

Huntington Community First Aid Squad

2016 General Membership Meeting

Date: January 11, 2016

Officers:

President John Palmieri	PRESENT
Vice President David Mohr	ABSENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	ABSENT
Seth Fischer	PRESENT
Richard Stone	PRESENT
Gregory Orr	PRESENT
Loreley Villamide-Herrera	ABSENT
Chief Dominic Heavey	PRESENT
First Deputy Chief Casey Orr	PRESENT
Second Deputy Chief Thomas Lemp	PRESENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Andrew Taylor	PRESENT
Sunday Co. 1 Captain Patrick Donegan	ABSENT
Monday Co. 2 Captain Elizabeth Mohr	PRESENT
Tuesday Co. 3 Captain John Connors	PRESENT
Wednesday Co. 4 Captain Alison Russo	ABSENT
Thursday Co. 5 Captain Ann Donegan	PRESENT
Friday Co. 6 Captain Kathleen Castillo	PRESENT
Saturday Co. 7 Captain Liz Wuestman	PRESENT

Meeting called to order at 19:30 hours

Secretary Robert Franz reported to President John Palmieri that the required quorum of 50 members is present per the sign in sheet (eligible members 63).

Pledge of Allegiance to the Flag – Lead by Jerry Giacomini

President John Palmieri had a moment of silence for all members in all branches of service to America in harm's way and all HCFAS members.

Presidents Report

John Palmieri

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

Get Well Wishes and Prayers:

- Director Richard Stone was hospitalized but is back and well.
- Charter and Life Member Bruce Blower is home after being in the hospital.
- Mark Cappola's mother was transported to Huntington Hospital after a fall.

It is with deepest regret that we announce the passing of:

- Mary Winter's Niece has passed away in South Carolina

Longevity Awards (Length of Service) – Chief will announce on his/her report (5-15 years).

30 Years of Service

Alphonse Szigethy – (Al could not make the meeting and will be recognized at the February meeting)

Secretary's Report

Robert Franz

Motion by Bob Franz and seconded by Don Ruolo to accept the December 14, 2015 General Membership Meeting Minutes as posted and amended.

MOTION APPROVED UNANIMOUSLY

Correspondence- Thank you for services rendered: Gloria Dei Evangelical Lutheran Church and Gail Culleton; Good & Welfare Thanks – Meaghan Salzone.

Thank-you – Lehti Laas

Thank-you to all the members who made holiday contributions to the various collections we had in the ready room.

We collected a basket full of winter items (scarves, gloves, hats) to give to the Huntington Station group TFC for their annual Festive Cantata that took place at the Carmen Ramos Calixto Laas corner located at New York Avenue and Pulaski Road in Huntington Station.

The second collection we had was for the family affected by the Whitman Village Fire in November. Paramedic Richard Rudolph went to the HSLQ Toy Drive to present the family with our collection. Thank-you to all our members who contributed. We raised nearly \$1000 in gift cards, toys, and clothing for the family.

The box in the ready room that remains is for Blue Star Moms. This group collects water bottles to redeem and then make care packages to our troops overseas.

The 2016 Corporate Officers Elected at the Board of Directors Meeting December 17, 2015:

President – John Palmieri

Vice President – David Mohr

Treasurer – Brian Canty

Secretary - Robert Franz

President's Report

John Palmieri

First, I would like to thank all those members who attended the Board of Directors Meeting last Thursday. It is the only way for you to get the details of the Squad's BOD without someone else giving it to you with their spin on it. It is a new year and we all will be working towards a common goal. Let's been finished with any negativity. It takes positive energy from all of us to succeed.

There is a rumor going around that some of us on the BOD have an agenda. Truth is, we do! Our agenda is to increase moral and to push the squad back to the top. We are what every other Squad wants to be – The BEST.

Respect for all, consideration for all and professionalism to all. That is our agenda.

The January 7th BOD meeting was primarily to establish parameters for the year. Our meetings will still be the 1st and the 3rd Thursday of each month but we will start at 7:30 PM. We passed motions to participate in St. Patrick's and Memorial Day Parades as well as Huntington, East Northport, Eaton's Neck and Greenlawn Fire Department parades.

The BOD approved refreshments and other benefits for each parade. We approved a motion for a DJ at the Installation Dinner and an Operational motion for the member badges.

We approved the deposit for a new ambulance. We have an ongoing discussion with our media consultant about our continued association with that firm and their billing procedures.

The majority of the meeting was essentially a discourse on bringing new members of the BOD up to speed on where we are with respect to the Town of Huntington EMS Study and the Town District Contract. Meetings are planned for this week and the next between the BOD and the Town. One attorney is working on a comparison of the Town contracts for us and for CVAC. The other attorney is researching everything to do with our standing as a volunteer organization. One attorney will continue to focus on the Town study and what our goals might be to bring the two sides together in response to staffing and billing. The other attorney will focus on negotiating a contract between the town and HCFAS.

Board of Directors Meeting Actions

January 7, 2016

General Meeting Room Use Request Saturday 3/05/16 – Sara Manning
MOTION APPROVED UNANIMOUSLY

Approve \$50.00 for January Recruitment meeting
MOTION APPROVED UNANIMOUSLY

Approve New Member Badges without Number Plaque
MOTION APPROVED UNANIMOUSLY

Discussed from previous BOD Meetings:

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Suspend future payments to East Coast Marketing and Media Inc.
MOTION APPROVED UNANIMOUSLY

New Vehicle Committee recommendation to purchase from VCI Emergency
Vehicle of a 2016 HORTON MODEL 623 Custom Type-1 on a 2016 Ford F-550
4x4 Super Duty Chassis.
MOTION APPROVED UNANIMOUSLY

**Motion made by Ann Donegan that all HCFAS Members be privy to the draft contracts
with the Town – Seconded by Lehti Laas
MOTION APPROVED UNANIMOUSLY**

**Proposed By Laws amendment of Article 1 Section 3 – Definition and Article III Section 2
– Active Membership**

First Reading of the proposed By-Laws amendment was read by Director Seth Fischer.
The By-Laws amendment will be read for the second time at the February meeting at which time
it will be discussed and voted upon. See the end of minutes for the proposed By-Laws
amendment.

Treasurers Report - Brian Canty – Report Posted

November 1 - November 30, 2015 Treasurer's Expense Report

EMS	\$ 94,627.00
Vehicles	5,919.00
Building	8,223.00
Utilities	5,002.00
Communications	1,746.00
Professional Fee's	3,162.00
Insurance	26,353.00
Office	1,919.00
Bond Payment	505,686.00
Uniforms	950.00
Training	13,455.00
Subsistence	1,998.00
Other Expenditures	<u>903.00</u>
Totals-Expenses	<u><u>\$669,943.00</u></u>

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161 **Officers Report's**

162

163 **Chief's Report – Dominic Heavey – Report Posted**

164

165 Officer's Meeting List of dates attached. The First Officer's meeting for 2016 will be held on
166 Wednesday 13, 2016 at 7 pm. (all other Officers meetings will take place at the same time)

167 Huntington Chiefs Council list of dates attached.

168 NSLIJ Hospital meeting will be held on January 19, 2016 at 7 pm in the Sammis Board Room.
169 Huntington Hospital has a New Director of Patient Care Services in the Emergency Department,
170 Michael J Recupero RN, MSN he will be working with us over the next few weeks on making
171 our job easier and more suffocation.

172 B.O.D. and Officer's e-mail and phone numbers have being posted in the Dispatches Office.

173 Chiefs Rotation Program for 2016 will be posted soon.

174 Department Installation for 2016

175 The Chief will attend the Eaton's Neck FD Installation to be held on 02/13/2016

176 The Second Deputy Chief will attend Commack installation to be held on 02/30/2016

177 Robert Franz will attend the Wyandanch-Wheatley Heights to be held on January 15, 2016 at
178 Larkfield Manor.

179 The Chief's ae hoping to have a meeting with Huntington FD and Huntington Manor FD in the
180 near future. We have sent a letter notifying them of the change to our Chief Officers for 2016.

181 We had a total of 522 calls for December of 2015 with 4/24. Total calls for 2015 were 2016 and
182 90/24. Other information attached. We received our first 24 for 2016 on Sunday overnight we
183 were out on a call.

184 The Chief and the Second Deputy Chief along with Robert Franz and PIO Andrea Golinsky
185 attended the Town of Huntington Inaugural Ceremony on Sunday January 3, 2016 at the Walt
186 Whitman High School.

187 New SERVES Program from Department of Fire, Rescue and Emergency Service has being
188 posted down stairs and a blast e-mail sent out to members. It will be talked about more at the
189 G.M.M.

190 H.C.F.A.S. Agency EMS Liaison with Suffolk County EMS Division is First Deputy Chief
191 Casey Orr as of January 1, 2016. 1st assistant Chief Orr will be the individual in our Agency
192 responsible to receive and distribute EMS information to the members of our Agency.

193 On December 18, 2015 Ex. Chief Tom Lemp sent a letter to Hon. Jo-Ann Raia Town Clerk with
194 our concerns of the significantly narrowed of Railroad Street in front of our building. We have
195 not heard anything back as of yet.

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196 Letter received from Joshua Parsons SC/PD EMT/P requesting that he be allowed to restock
197 ALS supplies at the squad. I will inform him that we do not allow any other ALS enters our
198 supply room. If there is a Chief Officer or ALS provider in the building when he comes in I have
199 no problem re-stocking items he may have used.

200 Haron Foundation Grant Patty Salajka got us a Grant for \$6,000.00 to be spent on “Life Saving”
201 equipment. December 23rd, 2015. A thank you card will be sent to Patty for her work in this.

202 Motion for Member’s Badges. The Officers have noticed over the past few years we have a nice
203 collection of old badges with members numbers on them. We called the supplier who states they
204 cannot take off the old number, but if we would like to return them they will destroy them for us.
205 If we decide to go with the motion we will save \$8 on every badge we get and we can reuse any
206 badge that is returned to us going forward. We have a total of 28 badges at the moment that
207 cannot be used; we are looking into trying to get the number of them so we can re issue them to
208 new members.

209 Moving forward with 2-15-89, 2-15-19, 2-15-25 and 2-15-34 we will be talking about these
210 vehicles at the Officers meeting on January 13, 2016.

211 Upcoming projects for 2016. (These are in no special order)

- 212 1. Replacing the carpet in the Dispatcher Office and changing it to a tiled floor.
- 213 2. Replacing the blinds in the Dispatches Office.
- 214 3. Placing two reading lamps in the dispatch office for the overnight dispatcher’s.
- 215 4. Getting new furniture for the ready room.
- 216 5. Getting rid of the Red Log book in the Dispatch Office.

217
218

219 **First Deputy Chief’s Report – Casey Orr – Report Posted**

220

221 I would like to start off by saying thank you to the following people who helped out with the
222 Caumsett search and rescue stand-by over the last 3 days:

223 Chief Jeff Brenner
224 Chief Dominic Heavey
225 Chief Tom Lemp
226 Tyler Gibbs
227 Danny Mugavero
228 Elizabeth Wuestman
229 Keith Rubenstein
230 Alyssa Axelrod
231 Dave Mohr
232 Karen Martin
233 Lauren Aviles
234 Andrew Giusto
235 Melissa Anastos
236 David Kaufman

237

238 Company 8 – Remember to notify the Captain of the day and shift you are going to do!

239

240 **Second Deputy Chief's Report – Thomas Lemp – Report Posted**

241

242 Thank-You for choosing me as your second deputy chief for 2016. I look forward to working
243 with you and the various committees.

244 Some of the new things that we will be doing this year.

245 • New BLS/ALS CPR guidelines

246 • CPAP as a BLS skill

247 • Pilot program for BLS intramuscular epinephrine.

248 We currently have certified 52% of our EMT's on the new spinal immobilization protocols. We
249 need to finish this up by the end of January. I have talk with Brian who is looking at his schedule
250 to set up the final training. All EMT need to get this done. The chief will turn this protocol by
251 February 1st.

252 We currently purchased and installed the new Life Pak 15's. Training is available for both BLS
253 and ALS online. Please see Alyssa for information.

254 January training, Pediatric Assessment, has been posted on line. Starting in February I would like
255 to include a skill and a scenario that the crews can practice together, but will not be required for
256 LOSAP points.

257 I am in the process of talking with committee chairs to understand and help is any way.

258 Again I look forward to working with all of you. My door is always open; please drop by with
259 your suggestions for training.

260

261 **Third Deputy Chief's Report – Jeffrey Brenner – Report Posted**

262

263 **Building:**

264 The paint has been cleaned up from South 5.

265 Half the ceiling tiles in the truck room have been replaced thank you Danny Mugavero.

266 Laundry room- working on fixing the dryer tubing, the ceiling has been vacuumed and much lint
267 removed.

268 All heating systems have been turned on.

269 Gym committee has reported some problems with the gym- will be looked into.

270 **Vehicles:**

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271 All vehicles are in service as this time.

272 The rotation of ambulances will be among 17, 18, 20, and 21.

273 19 will remain 5th due

274 16 will remain 6th due

275 2-15-18 has been looked at by the insurance company and check has been received - will look
276 into getting the damages fixed.

277 2-15-20 has been in an unreported accident with extensive damage- investigation is under way
278 and alternatives to fixing the damage are being looked into.

279 **New Vehicle:**

280 The new ambulance has been purchased and is in construction. Thank you Keith Tomayo and
281 committee

282 **Purchase Orders:**

283 All purchase orders have been sent to the Chief for clearance.

284 **Chief Dispatcher's Report – Andrew Taylor – Report Posted**

285 Happy New Year to all.

286 First and foremost I just wanted to thank the membership for their vote and support. As I
287 mentioned, I want to make sure I work closely with our Officers, Board of Directors, members
288 and neighboring Fire/EMS Departments to keep the lines of communication in order to serve our
289 communities. As Chief Dispatcher, communication is key we need to make sure the line of
290 communication is clear. I have to give credit where credit is due. I would like to thank certain
291 members who have been helping me with the transitioning process, specifically former Chief
292 Dispatcher's Dale Bartolomeo and Patty Tufo also Keith Rubenstein. Lastly, I would like to
293 Thank Mr. Mike Barker and Mrs. Nancy Courtemanche for all their hard work and effort
294 towards the dispatch training committee.

