC BC AG   No: BF LL
MOTION APPROVED

On the original motion:
Yes: JP GO DH MC BC   No: AG BF LL
MOTION APPROVED

Motion by Mark Cappola seconded by Brian Canty to accept the revised 2009 HCAD Budget as distributed.
No: JP AG BF GO DH LL   Abstain: MC BC
MOTION NOT PASSED

Motion by Robert Franz seconded by Andrea Golinsky to authorize and approve the President and Bob Franz to arrange a meeting with the Town of Huntington Supervisor to discuss amendments to the Squad's LOSAP program which would allow members who are being paid a service award to continue to earn service credits and to allow members with line of duty disablements to be awarded monthly LOSAP points. The Town Board would have to approve a referendum vote to be held.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz seconded by Lehti Laas to authorize and approve Penflex, Inc to calculate the estimated incremental annual cost for an amendment to the Squad's LOSAP program at a cost not to exceed $500.00. This will allow members who are being paid a service award to continue to earn service credits. HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz seconded by John Palmieri for the site plan and monument proposal to be referred to the building committee for review.

Motion by John Palmieri seconded by Brian Canty to move the motion.
MOTION APPROVED UNANIMOUSLY

On the original motion:
Yes: LL AG RF No: JP GO DH MC BC
MOTION NOT APPROVED

Motion by Brian Canty seconded by Dominic Heavey to raffle off to members at the February 2009 General Membership Meeting six used color monitors that were surplus equipment and meant for disposal. Any remaining monitors, not to exceed 6, will be donated to Senior Net. Senior Net will accept these monitors as is, and no expense to HCFAS shall be incurred.
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:
Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:
Dated December 31, 2008 – December 31, 2008, 14 Transactions. HCAD Funds $17,758.85
Dated December 31, 2008 – December 31, 2008, 3 Transactions. HCFAS Funds $5,674.92
Dated December 31, 2008 – December 31, 2008, 1 Transactions. POST Funds $14.11
MOTION APPROVED UNANIMOUSLY

Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:
Dated January 1, 2009 – January 23, 2009, 39 Transactions. HCAD Funds $131,600.51
Dated January 1, 2009 – January 23, 2009, 4 Transactions. HCFAS Funds $4,548.06
Dated January 1, 2009 – January 23, 2009, 1 Transactions. POST Funds $388.00
MOTION APPROVED UNANIMOUSLY

Chief Heavey will review EPG costs.
The Treasurer will inquire about a new receipt for Black and Blue restaurant.

Treasurer's Report:
BUDGET UPDATE
The HCAD budget for 2009 has been finalized and reconciled with the approved 2009 budget from the Town of Huntington. Copies of this will be distributed to appropriate Board Committee Liaisons, Committee Chairs, and Chiefs and Officers.
Similarly, a finalized HCFAS budget is also being prepared and will be distributed in due course.

COMMUNICATIONS:
The attorney's will seek a 6-month extension on the FCC licenses due to expire in May. This extension will allow us to consider alternative funding sources for the remainder of the project. A Finance Committee has been created and charged with the task of researching these alternatives and presenting their recommendations to the Board.

ENERGY CONSUMPTION
In 2008, the total LIPA billing for the year, exceeded $76,000. In this time of economic distress, it is incumbent upon us to seek ways to lower this cost so as to ease the burden on taxpayers. The

Building Committee is being asked to obtain quotes from companies that perform energy consumption analyses and to make recommendations on ways to lower our electricity usage. The Committee will also be asked to look at alternative sources of energy including solar energy.

MEMBERSHIP COMMITTEE

The Membership Committee has asked to make a brief presentation to the Board of Directors at this meeting.

President's Report – Roger Winter:

Post 215

- Many of the Post members are taking a the RTE class being taught on Saturday.
- There are monthly officers meetings
- They have monthly organizational meetings with first aid, vitals and ambulance orientation trainings.
- They are in the process of selecting projects that they would like to complete this year, some are fund raising, trainings, social.
- They are keeping close tabs on attendance and participation as to not give credit to those who do not deserve it.
- As far as I can see the Post seems to be on a goal orientated mission for success.

Monument, Sign and Flag Pole Project

- Motion presented to the Board.

ID Cards

- We have edited the accountability card. There is still a small problem with the information on the back of the card. The lettering is truncated and Jim Mallilo is in the process of trying to contact tech support to resolve the issue.
- Dominick and the officers wanted new member probationary cards. We have a card ready to print. In the past we never had a probationary card; do you think we need one?
- A problem exists with trying to get the pictures of the new members; I would need to know what the schedule for training the new members is so I can get the photos taken.
- I need a little help in this area, any volunteers?

Personal favorite issues

- Can we turn off all monitors, TV's and lights when not in use. Our last electric bill was a WOW.
- The day before the Board Meeting we seem be thinking more than the weeks prior. I have received a gazillion e-mail pertaining to anything and everything. Some of it is very important and others… Can we try to get some of these questions answered before the meeting?
- Again my theme this year is civility.

Chief's Report – Dominic Heavey:
Motion by Dominic Heavey, seconded by Brian Canty to approve the following:

LOA'S

Name	#	TYPE	DATES
Matthew Valle	1238	Educational	1/18/09 - 4/18/09
Tom Heinisch	1109	Educational	1/29/09 – 4/29/09
Ona Mastroianni	1029	Operational	1/22/09 – 4/22/09
Lorrie Stone	1150	Emergency Medical	1/20/09 – 4/20/09
Mary Jane Woznick	769	Emergency Medical	1/21/09 – 4/21/09
Gerardo Vasquez	1055	Medical	1/17/09 - 4/17/09
Nancy Eckhardt	1170	Medical	1/7/09 - 4/7/09
Karen Maresco	999	Medical	1/21/09 - 4/21/09

Motion by Lehti Laas seconded by Dominic Heavey to grant active membership to the following members in accordance with Article III, Section 2 of the By-Laws.
Richard Fernandez #1217 effective 1/25/2009
Motion Approved Unanimously

Returned to Duty:
Daniel Kelly #1096 Full Duty as of 1-7-09.

Since our last meeting the Officers have met once where we had the Application Committee present. We would like to change our Dr. for physicals as it takes too long to get the medicals back to the committee. Some New Members have being waiting for medicals for weeks and we pay good money for this.

<u>Green Lights</u>:
As the Chief of HCFAS speaking for the Officers I/We would like to see the Green Light Card removed from the Member ID unless the member has filled out an application for a green light and signed by the Chief.

<u>Chiefs Council:</u>
On Monday 01-26-2009 I represented HCFAS at the Chiefs Council at Greenlawn FD. It was a Meet and greet meeting and the next meeting will be held at East Northport FD.

<u>Safety Vest:</u>
Safety Vests are being issued to all riding members. Thanks Roger. A Chief's Order has been written and a book will be placed in the dispatch office with all Chiefs Order's. I have been asked by the Officer's if it would be a good idea to hand out these Vests to all members of HCFAS?

Injuries:

We had two injuries one on 01-20-2009 Laurie Stone # 1150 got in juried while standing in the back of a moving rig.
01-21-2009 MaryJane Woznick # 769 got injured while dispatching from a broken chair. The chair has being replaced. Two New Chairs.

Repairs:

The dish washer in the ready room kitchen is NOT working again. We have had the repair man in twice and now we need the Plummer in as water is coming back through the dish washer and flooding the floor.
Uniform Room The room is still drying out.
I have spoken with Tony about cleaning the building, the front foyer glass needs to be cleaned, the floors and around the soda and coffee machine need daily cleaning. There has being a small change in this and I will be on it.

Truck Room:

Over the next few weeks we the Officers will be cleaning the walls and up and over door's to the truck room, if you take a moment and look at Door 5 North and look at the bottom panel and see how clean this is, this is the way we would like to see all the doors. Six (6) years of dirt has built up and it is time we clean it.

As Chief I would like to thank the entire BOD for their help over the last few weeks as I am the NEW kid on the block. We can all work together for the better of the Squad. As I say to my Officers mistakes will be made but let us learn from them.
Roil on 2009

Secretary's Report – Lehti Laas:
New Members
Motion by Lehti Laas seconded by Mark Cappola to accept probationary member Emily Scheffert, formerly a Post 215 member, as a new member, #1248 to Wednesday's 1500 shift.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas seconded by John Palmieri to accept as a probationary member, former member Joseph Costello to Friday's 1500 shift.

Motion by Dominic Heavey seconded by Brian Canty to table the motion.
Yes: JP RF MC DH GO BC LL Abstain: AG
MOTION TABLED

Records Retention: a printed copy of the HCFAS Records Retention Policy will be distributed to the Board at the meeting.
Discussions on hardware and software have begun and will continue in February.

Uniform Committee:
Uniform room is not in order yet from the December '08 flood.
VESTS: the Chair told me that the responsibility to distribute vests will be that of the Duty Uniforms committee. There is a concern on where this will be stored.
SHORTS: the 2008 Officers decided on Elbeco shorts. Bids will be explored in March. The same storage problem as the vests will exist, storage.

Correspondence is attached.

Director Franz Report:
Insurance

We have submitted two VAWBL claims to PERMA so far this year. Both claims occurred on Tuesday 01/20/09. A notice was posted on the bulletin board informing the members that a PERMA Information card was put on each vehicle with the vehicle insurance card and registration and that claim forms can be found in a member mail folder after the letter "Z". The PERMA information will also be put on the members' accountability ID cards.
I met with PERMA's loss control & membership services on 1/27. Andrea Golinsky also was present at the meeting. President Winter was made aware that PERMA's agreement recommends that we have a safety officer or a safety committee (Building, vehicles, blood borne pathogens etc). HCFAS should also have a Safety Policy Statement. PERMA is very loss control oriented and awards grants for a one time training presentation. I distributed the VFIS Education and Training catalogue & PERMA's Safety Video catalogue to 2nd Deputy Chief Denimarck to peruse and ascertain if he or another officer could use any of the material at HCFAS for review training, training or presentations at GMM etc. PERMA has an annual conference (cost $1,600 "Proven Strategies for Workplace Health & Safety" but free for one individual) on May 21 & 22, 2009 in Lake George. It appears that our exercise room VAWBL coverage may be terminated even though the member is available for backup calls but this will be discussed further when their loss control consultant returns in 3 weeks - the question of supervision and that each member should have an individual training regimen approved by an accredited physical trainer appears to be an issue. In the meantime, the exercise committee chairperson will send a blast email to the members indicating that they use the equipment at their own risk and they may not be covered by insurance.

FDM filed a notice of treatment issue/disputed issue form with the workers' compensation board regarding a member's 4/30/08 claim. FDM terminated future medical treatment pending outcome of notice.

VAWBL Premium – The rule for the premium is based upon $xxx for the first ambulance and 50% of the first ambulance premium for each additional ambulance. The New York Workers Compensation and Employers Liability Manual issued January 1, 2009 (after PERMA's quote was received) has a definition note that states: "For the purpose of this rule an ambulance shall mean any ambulance or first response vehicle that transports either patients or personnel" Currently, first response vehicles calculated in the premium. The unknown – if this will affect future premiums and if 2-15-88 and 2-15-89 would also enter into the equation (state certified vehicles). Low estimate 3x$5,000=$15,000 plus experience modification 1.4 (2009) = $21,000.

A claim was filed with VFIS for the basement water damage caused by a soda vending system leak. The total claim was for $ 6,872 (B Poole Restoration $ 2,971 & Insurance adjuster's estimate of repair $3,901). We have received a partial payment of $2,721.20 net of a $250 deductible. I do not recommend replacing the basement corridor wallpaper at this time but will discuss it further with the 3rd deputy chief. We are waiting for an estimate of repair from B. Poole.

A payment of $451 net of a $250 deductible was received from VFIS regarding 2-15-18 MVA on 12-18-08.

LOSAP – There appears to be no chance of any proposed NYS legislation that would reduce the LOSAP entitlement age from 65 to 55 years of age in the near future.

Participants in the LOSAP program who reach age 65 and start collecting their LOSAP benefit are not eligible to continue to earn credits under the Squad's program which is sponsored by the Town of Huntington. These members continue to perform their duties at the Squad as riding and administrative members. In order to amend the Squad's program to allow these members to continue to earn LOSAP credit, a referendum has to be held which must be pre- approved by the Town Board. I will be asking the Board's approval for the President and I to pursue this request with the Town Supervisor. I also request that the LOSAP administrator Penflex, Inc. be contacted to calculate the additional cost of such a change to the program. This additional cost would impact our total budget with the Town. The referendum would also include amending the program to add a section that would permit members with line of duty disablements to be awarded monthly LOSAP points.

Notices for the 2008 LOSAP points, NYS $200 Refundable Income Tax Credit and the 10% property tax exemption were put in the February Pulse and information was also put on the bulletin board. The deadline to file for the property tax exemption is Monday March 2. The $200 NYS refundable income tax credit is claimed on NYS tax form IT-245. Members must check eligibility requirements for these benefits. Reminder: you cannot take the 10% property exemption and the $200 income tax credit. It is one or the other. I do not understand why reports that were squad standard reports cannot be generated timely and easily with the new computer software. A members' date of acceptance report would allow me to distribute a property tax exemption application form to each member who achieve 5 years of service in 2008/2009. This would insure that each member is aware of the benefit.

Suffolk REMSCO Meeting January 13, 2009 – Copies of the agenda and related handouts were distributed to all the Board members and certain chief officers and posted on the bulletin board. Summary minutes of the November 18, 2008 were also distributed and posted on the bulletin board.
Prior to the meeting Karl Klug made a hands on presentation of the SC ePCR module. The module had been reformatted for SC use and is operational for the 5 Pilot agencies and should be

operational for other agencies after the completion of a 30 day pilot program with 5 EMS agencies and acceptance of the system. However, unknown variables could delay the start date. A print sample of an ePCR was 5 or 6 pages vs. the 1 or 2 page handwritten PCR. ETT Required Capnography was moved by SEMAC to June 1st but Suffolk REMAC will most likely follow the original January 31st date. A blood borne pathogen train the trainer seminar presented by Katherine West is being planned for the Spring. Changes to the ALS protocol pocket guide will be updated probably with printed adhesive labels in the near future. FRES EMDs training has been completed and ASA diagnostic tool has been implemented for calls with signs or symptoms of chest pain or heart related problems. SC is working on a mutual aid plan with Nassau County similar to the plan with NYC. The county of Westchester will be on a future agenda. Due to budget issues, SEMAC & SEMSCO will have one less meeting this year. EMS week is May 17-23, 2009 and the EMS Memorial Ceremony is Wednesday May 20 (2 individuals will be added to the memorial). REMSCO 2008 Awards nominees' submissions are due in June 2009 - it was suggested that agencies should start writing their submissions now rather than wait for the last minute. There is nothing new to report on the SC EMS / FRES proposed combination. The key element has not been answered by the NYS DOH – budget funding cannot be lost. SC EMS and SC are very concerned that their NYS DOH budget could be reduced which could have an adverse effect on training classes. The response committee will hold an open meeting on 2/10/09 at Wyandanch-Wheatley Heights Ambulance. The next REMSCO meeting is March 10, 2009.

NYSVA&RA District 7 meeting January 20, 2009 Middle Island FD– The Highlights of the REMSCO & SEMSCO meetings, health insurance for volunteers, ANSI vests and ePCRs were discussed. The Suffolk REMSCO EMT longevity awards may be presented at a Ducks game. SC Burn Center – please support their request for $1 per member contribution. If a member is has to go to the SBU Hospital Burn Center – please call MEDCOM supervisor 852-4815 so that a fire marshal can facilitate the admission and an SCBC board member will also be at the member's bedside. On Saturday May 23rd there will be a fund raiser at the Riverhead Speedway (have your ambulance do a victory lap). There are free training courses available at the Fire Academy in Emmitsburg, MD. The Association with Districts 4, 7 and 12 will have a booth at the January 24/25 Fire & EMS show at the Nassau Coliseum. Pulse Check Educational conference is October 1-4 in Albany.

SCACA meeting January 21, 2009 Community Ambulance of Sayville – The Highlights of the REMSCO & SEMSCO meetings, health insurance for volunteers, legislative, ANSI vests and ePCRs were discussed. The five pilot agencies for ePCR are Nesconset FD, Exchange Ambulance, Brookhaven National Lab FD, Shelter Island Ambulance and Sag Harbor Ambulance. FRES Med Com has completed a million dollar upgrade of software and equipment for the E911 system. Additional frequencies are being obtained to facilitate interoperability. A homeland security plan for the metropolitan area calls for interoperability within one hour of the incident. A backup facility is being built at the 6th Pct and a mobile antenna (80') with over 100 hundred portable radios can be used in a major disaster. MEDEVAC helicopters prefer to land in a field rather than a parking lot with sand and salt on it – damages the blades. SCACA website update is in progress and a survey will go out to agencies for specific agency information. Corrections to maps are again being made by Med Com after a lapse of two years. There is a two day certified incident scene safety officer course (2/28&3/21) and a health & safety course (4/18&5/16) at the Sayville FD each at a cost of $165.

SC FRES Recruitment & Retention Committee meeting January 21, 2009 Yaphank - Highlights of the October 15, 2008 meeting: Since the media rollout began in June, there have been 96 FRES generated referrals to fire and EMS agencies. It is suggested that every agency use the URL address www.suffolksbravest.com in order to trap the information for the SAFER grant reporting. FEMA & DHS performed an operational review of the program and expenses. They recommended that the referral process be automated but the funding would have to come out of the current program funding. They also recommended that media buys be performed by SC and not by a media agency and internet sites such as facebook and myspace be used. All media buys have been temporarily stopped pending resolution of the matter. It is imperative that the required federal quarterly reports show significant results to ensure that the recruitment funds continue for SC. The SERVES Scholarship Program is dependent on this continued funding. Some fire departments are not participating in the program which could affect funding. The next meeting is Wednesday March 18, 2009 at 6PM in the FRES library in Yaphank.

Town of Huntington Recruitment Committee – A meeting is scheduled for February 5th. The Squad's recruitment committee has put together a brochure and hopefully the printing cost will be approved at this meeting. A draft is available this evening. The cost to address and mail the brochure would have to be paid by the Squad.

Director Andrea Golinsky:

By Laws- No report

Pulse- No report

Historian- No report

Public Relations-
Received following requests
- 1 Cub Scout tour of HCFAS DTD
- 1 Girl Scout event at HMFD FEB 28

Sent HCFAS photos to TOH Ad agency for recruitment brochure.
Working on information sheet for incident notification

Awards
Life Membership Plaque – Andy Ball
 The names of the 2008 Life Members are being engraved on the plaque.
Memorial Plaque- No report
Service Awards- No report
Length of Service- List of honorees compiled. January recipient contacted re: choice of award

NYSVA&RA
Membership list supplied to Financial Secretary in order to get cards printed.
1st. Meeting held January 17th in Middle Island FD.
Next meeting to be held in Brentwood Legion Vol Amb Feb. 17th.—Non core CME topic-The Role of PIO in Your Department.

Director Palmieri Report:
Fund Drive Committee:
At a meeting of the FDC on January 9, 2009, the workings of this committee were described and examined for, possibly, a more financially rewarding structure.

A. The committee has contracted with Imagemakers for past number of years, for production, mailing and postage of the fund drive brochures.
B. A first mailing is sent out in mid-March, prior to St. Pat's day, a second in late May, and a third prior to Thanksgiving. The committee has established these approximate dates through trial and error with respect to the availability of donor dollars. The number of this first mailing is about 22000 pieces.
C. The second and third mailings are mailed with any 2009 donors removed.
D. Chairwoman Norma Signorelli sends a personal thank you for each donation of $75 dollars or more.
E. Only one mailing went out in 2008, due to delays caused by revising the brochures to include Squad website information and an inclusion of a bar-code system, not yet added or even formalized, that should make tracking donations easier.
F. In 2007, the fund drive brought in over 75,000 dollars. In 2008, the fund drive brought in just under 48,000 dollars, with the one mailing.
G. In order to facilitate the first mailing, I have provided current email and phone numbers to both the committee and to Imagemakers so that a more timely exchange of information will expedite the first mailing.
H. Researching the budget with Justine, we found that there is no line item for FDC for 2009, nor was there any for 2008. There are lines, 7200, 7210, and 7220, that seem to be for this purpose, but I am not sure since each has a zero balance.
I. Motion to create a budget line for the fund drive.

Director Orr Report:
Social Committee:
1) February general membership meeting will be catered
2) Talked with Brian Canty about food after St. Patrick's parade
3) Easter Egg Hunt will be co-Chaired by Ann Donegan

Old Business: Treasurer will inquire on who will apply for the frequency extension.
New Business: None

Motion by Brian Canty seconded by John Palmieri for Executive session at 2245
MOTION APPROVED UNANIMOUSLY

Out of Executive session 2303

Motion by John Palmieri seconded by Lehti Laas to adjourn the meeting at 2304 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: 2-07-2009

Amended and approved: 2-12-2009

Huntington Community First Aid Squad
2009 Board of Directors Meeting
February 12, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Pete Nakelski & Sally Staszak

Meeting called to order at: 1932 hours

Motion by Robert Franz, seconded by Brian Canty to approve the minutes of January 29, 2009 as amended.
MOTION APPROVED UNANIMOUSLY

NYSVA&RA Legislative Day
Motion by Robert Franz, seconded by Lehti Laas to accept the recommendation of Andrea Golinsky, the Squad's Legislative Committee Chairperson and primary delegate to NYSVA&RA District 7, and authorize and approve Andrea Golinsky and other interested squad members not to exceed 16 members to attend a NYSVA&RA Legislative Day on Monday April 27th or other alternate date at the Legislative Office Building in Albany, NY. Further to authorize and approve the use of a Squad vehicle(s) (with more than one driver) at the discretion of the Chief and/or mileage reimbursement for personal vehicles, plus tolls and parking; the reimbursement for hotel accommodations on Sunday, April 26th at an amount not to exceed a base room rate of $ 110.00 per person and the reimbursement of appropriate meals on April 26th & 27th at a cost not to exceed $ 55.00 per day per person (breakfast, lunch, dinner). The Chief and Andrea will determine the number of members who will attend this event. The NYS exempt organization sales tax certificate must be obtained from the Treasurer and used where applicable. Each attendee must submit an accounting of his/her expenditures for this event including all original receipts within 10 days of this event and the Treasurer will provide the Board of Directors a written accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Andrea is authorized to extend an invitation to other NYSVA&RA delegates, officers or members and other Volunteer Ambulance Service or Fire Department members to ride in an authorized Squad vehicle or personal vehicle to attend this meeting providing there is adequate room to accommodate them. . Andrea Golinsky will provide a written account of the events for the Board of Directors for review and this document will be put into the minutes.
HCAD funds.

Motion by Mark Cappola seconded by Brian Canty to table the motion.
Yes: LL, MC, BC, DH No: AG, RF Abstain: JP, GO
MOTION TABELED

New York State Emergency Medical Service Memorial Ceremony in Albany
Motion by Robert Franz, seconded by Lehti Laas to accept the recommendation of Andrea Golinsky, the Squad's primary delegate to NYSVA&RA District 7, and authorize and approve Andrea Golinsky and other interested squad members not to exceed 16 members to attend the New York State Emergency Medical Service Memorial Ceremony in Albany, New York on Wednesday May 20, 2009 at 11AM or other alternate date or time. Further, to authorize and approve the use of a Squad vehicle(s) (with more than one driver) at the discretion of the Chief and / or mileage reimbursement for personal vehicles, plus tolls and parking; the reimbursement of hotel accommodations on Tuesday May 20th at an amount not to exceed a base room rate of $110.00 per person and the reimbursement of appropriate meals on May 19th and 20 at a cost not to exceed $55.00 per day per person (breakfast, lunch, dinner). A sign-up sheet will be posted by Andrea to determine the number of members wishing to attend. The Chief and Andrea will determine the number of members who will attend this memorial ceremony. The NYS exempt organization sales tax certificate must be obtained from the Treasurer and used where applicable. Each attendee must submit an accounting of his expenditures for this event including all original receipts within 10 days of this event and the Treasurer will provide the Board of Directors a written accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Andrea is authorized to extend an invitation to other NYSVA&RA delegates, officers or members and other VAS or FD members to ride in an authorized Squad vehicle or personal vehicle to attend this event providing there is adequate room to accommodate them. Andrea Golinsky will provide a written account of the events for the Board of Directors to review and this document will be put into the minutes.
HCAD Funds.
MOTION WITHDRAWN

Suffolk County Ambulance Chiefs Association
Motion by Chief Heavey, seconded by John Palmieri to authorize and approve the recommendation of Chief Heavey to pay $100.00 for the 2009 Suffolk County Ambulance Chiefs Association (SCACA) membership dues. The delegate appointed by the Chief will be responsible to distribute SCACA minutes to the President & Chief Operational Officers and post a copy on the bulletin board in a timely manner.
HCAD Funds
Yes: LL,JP,AG,RF,MC,DH,GO No: BC
MOTION APPROVED

Contribution of $1,000.00 to the Suffolk County Ambulance Chiefs Association
Motion by Chief Heavey, seconded by John Palmieri to authorize and approve the recommendation of Chief Heavey to make a 2009 voluntary contribution of $1000.00 to the Suffolk County Ambulance Chiefs Association to assist them in covering their program expenses.
HCFAS Funds
MOTION WITHDRAWN

The following motion took place under the Chiefs Report:
Motion by Mark Cappola seconded by Andrea Golinsky that the Chief's Order previously issued regarding the EP Gear be accepted as an interim policy pending a formal SOP.

Motion by John Palmieri seconded by Mark Cappola to move the motion.
Yes: JP,AG,GO,DH,BC,MC No: RF, LL
MOTION APPROVED

On the original motion:
Yes: JP,AG,GO,DH,BC,MC,LL Abstain: RF
MOTION APPROVED

Treasurer's Report – Mark Cappola:
Motion by MC, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:
January 24, 2009 - February 6, 2009: HCAD funds - 38 transactions @ $44,260.89
January 24, 2009 - February 6, 2009: HCFAS funds - 6 transactions @ $ 4,862.09
January 24, 2009 - February 6, 2009: Post 215 funds - 1 transaction @ $ 60.00
MOTION APPROVED UNANIMOUSLY

BUILDING COMMITTEE
Review of Reducing Electricity Consumption for 2009 and Beyond:
The following steps are being undertaken:
1) The exploration of our participation in the New York State SCR Curtailment Program, which pays participants to be on call and to actually be able cut off their LIPA power supply and use their backup generators to service their building in times of unusually high power demands, such as heat waves. If our generator fits the criteria, we may be able to and want to participate.

2) Look to National Grid or an independent firm to conduct a "demand side Management assessment to see if there are ways that we can internally reduce the consumption of electricity.

3) Explore alternative sources of electrical generation such as solar power. The current administration in Washington is proposing incentives to uses of alternative sources of electricity and we are awaiting the final outcome of those proposals to see what way works best for us.

COMMUNICATIONS
The FCC has granted us a 6-month extension on our license to November, 09
This gives us additional time needed to look into funding needed to complete the remaining portion of the project.

Bond Payment : $64,172.50 on February 2, 2009
Auditors are coming in February 25th & 26th

Treasurer will follow-up on:

Premium Text Charges on Verizon Cell Phones of $9.99.
Ck: 17826 in HCAD to H2M for Hurricane Protection.
Contacting Black and Blue for an invoice.
Budget for next meeting
Trial Balance ending 12/31/2008 copy will be supplied to AG, RF, LL
HCFAS 2008 Retention Update requested

EP Gear: Chief is meeting with company over pricing.
Independent Audit Committee is on hold as reported by the President.

Sally Staszak spoke to the Board about a new member accepted.

President's Report – Roger Winter:

- Town of Huntington Contract – Signed and sent out.
- Upcoming Events / Proposals for February
  - Children's Easter Egg Hunt
  - Noble Elevator Contract
  - EMS Week open house event.
  - Brothers II Landscaping Contract
  - CES Contract Renewal
  - Report on A/B Crewleader Program

Post 215

- Many of the Post members are taking an RTE class being taught on Saturday.
- There are monthly officers meetings
- They have monthly organizational meetings with first aid, vitals and ambulance orientation trainings.
- They are in the process of selecting projects that they would like to complete this year, some are fund raising, trainings, social.
- They are keeping close tabs on attendance and participation as to not give credit to those who deserve it.
- As far as I can see the Post seems to be on a goal orientated mission for success.

Monument, Sign and Flag Pole Project

- Motion presented to the Board.

ID Cards

- We have edited the accountability card. There is still a small problem with the information on the back of the card. The lettering is truncated and Jim Mallilo is in the process of trying to contact tech support to resolve the issue.
- Dominick and the officers wanted new member probationary cards. We have a card ready to print. In the past we never had a probationary card; do you think we need one?
- A problem exists with trying to get the pictures of the new members; I would need to know what the schedule for training the new members is so I can get the photos taken.

- I need a little help in this area, any volunteers?

Personal favorite issues

- Can we turn off all monitors, TV's and lights when not in use. Our last electric bill was a WOW.
- The day before the Board Meeting we seem be thinking more than the weeks prior. I have received a gazillion e-mail pertaining to anything and everything. Some of it is very important and others… Can we try to get some of these questions answered before the meeting?
- Again my theme this year is civility.

Attorney is drafting a Conflict of Interest Policy

Chief's Report – Dominic Heavey:

N.Y.S. INSPECTION:

We are due an Inspection from N.Y.S./D.O.H. within the next Four (4) weeks. We have a Work Detail this weekend Saturday and Sunday from 10am to 5pm. We have asked all Probation members along with full Members to attend.

TRUCK ROOM:

Work detail for cleaning Truck Room set for Saturday 28, February 10am to 5pm. We will be washing all the Doors and Walls.

REPAIRS:

- Dish washer still broken awaiting parts.
- 2-15-82 had to be sent out for repair, 4 wheel drives would not disengage.

N.Y.S./D.O.H. POLICEY

Policy # 09-02 Date 01-20-2009
Re: **Extension of Certification for Military Personnel**
All the Officers have a copy. See copy.

NEW MEMBER:

Emily Schaffert # 1248 Wednesday 15.00 to 19.00

A CHRISTMAS MIRACLE:

9 member of the Squad were Honored at the Town Of Huntington Board Meeting on Tuesday, February 10, 2009.

H.C.F.A.S. Performance Data 01-01-09 through 01-31-09:

We did 522 Calls
ALS 231
ALS/Y 63
A question was posed by one of the ALS providers at the GMM could the numbers be true for ALS. The numbers are right we believe that some of the Dispatcher is NOT giving ALS credit

for runs. I am meeting with the Dispatch Committee on Tuesday 02-17-09. I have also informed the C. Dispatcher to put out a Training notice.
Which will be done?

<u>2009 Annual Installation and Inspection Dinner Dance:</u>

<u>Town Of Huntington St. Patrick's Day Parade:</u>
The 75th Annual Huntington St. Patrick's day Parade will be held on **<u>Sunday March 8, 2009 at 2pm.</u>** All Squad members wishing to March should be at H.Q. no later than 12.15pm. The Parade Line up at 1pm to kick off at 2pm promptly. We will have the **<u>Clan Gordon Highlanders Pipe Band</u>** marching with us.

<u>NONE C/L E.M.T.:</u>
A discussion on E.M.T. (none C/L) taking calls was held at the GMM on Monday, February 9th, 2009. It was pointed out that we gave away 12 calls in January. The response from the membership will be taken back to the Officers for Discussion. Some very good points came from the GMM.

<u>POST 215:</u>
A discussion was held at the GMM on Monday February 9th 2009 for a change in the SOP. It is an overall feeling from the Officers that this SOP does NOT go into effect and we as the Officers DO NOT support this SOP change. The POST members are very active in the Squad and have come a long way.

Secretary's Report – Lehti Laas:
Motion by Dominic Heavey , seconded by Brian Canty to approve the following LOA's:

Name	No.	Type	Dates
Scott Bielanski	1076	Educational	1/30/2009-4/30/2009
Casey Stone	920	Operational	2/6/2009-5/6/2009
Kathy Hayes	749	Medical	2/5/2009-5/5/2009

Motion Approved Unanimously

Return to Duty:

Name	No.	Date
Robin Smiles	937	1/26/2009

Motion by Dominic Heavey, seconded by Robert Franz to grant active membership to Chris Evers #1216 effective 1/2/2009 in accordance with Article III, Section 2 of the By-Laws.

Motion by Dominic Heavey, seconded by Robert Franz to grant active membership to Jonathan Korets # 1219 effective 2/1/2009 in accordance with Article III, Section 2 of the By-Laws.

Motion by Dominic Heavey, seconded by Robert Franz to grant active membership to Carolyn Niceforo # 1223 effective 2/1/2009 in accordance with Article III, Section 2 of the By-Laws.

Line of Duty Death: After the jacket order was placed I agreed to put together some final changes to the LODD. Unfortunately the jackets took up more of my free time than I expected. Now as Secretary I decided to pass this along to another member. Some changes are electronic but some are also written. I did review all the suggested changes and I made copies of everything for my own records. I have forwarded this to Bernie. With the death that occurred upstate of a volunteer EMT on a call it is important to have an updated LODD. I have attached the old version of the LODD.

Uniform Code: I spoke to Martha Brenner today and she officially resigned as Chair and only committee member to the Uniform Code. She expressed that she did make changes to the 2005 version and submitted it to Jim Barkocy in 2008. Jim gave her written changes and she would like this to be passed along to a new set of eyes.

Illustrations to the Uniform Code: Jim also wants a new set of illustrations to go with the new Code. Patty has agreed to make any changes but needs some direction.

Unfortunately, as I learned when I needed the red jacket part of the Uniform Code electronically, not many people have this to give. First, I will see if David M. has it as it was added to the web site electronically. If not, I will be emailing Al Mirabella to please forward me the entire electronic version of the Uniform Code that he has so I can distribute it to the Board & Jim. Martha will be giving me the changes she received from Jim and the electronic version she has of the Uniform Code. To make the 2009 Board aware, the 2008 Board received Martha's electronic version a year ago. As Liaison, I will begin my search for a complete set of electronic illustrations to give to the new committee that the President will form for 2009.

Uniform Code & Probationary members: Martha also discussed with me her opinion stated at the General membership meeting on Probationary members being treated like "2nd Class citizens" in our organization. She is aware that Duty Uniforms Chair Jerry G. is only following the Uniform Code. She stated if the EP Gear isn't in our code for all this time because the Board changed it, then the Board can give out some golf shirts.

After my conversation with her, I reviewed the code and the section for probationary members. I would like the Board to discuss Martha's concern.

I am requesting the Board receive the updated HCFAS Records Retention excel sheet kept by Board Liaisons to Records Retention Committee. I passed it along to the new Liaison when I was removed by 2008 President Conover. I inherited it in 2007 from the Liaison prior to me (Mike Barker) who kept it current.

Uniform Committee:

EP Gear: Keith spoke to me about ceasing EP Gear orders until the cost is reviewed.

Class A Uniforms: Chair Golinsky stated at the general membership meeting the date to have patches added.

Vice President's Report – Brian Canty:

Medical Committee

In an effort to stream line the new member physical and to offer more time slots for yearly physicals, the committee has been in contact with the On Site medical company to get pricing on New member physicals. It appears that the cost will be about the same as they charge us for yearly physicals which will present a dramatic savings because the blood work will be included in the price. Currently we have to pay additional for the blood work.

Additionally a new comprehensive physical form is being created which will include all the items that are in members yearly physicals, as well as what is on the current New Member Physical form and what is on the EMS 1 & 2.

Director Franz Report:

Insurance

We received the final payment from VFIS for the basement water damage. I requested but have not received an estimate to restore the wall surfaces, floor moldings etc. from B. Poole Restoration after some measurements were taken. I spoke to the third deputy & president about an alternate vendor.

Our deductible was recovered by VFIS regarding a MVA on.

I will have an evaluation meeting with PERMA's loss control consultant sometime in February. I will inform the Chief and President of the meeting date and they are welcome to participate. PERMA has been in contact with the two members who filed claims in January and has benevolently assisted them in their recovery process.

LOSAP

I requested that Andy Ball post an updated but not final 2008 LOSAP point list on the bulletin board. He is still missing some 2008 paperwork and has sent an email to all parties concerned.

Preliminary work on the proposed LOSAP referendum is progressing. Counter productive to our proposal would be the increased cost of the Squad's annual LOSAP program due to decline in the investment portfolio and current investment income.

10% property tax exemption new and renewal applications are progressing and will be filed before the deadline date.

Town of Huntington Recruitment Committee meeting February 5, 2009 - the meeting was very positive towards the printing of our brochure. Andrea is working very hard taking replacement pictures for the brochure. Also discussed was the possibility of two brochures – one for mailing and one for personal distribution.

SC Burn Center at SBU Hospital - a request is being made to for all agencies to write their state representatives requesting that they do not cut the Burn Center budget.

SC FRES Recruitment & Retention Committee meeting January 21, 2009 Yaphank – minutes of the meeting have been distributed and posted on the bulletin board.

Documents/Reports requested- I have not received the PO/agreement for the Chevrolet chassis ambulance that was ordered and our letter accepting the bid. I have not received various personnel reports that I have requested or a timeline when I might expect them.

Workers Comp: posted downstairs.

Director Golinsky Report:

<u>**NYSVA&RA-**</u>

Bob Franz and I attended the Executive Board Meeting in Albany Jan. 31st and Feb 1st.

After the Pledge the members were asked to have moment of silence for those lost. It was announced at that time that a 24 year old EMT from Cape Vincent had been shot and killed in the line of duty during the night. Since funeral arrangements had not been made at that time it was undecided who would be able to attend the funeral. (Subsequently, Executive Vice President Roy Sweet attend the funeral representing NYSVA&RA)

The date for Legislative Day was announced as April 27th. Therefore the next E-Board meeting will be held Sunday April 26th. The main topic for discussion with Legislators will be the continuance of funding for EMS education at the present levels. LOSAP issues will also be discussed although due to the economy this will probably be a backburner issue.

The Blanket will be out shortly.

Pulse Check 2009 information is on the web site and is being updated as new information is made available.

NYSVARA members at the Mega Show in January made contact with a company that offers mortgage loans with reduced rates to EMS and FD. A presentation will be made at the March Dist. 7 meeting to be held at Exchange Ambulance of the Islips.

<u>**PUBLIC RELATIONS**</u>

Various pictures are or have been submitted to the ad agency working with the TOH Recruitment Committee.

<u>**BY-LAWS**</u>

The SOP change read by the By-Laws Committee Chair has cause much dialogue and controversy. Various questions are being investigated.

AWARDS

With the exception of Mary Brenner and Ann Donegan all Award recipients have received their gift.

PULSE- No report

HISTORIAN-No Report

Director Orr Report:

SOCIAL COMMITTEE

1 GMM 2/9/09 DINNER MR. SAUSAGE, DESSERT STOP AND SHO
TOTAL 350.00 DOLLARS , 66 MEMBERS = $5.35 PER PERSON

2 WORKING ON GETTING A KITCHEN COMMITTEE TOGETHER .SO FAR CARMEN SCHLIEBEN, ISREAL CORTES, RICH GIERBOLINI, TOM LEMP, AND CHRISTY STILES HAVE VOLUNTEERED ALONG WITH MYSELF. HAVING A MEETING ON MONDAY 2/16.

3 MEETING WITH ANN DONEGAN ,TO DISCUSS CHILDRENS EASTER PARTY TO BE HELD ON APRIL 11 TH

Director Palmieri Report:

Fund Drive: At a meeting with Norma, Sal, and Pete on Monday night, the committee is waiting for the finished brochures to come in so that approval can be given to mail them out. According to Imagemakers, they should be ready for our first mailing in March with the bar codes.

Grievance : Nothing at this time.

Benevolent: All previous assistances are being up to date with one possible exception, but not overdue at this point.

Building Improvement: The Bid Documents, which we have as of now and are listed as "Final, October 25, 2007", do not show the illuminated sign for which we have the variance. Also the site plan does show the yard arm on the flagpole, but the cost is not included in the revised cost opinion from H2M on October 8, 2008.

I have spoken to a few members of this committee about the vacant chairman position, but no one is jumping up to take it. As of now, I will be chairing this committee until such time as another qualified member wishes to take it on.

Old Business:

Insurance issues – Workman's Compensation Reporting, OSHA Reporting Requirements

Peggy Coyle – Issue with shift compatibility
Vice President will provide a copy of the two new ambulance contracts and the award letter to those who request it.
Finger Reader report for employees requested from Treasurer
Communications: Treasurer will inquire about financing.
H2M contract will be provided to those who request it.

New Business:
Energy Conservation / Energy Management Building
T.M. Bier & Associates – tmba.com
Reliable Power Alternatives Corporation

Executive session at 2302

Motion John Palmieri seconded by Andrea Golinsky to adjourn the meeting at 2330 hours
Motion Approved Unanimously

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: February 21, 2009

Amended and approved: February 26, 2009

Huntington Community First Aid Squad
2009 Board of Directors Meeting
February 26, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Ron Wikso of Reliable Power

Meeting called to order at: 1930 hours

Ron Wikso presented on alternative power choices.

Vice President Brian Canty entered at 1933
Director Golinsky entered at 1933
Director Franz entered at 1933
Director Orr entered at 1934

Motion by Dominic Heavey, seconded by Brian Canty to approve the minutes of February 12, 2009 as amended.
MOTION APPROVED UNANIMOUSLY

Proposals- For information on the A/B CL program ceasing see Chief's Report.

NYSVA&RA Legislative Day on April 27th
Motion by Andrea Golinsky , seconded by Robert Franz to accept the recommendation of Andrea Golinsky, the Squad's Legislative Committee Chairperson and primary delegate to NYSVA&RA District 7, and authorize and approve Andrea Golinsky and other interested squad members to attend a NYSVA&RA Legislative Day on April 27th at the Legislative Office Building in Albany, NY. Further to authorize and approve the use of a Squad vehicle(s) (with more than one driver) at the discretion of the Chief and/or mileage reimbursement for personal vehicles, plus tolls and parking; the reimbursement for hotel accommodations on Sunday, April 26th at an amount not to exceed a base room rate of $ 110.00 per person (double occupancy required or a member requesting single occupancy pays incremental supplement) and the reimbursement of appropriate meals on April 26st and 27th at a cost not to exceed $ 55.00 per

day per person, less 25% on travel days (breakfast, lunch, dinner). A sign-up sheet will be posted by Andrea to determine the number of members wishing to attend. The Chief and Andrea will determine the number of members who will attend this event up to a maximum of 8 squad members. The NYS exempt organization sales tax certificate must be obtained from the Treasurer and used where applicable. Each attendee must submit an accounting of his expenditures for this event including all original receipts within 10 days of this event and the Treasurer will provide the BOD an accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Andrea is authorized to extend an invitation to other NYSVA&RA delegates, officers or members and other VAS or FD members to ride in an authorized Squad vehicle or personal vehicle to attend this function providing there is adequate room to accommodate them. Andrea will provide a written summary of the event to the treasurer and the Board of Directors.

HCAD funds.

Motion by Mark Cappola seconded by Brian Canty to move the motion.

MOTION APPROVED UNANIMOUSLY

On the Original Motion:

MOTION APPROVED UNANIMOUSLY

NYS EMS Memorial Ceremony in Albany New York on Wednesday May 20, 2009

Motion by Andrea Golinsky , seconded by Mark Cappola to accept the recommendation of Andrea Golinsky, the Squad's primary delegate to NYSVA&RA District 7, and authorize and approve Andrea Golinsky and other interested squad members to attend the NYS EMS Memorial Ceremony in Albany, New York on Thursday May 21, 2009 at 10AM or other date and time. Further, to authorize and approve the use of a Squad vehicle(s) (with more than one driver) at the discretion of the Chief and / or mileage reimbursement for personal vehicles, plus tolls and parking; reimbursement of appropriate meals on May 21st at a cost not to exceed $55.00 per day per person less 25% travel days (breakfast, lunch, dinner). A sign-up sheet will be posted by Andrea to determine the number of members wishing to attend. The Chief and Andrea will determine the number of members who will attend this memorial ceremony up to a maximum of 16 squad members. The NYS exempt organization sales tax certificate must be obtained from the Treasurer and used where applicable. Each attendee must submit an accounting of his expenditures for this event including all original receipts within 10 days of this event and the Treasurer will provide the BOD an accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Andrea is authorized to extend an invitation to other NYSVA&RA delegates, officers or members and other VAS or FD members to ride in an authorized Squad vehicle or personal vehicle to attend this ceremony providing there is adequate room to accommodate them. Andrea will provide a written summary of the event to the treasurer and the Board of Directors.

HCAD funds.

MOTION APPROVED UNANIMOUSLY

Class A Uniform patches

Motion by Lehti Laas seconded by Andrea Golinsky to have the Class A Uniform patches, the American Flag, and the HCFAS approved logo shield patch sewn on at a cost not to exceed $12 per jacket.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Custom Payroll Report

Motion by Mark Cappola second by Brian Canty to authorize SCM Products to modify our Roster Service Awards program by the addition of a Custom Payroll Report based on Finger Reads to show In/Out Times, Durations, and employee totals for a given period of time and/or employee number sorted by times or employee numbers. Cost not to exceed $1,000

HCAD funds

MOTION WITHDRAWN

Brothers II Landscaping

Motion by Chief Dominic Heavey, seconded by Lehti Laas, to accept the recommendation of Third Deputy Chief Bob Loysch and authorize and approve the renewal option for 2009 landscape maintenance services with Brothers II Landscaping of East Northport, NY and authorize the Third Deputy Chief along with the Chief or President to enter into a purchase order/agreement for the 2009 season, at a cost not to exceed $5500. The Third Deputy Chief has the authority to modify the services after discussion with the landscaper and approval of the Chief. Paid as per PPP's no increase from 2008.

HCAD funds.

MOTION APPROVED UNANIMOUSLY

Creative Compositions photographer Installation Dinner

Motion by Greg Orr, seconded by Brian Canty to accept the recommendation of the Special Event Committee Chairperson B. Canty and authorize and approve the President or his designee to sign an agreement or purchase order for the services of Creative Compositions as the photographer (used since 2001) for the 2009 Installation and Inspection Dinner at a cost not to exceed $ 1,600.00. At least two (2) Creative Composition photographers will be performing services for this event. Further to authorize the Social Committee to purchase additional reprints at a per print cost of $10.00 (4x6), $ 15.00 (5x7 - incoming and outgoing Board of Directors and Operational Officers, 35, 30, 25 Year Members, Honorary Members, Life Members and Special Awards) and $ 15.00 (8x10 – shots of Past-President's and Ex-Cheifs approved by the President). HCFAS's cancellation policy will be included as part of the agreement/purchase order. The above price is the same price paid for their services since 2002. Members wishing to receive a table shot will have to request it.

HCAD funds

MOTION APPROVED UNANIMOUSLY

HP Laptop Computer Director's Office
Motion by Brian Canty, seconded by Robert Franz, to approve the technology committee to purchase a HP Compaq 6535b Notebook, from NYS OGS Contract: PT55722, at a cost not to exceed $1,350 (inclusive of 5 year service contract and software). This laptop is to replace a defective desktop in the director's office.
HCAD funds

Motion by John Palmieri seconded by Brian Canty to move the motion.
Yes: BC, MC, GO, JP, DH No: AG, RF, LL
MOTION APPROVED

On the Original Motion:
Yes: BC,MC,GO,JP, DH, LL No: AG Abstain: RF
MOTION APPROVED

HP Laptop Computer Officer's Secretary
Motion by Brian Canty, seconded by John Palmieri, to approve the technology committee to purchase a HP Compaq 6535b Notebook, from NYS OGS Contract: PT55722, at a cost not to exceed $1,350 (inclusive of 5 year service contract and software). This laptop is too used by the officer's secretary.
HCAD funds

Motion by Brian Canty seconded by Mark Cappola to move the motion.
MOTION APPROVED UNANIMOUSLY

On the Original Motion:
MOTION APPROVED UNANIMOUSLY

Fire Chiefs' Council of the Town of Huntington
Motion by Dominic Heavey, seconded by Brian Canty to pay for .the Fire Chiefs' Council of the Town of Huntington $350.00 Annual Dues for 2009. Chief will be responsible for posting the minutes and providing the President a copy for distribution.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Onsite Medical Service
Motion by Brian Canty, seconded by Mark Cappola to engage the services of Onsite Medical Service, LLP, at the recommendation of the Medical Committee, to provide new member physicals on site. Additionally to authorize the use of our building on a quarterly basis

to provide these physicals for our members and members of other departments.

HCAD funds

MOTION APPROVED UNANIMOUSLY

2009 Budget

Motion by Mark Cappola seconded by Brian Canty to approve the 2009 HCAD Budget as amended.

HCAD

Yes: JP, GO,DH, MC, BC No: RF, AG, LL

MOTION APPROVED

Treasurer's Report – Mark Cappola:

Motion by MC, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

February 7, 2009 to February 23, 2009 - 43 transactions = $36,242.74 HCAD Funds
February 7, 2009 to February 23, 2009 - 05 transactions = $ 2,520.30 HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Unpaid Dues – 13 members who's dues were unpaid as of 2/24/09 were contacted by phone and or e-mail urging them to pay their dues prior to March 1. One member indicated that she will most likely resign her membership as it is not likely she will be able to continue due to other obligations. The updated list has been sent to the Chief.

Audit- the audit is continuing with auditors in this past Wed, 2/25. They will be back on Friday 2/27. They are very pleased with the information and cooperation provided by Justine. They have indicated that her assistance is making the audit run very smoothly. Documentation that they require is being or has been provided (Board minutes, etc.). There was a question about the repayment of loans from the Benevolent Fund.

BUILDING COMMITTEE:

Review of Reducing Electricity Consumption for 2009 and Beyond:

Awaiting a reply to our request to National Grid to conduct a "demand side Management assessment" to see if there are ways that we can internally reduce the consumption of electricity.

Now that the federal "Stimulus Package" is out, there is a possibility that money may be available to us for alternative energy sources. Looking into this as well.

COMMUNICATIONS

The FCC has granted us a 6-month extension on our license to November, 09

Mike Bolz, Chairman and Reeve Conover, committee member have resigned from the Communications Committee citing a perceived lack of support from the Board of Directors to see this project through to completion. As we now have an additional 6 months to work on this project, a new Chair should be sought out immediately to continue the work begun.

REQUESTS to Treasurer:
-A request for a list of encumbrances was made to the Treasurer by Director Franz.
-A request for a copy of the schedule given to the TOH was made by Director Golinsky.
-A request was made to compare Victor Scott payment to the contract by Director Franz.
-A request for the Office Managers hours to be broken down by sick, personal hours ect. by Director Franz.
-A request was made to provide information on how to do a frequency extension request without having to hire attorney's- Vice President Canty.

President's Report – Roger Winter:

1. Post 215 Youth Squad
- Members of Post 215 will be entering an essay competition to win a free trip to the BODIES exhibition at the South Street Seaport. This is a competition for middle and high school students. The essay topic is : choose a body system and compare it to a mechanical system

2. Life Member Badges / Badges
- I will be asking the new members for their badges to add the life member rocker after the installation dinner.
- I will be ordering badges for the coming year. All members that have resigned or have been dropped will be recycled into new badges.

3. Health and Safety Officer
- The reflective safety vests have been handed out to members on all shifts. It is possible that a few have not received their vests.
- All the vehicles have reflective safety vest on them; each vest has been labeled with reflective numbering.
- We have added the safety vest video to the review training folder, this can be viewed on the squads computers.

4. Framing of Past Presidents / Ex Chiefs
- I have a list of Past Presidents and Ex Chiefs we will be taking their pictures at the installation dinner.
- I still need pictures of Robert Scarabino and Joe Steiner

6. Last Call Plaque
- I will be updating the plaque, David Wadsworth Charter member / Life Member will be added.
- It is time for a new more professional looking plaque. I will try to get three bids for a new plaque. It would look similar to the life member plaque in size. It would have the same wording that we have now. If you have an idea for a change please contact me. I do not have the dates of the members passing, so I will not be able to put that statistic on the plaque. We could add under the name, Life member, Charter, Past President, Ex Chief, etc if you want.

7. Identification Cards

- The Post 215 card has been completed for the new members.
- I still do not have pictures of all the members despite coming down on multiple shifts and making myself available. I will try to add members to the ID card committee.

8. Projects:

- Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips.
- Picture Frames – When I get the new pictures I will be adding those to the ones we already have.

Chief's Report – Dominic Heavey:

It with deep regret that I announce the passing of Dave Wadworth a Charter Member of H.C.F.A.S.

It with deep regret that I announce the passing of Muriel Doyle, mother of Associate Member Robert Doyle.

It with deep regret that I announce the passing of P.O. Glen Ciano of the Second Pct.

MAY THEY REST IN PEACE

DISHWASHER: Awaiting parts for Dishwasher in ready room kitchen.

FRIDGE: Fridge in ready room kitchen working again.

WORKDETAIL: Work detail on Feb 14th 2009 went well we had 30 Members who came in to help get ready for our Inspection. Inspection date to be set.

It was realized that the Bikes are expired and I am working with the State to try and get them back on line for the St. Patrick Day Parade. They expired last July.

S.C.E.M.S.CHIEFS I went to my first EMS Chiefs Council meeting on Wednesday 18 and found it very interesting. I brought back a report to the Officers and we feel it would be in our interest to join. I will be passing out some information at the BOD meeting on some subjects that took place.

FIRE CHIEF COUN: Went to the Chiefs meeting on Monday 23 2009, Had a look at the Poster that the Town are getting ready for use. They look good. The sample they were using was for Dix Hill FD.

NEW AMBULANCE: The new ambulance Committee lead by B. Canty was on a field trip to see the progress of the ambulances. I am sure that everyone saw the pictures that Roger took. We should have delivery starting in about 3 weeks. The first Ambulance to be taken off of line will be 2-15-21 followed by 2-15-18.

FUNERAL DETAIL: For P.O Glen Ciano of the Second Pct. was held on 2-25-2009 we had 20 members that attended the wake.

CLASS "A" Some of the Class "A" Uniforms are back from the Taylor.

A/B CREW LEADER: The Officers have decided to suspend the A/B Crew Leader Pilot Program on April 5th, 2009. We feel that this program is going no where, and that the paper work that the A/B Crew Leader fills out is worthless due to the fact that they fill it out. We at present DO NOT have anyone in this program. We also feel that time would be spent better in the ACL Program.

DISPATCHING: I had a meeting with the Dispatching/CAD committee on last Tuesday. They will be working on a new up To Date Manual for the membership. They will also be changing the card that is in the Dispatcher Office to reflect what we now do. I have asked the Committee to have the manual ready in two weeks so I can bring it to the Officers and the BOD for approval. The current CAD software is installed on the training machines in the main meeting room. We have the ability to send calls to the training station at will to simulate MEDCOM.

DRIVER TRANING: I have spoken with Tom on the Driving Training Program and he has up dated some of the forms. I will give everyone a copy of them at the meeting. The Driving Program is moving along great and as of to date we have 3 new drivers in the program.

AMBULANCE ORT: Eileen Burns is now the Chair Person for this committee and the Officers have decided that the Committee will be the only people allowed to do the Exam.

A request was made to distribute the Scholarship criteria.

Secretary's Report – Lehti Laas:

Motion by Lehti Laas, seconded by Brian Canty to approve the following LOA's:

Name	**No.**	**Type**	**Dates**
Donna Trainor	593	Educational	2/8/09 – 5/8/09
Sue Bolen	1010	Operational	2/5/09 – 5/5/09

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	**No.**	**Date**

Megan Sarcona	1066	2/20/09

Motion by Lehti Laas, seconded by Brian Canty to grant active membership to Krystal Cruz #1211 effective 2/5/2009 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

New Members
Motion by Lehti Laas, seconded by John Palmieri to accept Joseph Costello as new member #1249, Shift: Friday's 1500-1900.
Yes: LL, AG, RF No: BC, MC, DH Abstain: JP, RW Not Present in room: GO
Motion NOT Approved

Uniform Code: Martha Brenner has given me all the information she had for the committee.

Uniform Committee: Now that the reflective vests have been issued It was suggested to me to cease the reflective ink on the sweatshirts Cost: $20 less per sweatshirt. I will be asking for a Board consensus.

Records Retention: Please make any comments to the retention schedule given out a few weeks ago. A motion for the committee to proceed under that schedule will be made for the next meeting.

Vice President's Report – Brian Canty:
Medical Committee Update:
After much review, it was decided that we utilize On Site I have attached their costs. We have reached a tentative agreement for monthly physical on rotating basis between East Norwich Huntington and HCFAS. As soon as we get firm plans, I will advise the board of the procedure one will have to follow to get their physical.

I am in the process of getting the costs that Boxer and Timpson's office. Their fees are about the same, but they charge separately for bloodwork which can sometimes amount to several hundred dollars.

I am also attaching the new member physical that we will be asking On Site to follow. It contains all of our current new member physical information and we have added the information that is required by SCEMS for members who are attending courses.

Technology Committee - Jim Malillo
We have loaded current updated software on the CAD training machines. This update will allow us to send calls to the training machines real time. SCM did this as at not cost to the squad. The two new laptops are in and are expected to be configured and loaded with software

any day.

Update to Symantec Antivirus software license was purchased, awaiting installation.

Preliminary manual for CAD given to all Day Captains, Chief Dispatcher, Chief and Tomoko last Friday 2/20. No replies from anyone no comments.

Preliminary manual for Day Captains to archive calls to be ready this week, I will distribute to the same.

Have proposal for renewal of copier contract to include the Document Storage solution as part of the lease and still have a lower monthly payment. Document committee needs to see and ok the solution for their end. If no reply at next meeting I will submit proposal and we don't have include the document solution.

Preliminary inventory of computers given to President and Justine for accounting purposes. I need to review and verify.

Down to 28 members not registered on the finger reader interface, we could start using and evaluating the finger readers for shift sign in and out.

Old news: Fax machine installed in the Treasurer/Secretary's office..

Director Franz Report:

Insurance:

MVA 2-15-21 January 30, 2006 - HCFAS and a vendor's driver who was driving our ambulance are being sued by the driver of the other vehicle. The matter has been turned over to VFIS and Jeff Siler of Siler & Ingher is engaged to defend this matter. Glynn Mercep and Purcell have been notified and will provide oversight.

The work on the wall surfaces, baseboard moldings etc. from the basement vending room leak has been finished as well as some gluing of the exercise room baseboard moldings and lobby door saddles.

Our deductible was recovered by VFIS regarding a 12/18/08 MVA in December 2008 (2-15-18).

PERMA has been in regular phone contact with the two members who filed claims in January and has assisted them in their recovery process.

The evaluation meeting with PERMA's loss control consultant was very informative. HCFAS received a 500 score for this year but will be re-evaluated before next year's renewal. A score of 500 or more permits PERMA to give the maximum discount. A score of less than 500 would allow a zero to a partial discount. Discounts are earned by PERMA members who develop and implement effective safety and loss control programs. The amount of the discount will vary with degree of compliance and the results. PERMA requires that HCFAS adopt a Management Safety Policy (signed by each member) - I hope to have a draft by the 2nd meeting in March.
PERMA has been in regular contact with the two members who filed claims in January and has assisted them in their recovery process.

The VAWBL coverage of members being available for back up and using exercise room has not been finalized but their loss control consultant is very firm that members do not exercise alone, that there be a physical fitness program and that a qualified physician should issue a written physical exercise program for the specific member etc. Notices have been posted in the exercise room sign in book and in the exercise room informing members that they may not be covered.

LOSAP:
The final 2008 list will be put on the bulletin board shortly and a report will go to TOH in late March for Board approval.

10% property tax exemption applications:
The new and renewal applications for members will be finalized tomorrow and will be filed with the TOH Assessor by Monday March 2nd.
There were 84 renewals and 13 new applications for the 09/10 tax year.

Director Orr Report:
General membership meeting 3/9 no special anniversary's.
General membership meeting 4/13 40 yrs. Sal Signorelli 30 yrs. Bob Franz.
Saint Patrick's Day Dinner to follow parade 3/8.
Easter egg hunt children's party 4/11 motion to follow, next meeting.

Director Palmieri Report:
Fund Drive
The Fund Drive Committee has received a bill from Imagemakers for $800.00 for the postage for mailing Wave 1. This Wave is ready to go whether the bar codes are able to be added or not.

Building Improvements
I spoke to Mr. Joseph Mile at H2M on Wednesday morning, 2/25.
1. The yard arm was removed from the cost opinion as a cost saving. Besides the cost, $1000, there is no impediment to having it installed.
2. Mr. Mile will be e-mailing me a revised cost report for the added work that is required of H2M in order to finalize comprehensive bid documents.
3. If costs are approved by the BOD, then H2M will proceed to prepare the plans.
4. Once new plans are completed, they can be approved and the documents put out to bid.

5. Once a contractor has been selected, HCFAS can apply for a building permit to proceed with the actual construction.

Old Business:

Follow-up on last meetings requests:

-Premium Text Charges on Verizon Cell Phones: Treasurer stated it was taken care of.

-Ck. 17826 in HCAD to H2M for Hurricane Protection: Pending.

-Contacting Black & Blue for an invoice: Treasurer stated the Office Manager has gone several times and the restaurant manager has not been in.

-Trial Balance requests: were distributed to those who requested.

-HCFAS 2008 Retention Update: Pending

-Communications & financing: new committee needed in order to look at financing options.

-H2M contract request for monument: Director Palmieri states it will be a few months since an addendum to the contract is needed. When ready, it will be provided.

New Business:

-Request made for a sample report that the CAD produces for members.

-President will provide a list of contracts. If the amount increases, then a motion will be made.

-Computer inventory was provided to the Board, an updated list with year of purchase is pending.

Executive Session at 2330 hours.

Motion by Dominic Heavey , seconded by Mark Cappola to adjourn the meeting at 2355 hours

Motion Approved Unanimously

Respectfully Submitted,

Lehti Laas

Lehti Laas

Secretary

Draft sent to Board members: 3/5/2009

Amended and approved: 3/12/2009

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
March 12, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**ABSENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Mary Winter

Meeting called to order at: 2043 hours

Motion by Lehti Laas, seconded by Robert Franz to approve the minutes of February 26, 2009 as amended.

Proposals- See Benevolent Committee Motion after Executive Session.

Garage Door Contract T. M. Kenney's Garage Door, Inc
Motion by Dominic Heavey, seconded by Brian Canty to accept the recommendation of the Third Deputy Chief and authorize and approve the Chief to accept the proposal from **T. M. Kenney's Garage Door, Inc.** of Sayville, NY and issue a purchase order for the 2009 preventive maintenance of the garage doors and motors, as outlined in the proposal for calendar year 2009 at a total annual cost of $2,400.00 payable in two semi-annual installments of $1,200.00 each. These contract prices are good for two (2) years. A certificate of insurance with HCFAS named as additional insured and a certificate of workers compensation coverage will be requested from T. M. Kenney.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Suffolk County Volunteer Firefighters Burn Center Fund Inc.
Motion by Dominic Heavey and seconded by Greg Orr to donate 1 dollar per member to the Suffolk County Volunteer Firefighters Burn Center Fund Inc. campaign. The total donation is $250.00.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

Purchase order revision
Motion by Mark Cappola, seconded by Brian Canty to accept the revised version of Purchase Order Form #151 (March 2009) as amended.

Motion by Dominic Heavey and seconded by Brian Canty to move the motion.
MOTION APPROVED UNANIMOUSLY

On the original motion:
Yes: JP, GO, RF, DH, MC, BC No:LL
MOTION APPROVED

Post 215 Fundraising
Motion by Brian Canty and seconded by Dominic Heavy to permit Post 215 to fundraise at HCFAS meetings and events.

Motion by Robert Franz and seconded by Mark Cappola that all fundraisers be presented to the Board of Directors before the commencement of the fundraiser.

Motion by Robert Franz and seconded by Lehti Laas to table the amended motion and the original motion.
Yes: JP, LL, RF, MC No:BC, GO Abstain: DH
MOTION APPROVED

MedPro Contract Renewal
Motion by Chief Dominic Heavey, seconded by Brian Canty to accept the recommendation of the Second Deputy Chief to renew our agreement with **Harbor Metal Crafters, Inc./MEDPRO,** 208 South Fehr Way, Bay Shore, N.Y. and authorize and approve the Third Deputy Chief to issue a purchase order or sign a 2009 year service agreement for the repair and maintenance of the Squad's patient handling equipment as detailed in their original proposal as an annual cost not to exceed $3,000.00 ($2,970.00 actual), payable in quarterly payments. A certificate of insurance with HCFAS named as additional insured and a certificate of workers compensation coverage will be requested from MEDPRO.
HCAD funds.
MOTION APPROVED UNANIMOUSLY

Motion by Brian Canty and seconded by Dominic Heavey to dispense $250 in the Memory of David Wadsworth to the Kiwanis Club in lieu of flowers.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:
Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

February 24, 2009 to March 9, 2009 - 28 transactions = $46,841.30 HCAD Funds
February 24, 2009 to March 9, 2009 - 3 transactions = $7325.00 HCFAS Funds
February 24, 2009 to March 9, 2009 - 1 transaction = $388.00 POST Funds
MOTION APPROVED UNANIMOUSLY

Request by Director Franz that check 3548 be reviewed and printing quantity for 2008 be given. (This information was provided by Director Palmieri later in the meeting.)

President's Report – Roger Winter:

1. Post 215 Youth Squad
- Members of Post 215are doing a fund raiser, candles, cookie dough. They have also sold lollypops. Because they are more involved at the squad, participating I gave them permission to sell their fundraising items at squad functions.
- The Post helped clean on Saturday, March 7, 2009. They were here for the whole clean up.
- The Post members also marched in the parade.

2. Life Member Badges / Badges
- I have the Life Member Lapel pins ready to give out. The Life Members did not come to the General Membership Meeting on March 9, 2009. I will distribute them personally.
- I am calling the Life Members to obtain their badges to have the Life Member rocker placed the badges.
- I will be ordering badges for the coming year. All members that have resigned or have been dropped will have their badges recycled into new badges.

3. Health and Safety Officer
-

4. Framing of Past Presidents / Ex Chiefs
- I have a list of Past Presidents and Ex Chiefs we will be taking their pictures at the installation dinner. We took Jim Barkocy and Roger Winter.
- I still need pictures of Robert Scrabino, Brian Canty and Joe Steiner

6. Last Call Plaque
- Update in progress

7. Identification Cards
- I will be adding to the committee Jim Mallilo, Tom O'Leary

8. Projects:
- Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips.
- Hanging Picture Frames of the Past Presidents and Ex Chiefs – I will be getting quotes for hanging the pictures on the rail system that was proposed.

9. Room Assignments
- This seems to be a problem; we do not have a centralized list to determine who is using the different rooms in the building. The web site has a list but it is incomplete. We need to have a folder on the computer so we can see what activities on any given day are and what rooms they are in.

- So far this year we had a member party at the same time we had an RTE class. We had the St. Patrick's Day event and we had an RTE class final in the Board Room.

- There is plenty of room we need to let people know when the rooms are in use. This would also include the Board Meeting, Officer's Meetings, General Membership Meetings, EMT classes and other teaching situations.

10. **PULSE**

- I have talked with Andrea and Patty about the timeliness' of the Pulse. Patty will make sure that when we have SOP's, By-laws and special elections the PULSE will be at the homes the first of the month.
- If we have special announcements she will ask us to have our articles in sooner.

11. Pictures for the Web Site

- Tony Cruse took some great shots of the members and Board Members with the American Flag. I will see who besides me needs to have a picture taken so we can put them on the web site.

12. I will be having T.M. Bier and Associates survey our building on Thursday 3/12/09, at 0900 hours. Be on time if you want to meet the Joe and his associates on the tour of the building. They are energy consultants and will provide a quote on energy savings.

13. It is with great sadness that we mourn the loss of Andrea and Mike Golinsky's son Michael. We will conduct a short but effective meeting after the wake and squad services. I thank you for your cooperation in advance.

Chief's Report – Dominic Heavey:

-Dishwasher inquiry made
-Work Detail went well, North Door 3 not operating
-Thanked Parade participants
-New Ambulance due in 3-4 weeks and stated which are first to go

Requests: a reminder on the scholarship criteria requested at the 2/26/09 meeting.
Director Franz requested an updated list of members on probation

Secretary's Report – Lehti Laas:

Motion by Lehti Laas, seconded by Brian Canty to approve the following LOA's:

Name	No.	Type	Dates
Tom Lemp	979	Educational	2/20/09-5/20/09

Motion Approved Unanimously

Motion by Lehti Laas, seconded by Mark Cappola to accept the resignation of Mike Bolz, Member #1097, effective 2/23/09.
Yes: LL,JP, GO, RF, DH, MC No: BC
MOTION APPROVED

Motion by Lehti Laas, seconded by Mark Cappola to accept the resignation of Mary Conover, Member #1038, effective 3/10/09.
Yes:LL, JP, RF, MC No: GO, DH, BC
MOTION APPROVED

Director Franz Report:
Insurance
MVA 2-15-21 January 30, 2006 – Update on lawsuit against HCFAS and See Neville Auto Supply's Driver (who was driving our ambulance at time of accident). Jeff Siler of Siler & Ingher requested various documents (bid proposal, contact party, invoices, cancelled checks etc.) regarding our relationship with See Neville Auto Supply and after an extensive search; copies of various documents were sent to Jeff. Roger was able to provide me with copies of the bid proposal from the Third Deputy's files.

We have been invited to participate in the 24th annual Hubbinette-Cowell golf outing on Tuesday July 7th. Brian will be posting a sign up sheet for interested members and a drawing will be held for a foursome at the June GMM.

PERMA's letter of March 6, 2009 is soliciting a nomination for their Board of Directors from HCFAS if we choose to do so. I do not recommend that we nominate any member at this time until we have a better understanding of PERMA. I do recommend that we vote for the two incumbents later this month.

Scholarships – Articles were put into the March Pulse regarding various scholarships that are available for members. I mentioned but did not have any detail information for HCFAS and the Fire Chief's Council of the TOH scholarships.

Suffolk REMSCO Meeting March 10, 2009 – Copies of the agenda and related handouts were distributed to all the Board members and certain chief officers and posted on the bulletin board. Summary minutes of the January 13, 2009 meeting were previously distributed and posted on the bulletin board.
Suffolk REMSCO approved funding for an EMT longevity award recognition night at a LI Ducks 6:45PM Tuesday 5/19 game. Agencies should compile ASAP their EMT member list to determine who is eligible for an award since time will be of the essence to RSVP the number of attendees. EMS week is May 17-23, 2009 and the Albany EMS Memorial Ceremony is Wednesday May 20 at 11AM (2 individuals will be added to the memorial –one from SC).
The 5 ePCR Pilot agencies should all be operational very shortly and installation & testing of printers in hospitals should be completed this week. After the completion of a 30 day pilot program and acceptance of the system, other agencies can come on board.

Clinical Laboratories Evaluation program -SC will make one countywide application for multi-site licensing for ALS services.
Guidance will be forthcoming for 2nd Division EMS agencies regarding transports to Northport VA Hospital.
The response committee is continuing to hold listening post type meetings on the second Tuesday of even months to obtain input from agencies regarding EMS response in SC (next meeting is April 14 in Riverhead.
A blood borne pathogen train the trainer seminar has been reconsidered and in its place there will be a whole day best practices course divided into two tracks, EMS Leadership and Exposure interface with hospitals. This is being planned for the late August and is being sponsored by Suffolk REMSCO.
Various Changes to the SC ALS protocol were approved by SEMSCO/SEMAC.
SC is progressing with their work on a mutual aid plan with Nassau County similar to SC's plan with NYC.

A revised Hospital Diversion Policy is being developed.
REMSCO 2008 Awards nominees' submissions are due in June 2009 - it was suggested that agencies should start writing their submissions now rather than wait for the last minute.
SC is in process of sending a letter to the NYSDOH regarding the SC EMS / FRES proposed combination. The key element is that budget funding cannot be lost. Suffolk REMSCO will go ahead with their plan and have interviews of various stakeholders to gather information on the pro/con of this proposed relocation.
Article 6 budget funding has been eliminated on the governor's budget which will have an impact on SC EMS operating budget (education and training).
EMS implication type legislation – a list of 62 bills was compiled to track. Bold bill numbers are of interest plus A02788/S02220 requiring certain senior living facilities to employ an onsite ambulance.
The next REMSCO meeting is May 12, 2009 at SC EMS Hauppauge.

LOSAP -the final 2008 LOSAP point list will be posted on the bulletin board shortly which will be used to submit our data to the TOH for approval.

10% property tax exemption- new applications received and renewal applications were filed with the TOH Assessor before the deadline date.

Director Orr Report:
Social Committee Report
1. General membership meeting-3/9/09 cost was only $56 due to using leftovers from St. Patrick's Day parade
2. General membership meeting-4/13/09 we will have an anniversary dinner for Sal Signorelli-40 years and bob franz-30 years
3. Received proposal from Ann Donegan for the Easter egg hunt- will bring up motion at next bod meeting 3/26/09

Director Palmieri Report:

Fund Drive

The checks that were approved at the last board meeting were picked up by Imagemakers and the first wave of mailings went out last week. They were delivered by Monday to most addressees.

On review of the brochure, there are some things that should be changed.

#1 Years should be 40 not 35.

#2 The word "additional" should be removed since we don't send any unless requested.

Norma is aware and concurs and will see that these points are corrected.

Building Improvements

Have repeatedly called H2M and am still waiting for the new

Old Business:

Post 215 SOP discussed and a list of comments is to be generated and distributed.

William Billups update given.

New Business: None

Motion by Brian Canty seconded by Robert Franz to enter into executive session at 2259 hours.

MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2305 hours.

Motion by Brian Canty seconded by Dominic Heavey that on the recommendation of the Benevolent Committee Chair, we honor the request of a loan for a member in good standing not to exceed $5200.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Motion by Mark Cappola seconded by Brian Canty to adjourn the meeting at 2308 hours

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas

Secretary

Draft sent to Board members: March 21, 2009

Amended and approved: March 26, 2009

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
March 26, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**ABSENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Sally Staszak, Pete Nakelski, Tyler Gibbs

Meeting called to order at: 1940 hours

Director Golinsky gave an update on the recruitment brochures.

Secretary Laas entered 1947 hours.

Post 215 Activities

Motion by Robert Franz seconded by John Palmieri to approve the following events and fund raisers for Post 215for the 2008-2009 school year. David Mohr Acting Chief Advisor will oversee all events with appropriate adult supervision. Any additional events not listed will come before the Board of Directors for approval. A calendar of events will also be distributed to all Board of Directors

3/9/09 Sell Cookie Dough and Scented Candles – Fund Drive
3/21/09 NS/LIJ EMS Tour
3/28/09 Spring Donation Drive – going to four grocery stores in Huntington and Huntington Station collection food and other items in conjunction with Family Service League.
4/11/09 Help Set-up for the Easter Egg Hunt.
4/25/09 Touch-a-Truck - working with Operations
5/16 or 7/20 Bodies Exhibit - depending on essay results
5/23/09 Great Adventure – working on a tour and day at the park, still working on the schedule and details.
TBA Car Wash – will have to be rescheduled
10/10/09 Fall Festival
10/11/09 Fall Festival

MOTION APPROVED UNANIMOUSLY

Easter Egg Hunt

Motion by Greg Orr, seconded by Robert Franz to accept the recommendation of the Social Committee Chairperson for special events and the Event Coordinator and authorize and approve the Committee to have the Children's Easter Egg Hunt and Party on Saturday April 11, 2009 from 12 noon until 3:00PM. The hunt will be at Jefferson School on Oakwood Road and Pulaski Road (or other suitable location if not available) from 12 noon to 12:45PM. The party will follow at HCFAS from 1:00PM until 3:00PM, in the General Meeting room. Further, to authorize an amount not to exceed $1,100.00 for refreshments, paper goods, favors, prizes, photography expenses, table decorations (only table decorations are permitted) etc. Also, to authorize the issuance of any required certificate of insurance in connection with the hunt. The Event coordinator, Ann Donegan and the Social Committee Chairperson for special events, Brian Canty will be responsible for the event.

The authorized attendees will be in accordance with the SOP Article IX Section A5 and will be posted as part of the sign- up sheet. The Social Committee Chairperson for special events, with the approval of the Board Liaison will have the authority to approve requests by other interested parties to attend the event providing a fee of $10.00 per attendee is paid in advance.

The Social Committee Chairperson for special events may request an advance from the Treasurer that will be accounted for in accordance with the PPP. No other funds will be provided without the express pre-approval of the Board of Directors. The Social Committee chairperson for special events will submit to the Treasurer an accounting of the expenditures for this event including all original receipts within 10 days of the event and the Treasurer will give the BOD an accounting for this event at the next Board meeting immediately following the request for reimbursement for the event.

HCFAS Funds.

MOTION APPROVED UNANIMOUSLY

Exercise Room

Motion by Mark Cappola, seconded by John Palmieri to amend the SOP's Sec. III T-1 to allow the Office Manager, Justine Foranoce to utilize the exercise room according to the same rules and regulations that apply to SCPD officers currently allowed to use the Exercise Room as noted in the above section.

MOTION WITHDRAWN

Records Retention Policy

Motion by Lehti Laas seconded by John Palmieri to approve the HCFAS Records Retention Policy version March 2009.

MOTION WITHDRAWN

Duty Uniform Request # 118

Motion by Lehti Laas seconded by Mark Cappola to approve HCFAS form 118 (Duty Uniform Request Form) revised 3/09 as amended.

MOTION APPROVED UNANIMOUSLY

B. Canty Meeting Room Request

Motion by Lehti Laas seconded by Greg Orr to grant use of the general meeting room to Brian Canty on April 25, 2009 from 1500-1900 hours for a family function. Set-up prior to the event is requested.

All paperwork has been submitted to the Secretary.

MOTION APPROVED UNANIMOUSLY

Motion by Mark Cappola, seconded by Robert Franz to accept the changes to the TOH recruitment campaign materials as presented by Andrea Golinsky as follows:

Two “A” frame signs
EMS Week Banner
4x8 Metal sign
25,000 Brochures
12 Boundry sign supplements

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Robert Franz to approve the minutes of March 12, 2009 as amended.

MOTION APPROVED UNANIMOUSLY

Treasurer’s Report – Mark Cappola:

Motion by Mark Cappola, seconded by Robert Franz to accept the following for payment in accordance with the PPP and previous Board of Director motions:

March 10, 2009 to March 20, 2009 - 42 transactions = $50,826.92 HCAD Funds
March 10, 2009 to March 20, 2009 - 8 transactions = $7,365.82 HCFAS Funds
March 10, 2009 to March 20, 2009 - 1 transaction = $65.45 POST Funds

MOTION APPROVED UNANIMOUSLY

<u>MUTUALINK</u>

On March 24, Bob Franz, Patti Salajka (who I asked to join the communications committee) and I had a meeting with representatives of Mutualink to discuss interoperability capabilities to allow first responder agencies to share voice, radio, video and telephone communications via secure internet connections without the need to have mutually interactive radio frequencies. Mutualink is the company that installed their system at the Huntington EOC with the goal of having all Town departments capable of communicating with each other in the event of a natural or manmade disaster.

Later that evening, we attended a demonstration of the system at Centerport FD to see how it works.

In its simplest form, two agencies (ie; fire and EMS) have Mutualink capabilities tied in to their radio and telephone system. With a simple IP program, an “incident” is created and each department can log into the incident and open up either radio, video, and/or telephone links.

Thus, communications is immediately established between the two agencies through the internet regardless of differences in radio frequency. The average cost for bringing Mutualink into a department is in the area of $15-20k. This would also eliminate the need to replace existing radios and/or to have a different radio for each department's frequency. Anyone on Mutualink can talk to anyone else on Mutualink by radio or telephone, including cellular phone regardless of their location.

If you want to look at this further, you can visit their website at mutualink.net.

Fire departments within the town are looking into the creation of a Mutualink network at this time. I recommend we open discussions with Huntington and Huntington Manor Fire Departments to see if there is interest in going forward.

REPEATERS AND DIGITAL RADIOS

Regardless of any system such as the one above, intra-agency communications and the problem of being able to communicate with our members in the field is still an issue that needs to be solved. The reality is, we need to go forward with a repeater network at key sites to overcome the topographic issues in Huntington. The other issue is the need to purchase new radios with digital capacity. There is a difference of opinion on that point. I recommend we move forward without delay to find a way to get the repeater system installed and look at the issue of radios further.

President's Report – Roger Winter:

1. Post 215 Youth Squad

- A list of Post 215 Activities has been distributed to all Board Members and a Calendar of events was also distributed.
- The essays to enter into the "BODIES" exhibit have been submitted to David. Some have been sent back to the member authors for a little refinement and spell check.

2. Life Member Badges / Badges

- I have emailed all "Life Members" regarding getting me their member badges. At this time none have given me a badge.
- I have distributed "Life Member" lapel pins to all with a new "Life Member" ID card.

3. Health and Safety Officer

- No Report

4. Framing of Past Presidents / Ex Chiefs

- I still need pictures of Robert Scrabino, Brian Canty and Joe Steiner. Who would like to look through the installation photo books to find these pictures?

6. Last Call Plaque

- Update still in progress

7. Identification Cards

- All members have received a new current Accountability card; they have also received a clip and accountability card for their EPG equipment. Administrative members do not need one of these.

8. Projects:

- Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips.

- Hanging Picture Frames of the Past Presidents and Ex Chiefs – I will be getting quotes for hanging the pictures on the rail system that was proposed.

9. Room Assignments

- This seems to be a problem; we do not have a centralized list to determine who is using the different rooms in the building. The web site has a list but it is incomplete. We need to have a folder on the computer so we can see what activities on any given day are and what rooms they are in.
- So far this year we had a member party at the same time we had an RTE class. We had the St. Patrick's Day event and we had an RTE class final in the Board Room.
- There is plenty of room we need to let people know when the rooms are in use. This would also include the Board Meeting, Officer's Meetings, General Membership Meetings, EMT classes and other teaching situations.

10. Pictures for the Web Site

- Tony Cruse took some great shots of the members and Board Members with the American Flag. I will see who besides me needs to have a picture taken so we can put them on the web site. Please contact Tony and see if he can take your picture and e-mail all copies of BOD and Officers to the web-site.

11. Classes conducted in our building / Fees

- Regardless of the class, all classes should be brought before the board for approval and room assignment.
- If a fee is collected for that class, a copy of that documentation should be available so that our student members can be reimbursed.

11. Brian will be receiving an award tonight from the Boy Scouts, I believe Andrea and Greg have some personal issues also and I am not sure they can make it to the meeting.

Chief's Report – Dominic Heavey:

We also have had 6 members who passed there Dispatch exam since our last meeting. All the members that were in the AB Pilot are now in the ACL Program and doing well. The dishwasher in the ready room is working again thanks to Brian C. The new ambulances are moving right along. The Officers had a lot talk about the POST and we agree with a lot that was said and we are at the moment talking with crews on the issue of POST members riding, we the Officers are still in favor of the Officers having the say as to what shift the POST member can ride on bear in mind we will not put the POST member on any tour that they are not welcome. The 3 new members are all a go Officers all in favor

the dispatch committee meet Tuesday evening and are getting ready to go live with the CAD system on April 5.

Secretary's Report – Lehti Laas:

Motion by Lehti Laas, seconded by Mark Cappola to accept Nisha Kapoor as a new probationary member # 1249, Shift: Sunday 1900 in accordance with Article III, Section 2 of the By-Laws.

Yes: LL,GO,JP, MC   Abstain: AG, RF

MOTION APPROVED

Motion by Lehti Laas, seconded by Andrea Golinsky to accept Tina Sholes as a new probationary member # 1250, Shift: Wednesday 0700 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Andrea Golinsky to accept Suzette Biagi as a new probationary member # 1251, Shift: Saturday 0700 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Andrea Golinsky to accept Post 215 member Tyler Gibbs as a new probationary member # 1252, Shift: Friday 1500 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Thank-you to Luke Bartolomeo for updating Form 118. It was only available in a hard copy and he provided us an electronic version that will make future changes much easier.

Ed Billia took on Uniform Code, I have given him what I received thus far.

Board consensus was received to remove the reflective ink from the Sweatshirts. The quality of the reflective material is not to standard. In addition, all members are being given reflective vests.

Director Franz Report:
Roger & I met briefly with Jeff Siler of Siler & Ingher and answered several questions concerning the lawsuit re: MVA involving 2-15-21 & See Neville Auto Supply's driver. Roger emailed Jeff several pictures of the damaged 2-15-21.

PERMA has extended an invitation for a squad representative to attend their annual conference & meeting on May 21-22, 2009 in Lake George, NY. The conference consists of education, training, networking and discussion of the most important trends in workers compensation and risk management.

LOSAP -the final 2008 LOSAP point list was posted on the bulletin board and the final list will be submitted to the TOH for approval prior to March 31st deadline. There are 231 active member participants. Approximately 45% (15 members) of new 2008 members made their 50 points. Approximately 7% (14 members) of pre 2008 members did not make their 50 points.

Scholarships – Updated articles were put into the April Pulse regarding various scholarships that are available for members. I mentioned but did not have any detail information for the HCFAS scholarships.

NYS Volunteer Ambulance & Rescue Association Meeting March 17, 2009

Safe Harbor Financial made a presentation of their mortgage loan program for Fire & EMS personnel prior to the meeting. Discussion centered on the March REMSCO & February SEMSCO meetings. Islip Exchange showed one of their ePCR tablets being used in the pilot program. The proposed dissolution of the Gordon Heights FD was discussed. A district 7 drill competition is being planned for August. The next meeting will be April 21, 2009 at South Country Ambulance. The non core CME presentation before the meeting will be Chemical Suicides.

Suffolk County Ambulance Chiefs Association Meeting March 18, 2009

The March REMSCO and February SEMSCO meetings were discussed. There will be drill (probably early May) to test a surge of patients to/from hospitals. Nominations were made for next year's officers with the election being held at the April meeting. SC EMS sent out updated CISM posters to all agencies. A safest ambulance driver in the county contest is in the preliminary planning stages. The next meeting is April 15 at Patchogue Ambulance.

Suffolk County FRES Recruitment Committee Meeting March 18, 2009-

The DHS review of the contract and media plan between SC and Sanna Mattson MacLeod Inc. to ensure that administrative costs do not exceed what was approved in the grant award is continuing. The 2009 recruitment media schedule has been delayed until DHS completes its review. The pause in media will hinder recruitment and retention efforts since no advertisements are being run. Tom O'Hara and Commissioner Williams are in contact with DHS and are working to prevent any more delay in the program recruitment and retention goals. This delay may also effect the approval of the second part of the grant and a severe decrease in funding of the SERVES scholarship program. The DHS funding is also being delayed pending acceptance of quarterly reports. As previously reported, agency reports of referrals are not being submitted by many agencies which will effect future funding. Eighteen SERVES applications for the fall 2009 / spring 2010 semester have been received to date.

Director Orr Report:

1) ANN DONEGAN WILL BE HANGING UP A SIGN UP SHEET FOR THE EASTER EGG HUNT WITH A NOTE, FOR CHILREN NOT COVERED UNDER OUR BYLAWS WHO ATTEND A 10.00 DOLLAR FEE WILL BE CHARGED. AS LONG AS THE MOTION IS PASSED ON 3/26/09

2) I WILL BE MEETING WITH THE KITCHEN COMMMITTEE TO DISCUSS THE MEAL FOR THE 4/13/09 GMM

Director Palmieri Report:

Fund Drive

1. At a meeting of the Fund Drive Committee on Friday night 3/20/09, an additional 365 donation envelopes were opened with a total for that evening of $10,129. This is in addition to the 444 donations opened previously with a total of $11,808. This gives us a total of $21,937 so far for the first mailing. Combined with checks that came in at the beginning of the year, prior to the mailing, we have collected $23,672.

2. The bar codes are printed on the donation forms, but the committee has been told that the software is not yet set-up and that there is only one bar code reader out of the five that works. Jim Malillo is working on straightening it out.

Building Improvement

1. I received a response in answer to my request for a proposal from Joseph Miles at H2M which outlines the costs to hire them to finish the drawings for the lettering, sign, monument, and electric, to bid the job, and to provide some on site, as well as office, oversight of the construction. The price for their involvement is $10,000. We would have to sign a contract, which I think should first be seen by our attorneys. There are some items which I feel should be clarified and other items included.
2. Once all aspects of H2M's contract are finalized, they will prepare the drawings and, before going out to bid, the committee will meet to finalize all elements of the proposal.

Benevolent

1. The benevolent check that was approved at the last board meeting has been delivered to the proper party. Jim Barcocy has a repayment schedule that will start in six months.
2. There are two other loans outstanding. One has been repaid religiously and is down to $300. The other has not been repaid, but Jim is continuing to try to recoup the $1900 that is outstanding.

Old Business:

Contract for EP Gear is available.

New Business:

Request by Director Franz for a copy of what days off the Office Manager is entitled to.
Request by Director Golinsky on how many days have been used, a record of her attendance.
Request by Director Franz to receive copies of the Washington attorney bills for the FCC extension and Victor Scott bills.
Director Franz asked if the auditors were fully paid prior to the final reports being received.

Motion by John Palmieri, seconded by Greg Orr to adjourn the meeting at 2329 hours
Motion Approved Unanimously

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: April 8, 2009
Amended and approved: April 16, 2009

Huntington Community First Aid Squad
2009 Board of Directors Meeting
April 2, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**Via Video**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**ABSENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: None
Meeting called to order at: 1931 hours

Contribution of $500.00 to the Suffolk County Ambulance Chiefs Association
Motion by Robert Franz seconded by ____ to authorize and approve a voluntary contribution of $500.00 to the Suffolk County Ambulance Chiefs Association to assist them in covering their program expenses.
HCFAS Funds
MOTION WITHDRAWN

PERMA Annual Conference & Meeting – Lake George, NY
Motion by John Palmieri, seconded by Brian Canty to accept the recommendation of Bob Franz, Insurance Committee Chairperson and authorize and approve Bob Franz to attend the Public Employer Risk Management Association (PERMA) Annual Conference & Meeting in Lake George, New York on Thursday May 21 & Friday May 22, 2009. Further, to authorize and approve the use of a Squad vehicle at the discretion of the Chief and / or mileage reimbursement for a personal vehicle, plus tolls and parking; the reimbursement of hotel accommodations on Wednesday May 20 at an amount not to exceed a base room rate of $110.00 per person and the reimbursement of appropriate meals from May 20th to May 22nd at a cost not to exceed $55.00 per day per person (breakfast, lunch, dinner). The NYS exempt organization sales tax certificate must be obtained from the Treasurer and used where applicable. The attendee must submit an accounting of his expenditures for this event including all original receipts within 10 days of this event and the Treasurer will provide the Board of Directors a written accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. The attendee will also make a report of this event for the Board of Directors.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Scanner Antenna

Motion by Dominic Heavey, seconded by Robert Franz to accept the recommendation of Richard Stone and Mayday Communications Inc. to purchase and install an antenna as outlined in the Quote dated March 23, 2009, Quote number Dan032309HCFAS, with an expiration date of June 23, 2009, for a total not to exceed $1,200.00 dollars. Quote of work is attached. This work will be supervised by Chief Dominic Heavey and/or Chief Dispatcher Richard Stone. A certificate of Insurance from the Vendor naming the HCFAS as additional insured, and a certificate of Workers Compensation must be provided prior to any work being performed.