295 1. Here are just a few things I would like our dispatches and new coming dispatchers to keep
296 a close eye on while on duty.

297 2. Please try and keep the dispatch office clean.

298 3. Please pay close attention to the radio especially when we have an ambulance on the road also
299 (KNOW YOUR CREWS) know who's on an ambulance before it leaves for a call. Enter
300 Personnel on CAD system for the appropriate calls to ensure the member is actually on the
301 correct call.

302 4. The only people who should be entered into the personnel for a run are those who are actually
303 on the run (ie: Crew Leader, Driver, First Aiders, Dispatcher, Dispatch Trainee, Personnel in

Responder Vehicles if they respond to the call with that run number, any member who responds directly to a scene after notifying the dispatcher as long as the dispatcher tells that member it's alright to respond to that scene). NO MEMBERS SHOULD RESPOND DIRECTLY TO A VIP CALL. Any other member who is not the dispatcher or the trainee but is just sitting in the dispatch office and is in the rest of the building should not be getting entered into the personnel. 5. As far as when crews come back from calls, please try and remember to write the Signal 5 time and Signal 29 time on the PCR's and also please watch out that if there are members on the crew that have EMT numbers that they are also written on the PCR's. Some of the PCR's that come to me I have seen numerous times that the EMT #s are not written on the PCR's. Please just make sure these items get looked at before the PCR's are placed in the PCR Mailbox.

5. THE RED BOOK

- A) Please make sure the red log book gets filled out correctly.
- B) Please make sure it gets changed every night at Midnight.
- C) Please make sure this book is closed when not in use.
- D) If a call is cancelled (PD and Med com only), No Patient Found and RMA. This is where the patient information should be (Report and Red log book).

3. New Member dispatching classes are being set up by Casey Orr and Advanced Dispatching Classes are being set up and scheduled by Michael Barker. If any new members have any questions regarding dispatch classes please speak with your day captains.

Sunday Co. 1 Captain's Report – Patrick Donegan – Absent – Report Posted – Given by Ann Donegan

24's

- 01/03/16 shift 26-D-1 Run # 0050

Check outs: Check outs to be given to Kathy Bonessi.

Monday Co. 2 Captain's Report – Elizabeth Mohr – Report Posted

Huge thank you to everyone who has answered up we have been busy! Today alone from 3p-5p we handled 7 calls.

An ALS provider and dispatcher is needed on the Monday Overnight, second crews are needed for most shifts except the 1900.

Just a reminder, the orange cones in the parking lot are blocking spots for on duty personnel. As well as that, please DO NOT parking on the front or back ramp. There are spots across the street

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and next door. Also, remember when fingering in for the GMM to finger in for the event and NOT a shift.

Thank you again to everyone!!!

Tuesday Co. 3 Captain's Report – John Connors – Report Posted

Good Evening Members, I am John Connors your new Tuesday Captain. I would like to start off by thanking all of you who voted for me. It is a great honor to be in a position to help shape our membership and be a voice for our members. For those of you who do not know me, I will be available all day Tuesday's, come on down dressed in uniform and let's get to know each other. And for those of you who do know me, you are also welcome to come down dressed in uniform at any time Tuesday's, especially, 1100...2300. I have five shifts of amazing members whom I look forward to a great year of caring for our community with.

Two of my members Yael Korman and Elizabeth (Betty) Wood of the 1500 shift have their final dispatch test scheduled for this Wednesday, Good Luck!! Lastly, Communication is very important to me. I have left my contact information in the ready room for my Tuesday members this past Tuesday, it is also thumb-tacked to the board above the member mail folders. Any Questions, Concerns, please do not hesitate to contact me. If you reach out to me I will respond I expect the same respect in return. Tuesday has no 24's, let's keep this going another fifty-one weeks!!

Wednesday Co. 4 Captain's Report – Alison Russo – Absent – Report Posted

Happy New year to all! Wild Wednesdays are at it again. We answered our 100th call last Wednesday afternoon!

Make sure to collect your key fobs for the building tonight. Please be diligent in scanning in and out for your shift this year as officer corrections are limited.

Welcome back Vanessa Amaya from her LOA, we missed you! A huge thanks for everyone coming in and filling some gaps on the shifts. NO mutual aids so far! the following are current vacancies on the day so feel free to come in you are always welcome.

7-11 AM - ALS

11-3 PM - ALS

3-7 PM - FA

Overnight - FA and ALS

KEEP WARM EVERYONE!

Thursday Co. 5 Captain's Report – Ann Donegan – Report Posted

Well the holidays are finally over. I hope everyone's was happy and healthy.

Thursdays were very busy in that we had both Christmas Eve with 16 calls and New Year's Eve with 27. There were a total of 19 people covering for Christmas Eve and 33 members covering New Year's Eve. A huge thank you goes out to the following: Millie Gabriel, Martin LoCascio, Andrew Taylor, Lorraine Healy, Kurt Vetter, Israel Brenner, Thomas Curry, Jayne Ericksen, Todd McIndoo, Tom O'Leary, John Crane, Patrick Donegan, Joe Gander Sr. Joe Gander Jr., Mike Harlan, Tom Lemp, Sara Manning, Fiona Witkowski, Elizabeth Wood, Tyrone Costa, Louis Dell, Andrew Giusto, Patricia Tufo, Matthew Valle, Mary Jane Woznick, Carolyn Dia (Niceforo), Anthony Camareri, Bobby Loysch, Liz Wuestman, Keith Tomayo, Brian Quinn, Louis Dell, Paul Biersack, Claudy Grimadeau, Casey Orr, Krisen Przybylski, Manny Aviles and Justin Cook.

The best of the best giving up their holiday to serve the community and because of their efforts, there were no 24s!

Thank you again for electing me as captain. I look forward to serving Thursday and helping the agency achieve this year's goals.

Thanks again to all my Thursday crews and all my adopted extras. You are the best!

Friday Co. 5 – Kathleen Castillo – Report Posted

Happy New Year! Thank you to those who help me serve as Captain for another year. Welcome to the new and returning officers. I'm looking forward to see what 2016 will bring.

Thank you to all the rescue elves who came in on Christmas, and the not so party animals who came in on New Year's Day. Thank you to Martha Brenner, Jeff Brenner, Keith Davis, John Crane, Ann Schwartz, and Jeff Daniels for cleaning all our rigs and vehicles on Christmas day. They were in desperate need of a good cleaning! Good job!

Congratulations to Ryane Como #1462 and Michael Como #1463 on passing their dispatch test and ambulance orientation! Ryane and Michael are a wonderful asset on the overnight!

I still need a CL on the overnight so if you're available come play!

Saturday Co. 6 – Liz Wuestman – Report Posted

Saturday is doing great and should continue to do so. I am pleased to announce with 20 calls on 1/2/16 and 18 calls on 1/9/16 there has yet to be a 24! I have had a great deal of support from members staying late and coming in early. Additionally members responding for back up and coming in for additional riding time. I only hope to see everyone keep up the hard work. I still need a full crew on the overnight and a permanent dispatcher on the 1500 and 1900 shifts.

Additionally a second crew on the 1500 and 1900. Nedi Bonilla, Nicolette Giordiano and David Villegas are dispatch trainees and should be ready to take the test within a couple of weeks! Great job by all. Thank you.

Delegate & Committee Reports:

District 7 NYSVARA – Andrea Golinsky

The next meeting is on Tuesday 2/19/16 at Sayville Community Ambulance at 8PM.

LOSAP 2014 Points – Bob Franz

The 2015 LOSAP Point listing posted on the bulletin board is being updated periodically. It is requested that each member review their points and report in writing any discrepancies to the LOSAP point committee. All review trainings had to be completed & submitted by December 31, 2015 to be eligible for LOSAP points for 2015.

It is recommended that each member have more than 50 points at December 31, 2015 so that any subsequent correction of posting errors (such as, activity posted to the wrong member account, duplicate activity posting etc.) will not cause the member to have less than 50 points and therefore not qualify for a year of service credit for 2015.

NYS Income Tax Claim for Volunteer Firefighters' & Ambulance Workers' Credit for 2015 – Bob Franz

You can claim the \$200 refundable credit for 2015 on the NYS Department of Taxation and Finance **Form IT-245**. As per the instructions, **you cannot claim the credit if you receive a real property tax exemption that relates to your volunteer service under Real Property Tax Law**. The ambulance workers' credit is available to full-year NYS residents who are active volunteer ambulance workers for the entire tax year for which the credit is claimed. A copy of the Form IT-245 & instructions is posted on the bulletin board. If you have any technical questions, consult your independent tax advisor.

10 % Property Tax Exemption – Bob Franz

The filing deadline with the Town of Huntington Assessor is March 1, 2016 for property tax year 12/01/16 to 11/30/17. Members who are currently receiving the 5 year or 20 year tax exemption will be recertified by the Squad by the deadline date. Current recipients who moved or sold their home prior to March 1, 2016, please drop a note with your detail information in Bob Franz's mailbox. If you moved and purchased another home, you must fill out a new application form for your new residence.

Members who will be eligible for the first time (achieved at least 5 years or more of service by 3/1/16 and own a home (title must transfer by 3/1/16), please complete an application form and place it in Bob Franz's mailbox before Friday February 12, 2016. To be eligible, your name or your name and your spouse's name must be on the property deed, the property must be your prime residence and be in the Town of Huntington and you must have 5 years of active squad service by March 1, 2016.

For members with 20 or more years of service by March 1, 2016, the property can be located anywhere in Suffolk County (Call Bob Franz at 631 421-9121 or email robo4200@hotmail.com for specific details).

Note for members currently receiving the property tax exemption: If you do not want the Squad to renew your property tax exemption on 3/1/16 because you intend to take the \$200 NYS income tax credit for calendar year 2016, please put a note in Bob Franz's mailbox prior to February 12th.

SC Recruitment Committee – Bob Franz

The 2015/2016 SERVES Administrative Guide was approved by the SC Legislature and is posted on the bulletin board along with the 12/1/15 FRES Commissioner William's memo regarding the program. Changes in the SERVES program follow.

Retention

- A re-engineered Suffolk Educational program for Retention in the Voluntary Emergency Services (SERVES). Elements of the new program include:
 - The program is now a reimbursement program with award payment made directly to the student-volunteer at the completion of each semester.
 - SERVES now provides student-volunteers who attend any NYS DOE college or university located within Suffolk County with a reimbursement based upon tuition costs at Suffolk County Community College- i.e. as of November 2015 the maximum payment for a 12 plus credit schedule (full-time status) with all grades exceeding a B plus would be \$2,300.
 - The student-volunteer will receive reimbursement based upon a sliding scale related to their GPA.
 - **The program increases the number of credits supported by the program; full or part time; covering a Bachelor's Degree or up to 120 credits.**
 - **The Deadline for application and documentation submission for the Spring Semester is February 1, 2016.** Applications shall be date stamped upon receipt and the earliest dated applications shall be reviewed first as SERVES funds shall be disbursed on a first come, first served basis.
 - **For more information about SERVES go to www.suffolksbravest.com/pdf/currentSERVESguide.pdf .**
- This is NOT an educational program; it is a retention program designed to help keep Members in the Volunteer Fire & EMS Service.

Suffolk REMSCO – Bob Franz

The next meeting is at SC EMS in Yaphank at 7PM on Tuesday 1/12/16.

SCACA – Bob Franz

The next meeting is at Medford Ambulance at 7:30PM on Wednesday 1/20/16.

Explorer Post 215 – Susanna (Sue) Otto – Absent – No Report

ALS – Alyssa Axelrod – No Report

CME – Pam Brenner – Given by Mark Brenner – CPR Refresher Course Scheduled. Pam also stressed the each member is responsible for individual course certifications.

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Peer Review Committee – Keith Davis & Chris Evers via Fiona Witkowski – See e-mail For meetings and times. The next meeting is Tuesday 1/26/16 at 5:30 PM – Topic is Sepsis by Dr. Derzie, HH ER Assistant Director. Members in attendance can receive Non-Core CME credit / LOSAP

Benevolent Committee – **Jim Barkocy / Brian Canty** – If there is a need from any member please contacts Jim Barkocy or Brian Canty

Driver Training – **Jeffrey Brenner** – Addressed Unreported Accidents regarding the Ambulances.

AAA Driver Improvement Course – Sign up sheet is downstairs – Saturday 2/6/16 from 9am to 4pm - \$25 for family members.

Pulse – **Casey Orr** – All reports and articles are due the 25th of the month.

Stand-by – **Liz Mohr** – Anyone who is looking for Stand-by's Please have people contact me at hcfas.standbys@gmail.com , Dispatchers please give people that email. A MINIMUM of 2 weeks is needed, if there are multiple standby's that day, priority is given to who requested it first. An extended Standby (over 4 hours) please let me know more than 2 week in advance as it is hard to get people for standbys.

Fund Drive – **Mary Brenner / Pete Nakelski** – Third wave went out - \$87,627 collected.

Old Business: None

New business:

Proposed SOP Amendment – Article V – Crewmember Responsibilities – Other Crew Members was read by Seth Fischer. **See the end of minutes for the proposed SOP amendment.** Consensus Opinion Vote: majority of members were for it.

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Jim Ingwersen, Andrew Taylor, Carol Nucci, Claire Tesoriero, Greg Orr, Angie Kalodukas, Kevin McCann, Dale Bartolomeo, Bob Biersack.

Setup Committee: Bob Biersack & John Palmieri.

Raffles - Various Gifts

- **Trebbiano Rubicone** – **Joan Florio**
- **Tosca Rosso** – **Chief Dominic Heavey**
- **\$25 Gift Card** – **Richard Cortes**
- **\$25 Gift Card** – **John Connors**
- **\$25 Gift Card** – **Mary Brenner**

- \$25.00 Gift Card – Mark Cappola

Motion by Jeffrey Brenner and seconded by Fiona Witkowski to adjourn the meeting at 21:05 hours.

MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible Members 72, probationary 4, Total: 76.