HCAD funds

MOTION TABLED

Earth Day Event- Touch-A-Truck

Motion by Robert Franz, seconded by Brian Canty to authorize and approve the Squad to participate in an Earth Day Event, the Town of Huntington's Touch-A-Truck event on April 25^{th} 9-1pm. A whole harmless and indemnification agreement has been executed as approved by the attorney. The Squad will provide a Certificate of Insurance with the Town as additional insured as requested.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:

COMMUNICATIONS

A very general and preliminary discussion was held with a member of the Membership Committee about the possibility of specifically recruiting "Dispatch Only" members as a way of opening the membership to those who may wish to be a volunteer but not ride, and to allow more of our members who do ride but can't because of dispatching obligations, to get out on the ambulances. The issue will be brought to the whole committee for further discussion.

President's Report – Roger Winter:

1. **Post 215 Youth Squad**

   UNBELIEVABLE, you guys did great, better than great, fantastic, no better than fantastic, in fact there are no words for what you did today. You collected over **5,000 pounds** of food for the Family Service League. Yes 5,000 pounds. I can honestly and truly say that is 4,500 pounds more than I had hoped for. Pat yourselves on the back because you deserve it. Given the current economic conditions, no one would have thought we would have been able to collect that much food in just five hours, but you did and you should be very, very, very very, ok one more time, very proud with what you did. Just think, that is 1,000 pounds of food an hour you collected. Literally, hundreds of people will benefit from what you did today.

I have had many proud moments in my life, but without a doubt today ranks up there as one on the best and it is all because of what you did today.

I would also like to inform you that during todays drive a gentleman by the name of Don Ghee was shopping. He is the Co-Chair of the Boy Scouts food donation drive. He asked us to inform him of how many pounds of food we collect so it can be add to the total for the BSA. He informed the advisor on site that to-date 15,000 pounds of food had been collected, well I think we can safely say we have added to that total.

As most of you know the food is going to, or I should say, has gone to the Family Service League of Long Island. They are a local organization here in Huntington (on Park Avenue just south of the RR tracks). Peggy Boyd is our contact there and while they can certainly use some of the food, 5,000 pounds is much more than she expected, so they will be sharing it with other local pantries here in Huntington.

Again, GREAT JOB GUYS.

Have A Great Day
David

On behalf of the staff, board and the families we serve at FSL a sincere THANK YOU to all! Your commitment to serving those less fortunate is deeply appreciated. It is inspiring to know that so many in Huntington care and pull through for those struggling. Thanks for making a huge difference.

-

2. Life Member Badges / Badges
- I have emailed all “Life Members” regarding getting me their member badges. At this time none have given me a badge.

3. Health and Safety Officer
- No Report

4. Framing of Past Presidents / Ex Chiefs

6. Last Call Plaque
- Update still in progress

7. Identification Cards
- I will be picking up more clips today to complete the final 12 members.
- The four new members have been typed into the computer and I am waiting to take their pictures.

8. Projects:
- Folding Wall – is still not complete, the vendor got called out to do school work and hasn’t been back to complete the final gluing of some bottom rubber strips.

9. Room Assignments

10. Pictures for the Web Site
- I will contact Tony today regarding the pictures he took before and after the last parade.

Chief’s Report – Dominic Heavey:
Building: Door #3 now working.
All fire alarms are checked and are working.

Rigs: 2-15-17 the broken siren is now fixed.
New Ambulance: 2-15-16 tentative date of delivery 4/26/09
Dispatch Training Passed list is included.
Tyler Gibbs passed his dispatch training test 3/26/09.
Reeve Conover resignation letter given to the 1st Deputy copy will be given to the Secretary.
John Connors: 1st Deputy will send a letter.
Questions for Chief:
Discussion on taping of Boston student project: contracts, liability, release to use HCFAS name.
Open House tentatively May 17th
Chief will get a letter for Vito Reciniello

Motion by DH, seconded by Brian Canty to approve the following LOA's:

Name	No.	Type	Dates
Caroline Masten	1212	Medical	3/19/09-6/19/09
Jerry Giacomini	349	Medical	3/18/09-6/18/09
Emily Scheffert	1248	Medical	3/8/09-6/8/09
Tomoko Hirasawa	1129	Medical	3/25/09-6/25/09
Linda Guadagnin	1148	Operational	3/26/09-6/26/09
Caroline De Elia	1152	Educational	2/16/09-5/16/09

Motion Approved Unanimously

Vice President's Report – Brian Canty:
Technology Committee - Jim Malilo
The new laptops are in and distributed to J Palmieri and Christine Blackwell, the cost is a little more due to the docking station capability.

B Franz's laptop blew the hard drive it is out for repair under warranty.

A Golinsky's laptop with broken latch may not be covered due to physical damage as discussed last night. I will not assume the risk of a repair that may cost us in excess of $400.00. I am instructing CES to send it back to us.

Still waiting from Document storage committee if they wish to use proposal I sent to them which would be incorporated with our copier contract.

Need a decision soon due to copier contract up in August I believe.

All reports from Cad, as agreed to in the contract, are in a binder that will be placed it in the secretary's office for board review.

It is my recommendation that the BOD release the Final payment of the project.

Medical Committee – Tom Hogan
Things are progressing with the On-Site Physicals. It is suggested from On-Site that we add some kind of release statement on the New Member Physical form that identifies a representative of HCFAS as the maintainer of the records and should identify Onsite Medical Service, LLP as the provider of the PHI. They also suggested that we include a blurb about HIPAA compliance so it's clear that what we are doing is within HIPAA guidelines.

Working on a schedule.

Security Committee
VSS Contract Renewal will be presented at next BOD meeting.

Director Franz Report:
Insurance –The renewal of our general insurance (portfolio, automobile, and umbrella policies) with Hubbinette Cowell Associates is in process.

LOSAP -The final 2008 LOSAP point list was hand delivered to the TOH on March 31st.

Scholarships – I have not received any information on HCFAS scholarships. There are still forms from last year on the sign in area.

Director Orr Report:
Nothing new to report at this meeting sign up
Sheet for easter egg hunt in ready room

Director Palmieri Report:
Discussed H2M bills from 2002-2008.

Treasurer Cappola entered at 2112 hours
Reminded the Board to look at the CAD reports in Treasurer's room.

Old Business:
President in process of getting contracts in order.

New Business:
The lawn signs downstairs need HCFAS stickers added.

Motion by John Palmieri, seconded by Robert Franz to adjourn the meeting at 2129 hours

Motion Approved Unanimously

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: April 29, 2009
Amended & Approved: May 7, 2009
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
April 16, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**ABSENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Chris Fischer

Meeting called to order at: 1930 hours

Presentation by member Chris Fischer on HCFAS sailing team proposal.

Director Robert Franz entered 1933 hours

Director Andrea Golinsky entered 1935 hours

Motion by Lehti Laas, seconded by Robert Franz to approve the minutes of March 26, 2009 as amended.
Yes: JP,AG,RF,DH,MC,LL Abstain: BC
MOTION APPROVED

<u>Open House Motion</u>
Motion by Dominic Heavey seconded by Robert Franz to authorize and approve the Chairpersons of the Recruitment, Membership, and Public Relations Committees the following amounts to hold an HCFAS Open House from 1200 to 1600 hours on Sunday May 17, 2009. Activities may include blood pressure screenings, an Ident-a-Kid clinic, slide presentation highlighting member activities, a recruitment booth offering tours of the building, and tables for demonstrations by the ALS Committee, Youth Squad, Bike Patrol and others. Anticipated expenses:

- Advertising and promotion including school flyers and ads in local papers $2,000
- Refreshments: 6' heroes, salads, sodas, paper goods $ 600
- Helium tank and balloons $50
- Promotional items (i.e., magnets, key rings) for members & guests $1,000
- Outdoor signs with vinyl lettering announcing event (2) $150

Advertising will be reviewed by the Board Liaison. Board Liaison approval of bids, purchase orders, colors and reprint of advertising and items purchased is required. The Chief will determine the areas or rooms that will be used for this event and will be consulted on the location of the various refreshment and exhibit stations. Total cost not to exceed $4000.

ACCOUNTING - Original Receipts must be provided. A written accounting of the event must be provided within 10 days of completion of the event to the Treasurer

ADVANCE OF FUNDS - Authorizes the treasurer to provide funds in advance to the "responsible party." Authorizes the release of any funds pre-authorized in the PPP and SOP's.

POST 215 - Members of Post 215 are invited. At least two advisors must be present. Permission slips may be required at the discretion of the Chief Advisor and Board Liaison. REVIEW OF PRINTED MATERIALS - Drafts of printed materials are required to be reviewed by the Board Liaison and/or President prior to final printing and use.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Mayday Annual Maintenance on Audiolog Recording System

Motion by Dominic Heavey, seconded by Robert Franz to accept the recommendation of the Chief to exercise our option to renew the annual service and maintenance contract with Mayday Communications Inc. 19 Gazza Blvd. Farmingdale, NY 11735 for annual maintenance service from 4/15/09 to 4/14/10 of the 8 channel audiolog digital voice recording system,8 Channel Audiolog – Single DVD Drive, SN: E-1446 #60901, including parts, labor, anti-virus software and software upgrades, at a annual cost of $1,650.00. A certificate of insurance with HCFAS named an additional insured and a certificate indicating workers compensation coverage will be requested from the vendor.

HCAD funds

MOTION APPROVED UNANIMOUSLY

EMS Week Meals

Motion by Dominic Heavey, seconded by Brian Canty accept the recommendation of the Operational Officers and authorize and approve the purchase of meals for duty crews and administrative members during EMS week (5/17/2009 through 5/23/2009) for an aggregate amount not to exceed $2,000.00. Dominic Heavey or designee will be responsible for the allocation and disbursement of the funds and will submit a detail documented accounting including original receipts etc. to the Treasurer for the expenditures. Original Receipts must be provided. A written accounting of the event must be provided within 10 days of completion of the event to the Treasurer. The Treasurer will provide the BOD with an accounting for these expenditures at the next Board of Directors' meeting following the receipt of the expenditure documentation.

HCAD funds.

MOTION APPROVED UNANIMOUSLY

American Alternative Insurance Corporation Hubbinette Cowell Associates, Inc

Motion by Robert Franz by seconded by Mark Cappola to accept the recommendation of the insurance committee chairperson Bob Franz and authorize and approve the renewal of HCFAS's current insurance coverage for portfolio (commercial multi-peril, management liability, portable equipment and member fidelity), automobile, and umbrella policies as per the attached schedule of insurance and letter quote dated April 15, 2009 from Hubbinette Cowell Associates, Inc. at a cost not to exceed $74,500.00 for the period 5/2/09 to 5/2/10. The policies will be placed by Volunteer Firemen's Insurance Corporation through American Alternative Insurance Corporation which is part of American Re Corporation Group.

HCAD funds.

MOTION APPROVED UNANIMOUSLY

VSS Security

Motion by Brian Canty, seconded by Robert Franz to renew the annual service agreement, for the period April 1, 2009 to March 31, 2010, and authorize the Technology Board Liaison, Brian Canty or President Roger Winter, to sign the agreement for the Millennium Access Control System and the Panasonic Video Security System by VSS Security Systems Inc. as per their proposal dated March 20, 2009 at a cost not to exceed $8,000, to be paid in two semi-annual payment of $4,000 each. The service agreement amount is the same as last year. A certificate of insurance with HCFAS named as additional insured and a certificate indicating workers compensation coverage will be requested from the vendor.

HCAD funds.

MOTION APPROVED UNANIMOUSLY

Annual Inspection & Dinner Dance 2010

Motion by Brian Canty, seconded by Robert Franz, to accept the Special Events Committee Chairperson Brian Canty's recommendation and authorize and approve the President, on behalf of the Special Events Committee, to enter into a contract with the Chateau Briand, Scotto Brothers, for the Annual Inspection and Installation Dinner Dance on Saturday, March 6, 2010 from 6:30 PM to 12:00 AM with a minimum guarantee of 275 people at a cost not to exceed $102.00 per person inclusive of gratuity plus
Maitre D' (host) gratuity of $1.50 per person. The contract will include the Squad's standard cancellation policy.

HCAD funds

MOTION APPROVED UNANIMOUSLY

HCFAS Sticker for Home of A Proud Volunteer 2009

Motion by Andrea Golinsky and seconded by Robert Franz to print 500 one color stickers 3.75”x15” for the “Home of A Proud Volunteer” lawn sign provided by Suffolk County. A sticker would be placed on both sides of the lawn sign. The sticker would read Huntington Community First Aid Squad in the center, at a cost not to exceed $360.00.The quote is provided by Bill Schlaich, Center Manager, Sir Speedy @ Huntington, 1962 New York Avenue, Huntington Station, New York 11746.

HCAD funds

Yes: LL,AG,RF,DH,MC,BC No: JP

MOTION APPROVED

HCFAS Bumper Sticker EMS Week 2009

Motion by Mark Cappola and seconded by Andrea Golinsky to print a two color bumper sticker. The bumper sticker would read as follows: left side, hc+ logo, center, Huntington Community First Aid Squad, right side, star of life, bottom below HCFAS the web site address www.hcfas.org. (500 at a cost of $405.17) The quote is provided by Bill Schlaich, Center Manager, Sir Speedy @ Huntington, 1962 New York Avenue, Huntington Station, New York 11746.

HCFAS funds

Yes: LL, MC, BC No: JP, AG, RF, DH

MOTION NOT APPROVED

HCFAS Post 215 Lock In

Motion by Brian Canty and seconded by Andrea Golinsky, to authorize the Youth Squad to have a Lock-In event on from 1830hrs May 2nd to 0800hrs May 3rd.This event will be supervised by Chief Advisor David Mohr with the assistance of an appropriate number of approved male and female advisors.

One of the ideas that came out of the brainstorming session that the Post had in January was a "lock-in". Lock-in's are a great way of getting everyone together for a social event that fosters comradery amongst the participants.

We would like to have a lock-in on Saturday, May 2nd. We have spoken with the Saturday Captain; we have discussed the goals of the lock-in and have worked with him on creating activities for the night that would benefit both the Squad and the Post.

The night would begin at 1830hrs with check in and dinner and would go till 0800hrs the following morning. The night would include activities including drafting a check-out sheet for 2-15-Gator, designing a unit flag, vehicle check-outs, movies and other games. The event would be held in the main meeting room with the exception of the vehicle check-outs and would not disturb the on duty crew.

Attached is a schedule of the activities for the night. Each member would have to have a signed permission slip for the event and would have to commit to the entire night. Once at the building they would not be allowed to leave, except in the case of an emergency and they would only be released to a parent or guardian.

Lock-In Schedule

May 2, 2009

Start	End	Activity	Comments
18:30	18:45	Arrival	Check in
18:45	19:00	Set-up	Set-up the room
19:00	19:15	Rig Check Outs & Dinner Prep	Have a list of those that will do rig check-outs and those that will prep for dinner
19:15	19:30		
19:30	19:45	Dinner and Clean-up	Have a list of those that will serve and those that will clean up
19:45	20:00		
20:00	20:15		

20:15	20:30		
20:30	20:45	Games/Movies	
20:45	21:00		
21:00	21:15		
21:15	21:30		
21:30	21:45		
21:45	22:00		
22:00	22:15		
22:15	22:30		
22:30	22:45	Rig Check Outs & Game	Do a rig check out that will roll in to a search game
22:45	23:00		
23:00	23:15		
23:15	23:30		
23:30	23:45		
23:45	0:00		
0:00	0:15	2-15-Gator Check Out Sheet and Unit Flag	Have groups create a check out sheet for 2-15-Gator, including vehicle and equipment, additionally, create a design for a Unit flag. These are not timed events,but accuracy and completeness event. Entries to be graded by the Advisors and the Operational Officers.
0:15	0:30		
0:30	0:45		
0:45	1:00		
1:00	1:15		
1:15	1:30		
1:30	1:45		
1:45	2:00		
2:00	2:15		
2:15	2:30		
2:30	2:45		
2:45	3:00		
3:00	3:15	Movie & Games	
3:15	3:30		
3:30	3:45		
3:45	4:00		
4:00	4:15		
4:15	4:30		
4:30	4:45		
4:45	5:00		
5:00	5:15		
5:15	5:30		
5:30	5:45		
5:45	6:00		

6:00	6:15	Breakfast Prep	Have a list that will prep and who will set-up
6:15	6:30		
6:30	6:45		
6:45	7:00	Breakfast	Have a list of who will clean up
7:00	7:15		
7:15	7:30		
7:30	7:45	Clean-up & Departure	
7:45	8:00		

Post 215 funds
MOTION APPROVED UNANIMOUSLY

Contribution of $500.00 to the Suffolk County Ambulance Chiefs Association
Motion by Andrea Golinsky, seconded by Lehti Laas to authorize and approve a voluntary contribution of $500.00 to the Suffolk County Ambulance Chiefs Association to assist them in covering their program expenses**.**
HCFAS Funds
Yes: LL, AG, RF, DH No: MC, BC Abstain: JP
MOTION APPROVED

Scanner Antenna
Motion by Dominic Heavey, seconded by Brian Canty to accept the recommendation of Richard Stone and Mayday Communications Inc. to purchase and install an antenna as outlined in the Quote dated March 23, 2009, Quote number Dan032309HCFAS, with an expiration date of June 23, 2009, for a total not to exceed $1,200.00 dollars. Quote of work is attached. This work will be supervised by Chief Dominic Heavey and/or Chief Dispatcher Richard Stone. A certificate of Insurance from the Vendor naming the HCFAS as additional insured, and a certificate of Workers Compensation must be provided prior to any work being performed.
HCAD funds
MOTION APPROVED UNANIMOUSLY

PERMA Voting (VAWBL Insurance)
Motion by Robert Franz, seconded by Brian Canty to authorize and approve Insurance Committee Chairperson Bob Franz to execute a ballot or proxy for the election of two Public Employer Management Association, Inc. (PERMA) Directors and authorization to vote upon such other business as may come before PERMA's annual meeting or any adjournments thereof in connection with the May 22, 2009 annual meeting. PERMA is the Squad's VAWBL coverage provider.
MOTION APPROVED UNANIMOUSLY

HCFAS Scholarship Drawing

Motion by Robert Franz, seconded by Dominic Heavey to approve up to four $500 scholarships for any squad member, or family member residing in their home, or Post 215 Member. A random drawing will be held at the May 2009 General Membership Meeting for the year 2009 (application deadline May 8) and then yearly at the April General Membership Meeting thereafter with an application deadline of April 1st. The applicant may enter this drawing to further their education and shall complete the appropriate form as provided by HCFAS and be approved by the Chief and also the Post 215 Chief Advisor for Post members. Members or sponsoring members or Post 215 members submitting applications must be members in good standing but do not have to be off probation. Either an undergraduate or vocational school acceptance letter or school schedule from the School must be provided upon acceptance of the Scholarship. Applicant must be enrolled for minimum of six credit hours. Two additional names will be drawn as alternates in case the selected recipient does not meet the above criteria.

HCFAS Funds

Motion by Dominic Heavey, seconded by Brian Canty to move the motion.

Yes: JP, AG, RF, DH, BC, LL Abstain: MC

MOTION APPROVED

On the original motion:

Yes: BC, DH, LL No: JP, AG, RF Abstain: MC

MOTION NOT APPROVED

NYSVA&RA District 7 Meeting @ HCFAS

Motion by Andrea Golinsky and seconded by Robert Franz to host a NYSVA&RA District 7 meeting. A meal will be provided by Huntington Community First Aid Squad. This meal will be coordinated by the special events coordinator or designee. The event will take place in the general meeting room on Date TBA at a cost of the meal is not to exceed $200.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Painting Proposal

Motion by Brian Canty, seconded by John Palmieri to approve and accept the proposal from Berken Contracting Company of Huntington, NY dated April 7,2009, for the preparation and painting of all exterior railings, door post and frame in front of building, and 16 Metal doors inside and out at a cost not to exceed $1,900. Berken Contracting Company will provide a certificate of insurance naming Huntington as additional insured and will approve a copy of their workman's compensation insurance certificate.

HCAD funds

MOTION APPROVED UNANIMOUSLY

HCFAS Shield Decal

Motion by Brian Canty and seconded by Mark Cappola to purchase 500, 4”x5” vinyl decal shields, logo is the jacket patch as attached to the packet, from Sir Speedy Huntington. The cost is not to exceed $330.00 including shipping. This decal is to be given out before or during EMS week as a EMS promotion. This decal will be available to all squad members including all inactive life members upon request.

HCAD Funds

Yes: JP, AG, RF, DH, BC, LL   No: MC

MOTION APPROVED

Benevolent Request

Motion by Brian Canty and seconded Robert Franz to accept the request from the benevolent committee chair and approve a $1,000 loan to a member in need. The Benevolent Committee Chair will have all necessary paperwork signed including a repayment schedule.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Vice President Canty left meeting at 2140 hours.

Treasurer’s Report – Mark Cappola:

Motion by MC, seconded by Robert Franz to accept the following for payment in accordance with the PPP and previous Board of Director motions:

March 21, 2009 to April 10, 2009 - 42 transactions = $55,564.40 HCAD Funds
March 21, 2009 to April 10, 2009 - 7 transactions = $ 2,427.44 HCFAS Funds
March 21, 2009 to April 10, 2009 - 1 transaction = $ 3,037.35 POST Funds

MOTION APPROVED UNANIMOUSLY

My apologies for the delayed report on this project but I only today met with Mr. Court Cousins of Victor Scott to get an update on the project. As you know, with the recent changes in the BOD and with key members of the committee, I was left in the unenviable position of having to learn as much as I could about this project’s details in a very little time.

In my meeting today, also attended by Patty Salajka, we discussed several items…

1) Incremental installations of the proposed repeater sites are possible and preferable to installation of all sites at one time. Boxer Ct. and Plainview have been recommended as the first two sites to be installed as they would provide the most coverage for the least amount of cost. Half Hollow Hills would be the third site to consider in order to provide maximum coverage in our district for both mobile and portable radios.

2) It is possible and preferable to purchase analog radios that have digital upgrade capability vs purchasing digital radios at this time. Analog are much less expensive and reprogramming is less costly than purchasing digital radios outright.

3) Some quotes on equipment and construction/installation costs are several months old and need to be brushed up.

4) Victor Scott and the vendors understand that the nonprofit world does not move as fast as corporate America in the decision making process. But, they are concerned that there is not a perceived willingness to move forward with the same level of drive as before. I explained to Mr. Cousins that it was due to the turnover noted above. However, I would express his concerns to the Board with a request that there be a reaffirmation of our intent to peruse this project to completion albeit not necessarily in one giant leap but rather in incremental steps over time.

5) HCFAS is seeking a quote for what equipment is needed to satisfy the FCC as far as our use of our new frequencies so that a construction letter can be sent to them allowing HCFAS to secure those new frequencies. We are working on this.

President's Report – Roger Winter:

- Members leaving General Membership Meeting and getting credit for LOSAP.
    - Is this a problem? How many members are we talking about? Only half a dozen members. Sign-in will begin at 815pm when the meeting begins.
- Conflict of Interest Policy – Please review for the next meeting, sent by e-mail.
- Check out the web site huntingtonlife.com Post 215 is highlighted.
- Touch a Truck Contract has been delivered to the Town.
- RTE/CCPR Class Payments
- Pulse Report Due 4/15/09
- Insurance for the Touch a Truck – Bob Franz

1. Post 215 Youth Squad
- Fund Raising- selling cookie dough.
- Dave has submitted the essays for the Bodies Exhibit.

2. Life Member Badges / Badges
- I have emailed all "Life Members" regarding getting me their member badges. At this time none have given me a badge.

3. Health and Safety Officer
- No Report

4. Framing of Past Presidents / Ex Chiefs
- At this time I have not received any pictures.

6. Last Call Plaque
- Update complete.

7. Identification Cards
- The four new members have been typed into the computer and I am waiting to take their pictures.

8. Projects:
- Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips.

9. Room Assignments

  - This continues to be a problem. We need to set up a folder on the computer system at the squad with a calendar in it so we can see the events that are scheduled. The Chief or Secretary to the Board should review all requests.

10. Energy Survey of Building

  - Three surveys have been done. I am awaiting two final reports.

11. Cleaning Contracts

  - Two companies have expressed an interest in cleaning our building. One was recommended by a member of the FUCO group another just called and wanted to give us a quote. If necessary we are in a position to change vendors if it becomes necessary.

Chief's Report – Dominic Heavey:

Touch-a-Truck event stated.
EMS Week in May and HCFAS Open House.
EMS Memorial in May in Albany, NY.
CAD system: LOSAP papers are taken away.
2-15-16 off-line.
Town of Huntington scholarship due, 9 received so far.
Company 8 report will be ready for the next meeting.

Secretary's Report – Lehti Laas:

Motion by Lehti Laas, seconded by Dominic Heavey to approve the following LOA's:

Name	No.	Type	Dates
John Paul Garcia	1116	Medical	4/8/09 - 7/8/09
Matthew Valle	1238	Educational	4/17/09 - 7/8/09

Motion Approved Unanimously

Motion by LL, seconded by Mark Cappola to accept the resignation of Reeve Conover, member # 1048 effective 3/10/09.

MOTION APPROVED UNANIMOUSLY

Director Franz Report:

Insurance

We filed a $5,000 insurance claim with VFIS for legal fees incurred with regard to the Article 78 proceedings. The claim was paid in full by VFIS. The $5,000 is the maximum amount allowed for injunctive relief pursuant to the Article 78 filing.
The NYS Workers Compensation Board assessed a $16,000 penalty for not providing workers compensation coverage for our employees since 1/1/09. The notice was sent to PERMA who will

send confirmation of coverage to the workers compensation board to abate the penalty. A prior WCB inquiry as to the name of our provider was answered.

Scholarships – Articles were put into the April Pulse regarding various scholarships that are available for members and their deadline dates. A motion will be presented this evening regarding the HCFAS scholarships based upon an approved July 10, 2008 motion with some clarifications as to eligibility, acceptance procedures and deadline dates.

Suffolk REMSCO Response Committee Meeting April 14, 2009

Input was received from east end departments regarding dispatch protocol and dispatch centers. First responder arrival time should be taken into account and documented. Local police departments should continue to renew their EMS training.

Suffolk County Recruitment Committee Meeting April 15, 2009

Copies of the March 18 meeting minutes and April 15 FRES Commissioner's SERVES Scholarship Program memo has been put in your mailboxes. Basically, the DHS has denied the 2008 SAFER grant application which results in the discontinuance of the SERVES program for volunteer firefighters. The SC budgeted amount will now be used to fund current participating firefighters and VAW for the fall 2009 and spring 2010 semesters. It is estimated that approximately 6 to 8 new applicants will only be approved from the applications received by the May 1 deadline (31 applications have been received to date). As previously reported, all media recruitment advertising was terminated in November 2008 which has resulted in a significant decline in recruitment referrals. Also, documented advertising placement and service invoices need acceptance by the DHS before being paid. FRES is still advocating for the SAFER grant continuance and will be meeting in Washington with DHS officials in the near future to plead their case.

Suffolk County Ambulance Chiefs Association Meeting April 15, 2009

Minutes of the March 18, 2009 minutes & April 15 meeting agenda were distributed to the chief. All incumbent officers were elected to another office term (Bruce Talmage –President). Bruce will be meeting in May with the 9 member REMSCO committee to give the Association's input on the proposed FRES & SC EMS combination. All squads were asked to discuss this issue and send Bruce your comments. REMAC meeting items were discussed– may petition NYS for pilot program for BLS to do 12 lead; behavior emergencies protocol to be developed (patient in crisis) – types of cuffs and ALS, chemical restraints. A revised Hospital Diversion Policy is being developed. North Shore paramedics contract with Islip agencies will be over at the end of May 2009. FRES Commission meeting – the association is opposed to the elimination of 4 FRES personnel positions that are on the short list due to budget cuts. One MEDEVAC helicopter will be returned to service shortly after routine maintenance and an older helicopter will be out for a lengthier maintenance period due to difficulty in securing necessary parts (this unit is scheduled for replacement in 2011). EMT longevity award recognition night at a LI Ducks 6:45PM Tuesday 5/19 game. Agencies should compile ASAP their EMT member list to determine who is eligible for an award since the deadline is April 24. EMS week is May 17-23, 2009 and the Albany EMS Memorial Ceremony is Wednesday May 20 at 11AM (2 individuals will be added to the memorial –one from SC). NYS EMS Council annual award nominations are due June 12, 2009. NYSVA&RA award nominations are due August 16 (new categories have been added).

Director Orr Report:
SOCIAL COMMITTEE
1. GENERAL MEMBERSHIP MEETING 4/13 COST $362.00 GREAT MEAL NOLEFT OVERS
2. EASTER EGG HUNT WENT WELL COST APP. $800 LEFT OVER BASKETS WERE BROUGHT TO PEDS. DEPT. AT HUNT. HOSPITAL BY THE EXPLORER POST.
ANN SAID EXPLORER POST DID A GREAT JOB WERE A BIG HELP.

Director Palmieri Report:
Fund Drive
1. The Fund Drive Committee has collected $34678.
2. Jim Malillo is working on getting the bar code system ready for the second mailing which is tentatively scheduled to go out around Memorial Day. The codes are already on the forms, so it is just getting the scanners to read the addresses.

Building Improvement
1. I have been researching all payments and job descriptions between H2M and the Squad since 2003. Having received a folder of papers from J. Giacomini Monday night, I am now looking for corroboration of a BOD motion, as stated by D. Mohr, that authorizes the payment of $7900 in 2006 and what it was supposed to cover. This is causing a problem because so far there is no record of any motion for payment to H2M for that amount in2006 or 2005.
2. I find it puzzling that the BOD requires a minimum of three bids for just about everything, but when it comes to this building, that is not the case. Ever.
3. I have a call into H2M for Mr. Robert Scheiner to go over with him just what we paid H2M in 2006 for. I am also asking for copies, signed and sealed, of the "final" survey of 2008.
4. Until I have a clear understanding of where we stand in regard to this project, there is no need for a committee meeting. Nothing in regard to the design as approved by the committee in 2007 has changed. Since this project is not much further along than when proposed in 2003, speed is not the guiding force.

Benevolent
1. There are two benevolent loans outstanding, notwithstanding the loan given in March that does not begin payments yet. One has been repaid religiously and is down to under $200. The other has not been repaid, but Jim received two post dated checks last weekend and is hoping that they are good and that this is the beginning of a more continuing payment schedule.
2. In the past, there have been a few loans that have not been repaid. For the most part, these loans were for a few hundred dollars each and after Jim's chasing these members for repayment for at least a year, the cost of further action was outweighed by cost, ie; lawyer.
3. When Jim receives a payment on one of the loans, he gives it to the treasurer as a deposit from the benevolent committee.

4. I received a call this morning from Bob Scheiner at H2M explaining what the $7900 that we paid them in 2006 was for. He also went over the costs for updating the specifications in order to apply for the building permit. I requested copies of the survey and he said that he would send them out by tomorrow.

Old Business: None

New Business: None

Motion by John Palmieri, seconded by Robert Franz to adjourn the meeting at 2344 hours
Motion Approved Unanimously

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: May 3, 2009
Amended and Approved: May 7,2009
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
May 7, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: FUOCO Group Donald Musgnug and Cindy Farley. Sally Staszak.

Meeting called to order at: 1931 hours

Presentation on the 2008 financials was given by our auditors.

Motion by Lehti Laas, seconded by Robert Franz to approve the minutes of April 2, 2009 as amended.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Brian Canty to approve the minutes of April 16, 2009 as amended.
MOTION APPROVED UNANIMOUSLY

Physio- Control, Inc. Technical Service Support Agreement
Motion by Dominic Heavey and seconded by Brian Canty to accept the recommendation of Second Deputy Chief Joseph Denimarck and renew the Physio- Control, Inc. Technical Service Support Agreement. This agreement begins 4/16/2009 and expires on 5/15/2010. The designated Coverage Equipment and/or Software is listed on Schedule A. This agreement is for 11 Lifepak 12's and 3 Battery Support System 2. A complete contract is located in the Treasurer/Secretary's Office. Price of coverage specified on Schedule A is $8,656.00 per term, payable in a One Time Installment.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Annual Squad Scholarship
Motion by John Palmieri, seconded by Brian Canty to approve the awarding of up to four (4) annual five hundred dollar ($500) squad scholarships to be given to any member in good standing or direct family member (son, daughter, brother, sister) residing in the same home as a member in good standing. A drawing will be held at the June General Membership Meeting, beginning in 2010 and continuing subsequently each year, to select from those applicants who have applied to the Secretary as of June 1st, with the appropriate forms, as supplied by HCFAS, and with the required qualifying evidence. The Secretary will receive from the Chief declarations that those applicants are members, or family members of members, in good standing. These scholarships are to be an incentive for the applicants who must present documentation of at least a 2.0 grade point average for the preceding year. The applicant must have been enrolled for a minimum of six college credit hours per semester or the equivalent period at a vocational school. If a Post 215 member, in good standing, is enrolled in a college or post high school vocational program and meets all other criteria, then that member is also qualified.
HCFAS funds

Motion by Robert Franz, seconded by Lehti Laas to amend the motion that if applicable, any recipient of the 2009 scholarship award is not eligible for the 2010 award.

Motion by Mark Cappola, seconded by Brian Canty to refer the motion back to the original motion maker.
Yes: JP, GO, AG, RF, DH, MC, LL No: BC
MOTION APPROVED

Motion by John Palmieri, seconded by Brian Canty to reconsider the motion on the April 16th, 2009 Board of Directors meeting: The HCFAS Scholarship Drawing.
Yes: JP, GO, RF, DH, MC, BC, LL No: AG
MOTION APPROVED

HCFAS Scholarship Drawing
Motion by Robert Franz, seconded by Dominic Heavey to approve up to four $500 scholarships for any squad member, or family member residing in their home, or Post 215 Member. A random drawing will be held at the June 2009 General Membership Meeting for the year 2009 (application deadline June 1). The applicant may enter this drawing to further their education and shall complete the appropriate form as provided by HCFAS and be approved by the Chief and also the Post 215 Chief Advisor for Post members. Members or sponsoring members or Post 215 members submitting applications must be members in good standing but do not have to be off probation. Either an undergraduate schedule or vocational school acceptance letter must be provided upon acceptance of the Scholarship. Applicant must be enrolled for a minimum of six credit hours. Two additional names will be drawn as alternates in case the selected recipient does not meet the above criteria.
HCFAS Funds

Note: Chief and Treasurer have disclosed that they have applicants in this year's scholarship pool.

MOTION APPROVED UNANIMOUSLY

Room usage David Mohr

Motion by Lehti Laas and seconded by Brian Canty to permit David Mohr to conduct an event in the main meeting room on July 7, 2009. David would need the use of the room from 1100 hours to 2400 hours for set up the actual event and cleanup. All paperwork associated with the approval process has been submitted and approved by the chief.

MOTION APPROVED UNANIMOUSLY

Mayday Annual Maintenance 2 Position Console

Motion by Brian Canty and seconded by Robert Franz, to approve the annual maintenance on the Motorola MC 5500, 2 position console as per contract number Q4-6-09-HCFAS submitted by Mayday Communications Inc., at a cost not to exceed $2,800. Dates of coverage are 4/1/2009 thru 3/31/2010. Mayday Communications Inc. is a fully authorized Motorola Service Provider, Motorola MR (State Contract) and fill line dealer. The Service Maintenance Agreement Conditions for HCFAS are as outline in a letter dated 4/6/09 to Richard Stone. The contract rate would be guaranteed for two additional years at $2,800 which would be invoiced by Mayday Communications Inc . This contract is available in the treasurer's office and a copy will be available with the Chief dispatcher.

A certificate of Insurance from the vendor naming the HCFAS as additional insured, and proof of Workers Compensation coverage with notification clause must be provided prior to any work being performed.

HCAD funds

MOTION APPROVED UNANIMOUSLY

New Frequency Construction to Satisfy FCC

Motion by Mark Cappola, seconded by Brian Canty, in accordance with the attached quote #Dan050509HCFAS from MAYDAY Communications Inc. dated May 5, 2009, to add a control station to the console of UHF for our new frequencies to establish construction at a cost not to exceed $4,000. This includes the control station with the Tone remote adapter so this can be interfaced to the console. Mayday Communications Inc. is a fully authorized Motorola Service Provider, Motorola MR (State Contract) and fill line dealer. This quote will be available in the Treasurer's office and a copy will be available with the Chief Dispatcher.

HCAD funds

Motion by Dominic Heavey, seconded by Brian Canty to move the motion.

Yes: JP, GO, DH, MC, BC No: LL, AG, RF

MOTION APPROVED

On the original motion:
Yes: JP, GO, DH, MC, BC No: LL, AG, RF
MOTION APPROVED

Motion by Robert Franz, seconded by Andrea Golinsky to approve the purchase of tickets at $65 per person to any Board member and Operational Officer (who must respond by May 21st, 2009 to Robert Franz) to attend the June 3rd retirement dinner at the Hamlet Wind Watch Golf & Country Club for life member Bruce Blower. He is the founding director of SC Office of Handicapped Services and a strong advocate of EMS in Suffolk County.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:
Motion by MC, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

April 11, 2009 to May 1, 2009- Transactions: HCAD Funds- $46,989.65
April 11, 2009 to May 1, 2009- Transactions: HCFAS Funds- $5060.25
April 11, 2009 to May 1, 2009- Transactions: Explorer Post Funds- $11.90
MOTION APPROVED UNANIMOUSLY

President's Report – Roger Winter:

1. **Post 215 Youth Squad**
    - The Post will be receiving a Proclamation for the Town of Huntington Wednesday night for the efforts collecting food for the needy.
    - The "Lock In" was a success.
2. **Life Member Badges / Badges**
    - I have emailed all "Life Members" regarding getting me their member badges. At this time none have given me a badge.
3. **Health and Safety Officer**
    - I feel that all members should be issued safety glasses to complement their EPG equipment.
4. **Framing of Past Presidents / Ex Chiefs**
    - At this time I have not received any pictures.

6\. **Last Call Plaque**
- Update complete.

7\. **Identification Cards**
- I still need about 12-16 pictures of members. I find it difficult to get a picture.

8\. **Projects:**
- Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips.

9\. **Room Assignments**

- This continues to be a problem. We need to set up a folder on the computer system at the squad with a calendar in it so we can see the events that are scheduled. The Chief or Secretary to the Board should review all requests. Jim Mallilo had a preliminary solution, he is seeing if can be put into a folder on the squads computers.

10. Energy Survey of Building

- Ron Wikso has given us a contract. I am sending it off to TM Bier for review. TM Bier can not help us with the gas delivery, it appears we are not using enough natural gas.

11. Cleaning Contracts

- The chief is reviewing the progress of Tony and the JP Cleaning contract.

12. Lawn Signs and Car Decals

- I have started to attach the labels to the lawn signs and I will be cutting the car labels soon, we have to have this completed for Monday night's meeting.

13. Just a reminder to all Administrative members – All of you documentation for hours performed as administrative duties and shifts performed must have been turned in. We should be setting the proper example for the rest of the squad. I would recommend that we turn these in every month as opposed to every three month.

Chief's Report – Dominic Heavey:

The Officers had a Meeting on 05-06-2009 (last night) and we have decided to have our meetings on the 2nd Wednesday and 4th Thursday of every month.

The Officers would like to thank B. Canty and his committee for all the work that they are putting into the New Rigs. We received the New 2-15-16 last night and it looks good. The Second Dep, and Brian will be working on it this weekend to get it ready for use. Once we have received the Plates and the Insurance card I will meet with Brian S. from NYS DOH for the stickers.

Tom Romano will start the training this weekend on the New 2-15-16, I believe we will have 16 up and running by next weekend and have all the drivers trained by the end of this month.

The H1N1 (Swine Flu) The Officers have being keeping all member up to date in the Flu. The 2nd Dep, put out a re-view training on the H1N1 Flu for May. SCEMS have asked all Crew's to only send in two crew members on all calls with any Flu like HX, and to notify the Hospital before we arrive, this has being working well.

The Touch a Truck went well last Saturday May 2, 2009. Thanks to all that attended. It was great to see some None Ops present. (Roger, Andrea, Barney and Bob).

Rigs/Building:

All the rigs were detailed over the past Two weekends. The Officers would like to look at another company for detailing. Rodger passed on information to the 2 dep and we are looking into a date. More to follow on that.

2-15-81 had a flat tier on Saturday it was repaired on Saturday.

2-15-81 will have a new antenna placed on it for the radio system, I am told this will help in some of the dead spots, this is for a trial only and if it works then we would like to replace the antenna on the 80, 81 and 82 car.

The Ice Machine was repaired and now has another leak in the comer, this is being looked into.

I have asked the Officers and now I ask the BOD if you are in the Executive area that we make sure we turn out the Bathroom light. Many night /early morning I have come in and it is left on, the same goes for the photo copier.

We will have a Work Detail on Saturday 16th May 2009 to get ready for EMS Week. A notice will be posted.

EMS WEEK MAY 17TH 2009 / MAY 23RD 2009

Sunday May 17th 2009 we will meet at St. Hugs Church for Service at 10am in Class "A" uniforms.
Open House will start at 12 noon and go to 5pm.
Wednesday May 20th 2009 EMS Memorial in Albany will leave HQ at 5.30am to arrive at or before 11am for Services. Class "A" uniforms. If everything is ready with 2-15-16 then it will go to Albany for the Memorial on the 20th.

The Officers have being informed that we will be offering Meals during EMS week for our members. We have being in touch with a number of Vendors in town and a list will be place on all Rosters next week. I have informed the Officers that the meal money must be used by the end of EMS Week and cannot be carried forward to the next week. All agreed.

Antenna for scanner.

The placing for the antenna for the scanner will be completed in Two weeks weather permitting.

PARADES.

We have being asked to take part in a number of Parades in the near future.

Huntington Detachment, Marine Corps League

Monday, May 25, 2009. Assembly at 10.30am step-off 11.30, Class “A” uniforms

Huntington Manor FD
Parade Wednesday, July 15, 2009 at 7.30pm.
Fair will be Wednesday 15th through Saturday 19th 2009
Firework July 15, 16 and 17th

East Northport FD
Celebrating its 101 years of service this year. The parade will be August 5th 2009 at 7pm.

Sign up sheets will be posted this weekend.

CAD SYSTEM

The CAD system has being running for a few weeks now and things are going well. We are still having a problem with some members NOT putting ALS providers on the forms, the Captains are looking after this along with the help of the Chief Dispatcher. The Captains have started to go through the forms and are addressing any problems with there members.

The next step is to remove the LOSAP paper work. We are looking into how we can do this and make everyone job easier. Thanks to Jim and the Chief Dispatcher for all there works.

Co 8 report: All Co. 8 people are up on there hours.

Secretary’s Report – Lehti Laas:

Motion by Lehti Laas, seconded by Dominic Heavey to approve the following LOA’s:

Name	No.	Type	Dates
Megan Sarcona	1066	Medical	3/26/09-6/26/09
Maria Uliano	1133	Extended Educational	4/27/09-7/27/09
Sean Crenny	1233	Extended Educational	5/5/09-8/5/09
Patricia Reciniello	740	Emerg.Medical	4/16/09-7/16/09

MOTION APPROVED UNANIMOUSLY

New Members

Motion by Lehti Laas, seconded by Robert Franz to accept Sheryl Roach as a new probationary member # 1253, Shift: Tuesday 1100 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Robert Franz to accept Dillon Harvey as a new probationary member # 1254, Shift: Monday 2300 in accordance with Article III, Section 2 of the By-Laws.

Yes: JP, GO, RF, DH, MC, BC, LL Abstain: AG

MOTION APPROVED

Motion by Lehti Laas, seconded by Robert Franz to accept Mindy Scalzetti as a new probationary member # 1255, Shift: Sunday 1100 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Robert Franz to accept Brian Quinn as a new probationary member # 1256, Shift: Wednesday 1100 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Robert Franz to accept James Carney as a new probationary member # 1257, Shift: Saturday 1900 in accordance with Article III, Section 2 of the By-Laws.
Yes: JP, GO, RF, DH, MC, AG, LL   Abstain: BC
MOTION APPROVED

Uniform Code: In March the previous Chair resigned and I gave Ed Billia everything I had at the end of the month. I am giving him until June to submit something. I know he was recently ill.
Records Retention Policy:
Unable to meet with Director Franz as of yet to make his changes.
The Chair expressed to me last week that he would attempt to convert the excel file into a Word document.
Line Of Duty Death: other thank March I have sent reminders. I will send another.
Inventory Program: I have not follow-ed up with Bernie on this since the room is not properly regulated. Therefore an inventory program would be useless and inaccurate. Currently 40 people have access to the room. The sample sweatshirts I have hanging with a sign that states "do not remove" have been removed in 2009.

Vice President's Report – Brian Canty:
Medical Committee – Tom Hogan
The Medical Committee is recommending the following change to the way we currently do our physical.

The Physical will be done by On Site Medical Services as previously stated and agreed upon. The membership committee will give each prospective member a new member physical form. The prospective member must fill out the medical history part of the form and bring it with them to the Onsite physical.

The committee feels that we should not administer any Teiters, Hep B series, or N95 Fit Testing, until the member is ready to ride.

Technology Committee – Jim Malilo
Final Payment for the SCM system is being released. No one has asked any questions except for Bob Franz on a report that was never in the original list.

Back in February, Chief Heavey requested a change to the screen so when multiple ambulances are on a call, you can click on any ambulance that is assigned to a call and get that call information. This was a $700 charge.

We need to know when operations would like to start using the finger readers for shifts.

Director Franz Report:
Insurance
The appeal of the NYS Workers Compensation Board assessed $16,000 penalty for not providing workers compensation coverage for our employees since 1/1/09 is under review. All collection activity will be suspended until a final decision is made on the appeal.

LOSAP
On 4/29 Roger, Andrea and I met with Supervisor Petrone, Deputy Supervisor Laure Nolan & Comptroller Tracy Yogman regarding our February 17th letter requesting a resolution for a referendum to amend our LOSAP plan to allow participants to continue to earn points for additional benefits after they start receiving their benefit at the entitlement age of 65. The meeting was very cordial and they appeared receptive to our request. The timing of the resolution and referendum will be up to the TOH – we requested June/July not November which was suggested by the Supervisor. A delay could develop if the TOH reaches out to CVAC to be part of the referendum which means the Town of Smithtown will also have to agree to this and be coordinated with the voting process. On 5/1 all of us also had a meeting with Councilwoman Susan Berland who is also receptive to our request. A meeting is scheduled for 5/15 with Councilmen Mark Cuthbertson and Stuart Besen.

Scholarships – Articles were put into the May Pulse regarding various scholarships that are available for members and their deadline dates. No information was put in regarding the HCFAS scholarship since the motion was tabled at the last BOD meeting. I hope a decision will be made this evening and additional time is given to get the word out to the members.

NYS Volunteer Ambulance & Rescue Association District 7 Meeting April 21, 2009
A non core CME presentation on Chemical Suicides was given prior to the meeting. Discussion centered on the previously reported 9 member Suffolk REMSCO interviews or hearings regarding the proposed relocation of SCEMS to FRES; the Suffolk County Recruitment Committee meeting; the Suffolk REMSCO Response Committee meeting; the SCACA meeting; the NYSVARA Pulse Check 2009 Educational Conference & Trade Show and the District 7 drill competition in the summer. The next meeting will be May 26 at HCFAS.

NYS Volunteer Ambulance & Rescue Association Board Meeting Albany April 26, 2009
The Educational Seminars for Pulse Check 2009 are being finalized. A Pulse Check 2009 mailing went out with preliminary information to all Districts and Squads. An ambulance drill competition will be held this year. Fund raising ideas were discussed. Individual registration is $110 before 8/31 and $140 thereafter.

An informal EMS consortium (NYSVARA, FASNY, NYSAFC & UNYAN) has been formed to formulate a legislative agenda that all can promote. The first issue to be addressed is patient source testing of possible HIV exposure (S3293/A7610).

The Association will join the IAFC Fire Rescue Group Purchasing Organization to make available more benefits to its members.

An adhoc committee will be formed to look into LODD funeral services when the EMS individual is a member of a fire department.

The NYS attorney general is threatening litigation against those Squads that utilize a subscription program when providing services to their residents.

Application forms for awards and scholarships have been put on the website (P215 informed of new award category).

Legislative Day was discussed (see Andrea Golinsky's report).

Director Golinsky Report:

<u>NYSVA&RA Dist 7</u>

New York State Volunteer Ambulance & Rescue Association Legislative Day

Five members from Huntington Community First Aid Squad, District 7 joined President Mike Mastrianni and other districts' members of New York State Volunteer Ambulance and Rescue Association in Albany on Monday April 27th (NYSVA&RA Legislative Day) to speak to the Assemblymen and Senators about issues of importance to the EMS community.

Ken LaValle	Senator	1st. District	Selden
Chairman Committee on Higher Education			
Marc Alessi	Assemblyman	1st District	Wading River
John Flanagan	Senator	2nd District	Smithtown
Fred Thiele	Assemblyman	2nd District	Bridgehampton
Patricia Eddington	Assemblywoman	3rd District	Medford
Steve Englebright	Assemblyman	4th District	E. Setauket
Owen Johnson	Senator	4th District	Babylon
Carl Marcellino	Senator	5th District	Nassau/Suffolk Cty
Ginny Fields	Assemblywoman	5th District	Bayport
Philip Ramos	Assemblyman	6th District	Brentwood
Michael Fitzpatrick	Assemblyman	7th District	Smithtown
Phil Boyle	Assemblyman	8th District	Bay Shore
Andrew Raia	Assemblyman	9th District	Northport
James Conte	Assemblyman	10th District	Huntington Station
Robert Sweeney	Assemblyman	11th District	Lindenhurst
Neil Breslin	Senator	46th District	Albany
Insurance Committee			
Richard Gottfried	Assemblyman	75th District	Manhattan
Health Committee			
William Magee	Assemblyman	111th Dist.	Ostego, Madison
VAWBL			Oneida Counties
Higher Education- Vol. EMS			

All HCFAS members and NYSVA&RA Officers met with DOH representatives
Daniel J. Clatyon Health Program Administrator-1
and
Karen R Meggenhofen Associate Director of Education

Issues that were discussed included

1-Allow for a lowering of entitlement age from 65 year of age to as low as 55 years of age in the defined benefit plan.

2- Asked for reinstatement of the Higher Education Scholarship program (which was dropped from the budget this year) and to allow larger departments to apply for more than 1 applicant.

3- Stressed the importance of continued support for the Dedicated Training Program Funding for EMS education and the Healthcare Reform Act

4- Increase in the allowable NYS Tax Credit for EMS & FF volunteers,

5-Support of a single independent Workers Compensation formula for combination EMS & VFF departments

Huntington Community First Aid Squad members were welcomed and introduced on the Assembly Floor by Assemblyman Jim Conte who gave a little insight into HCFAS. That was followed with comments by Assembly Sweeney and Assemblyman Raia who spoke of the care he personally received by HCFAS after an accident he was involved in.

It was a very arduous day but everyone in attendance agreed it was a productive day and felt much was accomplished in providing information to the various legislators. The introduction on the Assembly floor further embellished our presence in Albany to all the Legislators.

LOSAP

Pres. Winter , Director Franz and I met with Supervisor Petrone to discuss scheduling a district referendum to allow LOSAP receipients who are now collecting and who continue to accrue 50 points per year get additional LOSAP payments.
A subsequent meeting was held with Susan Berland.
Meetings with Town Council members Mark Cuthbertson, Stu Besen and Glenda Jackson are scheduled.

Director Orr Report:

1- GENERAL MEMBERSHIP MEETING 5/11/09 TOM LEMP IS COOKING

2- GENERAL MEMBERSHIP MEETING 6/8/09 20TH ANNIVERSARY FOR SUE OTTO

AND CINDY CAIRL

3- NEXT BIG SOCIAL EVENT, SUMMER PICNIC WILL BE TALKING WITH B. CANTY

Director Palmieri Report:

Fund Drive

1. Jim Malillo is waiting for the FD committee to give him the information on those contributors who would be taken off the mid-year list.

Building Improvement

1. Due to travel and involvement with my EMT class, I have not had a chance to get back to H2M about the latest bill for $838.95. This is 27% of a construction administration services contract for $3100 that I can't find any backup for. The bill states "Construction administration services for electrical power installed at flagpole landscape island". Will be able to get in touch with H2M this coming week and hopefully get an answer.

Benevolent

1. Nothing new to report.

Old Business: None

New Business: None

Motion by Mark Cappola, seconded by Brian Canty to adjourn the meeting at 0028 hours on 5/8/2009

Motion Approved Unanimously

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: May 17, 2009
Amended and approved: May 21, 2009
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
May 21, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**ABSENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Jeffrey Brenner, Mary Winter, Casey Stone, Sally Staszak, Joe Denimarck

Meeting called to order at: 1930 hours

Motion by LL, seconded by BC to approve the minutes of May 7, 2009 as amended.
MOTION APPROVED UNANIMOUSLY

Motion by Brian Canty, seconded by Mark Cappola to accept the Conflict Of Interest Policy as amended.
Motion Approved Unanimously

Sailing Proposal
Motion by Mark Cappola and seconded by Brian Canty to sponsor a Huntington Community First Aid Squad Sailing Team. The Sailing team will be comprised of squad members given priority (based on number of members) and with the interest of learning to sail, sailboat racing, team building, squad promotion, and charity fundraising. The cost of the sponsorship will not exceed $815.00.
HCFAS COMMITMENT
Membership Materials
Brochures, Membership Fliers, Signage. – no cost
Meeting Room
Wednesday Nights 5/13, 5/20,
Thurs Nights 5/14, 5/21 if enough interest. – no cost
Clothing:
Red HCFAS T-Shirts, Blue Squad Hats,
Red Winter Duty Jackets (foul weather gear). – no cost
Boat Graphics
Rescue Heroes decal $50
Sail Graphic (HCFAS.ORG) $50
Star of Life Battle Flag $30

Sub Total - $130

Entry Fees:

LHYC Wednesday Night Series: 5/20-7/29-$165.
LHYC Wednesday Night Series: 8/5/-9/2 -$70.
Make-a-Wish Regatta 7/11 $75.
Leukemia Cup 8/15 $225. Subtotal - $535

Sail Maintenance:

North Sails Sail Repair $150.
Subtotal - $150
Total - $815

HCFAS funds

Motion by Mark Cappola seconded by Brian Canty to amend the motion.

MOTION APPROVED UNANIMOUSLY

Sailing Proposal

Motion by Mark Cappola and seconded by Brian Canty to sponsor the 1979 J24 manufactured by J-Boats and owned by member Chris Fischer # 996. The sponsorship will cover the entry fees for the following 2009 events: LHYC Wednesday Night Series: 5/20-7/29-$165; LHYC Wednesday Night Series: 8/5/-9/2 -$70; Make-a-Wish Regatta 7/11 $75; and Leukemia Cup 8/15 $225. Additional sponsorship will cover Boat Graphics: $130 and sail maintenance: $150. The sailing team competing on this boat will be comprised mainly of squad members with members given priority (based on number of members able to attend any one event) and with the interest of learning to sail, sailboat racing, team building, squad promotion, and charity fundraising. The cost of the sponsorship will not exceed $815.00. This sponsorship to cover the 2009 season only.

HCFAS Funds

On the amended motion:

MOTION APPROVED UNANIMOUSLY

Temporary Restriction of Funds

Motion by John Palmieri and seconded by Dominic Heavey to authorize and approve effective January 1, 2008 the removal of the board designated temporary restriction of September 6, 2007 on the 50th anniversary celebration funds and assign the treasurer the task to keep track of these funds.

HCFAS Funds

Yes: LL, JP, GO, RW No: DH, MC, BC

MOTION APPROVED

Annual Squad Scholarship

Motion by John Palmieri, second by Brian Canty to approve the awarding of up to four (4) five hundred dollar ($500) squad scholarships to be given to any HCFAS Squad member in good standing or a direct family member (spouse, son, daughter, brother, sister) residing in the same home as a member in good standing. A drawing will be held at the June General Membership

Meeting, beginning in 2010 and continuing subsequently each year, to select from those applicants who have applied to the Secretary as of June 1st, with the appropriate forms, as supplied by HCFAS, and with the required qualifying evidence. The Secretary will receive from the Chief, a declaration that those applicants are members, or family members of members, in good standing. These scholarships are to be an incentive for the applicants, who must present documentation of at least a 2.0 grade point average for the preceding year. The applicant must have been enrolled for a minimum of six college credit hours per semester or the equivalent period at a vocational school. If a Post 215 member, in good standing, is enrolled in a college or post high school vocational program and meets all other criteria, then that member is also qualified. All winners are precluded from entering the drawing the following year.

HCFAS funds

Yes: LL, JP, GO, DH, BC Abstain: MC

MOTION APPROVED

The following motion was approved after the Secretary's Report.

Motion by Brian Canty, seconded by Mark Cappola that we fund Post 215 uniforms out of HCAD funds providing it is consistent with past practice.

Yes: JP, GO, DH, MC, BC No: LL, AG

MOTION APPROVED

Director Golinsky entered at 2040

Treasurer's Report – Mark Cappola:

Motion by MC, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

May 2, 2009 to May 15, 2009 - 29 transactions = $198,930.19 HCAD Funds
May 2, 2009 to May 15, 2009 - 4 transactions = $3,002.40 HCFAS Funds
May 2, 2009 to May 15, 2009 - 3 transactions = $1,019.89 Explorer Post Funds

MOTION APPROVED UNANIMOUSLY

Communications:

John Rocco of Motorola confirmed to Court Cousins of Victor Scott (VS) that the pricing on Motorola's proposal remains locked through August 31, 2009. VS and Motorola discussed at length how the project could be divided into phases such that HCFAS could fund the phases across several budget cycles. Motorola believes that a workable plan can be organized from the existing proposal. The starting point really becomes how much HCFAS can fund in the first year of the project vs. how much Motorola believes is required to commence deployment of a first phase for the project, and is necessary to get some basic functionality of the proposed system.

VS, Motorola, President Winter, Chief Heavey, Director Cappola, Jim Malillo and Patty Salajka will meet to discuss the framework of a plan.

President's Report – Roger Winter:

1. **Post 215 Youth Squad**
    - The Post received a Proclamation for the Town of Huntington Wednesday night for the efforts collecting food for the needy.
    - In June the Post will hold elections for new officers. They will also host an installation dinner at the squad.
2. **Life Member Badges / Badges**
    - Paul Kelly has responded and would like to have a life member bar put on his badge.
3. **Health and Safety Officer**
    - I have talked with the second deputy chief and he agrees to purchase appropriate eye protection for all riding members.
4. **Framing of Past Presidents / Ex Chiefs**
    - I have the pictures that we took at the installation dinner and I will order up prints for the two that I have..

6\. **Last Call Plaque**
- Update complete. Some Board Members and some of the membership would like to see a tree with gold leaves to represent the fallen members.

7\. **Identification Cards**
- I still need about 12-16 pictures of members. I find it difficult to get a picture.

8\. **Projects:**
- Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips.

9\. **Just a reminder to all Administrative members** – All of you documentation for hours performed as administrative duties and shifts performed must have been turned in. We should be setting the proper example for the rest of the squad. I would recommend that we turn these in every month as opposed to every three month.

Chief's Report – Dominic Heavey:

Good after Noon to all.

I have put together a list of LOA that were started at the beginning of the year. I am working with the other Officers in getting these sorted out as requested. We have an Officer's meeting next week and this should all be done.

We have Two EMLOA this week Sue Boland and Eileen Burns were taken to Huntington Hospital yesterday. I will have the paper work tonight. I spoke with Eileen last night in the ER and she was waiting for a room.

The Food for EMS Week is going good and all but One Crew had a chance to eat as of this morning Monday 3pm to 7pm were running calls during their tour and did not get to eat.

We attended the EMS Memorial yesterday in Albany and all other EMS Agencies were looking thought the New 2-15-16 we got the final approval of NYS/DOH and we can Carrie Two Patients. Five Members attended the EMS Memorial.

The Service at St. Hugh's Church went well and we had a great turn out. Thanks to the POST members who attended.

The Open House went OK on Sunday it was good to see everyone that came in to help on Saturday and Sunday. Thanks to all that attended.
The Town Of Huntington Chiefs Council was held in Eaton's Neck on Monday night and the Beach Passes have arrived in, nothing to report from the meeting, next meeting will be held in Commack .
The New 2-15-16 arrived and all Drivers and Members are being up dated in it Operations.
There was a problem with 2-15-89 and 2-15-81 they are bought up and running again.
We are Celebrating EMS Week at Hunter Ambulance to day I might be late for the meeting.

Motion by Brian Canty, seconded by Greg Orr to enter into executive session at 2120.
MOTION APPROVED UNANIMOUSLY

Out of executive session at 2131.

Secretary's Report – Lehti Laas:
Motion by LL, seconded by Mark Cappola to grant the following Status Change:
Inactive Life Member for Donna Trainor, Member# 593 effective June 1, 2009.
MOTION APPROVED UNANIMOUSLY

Motion by LL, seconded by Dominic Heavey to accept the resignation Melissa Chermak Member # 1111 effective May 21, 2009.
Yes: LL, JP, GO, DH, MC, BC Abstain: AG
MOTION APPROVED

Correspondence attached. It is double (just ignore it).

Records Retention: Document Management companies are still being explored.

For the members who have the Line of Duty Death and the Uniform Code to update, I have given them June deadlines. If by then I do not receive updates I will have the President re-assign those documents.

Carol Niceforo is assisting me in Secretary duties until Sue Bolen returns.

Director Franz Report:
LOSAP
Referendum resolution - On 5/15/09 Roger, Andrea and I met with Councilmen Mark Cuthbertson, Stuart Besen and Town Attorney John Leo and on 5/19/09, we met with Councilwoman Glenda Jackson. The referendum resolution by the Town Board will probably be approved in October 2009 with the referendum taking place in December (2nd Tuesday) when Fire Districts & Special Districts have their elections.
2008 LOSAP Point Listing – The Town Board approved the certification of the list on May 19, 2009. We should be receiving the certified list in a couple of weeks for the mandatory 30 day

posting period. To date no member has raised any question concerning the number of points shown on the list.

Scholarships – Articles were put into the June Pulse regarding various scholarships that are available for members and their deadline dates. The HCFAS 2009 Scholarship application was revised in accordance with the 5/7 motion and the President forwarded the information to our webmaster for distribution.

Town of Huntington Recruitment Committee – On May 5, 2009, the Town Board approved a contract with Zimmerman/Edelson to promote recruitment of volunteer firefighters and EMS volunteers within Huntington.

Suffolk REMSCO Meeting May 12, 2009 – Copies of the agenda and related handouts were distributed to all the Board members and certain chief officers and posted on the bulletin board.
Summary minutes of the March 10, 2009 are also posted on the bulletin board.
Hunter EMS was approved as a course sponsor in Suffolk County. Hunter will hold EMT class primarily to recruit new employees. This should not have any impact on existing sponsor provided courses including SC. REMSCO also approved the transfer of Express Medical Ambulance Service operating certificate to Hunter Ambulance LLC.
The ePCR acceptance plan should be completed in May 2009.
The response committee is continuing to hold listening post type meetings on the second Tuesday of even months to obtain input from agencies regarding EMS response in SC (next meeting is June 9th at the TBA (Nesconset FD maybe).
SC sent a letter to the NYSDOH regarding the SC EMS / FRES proposed combination. The key element is that budget funding cannot be lost. Suffolk REMSCO committee held two interview meetings to gather the pro / con regarding the SC EMS / FRES proposed combination.
Additional meetings are being scheduled with other stakeholders. Again, if HCFAS has any concerns or issues with this proposed combination, please email me your comments so that I can pass our concerns to the appropriate parties.
REMSCO 2008 Awards nominees' submissions are due on June 19, 2009.
Suffolk REMSCO EMT longevity award recognition night at a LI Ducks 6:45PM Tuesday 5/19 game. (Note: There were no awards distributed for HCFAS members). EMS Memorial Ceremony is Wednesday May 20 at 11AM. (Note: Two individuals were added to the memorial –Edward Mueller from West Islip FD. It was a very moving ceremony. The Board should be commended for sending our representatives. We received many a thank you for our attendance).
The next REMSCO meeting is July 14, 2009 at SC EMS Hauppauge.
I will be attending the PERMA conference and will not be at BOD meeting. If you have any questions, please call me 631 942-3257.

Director Golinsky Report:

-100th anniversary of the train station
-Avalon still viable
-REMSCO Ducks game
-SCACA FRES transfer
-Speaking to Legislator's about insurance coverage

-Zoll

Director Orr Report:

1. JUNE 8TH GENERAL MEMBERSHIP MEETING HONORING MEMBERS #790 SUE OTTO , #798 CINDY CAIRL , 20 YRS.
2. NEXT BIG SOCIAL EVENT SUMMER PICNIC WILL BE DISCUSSING THIS WITH B, CANTY.

Vice President Canty stated it will probably take place on July 24th.

Old Business: None

New Business: None

Motion by Brian Canty, seconded by Mark Cappola to adjourn the meeting at 2242 hours
Motion Approved Unanimously

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: June 2, 2009

Amended and approved: June 18, 2009
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
June 4, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**Present via video**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Carmen Schlieben, Joe Frisenda, Jeff Brenner, Matt Valle, Laurie Hoffmann, Luke Bartolomeo, Tyler Gibbs, Samantha Ryan, Pam Biersack, Martha Brenner, Pete Nakelski, Alyssa Axelrod, Dave Mohr, Harvey Lapidus, Matt Cappola, Sheryl Roach, Mike Barker, Joanne Cunnigham, Anne Gabriel, Casey Stone, Sally Staszak, Joe Denimarck

Meeting called to order at: 1933 hours

Motion by Andrea Golinsky, seconded by Dominic Heavey to postpone the normal order of business for a discussion on the Standard Operating Procedures for Post 215 members.
MOTION APPROVED UNANIMOUSLY

Motion by Bob Franz, seconded by Andrea Golinsky to amend the Standard Operating Procedures Section II Operation Members Guidelines Paragraph B Sub-paragraph 11 Explorer Post Members item C 3 to read as follows –"They must have the permission of the Day Captain and consultation with the Crewleader".
2/3 vote required
Yes: JP, AG, RF, LL No: GO, DH, MC, BC
MOTION NOT APPROVED

Motion by Bob Franz , seconded by Andrea Golinsky to amend the Standard Operating Procedures Section II Operation Members Guidelines Paragraph B Sub-paragraph 11 Explorer Post Members item C by adding item 7 as follows –"When on a call, they may ride only in Squad ambulances and in no other vehicles in emergency mode".
2/3 vote required
Yes: RF No: GO, DH, MC, BC, LL Abstain: AG, JP
MOTION NOT APPROVED

Chief Heavey left the meeting for an emergency.

Motion by John Palmieri, seconded by Mark Cappola for an executive session at 2030 hours.
MOTION APPROVED UNANIMOUSLY

Out of executive session at 2050 hours.

H2M Monument & Sign Fee
Motion by John Palmieri, seconded by Robert Franz, to authorize the President, to enter into a contract with H2M Group, to provide professional engineering services to HCFAS with regard to the Monument and Signage Project as proposed by the Building Improvement Committee. The proposal, as delineated by H2M in a contract submitted by them on March 13, 2009 states all the services for the Construction Document Stage, the Bidding and Solicitation Phase, and the Construction Administration Phase that are required to select a contractor, obtain required permits, and oversee the actual construction. The fee for H2M's services is $9600.00.
HCAD funds

Motion by Mark Cappola, seconded by John Palmieri, to move the motion.
Yes: JP, MC, BC, GO No: RF, AG, LL
MOTION APPROVED

On the original motion:
Yes: JP, GO, MC, BC No: RF, AG, LL
MOTION APPROVED

Director Franz requests the minutes reflect that he objects to Vice President Canty voting via video conferencing.

Motion by Mark Cappola, seconded by John Palmieri to reconsider the motion.
MOTION APPROVED UNANIMOUSLY

Motion by John Palmieri, seconded by Mark Cappola to amend the previous motion to reduce the fee by $838.00, for a total of $8762.00.
MOTION APPROVED UNANIMOUSLY

"12 Leads Made Easy" Heartstart Educators
Motion by Andrea Golinsky, seconded by Robert Franz, to accept the recommendation of the ALS Committee and hold a 12 Lead EKG class in Headquarters on a Saturday in July, 2009 from 9am to 5pm. Date to be determined based on Instructor availability. Class is offered through Heartstart Educators. Curriculum of the class "12 Leads Made Easy" includes how, when and why to use a 12 Lead, 12 Lead analysis, and Acute Coronary Syndrome management.

Cost of the class is $650 and includes attendance for up to 30 providers. $250 must be paid in advance to secure the date. Prior registration/sign-up will be required. If seats remain at 2 weeks prior to the class date, it is suggested that those seats be offered to ALS providers in our surrounding districts at a nominal fee. If seats remain available hey will be provided to our BLS providers.

HCAD funds.

MOTION APPROVED UNANIMOUSLY

Picnic West Hills Day Camp 2009

Motion by Gregory Orr, seconded by John Palmieri to accept the recommendation of Special Events Committee Chairperson Brian Canty and authorize and approve the annual squad picnic to be held at West Hills Day Camp, Sunday July 19, 2009 rain or shine, in accordance with the SOP Squad Picnic Protocol. Further to authorize and approve the following: an amount not to exceed $ 500.00 for decorations and incidentals; an amount not to exceed $ 2,000.00 for camp usage fee including administrative, security, maintenance staff and life guards; and the issuance of required certificates of insurance. Post 215 members are invited and may bring their parents or guardians if they live at home with them. The Chief Advisor is responsible to give the Special Event Committee a list of Post 215 attendees by the posted deadline date. Special Events Committee Chairperson Brian Canty will send invitations to the SCPD Sector 202, 202A, 203 and 203A Operators and their immediate families, the Town of Huntington Board members and a guest and adjacent Fire Department Chiefs and a guest and he will post a response sheet in the Dispatch Office. The Special Events Committee Chairperson with the approval of the Board liaison will have the authority to approve requests to attend by other interested parties with a fee of $ TBD per adult (age 21& up) $ TBD per Young Adult (age 13 -21) and $ TBD per child age (6 to 12). The Sign up sheet will include the restriction that Squad members, Post 215 members and all guests below NYS legal drinking age are not allowed to consume alcoholic beverages under any circumstances at this event. The Caterer must issue certificates of insurance naming HCFAS (and West Hills Day Camp, if required) as additional insured with proof of workers compensation coverage and must assure that all beer will be dispensed by a tips certified bartender and honor HCFAS cancellation policy and provide a service staff of at least 4 throughout the event. The Special Events Committee Chairperson will submit to the Social Committee Liaison and Treasurer, an accounting of the expenditures for this event including all original receipts within 10 days of the event. The Treasurer will provide the Board of Directors a written accounting of expenses as per the purchase policy procedures at the Board of Directors meeting following the receipt of the documented expenditures.

HCFAS funds.

MOTION APPROVED UNANIMOUSLY

The following motion was previously done by phone/email

Motion by Robert Franz, seconded by Mark Cappola to approve as per Board of Director consensus the purchase of tickets at $65 per person to any active past president and ex-chief residing on LI to attend the June 3rd retirement dinner at the Hamlet Wind Watch Golf & Country Club for life member Bruce Blower. He is the founding director of SC Office of Handicapped Services and a strong advocate of EMS in Suffolk County.

HCFAS fund

Yes: AG, RF, MC, BC, LL Abstain: GO, JP

MOTION APPROVED

Treasurer's Report – Mark Cappola:

Motion by MC, seconded by Gregory Orr to accept the following for payment in accordance with the PPP and previous Board of Director motions:

May 16, 2009 to May 29, 2009 - 30 transactions = $29,469.78 HCAD Funds
May 16, 2009 to May 29, 2009 - 3 transactions = $ 1,560.00 HCFAS Funds
May 16, 2009 to May 29, 2009 - 1 transaction = $ 683.13 POST Funds

MOTION APPROVED UNANIMOUSLY

President's Report – Roger Winter:

1. Post 215 Youth Squad

The Post received a Proclamation from the Town of Huntington and wishes to present it to HCFAS at the general membership meeting.
They have a rip planned to the Bodies Exhibit.
The Post celebrated a 100th year anniversary with the BSA
Installation Dinner 6/20/09, 6-10pm.

2. Life Member Badges / Badges

Paul Kelly wishes to have his gold life member bar put onto his badge. Mike Milo stated he can not find his badge. Phil Orlando and Tom Hogan never got back to me.

3. Health and Safety Officer

I feel that all members should be issued safety glasses to complement their EPG equipment.

4. Framing of Past Presidents / Ex Chiefs

AT this time I have the following pictures; Dominic, Jim, and myself. I am going to ask if these officers what picture they want to have put into the frame.

6. Last Call Plaque

Update complete.

7. Identification Cards

I still need about 14 pictures of members.

8. Projects:

Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips.

9. Room Assignments

The Chief is handling this issue.

10. Energy Survey of Building

After some research at this time I think we should just stay with Nationalgrid. We are on a variable therms payment, when the rate is low we pay that amount and when it goes up pay that amount also. On the average with a not so official calculation we are better off with Nationalgrid.

11. Just a reminder to all Administrative members – All of your documentation for hours performed as administrative members and shifts performed should be turned in every month.

This was the accepted practice in the past. Again we should be setting the proper example and demonstrate that to the membership.

Secretary's Report – Lehti Laas:

New Members
Motion by Lehti Laas, seconded by Mark Cappola to accept Danielle Milione as a new probationary member # 1258, Shift: Friday 1500 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Mark Cappola to accept Timothy Quigley as a new probationary member # 1259, Shift: Sunday 2300 in accordance with Article III, Section 2 of the By-Laws.

Motion by Mark Cappola, seconded by Andrea Golinsky to table the motion.
Yes: JP, AG, RF, BC No: GO, MC, LL
MOTION APPROVED

Motion by Lehti Laas, seconded by Mark Cappola to accept Tiffany White as a new probationary member # 1259, Shift: Wednesday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: JP, GO, MC, RF, LL No: AG Abstain: BC
MOTION APPROVED

Motion by Lehti Laas, seconded by Mark Cappola to accept Howard Loewenthal as a new probationary member # 1260, Shift: Saturday 0700 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Mark Cappola to accept Avesta Khursand as a new probationary member # 1261, Shift: Sunday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: LL No: JP, GO, AG, RF, MC, BC
MOTION NOT APPROVED

Director Franz Report:
Insurance – VFIS attorney Jeff Siler received a reply from Schanker Neville's insurance company attorney denying his request for tender of defense, indemnification and insurance coverage for HCFAS. Amongst other things, Schanker's attorney is claiming that HCFAS insurance is primary coverage and Schanker's insurance is excess. A copy of the reply was sent to Glynn et al to keep them apprised of the situation.

2008 LOSAP Point Listing – The Town Comptroller mailed us the Town Board approved certification list on May 26, 2009. The list has been posted on the bulletin board for the mandatory 30 day posting period. An article was again put in the June 2009 Pulse.

SC FRES Recruitment Committee Meeting May 26, 2009 Yaphank, NY

John Searing and Tom O'Hara had a meeting in Washington DC with the Office handling the SC FRES SAFER Grant and a resolution was reached regarding the future funding of the SC Program providing all documentation is received by August 24, 2009 by the DHS.

SERVES Scholarship Program – 72 new applications were received of which 17 were from EMS agencies. Based upon the above resolution & SC budget funds (allocated to EMS), all new applications were approved for the Fall 2009 semester. The Spring 2010 and Fall 2010 semesters will be approved semester by semester based upon funding availability of only SC budgetary funds. We must all advocate to the SC Legislators to adequately fund this program in 2010.

Recruitment Media Program will start immediately and run through 8/24/09 based upon the above resolution. It is expected that there will be a heavy dose of various types of media advertising during this period. Alert your recruitment point person to be ready to receive referrals during this period.

Any excess monies available before August 24, 2009 will be used to automate the FRES referral process.

The annual census from each agency is past due and this information is needed to comply with the SAFER grant requirements & SC reporting. (The HCFAS census report has not been received as of 6/3/09).

The next meeting is scheduled for June 17, 2009 in Yaphank.

EMS Memorial Ceremony in Albany – Thank you to the Board for allowing members to attend this service. I request that the 2010 Board reconsider the previous practice of driving to Albany the day before the event since there was a noticeable absence of senior members who could not physically leave at 5:15 AM and return home the same day.

Bruce Blower Retirement Dinner – Again thank you to the Board for approving the tickets to this event. HCFAS was mentioned a few times. Thanks to Roger for writing the tribute piece that appeared in the June ABLE publication. Bruce was very appreciative of our attendance.

PERMA Annual Conference May 21, 2009 – See separate report attached.

Public Employer Risk Management Association, Inc. (PERMA) Annual Conference – May 21-22, 2009 Lake George, NY

The conference was very well attended with a cross section of municipal governments and volunteer / hybrid fire districts & ambulance squads with an emphasis of safety and wellness in the workplace. The networking and sharing of other entities experiences was most informative and I would recommend that we continue to attend this conference each year.

Safety and health management system – this presentation and roundtable discussion was centered on a five step management system. The five steps encompassed 1-setting a standard / policy / procedure / rules; 2- communication of the standard to workforce; 3- workforce training, if applicable; 4- evaluation of the standard and 5- acknowledgement of the success of the standard. Some of the safety and health standards could be blood borne pathogens, driver safety, workplace violence and PPE. Documentation of the above system is very important to substantiate compliance with the law (OSHA, PESH etc) and for possible reduction in workers compensation cost. Standards when followed also reduce loss of workforce resources due to illness or injury. Starting a safety management system can be facilitated by using materials developed by other entities. Some of the handouts included – safety training agreement, public employer workplace violence: prevention programs regulation (12 NYCRR Part 800.6), accident investigation form; list of PERMA media resources, hazard assessment and PPE required for mitigating an injury occurring from the hazard, 10 question zero safety challenge etc. These materials were given to the Safety Committee Chairperson Dominic Heavey.

PERMA advocates a wellness in the workplace and they had a trade show of vendors with various demonstrations of their products. Vendor materials included information on being smoke fee (www.nyssmokefree.com), physical activity, how to handle stress at work, exercise for busy people, walking for the health of it, packing a healthy lunch, an ergonomics approach to avoiding workplace injury. I brought back various materials and posted them on the bulletin board and / or left them on the shift sign in area.

Slips, Trips & Fall Prevention Session covered reasons why do we slip and fall, the various types of slips and falls, and how to prevent slips and falls. Over 18% of claims processed by PERMA over the past three years are the result of slips and falls either from the same level or from height. These claims account for 26% of all loss dollars. These claims also include a number of housekeeping incidents as well. The session explored the contributing factors leading to an incident as well as preventive steps that can minimize risk including appropriate footwear. Prevention of accidents is everyone's job not just your leadership or supervisors. There must be a commitment of the leadership to lead by example and take an active role in safety issues other than appointing a safety officer or committee (It is everyone's job to make sure our crews are wearing their boots and EPG clothing).

Life of a Workers' Compensation Claim - This was a most informative session that dealt with the claim process. What to do when a accident occurs; how are claims handled when received; what follow up should you expect (transitional duty, return to work survey, litigation preparation, fraud workup, placement in alternative employment); what reserves are on the loss run (indemnity, medical, expenses); and closing of a claim (medical only claims, return to work without residual injury or with a scheduled loss of use or with a permanent partial disability or unwilling to return to work.

Annual meeting – Minutes of the May 23, 2008 annual meeting were approved. PERMA's President made a presentation of longevity awards and several special achievement awards (safety innovation, special achievement safety award, wellness in the workplace etc) to various members, The May 31, 2008 & 2007 Balance Sheet and Statement of Revenues, Expenses and Changes in Members' Equity were discussed. PERMA incurred a decline on its investment portfolio through the end of calendar year 2008 of approximately 9%, primarily in the equity portion of the portfolio. PERMA remains in a very strong cash position and can afford to wait for the stock market to turn around and begin to gain much of the value lost. The balance of PERMA's activities reflects a stable and predictable program. A strong financial position, stable pricing, and superior service continue to enable PERMA to grow.

Director Golinsky Report:
NYSV&RA Dist. 7 Meeting
The District 7 meeting was held at HCFAS Tuesday May 27, 2009. It was not as well attended as other meetings probably due to the fact that the meeting was changed from the 3rd Tuesday to the 4th Tuesday in order to accommodate the RESMSCO EMT Longevity Awards which was held on May 19th at the Long Island Ducks game. However those that did attend were updated on REMSCO meeting information that was held on May 12th. and the REMSCO Awards applications were handed out. REMINDER these applications must be received by June 19th. PulseCheck 2009 information was handed out to the delegates with a reminder that the educational conference is Oct 1st-4th

A special thank you to Brian Canty and the kitchen crew for the delicious meal that was served.

Director Orr Report:
Social committee report
1. General membership meeting 6/8 20 yr. anniversaries Sue Otto, Cindy Cairl, Bill Billups. Tom and company will be cooking.
2. Date for summer picnic is Sunday 7/19, rain or shine more information to follow

Director Palmieri Report:
Fund Drive
1. As of 5/28/09, the files with all the names for the second mailing had been e-mailed to Imagemakers for addressing. We are awaiting the cost of postage to be sent to Norma for payment so the mailing can go out.

Building Improvement
1. With the Boards approval of tonight's motion, we will have taken a big step to getting this project completed. The committee will be convened once we have additional input from H2M.

Benevolent
1. There are no additional requests as of last week.

Old Business: None
New Business: None

Vice President Canty left at 2257 hours.

Motion by Andrea Golinsky, seconded by Robert Franz to enter into executive session at 2257 hours.
MOTION APPROVED UNANIMOUSLY

Out of executive session at 2320 hours.

Motion by Gregory Orr, seconded by Andrea Golinsky to adjourn the meeting at 2330 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: June 28, 2009

Amended and approved: July 2, 2009
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
June 18, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**Via Video**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Sandra Bentley & Jeffrey Mara-V.P. Business and professional services group from State Bank of Long Island.
David Mohr, Peter Nakelski.

Meeting called to order at: 1905 hours

Presentation given by State Bank of Long Island on CDARS

Motion by Lehti Laas, seconded by Robert Franz to approve the minutes of May 21, 2009 as amended.
Yes: BC, MC, DH, JP, AG, GO, LL Abstain: RF
MOTION APPROVED

Annual Picnic Food
Motion by Gregory Orr, seconded by Brian Canty, to accept the recommendation of Special Event Committee Chairperson Brian Canty and to accept the menu and the bid of Big Bubba's BBQ to cater the Annual Picnic on Sunday July 19, 2009 (rain or shine) event at a cost of $ 30.25 per adult (age 21 & up) and $ 17.25 per adult (age 13 -21) and $ 10.25 per child (age 6 to 12). An additional amount not to exceed $500.00 for any games decorations that may need to be purchased. Special Event Committee Chairperson Brian Canty will send invitations to the SCPD Sector 202, 202A, 203 and 203A Operators and their immediate families, the Town of Huntington Board members and a guest and adjacent Fire Department Chiefs and a guest and he will have them RSVP to his Voice Mail. The Special Event Committee Chairperson with the approval of the Board liaison will have the authority to approve requests to attend by other interested parties with a fee of $ 30 per adult (age 21& up), $17 per adult (13 – 21) and $ 10 per child (age 6 to 12). Post 215 members are invited and may bring their parents or guardians

if they live at home with them. The Chief Advisor is responsible to give the Picnic Coordinator a list of Post 215 attendees by the posted deadline date. Post 215 advisors shall be present at the picnic to provide supervision. The Squad and Post 215 Signup sheet will include the restriction that Squad members, Post 215 members and all guests below NYS legal drinking age are not allowed to consume alcoholic beverages under any circumstances at this event. The Caterer must issue certificates of insurance naming HCFAS (and West Hills Day Camp, if required) as additional insured with proof of workers compensation coverage and must assure that all beer will be dispensed by a tips certified bartender and honor HCFAS cancellation policy and provide a service staff of at least 3 throughout the event.

HCFAS funds.

MOTION APPROVED UNANIMOUSLY

Dispatch Training Station

Motion by Brian Canty, Seconded by Dominic Heavey, to accept the recommendation of Technology Committee chairperson James Mallilo and authorize the committee to purchase 10 (ten) 19" Monitors, 2 (two) Hex Monitor Stands, 10 (ten) 10' Monitor Extension Cables, 4 (four) Key & Mouse extension USB Cables, 1 pair Speakers, and 1 one Computer Table to match existing unit from Waldners to create a dispatch training area in the committee room that simulates the exact setup in the dispatch office, at a cost not to exceed $3,200.

HCAD Funds

Yes: BC, MC, DH, JP, AG, GO, LL Abstain: RF

MOTION APPROVED

Remote software license for the dispatch software

Motion by B. Canty, seconded by Mark Cappola, to accept the recommendation of Technology Committee Chairman Jim Mallilo and approve the request to expend a sum not to exceed $995.00 for the purchase of a remote software license for the dispatch software. This license is needed to allow access to the dispatch system to any computer in the building, allowing captain’s access to archive their runs from their desks.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Modifying of a Custom report to include the crew confirmations times.

Motion by B. Canty, Seconded by Mark Cappola, to accept the recommendation of Technology Committee Chairman Jim Mallilo and

approve the request to expend a sum not to exceed $525.00 for the creation and modification of a report to include the crew confirmations times.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Canopy top and windshield for 2-15-Gator
Motion by Chief Dominic Heavey, Seconded by to authorize the Chief or his designee to purchase a canopy top and windshield for 2-15-Gator at a cost not to exceed $1,254.00 installed from Chief Equipment as the sole source vendor in accordance with the proposal dated June 10, 2009.
HCFAS Funds.

Motion by Robert Franz, seconded by Mark Cappola to table the motion.
Yes: JP, GO, AG, RF, MC, LL No: BC Abstain: DH
MOTION APPROVED

Motion by Brian Canty, seconded by Mark Cappola to limit debate on the following motion to thirty (30) minutes.
Yes: JP, GO, MC, DH, LL, BC No: RF, AG
MOTION APPROVED

Justine Foranoce's employment agreement as Office Manager
Motion by Mark Cappola, seconded by Brian Canty, to renew Justine Foranoce's employment agreement as Office Manager for a period of two (2) years commencing July 1, 2009 with a salary increase of 5% for the term of the agreement and with the additional responsibilities of member data entry into the computer system, to be coordinated with the Chief and First Deputy Chief. All other duties and responsibilities to remain unchanged.
HCAD Funds

Motion by Brian Canty, seconded by John Palmieri to amend the motion to one (1) year and a 2.5% salary increase.

Motion by Brian Canty, seconded by Mark Cappola to move the motion on the amendment.
Yes: JP, GO, MC, DH, LL, BC No: RF Abstain: AG
MOTION APPROVED

On the amendment:
Yes: JP, GO, MC, DH, LL, BC No: RF, AG
MOTION APPROVED

On the motion as amended:
Yes: JP, GO, MC, DH, LL, BC No: RF, AG
MOTION APPROVED

The following motion was approved after the executive session at 2300 hours:
Motion by Brian Canty, seconded by Mark Cappola, to approve the participation of Explorer Post 215 in the HMFD Explorer softball tournament on June 27, 2009 at the Melville Field at a cost of $20 per participant, $10 for T-shirt and $10 donation.
POST 215 FUNDS
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:
Motion by MC, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

May 30, 2009 to June 12, 2009 - 29 transactions = $188,207.71 HCAD Funds
May 30, 2009 to June 12, 2009 - 3 transactions = $ 1,400.00 HCFAS Funds
May 30, 2009 to June 12, 2009 - 1 transaction = $ 200.00 POST Funds
MOTION APPROVED UNANIMOUSLY

President's Report – Roger Winter:
Discussion on Sailing sponsorship. Director Palmieri
Ride Along
Gas report
Credit Cards canceled.
POST 215 installation dinner.
Softball tournament report will be given to Board.

Director Palmieri distributed information on the "Rescue Hero's" sailing team.

Chief's Report – Dominic Heavey:
First I would like to apologize for having to leave the BOD meeting in a rush the last time.

Green Light:
The Officers would like if the ID Card could be changed so as NOT to allow any member to have a Green Light, without it coming through the Officers first. We are at the moment reviewing the Green Light Application form so as to make some changes.

Uniforms:
The Officers would like to be able to give all New Members the EMS Pants when they start. We feel that by giving them the Old duty pants and then giving them the EMS pants it is costing the Squad a lot of money. We feel that the New member will wear the EMS pants more that the Old Duty pants. We are NOT looking to do away with the Duty Pants as we know some members rather ware this one that the EMS one.

Smoking:

It was discussed at the Officer meeting that smoking would be allowed at South One and South Five door only. There would be signs placed and ash trays placed. There would be no smoking allowed near the back door. The Chief is to put out a Chiefs Order.

New Check out Form:

There is a NEW Ambulance Check out form that has being approved by the Officers. The Members have being using it for a few days now and everyone seems to like it.

The Gator:

The Check out sheet for the Gator has being designed by the POST members and sent to the Officers for review, there are a few changes to be made as soon as that is done it will be brought to the BOD for comments.

The SOP for the Gator are being worked on and should be ready in the next week or two.

Building and Rigs:

2-15-17 was repaired; a new water pump was replaced,
2-15-18 had a crack in the windshield
2-15-19 and 20 got New front tiers
2-15-89 new regulator for the alternator
As per the 3rd Dep the Rails and steel doors Patenting have to Waite for better weather.
There was a water leak in the basement; pump # 3 in the boiler room was taken care of.

ADVANCEMENTS:
Tim Ebert # 1184 to Driver effective 5-28-2009
Tom Heinisch # 1109 to enter the ACL program
Matt Valle # 1238 to FA
Keith Rubenstein # 1154 to DR training

CHANGE OF STATUS:
Caroline De Elia # 1152 removed from driving, CL only
Jody Kavanagh # 928 removed from Dispatching
Barbara McGolone # 1188 resigned (no letter as of 06-16-2009)
Donna Trainor # 593 from active to administrative effective 5-24-2009. (Correction: Inactive Life eff.6/1)
Sabrina Aziz # 979 Resigned (no letter as of 6-16-2009)
James Caarney # 1257 resigned
Diane Tanko # 1240 to full Dispatcher effective 6-10-2009

RETURN TO DUTY:
Tom Heinisch # 1109 effective 5-21-2009
Caroline De Elia # 1152 effective 5-16-2009
Tom Lemp # 979 effective 5-22-2009

OVER DUE RETURNS:
Scott Bielanski # 1076 due back 4-30-2009 letter of intent to be sent
Nancy Eckhardt # 1170 due back 4-7-2009 letter of intent to be sent
Gerardo Vasquez # 1055 due back 4-17-2009 letter of intent to be sent

SHIFT CHANGE:
David Mohr # 748 from Tue 23.00 to Mon 19.00 (when he returns)
Matt Cappola # 1106 from Sun. 23.00 to CO 8 effective 6-10-09
Brendan Fits # 1180 from Fri. 19.00 to CO 8 effective 6-10-2009

CHARGES:

Charges were brought against Jeremiah Boehm # 1225 by 2nd Deputy Chief Joseph Denimarck. The Officers have Suspended the member for 30 days, and have decided to re examine his Probation Ending pending the out come of the BOD meeting.

Please see the EX File on LOA, also please note the ones in Green were over the past two weeks.