Respectfully Submitted,

Robert Franz

Secretary

Draft posted: February 3, 2016

Approved: March 14, 2016

Proposed By-Laws Amendment – January 11, 2016

Article I

SECTION 3 - DEFINITION

b) "Properly certified per Article I, section 3b of the By-Laws" means: possessing a valid ~~an American Red Cross Responding to Emergencies Card and a BLS CPR Card, or a New York State Certified First Responder Card and BLS CPR Card, or a New York State Emergency Medical Technician (Basic) or higher certification.~~ **CPR card.**

Article III

SECTION 2 - ACTIVE MEMBERSHIP

Applicants for first aid membership shall be at least 18 years of age. All applicants shall be examined by a physician approved by the Corporation, and show written proof that there is no physical contraindication to the performance of their assigned tasks. The Board of Directors shall reserve the right to evaluate each applicant's fitness for service and limit his activities as it deems appropriate.

Applicants must be residents of Huntington Township, except for extenuating circumstances as deemed by the Board of Directors.

Applicants for operational membership shall have a completed membership application processed and approved by the Membership Committee, shall be certified per Article I, section 3b of the By-Laws and shall have attended an orientation meeting to familiarize themselves with Squad policies. The applicant shall also be interviewed by at least two representatives of the Membership Committee, at which time a Chief rank officer **and or board member** will have the opportunity to meet the applicant. Upon meeting these requirements, the application shall be presented to the Board of Directors by the Membership Committee for approval of a

2016 General Membership Meeting

probationary membership period to end ~~four (4) months after the successful completion of their dispatcher training.~~ **one year from the date of acceptance.**

Riding members accepted after January 1, 2016 shall be enrolled into a NYS EMT class within 18 months of the date of acceptance, and, shall have obtained a NYS EMT card within 3 years of acceptance. Failure to comply with this requirement shall result in loss of membership.

Administrative personnel shall pass through all steps in membership application **except that first aid training shall not be required.** All new members shall be required to serve a **one year** probationary period to begin on the day of Board of Directors approval. ~~At the end of this period a recommendation shall be made by the Squad Chief for or against full active membership, and the Board of Directors will make a determination based primarily on this recommendation. Administrative members must complete a six-month probationary period.~~

During the probationary period, the new member shall successfully complete all training programs, testing and other programs advanced by the Operational Officers and/or the Board of Directors, **and as outlined in the Standard Operating Procedures. At the end of the probationary period a recommendation for or against full membership shall be made to the Board of Directors by the Chief for operational members and by the Vice President for administrative members.**

Proposed Standard Operating Procedures Amendment – January 11, 2016

Article V - Crewmember Responsibilities -- Other Crew Members

~~Section 5 – Aide:~~

~~1. An Aide must be properly certified as per Article I, section 3b of the By-Laws.~~

~~2. An Aide is someone who has experienced varied calls and is now capable of assisting in first aid work. This is a trial period to enable the member and the Operational Officers to be sure that the Aide's performance is meeting the Squad's standards.~~

~~3. An Aide is permitted to administer first aid under the supervision of the Crewleader.~~

~~4. Advancement from Aide to First Aider is not guaranteed. Attitudes, behavior, presentation and ability to work as a part of a team under emergency conditions are just as important as good first aid skills.~~

~~Section 6 – Observer:~~

~~1. An Observer must be properly certified as per Article I, section 3b of the By-Laws.~~

~~2. An Observer is someone who has successfully completed the Trainee phase. An Observer rides on emergency calls to observe the crew in action, to become familiar with emergency situations and to assist the crew in non first aid activities under the direction of the Crewleader. An Observer continues to rotate as a Dispatcher.~~

3. An Observer is required to show up on time for his shift each week or get a replacement of the same status or higher. An Observer is encouraged to ask questions and should continue practical work with equipment.

4. Observers are encouraged to do transports to gain experience in the ambulance in non-emergency situations. It is the responsibility of the Observer and Aide to see that the Crewleader fills out the probationary check-out sheet after each call. The check-out sheet is to be returned to the Observer or Aide, read, initialed, and put in your Day Captain's mailbox.

5. Advancement from Observer to Aide is at the discretion of the Day Captain.

Section 7 - Dispatcher:

1. The Dispatcher must be properly certified as per Article I, section 3b of the By-Laws.

2. The Dispatcher stays at Headquarters and is responsible for the security of the building in the absence of the crew.

3. The Dispatcher is responsible for taking all information clearly and accurately and for the proper referral of all messages.

4. The Dispatcher must maintain all dispatch records accurately and efficiently and must maintain the neatness of the dispatch office.

5. The Dispatcher must wear the proper uniform.

Section 8 - Trainee:

1. The Trainee must be properly certified as per Article I, section 3b of the By-Laws.

2. ~~The Trainee does not ride the ambulance.~~ The Trainee must complete and pass Ambulance Orientation or other approved training programs as may be designated by the Chief Officers (unless Dispatcher only status) and must learn dispatching procedures **Members who will be permanent dispatchers and those riding members who will have some shift responsibility for dispatching must complete and pass the dispatch training program as determined by the Chief Dispatcher. Members who are accepted with advanced certifications or who are assigned to a shift that has a permanent dispatcher will be required to complete a modified dispatch training program as determined by the Chief Dispatcher,** and be checked-out as a Dispatcher. In order to accomplish this, the new member is expected to expend as much of their own time as necessary to become familiar with ambulance equipment.

3. The Trainee must become familiar with crew organization, general Squad operations and responsibilities.

4. The Trainee is expected to attend all training sessions in blue pants, white shirt, and sturdy shoes.

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Section 9 - Probationary Member:

1. The Probationary Member must be properly certified as per Article I, section 3b of the By-Laws.

2. The probationary period is 1 (one) year from acceptance date ~~four months from the day the member is checked out as a Dispatcher~~. This period can be extended by the Operational Officers if necessary.

3. During this period the Squad may expel a new member for any conduct not in accordance with the Standard Operation Procedures and rules set by the Squad.

4. The new member must pay the \$3.00 membership fee prior to any training, and will be issued a membership card. However, new members may not vote during this period.

5. During the probationary period the member must attend a minimum of 10 (ten) activities other than the required training detailed above. These activities must be completed as follows:

a. 5 (five) General Membership Meetings

b. 5 from the following: standbys, parades, drills

c. The Chief may allow exceptions for specific circumstances

Huntington Community First Aid Squad
2016 Informational General Membership Meeting
Date: February 18, 2016

Officers:

President John Palmieri	PRESENT
Vice President David Mohr	ABSENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	ABSENT
Seth Fischer	ABSENT
Richard Stone	ABSENT
Gregory Orr	PRESENT
Loreley Villamide-Herrera	ABSENT
Chief Dominic Heavey	PRESENT
First Deputy Chief Casey Orr	ABSENT
Second Deputy Chief Thomas Lemp	ABSENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Andrew Taylor	PRESENT
Sunday Co. 1 Captain Patrick Donegan	PRESENT
Monday Co. 2 Captain Elizabeth Mohr	PRESENT
Tuesday Co. 3 Captain John Connors	PRESENT
Wednesday Co. 4 Captain Alison Russo	ABSENT
Thursday Co. 5 Captain Ann Donegan	PRESENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Elizabeth Wuestman	ABSENT

Meeting called to order at 19:30 hours

Secretary Robert Franz reported to President John Palmieri that the required quorum of 50 members is not present per the sign in sheet (eligible members 38). No Quorum.

President John Palmieri stated that since there is no quorum, this will be an informational Meeting.

Pledge of Allegiance to the Flag – Lead by Jerry Giacomini

President John Palmieri had a moment of silence for all members in all branches of service to America in harm's way and all HCFAS members.

Presidents Report John Palmieri

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

Secretary's Report

Robert Franz

Correspondence received: Thank you – Services rendered: Margaret Negrelli; Stand-by: The Townwide Fund of Huntington, Inc. for their Thanksgiving Run; Good & Welfare: Eileen Burns and Donna Gurtowski; Holiday notes from inactive life members: Bruce Blower, Ferd Rocke, Robert Kleinkopf and Fran Jazombek.

President's Report

John Palmieri

At the February 4, 2016 Board of Directors meeting, the following motions were approved:

1. Mayday Annual Maintenance On 8 Channel Audiolog Digital Voice Recording System
2. Paint Nite Event for 2/22/2016 at Storyville American Table from 7:30PM to 9:30PM.
3. Furniture Purchase of 8 Recliner Chairs to Replace the Ready Room Chairs.
4. A Wall Hanging System for Portrait Pictures for the Chiefs and Presidents Pictures.
5. Renew the Contract with Clinical Clean to Disinfect and Clean All Ambulances and Fly Cars.
6. Reassign Vehicles as Determined by the Operating Officers and to Assign Different Numbers.
7. Authorize up to \$350 to be Used for Super Bowl Sunday.
8. An Outstanding Member Award to be Awarded Monthly by the Consensus of the Day Captains.
9. Rescind a Termination Letter of 12/15/15 to ECMM and to Submit a Revised Contract for Discussion.

Town Contract for 2016

At the February 4th BOD meeting, the BOD met with our attorneys to carefully review the second draft contract that the Town of Huntington had forwarded to the Squad in January 2016. Under advice of counsel, this discussion was held in executive session to preserve attorney/client privilege.

Critical concerns were raised regarding our Mission Statement, our position as a Not-for-Profit organization, our property tax designation, our ability to bill patients, our ability to reach our calls in a timely fashion, our continued LOSAP support, and the feasibility of continuing to function without a formal Town contract. The attorneys were tasked with clarifying some of these issues while addressing others in a revision to the draft which will be reviewed and resubmitted to the town. The attorneys had the following feedback on some of the discussion points:

- Our Mission Statement, included in our By-Laws includes “services will be rendered without charge...” This wording can be modified by amendment as any other By-Law change. In order to pursue the option of billing in the future, this By-Law should be changed.
- Our Not-For-Profit classification does not change by billing for services.
- Since our Not-For-Profit classification does not change, our property tax status remains the same.

2016 General Membership Meeting

92 The current draft of the Town contract requires HCFAS to bill before the end of this year.
93 The Town has even specified a charge schedule that would be used to bill our clients. The
94 discussion and path to billing will require much research to ensure that the interests of
95 HCFAS and considerations for our growth are protected.

96 We have significant questions such as:

- 97 • How the money collected will be used?
- 98 • Who will be holding the funds?
- 99 • Will the Town require reimbursement on the contract monies?
- 100 • What happens to money collected in excess of our Town budget?
- 101 • Will the Town continue to supply LOSAP money or will this billing money be
- 102 expected to cover LOSAP costs in the future?
- 103 • Should the Squad pursue billing district clients for deductible or copay payments
- 104 after their insurance has made the plan negotiated payment?
- 105

106 These and, I am sure, many other questions, will be answered in the coming months. We do
107 know that, if we bill, the company that the BOD chooses to do our billing will handle all charges
108 to the insurance companies and receipt of all payments. But back to the contract draft.

109 The current draft of the contract also requires reporting to the Town each month, on every
110 call. We know this can be done by our SCM system. There will probably have to be a
111 refinement in the software to accommodate the requirements of the contract but it can be
112 done.

113 The current draft of the contract also imposes mandatory times from call received to
114 signal 21 for life-threatening and non-life threatening calls. These times currently make no
115 distinction of the outer boundary of our district, Lloyd Harbor. Our primary concern is that
116 we will not be able to arrive at calls that originate in Lloyd Harbor in 8 minutes and 59
117 seconds and the BOD feels that this fact should not be held as a deviation from the contract
118 requirements. We all know it is geographically impossible to get to a call over the causeway
119 in less than 9 minutes.

120 LOSAP was not included in the current draft of the contract as it was in the 2015
121 contract. This is a concern that the BOD realizes must be addressed and corrected.

122 Finally, in terms of the possibility of continuing to work as usual in our district without a
123 contract for an extended period of time, this is simply not feasible. The Squad has a charter
124 from New York State allowing it to carry out our mission in the Town of Huntington. When
125 the Squad accepted the contract with the Huntington Community Ambulance District, in
126 1984, to provide pre-hospital emergency services to that district, the Town of Huntington
127 assumed the responsibility on behalf of the Huntington Community Ambulance District to
128 ensure that those services were provided to the district. The Town of Huntington has the legal
129 responsibility and right to hire an organization to provide those services. If not the HCFAS,
130 then the Town can hire anyone else to provide those services. Our district is appealing to
131 Northwell since our call volume would be profitable. As such, Northwell is an appealing
132 entity to the Town- No taxes to the district and possibly, money flowing to the Town. The
133 billing by another organization would pay that organization, leaving a profit for both the
134 Town and their vendor. Loyalty is not a political concept- the ability to reduce taxation rates
135 in a community is a successful yardstick for reelection.

138 **Treasurers Report - Brian Canty**
139

December 1 - December 31, 2015	
Treasurer's Expense Report	

EMS	\$457,260.00
Vehicles	97,023.00
Building	26,719.00
Utilities	4,997.00
Communications	12,138.00
Professional Fee's	3,851.00
Insurance	35,263.00
Office	4,555.00
Uniforms	2,132.00
Inspection	6,900.00
Training	1,901.00
Subsistence	3,432.00
Other Expenditures	9,450.00

Totals-Expenses	<u>\$665,621.00</u>
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140
141 **Officers Report's**

142
143 **Chief's Report – Dominic Heavey**
144

145 Well we are into February and just finished with our First Snow Storm of 2016. I am sure that
146 you are not aware of what's goes on before, during and after a storm or any emergency that goes
147 on here at H.C.F.A.S. So 48hr to 24hr before the emergency we have meetings between the
148 Chief's and Officers to see how we are going to attack and handle anything that might come up
149 during the emergency and have a plan of action.

150 Thursday January 21, 2016 meeting between the Chief's and Saturday and Sunday Day Captain.
151 Plan of action to go into effect on Friday January 22, 2016.

152 Chief Jeffery Brenner and Tyler Gibbs to get Shovels, snowbrush and salt for all rigs and fly
153 cars. Chief Brenner and Captain Elizabeth Wuestman in placing salt on all rigs. Chief Orr in
154 doing blast e-mails and making phone calls along with Captain Wuestman in notifying her
155 members.

156
157 Friday January 27, 2016 Chief Orr more blast e-mails and phone calls. Chief Heavey and Chief
158 Brenner in getting all the food for the emergency. Chief Heavey and Brenner along with the help
159 of Richard Cortes and Alexander Klotsche who moved around vehicles in the truck room and
160 assisted in refilling vehicles.
161

2016 General Membership Meeting

Snow emergency went into effect on Friday at 1900hrs and lasted until Sunday at 1100hrs. During which time we answered 22 calls, 3 no patient found, 2 duplicate calls and 2 standbys for Lloyd Harbor. There were no 24 given out during the storm. Huntington Manor FD and Huntington FD assisted in calls and SC/PD helped out on all calls.

Well done to Captain Kathy Castillo (Friday), Captain Elizabeth Wuestman (Saturday) and Captain Patrick Donegan (Sunday) for a great job in getting Crews ready and making sure everyone was safe during the storm.

To the following members who came in and helped out, Lauren Aviles, Manuel Aviles, Michael Barker, Cap. Kathy Castillo, Rich Cortes, Oscar Gomez, Reina Gomez, Venel Grimadeau, Brian Lemp, Chief Casey Orr, Denise Roberts, Richard Rudolph, Pati Salajka, Martha Brenner, Chief Jeff Brenner, Pam Brenner, Chris Fischer, Tomoko Hirasawa, David Kaufman, Cap. Liz Mohr, Keith Tamayo, Chief Tom Lemp, Cap. Elizabeth Wuestman, Cap. Pat Donegan, Tom Hogan, Chief Andrew Taylor, Claire Tesoriero, Rodriguens Gabriel, Brian Canty, Jim Barkocy, Lori Bennett, Jeff Daniels, Daniella Raynor, Tom Schirripa, Taha Aiman, Mark Cappola, Ryane Como, William Connolly, Anne Gabriel, Joseph Grant, Frank Guariglia, Christian Lenio, Stephen Marji, Jonathan Menard, Spencer Newman, Philip Orlando, Thomas Romano and Loreley Villamide-Herrera. Well done to all.

Red Log Book:

As of February 1, 2016 the Red Log Book in the dispatcher office will be removed. All dispatchers must put all patient information into the CAD system. This will be a trial to see how it goes and will last until February 29, 2016.

2-15-89 will be taken out of service as off February 1, 2016. Say your goodbyes now.

January Stats: As of today January 27, 2016 we have completed 448 calls with 2/24. Great Job everyone.

First Deputy Chief's Report – Casey Orr – Absent, Report Posted

January was filled with lots of advancements:

- Driver Training: 8
- ACL Program : 3
- Crewleader: 1
- Dispatcher: 4
- First Aider: 3

Starting off the first month of the year with 8 new driver trainees is extraordinary. Thank you to the entire driver training committee who helps these member get through the program.

Hospital Meeting: An email was sent out regarding a lot of changes that are taking place at Huntington Hospital. I hope that all of you had the time to read through it, I know it was pretty

lengthy, but it had a lot of information. They are working with us in helping our turn-around times and getting out of there as fast as possible.

- If we have another call that you need to turn around for, please voice that. They will make accommodations to get your patient registered and you out the door as fast as possible
- They are working on cutting down the time spent at the registration desk. They are hiring a 2nd nurse to help with the registration and vitals when we walk in
- If the charge nurse is able to sign the PCR, have them. Once they sign it you can drop your patient off in the assigned bed and be on your way. If they sign it you no longer need to wait for the assigned nurse to give your report.

Car accidents – if you or someone on your crew is able to take a photo of the MVA, the hospital is encouraging it so they can see the actual damage. Seeing the photos definitely help out the doctors and surgeons.

I will be taking photos of members who advance throughout the month and they will be posted on one of the boards downstairs so every can see the achievements we are making.

PULSE: I have been asked by several members that we should start putting in new member photos and bios again in the Pulse. I am happy to do so if someone is interested in taking the photos and writing up a short bio every month. If anyone is interested, please let me know.

Second Deputy Chief's Report – Thomas Lemp – Absent, Report Posted

Training-

- Out of the 177 EMT-B/CC/P, 128 completed the spinal protocol training. That's only 72% of our EMT's that completed this training. The chief will initiate this protocol by February 22nd. That means any EMT not completing this training cannot practice as an EMT until there training is completed. I would like to thank Mark Brenner and Brian Canty for taking time to help our members out.
- February's Training is Blood Borne Pathogens, which was posted 1/29/16 on-line. This is a required annual training that all members need to complete by March 31st. Please get this done ASAP. Next month's training will be "Workforce Safety and Wellness.
- ALS and BLS members should complete the online training for Life-Pack 15. See Alyssa for link.
- Keith Rubenstein is putting together an Active Shooter drill, a MCI drill at Stony Brook on April 16th and a MCI drill with Commack on April 14th. Details to follow.
- Mike and Nancy Barker will be holding an RTE class starting on February 14th.
- Thanks to Fiona and the QA/QI committee for the demo on Sepsis.

New Programs

- BLS will be certified in CPAP. A training program will be scheduled in April or May 2016. Details and Schedule will be provided at a later date.

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- BLS EPI IM pilot program- Paper work has been filled out and forwarded to Dr. Stratemier (our current medical director) on 1/21/16. This program, after training, will allow BLS to treat allergic reaction by given epinephrine intra-muscular instead of the epi-pen. (We are still waiting for his signature).

Issues

- 2-15-20 the new O2 bag had a broken zipper. The bag was replaced. Please be careful when handling equipment.
- 2-15-17, 20, 21- all had a huge mess in the back of the ambulance on Saturday morning. Please clean the ambulances after each call and put all equipment back in the proper compartments.
- I am still waiting for some of the committee chairs to get back to me with a list of who is on their committees before posting the master list.
- EMS Mega Show will be held at the Suffolk Community College Health and Sports center on February 20 and 21st. Members are free, need to sign at door.
- Paper work for Medical Director was given to Dr. Shah on 1/26/16.

ALS

- Brackets were ordered and placed in all rigs to support the new Life-Pack 15's
- A motion was submitted to the chief for four additional video laryngoscopes on 1/29/16.
- A motion was submitted to the chief for 6 IV Poles and 6 Life-Pack hanging brackets for stretches on 1/29/16.
- ALS providers please do your check outs. We found 2-15-20 ALS cabinets open, and the cylinder on 2-15-18 broke open.
- Tom Lateulere reported that we are still having problems sending a 12 lead. I spoke to Al and Marty to see if this is a software problem.
- ALS credentialing class scheduled for March 2, 2016. If you need it please contact Ellen Komosinski.

Nominations for Suffolk REMSCO years of Continuous Service Award

- Mailed out the list of nominations for our members. I went into each file and got the earliest EMT date and used that as a reference. I posted the list down in the ready room on 1/28/16 and sent out a blast e-mail. Please look and check to see if the information is correct. If not, please correct. I spoke with Ellen and she will allow me a two week window for corrections. It will be taken down on 2/10/16.

Defense Driving

We had thirty-two (32) members attend the defense driving class. There were eleven (11) no shows. Thanks to AAA and Karen Blackburn for hosting this class. In the future if you sign up for a class and can't make it, please let either myself or one of the officers know. We had four members on the waiting list that could have attended.

Third Deputy Chief's Report – Jeffrey Brenner – Report Posted

Vehicles- working on quotes for 18, 17 & 20 for the damage on each.

89- has been decommissioned as per the BOD motion in 2015

34- to relabeled 89- this unit will follow the normal operating procedures as listed for 89.

New ambulance- the committee is working hard to finalize the specs with the rep.

Thank you.

The BOD approved: 19 to be the ambulance replaced when the new ambulance arrives and will be labels 2-15-19.

The current 19 will replace and be labels 2-15-25. 25 the faithful 1991 Wheeled Coach ambulance was retro fitted at the turn of the millennium by Ex Chief Mark Brenner and Associate member Kevin Brenner. The unit has served us and the town faithfully for around 15 years as the MCI vehicle. The new 25 will be labeled "Firefighter Rehab/ MCI" for on scene identification as the unit is predominately use for FF Rehab. How the unit will be stocked and items maintained are still being worked on.

17- had a flat tire.

Fueling vehicles- fueling vehicles is not an option- I am routinely finding vehicles left with fuel ranges between 1/3 and empty, it is a rather simple task that every crew and responder operator are responsible for.

Building-

Ceiling tiles are being replaced around the building, thank you Bob Biersack.

Energy costs- please remember to turn off lights/tv's when not in use. Truck room- please remember to close the bay doors as you leave on call, it takes a lot to put just a little heat in that room. This is a place where everyone can help keep energy costs down. Parking lots- when coming to hq for meetings, cmes, courses please park in the commuter lot next door- this is a reoccurring problem and is not fair to the on duty crews and rescue members.

Ready Room Furniture- a motion went before the BOD for the purchase of 8 new recliners and 2 couches for the ready room, the motion was tabled as the BOD asked me for more information to be brought to them. That being said the BOD did approve the purchase of 8 new recliners- they have been purchased and will be delivered to HQ. The current recliners in the ready room & quiet room have been approved to go in the garbage.

A new cork board has been put up next to the training counters.

Any administrative member needing some hours- 33 needs help with a paperwork project.

Chief Dispatcher's Report – Andrew Taylor – Report Posted

Here are just a few things I would like our Dispatchers and dispatch trainees to keep a close eye on while on duty.

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1. Please try and keep the dispatch office clean.
2. Please pay close attention to the radio especially when we have an ambulance on the road. Know who is on each ambulance before it leaves for a call. Enter Personnel on CAD system for the appropriate calls.
3. The only people who should be entered into the personnel for a run are those who are actually on the run. (Crew Leader, Driver, First Aiders, Dispatcher, Dispatch Trainee, Personnel in Responder Vehicles if they respond to the call with that run number, any member who responds directly to a scene after notifying the dispatcher as long as the dispatcher tells that member it's alright to respond to that scene. (NO MEMBERS SHOULD RESPOND DIRECTLY TO A VIP CALL.) Any other member who is not the dispatcher or trainee just sitting in the dispatch office and the rest of the building should not be getting entered into personnel.
4. Please write the Signal 5 and Signal 29 times on the PCRs and also please watch out that if there are members on the crew that have EMT numbers that they are also written on the PCRs. A lot of PCRs come through me and numerous times I see that the EMT #s are not written on the PCRs. Please make sure these couple of things gets looked at before the PCRs are placed in the PCR Mailbox.
5. THE RED BOOK (One Month Period)
- A) Click Ambulance (Officer in charge –EMT-B, ALS and Paramedic)
- B) Click members “rescue”. 3/16 only, members who are company 8 should not be under that position.
- C) Labels Display. 9/16, All Run's get PCR. Do not staple or tape PCR.
- D) PD and/or Medcom are the ones that can cancel an Ambulance/Responder unit.
- New Member dispatch classes are being set up by Casey Orr and Advanced Dispatching Classes and tests are being scheduled by Michael Barker. I will be also providing classes for members and any members for questions and/or concerns. If any new members have any questions regarding dispatch classes, please speak to myself and above members.
- Snow Storm (January 22, 2016 @ 2100 until January 24, 2016 @ 1100)
- Crew members had no signal 24's during the time of the Snow Storm.
- We had 22 calls
- 2 duplicate calls
 - 3 no patient found
 - 2 stand by's for Lloyd Harbor
- February Stats (February 1, 2016- February 29, 2016)
- Alarms.....648 (as of 2/7/2016)
- Signal 24's.....6 (percentage 0.9259)
- Signal 24 breakdown by Day of Week as of February 8, 2016
- Sunday.....1 (YTD)
- Monday.....0 (YTD)

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372 Tuesday.....3 (YTD)

373 Wednesday.....0 (YTD)

374 Thursday..... 2 (YTD)

375 Friday..... 0 (YTD)

376 Saturday.....0 (YTD)

377

378 I would continuously like to Thank Mike Barker, Chief Casey Orr, and Nancy Courtemanche for
379 successful training and advancing our Dispatchers.

380

381 **Sunday Co. 1 Day Captain's Report – Patrick Donegan – Report Posted**

382

383 **Return to Duty**

384 • Dillon Harvey #1254 Returns to Duty 2/15/16

385 • Eileen Burns # 767 Returns 3/1/2016

386 **24's**

387 • One on 2/8/16

388

389 **Issues on Sunday**

390 • In need of additional personnel on the Sunday 2300 shift.

391 Specifically a full crew (second due)

392 **Notable Call/Shift**

393 • The 1100 Shift on 1/31/2015 handled 10 calls with no 24's. Special thanks to Michelle
394 Miller, Jeffery Daniels, Tom Schrippa, Brian Quinn, David Kaufman, Tyler Gibbs and
395 anyone I may have missed.

396

397 **Monday Co. 2 Day Captain's Report – Elizabeth Mohr – Report Posted**

398

399 Thank you to everyone who has helped over the last month. Today with the weather we were
400 able to put 3 ambulances on the road at once. Way to go!

401

402 An ALS provider and dispatcher is needed on the Monday Overnight, second crews are needed
403 for most shifts except the 1900.

404

405 Please remember, if a vehicle is close to or below half a tank, you must refill it. Especially if you
406 know there is winter weather on the way.

407

408 Thank you again to everyone!!!

409

410 **Tuesday Co. 3 Day Captain's Report – John Connors – Report Posted**

411

412 Good Evening Members, this past month Tuesdays have been an exciting time to be on the
413 ambulance. From the fire standby's and MVA's to the words of wisdom exchanged with our

2016 General Membership Meeting

Psychiatric Patients. Tuesday's members have really stepped up to the plate, especially the 1100 & 1500 shifts getting slammed back to back, week after week. Unfortunately we have two 24's at the moment, one in which we had no control over. We as volunteers need to pat ourselves on the back a little more than once in a while, do u realize how many lives we touch from one hour to the next. It is such an honor to stand beside some of the most intelligent, warm-hearted individuals I have ever met. I want to thank the crews that have been going out in the cold and getting wet while washing our rigs. My 1100 shift has been short a driver for the past month and 2nd Deputy Tom Lemp has stepped up to the plate riding back to back shifts to help my 1100 cover calls, thank you. Keith Davis has been coming in as additional ALS provider on my 1500 shift, Keith you are welcomed with open arms at any time, Thank you. 0700 crew member Jonathan LaForest has started to ride the ambulance as an observer and the crews are loving it, it's great to finally have you aboard the ship Jonathan. A big thank you to all of you that answer up to these Signal 3 on a 16's you have no idea what kind of impact you make to this organization, Thank Jeff Brenner and Keith Rubenstein. And as much as we love members off duty responding to calls as back-up, please call the building first and request permission to respond. Lastly, as a new Captain the only problem I have encountered is the no call/no shows. If you are not going to be in for shift please contact you day captain, by you telling another member that you will not be in doesn't guarantee that your spot is going to be replaced. We are here for the community, when you no call/show you hurt your community and your fellow members. It takes a brief moment to text, email, call an officer. I do not expect coverage to answer up always. It's the courtesy of trying to get coverage that I respect. To anyone that has stepped in the building on the scene on a Tuesday in the past month that I may have failed to mention. Thank You.