Secretary's Report – Lehti Laas:
Motion by DH, seconded by Brian Canty to approve the following LOA's:

Name	No.	Type	Dates
Michael Marinello	1046	Operational	6/11/09- 9/11/09
Arlene Lindsay	1067	Operational	6/3/09- 9/3/09
Michael Milo	821	Operational	6/15/09- 9/15/09
Nimka Khanna	1195	Educational	5/31/09- 8/31/09
Eileen Burns	767	Medical	5/31/09- 8/31/09

Motion Approved Unanimously

Return to Duty:

Name	No.	Date
Tom Heinisch	1109	5/21/09
Caroline De' Elia	1152	5/16/09
Tom Lemp	979	5/22/09

New Members
Motion by Mark Cappola, seconded by Brian Canty to untable the motion of accepting Timothy Quigley as a new probationary member.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Mark Cappola to accept Timothy Quigley as a new probationary member # 1261, Shift: Sunday 2300 in accordance with Article III, Section 2 of the By-Laws.

Yes: MC,BC,DH, GO, LL No: JP, AG, BC

MOTION APPROVED

Director Franz Report:

Suffolk County Recruitment Committee Meeting May 26, 2009 & June 17, 2009

Copies of the May 26, 2009 meeting minutes were distributed and no new information has been reported at the June meeting.

NYSVA&RA - NYSVA&RA Special Awards have been expanded to more categories. The submission deadline is August 16, 2009. Forms were previously distributed and are available on the Association website. NYSVA&RA Scholarship applications are due by August 16, 2009. Forms were previously distributed and are available on the Association website.

Director Golinsky Report:

New York State Volunteer Ambulance & Rescue Association (NYSVA&RA) District 7

Meeting June 16th held at Riverhead V ol. Amb. Co.

Chairman Bob Franz distributed REMSCO report from their last meeting. REMSCO committee has been holding meetings at various locations to get feedback on the proposed move of EMS to FRES. Want to get ideas from those in the field as to what they want to see and what they can expect if the EMS division is moved under the FRES banner.

Those in attendance were reminded of the deadline for the REMSCO awards—June 19th—and were urged to submit members of their departments for consideration.

Information and forms were handed out for the upcoming PULSECHECK 2009 Educational Conference. It was noted that NYSVA&RA also has award categories some of which are similar to the REMSCO Awards.

The departments in attendance were given a list of the items needed to be donated to the PULSECHECK 2009 committee. First and foremost they were asked to get their corps to donate trophies and journal ads for PULSECHECK 2009. They are to check with Andrea before sending trophy forms and checks to see what trophies are still available.

The member squads will also be asked to supply a patch for the quilt that will be raffled off. The patches can be sent to Andrea so she can deliver them to the committee at the July E-Board meeting.

Tom Cronough reported that the Stony Brook Burn Center fundraising event will be held at the Martha Clara Vineyard Oct. 3rd. He urged anyone wishing to attend to purchase their tickets as soon as they become available. In past years these tickets have sold out fast and there are no tickets available at the door.

Lindsey Smith of South Country Vol Amb reported that he attended a Southhold Fire Chiefs Council meeting at which a report was made re: the Health Ins. For EMS & FF. Suffolk County cannot offer their health insurance to the first responders as the County is self insured and a larger pool of participants would increase the existing premiums. The County does offer a prescription discount card for all residents that do not have prescription insurance. Anyone interested can call the County Execs office at 853-4235

Suffolk County Executive Levy is going to send out a survey letter to VACs and FDs to see how many people would be interested in participating in a health insurance plan. Then the County would try to have groups send out RFPs .

Suffolk County Ambulance Chiefs Association – SCACA-
Meeting June 17th held at Southampton Town Vol. Amb. Corp
Violetta Zamorski , Chief of Southampton Town VAC welcomed everyone and gave a brief overview of their department.
Karl Klug reported in Bob Delargi place.
There was no REMSCO report as their next meeting will be July 14th.Suffolk County EMS (SCEMS) reports that 142 students have completed their practical skills portion of their final and will sit for the written exam. In addition 18 original course students and 14 refresher students will take the written exam this Thursday. The daytime course that has been offered has 43 people enrolled in it. 2 more EMT refresher courses will be starting at the end of the month. The cpap protocols for CCs should be out by July. Roll-outs or inservice has to be hands on and every CC in the Dept **<u>must</u>** be certified or no one can utilize this procedure.
Miles Quinn reported thru Karl that the 800mh radio system is being rebanded. Nextal transmissions interfered with county system. FCC has provided certain channels to Nextal but they must pay for the reprogramming of all the County's 800mh radios. Suffolk County is setting up centralized locations to have Depts bring their radios to for the reprogramming. The reprogramming has to be done by SCPD . There are over 5000 radios to be done.
It was reported that MedCom West is working very well.
The Rescue-Net pilot EPCR program has been completed. The Health Dept. had to formally accept the changes suggested and Zoll administrators must acknowledge and accept the program. The system met or exceeded the RFP.
Hospitals were sent 50 body bags as part of the Regional Disaster Plan.
The County is setting up PODS (25 to be strategically placed)to treat First Responders and their families for H1n1 flu. The set up will provide 100 % coverage.
It was reported that Stony Brook and Manhasset Hospitals are treating thyroid cancer patients with isotope 131 and they are being released the same day. A normal rad reading would be .02 and these patients are reading into the 150 to 180 range. This is a very serious problem as they can contaminate the First Responders called to treat them and any equipment used to treat and/or transport them. One such patient was transported to Southside Hospital and they had to quarantine 2 beds for two days and tear out some bathroom objects that was contaminated. This was a costly event for the hospital.
Exchange Ambulance of the Islips transported a patient with LVAD (ventricular assisted devise) This is a battery operated devise that must be unplugged in a certain sequence and transported with the patient. The patient will not have a pulse nor can a BP be taken. Such patients will not benefit from CPR and cannot be defibrillated. The home units have several heavy batteries that are hooked up to the devise and need to be taken with the patient. Several people are needed to move this devise. Portable devises are also being used. The unit may look like an attaché case or a small suitcase. There will be wires going from the case to the patient.

As per the Dept of Health, there are certain airborne illness that must be reported to depts that transport patients suffering from one of the illness on the list, H1Ni is not on this list and needs to be added to list.

Director Orr Report:
July 13th General Membership Meeting
July 19th Picnic 12-5pm.

Old Business: Al Mirabella's request for website access was inquired about.

New Business: None

Motion by Brian Canty, seconded by Lehti Laas to enter into executive session at 2245 hours.
MOTION APPROVED UNANIMOUSLY

Out of executive session at 2300 hours.

Motion by Brian Canty, seconded by Andrea Golinsky to adjourn the meeting at 2302 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: June 29, 2009

Amended and approved: July 16, 2009
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
July 2, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: David Mohr, Pete Nakelski, Sally Staszak, Bernie Hershkowitz.

Meeting called to order at: 1935 hours

Motion by Lehti Laas, seconded by Brian Canty to approve the minutes of June 4, 2009 as amended.
MOTION APPROVED UNANIMOUSLY

Discussion on protocol for Line of Duty Death took place.
The President appointed Bernie Hershkowitz as Chairman and asked the Liaison to reaffirm the committee.

CDARS - State Bank of Long Island
Motion by Mark Cappola, second by Brian Canty to approve the transfer of HCFAS money market acct funds to State Bank of Long Island for the purpose of placing $240,000 in a State Bank of Long Island money market account at an annual interest rate of 1.5% and to place the remaining balance in the Certificate of Deposit Account Registry Service CDARS account program in accordance with the CDARS terms and conditions laid out by State Bank of Long Island in their presentation of June 2, 2009.
HCFAS Funds

Motion by Andrea Golinsky, seconded by Robert Franz to table the motion.
Yes: JP, GO, AG, RF, DH, LL   No: MC, BC
MOTION APPROVED

Motion to Un-table the Tabled Gator motion
Motion by Brian Canty, and seconded by Dominic Heavey, to un-table the 2-15-Gator motion, tabled at the June 18, 2009, meeting.

Yes: GO, DH, MC, BC, LL No: AG, RF Abstain: JP
MOTION APPROVED

Canopy top and windshield for 2-15-Gator
Motion by Chief Dominic Heavey, Seconded by Brian Cantyto authorize the Chief or his designee to purchase a canopy top and windshield for 2-15-Gator at a cost not to exceed $1,254.00 installed from Chief Equipment as the sole source vendor in accordance with the proposal dated June 10, 2009.
HCFAS Funds.

Motion by Mark Cappola, seconded by Brian Canty to move the motion.
Yes: GO, DH, MC, BC, RW No: RF, JP, AG, LL
MOTION APPROVED

On the original motion
Yes: DH, MC, BC No: JP, GO, AG, RF, LL
MOTION NOT APPROVED

2-15-Gator painted and have an emergency light and a siren installed
Motion by Chief Dominic Heavey, Seconded by Brian Canty to authorize the Chief or his designee to have 2-15-Gator painted and have emergency lights and a siren installed at a cost not to exceed $4570.00 installed from Proliner Rescue Vehicle & Equipment Sales & Service as an existing Squad vendor in accordance with the proposal dated June 10, 2009.
HCFAS Funds.
Yes: DH, MC, BC No: JP, GO, AG, RF, LL
MOTION NOT APPROVED

7'x16' enclosed trailer for 2-15-Gator
Motion by Chief Dominic Heavey, Seconded by Brian Canty to authorize the Chief or his designee to purchase a 7"x16" enclosed trailer for 2-15-Gator and the Squads bikes at a cost not to exceed $4,500.00 delivered from A1A2Z, Inc. in accordance with the proposal dated June 10, 2009.
HCFAS Funds

Motion by Dominic Heavey, seconded by Brian Canty to move the motion.
Yes: BC, MC, DH, GO, RW No: JP, AG, RF, LL
MOTION APPROVED

On the original motion
Yes: JP, GO, DH, MC, BC No: AG, RF, LL
MOTION APPROVED

Motion by Andrea Golinsky, seconded by Mark Cappola to authorize and approve the Squad's New York State Volunteer Ambulance and Rescue Association (NYSVA&RA) District 7 delegate and alternate delegates, Andrea Golinsky, Bob Franz and Annette Hershkowitz, to attend the NYSVA&RA 2009 Pulse Check 54th Annual Educational Conference and Trade Show from Thursday 10/01/09 to Sunday 10/04/09 held at Albany, NY. Reimbursement will consist of the course and trade show registration of $110.00 per person, hotel & meals (Breakfast Friday to Breakfast Sunday) not to exceed $ 510.00 per person depending on room occupancy plus mileage, tolls and GSA rate of $49.00 (less 25% for the first and last days of travel) for meals per person per day while traveling. The total cost per person should not to exceed $695.00 (excluding mileage and tolls) . There will be no reimbursement for meals which are included as part of the conference cost and alcoholic beverages will not be reimbursed. Each delegate will attend an aggregate combination of four of the following: educational sessions, or youth team or adult team competitions or business meetings including voting of the Squad's and individual members' proxies or annual banquet or perform other NYSVA& RA conference or trade show duties as requested (such as credentials, trade booth or registration duties). The Thursday business meeting and Saturday evening business meeting and banquet and Sunday morning business meeting should be attended. Delegates will obtain sales tax exemption certificates from the treasurer. Further, to authorize with the approval of the Chief, the use of vehicle 2-15-89 or other Squad vehicle for transportation on the date of departure if the attendee requests such vehicle in lieu of HCFAS mileage reimbursement. Each delegate will submit a list of the events attended including course completion certificates received with LOSAP forms (certificates not received will be submitted upon receipt with LOSAP forms) and each delegate will submit a synopsis of an educational session attended (should not be the same session as another delegate) as part of the reimbursement documentation. Upon request of the Chief, 2nd Deputy Chief or the Board of Directors (BOD), each delegate must be available to make a report as determined by the requestor concerning one of the educational sessions attended. Advances of money are not permitted. Reimbursement of deposits due to no-attendance is the responsibility of the delegate, unless requested by the member in writing and approved by the BOD. Reimbursement will be in accordance with HCFAS Purchasing Policy Procedures and include a statement that no other party is paying or reimbursing the attendee for this conference of any part thereof. All required reimbursement documentation must include original receipts (GSA M&IE exempt) and be approved by the 2nd Deputy Chief and the Chief and be submitted to the Treasurer within 10 days of return from the conference. The Treasurer will provide the BOD an accounting for this conference at the next BOD meeting following the request for reimbursement after the conference.

HCAD funds.

Yes: JP, GO, AG, RF, MC, LL No: BC Abstain: DH

MOTION APPROVED

Treasurer's Report – Mark Cappola:

Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

June 13, 2009 to June 26, 2009 - 35 transactions = $19,260.89 HCAD Funds

June 13, 2009 to June 26, 2009 - 3 transactions = $ 621.00 HCFAS Funds
June 13, 2009 to June 26, 2009 - 3 transaction = $ 1,843.68 POST Funds
MOTION APPROVED UNANIMOUSLY

Treasurer Cappola left the meeting at 2243 hours.

President's Report – Roger Winter:

1. Post 215 Youth Squad
- The Post had an installation dinner for all of its members. Awards were given out and it was a successful evening.
- The Post took 4th place in the charity softball game sponsored by Huntington Manor Fire Department.

2. Life Member Badges / Badges
- Paul Kelly wishes to have his gold life member bar put onto his badge. Paul's badge has been sent out to Colorfully Yours.

3. Health and Safety Officer
- No report.

4. Framing of Past Presidents / Ex Chiefs
- Still looking for a picture of Ex Chiefs Bob Scarabino and Brian Canty..

6. Last Call Plaque
- Update complete.

7. Identification Cards
- We need to have a system of acquiring the photos of the new members.

8. Projects:
- Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips.

9. Room Assignments
- The Chief is handling this issue.

10. Energy Survey of Building
- LIPA report distributed.

Chief's Report – Dominic Heavey:

- Internet issue resolved
- 2-15-20 windshield replaced

Secretary's Report – Lehti Laas:

New Members

Motion by Lehti Laas, seconded by Brian Canty to accept Vincent Maltese as a new probationary member # 1262, Shift: Friday 1100 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Brian Canty to accept Ruthnie Daniel as a new probationary member #1263, Shift: Friday 1900 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Brian Canty to accept Melissa Hernandez as a new probationary member #1264, Shift: Saturday 1900 in accordance with Article III, Section 2 of the By-Laws.
Yes: JP, GO, RF, DH, MC, LL No: AG, BC
MOTION APPROVED
Motion by Lehti Laas, seconded by Brian Canty to accept Lori Bennett as a new probationary member #1265, Shift: Sunday 0700 in accordance with Article III, Section 2 of the By-Laws pending receipt of a ADP report.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Brian Canty to accept John Glasser as a new probationary member #1266, Shift: Thursday 1500 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Brian Canty to accept Jennifer Ladd as a new probationary member #1267, Shift: Monday 2300 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Director Franz Report:
Insurance
VAWBL – The Workers' Compensation Board approved two indemnity claims of a member (11/28/07 & 4/30/08) for a partial permanent loss and awarded $14k and $6k respectively.
Post 215 injury – A post member was injured at the HMFD softball tournament on Saturday 6/27 and was transported to HH for treatment. The post member's family medical insurance was used for the medical expenses and Chief Advisor Mohr is making an inquiry to the BSA to determine what coverage is available under their policy regarding unreimbursed deductibles or co-payments.
2-15-21 windshield was damaged enroute to Ace Auto and was replaced and paid by VFIS.
NYS DOH policy 09-07 (6/17/09) addresses security & safety of EMS response vehicles and equipment. Our policies and procedures should be reviewed to make sure they encompass the recommendations in the policy and we should be vigilant that our policies are being practiced.

2008 LOSAP Point Listing – The mandatory 30 day posting period has expired. To date no member has raised any question concerning the number of points shown on the list. Today, the list and President's certification was hand delivered to the TOH Comptroller for further processing.

Scholarships – NYSVA&RA Special Awards have been expanded to more categories. The submission deadline is August 16, 2009. Forms were previously distributed and are available on the Association website. NYSVA&RA Scholarship applications are due by August 16, 2009. Forms were previously distributed and are available on the Association website.

SCEMS Save Recognition Letters – These letters are sent out by Tom Lauteulere. The occurrence is documented by medical control and a report is sent to Tom. They try to acknowledge field saves - extraordinary situations where EMS interventions were truly life alternating.

NYSVA&RA DISTRICT 7 – A drill competition will be held on Saturday July 25 at Deer Park North Training Station.

LOSAP LEGISLATION – we reviewed an amended LOSAP bill to reduce the entitlement age to as low as 55 years for the Defined Benefit Service Award Program and forwarded our comments to SCACA for transmittal to Senator Flanagan's office. The amendments were introduced in the Assembly by Assemblyman Sweeney and will be introduced in the Senate by Senator Flanagan (Senate bill 4486-A & Assembly bill 8023-A). The amendments were acceptable but the bill still has changes (probably made at the request of the OSC) that we are not in agreement with but will probably have to accept if we want the age reduced to 55 years.

Director Orr Report:

1- General membership meeting 7/13 no anniversary's
2- Summer picnic 7/19
3- No anniversary's till sept. jerry giacomini(35) phil orlando(25)

Director Golinsky gave a verbal report on the Town of Huntington Fire Chief's Council June meeting.

Old Business: None
New Business: None

Motion by Lehti Laas, seconded by Mark Cappola to adjourn the meeting at 2330 hours
Motion Approved Unanimously

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: July 14, 2009

Amended and approved: August 20, 2009
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
July 16, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**ABSENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Pete Nakelski, Casey Stone, Joe Denimarck, Tyler Gibbs, Jeremy Boehm, Tim Glynn (HCFAS attorney).

Meeting called to order at: 1933 hours

Motion by Lehti Laas, seconded by Gregory Orr to approve the minutes of June 18, 2009 as amended.
MOTION APPROVED UNANIMOUSLY

Proposals- Hearing of Jeremy Boehm took place after the CDAR 2009 motion was approved.

CES Contract Renewal
Motion by Brian Canty, seconded by Greg Orr to accept the recommendation of the Systems Committee and the Board Liaison to Technology and authorize the President to enter into a service agreement for the Squads computers with CES at an initial annual cost of $7,500 for forty hours of on-site support for maintenance, emergencies, upgrades, new installations, software and hardware problems, etc. as per the attached proposal from CES. This service contract will include 24/7/4 emergency service. Materials are not included.
HCAD Funds.
MOTION APPROVED UNANIMOUSLY

CDAR 2009
Motion by Mark Cappola, second by Brian Canty to approve the transfer of HCFAS money market acct funds to State Bank of Long Island as follows:
* figures based on account balance as of June 30, 2009.

Opening Balance	$1,633,000
CDARS deposit - $1.2 million at 1.2% APR	$1,200,000

(5 accounts at $240,000 each)
Balance $433,000
State Bank Jumbo CD (12 mos @ 1.5% APR) $250,000
Balance $183,000
State Bank Money Vest Savings Acct @1.25% APR $175,000
Balance $8,000
State Bank checking acct $8,000

HCFAS Funds

Motion by Andrea Golinsky, seconded by Brian Canty to move the motion.
MOTION APPROVED UNANIMOUSLY

On the original motion:
Yes: GO, DH, MC, BC, LL No: AG, RF
MOTION APPROVED

Attorney Tim Glynn entered 2007 hours.

Motion by Roger Winter, seconded by Mark Cappola to enter into executive session at 2008 hours.
MOTION APPROVED UNANIMOUSLY

Out of executive session at 2218 hours.

Motion by Robert Franz, seconded by Andrea Golinsky to having had the accused, Jeremiah Boehm #1225, plead guilty and the Board having evaluated the events, have found the accused in conduct not in the best interest of the corporation. It is moved that the accused be suspended for 30 days commencing June 18th, 2009, credit will be given for time served and his probationary status will be continued to a date not sooner than Nov 4th ,2009 to be considered by the BOD.
MOTION APPROVED UNANIMOUSLY

Attorney Tim Glynn left the meeting at 2222 hours

IMac for Pulse Editor 2009
Motion by Mark Cappola, second by Greg Orr, to purchase an IMac (20 in. screen), 2 GB 1066MHZ DDR3 SDRAM – 2x1GB, 320 GB Serial ATA Drive w/keyboard/mouse, a one year protection plan and needed software at the Apple student discounted rate of $1,600.00 plus applicable sales tax and shipping costs if any to be utilized by the PULSE editor for the production of the PULSE. The Pulse editor will be in possession of the computer to produce the Pulse. The computer committee will record the asset as such. Supporting documentation attached
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Pulse Check 2009 Advertisement

Motion by Robert Franz, seconded by Andrea Golinsky to authorize and approve Andrea Golinsky, the Squad's public relations committee chairperson and chief delegate to the NYSVA&RA District 7, to place a full page HCFAS ad in the NYSVA&RA Pulse Check 2009 54rd Annual Educational Conference & Trade Show journal at a cost of $ 150.00. Ad will be similar to the ad placed in 2008 journal.

HCFAS funds.

MOTION APPROVED UNANIMOUSLY

Trophies 2009 NYSVA&RA Drill Competition Committee

Motion by Robert Franz, seconded by Andrea Golinsky to authorize and approve HCFAS to donate a HCFAS engraved 1st Place trophy for 1st Responder Drill & 6 Oscar Trophies or other designated trophies to the 2009 NYSVA&RA Drill Competition Committee at a cost not to exceed $350.00. Andrea Golinsky will be responsible to submit the donation form to the NYSVA&RA.

HCFAS funds.

Yes: GO, AG, RF, DH, MC,LL No: BC

MOTION APPROVED

Motion by Brian Canty, seconded by Greg Orr to authorize and approve the participation by Explorer Post 215 in NYSVA&RA District 7 Drill Competition on July 25, 2009 at Deer Park Training Center, Deer Park, NY. Registration cost per event not to exceed $50.00 per team, with a maximum of two teams, and aggregate incidental costs (food, snacks, and beverages) not to exceed $150.00 per event. With the approval of the Chief, HCFAS will provide an ambulance and other squad vehicle(s) for transportation to and from the event. The Chief Advisor will obtain the necessary BSA permits and ensure proper and adequate transportation and supervision. Further, with permission of the Chief Advisor and Board liaison, Explorer Post 215 may participate in other Drill Competitions on Long Island in 2009 on TBD at TBD under the above terms and conditions and the Board of Directors will be informed in advance or at the immediate following BOD meeting of these events.

Post 215 Funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:

Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

June 27, 2009 – July 10, 2009	24 Transactions	HCAD Funds	$46,519.42
June 27, 2009 – July 10, 2009	5 Transactions	HCFAS Funds	$5,760.38
June 27, 2009 – July 10, 2009	1 Transactions	Explorer Post Funds	$466.53

MOTION APPROVED UNANIMOUSLY

President's Report – Roger Winter:

1. **Post 215 Youth Squad**
   - The Post will be participating in the NYSVA&RA District 7 Drill at the Deer Park Fire Department on Saturday July 25, 2009

2. **Life Member Badges / Badges**
   - As soon as I get the unused membership badges from Chief Dominic Heavey I will order the next group of membership badges.
3. **Health and Safety Officer**
   - No Report.
4. **Framing of Past Presidents / Ex Chiefs**
   - Again I asked Phil Orlando for a picture of Ex Chief Bob Scarabino. He now knows which picture I am looking for..
6. **Last Call Plaque**
   - Update complete.
7. **Identification Cards**
   - I still need about 8 pictures of members.
8. **Projects:**
   - Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips... Still waiting
9. **New Hospital Nurses ride along.**
   - I am waiting for n electronic copy of the New York City EMS bureau's permission slip and rules to complete this project.

Chief's Report – Dominic Heavey:

On behalf of the Officers I would like to welcome Captain Chris Winter the New Sunday Day Captain to his Office, and wish him all the best. Well done Chris.

<u>Building:</u>

The seat in the Men's Shower has fallen from the wall; it will be looked after this weekend.

The painting has being done, we are awaiting the painters to come back in and re-paint some of the door, as they did not get a chance to dry before being closed.

<u>Rigs:</u>

2-15-16 is going well and most Drivers have had a turn driving it. As soon as 2-15-21 is on line it will be going out for some matience. 2-15-21 should be on line by Monday. I will be meeting with Brine S. NYS/DOH on Monday.

2-15-81 has had a New Antenna fixed to the Roof for better reception.
2-15-81 and 2-15-80 have had New Plates put on them.

The CAD training stations are operational with the new monitors and are located in the small Committee Room, Training is on going with members and a lot have signed up for classes.

<u>Parades:</u>

We took part in the Eaton's Neck Parade this year.

Huntington Manor FD on Wednesday 07-15-2009 we had a great turn out.
We also have being manning a Stand By Crew; 2-15-25 and 2-15-Gator at the Fair for the last Two nights so far we have transported 2 patients and treated a total of 4 patients. The fair goes on for the next 3 evenings. Thanks to all those that have helped out and are helping. The POST members carried the Flags in the parade and done a great job.

Secretary's Report – Lehti Laas:

LODD: I have asked Bernie to start up the defunct LODD committee. Bernie was just asked to incorporate changes that were requested by the 2008 BOD.

Motion by Lehti Laas, seconded by Brian Canty to approve the following LOA's:

Name	No.	Type	Dates
Mary Ann Schramm	595	Operational	7/1/09 – 10/2/09
Harvey Lapidus	1141	Educational	8/22/09 –11/22/09
Fernando Rivadeneria	965	Educational	6/24/09 – 9/24/09
Orlando Salcedo	935	Operational	7/1/09 – 10/1/09
Christopher Whitcomb	1221	Educational	7/4/09 – 10/4/09

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	No.	Date
Kevin Brenner	1014	Eff.4/13/09
Arlene Lindsay	1067	Eff. 7/15/09
Kathy Hayes	749	Eff. 6/18/09
Megan Sarcona	1066	Eff. 6/26/09
David Mohr	748	Eff. 6/22/09
John-Paul Garcia	1116	Eff. 6/24/09

Motion by Lehti Laas, seconded by Brian Canty to grant active membership to Kate Dolgin in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Brian Canty to accept the resignation of Matthew Bliven, member #1245 effective 7/16/09.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Brian Canty to accept the resignation of Caroline de Elia, member #1152 effective 7/14/09.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Greg Orr to accept the resignation of Lori Bernardo, member #1027 effective 7/14/09.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Brian Canty to drop from membership for failure to fulfill shift requirements Barbara McGlone, member #1188 effective 7/16/09.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Brian Canty to drop from membership for failure to fulfill shift requirements Linda Caputo, member #1210 effective 7/16/09.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Brian Canty to drop from membership for failure to fulfill shift requirements Nicole Saylors, member #1232 effective 7/16/09.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Brian Canty to drop from membership for failure to fulfill shift requirements John Connors, member #1241 effective 7/16/09.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Brian Canty to drop from membership for failure to fulfill shift requirements Nisha Kapoor, member #1249 effective 7/16/09.
MOTION APPROVED UNANIMOUSLY

Vice President's Report – Brian Canty:

Medical Committee – Tom Hogan

The Medical Committee is wondering why we are still sending new members to other MD's for their physicals instead of OnSite?

Technology Committee – Jim Malilo

What is the feeling of the BOD on using the finger readers for everyone who is doing committee work?

The move of the dispatch training stations into the committee room is almost complete. We are awaiting the table to complete the training station.

<u>Web Site Committee – David Mohr</u>

We continue to have a problem with the Website Vendor not responding to issues. It was decided that we will pay the hosting charge on a month by month basis until we either can resolve issues with the current vendor or go to another website vendor

Director Franz Report:

Suffolk REMSCO Meeting July 14, 2009 – Copies of the agenda and related handouts were distributed to all the Board members and chief officers and posted on the bulletin board.

The ePCR product has been formally accepted by SC. Additional training sessions have been offered to pilot agencies to address deficiencies in the training progress in 4 of the 5 agencies.

Plans are underway to open the system to the first round of interested ambulance services. The response committee is continuing to hold listening post type meetings on the second Tuesday of even months to obtain input from agencies regarding EMS response in SC.

The Suffolk REMSCO committee completed their interview meetings to gather the pro / con regarding the move of SC EMS to FRES (I had received no new concerns from HCFAS regarding this move). Everyone who appeared before the committee had very informed and detailed points of view and opinions on the issue. A review of all the key content of the testimony given will be made and presented at the September meeting for discussion and a vote will be taken at the November meeting. This will allow input from each entity's constituents.

REMAC is spending considerable hours to come up with a protocol regarding behavior ambulance transports including the use of restraints (types of restraints including chemical), medical treatment vs. psychiatric, legal issues etc.

The NYS Office of Mental Retardation & Developmental Disabilities brochure "On the Scene and Informed – First Response and Autism" was discussed. A copy was distributed to the Chief and posted on the bulletin board.

REMSCO 2008 Awards winners were announced. No one from HCFAS received an award or honorable mention. The agency of the year was Bayshore Brightwaters Rescue.

A council member's concern that AEDs in private buildings are not always checked for batteries or accessibility. REMSCO's PIO & Education committees will look into the feasibility of sending a notice to these establishments to check their equipment even though the legal responsibility lies with the establishment's program physician.

The next REMSCO meeting is September 8, 2009 at SC EMS Hauppauge.

(I noted under the incoming REMSCO correspondence – SCEMS; cc on letter to R. Flynn, Atty. For Halesite FD in regards to TOA procedure).

NYSVA&RA Special Awards & Scholarships – NYSVA&RA Special Awards have been expanded to more categories. The submission deadline is August 16, 2009. Forms were previously distributed and are available on the Association website. NYSVA&RA Scholarship applications are due by August 16, 2009. Forms were previously distributed and are available on the Association website.

Director Golinsky Report:

On Wednesday July 8th I attended the meeting at Avalon Ct. West in Melville where a presentation was made by the developers of Avalon Properties. The purpose of the meeting was to update interested parties about the Avalon Bay project proposal for the E. 5th Street property. It was announced at this meeting that an agreement was reached with the Huntington School District to help offset the cost of new students entering the system.
Town of Huntington Supervisor Frank Petron was also in attendance and spoke about the value of this type of venture in offering affordable housing to our children in order to keep them here and also for our senior citizens who may think of leaving due to their economic situations. I spoke to Matt Whalen, the vice-president of development about set asides for EMS/FF First Responders. He reiterated that the Town of Huntington is committed to setting up such a program. I have since had the opportunity to discuss this with a Suffolk County Legislator, and members of the Town of Huntington Board.

I attended a meeting at Town Hall hosted by the Town of Huntington Veterans Council regarding the Welcome Home Event to be held at Centerport Beach July 25th. The information was given to the Chief. I understand we will be providing an ambulance for this event. Any squad members wishing to attend are invited to participate (15 to 20 would be the maximum) as they are expecting up to 300 people in attendance.

I was informed by the President that some paperwork was left with us detailing the new "Huntington American Dream Homebuyers Assistance Program for First Time Home Buyers" I went to the EDC office at Town Hall to pick up the 8 page application for this program. I have the applications and will give them out to those members that think they meet the parameters of the program. I will put the not and the Highlights page in the Pulse.

I have received the survey page issued by Suffolk County Executive Steve Levy requesting information about health insurance coverage. That page will be put in each members folder and in the Pulse. I am requesting that the form be returned to me so that I may send it in bulk back to the County.

On Wed. July 15th I attended the Huntington Station **B**usiness **I**mprovement **D**istrict (BID) Meeting. It was announced that the Car Show being held on Wed. evenings at the Town parking lot on New York Ave has been slow to get started due the weather conditions that last few Wednesday evenings but it will continue.. At the same site a Farmers Market will be opening on Sat July 25th 7 AM to Noon. A banner has been supplied by the BID which will be hung along New York Avenue at the parking lot. Flyers will also be distributed at the Car Show on Wed. night.
Sara Bluestone, Chair of the Public Art Committee addressed the meeting about getting local artists involved in possibly designing new banners to be hung from the telephone poles as was done in the past. The BID may again seek sponsors as was done the last time this project was done.

A letter is to be sent by the BID to NYS Assemblyman Jim Conte in support of the Restore New York Grant for money to upgrade the Tilden Brake property. The money could be used for a retail store with 4 apartments above it.

Doug Aloise of the TOH EDC was at the meeting to discuss four programs available to residents and businessmen in the town.

1st. Time Homebuyers Applications
Affordable legalization of accessory apartments
Façade Improvement assistance program for business owners and tenants.
Grant money available to provide weatherization service to homes meeting the Income criteria.

It was reported that two new cameras have been added to the system, one at Everette Auto Body across from HMFD and on J & J's Restaurant. This makes nineteen cameras the BID is maintaining in the district.

Streetscaping will start on the east side of New York Ave. sometime this year. I will track this project to alert HCFAS to possible diversions that may result from this project and to make sure the project does not impede our progress thru the area.

The LIRR station beautification project is still in discussion with the appropriate parties.

Old Business: None

New Business: None

Motion by Mark Cappola, seconded by Brian Canty to adjourn the meeting at 0010 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: August 14, 2009

Amended and approved: August 20, 2009

Huntington Community First Aid Squad
2009 Board of Directors Meeting
August 20, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**ABSENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Joe Frisenda, Jim Mallilo, Annette Hershkowitz, Sally Staszak,

Meeting called to order at: 1933 hours

Motion by Lehti Laas, seconded by Robert Franz to approve the minutes of July 2, 2009 as amended.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Dominic Heavey to approve the minutes of July 16, 2009 as amended.
Yes: LL, GO, AG, RF, DH, BC Abstain: JP
MOTION APPROVED

Laurie Hoffman Paramedic Program
Motion by Dominic Heavey and seconded by Greg Orr to accept the recommendation of 2nd Deputy Joseph Denimarck and pre approve member Laurie Hoffman #1243 request to enter an EMT-P course at Saint John's University, Jamaica, NY , starting October 13, 2009. Chief Dominic Heavey will verify in writing that Laurie Hoffman has been in good standing for the last six months prior to his request. This motion is to authorize and approve reimbursement for an amount not to exceed $10,065 for tuition & fees, books and mileage payable upon successful completion of the course and receipt of his NYSDOH EMT-P certification, reimbursement certification. The member must be a member in good standing at the time of reimbursement, except the member does not have to be off probation. All other conditions of Section 10 of the PPPs remain in effect.

1. The approved mileage will not exceed $1,000.00 as per the PPPs, the standard mileage reimbursement rate for the members' personal vehicle for all approved activities, is .31 per mile.

2. Tuition - $7900
3. Tuition Fees - $300
4. Application Fee - $50
5. Books - $500
6. Lab Coat-Shirt - $35
7. Parking - $100
8. Graduation- $100
9. FISDAP- $80

Laurie Hoffman will provide a signed statement that no other party is reimbursing her for this course, or will reimburse any part of these costs associated with this course. The initial reimbursement will be for 1/6 of the total approved course cost, (fees, tuition, books, associated fees, and mileage), after the applicant receives the status of EMT-P and is approved to ride in Suffolk County. For the next two and a half years, every six months, from the course completion, Laurie Hoffman must complete a Purchase Order for an additional 1/6 of the total approved costs and submit this to the Treasurer. The Treasurer will obtain a written verification from the Chief, that during the reimbursement period, the member has maintained the status of an active HCFAS EMT-P, fulfilled additional duty requirements as listed below. Not gone on any leaves of Absences, other than a Medical Leave, and is good standing with the squad before reimbursement may occur. The two and half year's reimbursement period will be extended for the period that cumulative. Medical LOAs exceed three months. The member must ride as an ALS provider when on duty and any regular deviation must be approved by the operational officers. The member must agree to provide an additional 4 hours per week either on a second shift or as back-up personnel for a shift during the reimbursement period. The second shift must be approved by the operational officers. Any member not meeting the reimbursement requirements for the period will be reviewed by the Board of Directors. IT IS THE RESPONSIBILITY OF THE MEMBER TO APPLY FOR AND FOLLOW UP ON THESE SEMI ANNUAL REIMBURSEMENTS.

Courses not sponsored by the Nassau or Suffolk County EMS program agency will be reimbursed to a member provided that the following documents are completed:

a. Pre-approval is required by the Board of Directors and must be presented to the Board of Directors by the Chief.
b. Course/Seminar Reimbursement Request form is completed with verification of course costs attached, (fees, tuition, books, and detail daily mileage).
c. Documented successful completion of the course is supplied, (copy of certificates).
d. The member submits a completed certification, HCFAS form # ?, stating that HCFAS is the last dollar reimbursement.
e. The member submits a completed acknowledgement of squad reimbursement HCFAS form # ?.
f. Member provides proof of completion of all requirements to ride as a member of the Suffolk County system as an EMT-P.

Note: The Treasurer is responsible to file with the NYSDOH for any course reimbursement voucher. The member is responsible to provide the Treasurer with any documentation required by the NYSDOH; otherwise the squad's reimbursement to the member will be delayed.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Post 215 Training/Camping Weekend

Motion by Brian Canty, seconded by Dominic Heavey to authorize and approve the participation of Explorer Post 215 members and advisors in a training/camping weekend at West Hills Park with Boy Scout Troop 218, Saturday, August 22, returning Sunday August 23, 2009. Post 215 is going to assist Troop 218 in getting their First Aid Merit Badge and Troop 218 is going to assist Post 215 in wilderness training and extrication. Prior to the camping weekend, the appropriate outing permit must be obtained from the Boy Scouts of America (BSA) and all Post 215 attendees must have a signed permission slip from their parent/guardian and the Chief Advisor must have a commitment from at least 2 advisors (1 male, 1 female), excluding himself, that they will be there the entire night. The Chief Advisor will ensure proper and adequate transportation and supervision for this event and any personal automobiles used must conform to the BSA insurance requirements. Additionally to approve a sum not to exceed $400.00 for the purchase of food, beverage and other incidentals for the weekend. Further to authorize the Chief to approve the use of any squad vehicles & equipment including the gator for this event and such use must adhere to the Squad's SOPs.

POST 215 Funds.

MOTION APPROVED UNANIMOUSLY

American Red Cross Skill Cards

Motion by Brian Canty seconded by Robert Franz to authorize and approve Joe Frisenda to purchase 50 ARC Skills training cards at a cost of $7 each. These cards will be used to assist the training of POST 215 and Troop 218 members in first aid.

HCAD Funds

Yes: JP, GO, RF, DH, BC No: AG, LL

MOTION APPROVED

Thomas Romano Room Request

Motion by Lehti Laas, seconded by Brian Canty to allow Thomas Romano # 939 use of the General Meeting Room for an event on Saturday 10/3/09. Security deposit and Chief permission have been received.

MOTION APPROVED UNANIMOUSLY

Copy Machine Lease

Motion by Brian Canty, seconded by Andrea Golinsky, to approve the Recommendation of technology committee chairperson James Malillo and authorize the President to enter into contract with Konica Minolta Business Systems for 2 new Konica BizHub 362 copiers on a 60 month lease for a total per month cost of $228.88 per month as per their proposal. Full Service warranty, including all service and supplies inclusive of staples, except paper, are included for the length of the lease. After the end of the 5 year lease period HCFAS will retain ownership of these machines to do as we wish with them. Technology Committee Chairman James Malillo will be responsible for overseeing this project. The current machines will be given back to

IKON at the end of their current lease 9/29/2009. Further to authorize the President to purchase a HP All in One for the committee room at a cost not to exceed $400 including installation.
HCAD funds.

Motion by Andrea Golinsky, seconded by Brian Canty to move the motion.
MOTION APPROVED UNANIMOUSLY

On the original motion:
MOTION APPROVED UNANIMOUSLY

Pulse Check Conference Member Attendance
Motion by Dominic Heavey, seconded by Robert Franz, to accept the recommendation of the 2nd Deputy Chief Joseph Denimarck and authorize and approve Jerry Giacomini and Bernie Hershkowitz to attend the Pulse Check Conference in Albany, NY between October 1 and October 4, 2009 at a registration cost of $110.00 per person, hotel & meals (breakfast Friday to Dinner Saturday) not to exceed $510.00 per person depending on room occupancy, plus mileage, tolls and the GSA rate of $49.00 (less 25% for first and last day of travel) for meals per person per day while traveling. The total cost per person should not exceed $695.00 excluding mileage & tolls. There will no reimbursement for meals which are included as part of the conference cost and alcoholic beverages will not be reimbursed. Members will attend a minimum of 3 educational sessions each day. A listing of the sessions attended and any course completion certificates received will be submitted with LOSAP forms as part of the reimbursement documentation, as well as a comprehensive report (submitted electronically) on at least one session attended per person that will be used as a future Review Training for our members (the attendee is to write a complete report, including test, on one of the sessions attended which will be given to the Second Deputy Chief within 10 days after return from the conference). Upon the request of the Chief, Second Deputy Chief or the Board of Directors, the member must be available to make a report as determined by the requestor concerning one of the educational sessions attended. Reimbursement of deposits or prepaid tickets due to non-attendance is the responsibility of the member, unless an exception is requested by the member in writing and approved by the Board of Directors. Reimbursement will be in accordance with HCFAS Purchasing Policy Procedures and will include original receipts and be approved by the Second Deputy Chief and Chief, and will be submitted to the Treasurer within 10 days of return from the conference. The Treasurer will provide the Board of Directors an accounting for this conference at the Board of Directors meeting immediately following the request for reimbursement after the event.
HCAD funds.
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:
Motion by John Palmieri, seconded by Greg Orr to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

July 11, 2009 to Aug. 07, 2009 - 49 transactions = $45, 217.20 HCAD Funds

July 11, 2009 to Aug. 07, 2009 - 5 transactions = $1,642,279.50 HCFAS Funds
July 11, 2009 to Aug. 07, 2009 - 1 transaction = $25.00 POST Funds
MOTION APPROVED UNANIMOUSLY

Chief's Report – Dominic Heavey:
-In service is 2-15-16
-Emergency Key box Chief is taking care of
-We have our NYS limited registration
-Operations Health Certificate was received
-Controlled substances license discussed
-Trailer in
-Met with Chamber of Commerce. Tent will face fair this year and asked for additional equipment and vouchers.
-September 3rd is the Greenlawn Parade

Returned to Duty:

Fusaro, Christopher	1190	3/10/2009
Woznick, Mary Jane	769	4/1/2009
Walters, Bazeel	1137	3/3/2009
Stone, Casey	920	5/10/2009
Valle, Matthew	1238	5/5/ 2009
Guadagnin, Linda	1148	6/25/2009

Secretary's Report – Lehti Laas:
-John Connors who was dropped from membership at our last Board of Directors meeting is on the consensus of the Board to submit a new application form, attend an Officers meeting and have a membership committee representative present prior to being brought back to the Board for consideration of membership.

Motion by Lehti Laas, seconded by Dominic Heavey to approve the following LOA's:

Name	No.	Type	Dates
Gina Angevine	1073	Operational	8/19/09 – 11/19/09
Scott Bielanski	1076	Extended Educational	4/30/09 – 7/30/09
Scott Bielanski	1076	Ext. Educational	7/30/09 – 10/30/09

William Billups	793	Ext.Medical	2/1/09 – 4/1/09
Sheryl Burke	827	Ext.Operational	3/20/09 – 6/20/09
Sheryl Burke	827	Ext.Operational	6/20/09 – 9/20/09
Adriana Dovi	1120	Medical	8/1/09 – 11/1/09
Richard Fernandez	1217	Operational	8/12/09 – 11/12/09
Joseph Gander	1166	Medical	7/27/09 – 10/27/09
Kathy Hayes	749	Ext. Medical	5/5/09 – 8/5/09
Nimka Khanna	1195	Ext.Educational	8/31/09 – 11/31/09
Karen Maresco	999	Ext. Medical	4/21/09 – 7/21/09
Karen Maresco	999	Ext. Medical	7/21/09 – 10/21/09
John Maier	886	Operational	8/1/09 – 11/1/09
David Mohr	748	Ext.Operational	2/25/09 – 5/25/09
David Mohr	748	Ext.Operational	5/25/09 – 8/25/09
Patricia Reciniello	740	Medical	3/1/09 – 4/16/09
Patricia Reciniello	740	Ext. Medical	7/16/09 – 10/16/09
Maria Uliano	1133	Ext.Educational	7/27/09 – 10/27/09
Caroline Masten	1212	Ext. Medical	6/19/09 – 9/19/09
Ashley Fratello	1227	Operational	7/25/09 – 10/25/09
Ozlem Bilgen	1145	Ext.Educational	3/8/09 – 9/8/09

MOTION APPROVED UNANIMOUSLY

Motion by Dominic Heavey, seconded by Brian Canty to grant active membership to Paul Nathan #1235 eff. 7/16/09 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Dominic Heavey, seconded by Brian Canty to grant active membership to Meaghan Meyer #1244 eff.7/17/09 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Dominic Heavey, seconded by Brian Canty to grant active membership to Susan Seibel #752 eff. 7/17/09 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Dominic Heavey, seconded by Brian Canty to grant active membership to Christopher Mallilo #1234 eff. 7/25/09 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Dominic Heavey, seconded by Brian Canty to grant active membership to Kenneth Manning #1236 eff. 7/25/09 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Dominic Heavey, seconded by Brian Canty to grant active membership to Laurie Hoffmann #1243 eff.7/25/09 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Dominic Heavey, seconded by Brian Canty to grant active membership to Matthew Valle #1238 eff. 8/20/09 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

(**Note**: the following motion will be rescinded at the next BOD meeting, probation extended)
Motion by Dominic Heavey, seconded by Brian Canty to grant active membership to Elise Fischer #1231 eff. 7/16/09 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

(**Note**: the following motion will be rescinded at the next BOD meeting, probation extended)
Motion by Dominic Heavey, seconded by Brian Canty to grant active membership to Ashley Fratello #1227 eff. 7/18/09 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

New Members
Motion by Lehti Laas, seconded by Robert Franz to accept Christine Principato as a new probationary member #1268, Shift: Monday 0700 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Robert Franz to accept Bency Jean-Baptiste as a new probationary member #1269, Shift: Saturday1900 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Robert Franz to accept Kevin DeFriest as a new probationary member #1270, Shift: Wednesday 0700 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Robert Franz to accept Heawon Lee as a new probationary member #1271, Shift: Saturday 2300 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

President Winter and Director Palmieri left the meeting at 2320hours

Director Golinsky Report:
Hard copy distributed and scanned after last page of minutes.