Wednesday Co. 4 Day Captain's Report – Alison Russo – Absent, No Report

Thursday Co. 5 Day Captain's Report – Ann Donegan – Report Posted

February has just begun. Thank you to all of my crewmembers for always doing an amazing job. Thank you Brian Quinn and Fiona Witkowski for always going above and beyond. Thanks also to my morning crews that stayed almost through another whole shift when we were inundated with calls on 01/28/16. Kudos to Tom O'Leary, Claude Grimadeau, Sheryl Roach, Bob Biersack, Tom Schirippa, Andrew Giusto, John Palmieri, Fiona Witkowski, Lorraine Healy and Todd McIndoo for a great job.

Thursday rocks. Thanks again to Sara Manning for all the wonderful cooking. You feed us well.

Friday Co. 6 Day Captain's Report – Kathleen Castillo – Absent, Report Posted

Thank you to all who came to help during the snow storms. Anybody who does these standbys, know how much fun we have in between calls.

Congratulations to Allison Aievoli #1433 on becoming a crew leader.

Welcome Vincent Castillo #1474 to Friday 1100.

I need a CL for the overnight on Fridays. Let me know if you are available. Please continue to do your checkouts and review training.

Saturday Co. 7 Day Captain's Report – Elizabeth Wuestman – Absent, Report Posted

24s: I am beyond ecstatic to report that we are 6 weeks in and still without a 24! This could not have been accomplished without the support of our Saturday members and all back up members. We have had an exciting couple of weeks together and I have really enjoyed getting to know each and every member on Saturday. I hope to see more of our members come in to fill vacancies in shifts and keep up the great morale!

1/2/16- 20 calls with fire standby

1/9/16- 18 calls with standby for missing person search

1/16/16- 13 calls with Narcan save

1/23/16- 14 calls with cardiac arrest and standby in Lloyd harbor X2 SNOW STORM JONAS

1/30/16- 18 calls with almost babies and two and a half crews for overnight!

2/6/16- 18 calls with Chief Dominic Heavey to thank for saving 2 almost 24's!!

New members: n/a

Advancement/ changes: n/a

Probation ending: n/a

Shift Changes: Co 7 welcomes Mary Sisinni as our new permanent dispatcher for 1900!

Outstanding Member: Mike Barker; He is always supportive of new member's learning to dispatch. He is available weekly by email; on time and present for every shift, willing to cover my other dispatchers when necessary. Saturday during Snow Storm Jonas Mike Barker stayed for 3 shifts and dispatched an array of calls. He maintained organization of the rigs and of the standby board and lent a great deal of moral support.

Help needed:

1100- 1500: 2nd due driver & FA's

1500- 1900: Permanent dispatcher & 2nd due driver & FA's

1900- 2300: 2nd full crew

2300- 0700: Permanent dispatcher & 1st and 2nd due crews

Thank you to Pat Donegan for covering my overnights every week and helping to bring members in!

I look forward to see you all for the installation dinner!

Delegate & Committee Reports:

District 7 NYSVARA & other EMS committees or organizations– Bob Franz

The next meeting of District 7 is on Tuesday 2/16/16 at Mastic Beach Ambulance at 8 PM.

The next meeting of SC FRES Recruitment committee is on Wednesday 2/17/16 at SC FRES Library in Yaphank at 6PM. The next meeting of SCACA is on Wednesday 2/17/16 at WWHAC at 7:30 PM.

SERVES - SC FRES Recruitment Committee – Bob Franz

SC FRES Commissioner Williams has extended the application deadline date from 2/1/16 to 2/12/16 for the SERVES program. Information is on the bulletin board.

NYS Income Tax Claim for Volunteer Firefighters' & Ambulance Workers' Credit for 2015 – Bob Franz

You can claim the \$200 refundable credit for 2015 on the NYS Department of Taxation and Finance **Form IT-245**. As per the instructions, **you cannot claim the credit if you receive a real property tax exemption that relates to your volunteer service under Real Property Tax Law**. The ambulance workers' credit is available to full-year NYS residents who are active volunteer ambulance workers for the entire tax year for which the credit is claimed. A copy of the Form IT-245 & instructions is posted on the bulletin board. If you have any technical questions, consult your independent tax advisor.

10 % Property Tax Exemption – Bob Franz

The filing deadline with the Town of Huntington Assessor is March 1, 2016 for property tax year 12/01/16 to 11/30/17. Members who are currently receiving the 5 year or 20 year tax exemption will be recertified by the Squad by the deadline date. Current recipients who moved or sold their home prior to March 1, 2016, please drop a note with your detail information in Bob Franz's mail box. If you moved and purchased another home, you must fill out a new application form for your new residence.

Members who will be eligible for the first time (achieved at least 5 years or more of service by 3/1/16 and own a home (title must transfer by 3/1/16), please complete an application form and place it in Bob Franz's mailbox before Friday February 12, 2016. To be eligible, your name or your name and your spouse's name must be on the property deed, the property must be your prime residence and be in the Town of Huntington and you must have 5 years of active squad service by March 1, 2016.

For members with 20 or more years of service by March 1, 2016, the property can be located anywhere in Suffolk County (Call Bob Franz at 631 421-9121 or email robo4200@hotmail.com for specific details).

Note for members currently receiving the property tax exemption: If you do not want the Squad to renew your property tax exemption on 3/1/16 because you intend to take the \$200 NYS income tax credit for calendar year 2016, please put a note in Bob Franz's mailbox prior to February 1

LOSAP 2015 Points – Bob Franz

The 2015 Service Awards LOSAP State Report for Points posted on the bulletin board is being updated periodically. You must have at least 50 points in the total column and a Yes in the Pass column to qualify for a year of LOSAP credit for 2015. It is requested that each member review their points and report in writing any discrepancies to the LOSAP point committee. The final list will be sent to the Town of Huntington in March for Town Board approval.

Explorer Post 215 – Susanna (Sue) Otto – There will be a Pasta Dinner fundraiser which will be held on Saturday, February 27, 2016.

Peer Review Committee – Keith Davis & Fiona Witkowski – The next meeting will be held On February 26, 2016.

2016 General Membership Meeting

Benevolent Committee – Jim Barkocy / Brian Canty – If there is a need from any member please contact Jim Barkocy or Brian Canty.

Fund Drive – Mary Brenner/Pete Nakelski – First wave will go out after the Saint Patrick's Day Parade

Pulse – Casey Orr – All reports and articles are due the 25th of the month.

Special Events – Brian Canty – The HCFAS Installation Dinner Dance will be held on Saturday, February 20, 2016 at the Watermill Inn.

Stand-by – Liz Mohr – Full Crews are needed for:

HELP NEEDED- I have posted standby's for March 2 events requiring bikes and an ambulance. One is at Caumsett State park and the other is a St. Patty's Day Run. Also we have gotten a request for the Marcie Mazzola Foundation 5k which will be posted within the next few weeks. I have also posted all of Huntington Fire Departments Yaphank Trainings for 2016. They are a great learning experience and I recommend you sign up with your crew. Food is provided before all trainings. As soon as I get Huntington Manor's Request I will post them.

Anyone who is looking for Standby's Please have people contact me at hcfas.standbys@gmail.com, Dispatchers please give people that email. A MINIMUM of 2 weeks is needed, if there are multiple standby's that day, priority is given to who requested it first. An extended Standby (over 4 hours) please let me know more than 2 weeks in advance as it is hard to get people for stand-bys.

Old Business: None

New Business:

The proposed By-Laws amendment published in the February Pulse will be read for the first time at the March 14, 2016 General Membership meeting since there is no quorum at this meeting.

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Jim Ingwersen, Andrew Taylor, Carol Nucci, Claire Tesoriero, Greg Orr, Angie Kalodukas, Kevin McCann, Dale Bartolomeo, Bob Biersack.

Setup Committee: Bob Biersack.

Raffles - Various Gifts

- **Red Wine**– Lauren Aviles
- **White Wine** – Liz Mohr
- **Outback Gift Card** – Carman Schlieben
- **P.F. Chang's Gift Card** – Stephanie Caracciolo
- **Best Buy Gift Card**- Israel Brenner

2016 General Membership Meeting

597 ○ **Applebee's Gift Card** – Tom Hogan

598

599 President John Palmieri adjourned the Informational meeting at 2022 hours.

600

601 **Active Members in Attendance:** Eligible members 38, probationary 1, Total: 39.

602

603

604 Respectfully Submitted,

605

606 ***Robert Franz***

607 Secretary

608 Draft posted: March 11, 2016

609 Accepted : March 14, 2016

610

611

612

Huntington Community First Aid Squad
2016 General Membership Meeting
Date: March 14, 2016

Officers:

President John Palmieri	PRESENT
Vice President David Mohr	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Seth Fischer	ABSENT
Richard Stone	PRESENT
Gregory Orr	PRESENT
Loreley Villamide-Herrera	ABSENT
Chief Dominic Heavey	PRESENT
First Deputy Chief Casey Orr	PRESENT
Second Deputy Chief Thomas Lemp	ABSENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Andrew Taylor	PRESENT
Sunday Co. 1 Captain Patrick Donegan	ABSENT
Monday Co. 2 Captain Elizabeth Mohr	PRESENT
Tuesday Co. 3 Captain John Connors	ABSENT
Wednesday Co. 4 Captain Alison Russo	ABSENT
Thursday Co. 5 Captain Ann Donegan	PRESENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Elizabeth Wuestman	PRESENT

Meeting called to order at 19:30 hours

Secretary Robert Franz reported to President John Palmieri that the required quorum of 63 members is present per the sign in sheet (eligible members 50).

Pledge of Allegiance to the Flag – Lead by Jerry Giacomini

President John Palmieri had a moment of silence for all members in all branches of service to America in harm's way and all HCFAS members.

Presidents Report John Palmieri

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

It is with deepest regret that we announce the passing of:

It is with deep regret that we announce the passing of Ann Maloney's mother, Marion Miller.

Longevity Awards (Length of Service) Chief will announce on his report (5-15 Years).

President Palmieri made a Presentation to Member Anne Gabriel for her twenty (20) Years of Service.

20 Years of Service

Anne Gabriel

Active Member Since 3/1996

ALS

Crew leader

Driver

O2 Committee

Captain in 2002

2nd Deputy Chief 2009

1st Deputy Chief 2010

Proposed By-Law Amendment: Read by Bob Franz

The Amendment will be read for the second time, discussed and voted on at the April 11th General Membership Meeting.

Article I

SECTION 3 - DEFINITION

b) "Properly certified per Article I, section 3b of the By-Laws" means: possessing a valid ~~an American Red Cross Responding to Emergencies Card and a BLS CPR Card, or a New York State Certified First Responder Card and BLS CPR Card, or a New York State Emergency Medical Technician (Basic) or higher certification.~~ CPR card.

Article III

SECTION 2 - ACTIVE MEMBERSHIP

Applicants for first aid membership shall be at least 18 years of age. All applicants shall be examined by a physician approved by the Corporation, and show written proof that there is no physical contraindication to the performance of their assigned tasks. The Board of Directors shall reserve the right to evaluate each applicant's fitness for service and limit his activities as it deems appropriate.

Applicants must be residents of Huntington Township, except for extenuating circumstances as deemed by the Board of Directors.

Applicants for operational membership shall have a completed membership application processed and approved by the Membership Committee, shall be certified per Article I, section 3b of the By-Laws and shall have attended an orientation meeting to familiarize themselves with Squad policies. The applicant shall also be interviewed by at least two representatives of the

2016 General Membership Meeting

Membership Committee, at which time a Chief rank officer and or board member will have the opportunity to meet the applicant. Upon meeting these requirements, the application shall be presented to the Board of Directors by the Membership Committee for approval of a probationary membership period to end ~~four (4) months after the successful completion of their dispatcher training.~~ one year from the date of acceptance.

~~Riding~~ All members, except administrative members or members designated as permanent dispatchers, accepted after January 1, 2016 shall be enrolled into a NYS EMT class within 18 months of the date of acceptance, and, shall have obtained a NYS EMT card within 3 years of acceptance. Failure to comply with this requirement shall result in loss of membership. Administrative personnel shall pass through all steps in membership application except they will be exempt from NYS EMT training. ~~except that first aid training shall not be required.~~ All new members shall be required to serve a one year probationary period to begin on the day of Board of Directors approval. ~~At the end of this period a recommendation shall be made by the Squad Chief for or against full active membership, and the Board of Directors will make a determination based primarily on this recommendation. Administrative members must complete a six month probationary period.~~ During the probationary period, the new member shall successfully complete all training programs, testing and other programs advanced by the Operational Officers and/or the Board of Directors and as outlined in the Standard Operating Procedures At the end of the probationary period a recommendation for or against full membership shall be made to the Board of Directors by the Chief for operational members and by the Vice President for administrative members.

Secretary's Report

Robert Franz

Motion regarding the approval of the January 11, 2016 GMM minutes made by Bob Franz
Seconded by Mark Brenner - **MOTION UNANIMOUS**

Secretary asked for any changes for the February 8, 2016 Informational GMM minutes and there were no changes. Minutes are therefore accepted as posted.

Correspondence received: Thank you – Services rendered: John Sarafik; Andy Marglin; Stand—by: Greater Long Island Running Club with a donation; Good & Welfare: Carolyn Mullen, Mary Winter and Joe Nappi.

President's Report

John Palmieri

At the March 3, 2016 Board of Directors meeting, the following motions were approved:

1. ZakMel Printing to produce and mail the 2016 Fund Drive.
2. ZakMel Printing to produce a fluorescent phone number card to be inserted in the Fund Drive letters.
3. To allow the use of the meeting room for Tiffany White for a birthday party March 18.

Town Contract for 2016

2016 General Membership Meeting

A revised contract was emailed to the BOD on 2/24 by our attorneys and a meeting of the BOD with Tom Hogan was held on Sunday 2/28 to go over those revisions. First Deputy Chief Casey Orr gave a report to the BOD on concerns and suggestions that the Officers had concerning the contract. This meeting resulted in additional revisions that were emailed that night to our attorneys. A revised contract proposal was returned to the BOD by our attorneys on the 29th. Editing of this final product was accomplished and the proposal was hand delivered to the Deputy Supervisor on Thursday March 3rd.

As of this morning, the Town has rejected our revisions, most specifically our “best efforts clauses”. They did accept that LOSAP was omitted from the 2016 contract and the Town will accept putting the funding for that back in. Questions about where the billed money would go, were stated that “any monies accrued above the budgeted amounts would be held in a District account for future expansion or replacement of equipment for the Squad”. Our contract is based on the contract for CVAC and the Town will not accept differences from their standard contract language. It is true that our districts are very different, but the boilerplate for the contracts must be the same, as per the Town. I should have the emailed response to the contract today and it will be distributed to the BOD ASAP.

Billing

The BOD has discussed billing in many different scenarios and has decided to wait for a signed contract before defining our billing path. The BOD has decided to instruct our media company to prepare a campaign aimed at revealing our significance to the community. No attack ads. All focus on HCFAS and our calls and importance to their safety. We want to make the citizens of our district aware that this new cost of their ambulance service is the result of the contract with the Town and not our funding choice.

The cost of EMS is constantly increasing. New equipment, medications, insurance costs, vehicle replacement and mandated new training increases costs every year. We used to get Narcan for \$5 a dose and now it’s almost \$40. EMT training used to be 130 hours and now it’s over 150. A new ambulance is approximately \$250,000. Our new Lifepak 15’s were over \$300,000. These escalations have put a huge strain on our finances.

We could ask our district to increase their taxes by 25% to put us on a firm financial footing and this increase would only raise the average cost to the households in our district to about \$100 a year. Less than the co-payment cost for one BLS call. The taxation for our ambulance district could be viewed as a cheap *ambulance insurance tax*, but HCAD is not a single entity. We are included with all the other Town taxes. The Governor’s tax rate code restricts the Town from raising all its taxes more than 2%. Money saved by lowering our district taxes allows the Town to increase the taxes for other entities without piercing the 2% threshold. This reality hit us in 2016 and will most probably continue into the future. We need a new source of income.

Billing the people who use our service seems a practical way of funding that service. Billing for EMS is an accepted and normal charge in other parts of the country, in most of New York State, and on Long Island. NYC and the Nassau County Police EMS have been billing for years. Residents of the HCAD do not get a rebate on their medical insurance because they are taxed for an ambulance service. In essence, our ambulance district is subsidizing the insurance companies. By not billing, we are covering that cost for the insurance companies.

Billing is expensive. There are the indigent and uninsured people we will be transporting, but who cannot pay. We will need to hire a company to handle the paperwork. We

2016 General Membership Meeting

will need to hire paid personnel to eliminate 24's. We will need software for the EPCR's that is realistic and time sensitive. We will need to replace ambulances on a yearly basis. Our building will need updating. Our LOSAP costs will increase at a faster rate as our membership ages. Our donations, although healthy now, would only cover our expenses for less than two months. Will billing have a negative effect on recruitment, attitude, or donations?
THERE IS NO FREE LUNCH or in the immediate HCFAS future a free ride to the Hospital.

Comments and Questions from members followed.

Treasurers Report - Brian Canty

January 1 - January 31, 2016 Treasurer's Expense Report
--

EMS	\$ 2,415.00
Vehicles	3,208.00
Building	850.00
Utilities	6,137.00
Communications	605.00
Professional Fee's	2,448.00
Insurance	22,228.00
Office	1,709.00
Uniforms	586.00
Training	384.00
Subsistence	1,863.00
Other Expenditures	<u>916.00</u>
Totals-Expenses	\$43,349.00

Treasurer's Report/Financial Review YTD 1/1/16 – 2/29/16

HCAD – Town Tax Money

Expenses - \$ 173,795

Major Expenses

EMS Supplies	16,154
Vehicles	9,705
Building	13,155

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Utilities	10,635
Communications	5,565
Professional Fee's	5,984
Insurance	27,279
Office	10,153
Uniforms	2,951
Member Inspection	41,179
Training	1,402
Public Relations	590
Bond Interest	17,706
Other Expenditures	10,766

Totals-Expenses \$ 173,795

205

206 **HCFAS – Squad Money**

207 Income – Fund Drive \$8,506 and Misc Donations/Interest \$185 = \$8,691

208 Expense \$36,871

209

210 Expenses-

Professional Fee's 19,266

Insurance - Life \$ 2,829

Events 5,711

Fund Drive -

Goods & Welfare 650

Member Services 8,415

Scholarship

Totals-Expenses \$ 36,871

211 **Officers Report's**

212

213 **Chief's Report – Dominic Heavey - Oral Report**

214

215 **INSTALLATION DINNER - February 20, 2016**

216

217 **Life membership-** Members Ann Donegan #692, Thomas Lemp #979 and Gregory Orr #983
218 were presented with Life Membership which was granted by the Board of Directors on
219 December, 2015.

220

221 **Operational Officers Awards For 2015**

222 Presented by 2015 officers 1st Deputy Chief Dominic Heavey and other officers.

223 Probationary Member of the Year – William Connolly #1457

2016 General Membership Meeting

224 Dispatcher of the Year- Mary Sisinni #962
225 BLS Provider of the Year- Elizabeth Wuestman #1399
226 ALS Provider of the Year- Keith Tetrault #995
227 Excellence in the Field- Susanna Otto #790, Alyssa Axelrod #1102, Melisa Flores #1213, Dale
228 Bartolomeo #1289, Nicole Calderone #1339, Andrew Campagnola #1352 and Shayna Castagna
229 #1381.

230

231 Longevity Awards for 2015:

232 20 Years*	Gilda Decker	Eric Schmierer		
233 25 Years	Claire Tesoriero	Sheryl Burke	Elizabeth Steenson	Tom Curry
234 30 Years	Donna Mastropietro	Karen Reim		
235 35 Years	MaryAnn Schramm	James Barkocy	Phil Schmidt	
236 40 Years	Ferd Neumann	Sally Staszak		

237 * - mentioned at event

238

239 Veterans:

240 Veterans were presented with a VETERAN pin by SC Legislator Lou D'Amaro. Pin was
241 approved by SC Legislature for all volunteer FF & Ambulance Workers to wear on their
242 uniforms.

243

244

245 First Deputy Chief's Report – Casey Orr – Report Posted

246

- 247 ○ Company 8 Members
 - 248 ○ Remember to notify the Day Captain if you're going to come in for a shift
 - 249 ○ When I send out emails letting you know that you're missing shifts or review
 - 250 trainings, please do not send me an email back that says you completed a shift or
 - 251 you did your trainings. I run my reports from the SCM system so if you're
 - 252 missing trainings, talk to the 2nd deputy and if you're missing a shift, please first
 - 253 talk to the Captain of that day.
- 254 ○ Officers to take on a project for the remainder of the year
- 255 ○ Driver License for new members
- 256 ○ Signal 19's – we are going to go back to doing them once a night starting April 1st. If any
- 257 Chief or Officer calls prior to the 19 with a message to add to the signal 19, please do so.
- 258 Also, send a signal 19 text message via the system
- 259 ○ Advancements:
 - 260 ○ Dispatcher – 4
 - 261 ○ First Aider – 1
 - 262 ○ ACL – 1
 - 263 ○ Driver Training – 1

264 NEW MEMBERS – Larry Donnelly, Gerard Stokers, & Steven Benjamin

265 OFF PROBATION – Katie Donegan

266

January Members of the Month:

Sunday – Beatrice Martinez

Monday – Kelly Murphy

Tuesday – Ferd Neumann

Wednesday – Jerry Giacomini

Thursday – Fiona Witkowski

Friday – Alison Avioli

Saturday – Mike Barker

Co. 8 – Sheryl Burke

February Members of the Month:

Sunday – Manny Aviles

Monday – Mark Brenner

Tuesday – Andrew Giusto

Wednesday – Danny Mugavero

Thursday – Tom O’Leary

Friday – Carmen Schlieben

Saturday – Lenise Booth

Co. 8 – Matt Valle

Second Deputy Chief’s Report - Thomas Lemp – Absent - Report Posted

Training –

- Out of the 177 EMT-B/CC/P, 157 completed the spinal protocol training. That’s 89% of our EMT’s that completed this training. The Chief initiated this protocol on February 22nd. That means any EMT not completing this training cannot practice as an EMT until their training is completed. I would like to thank Mark Brenner and Brain Canty for taking time to help our members out.
- February’s Training is Blood Borne Pathogens which was posted 1/29/16 on line. This is a required annual training that all members need to complete by March 31st. Please get this done ASAP.
- March’s training was posted “Workforce Safety and Wellness.
- ALS and BLS members should complete the online training for Life-Pack 15. See Alyssa for Link.
- Keith Rubenstein is putting together an Active Shooter drill, an MCI drill at Stony Brook on April 16th and an MCI drill with Commack on April 14th. Details to follow.
- Mike and Nancy Barker started an RTE class on February 14th. An RTE challenge will be given on Sunday, March 20th for those who need it.
- Thanks to Fiona and the QA/Qi Committee for the demo on Narcan.
- Dr. Jack Gefken has graciously offered to provide the squad with NARCAN training on May 2nd. A sign-up sheet has been posted in the ready room and will remain there until April 14th. Upon Completion each member will receive a NARCAN Kit.

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- Youth Mental Health First Aid Training will be held on Tuesday, April 12th and Thursday, April 14th from 6 PM – 10 PM.
- Keith Davis, Chris Fischer and Tyler Gibbs will be given a class titled “ALS for the BLS Provider on April 2nd from 1500-1700.
- A motion was forwarded to the BOD for approval on EMT CME Core. Requirements taught by Mark Brenner in July. Once approved the list of classes will be posted in the ready room.

New Programs

- BLS will be certified in CPAP. Detains and Schedule will be provided at a later date.
- BLS EPI IM Pilot Program – We are still waiting for Dr. Stratemier (our current Medical director) signature to forward on to county. This program, after training, will allow BLS to treat allergic reactions by giving epinephrine intra-muscular instead of the epi-pen.

Issues

- EMS Mega Show was held at the Suffolk Community College Health and Sports center on February 20th and 21st. Twenty two members attended.
- Paperwork was given to Dr. Alan Derzie for the Medical Director. Dr. Shah has gone from HH and in only there on a per diem basis.
- As stated, Dr. Shah is no longer the Chairman of the Emergency Department. The new chairman is Dr. Leonardo Huertas.

ALS

- A motion was approved for four additional video Laryngoscopes. Order was placed.
- A motion was approved for 6 IV Poles and 6 Life-Pack hanging brackets for stretchers. Order was placed.
- In early April Huntington Hospital will be having their quarterly meeting. Dr. Larry Ong, Chairman of Cardiology will be speaking on 12 Lead. Tim Dackow, a Paramedic and Nurse from Southside Hospital will be speaking about LifeNet. Details will follow.

Third Deputy Chief's Report – Jeffrey Brenner – Report Posted

Thank you to the member and the entire Explorer Post 215 for coming out this past weekend to wash all the vehicles, detail the inside, clean the truck room floor and police the grounds of the department.

Vehicles:

19- has a broken back step- will need to out of for service and is OOS until further notice
Rotation- vehicles should be kept in the order put on the vehicle rotation board by 33-
please do not change this without consulting 33 first.

2016 General Membership Meeting

80- Will be looking into get the cooler back into the vehicle and make that ALS again- will update when I have more info- until then it is a BLS responder.

It is my hope to get some of the cosmetic issues with the vehicles fixed however the fleet keeps presenting problems that need to be addressed first; as we can we will be getting it done with trying to keep 5/6 ambulances in service.

Building:

New couches have arrived to the ready room with the new recliners- they are set up and awaiting your use.

Ready room refrigerator- broke and has been replaces; it has been connected to a water line so the ice maker in the freezer works!!!

We had a flood in the basement that has been corrected- Thank you Roger Winter and Bernard Poole for all your work.

Large Storage Room (basement)- I sent out an email asking all committee chairs to go through the stuff in the basement and put on all containers and pieces a form to explain better what is in the room so we can clean it up. The mess of that room has become out of control and a dumping ground for many things that we don't need and or are just garbage. I have put in the room signs, pens and tape for your ease to complete and attach those signs.

GMM room- please keep door to this room on closed when not in use- we have the thermostats set to keep the room from extreme temperature but not comfortable; leaving the doors open is having the systems outside that room work to compensate and increase our energy usage.

As always I can be reached by cell- 631-793-0702 or email at thirddeputy.hcfas@gmail.com

Chief Dispatcher's Report – Andrew Taylor – Report Posted

Here are just a few things I would like our Dispatchers and Dispatch Trainees to keep a close eye on while on duty.

1. Please try and keep the Dispatch Office clean.

2. Please pay close attention to the radio especially when we have an ambulance on the road.

Know who is on each ambulance before it leaves for a call. Enter Personnel on CAD System for the appropriate calls.

3. The only people who should be entered into the personnel for a run are those who are actually on the run. (Crew leader, Driver, First Aiders, Dispatcher, Dispatch Trainee, Personnel in Responder Vehicles if they respond to the call with that number, any member who responds directly to a scene after notifying the dispatcher as long as the dispatcher tells the member it's alright to respond to that scene.

(NO MEMBER SHOULD RESPOND DIRECTLY TO A VIP CALL.) Any other member who is not the dispatcher or trainee just sitting in the dispatch office and the rest of the building should not be getting entered into personnel.

4. Please write the **Signal 5** and **Signal 29** times on the PCR's and also please watch out that if there are members on the crew that they have EMT numbers and that they are also written on the PCR's. A lot of PCR's come through me and numerous times I see that the EMT Numbers are not written on the PCR's. Please make sure these couple of things gets looked at before the PCR's are place in the PCR Mailbox.

A) Click Ambulance (Officer in charge-EMT-B, ALS and Paramedic)

2016 General Membership Meeting

B) Click members “**rescue**”. 3/16 only, members who are Company 8 should not be under that position.