Director Orr Report:
Sept. anniversaries, for general membership meeting Sept. 14

1 Gerry Giacomini 35 yrs.

2 Annette Herskowitz 25 yrs.

3 Phil Orlando 25 yrs.

Director Palmieri Report:

1. Building Improvement Committee
   H2M's contract proposal, along with the bill for construction inspection work performed on the electric installation at the flag pole site, have been forwarded to Mr. Robert Scheiner of H2M. Mr. Scheiner wanted these documents in order to rewrite the schedule of payments to reflect monies already paid out of this proposed project. Waiting for new documents.

2. Fund Drive Committee
   Waiting for return e-mail from Greg Blower on status of second mailing.

3. Benevolent Committee
   Nothing to report at this time.

Old Business: None

New Business:
Discussion on member on-duty uniform enforcement.

Director Palmieri returned to the meeting at 2334 hours

Motion by Greg Orr, seconded by Dominic Heavey to adjourn the meeting at 2337 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: August 30, 2009

Amended and approved: September 3, 2009
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
September 3, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Casey Stone

Meeting called to order at: 2101 hours

Motion by Lehti Laas, seconded by Gregory Orr to approve the minutes of August 20, 2009 as amended.
Yes: BC, LL, MC, GO, JP
MOTION APPROVED

Proposals- See Secretary's Report for rescinding active membership for probationary members.

Motion by Mark Cappola, seconded by Brian Canty to accept the HCAD 2010 budget in the amount of $1,683,000.

Motion by Brian Canty, seconded by John Palmieri, in accordance with Article II Section 10 of the By-Laws, we hereby approve Joseph Denimarck as First Deputy Chief due to the resignation of 1st Deputy Chief John Maier.
Yes: BC, LL, MC, GO, JP
MOTION APPROVED

Director Golinsky and Director Franz entered at 2115hours.

Motion by John Palmieri, seconded by Brian Canty to move the motion.
Yes: JP, MC, BC, GO No: BF, LL Abstain: AG
MOTION APPROVED

On the original motion:

Yes: JP, GO, MC, BC, LL No: RF, AG

MOTION APPROVED

Chief Heavey entered at 2125 hours.

Moton by Robert Franz, seconded by Andrea Golinsky to approve Don Roulo and Christine Blackwell to attend the NYSVA&RA Pulse Check 2009 Educational Conference under the same terms and conditions of the August 20, 2009 Pulse Check motion.

Yes: GO, AG, RF, MC, LL Abstain: DH, JP, BC

MOTION APPROVED

Motion by Robert Franz, seconded by Andrea Golinsky that the budget line item detail be emailed to the Board of Directors for approval prior to submission to the Town of Huntington.

Yes: RF, AG, GO, LL No: MC, BC Abstain: JP, DH

MOTION APPROVED

Treasurer's Report – Mark Cappola:

Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Aug 8, 2009 to Aug. 28, 2009 - 50 transactions = $48, 901.70 HCAD Funds
Aug 8, 2009 to Aug. 28, 2009 - 3 transactions = $940.00 HCFAS Funds
Aug 8, 2009 to Aug. 28, 2009 - 2 transactions = $969.54 POST Funds

MOTION APPROVED UNANIMOUSLY

Chief's Report – Dominic Heavey:

At the Officer Meeting held on 08-27-2009 the following was approved

<u>LOI Response as of 09-02-09:</u>

Nancy Eckhardt was in touch with the Officers and will be returning to HCFAS as of 09-07-09 on the 11:00 tour.

Vito Reciniello was in touch with the Chief to day 09-03-09 and will be following up with paper work. He is Co 8

Lauren Probst no return on registered mail as of 09-02-09
Prafulba Vaghela no return on registered mail as of 09-02-09

Over Due Return to Duty:
Sean Crenny # 1233 Day Captain to follow up on

Shift Change:
John Glasse # 1266 from Thursday 15:00 to Wednesday 07:00
Nimka Khanna # 1195 from Sunday 07:00 to Sunday 11:00
Nancy Eckhardt #1170 from Wednesday 19:00 to Wednesday 11:00 as of 09-07-09

John Conner # 1241 Monday 15:00 to 19:00, Met with the Officers on 8-27-09 after speaking with him the Officers would like the BOD to accept Mr. John Conner as a new member of HCFAS.

As we move forward the Officers are picking up the pieces from the 1st Dep, a list has being given to each of the Officers to follow up on members. (LOA/returns to duty)

The Chief has put out a Chiefs Order on uniforms for all members to follow while on duty. The chief has asked all Captains and Chief to police this matter. We are also telling the Crew Leaders to Police there tour. There is still need for improvement and it will be talked about at the GMM on Monday 09-05-09.

2-15-21 has gone back to Pro Liner for some work.
The Emergency Key Box will be installed this Saturday above the AED out side the Dispatcher Office. There will also be instruction of when/how it is to be used.

The Officers are looking to Re-Line the parking lot for on duty crews and Van 88 with the Trailer. We would like to have the whole back of the building for Crews only.

The Officers would like to know what we have to do to make space down stairs for PCR; we believe that we keep PCR and paper work to long. How can we take care of this or what need to be done as the Chief Dispatcher is running out of space for PCR in the Drawers?

Pulse Check:

I addition to the members that we voted on at the last BOD meeting the following members would like to attend.
Don Roulo and Chris Blackwell. I have a copy of their paper work.

Secretary's Report – Lehti Laas:

Motion by Lehti Laas, seconded by Brian Canty to rescind the 8/20/09 granting of active membership to Elise Fischer #1231 eff. 7/16/09.
Yes: BC, LL, MC, GO, JP (this was approved in the beginning of the meeting)
MOTION APPROVED

Motion by Lehti Laas, seconded by Brian Canty to rescind the 8/20/09 granting of active membership to Ashley Fratello #1227 eff. 7/18/09.
Yes: BC, LL, MC, GO, JP (this was approved in the beginning of the meeting)
MOTION APPROVED

Motion by Lehti Laas, seconded by Dominic Heavey to approve the following LOA's:

Name	No.	Type	Dates
Bernard Poole	872	Educational	8/20/09 –11/20/09
Tyler Gibbs	1252	Educational	8/28/09-11/28/09
Maria Uliano	1133	Ext. Educational	9/6/09-12/6/09

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Robert Franz to accept the resignation of Sabrina Aziz Member #1131 effective September 1, 2009.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Robert Franz to accept the resignation of John Maier member #886 as 1st Deputy Chief effective August 2, 2009.
MOTION APPROVED UNANIMOUSLY

New Members
Motion by Lehti Laas, seconded by Mark Cappola to accept Dennis Vangroski as a new probationary member, Shift: Monday 0700 in accordance with Article III, Section 2 of the By-Laws.

Motion by Andrea Golinsky, seconded by Robert Franz to table the Dennis Vangroski motion.
Yes: JP, GO, AG, RF, DH, MC, BC No: LL
MOTION APPROVED

Motion by Lehti Laas, seconded by Mark Cappola to accept as a new probationary member Katharine Warszycki #1272, in accordance with Article III, Section 2 of the By-Laws.

Motion by Andrea Golinsky, seconded by John Palmieri to move the motion.
MOTION APPROVED UNANIMOUSLY

On the original motion:
No: JP, AG, RF, DH, MC, BC, LL Abstain: GO
MOTION NOT APPROVED

Motion by Lehti Laas, seconded by Dominic Heavey to accept John Connors as a new probationary member #1272, Shift: Monday 1500 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

I contacted Ozlem, she was going to come in to do a shift 2 weeks ago since she was on her summer break. She expressed that she did want to continue as a member. I CC'd the Sunday Day Captain and I'm not sure if she did a shift as I told her to contact her day captain.
I contacted John Connors. He was sent a new application which he filled out and submitted to Sally at the last Officers meeting. The Chief will have to report what occurred at that meeting with John.
THANKS to VP for making postcards for the special election. Also, the President for ensuring I received the labels. Mailing went out Monday night. Some postcards were too large and returned. The Office Manager contacted me that she added postage and was mailing them out. Inactive life members I am mailing after the meeting since they were left off my original label listing.
RECORDS RETENTION: The committee had a meeting last week to discuss all bids received. Specs are being put together to compare and contrast each bid

Director Franz Report:

Insurance

– I have been informed that a plaintiff's attorney sent the VFIS claims department a copy of a filed lawsuit regarding a MVA that our response vehicle 2-15-81 was involved in on 8/1/08. HCFAS or our driver have not been served as of yet. The driver has been notified of the pending lawsuit and informed that this will be defended on his & our behalf by an attorney appointed by VFIS. The process will include meeting with the VFIS appointed attorney, depositions and trial.
- On a positive note, two 2008 accidents have resulted in the recovery of our deductable.
-On a negative note, effective October 1, 2009, the WCB has approved a premium increase for VAWBL of 14% to 17%. Premiums charged can also be affected by any changes in our experience modification.

LOSAP

– Participants' statements for the year ended 12/31/08 will be distributed to participating members in the next 7 to 10 days.

Director Orr Report:

SAME REPORT AS LAST MEETING G. M. MEETING 9/14 THREE ANNIVERSARYS DINNER TO BE SERVED.

STARTED WORKING ON HOLIDAY GIFT SELECTION . WALDBAUMS GIFT CARD OR THE SIMON MALL VISA CARD.

WE GAVE OUT 269 GIFT CARDS LAST YEAR AT 125 DOLLARS, IF WE MAKE THEM 100 DOLLARS WE WILL SAVE 6,525 DOLLARS THATS HALF THE 12,000 WE NEEDED

TO CUT IF IM NOT MISTAKEN. FEED BACK WELCOME CORRECTIONS IN MY MATH ALSO WELCOME NOT MY BEST SUBJECT. GREG

Director Palmieri Report:

1. **Building Improvement Committee**
   As per 8/20/09 report, I am still waiting for new documents reflecting our revised contract.

2. **Fund Drive Committee**
   The second mailing is out, three and one half months late. I have sent an e-mail to Greg Blower asking to meet with him regarding his firms' availability to handle our requirements going into the future. A third mailing this year might not be the best way to proceed.

3. **Benevolent Committee**
   One loan has been completely repaid.
   Two other loans are not scheduled to begin repayment until October.
   There is a problem with one loan; only fairly regular $50 payments and then two checks with "Stop Payment" orders from the bank. Jim is following through and hopes to rectify the situation, including a $20 bank service fee.
   Balance on this loan is $1720.52 with $150 pending plus the service fee.
   This was a loan that was not recommended, but the BOD approved it anyway. In the future, I feel that Jim's experience, expertise, and integrity in these matters should be our guide and follow his lead.

4. **Prior Motion Research**
   With regard to the HCFAS Sailing Proposal that was passed in May 2009, I have found that the Squad had paid the entrance fees for a summer of Wednesday night sailboat races. To that end here is what we have received;
   The first series was supposed to have 10 races, but two were canceled because of no wind. Of the other 8, the Squad supported boat did not take part in 4 of them. In the second series, the Squad supported boat came in 2nd in the first race and has not raced since, a total of three more races. The last race was last night and I am waiting for results of that one.
   With regard to the other entrance fees we paid for charitable races, I will have information at the next meeting.

Old Business: None
New Business: None
Motion by Mark Cappola, seconded by Brian Canty to adjourn the meeting at 2300 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: September 13, 2009

Amended and approved: September 17, 2009
MOTION APPROVED

Huntington Community First Aid Squad
2009 Board of Directors Meeting
September 17, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Casey Stone, Joanne Vogel, Mary Winter

Meeting called to order at: 1930 hours

Mary Winter spoke to the Board as Chair of the Life Membership committee.
After discussion, the Board will have a special meeting on Sunday, October 18th at 2pm to vote for Life Membership.

Motion by Lehti Laas, seconded by Andrea Golinsky to approve the minutes of September 3, 2009 as amended.
Yes: AG, RF, JP, LL,DH   No: MC, BC, GO
MOTION APPROVED

EMS EXPO Atlanta, GA 2009
Motion by Brian Canty, seconded by John Palmieri to accept the recommendation of Second Deputy Chief Denimarck and authorize and approve Richard Stone, Lorrie Stone, Roger Winter, Mary Winter, Laurie Hoffmann, Chief Joseph Denimarck, Brian Canty to attend the EMS Expo in Atlanta, GA between October 27 and October 30, 2009 at a registration cost of $230 per person (1 – 5) $180 (6+), hotel accommodations not to exceed $200.00 per person per night, plus taxes, Tuesday night, October 27 through Friday, October 30, meals and incidental expenses not to exceed $56.00 GSA federal government rate (breakfast, lunch, and dinner) (less 25% for travel days) per day per person, providing no meals are included as part of the registration package (alcoholic beverages are excluded for reimbursement), round trip coach air fare not to exceed $300.00 per person per trip, round trip transportation from/to Huntington to/from the airport of $50.00 per person per trip, round trip shuttle bus from the airport to/from hotel not to exceed $40.00 per person. Members will attend a minimum of 3 educational sessions each day. A listing of the sessions attended and any course completion certificates received will be

submitted with LOSAP forms as part of the reimbursement package, as well as a comprehensive report (submitted electronically) on at least one session attended per person that will be used as a future Review Training for our members (the attendee is to write a complete report, including test, on one of the sessions attended which will be given to the Second Deputy Chief within 10 days after returning from the conference). Upon request of the Chief, Second Deputy Chief, or the Board of Directors, the member must be available to make a report as determined by the requestor concerning one of the educational sessions attended. Reimbursement of deposits or prepaid tickets due to non-attendance is the responsibility of the member, unless an exception is requested by the member in writing and approved by the Board of Directors. Reimbursement will be in accordance with HCFAS Purchasing Policy Procedures and will include original receipts, approved by the Second Deputy Chief and Chief, and submitted to the Treasurer at the same time (single package) within 10 days of return from the conference. The Treasurer will provide the Board of Directors an accounting for this conference at the Board of Directors meeting immediately following the request for reimbursement after the event.

HCAD funds

Motion by Robert Franz, seconded by Lehti Laas to table the above motion until the next BOD meeting.

Motion by Mark Cappola, seconded by Brian Canty to move the motion on tabling the above motion.

Yes: JP, GO, AG, RF, DH, MC, BC No: LL

MOTION APPROVED

On the motion to table the original motion:

Yes: AG, RF, LL No: JP, GO, DH, MC, BC

MOTION NOT APPROVED

Motion by Mark Cappola, seconded by Brian Canty to move the original motion.

Yes: JP, GO, AG, RF, DH, MC, BC No: LL

MOTION APPROVED

On the original motion (EMS Expo):

Yes: JP, GO, AG, RF, DH, MC, BC No: LL

MOTION APPROVED

Motion by Robert Franz, seconded by Lehti Laas to amend the EMS Expo motion to include the total estimated cost of $1,400 per person.

Yes: RF, LL No: JP, GO, AG, DH, MC, BC

MOTION NOT APPROVED

Motion by Robert Franz, seconded by Mark Cappola to allow the remainder of the motions to be discussed.
Yes: GO, AG, RF, DH, MC No: JP, BC, LL
MOTION APPROVED

Quality Blacktop Service
Motion by Dominic Heavey, seconded by John Palmieri, to approve the recommendation of 3rd Deputy Chief Loysch and Chief Heavey and contract with Quality Blacktop Services, Inc of Smithtown, NY to repair the cracks in the parking lot, and resurface it. As per the attached quote dated September 14, 2009 cost not to exceed $2,550. Chief Heavey and Third Deputy Chief Bob Loysch will be responsible to oversee the repair work and acceptance of the completed work. A certificate of insurance with HCFAS named an additional insured and a certificate indicating workers compensation coverage will be requested from the vendor.
HCAD Funds.
Yes: JP, GO, AG, RF, DH, MC, BC No: LL
MOTION APPROVED

NYSVA&RA Rodriguens Gabriel
Motion by Robert Franz, seconded by Lehti Laas to authorize Rodriguens Gabriel to attend the NYS Volunteer Ambulance & Rescue Association Pulse Check dinner meeting on Saturday October 3, 2009 in Albany NY for the purpose of accepting a $500 Scholarship from the Association. Further to approve fuel and meals at an amount not to exceed $75. There will be no reimbursement for meals provided by the Association.
HCAD Funds
Yes: JP, GO, AG, RF, DH, MC, LL No: BC
MOTION APPROVED

HMFD Explorers/ Post 215 Dodgeball
Motion by Brian Canty and seconded by Greg Orr, to approve the participation of Explorer Post 215 and HMFD Explorers who have invited us to a game of dodgeball on Sunday, 9/27/09, from 1-2:30pm at West, 156 Railroad Street. The Post is responsible for food and Beverages. Explore Post 215 Chief Advisor David Mohr will arrange for an appropriate number of supervisors to supervise the event. With the approval of the Chief, HCFAS will provide a squad vehicle(s) for transportation to and from the event. The Chief Advisor will obtain the necessary BSA permits, a parental consent form for this event, and ensure proper and adequate transportation and supervision.
Post 215 Funds
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz, seconded by Greg Orr to authorize and approve an amendment of previously approved Pulse Check 2009 motions whereby the GSA rate for meals & incidentals

reflected in those motions is hereby changed from $49.00 to $61.00 in order to reflect the GSA rate that is effective 10/01/09.
Yes: GO, AG, RF, MC, LL No: BC Abstain: DH, JP
MOTION APPROVED

Treasurer's Report – Mark Cappola:
Motion by Mark Cappola, seconded by Dominic Heavey to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Aug 29, 2009 to Sept. 11, 2009 - 25 transactions = $10,396.64 HCAD Funds
Aug 29, 2009 to Sept. 11, 2009 - 1 transaction = $ 400.00 HCFAS Funds
Aug 29, 2009 to Sept. 11, 2009 - 1 transaction = $ 25.00 POST Funds
MOTION APPROVED UNANIMOUSLY

President's Report- Roger Winter:
As of this date I have not received any badges of members who have been dropped or resigned from HCFAS. I need these badges to place a new order for badges. I also need a complete list of names and numbers of members again who were dropped or resigned.

Chief's Report – Dominic Heavey:
I would like to thank everyone for turning out for the services of HMFD Honorary Chief Richard Holst. We had a good show all weekend long.
The Chief spent $114.00 in accordance with the PPP since our last meeting for food for in house crews that were standing by for us for Services of Richard Holst.

I have the Emergence Red Box for the Key, I will be placing it up on Saturday. I will place one key in Brian C. box so he can place the key in it. I think this key should be kept in the President's Office the other key will be in the Chiefs Office.
Huntington Long Island Fall Festival 2009, will be held October 9th 2009 through) October 12th 2009. David Mohr is working with the Officers on this project. Sign up sheet are being placed by this week end by Donna.
NYS DOH Respiratory Protection Workshop for EMS Managements Seeking Instructor Nominations and Resumes. We need to send someone along to this so far Mark C. has being the only member interested.

BUILDING

In the past week 2-15-16 was backed in to the North Door 1, I received the paper work ant the Captain is handling it with the member.
2-16-18 had some damage done to the driver step and damage to the box, ACE will be looking at it this weekend.
I have given everyone a copy of the Trailer Guideline and Trailer Manual to look at.

I will be out of the country between September 21st 2009 through October 9th 2009. I will leave a phone number with the President. My First Dep Joe D. will take charge on Monday Morning.

Secretary's Report – Lehti Laas:

Motion by Lehti Laas, seconded by Dominic Heavey to approve the following LOA's:

Name	No.	Type	Dates
Burns, Eileen	767	Emergency Medical	9/16/09 – 12/6/09
Kutcher, Dina	950	Operational	9/9/09 – 12/9/09
Milo, Michael	821	Extended Operational	9/15/09 – 12/15/09
Valle, Matthew	1238	Educational	9/5/09 – 12/5/09
Heinisch, Thomas	1109	Educational	9/5/09 – 12/5/09
Crenny, Sean	1233	Extended Educational	8/5/09 – 11/5/09

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	No.	Date
Salcedo, Orlando	935	Eff. 9/16/09
Burke, Sheryl	827	Eff. 9/2/09

Motion by Lehti Laas, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Erica Alicea member # 1222, eligible 6/5/09, effective 9/17/09.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Melissa Rubino member # 1213, eligible 3/11/09, effective 9/17/09.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Cecilia Renderous member # 1220, eligible 6/2/09, effective 9/17/09.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Dominic Heavey to accept the resignation of Lauren Probst Member # 1002, effective 9/17/09.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Dominic Heavey to drop from membership for failure to fulfill shift requirements, probationary member Prafulba Vaghela, member #1199 effective 9/17/09.
MOTION APPROVED UNANIMOUSLY

Room Usage: Tommy Romano has submitted the proper insurance papers for his DJ. He has also given me a copy of his contract with the DJ (attached). I have reminded him to read the application to make sure everything is followed properly with the inspection and the day of the event.

On Probation: unfortunately I had to tell a member Monday evening that they were not voted off probation by the Board and therefore could not vote. The member is on the hard copy list I distributed to the Board 2 weeks ago. I looked back over the last year's minutes and found that there are 3 members in 2008 that were not voted on by the Board. "?" are in the columns next to their names on the attached sheet.
LOA excel sheet that shows Board meeting votes is attached. "?" means pending issues. Hopefully at our next BOD meeting the "?" can be resolved.

Mary Jane asked me to bring up to the board that a family member of one of our long time vendors passed away and she wanted to ask the Board if anything could be sent (a fruit basket, a sympathy card). I told her I would bring it to the Board.

I received a letter from the Workers Comp Board. The President, V.P. & Insurance committee all have copies. It is in reference to us using PERMA as our carrier.

No donations received. Thank-you notes were read at the GMM and they are posted downstairs.

Absentee Ballots for on-duty crews on nights of special elections: I just wanted to clarify (Director Palmieri –ByLaws committee) , if there is a 2nd and 3rd election the on-duty crew that is present can only participate.
Will there be any waiting of the crew that is out if there is a 2nd or 3rd election?
Also, for clarification, I asked the on-duty crew that had already submitted votes to leave the room and some refused to while the ballots were being handed out to those in attendance for the meeting. I wanted clarification for future special elections. If the on-duty crew submitted a ballot, can they remain in the room when the ballots are being distributed to the meeting attendee's?

Motion by Lehti Laas seconded by Andrea Golinsky to enter into executive session at 2045 hours.
MOTION APPROVED UNANIMOUSLY

Out of executive session at 2057 hours.

Director Franz Report:
Insurance

VAWBL & WC

A 9/9/09 letter received from the Workers' Compensation Board (WCB) (copy in your mailbox) indicated that the penalty that was assessed for not providing workers compensation coverage for our employees since 1/1/09 can be avoided by placing our Volunteer Ambulance Workers Benefit Law (VAWBL) & WC coverage with another entity effective November 1, 2009. Since 1/1/09 Public Employers Risk Management Association (PERMA) has covered this risk for the Squad.
Per the 9/15/09 email from PERMA (copy in your mailbox), they intend to continue to fight this decision (HCFAS is not their only member VAS). Based upon the procedure that the WCB communicated their decision to PERMA, I have asked Hubbinette & Cowell to prepare an application for coverage with State Fund (entity of last resort for this type of coverage). As per my 1/29/09 board report below, I do not know what State Fund's quote will be for this coverage. I will not consider 2-15-25, 2-15-88 or 2-15-89 as an ambulance or first response vehicle for the purpose of the quote unless the BOD informs me otherwise.

We had two claims this year which PERMA has paid or reserved an aggregate claim amount in excess of $40k. Our assessment for this coverage was $53,000.

My own experience and comments that I have received from other agencies, State Fund claims paying process ranks way below PERMA and our previous carrier Fire Districts of NY Mutual Insurance Company.

Excerpt from my BOD report 1-29-09
VAWBL Premium – The rule for the premium is based upon $xxx for the first ambulance and 50% of the first ambulance premium for each additional ambulance. The New York Workers Compensation and Employers Liability Manual issued January 1, 2009 (after PERMA's quote was received) has a definition note that states: "For the purpose of this rule an ambulance shall mean any ambulance or first response vehicle that transports either patients or personnel" Currently, first response vehicles are not calculated in the premium. The unknown – if this will affect future premiums and if 2-15-88 and 2-15-89 would also enter into the equation (state certified vehicles). Low estimate 3x$5,000=$15,000 plus experience modification 1.4 (2009) = $21,000.

Excerpt from my BOD report 4-16-09

The NYS Workers Compensation Board assessed a $16,000 penalty for not providing workers compensation coverage for our employees since 1/1/09. The notice was sent to PERMA who will send confirmation of coverage to the workers compensation board to abate the penalty. A prior WCB inquiry as to the name of our provider was answered.

Excerpt from my BOD report 09-03-09
On a negative note, effective October 1, 2009, the WCB has approved a premium increase for VAWBL of 14% to 17%. Premiums charged can also be affected by any changes in our experience modification.

Motor Vehicle Accidents (MVA)
In the last three weeks there have been three (3) MVA reported to the insurance committee. All of these incidents were with stationery objects. One incident with 2-15-16 was very minor. Another incident with 2-15-18 was with a cement curb –cost estimate $ 1,600+. The last incident with 2-15-16 was with N1 bay door – estimate not available.

LOSAP

Participant's Statement & TOH Budget
Participants' statements for the year ended 12/31/08 have been distributed to all participating members via their mail folder or USPS on 9/4/09. Thanks to the fund drive committee members who assisted in this task. The Town of Huntington's 2009 payment for the required trust fund contribution for 12/31/08 is $330,474 (vs. $253,000 for 12/31/07). The TOH had budgeted $262,000 for this item in their 2009 HCAD budget. The $68,000 shortfall is primarily attributed to realized & unrealized net loss of $663,000 for 2008. At 12/31/08 the net assets held in trust for SAP benefits is $1,628,000 (vs. $2,078,000 at 12/31/07).

TOH Board Resolution & Referendum
I understand that the Town Board Resolution and referendum proposition is still in draft form. The estimate of additional cost for approximately 34 post age 65 active volunteers (at end of 2010) who could continue to earn 50 points per year could be between $60-$65k per year. As the TOH develops the 2010 budget, it is now realizing the above losap budget shortfall. I hope that this shortfall and this future additional cost do not jeopardize the resolution and referendum. As everyone knows our neighboring fire departments all have this post entitlement benefit. The FD also has lower entitlement ages.

Suffolk REMSCO Meeting September 8, 2009 – Copies of the agenda and related handouts were distributed to all the Board members and chief officers and posted on the bulletin board. The transfer of SC EMS to SC FRES was not approved by the NYS DOH. There would be a loss of funding and SC Executive Levy said from the beginning if this was to occur, he would not move forward with the transfer. REMSCO interviews with stakeholders and others will still be codified in a white paper to be distributed sometime in November.
REMSCO approved the transfer of the operating authority from the Halesite Fire Department to the Halesite Fire District. This correction of an ongoing error now requires a formal process

including REMSCO approval. There are 3 or 4 applications pending for other entities regarding definition of their geographical location.

NYS DOH Director Ed Wronski has announced his retirement effective December 2009. Ms. Lee Burns will assume the duties of the Director until such time as a replacement is named. SC Health Commissioner Dr. Humayun Chaudhry plans to retire also.

There was disappointment this year with the lack of submissions by regions for NYS awards.

NYS 405 Regulation has been amended to require mandatory seasonal influenza & Novel H1N1 vaccinations for all hospital personnel – including transient students (EMS students) on clinical rotations. Novel H1N1 vaccination due out in mid October requires two shots.

SEMSCO approved the 2010-2011 budget for $23 million which includes reimbursement for ALS courses.

The REMSCO Response Committee outreach or listening post type meeting will be at Northport FD at 7PM on October 13th.

REMAC is looking into a uniform diversion policy and is finalizing a draft protocol regarding behavior ambulance transports including the use of restraints (types of restraints including chemical), medical treatment vs. psychiatric, legal issues etc.

BSBRA is regional & state agency of the year and will be hosting the award ceremony at their headquarters on Friday October 30th.

SC EMS looking at hospital surge capacity during high flu call volume and the possibility of delivering patients to other than a hospital facility and also establishment of a call center to further determine the need of an ambulance.

ePCR, on August 12th a train the trainer session was held at the Nesconset FD to refresh the 5 pilot agencies and to introduce the product to the agencies that expressed their interest to be included in the first round of deployment. Of the 37 agencies that were sent an invite to attend, only 12 responded. SC EMS staff completed programming of 18 additional laptops for Rocky Point, Holtsville, Nissequogue, North Amityville, Community Ambulance & Riverhead. Printers should have been installed at Huntington Hospital at the end of August.

North Shore-LIJ Paramedics contract expired on September 5th and they will no longer assist Islip Town ambulance companies with ALS services on emergency calls.

The next REMSCO meeting is November 10, 2009 at SC EMS Hauppauge.

SC FRES Recruitment Committee Meeting – September 16, 2009

Copies of the June 17, 2009 meeting minutes were distributed and posted on the bulletin board. The 2006 DHS SAFER grant terminated on August 24, 2009 and a final report is due November 23, 2009. Funding for Tom O'Hara's assistant Joe Trzepizur expired with the grant but he completed all the SERVES paperwork before he departed. There has been no word on the reconsideration of the 2008 SAFER grant application. The 2009 SAFER grant application has not come out yet and there is discussion that maybe a regionalized application will be submitted with Nassau County (there are many questions and details to work out). Currently there are 139 students (35 from EMS Agencies) in the SERVES with adequate funding for the Fall 2009 semester. Approximately $150k is needed for the program continuation for the Spring and Fall 2010 semesters. It is anticipated that there will be $80k in the SC Budget towards this. Members of the committee suggested that each agency contact their SC legislators to adjust the budget to $150k. There are still recruitment materials such as lawn signs available. Next meeting is November 17, 2009 at FRES in Yaphank.

Director Golinsky Report:

Classic Car Show

Ended for the year, will schedule for next year and allow for more advertising

Farmers'Market

Suppliers didn't feel they got enough response to continue. It is a moot point now as the property next door to the Huntington Station Branch of the Huntington Library is going to open as a Fruit and Vegetable Market. The new tenants hope to be open by Nov. 1st.

The wall project along the New York Ave side of the LIRR station property is supposed to start soon. This might cause some disruption in traffic patterns during construction

Town of Huntington Economic Development Agency & Economic Development Corp have applied for money from the Restore New York Grant to replace the Tilden Brakes building with a 2 story building. Small vendors would occupy the first floor and affordable apartments would be on second floor.

Huntington Hospital is looking for site for a re-hab center in the Huntington Station area. BID has some sites that may be suitable and will make suggestions to HH

Town of Huntington has written letters to SCPD Commissioner Dormer and SC Executive Levy for the re-establishment of a PD sub-station in the area.

NYSVA&RA District 7

Meeting was held at Central Islip/Hauppauge VAC Sept. 15th

Amy Lopez, representative from Zoll, gave a demonstration of the Electronic PCR. Zoll is the company chosen by SC EMS as the vendor for E-PCRs All present were given a comprehensive overview of the system.

New York State Senate Bill4982 (Foley) & Assembly Buill 2733A (Sweeney) passed both houses and has gone to Gov. Paterson for his signature. This legislation would allow in New York State Tax Law a provision that allows a taxpayer to make a voluntary contribution to the Volunteer Firefight and EMS Recruitment Fund though a check off box on their income tax return. This would allow volunteer firefighting and volunteer emergency services organizations and to statewide organizations which represent the interests of volunteer firefighters and/or volunteer emergency services personnel to apply for a grant from the Office of Fire Prevention & Control to support particular recruitment and retention initiatives specific to that Department and local government entities that they serve. It suggested that letters be written to Gov. Paterson asking for his signature on this bill.

Tom Cronough- Burn Center Report

Tom reported that the fund raiser for the Burn Center will be held at Matha Clara vineyards again this year. The date is Oct. 3, 2009.

Tom has asked again for all departments to supply a department patch for the wall display to be erected at the Burn Center.

A reminder also for each department to send in donations in the Dollar – A- Member drive for the Center.

Elections were held for District officers with the following results:

Director	Andrea Golinsky	HCFAS
Chairman	Bob Franz	HCFAS
Vice Chairman	Tom Cronough	Wyandanch/Wheatley Hgts VAC
Secretary	Annette Hershkowitz	HCFAS
Treasurer	Andrea Golinsky	HCFAS
Officer at Large	Bonita McQueen	BayShore Brightwaters Rescue

Suffolk County Ambulance Chiefs Association – Sept 16th

A first time reading will be made at the public meeting portion of the Suffolk County Legislature regarding the addition of 2 seats on the FRES Commission that has been requested by the Suffolk County Amb. Chiefs Association.
Bruce Talmadge, SCACA President has asked for suggestions regarding how the additional seats should be filled once they are approved. Currently the President names the representative to sit on the commission. A discussion was held in regard to this and suggestions will be forwarded to Bruce who was not at this meeting.

SCEMS strongly urges all EMS providers, FF's and law officers to get flu shots from private sources. SC Health Dept will not be providing shots this year. It urges all departments to review their respiratory protocols and de-con everywhere ie steering wheels, hand rails, etc.

Communications- Miles Quinn
There has been limited response to Executive Levy's request for health ins. Information

The re-hab and upgrade of the present communication facility is slated to be ready the middle of next year.

The rebanding on the 800 radios has been done in the 4 western towns. Other dates will be announced to continue this process.

Bands have been or are being split and all radios are to be able to accept the new bands by Jan 1, 2013, this is an FCC mandate. It should noted that radios 10 years or older may not be able to be rebanded.

The SCACA By-Laws has been revised but will not be distributed yet. They will be held until it is determined how the 2 new FRES representatives will be selected and that method will be put into the By-Laws at which time they will be distributed.

Southhampton VAC announced they have purchased property next door to their present building and will be expanding their headquarters. They asked for suggestions of departments to visit to get some ideas for their plans. It was generally agreed that HCFAS is one of the best departments to visit and get some ideas. Chief of Southhampton will be calling me to set up a visit. Southhampton also announced that they will be going online with EPCR Jan. 2010.

The next meeting of SCACA will be held at Riverhead VAC. Oct. 21, 2009

A message was received from the Town of Huntington that the referendum resolution is scheduled to be on the agenda of the Town Board meeting Tuesday Sept. 22 at 7 PM.
The resolution is to state that the Referendum for the Continuation of LOSAP benefits for those members already collecting benefits and are still active will be held Tuesday , DEC 1, 2009 from 12 PM to 9 PM

Director Palmieri Report:

1. **Building Improvement Committee**
   H2M has sent a revised construction management price of $2750, instead of $3100 due to the $838 that we had previously spent and a yearly increase of 5% since 2005 when the original proposal was made. In a previous meeting a motion was approved allowing Roger to sign a contract with H2M for the sign and flagpole. The motion was reopened to deal with getting credit for the previous payment and now that has been accomplished. The original motion was not removed, but amended, so it should be allowable for the signing to take place and to proceed with the project.

2. **Fund Drive Committee**
   As of 9/15/09, the second mailing has brought in $7863 for a total for the whole year of $51194. There are still unopened envelopes to be counted at the committees normal meeting on Friday night.

3. **Benevolent Committee**
   No additional reports from last meeting.

4. **GRIPES**
   Since the article was published in this months Pulse, I have had a number of responses. The great majority have been about uniform wearing by on-duty crews. The problem is with those members that choose to wear different clothing under their EPGear. They wear shorts and tee shirts. While this has been OKed by the Chief, some of these members choose not to wear the jackets when it is hot out. Then they are wearing red or blue tee shirts with the EPG pants. Sometimes it is not even a Squad tee shirt.
   The next complaint is what is worn by members taking out 81 or 82. Some are not wearing Squad backup shirts or any type of shirt that identifies the person as a Squad member; some not even long pants.

Old Business: None

New Business: The juice machine will be discontinued due to low usage.

Motion by Brain Canty, seconded by Mark Cappola to adjourn the meeting at 2245 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: September 27, 2009

Amended and approved: October 1, 2009
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
October 1, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**ABSENT**
Andrea Golinsky (AG)	**ABSENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Pete Nakelski and Casey Stone
Meeting called to order at: 1930 hours

Motion by Lehti Laas, seconded by Gregory Orr to approve the minutes of September 17, 2009 as amended.
MOTION APPROVED UNANIMOUSLY

Holiday Gift Cards
Motion by Greg Orr, and seconded by Brian Canty to authorize and approve the purchase and distribution of either a $125.00 Waldbaums gift card/certificate or a $125.00 Simon Visa Gift Card, at the choice of the member, to inactive life members and active members who are members as of August 31, 2009. Inactive life members living out of the /Suffolk County area will receive a $125.00 Simon Visa card. The distribution of the gift certificates or cards will be made during the November 9, 2009 General Membership Meeting. Prior to the purchase and the distribution of the gift certificates and cards, the Chief will advise the President and Vice-President of any members who have not fulfilled their obligations in accordance with the By-Laws and SOP's. The Vice-President will not issue holiday gift certificates or cards to these members unless approved by the President and Chief. A report of these members will be made to the Board of Directors prior to or following the November General Membership meeting. The Director Greg Orr or Vice-President Canty will be responsible for sending a notice regarding choice to the eligible members and also for the purchase and distribution of the gift cards. The Waldbaums gift certificates will be purchased at a discount and the Simon gift card issuance fee will be $1.50 per card. The Waldbaums gift card/certificates and the Simon Visa Gift Card will be purchased in the denomination of $125.00.
HCFAS funds.
Yes: LL, GO, MC Abstain: JP, BC
MOTION APPROVED

Voting Machine and Elections
Motion by Lehti Laas, seconded by Brian Canty to authorize and approve the Secretary to enter into a purchase order/agreement with the County of Suffolk Board of Elections for the rental of a voting machine including the services of a voting machine technician, the preparation and printing of sample ballots, other necessary election paperwork and delivery and pick up of the machine in connection with the Squad's annual election on December 14, 2009 at a cost not to exceed $500.00. Further to authorize a $250.00 advance to the Secretary for meals on Election Day.
HCFAS Funds.
MOTION APPROVED UNANIMOUSLY

Bayshore Movers
Motioned by Lehti Laas seconded by John Palmieri to contract with Bayshore Movers to pick up one election booth from the Board of Elections in Yaphank NY on Friday December 11, 2009 and deliver it to Huntington Community First Aid squad. Bayshore Movers will also be responsible for picking up one voting machine on Tuesday December 12, 2009 and return it to the Board of Elections in Yaphank NY. Cost not to exceed $200.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Administrative Members Meal
Motion by Mark Cappola and seconded by Lehti Laas to authorize and approve annual meal expenditure for 2009 not to exceed $25.00 per administrative member. Not to include alcohol. All bills to be reimbursed must be approved by the Director Andrea Golinsky and President Roger Winter and be submitted to the Treasurer on a purchase order form within ten days of the expenditure.
HCAD funds.
Yes: LL, JP, GO, MC No: BC
MOTION APPROVED

Holiday Cards
Motion by Lehti Laas and seconded by Mark Cappola to authorize and approve the Secretary to purchase 2009 holiday cards, labels and stamps and timely mail the cards to all active members, inactive life members, associate members, 2nd division fire departments and ambulance squads, public officials and certain vendors at a cost not to exceed $750.00 which will be accounted for in accordance with the PPP.
HCAD funds.
Yes: LL, MC No: JP, GO, BC
MOTION NOT APPROVED

Motion by Mark Cappola, second by John Palmieri to approve an amount not to exceed $730 for golf, food and prizes following the HCFAS GFBG Members Only Golf Tournament to be held at

Crab Meadow Golf Course on Wednesday, October 21 as per the calculations below:

28 member @ $60 pp = $1,680 (incl. golf, cart, $5 proshop credit, driving range, closest to pin, longest drive, sign-in table)
Food at HCFAS after = $ 250
Prizes and player gifts = $ 300 (Longest Drive m&f, Closest to Pin m&f, low grossm&f, low netm&f, worst score, etc.)
TOTAL $2,230
less sponsorship - $1,500
balance $ 730

The following sponsors have made donations totaling $1,500
State Bank of Long Island - $500
FUOCO - $500
Glynn, Mercep - $500
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Holiday Cards
Motion by Brian Canty and seconded by John Palmieri to authorize and approve the Secretary to purchase 2009 holiday cards, labels and stamps and timely mail the cards to all 2nd division fire departments and ambulance squads at a cost not to exceed $100.00 which will be accounted for in accordance with the PPP.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

Motion by Mark Cappola seconded by Brian Canty to approve the sum not to exceed $65,000 for the purchase of the necessary radio equipment to meet the FCC construction/coverage requirements by its deadline between 12/18/2009 and 12/24/2009 for Boxer Court as per the attached proposal.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

The following motion was approved after the Chief's report:

Motion by Brian Canty seconded by Mark Cappola to approve a standby meal allowance in the amount of $10 per person for members who will be performing a 4 hour standby shift during the Fall Festival from Friday Oct 9 through Monday Oct 12 and duty crews during the posted standby hours.
HCAD FUNDS
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:

Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

Sept. 12, 2009 to Sept. 25, 2009 - 33 transactions = $25,652.30 HCAD Funds
Sept. 12, 2009 to Sept. 25, 2009 - 2 transactions = $ 2,629.21 HCFAS Funds
Sept. 12, 2009 to Sept. 25, 2009 - 2 transactions = $ 153.95 POST Funds
MOTION APPROVED UNANIMOUSLY

President's Report – Roger Winter:

1. **Post 215 Youth Squad**
   - Post Participated in a activity day with the Huntington Manor Fire Department Post at West Athletic Facility.
2. **Life Member Badges / Badges**
   - I am awaiting confirmation on who is still a member before I send out for new badges. Each new badge is $55.00 and I do not want to just order up 20 or so badges that we will not use.
3. **Health and Safety Officer**
   - Eye protection should be purchased for all riding members.
   - If a member is not capable of performing his or her duties physically should not be riding the ambulance or should not be dispatching.
4. **Framing of Past Presidents / Ex Chiefs**
   - No Report
6. **Last Call Plaque**
   - Patricia Bolen # 1010 to be added.
7. **Identification Cards**
   - We will again need to make new cards for the membership. The workman's Compensation Information on the back will be changing.
8. **Projects:**
   - Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips.
9. **Just a reminder to all Administrative members** – All of you documentation for hours performed as administrative duties and shifts performed must have been turned in. We should be setting the proper example for the rest of the squad. I would recommend that we turn these in every month as opposed to every three month.

Chief's Report – Dominic Heavey: submitted by 1st Deputy Denimarck:

In regards to email about the mens rooms, the member was spoke to and says it won't happen again.

Issue with Melville FD, chief had a meeting with their chiefs prior to his vacation. He left no report or update.
Any questions call me I will be at work until 1130 pm. Casey Winter will be sitting in as the officer. Due to our work schedules. Joe

Secretary's Report – Lehti Laas:
Motion by Lehti Laas, seconded by to approve the following LOA's:

Name	No.	Type	Dates
Bilgen, Ozlem	1145	Ext.Educational	9/8/09 – 12/8/09
Cairl, Cynthia	798	Operational	9/28/09 – 12/28/09

Motion Approved Unanimously

Probation Ending:
Motion by Lehti Laas, seconded Mark Cappola to grant active membership in accordance with Article III, Section 2 of the By-Laws to Dong Uk Kim member #1197, eligible 1/1/09, effective 10/1/09.
Motion Approved Unanimously

Motion by Lehti Laas, seconded Mark Cappola to grant active membership in accordance with Article III, Section 2 of the By-Laws to Allison Lau member #1226, eligible 3/11/09, effective 10/1/09.
Motion Approved Unanimously

Motion by Lehti Laas, seconded Mark Cappola to grant active membership in accordance with Article III, Section 2 of the By-Laws to Ashley Taylor member #1214, eligible 12/26/08, effective 10/1/09.
Motion Approved Unanimously

Motion by Lehti Laas, seconded Mark Cappola to grant active membership in accordance with Article III, Section 2 of the By-Laws to Christopher Whitcomb member #1221, eligible 12/26/08, effective 10/1/09.
Motion Approved Unanimously

Return to Duty:

Name	No.	Date
Vito Reciniello	659	9/27/09
Adriana Dovi	1120	9/27/09
Tomoko Hirasawa	1129	4/28/09
Jim Mallilo	1030	5/10/09

Lorrie Stone	1150	2/3/09
Eileen Burns	767	7/19/09

New Members

Motion by Lehti Laas, seconded by Mark Cappola to accept Susan Guterman as a new probationary member #1273, Shift: Sunday 1100 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Mark Cappola to accept Dennis Vangroski as a new probationary member #1274, Shift: Monday 0700 in accordance with Article III, Section 2 of the By-Laws.

Yes: LL, JP, GO, MC   No: BC

MOTION APPROVED

Motion by Lehti Laas, seconded by Mark Cappola to accept Beatris Maldonado as a new probationary member #1275, Shift: Thursday 1500 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Mark Cappola to accept Kathleen Castillo as a new probationary member #1276, Shift: Friday 1900 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Mark Cappola to accept Anel Vargas as a new probationary member #1277, Shift: Tuesday 0700 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Mark Cappola to drop from membership for failure to fulfill shift requirements Ashley Fratello, member # 1227 effective 10/1/09.

MOTION APPROVED UNANIMOUSLY

Director Franz Report:

Insurance -VAWBL & WC

Applications were completed and mailed to Hubbinette & Cowell for submission to the NYS Insurance Fund.

Motor Vehicle Accidents (MVA)

2-15-18 is being repaired by Markham -$1,600. The N1 bay door (damaged by 2-15-16) – has been fixed - $1,560.

TOH Board Resolution & Referendum

The resolution was not finalized for the September 22nd Town Board meeting. It is my understanding that it will be proposed at the October 6th meeting.

2-15-88 & 2-15-89

NYSDMV registrations for these vehicles expired 9/30/09 and official plates were obtained on renewal.

Director Palmieri Report:

The Fund Drive is at $55565.53. They believe that 11/16 would be the optimal date for the next mailing.

Benevolent status quo.

Building Improvement is waiting for H2M to give us an update

Old Business: None

New Business: None

Motion by Brian Canty, seconded by John Palmieri to adjourn the meeting at 2225 hours

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: October 12, 2009

Amended and approved: October 15, 2009

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
October 15, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: None
Meeting called to order at: 1930 hours

Presentation given by Director Franz on Worker's Compensation Insurance.

Director Golinsky and Vice President Canty entered at 1933 hours.

Motion by Lehti Laas, seconded by Brian Canty to approve the minutes of October 1, 2009 as amended.
Yes: JP, GO, MC, BC, LL Abstain: AG, RF, DH
MOTION APPROVED

Chairs for Holiday Party
Motion by Brian Canty seconded by Greg Orr to accept the recommendation of Social Committee Co-Chairperson Brian Canty and authorize him to rent chairs for the holiday party of December19, 2009 if needed. The Cost of rental per chair is $2.10, not to exceed 100 chairs ($210).
HCFAS funds
MOTION APPROVED UNANIMOUSLY

Children's Holiday Party
Motion by Greg Orr seconded by Lehti Laas to authorize and approve the Special Events Committee to have the Children's Holiday Party on Saturday, December 12, 2009 from 2:00 PM to 5:00PM at headquarters. The authorized attendees and gift eligibility for this event will be in accordance with the Social Committee protocols of Article IX Section A 4 of the SOP's which must be posted with the signup sheet including that the child must be present to receive a gift. The Special Events Committee, with approval of the Board liaison will have the authority to approve or deny requests to attend by other interested parties with a fee of $35.00 per child to

offset the cost of the gift and incidentals, which is to be paid in advance by the squad member requesting approval but fee must be paid no later than November 28, 2009. Further to authorize an advance of $5,500.00 which will be accounted for in accordance with the PPP and is to be used to cover the expenditures for food, paper goods, decorations, (table decorations only- no ceiling decorations), entertainment, film and gifts. It is estimated that the gifts will not exceed $35.00 per child. No other funds will be provided without the express pre-approval of the Board of Directors. The eligible child must be present to receive a gift, no exceptions. Members paying the $35.00 fee may receive the child's gift, if the child is unable to attend. The Special Events Committee Children Holiday Party Coordinators, Susan Otto and Trish Reciniello will be responsible for this event and will produce for the Treasurer and Special Event Committee Chairperson, an accounting of this event with original receipts within ten days of the event, and the Treasurer will give the BOD an accounting for this event at the next BOD meeting immediately following receipt of the accounting.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Charter Renewal Explorer Post 215

Motion by Brian Canty and seconded by Greg Orr to authorize the President to renew the annual memorandum of understanding for HCFAS participation in the Learning for Life Exploring Program for Post 215, effective November 1, 2009, in accordance with HCFAS By-Laws Article III, Section 6. Further to authorize and approve the payment from **Post 215 funds** of dues of $7.00 and insurance of $0.70 for each of the youth participants and the payment from HCFAS funds of dues of $12.00 for each of the youth participants and HCFAS funds for each adult participant/advisors and the annual participation fee of $20.00. The below list is to be attached to the purchase order.

2/3 vote required.

Post 215 Funds & HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Appoint Explorer Post 215 Chief Advisor

Motion by Brian Canty and seconded by Greg Orr to approve President Roger Winter's appointment of David Mohr as Chief Advisor of Explorer Post 215, effective November 1, 2009 in accordance with Post 215 Standard Operating Procedures Article III, Section 1.

MOTION APPROVED UNANIMOUSLY

Explorer Post 215 Associate Advisors

Motion by Brian Canty and seconded by Greg Orr to approve Post 215 Chief Advisor David Mohr's appointment of Associate advisors,
Pam Biersack, Jeff Brenner, Kate Dolgin, Joe Frishenda, Dominic Heavey, Laurie Hoffmann, Harvey Lapidus, Sheryl Roach, and Tommy Romano effective November 1, 2009 in accordance with Post 215 Standard Operating Procedures Article III, Section 1.

2/3 vote required.

MOTION APPROVED UNANIMOUSLY

Town of Huntington Fire Chiefs Council Annual Dinner
Motion by Andrea Golinsky and seconded by Robert Franz to purchase two tickets to the Town of Huntington Fire Chief's Council Annual Installation Dinner at a cost not to exceed $170.00.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

NYSVA&RA 2009/2010 annual squad report, Dues
Motion by Andrea Golinsky, seconded by Robert Franz, to authorize the Secretary to complete the NYSVA&RA 2009/2010 annual squad report and approve the dues payment to NYSVA&RA of $120.00 for the period 10/01/09 to 9/30/10. The annual squad report will name Andrea Golinsky as Primary Delegate and Bob Franz as alternate delegate and Annette Hershkowitz as 2nd alternate delegate. Primary Delegate will be responsible to distribute District 7 Minutes to the President and the Chief and to post a copy of the minutes and the Blanket publication on the Bulletin Board.
HCAD Funds.
MOTION APPROVED UNANIMOUSLY

NYSVA&RA Member Dues
Motion by Andrea Golinsky, seconded by Robert Franz to approve and pay annual dues requests of $10.00 for new or renewal individual membership in the NYSVA&RA for any HCFAS member for fiscal year ending 9/30/10.
HCAD Funds.
MOTION APPROVED UNANIMOUSLY

Holiday Cards for Associate & Life members
Motion by Lehti Laas and seconded by Mark Cappola to authorize and approve the Secretary to purchase 2009 holiday cards, labels and stamps and timely mail the cards to all associate and Life Members, at a cost not to exceed $125.00 which will be accounted for in accordance with the PPP.
HCAD Funds.
No: JP, GO, AG, RF, DH, MC, BC, LL
MOTION NOT APPROVED

The Town of Huntington Fire Chiefs' Council
Motion by Chief Dominic Heavey, seconded by Brian Canty to accept the recommendation of Chief Heavey and authorize and approve HCFAS to host the Town of Huntington Fire Chiefs Council dinner meeting, Monday, October 26, 2009 at 7:30 PM, and authorize and approve the Special Events Committee to provide dinner at a cost not to exceed $700.00 from HCAD funds. Beer and alcohol will be taken from stocks and will be dispersed in accordance with Social Committee Protocol SOP Article IX Section A 1 c by a tips certified bartender who will be

engaged by the Special Events Co-Chairperson B. Canty or the Chief at no charge. The Chief will be responsible for this event.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

FASNY Legislative Conference

Motion by Robert Franz seconded by Andrea Golinsky to authorize and approve Bob Franz, at his discretion, to attend the FASNY legislative conference on Sunday October 25, 2009 in Albany, NY. Meals and mileage & tolls will be reimbursed in accordance with the PPP.

HCAD Funds

Yes: GO, AG, RF, LL No: JP, BC, MC Abstain: DH

MOTION APPROVED

Worker's Compensation Paid Employees

Motion by Robert Franz seconded by Mark Cappola to accept the recommendation of the Insurance Committee Chairperson Robert Franz and our insurance agent Hubbinette Cowell Associates to obtain the squad's workers' compensation insurance coverage for our employee from New York State Insurance Fund as per their quote dated October 13, 2009 at an estimated premium of $650.00 for the period 11/1/09 through 12/31/10 (annual premium $521.67). The Workers' Compensation Board informed Mark Cappola by letter on October 2nd that this coverage must be placed effective 11/1/09 with another entity other than PERMA.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

The following motion was made under Old Business:

Motion by Robert Franz, seconded by Andrea Golinsky to request the privilege to discuss the previous motion regarding holiday gift cards.

Yes: RF, LL No: JP, GO, DH, MC, BC Abstain: AG

MOTION NOT APPROVED

Treasurer's Report – Mark Cappola:

Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

Sept. 26, 2009 to Oct. 9, 2009 - 19 transactions = $38,424.23 HCAD Funds
Sept. 26, 2009 to Oct. 9, 2009 - 0 transactions = $ 0 HCFAS Funds
Sept. 12, 2009 to Oct. 9, 2009 - 0 transactions = $ 0 POST Funds

Yes: JP, GO, RF, DH, MC, BC, LL Abstain: AG

MOTION APPROVED

President's Report – Roger Winter:

1. Post 215 Youth Squad:
   Planning a caving adventure for November 7, 2009. First Aid Classes, Hands on Training with HMFD
2. Life Member Badges/ Badges
   I am awaiting confirmation on who is still a member before I send out for new badges. Each new badge is $55.00 and I do not want to just order up 20 or so badges that we will not use.
3. Health and Safety Officer
   Eye protection should be purchased for all riding members.
   If a member is not capable of performing his or her duties physically, they should not be riding the ambulance or should not be dispatching.
4. Framing of Past Presidents/ Ex Chiefs - No Report
5. Last Call Plaque
   Patricia Bolen #1010 to be added
6. ID Cards
   We will again need to make new cards for the membership. The workman's compensation information on the back will be changing.
7. Projects:
   Folding Wall- is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips.

Secretary's Report – Lehti Laas:

Motion by Lehti Laas, seconded by Dominic Heavey to approve the following LOA's:

Name	No.	Type	Dates
Christopher Whitcomb	1221	Educational	10/17/09-1/17/10
Sheryl Burke	827	Operational	10/1/09 – 1/1/10
Elizabeth Steenson	820	Operational	10/1/09 – 1/1/10

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	No.	Date
William Billups	793	10/13/09
Christopher Whitcomb	1221	10/10/09

Motion by Lehti Laas, seconded by Dominic Heavey to accept the resignation of Kimberly Davidson Member #1074 effective 10/15/09.

MOTION APPROVED UNANIMOUSLY

Vice President's Report – Brian Canty:

Medical Committee

Physicals will be given on Sunday, Oct 25 9-12 and Wednesday, Oct 28 7-9. As of this afternoon we still do not have the Flu Serum. We are on the County Public Health List as well as several doctors' lists. We are hoping that we will have it for the physicals. If it is not available, a notice will be sent out to the membership via email.

At this time I would like to know from the Chief how he would like to address those members who do not get their PPD or N-95 Fit Test. What kind of cutoff date do we want to give membership?

Also for discussion do we pay for Tony the Cleaning guy and Justine to get PPD'd? What about post members?

LOSAP Review Training Points

Been asking about this since May and have not heard anything on the progress of this item. We are nearing the end of the year and several members have been doing their review trainings online, how will they get credit for them?

LOSAP Referendum

I am infuriated that a discussion and decisions were made with the Town of Huntington not to do a district wide mailing without approval or discussions with the Board of Directors. It is bewildering that certain board members feel that they can act independently of the board of directors, and make decisions for the board.

Director Franz Report:

Insurance -VAWBL & WC

A motion has been submitted this evening to place the workers' compensation coverage for the paid employee with the New York State Insurance Fund effective 11/1/09 in accordance with the Workers' Compensation Board Letter dated October 2, 2009 sent to the Secretary (copy distributed in your mailbox).

As per the 10/2 letter above, the WCB agreed to allow coverage with PERMA to be extended until December 31, 2009 for the VAWBL coverage.

Further the 10/2 letter indicates that the municipality we contract with is legally responsible for the claims incurred by our VAWs and we are not required to purchase separate coverage for them. However if we want to pay for the coverage we must have the municipality purchase the coverage from PERMA on our behalf. In order to be compliant with the WCB, the municipality

must secure itself for the benefit of HCFAS's obligation to provide VAWBL benefits by signing a resolution and a notice of election by a political subdivision, ambulance district to secure compensation as a self insurer (forms distributed to your mailbox). Paragraph F of our agreement with the HCAD (municipality) (pages distributed to your mailbox) specifically indicates that HCFAS is an independent contractor and will provide all Workers' Compensation insurance and will not look to or require the HCAD to pay any portion of any insurance coverage.
That agreement acknowledgement that we are an independent contractor aids in our rebuttal of FOIL requests. Likewise we probably do not want all our VAWs to become municipal employees and to extend the municipality to HCFAS. Trading off benevolent claims paying service to keep our independent character has to be considered.
The documents have been sent to Tim Glynn for his advice.
At the beginning of tonight's meeting, we can discuss the above.

Insurance & LOSAP beneficiary claims – P.Bolen

Beneficiary claim forms for VESO Life Insurance have been received from the beneficiary and sent to our insurance agent and Penflex sent a LOSAP beneficiary claim form to the beneficiary for filing with them directly.

TOH Board LOSAP Resolution & Referendum

On 10/6 copies were distributed to all board members and operational officers which indicated the following action taken by the Town of Huntington Board that evening: Resolution # 2009-520 was offered and unanimously approved. The resolution and attached proposition approved a referendum to be held between 12pm and 9pm at HFD and HMFD. This referendum proposition will amend the HCFAS LOSAP defined benefit program to allow entitlement age members who receive benefits to continue to earn additional LOSAP credit and additional benefits for each year after their entitlement benefit receipt year. Copies of the resolution received from the Town Clerk's office have been given to the President and Secretary. I ask that all Board members encourage HCAD resident members to become registered voters if they are not registered voters already (you can register at Town Hall on Tuesday November 24th from 12PM to 8PM in Room 114) and to vote in favor of this proposition on Tuesday December 8th from 12PM to 9PM. Unless the Board deems otherwise, on December 8, 2009 the use of pages, phone calls and emails to members will be used to encourage members to come out to vote with their family members, neighbors, friends etc. (also on November 24th).

On 10/5/09 the town's offer to do a district wide mailing of 22,000 pieces to all property owners informing them of the referendum/proposition at a cost to the district of $5,000 was declined since it is not required and such a mailing has never been done for the initiation of the LOSAP program and subsequent referendums. If the BOD wishes to do such a mailing, then I request that a motion be made this evening.

Director Golinsky Report:
New York State Volunteer Ambulance & Rescue Association
NYSVA&RA Educational Conference was held Oct. 1st - 4th at Holiday Inn in Albany.

Seven HCFAS members attended this year. The conference attendance was up from previous years and it was generally agreed that the seminars offered were very informative. The annual meeting was held on Thursday night and nominations were opened on the floor. One member of District 4 was nominated for the position of Vice President.
The results of the election was announced at the Banquet on Saturday night. All the incumbents were re-elected including Bob Franz as NYSVA&RA Treasurer
Our member Rodriguens Gabrial was the recipient of one of the $500.00 scholarships that was awarded,

Good Samaritan Hospital in Suffern, NY was Conference Honoree for 2009. They were recognized for their continued support of NYSVA&RA. In the past they have been a $5000.00 sponsor and had a table at the vendor show. It was announced at the banquet that Good Sam was going to fund a $2000.00 scholarship in the name of Ernie Stonik, the Director/Coordinator for Emergency Services and Outreach Programs at Good Sam. This scholarship will be awarded thru New York State Volunteer Ambulance & Rescsue Association

Once again the Memorial Service held Saturday night was very moving, especially so since the name of Mark Davis has read. He is the 22 year old that was murdered while on a emergency call.

The Assembly Minority Regional Forum on Volunteer Firefighters and Emergency Service Providers was held at the Dix Hills FD on Tuesday Oct.6th Assemblymen at the meeting included Jim Conte, Andy Raia, from Huntington ,Michael Fitzpatrick from Smithtown and Cliff Crouch from Renensslaer (up state) Bob Franz and I attended along with fire department personnel from various departments. Topics of discussion included consolidation of departments (Gorden Heights) rope purchasing and training.(FD) LOSAP payments (retroactive for FF) (continuing for EMS) and recruitment tools that may be used to increase membership in the services(reinstitute the SERVES program and allowing larger departments more than 1 scholarship). Health insurance for FF and EMS providers was also discussed but everyone is waiting to see what the Fed. Government is going to put forth.

REMSCO Response Committee meeting held at the Northport FD on Tuesday Oct. 13th. Various ideas were put forth for ways to improve response and patient care. One NFD crew member mentioned the problems encountered when they were called to a scene where a women had fallen, was not communicative due to being blind and deaf. Her husband at the scene was also deaf and blind and could not communicate with the crew. It was suggested that a card in Braille could be made up with some simple questions that could provide information on the patient in order to provide necessary care.

PR Committee
Members of the PR committee attended the Open House at Huntington FD Friday, Oct.9th. A table was set up with recruitment information and give a ways.. Members of the committee were also in attendance at the Fall Festival on Sat and Sun with information and assisted the Explorers in selling their Raffle tickets.

Director Orr Report:
1. General membership meeting 10/12/09 Tom Lemp will be doing an Octoberfest meal theme.
2. Will be printing up holiday gift selection forms and placing them in the member's folders.
   Update: 56 Walbaums, 114 VISA, Total: 170.
   Gift cards will be given out while voting.
3. General membership meeting 11/9/09 no anniversaries.

Director Palmieri Report:
1. Building Improvement Committee
   President Winter has signed the H2M contract and returned it to them. We are awaiting updates as to their progress and will advise the BOD and the committee when the finished plans are available.

2. Fund Drive Committee
   As of 10/12/09, the total for the year is $57880.

3. Benevolent Committee
   No new requests for assistance.

4. GRIPES
   A question was raised about the meal allowance and Roger and Brian clarified the procedure to me and I relayed it.
   This question has caused me to consider the possibility of using monies generated by the Squad's involvement in last weeks "Celebrate Huntington" fair as being used to have our name and logo painted on the already purchased trailer.

Old Business: Motion made by Robert Franz that is listed above to discuss holiday gift cards.

New Business: Discussed the Office Manager handling PCR's.

Motion by Andrea Golinsky, seconded by Brian Canty to adjourn the meeting at 2213 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: November 2, 2009

Amended and approved: November 5, 2009
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
November 5, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**ABSENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Joanne Vogel, Donna Mastropietro, Elizabeth Steenson, Peter Nakelski, Alyssa Axelrod, Richard Stone, Susan Seibel, Casey Stone.

Meeting called to order at: 1930 hours

Motion by Lehti Laas, seconded by Mark Cappola to approve the minutes of October 15, 2009 as amended.
MOTION APPROVED UNANIMOUSLY

Presentations: A presentation was given by Director Franz to update the Board on LOSAP in regards to a members request.

Weight Watcher Class
Motion by Chief Dominic Heavey, seconded by Brian Canty, to accept the recommendation of Alyssa Axelrod and hold a 9-week Weight Watchers class in Headquarters on Tuesday evenings, beginning November 10th, 2009. Cost per member will be $99, to be paid up front by each member to Weight Watchers.
Each attending squad member will be eligible to receive a full reimbursement of the cost of the 9-week session given the following conditions: the member must attend 7 out of the 9 meetings, and the member must achieve a minimum weight loss of 5% of their starting weight (e.g. a 300 lb person would have to lose 15 lbs, a 160 lb person would have to lose 8 lbs). All personal weight information remains confidential. Record keeping will be done by Alyssa Axelrod, who will be responsible for verifying member's attendance and weight loss percentage for reimbursement.
Members' families are welcome to participate at their own cost. A maximum of 25 members for the session, for a total cost not to exceed $2,475.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

ACLS Class

Motion by Chief Dominic Heavey, seconded by Brian Canty, to accept the recommendation of the ALS Committee and hold an Advanced Cardiac Life Support (ACLS) Recertification class in Headquarters on Sunday, November 29, 2009 from 8am to 4pm. Class is offered through Heartstart Educators.

Cost of the class will be based on the final number of members that attend and will be as follows:
1 - 6 = $125 p.p.
7 - 8 = $115 p.p.
9 - 13 = $106 p.p.
14 or more = $96 p.p.

For members requiring books, the cost of the ACLS textbook will be $30 and the EKG Handbook will be $18. A deposit of $250 plus the cost of books is required in advance. Attendance not expected to exceed 15 members, for a total cost not to exceed $2,160. Prior registration/sign-up will be required and class will be limited to ALS Providers only. HCAD funds.

HCAD Funds.

MOTION APPROVED UNANIMOUSLY

PALS Class

Motion by Chief Dominic Heavey, seconded by Robert Franz, to accept the recommendation of the ALS Committee and hold a Pediatric Advanced Life Support (PALS) Original class in Headquarters on Saturday, December 5, 2009 from 8am to 4pm and Saturday, December 12th, 2009 from 8am to noon. Class is offered through Heartstart Educators.

Cost of the class includes the PALS textbook and workbook and will be based on the final number of members that attend as follows:
1 - 11 = $225 p.p.
12 - 13 = $210 p.p.
14 - 18 = $200 p.p.
19 or more =$190 p.p.

Members requiring PALS recertification only can attend just the first day of class and those members will be charged as follows:
1 - 6 = $125 p.p.
7 - 8 = $115 p.p.
9 - 13 = $106 p.p.
For recertifying members that require books, the cost of the ACLS textbook and workbook will be $35.

A deposit of $250 is required in advance. Attendance not expected to exceed 25 members, for a total cost not to exceed $4,750. Prior registration/sign-up will be required and class will be limited to ALS Providers only.

HCAD Funds.
MOTION WITHDRAWN

HCFAS members' email addresses for the purpose of sending the candidates' Qualifications.
Motion by Lehti Laas, and seconded by Robert Franz to authorize and approve candidates for office in 2010 a single use of HCFAS members' email addresses for the purpose of sending the candidates' qualifications and other pertinent information to members to solicit their votes. Upon request of the candidates, Brian Canty will facilitate the transmittal of the candidates email.
Yes: LL, DH, MC, BC, RF   Abstain: JP
MOTION APPROVED

Adult Holiday Party
Motion by Brian Canty, seconded by Mark Cappola, to accept and approve the recommendations of the Adult Party Coordinators Stephanie (Moore) Caracciolo, with the approval of Brian Canty , Special Events Chairperson and authorize the Squad's Holiday Party to be held on Saturday, December 19, 2009 from 1800 hours to 2200 hours in the General Meeting Room. Further to authorize Stephanie (Moore) Caracciolo to accept the bid from Mike and Sugar Cafe (caterer) dated October 19, 2009 at a cost of $35.00 per person including gratuity. The Squad's standard cancellation clause will be part of all agreements and caterer will provide a certificate of insurance with HCFAS named as additional insured and will provide a certificate of insurance indicating workers compensation coverage.
Further to authorize the engagement of two Tips certified bartenders plus one 'Bar Back' with the prior approval of the Chief and the purchase of the bar inventory for an aggregate cost not to exceed $1,700.00. It is preferred that the purchase of liquor and beer for the event will be from a discounted liquor store and beverage distributor. Alcoholic beverages will be dispensed in accordance with SOP Article IX by Tips certified bartenders. It is understood that no tip receptacle (jar) will be placed on the bar during the event. A disclaimer is to be posted at the bar, in compliance with our SOP's concerning alcohol consumption. (No one under the age of 21 years is to be served or is to consume alcoholic beverages) Brian Canty, Chairperson of the Special Events Committee, will be in charge of the stocking and of the manning of the bar.
Further to authorize an amount not to exceed $1,600.00 for linen, table pieces, decorations and photo film. Ceiling decorations to be permitted and they will be limited to lightweight decorations to be hung by non-adhesive hangers from the light frames.
Further to authorize an amount of $750.00 for a D.J. for Entertainment.
Attendance or invitees to the event will be in accordance with the SOP Social Committee Protocols, Section IX,A.1.a. which will be posted with the signup sheet. Special Events Committee Chairperson Brian Canty will offer timely invitations to Suffolk County Police Personnel from sector cars 202, 202A, 203, and 203A with the same guest privileges as HCFAS members. A member sign in sheet will be used for this event. The Social Committee Co-Chairpersons will be responsible for this event and the Squad Chief will be responsible for conduct of members at this function.
An accounting for this event, with original receipts and a liquor inventory will be prepared within 10 days of the event and submitted to the Treasurer. An accounting for this event will be

given to the Board of Directors by the Treasurer at the next Board meeting following the receipt of the paperwork from the Social Committee.

HCFAS Funds

Yes: JP, DH, RF, MC, BC No: LL

MOTION APPROVED

Motion by Roert Franz, seconded by Mark Cappola that the DJ that is engaged for the Adult Holiday Party that a Certificate of Liability Insurance be requested but not required.

Yes: JP, LL, RF, DH, MC No: BC

MOTION APPROVED

Post 215 Caving Adventure Trip

Motion by Brian Canty and seconded by Mark Cappola, to approve the participation of Explorer Post 215 to participate in a Caving Trip to be held on November 7, 2009. The Caving Trip will be in Clarksville Cave near Albany, New York. A permission slip is required. The Northeastern Cave Conservancy, Inc. Mohawk-Hudson Land Conservancy Inc., National Speleological Society Inc., Waver of Liability must be signed by participants and their parents. Participants must attend a mandatory meeting with the guide on Wednesday October 28, 2009, at 7:45 pm at the Birchwood School. Explorer Post 215 Chief Advisor David Mohr and an appropriate number of supervisors will supervise the event. The Chief Advisor will obtain the necessary BSA permits and ensure proper and adequate transportation and supervision. All expenses will be the responsibility of the participants and the Explorer Post 215. Permission is granted for Explorer Post 215 to use the van, 2-15-88, to transport participants and advisors to and from HCFAS to Clarksville Cave near Albany and return.

Post 215 Funds

MOTION APPROVED UNANIMOUSLY

The following motion was voted on under Treasurer's Report:

Motion by Mark Cappola, seconded by Brian Canty to raffle off a $100 gift certificate sent to HCFAS by Crab Meadow Golf Club.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:

Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Oct. 10, 2009 to Oct. 30, 2009 - 48 transactions = $52,769.75 HCAD Funds
Oct. 10, 2009 to Oct. 30, 2009 - 3 transactions = $ 2,636.68 HCFAS Funds
Oct. 10, 2009 to Oct. 30, 2009 - 0 transactions = $ 0 POST Funds

MOTION APPROVED UNANIMOUSLY

2009 HCFAS Golf Outing

Income (donations): $1,500.00

Expenses: Golf $1,176.20 ($58.81/person x 20)
Prizes/Raffles $ 354.11
Food $ 126.75
TOTAL $1,657.06

Expenses Over Income $ 157.06
Camaraderie: PRICELESS
Exercise: PRICELESS
Fun: PRICELESS
A day with Friends PRICELESS
Etc.: PRICELESS

Note: Included in the golf package was a$5.00 pro shop credit which most if not all golfers did not use. CMGC will send us a Gift Certificate valued at $5.00 for each member who did not use this credit, up to $100.

COMMENTS FROM ATTENDEES

Mark,

President's Report – Roger Winter:

- Letters of congratulations mailed to members off probation?
- HCFAS / Jack Abrams Intermediate School Relief Point.
- Clear W're (Sprint) – potentially using our building as an antenna base. No one is allowed on the roof with permission and proper insurance.
- I have received a complaint regarding a member with a green and blue light responding to a call from a concerned citizen.
- I have concerns about our server and reliability, we need to investigate the purchase of a new server and accompanying rack.
- We have never fully combined the information on the different data bases into the new CAD system. It is now time to invest some time and money to update all the information. We should hire a data base specialist. Nancy Courtemanche is willing to help with this project.
- The Department of Transportation will be meeting with the Huntington Manor Fire Department and HCFAS to discuss the Route 25/ 110 intersection on 11/17/2009, 7pm. @ HMFD. – Chris Williams from the DOT will be there for input.
- I am concerned about the referendum on 12/8/2009. Not enough information is getting to our members. This is a vital referendum and we need to send letters to our Hunting, Huntington Station members and families.
- I need to have you give me your contacts for any service the squad is using. Name, address, telephone numbers, fax, type of service, company name. WE have a Directory started but it needs more information.
- Has anyone found a folder containing the information for the table top computer game? If you have it please give it to me or to Mary . thank you.
- A request has been made for payment for marching or participating in two parades. The intent of the $10.00 was for food procurement at that event. As I read the motion

I feel the intent is to give it to them at the time of the event. I feel we would be setting ourselves up for a problem.

- H2M – Joe Mile –reports that we should have working drawings in the next two week for our review. John Palmieri will handle all arrangements.
- Narcotics License, why haven't we been in the loop on this. When are we going to get that license?
- I spoke with Val from VSS – We need to run a new set of wires to the building to correct the problem with the cameras that do not work. Apparently a squirrel got into the pole and ate through the wires. He will be giving us a proposal.
- Has anyone gone through the building and checked out the building as I ask at the last meeting?
- Death of Paul Terenzi's Mother Clara. Services 11/5,11/6. Maloney Funeral Home, 840 Route 111, Hauppauge, NY . Squad Services 11/6, 8pm, Friday.

Director Franz requested a write-up on the data base project Nancy Courtemanche will work on.

Treasurer Cappola will make a statement at the General Membership Meeting for those members interested in receiving the $10 for participating at the parades.

Chief's Report – Dominic Heavey:

First let me Apologia for the lateness of my report.

1. The issue of the 24 is being addressed by the Officers and we have noted over the past few weeks that they have dropped. We have asked that members all not get in the one rig and some should stay back and man another ambulance.
2. This past Sunday Chris Winter and I met with HMFD and HFD along with the Fire Police to discuss Fire Stand By and MVA. We also talk about giving the old emergency phone number to the FD so they can reach us in a time of need. A general e-mail has being sent out to all the members and a note was placed in the dispatcher office.
3. As of to day 11-05-2009 our Certificate for our Narcs are with BNE. We should have it soon.

BUILDING AND AMBULANCE:

1. The clothes dryer is not working it should be up and working before the weekend.

2. One of the easy chairs in the ready room broke one Wednesday overnight 10-28- 2009. Hope it will be repaired before the end of the weekend.

3. 2-15-16 and 2-15-21 has a problem wit the Air Horn.

4. 2-15-19 Rear Step Bumper damaged. Driver was taken out and went through driving with Tom R.

A) Paul Terenzi mother passed away one Wednesday e-mail has being sent out.
B) Veterans Day Wreath Ceremony is on Sunday Nov 8th 2009 e-mail has being sent out.

Secretary's Report – Lehti Laas:

UNIFORM CODE: I spoke to Deacon Ed yesterday and he said his revisions are done they just need to be typed.

RECORDS RETENTION: I have been in contact with the Chair to meet with Jim Mallilo to work on the specs of the BIDS.

LODD: Bernie will be unavailable for the month of November. I haven't received any updates.

Attached is a letter of resignation from Roy Chiquitucto he also sent his orders that will be posted for our members to see.

Pulse has info on requesting absentee ballots and that help is needed for the elections.

No donations received in the month of October.

Motion by Lehti Laas, seconded by Dominic Heavey to approve the following LOA's:

Name	No.	Type	Dates
Brendan Fitts	1180	Emergency Medical	10/28/09 – 1/28/10
Bazeel Walters	1137	Operational	11/30/09 – 3/1/10
Jim Mallilo	1030	Extended Operational	2/2/09 – 5/2/09

Motion Approved Unanimously

Greg Orr entered the meeting at 2114 hours.

Motion by Mark Cappola, seconded by Dominic Heavey to table a leave of absence request by Vito Reciniello member #659.

Yes: LL, JP, GO, DH, MC, BC   No: RF

MOTION APPROVED

Probation Ending

Motion by Lehti Laas, seconded Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Diane Tanko member #1240, Eligible 10/8/09, Eff. 11/5/09

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	No.	Date
Michael Marinello	1046	9/1/09

Gina Angevine	1073	10/20/09
Eileen Burns	767	11/1/09
Elizabeth Steenson	820	11/3/09
Patricia Reciniello	740	10/4/09

Motion by Lehti Laas, seconded by Dominic Heavey to accept the resignation of Roy Chiquitucto Member # 972 effective 10/26/09.
MOTION APPROVED UNANIMOUSLY

Motion by Brian Canty, seconded by Dominic Heavey to grant Roy Chiquitucto Associate membership.
Yes: DH, MC, BC, GO No: LL, RF Abstain: JP
2/3 vote needed to pass.
MOTION NOT APPROVED

Director Franz Report:
LOSAP Referendum Voting Location
As previously emailed, the December 8th LOSAP Referendum voting location has been changed to Huntington Town Hall, 100 Main Street, Huntington – Room 114 from 12PM to 8PM.

The Huntington Town Board is voting on five (5) resolutions on November 5th pertaining to the referendum. The first motion rescinds the October 6, 2009 motion and authorizes the scheduling of the referendum for December 8th. The preliminary motion does not indicate the location and time of the referendum, authorization of Jo-Ann Raia as commissioner of special elections or November 24 for special registration.

LOSAP Inquiry
A returned member has made an inquiry as to the status of his account when he went inactive in 2000. An inquiry was made and received from Penflex. The member was informed of the reply but wants HCFAS to officially respond with the decision even though he was informed that this is not in our purview since the HCFAS LOSAP plan is sponsored by the TOH and administered by Penflex who is appointed by the Office of the State Comptroller. A request was made to Penflex to reply on their letterhead. The President has put this as a discussion item this evening.

Insurance -VAWBL
Tim Glynn's email reply to the documents submitted to him was forwarded to everyone on 10/30/09.
The quote from NY State Insurance Fund has not been received yet.

Insurance & LOSAP beneficiary claims – P.Bolen
All beneficiary claims under VESO Life Insurance and the LOSAP plan have been paid.

FASNY Legislative Conference – October 25, 2009 –Albany, NY

I previously distributed to your mail boxes a copy of the approved 2009/2010 legislative agenda for FASNY. There was very good representation from the southern or long island area at this conference. It was a good opportunity to renew face to face contact with FASNY's legislative lobbyist and legislative committee chairperson as well as the Suffolk area representative.

Legislation

Senate Bill 4982 (Foley) & Assembly Bill 2733A (Sweeney) passed both houses and was signed by the Governor on 10/28. This legislation establishes in NYS Tax law a provision that allows a taxpayer to make a voluntary contribution to the Volunteer Firefighter & EMS Recruitment Fund through a check off on their NYS income tax return. The fund will be used to offer grants to VFF and emergency service organizations for the purpose of encouraging the recruitment and retention of volunteers. Since the law is effective 180 days from signing, the earliest you will see the check off box is on the 2010 NYS income tax form. FASNY and NYSVA&RA presidents were quoted in the press release.

The US Congress passed the Ryan White HIV/Aids Treatment and Extension Act of 2009 and the bill will go to the President for his signature. There are several new additions to the Ryan White Act which affect emergency responders. The Secretary of Health & Human Services (Kathleen Sebelius) has 180 days to develop a list of potentially life- threatening infectious diseases and guidelines concerning notification of emergency responders. For more information see the NYSVARA.org website.

Director Orr Report:
SOCIAL REPORT

1. GENERAL MEMBERSHIP MEETING 11/9 NO ANNIVERSARYS

2. HOLIDAY GIFT CARDS SIMON CARD 14O

WALDBAUMS CARD 78

ACTIVE MEMBERS WITH NO CHOICE 39

INACTIVE 34

TOTAL 291

Old Business: None

New Business: None

Motion by Mark Cappola, seconded by Brian Canty to adjourn the meeting at 2225 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: November 16, 2009

Amended and approved: November 19, 2009
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
November 19, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**ABSENT**
Gregory Orr (GO)	**1958 hours**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Adriana Dovi, Mary Winter, Casey Stone, Pete Nakelski, Joanne Vogel, Bernard Poole, Sue Seibel

Meeting called to order at: 1930 hours

Motion by Lehti Laas, seconded by Brian Canty to approve the minutes of November 5, 2009 as amended.
MOTION APPROVED UNANIMOUSLY

Food Drive Huntington Station Enrichment Center
Motion by Lehti Laas and seconded by Robert Franz to permit to set up a collection box for donated food products for the Huntington Station Enrichment and Saint Hugh's Outreach Center for the holidays concluding December 31, 2009. All foods collected will be delivered by Lehti Laas or her designee.
MOTION APPROVED UNANIMOUSLY

Advancement of $100.00 for the Cash Box – Election Day
Motion by Lehti Laas and seconded by Robert Franz to authorize the Secretary to submit a PO for the advancement of $100.00 to fund the cash box for change when members pay their annual dues on December 14, 2009. A full accounting of the Dues monies that are collected and the accounting of the $100.00 advanced monies are to be detailed in a financial report to be given to the Treasurer by December 18, 2009.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

LOSAP Database clean up
Motion by Brian Canty and seconded by Mark Cappola to authorize an amount not to exceed $700 for SCM for the clean up the LOSAP database.

HCAD funds
MOTION APPROVED UNANIMOUSLY

SCM Review Training Report
Motion is by Brian Canty seconded by Greg Orr to authorize an amount not to exceed $550 to have SCM build a custom monthly review training report for all our members at one time.
HCAD funds
Yes: JP, RF, DH, MC, BC No: LL
MOTION APPROVED

Greg Orr entered at 1958 hours

Rack and Server
Motion by Brian Canty seconded by Mark Cappola to authorize an amount not to exceed $12,000 for the purchase of a new rack and server from HP off the NEW YORK OGS SERVER contract - PT64150, as outline on Quote Number: 4379318. This amount also includes the purchase of Microsoft server software from tech soup.
HCAD funds
Yes: JP, RF, DH, MC, BC, GO No: LL
MOTION APPROVED

Workman's' Compensation Exclusion
Motion by Robert Franz seconded by Greg Orr to accept the recommendation of the Insurance Committee Chairperson B. Franz and our insurance agent Hubbinette Cowell Associates and authorize and approve pursuant to section 54, subdivision 6 of the workers' compensation law an election to exclude the four unsalaried executive officers (President, Vice President, Treasurer, Secretary) from coverage under the New York Workers' Compensation Law with respect to all policies issued to HCFAS by the State Insurance Fund.

Motion by Mark Cappola, seconded by Brian Canty to table the motion until a copy of Hubbinette Cowell Associates letter received, State Fund directive to remove officers from policy, and comments from Tim Glynn received.
Yes: JP, DH, MC, BC, GO No: RF, LL
MOTION TO TABLE APPROVED

Motion by Bob Franz, seconded by Mark Cappola to authorize and approve the President to write a letter to SC Legislators in support of IR 1777 which will increase the number of Suffolk County Ambulance Chiefs Association seats on the Fire, Rescue and Emergency Services Commission from one seat and one alternate to three seats and two alternates. The increased

representation for SCACA will improve the balance of the FRES Commission which is predominantly comprised of fire safety professionals.
Yes: RF, DH, MC, BC, GO   No: LL, JP
MOTION APPROVED

The following motion was approved under the Treasurer's Report:
Motion by Mark Cappola, seconded by John Palmieri that we reimburse members who obtain H1N1 shots from their private physician in an amount not to exceed the service fee that On-Site Medical charges if any.
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:
Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Oct. 31, 2009 to Nov 13, 2009 - 39 transactions = $64,100.95 HCAD Funds
Oct. 31, 2009 to Nov 13, 2009 - 6 transactions = $ 4,033.02 HCFAS Funds
Oct. 31, 2009 to Nov 13, 2009 - 2 transactions = $35,156.25 HCFAS -SB Funds
Oct. 31, 2009 to Nov. 13, 2009 - 3 transactions = $ 368.34 POST Funds

Yes: JP, GO, DH, MC, BC, LL   No: RF
MOTION APPROVED

President's Report – Roger Winter:
- The Department of Transportation will be meeting with the Huntington Manor Fire Department and HCFAS to discuss the Route 25/ 110 intersection on 11/17/2009, 7pm. @ HMFD. – Chris Williams from the DOT will be there for input. Report Submitted. Smoke…and… Mirrors…
- **NO ONE HAS GIVEN ME ANY** contacts for any service the squad is using. Name, address, telephone numbers, fax, type of service, company name. We have a Directory started but it needs more information.
- By not giving me any input as to the building cleaning report, I will assume that the cleaner is doing an adequate job performance at this time.
- Apparently the BOD dinner is a **monumental issue**. Who would like to handle this issue? Appropriate restaurants, HONU, Able Conklin's, Mac's, Porto Vivo.
- Apparently we did not approve the Conflict of Interest Policy- Please review the policy so we can act on it net meeting. Give input during the week for review.

Chief's Report – Dominic Heavey:
-1st Deputy Chief will follow-up on ePCR
- 81/82 protocol: Chief will change that no lights and sirens on alpha and bravo calls
-would like 88 used as admin car also.

-Gaitor and Trailer procedures being worked on.
-No longer can transmit to Fire Department, frequency discontinued.
-The following members were in the building last week: Todd Atkins, Keith Tetrault, Carl Schramm, Matt Cappola, & Spencer Newman.

Letters of Intent:
Ashley Fratello
Marc Kolpon
Sean Crenny
Doug Uk Kim
John Glasser
Rocio Aldana
Jeremy Graber
Scott Bielanski

Secretary's Report – Lehti Laas:
Corespondence read: Chamber of Commerce donated $3500 to HCFAS for our participation in the fall festival.

Mary Winter, Casey Winter, and Chris Winter submitted letters to be read to the Board.

Motion by Lehti Laas, seconded by Dominic Heavey to approve the following LOA's:

Name	Membership Number	Type	Dates
William Billups	793	Extended Medical	4/1/09 – 7/1/09
William Billups	793	Extended Medical	7/1/09 – 10/1/09
Richard Fernandez	1217	Extended Operational	11/12/09 – 2/12/10
Joseph Gander	1166	Extended Medical	10/27/09 – 1/27/10
Jerry Giacomini	349	Extended Medical	6/18/09 – 9/18/09
Jerry Giacomini	349	Extended Medical	9/18/09 – 12/18/09
Nancy Eckhardt	1170	Extended Medical	4/7/09 – 7/7/09
Nancy Eckhardt	1170	Extended Medical	7/7/09 – 10/7/09
Tom Heinisch	1109	Extended Educational	4/29/09 – 7/29/09
James Lupo	959	Operational	12/4/08 – 1/8/09
James Lupo	959	Operational	1/29/09 – 3/5/09
James Lupo	959	Operational	4/23/09 – 6/4/09
James Lupo	959	Operational	12/3/09 – 12/31/09
Kevin McCann	1143	Medical	10/25/09 – 1/25/10
John Maier	886	Extended Operational	11/1/09 – 2/1/10

Caroline Masten	1212	Extended Medical	9/19/09 – 12/19/09
Vito Reciniello	659	Extended Medical	3/1/09 – 6/1/09
Vito Reciniello	659	Extended Medical	6/1/09 – 9/1/09
Vito Reciniello	659	Extended Medical	9/1/09 – 12/1/09
Carl Schramm	997	Operational	7/1/09 – 10/1/09
Christy Stiles	1024	Emergency Medical	11/18/09 – 2/18/10

Motion Approved Unanimously

Motion by Lehti Laas, seconded by Brian Canty to grant the following Status Change: Operational to Administrative for Jerry Giacomini Member #349, effective 11/19/2009.

MOTION APPROVED UNANIMOUSLY

Probation Ending

Motion by Lehti Laas, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Tyler Gibbs member #1252, eligible 7/26/09, effective 11/19/09.

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Effective
Tom Lemp	5/22/09
Michelle Miller	6/1/09
Fernando Rivadeneira	10/3/09
Maryann Schramm	10/5/09
Kevin McCann	10/27/09
Carl Schramm	10/29/09
Ona Mastroianni	11/14/09
Scott Bielanski	11/18/09
James Lupo	1/9/09, 3/6/09, 6/4/09

Elections: I emailed the 1st Deputy Chief yesterday requesting an update on Luke's eligibility. Once I have a confirmation on him then the "official" list will be immediately posted as per the By-Laws, sent to the Pulse editor, given to Chris Blackwell for the polling machines, absentee ballots sent, and given for the electronic board.

Clara is working out well with writing Secretary letters. She still needs additional training and practice but for 2010 she will be an asset to the Secretary. She has emailed me the eligibility letters for those candidates that have been confirmed. I will mail them out tomorrow.

No donations have been received.
Correspondence was read at last week's general membership meeting.

Records Retention: I spent over 2 hours on Sunday updating the Records Retention policy with another Director. Hardcopy will be distributed tomorrow evening at the meeting. Electronic version will be sent shortly. Please review it for approval at our December meeting. This will be the third distribution of the policy in 2009. My recommendation will be to approve it and any further updates will be made at the discretion of the committee Chair.

Uniform Code: Deacon Ed contacted the on-duty Chair for input on changes. I was CC'd on the email.

Declined Nomination: Tom Romano, Tom Lemp, Phil Orlando & Brian Milliken.

Not Qualified: Luke Bartolomeo & Alex Witkowski

Vice President's Report – Brian Canty:

Medical Committee

The Last of the PPD and Physicals by on site medical is taking place tonight at Oyster Bay Fire Department.

Email went out to all those members missing PPD information.

H1N1 to be distributed to everyone of any age this Saturday, from 10 – Noon.

Director Franz Report:

VAWBL

The Workers' Compensation Board approved an extension to December 31, 2009 for PERMA members VAWBL coverage (November 1st date for WC coverage for paid employees). PERMA can continue to cover VAWBL if the squad has their obligation secured by their funding entity (town, village etc.) but this may affect their independent contractor status (see attorney GMP email). It appears that we will have no choice but to obtain coverage for VAWBL with the New York State Insurance Fund. I understand that the premiums being charged could result in increases as high as 40% to 75%. The addition of only three of our response vehicles is approximately 35 to 40% increase over last year's premium. Our 2010 budget has approximately a 23.5% increase over the 2009 actual premium.

LOSAP Inquiry

A returned member's inquiry has been formally replied to by Penflex. The member has made a request for additional information from President Winter. The President and I will review the request and respond accordingly.

Suffolk REMSCO Meeting November 10, 2009 – Copies of the agenda and related handouts were distributed in your mailboxes last week.
REMSCO approved the transfer of the operating authority from the Wading River Fire Department to the Wading River Fire District. This was to correct an ongoing error which now

requires a formal procedure by REMSCO. An increase in the fee for new CON applicants was approved.

REMSCO interviews with stakeholders and others regarding the unapproved transfer of SC EMS to SC FRES are being codified in a white paper to be distributed sometime in January.

The REMSCO Response Committee outreach or listening post type meeting will be at Bay Shore Brightwaters Rescue Ambulance (BSBRA) on Tuesday December 8 at 7PM.