C) Labels Display. 9/16, All Runs get a PCR. **Do not staple or tape PCR.**

D) **ALL CALLS GET A PCR. PCR’S MUST BE PLACED INTO THE PCR MAILBOX.**

New Member dispatch classes are being set up by Casey Orr and Advanced Dispatching Classes and tests are being scheduled by Michael Barker. I will also be providing classes for Members and any members for questions and or concerns. If any new members have any questions regarding dispatch classes please speak to myself and above members.

March Stats – March 1, 2016 – March 31, 2016

Alarms.....1316 (as of 3/14/2016)

Signal 24’s.....22 (1.6717)

Signal 24 breakdown by Day of Week as of March 14, 2016

Sunday.....3 (YTD)

Monday.....0 (YTD)

Tuesday.....8 (YTD)

Wednesday.....3 (YTD)

Thursday.....2 (YTD)

Friday.....5 (YTD)

Saturday.....1 (YTD)

January 2015.....7	February 2015.....5	March 2015.....11
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January 2016.....4	February 2016.....10	March 2016.....5
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I would continuously like to Thank Mike Barker, Chief Casey Orr and Nancy Courtemanche for successful training and advancing our Dispatchers.

Sunday Co. 1 Captain’s Report – Patrick Donegan – Absent – Report Posted

Probation Ending

- Maria Aviles #1455
- Katie Donegan #1460

LOA

- Dillon Harvey-request to extend submitted

24s

- #1033

Issues on Sunday

- In need of additional personnel on the Sunday 2300 shift.
Specifically a full crew (second due)

Notable Call/Shift

- #1015 1100 crew had a 1yo M, witnessed febrile seizure. T 106. Pt transported to HH.
- #1159 1900 crew had a 88yo F, cardiac arrest. Pt was last seen breathing 60 minutes prior to arrival. Full code with ALS intervention. Transport to HH.

Monday Co. 2 Captain's Report – Elizabeth Mohr – Report Posted

Thank you to everyone who has helped out Monday's! In January we averaged 18.5 calls a day and in February we averaged 19 calls today. Monday's are always getting busier and I could use some help, second crews are needed for all shifts except the 1900. An ALS provider is needed for the overnight as well as a dispatcher.

Way to go Monday 1500, last week we had several patients who were extremely sick and the crews did an amazing job taking care of them.

Congrats to Maria on the 1500 shift for passing her Dispatching test!!!!
Thank you again to everyone!!!

Tuesday Co. 3 Captain's Report – John Connors – Absent – Report Posted

Good Evening Members,

I am sorry I cannot attend this evening due to horrible fact that I am in sunny, breezy, Disney, 85 degree weather Florida. The past month has been a great one, in fact last Tuesday March 8th, we had five rigs out on the road from the 1100 on through the 1500 shift, you all are truly amazing. Thank you to the members that come in every week and do what they are supposed to do. I'm talking about coming in on time, doing your checkouts, and being ready at the dispatch office when that bell goes off.

A few reminders, if you have not completed Spinal immobilization please do so. Check that you are up to date on your review trainings. No call/No shows, please review the SOP's, also there are a few printed copies of the No show/No call policy posted around the ready room. The Pulse is a great newsletter that comes out monthly, hopefully you will start to see more copies circulating around the ready room, please read it and get involved.

Lastly, a big thank you to the following members for answering up to 3/16 calls on my day, Chief Dispatcher Andrew Taylor, Elizabeth Wuestman, Andrew Giusto, Kelly Murphy, Keith Rubenstein, Jeffrey Brenner. Thank you Keith Davis for all your ALS support during Tuesday afternoons. And to anyone that I may have missed or anyone that is willing to answer up in the future, Thank You!! Overnights still need a second crew, Also ANY crew leader is welcome on the 2300 shift, we are constantly short and any kind of help is appreciated, even if you can just listen up from home.

Wednesday Co. 4 Captain's Report – Alison Russo – Absent – No Report

Thursday Co. 5 Captain's Report – Ann Donegan – Report Posted

Advancements/Status Changes

- Tyrone Costa passed his dispatch test

Shift Changes

- Kurt Vetter from Thursday 0700 to Friday 0700

24s

- None so far since January

Issues on Thursday

- Need another driver for the 1100 and 1500. Need another crewleader or driver on 0700 shift. Need a dispatcher for the 1100.
- First aiders are needed for this shift as well as all other shifts with the exception of the overnight and 1900.

Notable Calls and outstanding Member: Although not my crew, the crew of Tyler Gibbs, Keith Rubenstein, Andrew Taylor, Dominick Heavey and Casey Orr with assistance by Danny Mugavero, saved my life after an anaphylactic reaction after our last officer's meeting in February. Thank you to you all.

Outstanding member, Liz Beach. Liz is extremely flexible and helpful to new dispatchers. Always willing to accommodate an earlier shift if there is a need.

Training and Check outs: Crews getting better at consistently doing check outs.

New Business: None, in process of compiling a code of conduct for members, especially those in office.

As always, thank you Thursday crews. You are the best!

Co. 5 Captain's Report – Kathleen Castillo – Absent – Report Posted

Congratulations to William Connolly - probationary member of the year.

Congratulations to Mary Sissini - dispatcher of the year.

Congratulations to Keith Tetrault - ALS provider of the year.

Welcome Netty Bonilla to the Friday 1900.

Thank you to all who have been helping out in one way or another on Fridays. We have been getting slammed during the day time, so if you're available and want to come play, come play! I need a driver for the 1500 shift.

Stay safe and love each other.

Co. 6 Captain's Report– Elizabeth Wuestman – Report Posted

First things first, we did have one 24 last week on the 1900 shift; which is not a reflection on them! They were on a call and all here accounted for, it happens... just hopefully not again. I sent out the roster and emails a couple days earlier last week and seems to have paid off! We had several members come in this past week to fill in the spots and provide back up. Thank you Keith Tamayo, Liz Mohr, Sara Manning, Matty Lupinacci, Andrew Campagnola, Andrew Taylor Tom Oleary, Brian Quinn, Dave Kaufman, Steve Marji and im sorry if i left anyone out. And thank you to the members who stayed later than their shift to handle calls; Brian Lemp, Steeven Jean, Mark Cappola, Tom Hogan, Chelsea Miller, Laura Treulich, David Villegas and Mary Sissini.

Please welcome our new member Steve Benjamin; his first day on the 1100 was last week. He is a member coming from Sayville looking for action and action he got! On his FIRST shift 2 weeks ago he got a taste of how our calls come in back to back and got to see our members in action. He was on a variety of calls one being a cardiac arrest.

After having the 0700 shift cover 7 calls successfully (GREAT JOB EVERYONE), the calls just kept coming. The call came in as an unknown (person down) the patient had seized and went unresponsive in his wheel chair. Upon arrival no pulse could be found and CPR was initiated. Unfortunately the man was too small for the LUCAS so it was back to the good old days of traditional CPR! Though the man could not be resuscitated, he had the best care someone could ask for; Keith Davis (ALS) with Tyler Gibbs (ALS) and the crew consisting of; Pam Brenner, Pat Donegan, Nathalie Paul- Pierre, Steve Benjamin and Jeff Brenner.

Now fast forward to this past week; once again we were tested and succeeded! 7 calls in less than 2.5 hours in the morning and they were all covered!! We handled 27 calls! No 24's.

I will be on vacation next week the following captains will be available and most likely in the building for the following shifts. Please give them the same respect you have shown me as they are going to be here to help you and assist in your success.

0700-1100 - 7000-1100; Kathy Castillo

1100-1500; Kathy Castillo

1500-1900; Pat Donegan

1900-2300; Pat Donegan

2300-0700; Liz Mohr

Thank you captains for stepping up!

*** If anything comes up next week regarding BLS supply closet or my day that needs my immediate attention you can email me I will check my email at least in the morning every day. I am here for you even when I'm on a beach in the sun of Saint Maarten :)

Needed for this Saturday is the follow...

0700-1100: 2nd due cl & als

2016 General Membership Meeting

570 1100-1500: 1st and 2nd due driver and crew leaders & als
571 1500-1900: dispatcher, 2nd due crew
572 1900-2300: 2nd due crew & als
573 2300-0700: fully staffed!! Wow

574 Anyone available please text/call/e-mail

575
576 **Delegate & Committee Reports:**

577
578 **District 7 NYSVARA – Andrea Golinsky**

579
580 **New York State Volunteer Ambulance and Rescue Association (NYSEVARA)-District 7**
581 **Delegate Report Andrea Golinsky**

582 District 7 along with District 12 was in attendance at the NYSVARA booth for the Long Island
583 Mega Show in February. I think most people agreed this year's venue (held on the campus of
584 Suffolk County Community College in Brentwood) was more convenient in terms of parking and
585 displays.

586 The next meeting of District 7 will be held at the Exchange Ambulance of the Islips. Dinner at
587 7:30-meeting at 8 PM

588 Topics of discussion will be the EMS Memorial which will be held on the Plaza in Albany
589 Tuesday, May 17th. The NYSVARA Board meeting is scheduled for Sunday, May 22nd and
590 Legislative Day which will take place the following day, May 23rd. Look for sign-up sheets
591 which will be posted as soon as HCFAS plans are finalized.

592 PulseCheck 2016 will take place in Albany at the Marriott Hotel on Wolf Road. The dates are
593 September 29th thru October 2nd.

594
595 **Suffolk County Ambulance Chiefs Association**

596 SCACA meeting will take place Wednesday, March 16th at South Country Ambulance in
597 Brookhaven.

598
599 **Renaissance Downtowns**

600 In October of 2015 I had received a phone call from Assemblyman Chad Lupinacci telling me
601 that there was a meeting scheduled with Renaissance Downtowns representatives, Senator
602 Marcellino and himself. At the time he wanted any information on issues we may have had with
603 that proposal. I did address issues concerning the hotel, office building and parking for our
604 members and others that may utilize our building.

605 On Friday, February 26th Bob Franz and I had a 1-1/2 hour meeting with Assemblyman
606 Lupinacci at his Huntington office. The meeting was to bring us up to date with regard to
607 Renaissance Downtowns progress on obtaining the DOT property along New York Avenue that
608 is needed to build the hotel and office building in the municipal parking lot next to our building.

609 We were informed that there has been no progress in ceding the property to the Town of
610 Huntington who would then transfer it to Renaissance Downtowns. Part of the property belongs
611 to the Federal government and so there are several entities involved in this transaction.
612 Assemblyman Lupinacci is of the opinion that this could take a year or more, however, he will
613 be monitoring it and will also keep us informed.

2016 General Membership Meeting

The situation also exists that financing is difficult to obtain without tenants willing to make a commitment and tenants are reluctant to commit without the financing being in place before hand. The latest possible tenants for the building are rumored to be Planet Fitness and an IMAC theater.

There is a Source the Station meeting scheduled March 16th (6 to 8 PM) to be held at St. Hugh's Church. It was reported that Ryan Porter will be giving updates on their progress. Neither Bob nor I will be able to attend as we have another commitment that evening.

LOSAP 2015 Points – Bob Franz - The 2015 Service Awards LOSAP State Report for Points posted on the bulletin board is being updated periodically. You must have at least 50 points in the total column and a Yes in the Pass column to qualify for a year of LOSAP credit for 2015. It is requested that each member review their points and report in writing any discrepancies to the LOSAP point committee. The final list will be sent to the Town of Huntington in March for Town Board approval.

NYS Income Tax Claim for Volunteer Firefighters' & Ambulance Workers' Credit for 2015 – Bob Franz

You can claim the \$200 refundable credit for 2015 on the NYS Department of Taxation and Finance **Form IT-245**. As per the instructions, **you cannot claim the credit if you receive a real property tax exemption that relates to your volunteer service under Real Property Tax Law**. The ambulance workers' credit is available to full-year NYS residents who are active volunteer ambulance workers for the entire tax year for which the credit is claimed. A copy of the Form IT-245 & instructions is posted on the bulletin board. If you have any technical questions, consult your independent tax advisor.

SERVES – Safer Grants now covers a four (4) year college education.

Peer Review Committee – Keith Davis & Chris Evers via Fiona Witkowski

See e-mail for meetings and times. Next Meeting 3/28/2016 – RMA and High Risk RMA.

Benevolent Committee – Jim Barkocy / Brian Canty – If there is a need from any member please contacts Jim Barkocy or Brian Canty.

Pulse – Casey Orr – All reports and articles are due the 25th of the month.

Stand-by – Liz Mohr – Full Crews are needed for:

HELP NEEDED-I need a full crew for Saturday for the St.Patrick's Day run! Also I have several standbys in April as well as the requests are in for May. In April we have the Marcie Mazzola Foundation Run as well as a request from Sayville to cover their district for their installation dinner. . I am asking each shift to get together and sign up for a standby as a group. When you do a standby you get to finger in and out for credit. As well as that, it is the same people who do every standby and it shouldn't be.

2016 General Membership Meeting

I have also posted all of Huntington Fire Departments Yaphank Trainings for 2016. They are a great learning experience and I recommend you sign up with your crew. Food is provided before all trainings. As soon as I get Huntington Manor's Request I will post them. Anyone who is looking for Standby's Please have people contact me at hcfas.standbys@gmail.com , Dispatchers please give people that email. A MINIMUM of 2 weeks is needed, if there are multiple standby's that day, priority is given to who requested it first. An extended Standby (over 4 hours) please let me know more than 2 week in advance as it is hard to get people for standbys.

Special Events – Brian Canty

2016 Installation Dinner

I hope everyone enjoyed themselves at the Installation Dinner. Thanks to Joanne Vogel and Linda Guadagnin (Vanna 1 and 2) for helping with the Invitations, award setup and distribution. Also thank to Mary Jane Woznick who picked up the Programs and gathered all our greeters. Thanks to David Mohr who at the last minute stopped at the Building and picked up a missing flag pole. Unfortunately 18 members and 4 guests totaling 43 people did not show up. A listing of those individuals is below. Only 4 of the 18 members notified me that they could not make it. Please remember, it cost upwards of \$120 per person for this event. The next time you respond, please make sure you are able to attend.