BSBRA as regional (& state) agency of the year hosted the REMSCO award ceremony at their headquarters on Friday October 30th. I attended this enjoyable event.

REMAC is finalizing a draft protocol regarding behavior ambulance transports including the use of restraints (types of restraints including chemical), medical treatment vs. psychiatric, legal issues etc. Their next meeting is 11/24/09.

ePCR - agencies coming on board at the August 12th training session are working on in house training. SC EMS is completing programming requirements on laptops received from the agencies. The 5 pilot agencies were requested to update their status in anticipation of going live on 1/1/10. Printers have been installed at all SC hospitals.

SC DOH has received some H1N1 doses for priority distribution – call public health line 787-2200 and look at the REMSCO website for updates.

The curriculum for EMT CC & P to be vaccinators has not been released by the State.

A 38 member team from SC participated in an Urban Search And Rescue (USAR) exercise in Buffalo.

NYS DOH has distributed N95 masks to SC for distribution to schools, nursing homes, hospitals etc. It is suggested that each agency stock pile masks since the supply chain is limited. If you should need masks, you can make a documented request to FRES as to why you cannot obtain them elsewhere.

Funding for an EMS scene safety / survival course for Senior instructors was approved (limited to 24 attendees). In addition $500 was approved to pursue a REMSCO golf outing to raise additional funding for training.

The following 2010 REMSCO officers were elected: Ed Boyle-Chairman, Jay Gardiner-Vice Chairman and Guy Cassara-Secretary/Treasurer.

Congratulations to Meryl Montrose who was approved as a REMSCO council member for the SC Volunteer Firemen's Association constituency.

Two By-Law amendments from the March 10th meeting were read and approved re: 1) setting the number of standing committees and 2) making the Nominating committee a standing committee.

The next SEMSCO meeting is scheduled for December 2 and 3rd in Albany.

The next REMSCO meeting is January 12, 2010 at 7PM at SC EMS Hauppauge. Other REMSCO 2010 meeting dates are: 3/9; 5/11; 7/13; 9/14; 11/9.

NYS Volunteer Ambulance & Rescue Association Board Meeting – November 7, 2009

The Association is looking for advertisers for their Blanket publication and website and sponsors for Pulse Check 2010 (September 30 to October 3 at Holiday Inn Albany Wolf Road). Another issue of The Blanket has been printed and will be mailed o/a November 10th. The Association will participate at the Fire EMS show at the Nassau Coliseum on Saturday February 27 and Sunday February 28, 2010. District 7 delegates/members will be needed to man the booth. The 2009 Pulse Check Educational Conference was critiqued for improvements in 2010. Registration fees will be increased for 2010. Quilt tickets have already been printed. Committee assignments for 2010 were made and approved. Two Association officers will attend Ed Wronski's retirement dinner on December 1st and present him with a plaque in recognition of his 35 years of service to EMS. On December 5th there will be a meeting with representatives of NYS Voluntary Emergency Services organizations to put together the legislative "Issues of United Concern". A quote is being solicited to repaint the Association's website. A Northeast summit of other volunteer EMS organizations from surrounding states is being planned for 2010 to discuss ways to work more closely together and discuss our mutual issues. The Association's next board meeting in Albany is on Saturday, January 30, 2010 and the one after that is Sunday April 25, 2010 with Legislative Day on Monday April 26, 2010.

Legislation

The US Congress passed the Ryan White HIV/Aids Treatment and Extension Act of 2009 and the bill was signed by the President (see 11/5/09 report & NYSVARA.org website for details).

Two SC legislature Public Safety Committee resolutions were on the 11/17/09 SC Legislature agenda - one pertains to the approval of two additional seats for SCACA on the FRES Commission (IR 1777 Tabled) and the other one pertains to approval of a surcharge on cell phones of up to a $.30 for the E911 Public Safety Answering Points (PSAPs) of which 80% would be retained by SC and the balance would be distributed to the other 10 PSAPs in SC (IR 1638 Passed). I would like HCFAS to write a letter to our SC legislators in support of IR 1777 prior to the Legislature's 12/1/09 meeting. A copy of the IR is in your mail boxes.

NYS Volunteer Ambulance & Rescue Association District 7 Meeting - November 17, 2009

Meeting primarily centered on the REMSCO, State Association, legislation and VAWBL & NY State Fund mentioned above. The next meeting is at Central Islip Hauppauge VAC on January 19, 2010 at 8PM.

Suffolk County Ambulance Chiefs Association Meeting – November 18, 2009

Meeting primarily centered on the REMSCO, NYSVA&RA, legislation and VAWBL & NY State Fund mentioned above. The SCACA will be pursuing some type of leadership (chiefs) training course. SCPD reported to the FRES Commission that they are looking to sell the MD902 helicopter and use the proceeds to purchase to purchase another single engine AStar craft. In 2011 when they purchase another eurocopter145, they will dispose of one of the Astars. Individuals participating in CME program should sign up on website to get updates on courses etc. and the ALS protocol update will primarily be web based. Riverhead voted 67% in favor of keeping their own PSAP. Islip Chiefs Association is still pursuing other VASs to mutual aid for a regularly assigned period in their area. SCACA would appreciate it if HCFAS would host their April 21, 2010 meeting. The next meeting is at BSBRA on January 20, 2010 at 8PM.

SC FRES Recruitment Committee Meeting – Next meeting is December 2, 2009 at FRES EOC in Yaphank at 6PM.

Director Orr Report:

SOCIAL REPORT

1. HOLIDAY GIFT CARDS HAVE BEEN PURCHASED AND PLACED IN ENVELOPES WITH THE MEMBERS NAME (THANK YOU BRIAN)

2. GENERAL MEMBERSHIP MEETING 12/14 MARGARET CORNELIUS 25 YRS.

Director Palmieri Report:

1. **Building Improvement Committee**
   I spoke to Mr. Joseph Mile at H2M looking for an update on our project. He is waiting for answers dealing with the lighting display. He said that he would have his answers by the beginning of next week and then we would meet to go over the project and to determine a date for going out to bid.

2. **Fund Drive Committee**
   The fund drive committee received 10 checks totaling $285 in the last 10 days. Total now is around $60,000. A bill from Imagemakers was received and approved for payment in the amount of $2377.75, for data processing, mailing services and deliveries to the post office.

3. **Benevolent Committee**
   No new requests for assistance, but this is the season that engenders more need than at other times of the year.

4. **GRIPES**
   A question was raised about the QA/QI committee going over the PCR's with the names of the crewmembers being evident.
   I can not remember an instance of having had everyone at the Squad sign a HIPPA statement of compliance. Perhaps that is something that would benefit us in the long run. A form could be generated and set out for membership signing on election day as members receive their gift cards.

Motion by Brian Canty, seconded by Mark Cappola to enter into Executive Session at 2247 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2307 hours.

Old Business: None

New Business: Vice President reported to the Board that a brief has been prepared by our attorney on Bill Billups.

Motion by Brian Canty, seconded by Robert Franz to adjourn the meeting at 2323 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: November 29, 2009

Amended and approved: December 3, 2009
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
December 3, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**ABSENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Margaret Cornelius, Bernard Poole, Pete Nakelski, Alyssa Axelrod, Sue Seibel, Rich Stone, Joanne Vogel, Casey Stone, Jon Stone, Sally Staszak.

Meeting called to order at: 1930 hours

Motion by Lehti Laas, seconded by Robert Franz to approve the minutes of November 19, 2009 as amended.
Yes: RW, BC, LL, MC, RF, JP, DH Abstain: AG
MOTION APPROVED

Pediatric Education for Prehospital Professionals (PEPP) Class
Motion by Chief Dominic Heavey, seconded by Brian Canty, to accept the recommendation of the ALS Committee and hold a Pediatric Education for Prehospital Professionals (PEPP) Original class in Headquarters on Saturday, January 16, 2010 from 8am to 4pm and Saturday, January 23rd, 2010 from 8am to 4pm. Class is offered through Heartstart Educators.

Cost of the class includes the PEPP textbook and workbook and will be based on the final number of members that attend as follows:
5 - 11 = $235 p.p.
12 - 13 = $220 p.p.
14 - 18 = $210 p.p.
19 or more =$200 p.p.
A deposit of $250 is required in advance. Attendance not expected to exceed 25 members, for a total cost not to exceed $5,000. Prior registration/sign-up will be required and class will be limited to ALS Providers only.
HCAD funds.
MOTION APPROVED UNANIMOUSLY

Board of Directors Annual Dinner Meeting
Motion by John Palmieri, seconded by Brian Canty to approve the 2009 & 2010 Board of Directors Annual Dinner meeting at a date and time to be determined by the President, at a cost not to exceed $2,000.00, sales tax exemption certificate must be utilized. The President will be responsible to timely inform all eligible attendees of the date, time and location of the dinner.
HCFAS funds
Yes: JP, RF, DH, MC, BC, LL No: AG
MOTION APPROVED

Operational Officers Annual Dinner Meeting
Motion by Dominic Heavey, seconded by Mark Cappola to approve the 2009 & 2010 Operational Officers Annual Dinner meeting at a date and time to be determined by the Chief, at a cost not to exceed $2,000.00, sales tax exemption certificate must be utilized. The Chief will be responsible to timely inform all eligible attendees of the date, time and location of the dinner.
HCFAS funds.
MOTION APPROVED UNANIMOUSLY

Administrative Members Meal
Motion by Robert Franz and seconded by Andrea Golinsky to authorize and approve annual meal expenditure for 2009 not to exceed $25.00 per administrative member. Not to include alcohol. All bills to be reimbursed must be approved by the Chief and be submitted to the Treasurer on a purchase order form within ten days of the expenditure.
HCFAS funds.
Yes: JP, AG, RF, LL No: DH, MC, BC
MOTION APPROVED

Accounting Contract HCAD *Fuoco Group of Hauppauge, NY*
Motion by Mark Cappola and seconded by Brian Canty to authorize and approve President Winter to sign engagement letters with Fuoco Group of Hauppauge, NY, for auditing services and preparation of the federal information return for calendar year 2009 at a cost not to exceed $5,000.
HCAD funds

Motion by Robert Franz, seconded by Andrea Golinsky to table the motion.
Yes: RF, AG, LL No: JP, DH, MC, BC
MOTION NOT APPROVED

On the original motion:
Yes: JP, DH, MC No: AG, RF, LL Abstain: BC
MOTION NOT APPROVED

Reliable Power Alternatives Corporation – natural gas procurement.

Motion by John Palmieri and seconded by Mark Cappola to have the President sign a one year agreement which was approved by our attorney between the Huntington Community First Aid Squad (HCFAS) and Reliable Power Alternatives Corporation (“RPAC”) to manage the natural gas supply acquisition program in order to competitively and cost effectively, procure natural gas for HCFAS located at 2 Railroad Street, Huntington Station, New York 11746, and act as procurement manager (Broker) for the purchase, management, delivery, and procurement of natural gas for HCFAS. The fee for the services provided would be as outline in the agreement. Either party has the right to cancel the agreement with 30 days written notice. The agreement will be supervised and overseen by the Office of the Treasurer and the President. All supply agreements will be approved by the Board of Directors.

HCAD Funds

Motion by Brian Canty, seconded by Mark Cappola to move the motion.

Yes: JP, AG, MC, DH, BC, LL No: RF

MOTION APPROVED

On the original motion:

MOTION APPROVED UNANIMOUSLY

Annual Dues NYS Association of Fire Chiefs 2010

Motion by Robert Franz and seconded by Andrea Golinsky to approve and pay annual dues requests ($35.00 for 2010) for new or renewal active or affiliated membership in the NYS Association of Fire Chiefs for any director or chief officer holding office in 2009 or 2010 and for any active past president or active ex-chief.

HCAD funds.

Yes: AG, RF, DH, MC, BC, LL Abstain: JP

MOTION APPROVED

Annual Dues Fireman’s Association of the State of NY 2010

Motion by Robert Franz, seconded by Andrea Golinsky to approve and pay annual dues requests ($ 15.00 for 2010) for new or renewal active or affiliate membership in the Firemen’s Association of the State of New York for any director or chief officer holding office in 2009 or 2010 and for any active past president or active ex-chief.

HCAD funds.

Yes: AG, RF, DH, MC, BC, LL Abstain: JP

MOTION APPROVED

The following motion was approved under the President’s report:

Motion by Mark Cappola, seconded by Andrea Golinsky to extend an invitation to the Office Manager and a guest to attend the Holiday Party.

MOTION APPROVED UNANIMOUSLY

The following motion was approved under the Vice President's Report:

Snow Removal

Motion by Chief Dominic Heavey, seconded by Brian Canty to accept the recommendation of President Roger Winter and authorize and approve President Winter to accept the low bid of Muller Landscapes, 405 Mac Arthur Blvd, Hauppauge, NY 11788 and issue a purchase order/agreement for automatic snow removal basic services for the 12/01/2009 to 04/30/2010 season as outlined in the contract supplied by Muller Landscapes. Muller Landscapes must provide an acceptable Certificate of Insurance with HCFAS named as additional insured and proof of workers' compensation coverage.

HCAD funds.

Motion by Dominic Heavey, seconded by Brian Canty to move the motion.
Yes: JP, AG, DH, MC, BC, LL No: RF
MOTION APPROVED

On the original motion:
Yes: JP, MC, DH, BC No: AG, LL Abstain: RF
MOTION APPROVED

Treasurer's Report – Mark **Cappola:**

Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Nov 14, 2009 to Nov. 23, 2009 - 25 transactions = $30,354.15 HCAD Funds
Nov 14, 2009 to Nov. 23, 2009 - 6 transactions = $3,336.55 HCFAS Funds
Nov 14, 2009 to Nov. 23, 2009 - 0 transactions = $ 0 POST Funds
MOTION APPROVED UNANIMOUSLY

COMMUNICATIONS REPORT – December 3, 2009
NOVEMBER 20 – from Mintz Levin
We submitted three applications on behalf of HCFAS. In particular, we submitted two applications to the FCC. One (FCC file # 0004040585) notified the FCC that HCFAS constructed the repeater station at Boxer Court and 10 of the authorized mobile units. The second application (FCC file # 0004040587) submitted to the FCC sought extended implementation to place in operation the remainder of the repeaters and mobile units.

The application, submitted to the frequency coordinator, seeks modification of the license to remove the Burr's Lane site, reduce the number of mobile units to 100 and redistribute the mobile units (to 12 vehicular units and 88 portables).

NOVEMBER 24 – from Mintz LevinThe FCC "accepted" the notification of construction filed last week on behalf of HCFAS for call sign WQIU942. The FCC has not yet acted on the request for extended implementation for the elements of the license for which construction was not reported.

President's Report – Roger Winter:

1. **Post 215 Youth Squad**
    - From Students for Students Scholarship Program. At this time $276 has been collected from the CME students for a Post Scholarship. David is looking into corporate sponsorship, or a matching fund to thelp with the program.
2. **Life Member Badges / Badges**
    - I am awaiting confirmation on who is still a member before I send out for new badges. Each new badge is $55.00 and I do not want to just order up 20 or so badges that we will not use.
3. **Health and Safety Officer**
    - No Report
4. **Framing of Past Presidents / Ex Chiefs**
    - No Report
6. **Last Call Plaque**
    - Patricia Bolen Logan Potts to be added. I was told that some of the Board of Directors wanted a Tree on the wall with the departed members name on it. Can you give me details and some vendors to look at.
7. **Identification Cards**
    - We will again need to make new cards for the membership. The workman's Compensation Information on the back will be changing. I need the information to make the new cards.
8. **Projects:**
    - Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips.

Chief's Report – Dominic Heavey:

Trailer:

Please find attached a copy of the Trailer Guide Lines, tank's for everyone input you will notice the changes in Red.

24:

At the Fire Chiefs Council meeting on Tuesday night the question about 24 came up, and what HCFAS was doing about it. Bought Melville FD and Dix Hills FD stated that they had noticed a great improvement with 24 in the past few weeks. I did tell them that we had done 5076 calls YTD and that we had in September 27 calls 24
October 14 calls 24
November 17 calls 24

I also informed them that we were working on some more ideas in how to improve our 24 rate. They thanked us.

As of November Suffolk County Dep: of Fire Rescue and Emergency Service No Response Report is as follows:

Agency	Dispatched	No Response	% of calls
Dix Hill FD	143	2	1.40%
Melville FD	98	1	1.02%
HCFAS	462	17	3.68%

Building:

On 12/01/2009 Al Szigethy backed 2-15-21 into North 5, there was a lot of damage done to the door, no damage done to 2-15-21 as per Al. On 12/02/2009 it was reported that the back step of 2-15-21 bumper was damaged. The door #5 was fixed on the same day at a cost of $1,500.00. Al has being taken of driving till he meets with Tom R.

P.C.R.

As of 12/02/2009 the Chief Dispatcher stated that the collection of PCR is working well. We had a letter from NYS/DOH about PCR and the shortage of them. I spoke with Lee Burn's last week when I found out the problem with PCR, I forward a copy of the PCR to everyone.

H1N1 and Ryan White HIV/AIDS Treatment Act:

We received Memorandum on both of these subjects which can be seen on Suffolk County web site. I will have copies for everyone tonight.

Atropen auto-injectors Train-the-Trainer:

There will be classes held in January 2010 we will be notified. We have located the Mask for (WMDW) they were in the BLS closet; they are now in the Chief Office until we get the training.

Chiefs Orders:

1: Dispatchers Office
2: 80, 81 and 82 cars responding to A/B calls
3: Finger Reader for all members to use during December as a trial.

SC/PD:

Letter received from Joseph Abolafia, SCPD P.O. 3243 retired on the transport of his mother. He would like to pass on to the Crew very big thanks for saving his mother life. Have copy of letter for secretary.

Secretary's Report – Lehti Laas:

-Preparations for the election are going well.
-No new committee reports received from committee Chair's.
-Holiday cards received and will be mailed out tomorrow.

Motion by Lehti Laas, seconded by Dominic Heavey to approve the following LOA's:

Name	Member #	Type	Dates
James Lupo	959	Extended Operational	12/31/09 – 1/7/2010

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Dominic Heavey to approve the following LOA's:

Name	Member #	Type	Dates
Erica Alicea	1222	Operational	11/18/09 – 2/18/2010

Yes: JP, RF, DH, MC, BC, LL Abstain: AG

MOTION APPROVED

Probation Ending:

Motion by Lehti Laas, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to member Margaret Coyle #1247, eligible 10/29/09, effective 12/3/09.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to member Rodriguens Gabriel #1224, eligible 11/6/09, effective 12/3/09.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to member Tina Sholes #1250, eligible 11/27/09, effective 12/3/09.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Dominic Heavey to accept the resignation of member Sean Crenny #1233 effective 11/13/09.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Dominic Heavey to accept the resignation of member John Glasser #1266 effective 11/23/09.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Dominic Heavey to drop from membership for failure to fulfill shift requirements Dong Uk Kim member #1197 effective 12/3/09.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Dominic Heavey to drop from membership for failure to fulfill shift requirements Jeremy Graber member #1177 effective 12/3/09.
MOTION APPROVED UNANIMOUSLY

****NOTE: Resignation letter from Jeremy Graber given to the Secretary from his Day Captain (Jeff Brenner) after the Board meeting and this motion made.**

Motion by Lehti Laas, seconded by Dominic Heavey to drop from membership for failure to fulfill shift requirements probationary member Ashley Fratello member #1227 effective 12/3/09.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Dominic Heavey to drop from membership for failure to fulfill shift requirements probationary member Rocio Aldana, member #1218 effective 12/3/09.
MOTION APPROVED UNANIMOUSLY

Director Franz Report:
VAWBL – Hubbinette & Cowell are still waiting for a policy quote for 2010 from the NYS Insurance Fund. PERMA's quote is approximately $ 64,500 for 2010 which is less than our 2010 budgeted amount.

Workers Compensation – Hubbinette & Cowell received the WC policy from the NYS Insurance Fund for our paid employee and has not received anything further from the NYS Insurance Fund regarding the election to exclude the four unsalaried executive officers coverage under the New York Workers' Compensation Law. PERMA issued a refund for the unearned portion of the WC coverage from 11/1 to 12/31/09.

Insurance – Ambulance 2-15-21 while backing into building hit NBay 5 door. Door is working but two lower panels should be replaced at estimated cost of $1,600. An insurance claim will not be filed unless the board determines otherwise.

LOSAP Inquiry - A response will be given to the President shortly regarding a returned member's further inquiry to the President.

LOSAP Amendment Proposition-All we have to do is get the members, their family, friends etc. out to vote YES on the proposition on December 8th. Notices have gone out via Email and postings on the bulletin board.

SC FRES Recruitment Committee Meeting – December 2, 2009 at FRES EOC in Yaphank SC FRES has received 46 referrals for the quarter ended 8/24/09 and several more are received each week. The final performance report has been filed for the SAFER grant. There is approximately $380k that was unspent of the total grant of $2.1 million primarily due to curtailment of the committee's activities by the DHS. FRES is pursuing the approval of the DHS to free up some of the unspent money for the future requirements of the SERVES program. An application for a 2009 SAFER grant consisting of a 4 year program for mass media and SERVES is in process and will be filed by 12/16/09. The SERVES program budget for 2010 will be funded by a SC budget allocation of $72k which will be allocated to the current 104 participants for the Spring & Fall 2010 semesters ($350 to $500 per student vs. 2008 $1,300 to $1,500 per student). Newsday Liz Moore has foiled census numbers from 2003 to 2008. The squad never submitted their census report data for 2008.

FRES Commission Meeting – December 2, 2009 at FRES in Yaphank. – Copies of the draft December 2, 2009 minutes were distributed to the BOD in your mailboxes. Copies of the October 28th meeting minutes were distributed to the President & Chief. SC has filed for 10 UHF frequencies with the FCC. Helicopter sale appears to be moving forward. Additional atropine auto injector train the trainer classes will be held in January. Restraint protocol has been approved by Suffolk REMAC and a train the trainer on soft restraints and protocol will be held in the first quarter of 2010. Health insurance for volunteer FF & VAW under NYSHIP may be made possible through amendments to the Civil Service Law. FRES Commission members are unhappy regarding IR 1777 for SCACA to get 3 seats on the Commission and were encouraged to speak to their local legislators and attend the legislatures public safety committee meeting on 12/10 and the full legislature meeting on 12/15 (to vote no or amend the bill to 2 seats). Newsday Liz Moore has foiled the NYS Office of Fire Prevention for outside the state training paperwork.

Legislation

I wish to thank Roger for sending the letters of support to our local SC Legislators regarding the approval of two additional seats for SCACA on the FRES Commission (IR 1777 tabled again on 12/1/09) and encourage us to attend the legislature session to speak in favor of the resolution.

The US Congress passed the Ryan White HIV/Aids Treatment and Extension Act of 2009 and each agency should have a Ryan White Officer. (see 11/5/09 report & NYSVARA.org website for details & 11/25/09 SCDOH EMS memo).

Director Palmieri Report:
Building Improvement Committee

I have a meeting scheduled with Mr. Joseph Mile at H2M to get an overview of our project. We will be going over questions dealing with the lighting display. I can then relay that information to the BOD at the meeting.

Fund Drive Committee

The fund drive committee has had the upgraded lists sent to Imagemakers to send out the third mailing.

Benevolent Committee

Have spoken to Jim B. about our outstanding loans. One is paying consistently, one requires constant reminders, but is paying, and the last has not paid in quite a while. He asked if the BOD would consider not giving that member his/her Holiday Gift Card. The $125 would help to repay the loan.

Dinner

You have received my emails about the four restaurants I had been directed to investigate. I will have menus at the meeting or you can go on-line to view them yourselves. As to questions about the added cost of alcohol, I really have no opinion other than to say that I enjoy coffee and Sambuca.

Vice President Canty left meeting at 2330 hours.

Motion by Lehti Laas, seconded by Dominic Heavey to enter into Executive Session at 2335 hours.
MOTION APPROVED UNANIMOUSLY

Out of executive session at 2345 hours

Old Business: Secretary asked to clarify committee luncheon PPP.

New Business: None

Motion by Mark Cappola, seconded by Dominic Heavey to adjourn the meeting at 2346 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: December 13, 2009

Amended and approved: December 17, 2009

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2009 Board of Directors Meeting
December 17, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Bernie Hershkowitz, Margaret Cornelius, Bernard Poole, Casey Stone.

Meeting called to order at: 1930 hours

Motion by Lehti Laas, seconded by Robert Franz to approve the minutes of December 3, 2009 as amended.
MOTION APPROVED UNANIMOUSLY

Operational Officers plaque like awards 2009
Motion by Robert Franz and seconded by Andrea Golinsky to accept the recommendation of the 2009 Operational Officers and authorize and approve Chief Dominic Heavey to purchase and present plaque like awards at the 2010 Installation Inspection Dinner for the Operational Officers' 2009 Awards at a cost not to exceed an aggregate amount of $500.00. The award recipients were selected by the 2009 Operational Officers. The awards are for Probationary Member of the Year, BLS Provider of the Year, ALS Provider of the Year, Chiefs Outstanding Performance in the Field and Operational Member of the Year.
HCAD Funds.
MOTION APPROVED UNANIMOUSLY

Glynn, Mercep & Purcell, LLP contract renewal
Motion by Brian Canty and seconded by John Palmieri to authorize and approve President Roger Winter to accept Glynn, Mercep & Purcell, LLP, December 4, 2009 renewal retainer engagement letter for calendar year 2010 retainer engagement in the amount of $7,500.00 for 45 hours of time. The hourly billings of $225.00 per partner hour will be in effect after the initial retainer of $7,500.00 or 45 partner hours are exceeded. As outlined in the letter dated December 4, 2009.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

VSS Security Update 2009
Motion by Brian Canty seconded by John Palmieri to expend the sum not to exceed $8,500 per the quote provide by VSS on 12/2/2009, to supply and install a new dedicated micros 32 camera port DVR 1.5 terra storage for the security system. The network software will be installed for remote view and control of all cameras. All existing monitors and multiplexors in the radio room will remain the same.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Programs and postage stamps for the 2010 Installation and Inspection Dinner
Motion by Greg Orr and seconded by Mark Cappola to authorize the Special Event Committee Chairperson Brian Canty to expend the sum not to exceed $3,000 for the purchase of the invitations, programs and postage stamps for the 2010 Installation and Inspection Dinner. Further to authorize the President and/or his designee to sign off on the invitation and program proofs prior to printing.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Purchase of flowers for the 2010 Installation and Inspection Dinner
Motion by Greg Orr and seconded by Mark Cappola to accept the recommendation of the Special Event Committee Chairperson Brian Canty and authorize and approve the purchase of flowers for the 2010 Installation and Inspection Dinner at an amount not to exceed $2,700.00.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Invitation list for the 2010
Motion by Brian Canty and seconded by Robert Franz to approve the invitation list for the 2010 Installation Dinner, as Amended.
Yes: GO, AG, RF, MC, LL No: JP, BC
MOTION APPROVED

Remove from PPP's Committee Luncheon
Motion by Mark Cappola, seconded by Brian Canty to remove the following from the Purchasing Manual: Policy & Procedures approved by the Board of Directors 01/03/2008 (Page seven), as follows: "A Committee Chair or Co-Chair may have one committee luncheon per calendar year not to exceed fifteen dollars per person (food & non-alcoholic beverage). The committee's maximum quarterly scheduled amount may be used towards the lunch. Effective January 1, 2010.

Motion by Brian Canty, seconded by John Palmieri to move the motion.
MOTION APPROVED UNANIMOUSLY

On the original motion:
Yes: MC, BC, JP   No: LL, AG, RF   Abstain: GO
MOTION NOT APPROVED

Remove from PPP's Quarterly Day Captain's Expenditures
Motion by MC seconded by BC to remove the following from the Purchasing Manual: Policy & Procedures approved by the Board of Directors 01/03/2008 (Page seven) item 13. QUARTERLY DAY CAPTAIN'S EXPENDITURES.

Motion by Andrea Golinsky, seconded by Brian Canty to move the motion:
Yes: JP, GO, AG, MC, BC   No: RF, LL
MOTION APPROVED

On the original motion:
Yes: JP, GO, MC, BC   No: RF, AG, LL
MOTION APPROVED

Website Upgrade – Master Calendar / Room Assignments
Motion by Brian Canty seconded by Mark Cappola to expend the sum not to exceed $1,600 for the modification and upgrade of the calendar and room section of our website as detailed in the 12/14/09 proposal submitted from Definitive Marketing & Communications.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Fuoco Group LLP 2009 HCAD
Motion by Brian Canty, seconded by John Palmieri to engage the services of the Fuoco Group LLP for the purpose of the 2009 audit as outlined in their letter of engagement for the Huntington Community Ambulance District Division of Huntington Community First Aid Squad, Inc. dated December 15, 2009 as distributed. The estimated fee for the service is $12,250.
HCAD Funds
MOTION APPROVED UNANIMOUSLY   **(**NOTE: Brian Canty out of the room)

Fuoco Group LLP 2009 HCFAS
Motion by Mark Cappola, seconded by John Palmieri to engage the services of the Fuoco Group LLP for the purpose of the 2009 audit and tax return preparation as outlined in their letter of engagement for the Huntington Community First Aid Squad, Inc. dated December 15, 2009 as distributed. The estimated fee for the service is $2,000. The HCFAS Engagement letter will be re-written to include preparations for tax returns. Report to be received by May 1st, 2010.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY   **(**NOTE: Brian Canty out of the room)

New York State Insurance Fund (State Fund) Worker's Comp. 2010 Calendar year
Motion by Robert Franz seconded by to accept the recommendation of the Insurance Committee Chairperson B. Franz and our insurance agent Hubbinette Cowell Associates to obtain the New York Volunteer Ambulance Workers' Benefit Law insurance coverage and Employer Part B from the New York State Insurance Fund (State Fund) at an estimated annual premium $109,000.00 for the 2010 calendar year). The NYS Workers Compensation Board informed our previous provider PERMA to cease insuring VAWBL coverage unless a secured liability document is approved by resolution by the TOH or HCAD.
HCAD funds

Motion by Mark Cappola, seconded by Brian Canty to move the motion.
MOTION APPROVED UNANIMOUSLY

On the original motion:
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Brian Canty to accept the revised Duty Uniform Request Form #118.
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:
Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Nov 14, 2009 to Nov. 23, 2009 - 51 transactions = $60.325.95 HCAD Funds
Nov 14, 2009 to Nov. 23, 2009 - 9 transactions = $ 5,127.69 HCFAS Funds
Nov 14, 2009 to Nov. 23, 2009 - 31 transactions = $ 1,175.00 POST Funds

Motion by Brian Canty, seconded by John Palmieri to move the motion.
Yes: JP, GO, BC No: MC, RF, AG, LL
MOTION NOT APPROVED

On the original motion:
MOTION APPROVED UNANIMOUSLY

President's Report – Roger Winter:

- **Directory – I still need information.** If you contact anyone for any service to the squad I will need that contact information. This will make all the Officers and Directors and committee members operate more efficiently.
- The mega Touch machine is at the shop for repair. I have called several times and we were promised the machine this week **again**.

- No Parking Sign – Tell me want you want and we will get three signs for the lot. We will have the 3rd Deputy or his designee do the work. If we have a contact with the Town maybe we can get some signs made.
- Transferring of squad phone numbers to personal phone numbers. Is it a problem for the officers that are leaving office to keep the squad issued numbers and have them for their personal telephone numbers?
- Gift Card issue.

Chief's Report – Dominic Heavey:

2010 Officers as follows,

Chief : Dominic C. Heavey
1st Dep Chief: Anne Gabriel
2nd Dep Chief: Jeffrey Brenner
3rd Dep Chief: David Mohr
Chief Disp: Richard Stone

Captains:

Sunday Keith Rubenstein
Monday Tim Ebert
Tuesday ??
Wednesday Alison Russo
Thursday Sam Ryan
Friday Pamela Brenner
Saturday Paul Biersack

Building:

Tony came into the building at 07.30 this morning, did not see him last night at all.
I will be taking care of the Coat Closet for Saturday.

Dispatch Test:

Dec 9/2009 Dennis Vangroski Passed Dispatch, off probation April 09, 2010 he on Monday.

Dec 10/2009 Lori Bennett Passed Dispatch, off probation April 10, 2010 on Sunday

Holiday money for Officers:

I was informed by the Thursday and Friday Officer that they have handed in there recites that were out standing for the year. We will have coverage for the Holiday party on Saturday.

DRIVING:

Ken Manning # 1236 Full Driver as of

Chiefs Orders:

1: Dispatchers Office.
The dispatcher and trainee will be the only members allowed in the Dispatch Office.

2: 80; 81and 82 cars responding to A/B calls.
These vehicles will not be allowed to respond to any A/B call unless there is an Officer on the call. As all ready stated in a Chiefs Order the 80; 81 or 82 is NOT allowed to follow the Ambulance down to the Hospital in Emergency mode. If it needed for man power it will obey all traffic laws and not be used in emergency mode.

3: Finger Reader for all members to us during December as a trial.
The finger reader is now being used on all sing in for shift.

4: Van 88 can be used by any member once cleared by the Chief. If this is OK with the BOD we would like to start this.

5: Run work sheet need not be filled out on all calls/need no be two copies any more. Should be used as back up so we can cut down on paper work.

6: Alarm work sheet need not to be filled out as we now put this information into the CAD. We should still keep the Alarm Work Sheet in case the CAD system should go down.

Secretary's Report – Lehti Laas:
Conflict of Interest Policy: attached to my report. There will most probably be more changes made to this final. If so, may I suggest we approve it at our first 2010 meeting and change the bottom date to 2010.

Records Retention: I sent out the Records Retention and Disposition Schedule comments from the last Board meeting to the committee twice.
No further comments were received beyond the email. Therefore I incorporated them into the Schedule.

Changes made:
Policy changed to Records Retention and Disposition Schedule.
All the retention years will be kept the same for the Roster sheet, Admin hours, Employee time records, attendance summary. It will be 6 years.
Courses section is removed.
Benevolent records added.
Statistics added.

Since we have not used our attorney retainer we should forward the schedule for the remainder of this year for them to review and comment.

I will email it out later today and I will distribute hard copies at the meeting.

Uniform Committee:
Form: we are deleting the section that the form must first be signed by a Day Captian. The practice has not been followed. Therefore from now on the member will fill out the request and place it directly in the Uniform box.
Also added:
(White golf shirt- On duty)
(Grey golf shirt- Back up)

On-duty uniforms:
Please look at this month's pulse which has a picture of 3 new members.
2 of the 3 members have golf shirts on.
Golf shirts are supposed to be given when a member is off probation AND there are signs in the room indicating this. The signs are ignored.

The committee has received complaints from new members wondering why they were not given golf shirts when other people dispatch training have them.

Committee would like to lock boxes **EXCEPT** for what a new member receives:
1) plain Blue pants
2) Map shirt
3) Turtle neck

Any objections to lock boxes**?**

There is nothing that is that big of an emergency that a member cannot wait. If it is an emergency they can use what a new member receives temporarily until the committee can fulfill the request (EMT pants, golf shirts, sweatshirts/workshirt, caps).

Uniform Code: I spoke with Deacon Ed on Monday I told him end of January I would like the updated code. At that point, I will speak to the President to give it to a new set of eyes to review and update.

Election: I thank all those that assisted me profusely. The day FLEW by.

Since I had to get up at 430AM to meet the election worker at 5AM to get ready for 6AM I would like to suggest starting elections at 7AM.
For those that work in the morning, they can request an absentee ballot that needs to be returned to the Secretary's box the day before the election.
Getting helpers was not an issue and having them come in after 6AM is easier than after 5AM.

With almost 260 eligible voting members and 20 or so on-probation, we are going to have to change our fund drive card pretty soon to "with close to 300 volunteers".

That is really GREAT that our volunteers are increasing in size, not decreasing.
Board liaison to Public Relations, Recruitment and Membership….please commend your committees for their wonderful job.
Please have the retention committee have an update next month for the board on what our HCFAS member retention is thus far.

Holding gift cards is very productive and I would suggest the Chief next September begin following up on members who are missing review trainings etc. and send out letters of not being in good standing, therefore they can't run for office, will not receive gift cards, and will not be invited to the Holiday party until everything is complete.
BUT, this must be started in the middle of the 3rd quarter.

SCM List: I received a few complaints about it from those who signed members in.
They did not feel it was completely user friendly.
There was not space for members to sign-in.
The columns were not needed for Dues, Gift certificate, and voting since separate lists were generated.
I only checked the list for "off probation" accuracy.
Who has a list of Life Members and Exempt for the Secretary**?**
It will need to be cross referenced also in the future. Please email me the list.
I had who was off probation because I kept it myself.

So for my first year running the election as Secretary it went fine.

Motion by Lehti Laas, seconded by Brian Canty to approve the following LOA's:

Name	#	Type	Date
Christine Russo	677	Emergency Medical	4/17/09 – 1/17/10

MOTION APPROVED UNANIMOUSLY

Probation Ending
Motion by Lehti Laas, seconded by Mark Cappola to grant active membership in accordance with Article III, Section 2 of the By-Laws to Suzette Biagi, member #1251, eligible 11/27/09, effective 12/17/09.
Yes: RF, MC, AG, JP, LL No: GO Abstain: BC
MOTION APPROVED

Return to Duty:
Dina Kutcher # 950 12/9/09
Bernard Poole #872 12/3/09
Tyler Gibbs #1252 11/24/09
Matthew Valle #1238 12/15/09

Director Franz Report:

VAWBL – Hubbinette & Cowell received a policy quote of approximately $99,000 for 2010 from the NYS Insurance Fund (PERMA's quote which requires the TOH to secure the liability is approximately $64,500-a previously distributed 10/26/09 email from Tim Glynn addresses this issue re: independent contractor status in our HCAD agreement). The 2010 budgeted amount is $66,850 which means $32,000 would have to be added to the 2010 budget. The NYS Insurance Fund quote includes 6 ambulance and 3 response vehicles and has an experience modification factor of 1.52 and includes a 10% surcharge.

LOSAP Inquiry - A response plus documentation regarding a returned member's further inquiry as to his forfeiture was given to the President who forwarded it to the member. In addition the administrator of the HCFAS LOSAP program, Penflex, Inc., mailed a 12/15/09 letter to the member indicating that the member's appeal would have to be directed at either the premise that the member was removed from the squad's active member roll before being 100% vested or Penflex's interpretation of the laws regarding cessation of membership and forfeiture of service. The TOH legal department and the HCAD were copied on the letter since the member sent emails to both parties.

LOSAP Amendment Proposition- The proposition passed with 180 Yes and 15 No votes being casted. Based upon information from our poll watchers, approximately 100 eligible members did not vote even though over the past few months, notices have gone out via the Pulse, Email and postings on the bulletin board followed up by phone calls on December 8th in mid afternoon and again in the evening before the polls closed. Andrea and I wish to thank everyone who helped get the word out and came out to vote. It was a successful team effort by everyone to get the job done.

Legislation - The resolution for the approval of two additional seats for SCACA on the FRES Commission IR 1777 was tabled again on 12/15/09 and since that is the end of the SC legislature session for the year, the bill will have to be reintroduced in 2010.

2nd Precinct Change – Inspector Edward Brady will be the new Second Precinct commanding officer in 2010 as former inspector Joseph Blaettler was transferred to the Internal Affairs department on November 16th. Deputy inspector Thomas Napoli will be in charge pending inspector Brady's arrival.

Director Orr Report:

SOCIAL REPORT

1. NEXT GENERAL MEMBERSHIP MEETING 1/11/10 MARGARET CORNELIUS #704 25 YRS.
2. WILL BE PUTTING AN ARTICLE IN NEXT MONTHS PULSE TO SEE IF ANY ONE WOULD LIKE TO TAKE OVER THE KITCHEN DUTIES FOR THE G M MEETINGS AS

OF JAN. THERE ARE FOUR PEOPLE STILL WILLING TO HELP BUT DONT WANT TO TAKE OVER.

Director Palmieri Report:

Building Improvement Committee

I spoke with Mr. Joseph Mile at H2M on Monday to get an update as to when our project will go out to bid. He hoped to have it ready by Friday. It will definitely be out by the 21st with a return date of 12/30/09 for the contractors.

With regard to Bob's question about moving the letters on the East wall higher, he said that, roughly, it would take two men, working at least two days, with a scissor jack platform, removing, refilling those holes, drilling new holes and resetting the letters; about $3000 to $4,000.

Benevolent Committee

Jim had asked if the BOD would consider not giving that member his/her Holiday Gift Card as that person had bounced two checks. The $125 would help to repay the loan and to offset the fees that we incurred on those checks. As we discussed at Wednesday nights meeting. Consensus was to withhold the card. I will be speaking to Jim on Thursday.

Dinner

We had a very nice meal at Mac's last night with the only sad part that Greg and Mark were not able to attend.

Motion by Greg Orr, seconded by Brian Canty to enter into Executive Session at 2257 hours.
MOTION APPROVED UNANIMOUSLY

Out of executive session at 2310 hours.

Old Business: Bernie and Jerry have not received their money for Pulse Check.

New Business: None

Motion by Brian Canty, seconded by Andrea Golinsky to adjourn the meeting at 2312 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
2009 Secretary

Draft sent to Board members: January 8, 2010

Amended and approved: January 14, 2010
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad

2010 Board of Directors Meeting

December 16, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**ABSENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**ABSENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Meeting held at MAC's Steakhouse in Huntington, N.Y.

Meeting called to order at: 1930 hours for the purpose of discussion of the 2010 Board of Directors transition.

Meeting adjourned at 2300hours.

Respectfully Submitted,

Lehti Laas

Lehti Laas
2009 Secretary

Draft sent to Board members: February 21, 2010

Amended and approved: April 8, 2010

Huntington Community First Aid Squad
2009 Board of Directors Meeting
October 18, 2009

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Mary Winter & Nancy Courtemanche

Meeting called to order at: 1425 hours for the purpose of discussion of life membership.

Chair of the life membership committee, Mary Winter, presented to the Board the candidates for life membership.

Nancy Courtemanche stated she took part as a committee member and can attest to the process being followed properly.

Motion by Brian Canty, seconded by Dominic Heavey to enter into executive session at 1445 hours.
MOTION APPROVED UNANIMOUSLY

Out of executive session at 1504 hours.

Motion by Robert Franz, seconded by Lehti Laas to grant life membership to member(s) to be announced at the installation dinner on March 6, 2010.
MOTION APPROVED UNANIMOUSLY

Motion by Andrea Golinsky, seconded by Dominic Heavey to shred the ballots.
MOTION APPROVED UNANIMOUSLY

Motion by Andrea Golinsky, seconded by Lehti Laas to adjourn the meeting at 1505 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
2009 Secretary

Draft sent to Board members: February 21, 2010

Amended and approved: April 8, 2010
MOTION APPROVED UNANIMOUSLY

Emailed To: 1st Deputy, 2nd Deputy, 3rd Deputy, Chief Dispatcher, Exercise (Cindy), Good & Welfare (Kathy B), Insurance (Bob F), Key Access (Jonathan S), LOSAP (Andy), Medical (Tom H), Membership (Sally & Sharyn), Mutual (Ferd N), Officers Sect. (Chris B), Pulse (Patty S) Rolodex (Millie), Uniform: Class A (Andrea G), Uniform: Duty (Jerry G), Uniform: EPG (Keith R), Web Master (Dave M), Jim M., Tony, Clara. Officers.

From: L.Laas, Secretary

At the Board of Directors Meeting on November 19, 2009 the following occurred:

Members Off Probation:
Tyler Gibbs #1252 Eligible 7/26/09, effective 11/19/09

Status Change:
Jerry Giacomini Operational to Administrative effective 11/19

Returned to Duty:

Name	Effective
Tom Lemp	5/22/09
Michelle Miller	6/1/09
Fernando Rivadeneira	10/3/09
Maryann Schramm	10/5/09
Kevin McCann	10/27/09
Carl Schramm	10/29/09
Ona Mastroianni	11/14/09
Scott Bielanski	11/18/09
James Lupo	1/9/09, 3/6/09, 6/4/09

LOA'S

Name	**Membership Number**	**Type**	**Dates**
William Billups	793	Extended Medical	4/1/09 – 7/1/09
William Billups	793	Extended Medical	7/1/09 – 10/1/09
Richard Fernandez	1217	Extended Operational	11/12/09 – 2/12/10
Joseph Gander	1166	Extended Medical	10/27/09 – 1/27/10
Jerry Giacomini	349	Extended Medical	6/18/09 – 9/18/09
Jerry Giacomini	349	Extended Medical	9/18/09 – 12/18/09
Nancy Eckhardt	1170	Extended Medical	4/7/09 – 7/7/09
Nancy Eckhardt	1170	Extended Medical	7/7/09 – 10/7/09
Tom Heinisch	1109	Extended Educational	4/29/09 – 7/29/09
James Lupo	959	Operational	12/4/08 – 1/8/09
James Lupo	959	Operational	1/29/09 – 3/5/09
James Lupo	959	Operational	4/23/09 – 6/4/09
James Lupo	959	Operational	12/3/09 – 12/31/09
Kevin McCann	1143	Medical	10/25/09 – 1/25/10
John Maier	886	Extended Operational	11/1/09 – 2/1/10
Caroline Masten	1212	Extended Medical	9/19/09 – 12/19/09
Vito Reciniello	659	Extended Medical	3/1/09 – 6/1/09
Vito Reciniello	659	Extended Medical	6/1/09 – 9/1/09
Vito Reciniello	659	Extended Medical	9/1/09 – 12/1/09
Carl Schramm	997	Operational	7/1/09 – 10/1/09
Christy Stiles	1024	Emergency Medical	11/18/09 – 2/18/10

Letters of Intent:
Ashley Fratello
Marc Kolpon
Sean Crenny
Doug Uk Kim
John Glasser
Rocio Aldana
Jeremy Graber
Scott Bielanski

Members Dropped From Membership:
None

Member Resignation:
None

New Members Accepted:
None