No Call/No Show

Anthony Cambareri	2 People
Tom D'Antonio	2 People
Katherine Dolgin	2 People
Tomoko Hirasawa	2 People
Yael Korman	2 People
Christopher Mallilo	2 People – 2 nd Year
Michele Marino	2 People
Stephen Marji	2 People
Carol Nucci	2 People
Kristen Przybylski	2 People
George Reeder	2 People
Rafael Reyes	2 People
Carlos Suarez	2 People – 2 nd Year
Tiffany White	2 People

Called

Stephanie Caracciolo	2 People
Maxine Epstein	2 People
Seth Fischer	2 People
Christy Stiles	2 People

Invited Guests No Shows

Emily Bender - CVAC	2 People
Tracey Edwards - Town of Huntington	2 People
Mark Cuthbertson - Town of Huntington	1 Person
Tanya Rivers - WWHVAC	2 People

St. Patrick's Parade Dinner

Great day for a parade! Another year and another 75 lbs of corned beef, 25 lbs of cabbage, 25 lbs of potatoes, 20 lbs of carrots and 12 loaves of Irish Soda Bread. I hope everyone enjoyed the dinner. Thanks to David Mohr who help cut all the meat and bread, and he also came back on Sunday along with Karen Martin, Bill McGlone and Susan Otto who helped with setup and cleanup. A special thanks to that NOT SO IRISH band (Mark Cappola) for the music.

Easter Egg Hunt

Just a reminder Egg Hunt is Saturday, March 26th, signup sheet is in the ready room.

CME – Pam Brenner – Congratulated many Squad Members – Upcoming Non-Core CME'S.

Fund Drive – Mary Brenner / Pete Nakelski – First Wave is at the Printer's. Mary Thanked Member Jim Mallillo for all of his assistance with expediting the Printing of the new Brochures.

Old Business: None

New Business: North Shore Medical Group are moving their offices from Park Avenue To Pulaski Road. They are moving into Greenlawn's District.

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Jim Ingwersen, Andrew Taylor, Christy Stiles, Carol Nucci, Claire Tesoriero, Greg Orr, Angie Kalodukas, Kevin McCann, Dale Bartolomeo, Bob Biersack.

Setup Committee: Bob Biersack

Raffles - Various Gifts

- Ban Rock White Wine – Mary Jane Woznick
- Lab White Wine – Ona Mastroianni
- PF Chang's Gift Card \$25 – Manuel Aviles
- Best Buy Gift Card \$25 – Mark Cappola
- Panera Bread Gift Card \$25 – Ferd Neumann
- Lowe's Gift Card – Joan Flores

Motion by John Palmieri and seconded by Jeff Brenner and Keith Davis to adjourn the meeting at 2030 hours. MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 63, probationary 2, Total: .65

Respectfully Submitted,

2016 General Membership Meeting

751

752 *Christine A. Tedone*

753 GMM Recording Secretary

754

755 *Robert Franz*

756 Secretary

757 Draft posted: April 1, 2016

758 Approved: April 11, 2016

759

Huntington Community First Aid Squad
2016 General Membership Meeting
Date: April 11, 2016

Officers:

President John Palmieri	PRESENT
Vice President David Mohr	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Seth Fischer	ABSENT
Richard Stone	PRESENT
Gregory Orr	PRESENT
Loreley Villamide-Herrera	PRESENT
Chief Dominic Heavey	PRESENT
First Deputy Chief Casey Orr	PRESENT
Second Deputy Chief Keith Davis	ABSENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Andrew Taylor	PRESENT
Sunday Co. 1 Captain Patrick Donegan	PRESENT
Monday Co. 2 Captain Elizabeth Mohr	PRESENT
Tuesday Co. 3 Captain John Connors	PRESENT
Wednesday Co. 4 Captain Alison Russo	PRESENT
Thursday Co. 5 Captain Ann Donegan	PRESENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Elizabeth Wuestman	PRESENT

Meeting called to order at 19:30 hours

Secretary Robert Franz reported to President John Palmieri that the required quorum of 50 members is present per the sign in sheet (eligible members 82).

Pledge of Allegiance to the Flag – Lead by Jerry Giacomini

President John Palmieri had a moment of silence for all members in all branches of service to America in harm's way and all HCFAS members.

Presidents Report John Palmieri

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

Get Well Wishes and Prayers:

- Member Sara Manning was hospitalized last Thursday with an allergic reaction, but is home and doing well. A big Thank You to the Thursday 1900 crew for taking care of her.

Longevity Awards (Length of Service) Chief will announce on his report (5-15 Years).

President Palmieri made a Presentation to Member Casey Stone for her twenty (20) Years of Service.

20 Years of Service

Casey Stone #920

Crew Leader

Joined in April 1996

Served as Tuesday Day Captain

Married another member, Jonathan Stone

Now has 3 children and is trying to repopulate the Explorer Post

Special Election for Second Deputy Chief (In accordance with the By-Laws all eligible voting members were notified of the special election via postcard sent via USPS and via e-mail.

Motion by Jeffrey Brenner and seconded by Brian Canty to change order of the meeting for Nominations for Second Deputy Chief.

MOTION APPROVED UNANIMOUSLY

The President opened nominations for second Deputy Chief and Patrick Donegan nominated Keith Rubenstein and John Palmieri nominated Keith Davis. After asking three times President Palmieri closed the nominations for Second Deputy Chief.

Secretary Franz made a roll call of members present. Votes casted including two (2) Absentee Ballots was 85. Keith Davis received a total of 54 votes and Keith Rubenstein received a total of 31 votes.

Congratulations and Best of Luck to Keith Davis on your new position as Second Deputy Chief.

Motion to destroy all the Ballots was made by Roger Winter and seconded by Mark Brenner.

MOTION APPROVED UNANIMOUSLY

Secretary's Report

Robert Franz

Reading of the minutes March 14, 2016-Motion by Mark Brenner and seconded by Fiona Witkowski to approve the March 14, 2016 General Membership Meeting Minutes as posted.

MOTION APPROVED UNANIMOUSLY

Correspondence received: Thank you – Services rendered: Ray Colvin.

The proposed By-Laws amendment which was to be read for the second time, discussed and voted on this evening was withdrawn.

92
93 **President's Report** **John Palmieri**
94
95 TOH Huntington Community Ambulance District Contract signed by VP David Mohr &
96 President John Palmieri.
97 New items in the contract.
98 Billing-
99 How it works
100 How it pays
101 Who it pays
102 What we have to do
103 Question & Answer period followed.

107
108 **Financial Review YTD 1/1/16 – 3/31/16**

111	
112	Expenses - \$ 216,424

EMS Supplies	13,545
Vehicles	15,523
Building	5,902
Utilities	15,714
Communications	6,135
Professional Fee's	9,452
Insurance	32,331
Office	12,259
Uniforms	4,786
Member Inspection	44,398
Training	2,518
Public Relations	580
Bond Interest	17,706
Other Expenditures	15,575

114

116 Income – Fund Drive \$9,135 and Misc. Donations/Interest \$14,419 = \$23,554
117 Expenses \$40,515

2016 General Membership Meeting

119	Expenses:	
	Professional Fee's	19,266
	Insurance - Life	\$ 2,829
	Office	158
	Events	6,032
	Fund Drive	-
	Goods & Welfare	722
	Member Services	8,415

	Totals-Expenses	\$ 40,515
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Officers Report's

Chief's Report – Dominic Heavey – Report Posted

- 1) New Equipment: 6 IV 2 Stage Poles for Stryker Stretchers have arrived 6 Hook Kit for Stryker Stretcher have arrived, all will be placed in the next few days.
- 2) New Shelving placed in Truck Room between BLS and ALS storage room. All charging of batteries will be done here. On the bottom rack we will be keeping the Fire Stand By Kit.
- 3) Please find enclosed a copy of our Emergency Calls by Month from 1998 to 2016. As Mike Barker reported we have broken another record 547 Calls in March.
- 4) EMS Week 2016
 - a) Work Detail Saturday, May 14, 2016 at 10 am.
 - b) EMS Mass at St. Hugh's Church Sunday, May 15, 2016. 10 am Class "A" Uniform.
 - c) H.C.F.A.S. Open House Sunday, May 15, 2016. 1 pm to 6 pm
 - d) EMS Memorial Dedication Tuesday, May 17, 2016. Will be leaving HQ at 5 am we will be using 2-15-16 for the trip.
- 5) EMS Memorial Day Parade Monday, May 30, 2016 Line up at 10.30 am

Signup sheets have being placed in the ready room and a blast e-mail will be sent out for all these events.

- 6) Hospital Meeting will be held on April 14, 2016 at H.H.
- 7) Huntington Hospital Drill April 14, 2016 at 8 am.
- 8) Commack Drill April 14, 2016 staging at HQ 7:30 pm.

On a personnel note I will be out of the Country between April 20, 2016 and May 12, 2016. The First Deputy Chief will have access to my entire desk.

First Deputy Chief's Report – Casey Orr – Report Posted

- At the last officers meeting, the officers did a SWOT analysis. After our meeting on Wednesday, which I encourage all of you to attend, each officer will pick a project to increase our strengths, decrease our weaknesses, take advantage of an opportunity, or get rid of a threat.
- Co.8 – hours have been evaluated and several members were delinquent. Action will be discussed at the meeting on Wednesday.
- Co.8 shifts – go over by-law
- LOA's – those who go on medicals need to have the appropriate forms filled out prior to riding.
- E-PCR's – 2 companies have been looked at and we are looking at a 3rd tomorrow. They will all be shown at the officers meeting on Wednesday, so if you would like to take a look at them go to the meeting.
- MDT – the form has been on the counter for a week now. I will leave it out for a few more days and then I will evaluate them and give a report to the committee. So if you wind up in 20 over the next few days please use the MDT and fill out an evaluation form.
- March members of the month
- Billing – start getting into the habit of asking patients for their Driver's License and insurance card as we will need all of that information in the near future and we need to start getting used to it now; this will only make it easier for the future.
- Members of the Month of March are: Sunday – Melissa Flores; Monday – Tim Ebert; Tuesday – Karen Reim; Wednesday – Matt Sisinni; Thursday – Liz Beach; Friday – Bob Loysch; Saturday – Brian Quinn and Company 8 – Tyler Gibbs.

Second Deputy Chief's Report – Thomas Lemp – Absent - Report Posted

- Out of the 177 EMT-B/CC/P, 158 completed the spinal protocol training. That's only 89% of our EMT's that completed this training. The Chief **HAS** initiated this protocol as of February 22nd. That means any EMT not completing this training cannot practice as an EMT until there training is completed. Please check with your Captain's.
- April's Training has been posted online. The topic is Respiratory emergencies. Just a reminder that the Blood Borne Pathogens training was required to be complete by March 31st. A list will be generated of all members that can't ride until completed.

2016 General Membership Meeting

- Please be advised that monthly review training is to be done on-line and not put into the review training box or 2nd deputy's box. You will not get credit if not done on line. See Jim Mallilo if there is a problem with the computer.
- Keith Rubenstein is putting together an Active Shooter drill and a MCI drill at Stony Brook.
- Mike and Nancy Barker have completed their RTE class. We have fourteen (14) prospective members. Nine of our members and nine of the post members have also completed and challenged out. Thank you Mike and Nancy.
- Thanks to Keith Davis, Tyler Gibbs and Chris Fisher for hosting a class on "ALS for the BLS provider".
- On Tuesday, April 12 and Thursday, April 14 from 6pm-10pm, the Terry Farrell Fund will be sponsoring a "Youth Mental Health First Aid Training". We have 18 members attending. CME credit will be given to those who attend both classes. We still have openings is any member is interested.
- On Monday, May 2nd, Dr. Jack Gefgen will be teaching "Narcan". Upon completion each member attending will received a kit. We have 82 members signed up.
- **Suffolk County Chief's Association** – Received a letter from Supervisor Petrone thanking the Chief's Association for their letter of support for HCFAS.

EMS Memorial Induction Ceremony- On May 17th there will be an EMS Memorial in Albany; Ralph Oswald will be added to the wall, he was a medic and rode for Hampton Bays Ambulance. Any member wishing to attend this ceremony, please see the chief.

New Programs

- BLS will be certified in CPAP. A training program is being discussed with the chief and officers.
- BLS EPI IM pilot program- Paper work has been filled out and forwarded to Dr. Stratemier (our current medical director) on 1/17/16. I am still waiting for a signature. This program, after training, will allow BLS to treat allergic reaction by given epinephrine intra-muscular instead of the epi-pen.
- 12 lead for the BLS provider should be "rolling" out within the next month.
- The fire Academy will be opening in the spring, and will be working on a class to assist EMS on what to do at a fire scene.

ALS

- Four additional video laryngoscopes' were received. We have eight in total, one on each rig, and the other two in 81 and 82.
- IV Poles and Life-Pack hanging brackets for stretches have been received. A work order has been placed with Stryker to install.

2016 General Membership Meeting

- ALS and BLS members should complete the online training for Life-Pack 15. See Alyssa for link.

226 Issues

- Clinical Clean was in on Monday March 21st to clean all ambulances and fly cars.
- Help is needed on the following committees:
 - Ambulance Orientation- See Danny Mugavero 631-565-4307
 - Hands Only CPR- **Need Chair Person** and members. Please see the 2nd deputy if interested.
 - AED Documentation- See Nancy Barker 631-549-4358

234 Dear Members,

235 Due to personal reasons, it saddens me to announce that I must step-down from the position of
236 Second Deputy Chief. I would like to thank all the members of HCFAS for their support, loyalty,
237 and kindness. I will continue to support HCFAS, the officers, members and the community we
238 serve.

239 Thank you for understanding,

240 Tom Lemp

241

242 Third Deputy Chief's Report – Jeffrey Brenner – Report Posted

243

244 Vehicles:

245 New ambulance specs have been approved and sent to VCI for build.

246 Multiple problems with most vehicles and have all been fixed, all vehicles in service at this time.

247 Equipment: a reminder with all equipment to be a little gentler with all items.

248 Example: striker stretcher- when taking the “horns” in our out of the ambulance, lift them all the
249 way prior to moving the entire piece and slide it back and forth gently.

250 Building:

251 Leak in the ready room has been fixed.

252 South 5 broke and is now repaired.

253 CO monitor has been added to the bunk room, it is a residential style monitor on the wall near
254 the clock. If the monitor goes off please evacuate the building and contact the fire department,

2016 General Membership Meeting

255 Day Captain and Chief Officers. The device has its replacement date on it- it will last for 10
256 years.

257 I will be away from the evening of 4/13/16 until the late evening 4/17/16 I am reachable by cell
258 phone, text message and email. If there is a major problem contact a Chief Officer.

259 Thank you to the members that have been helping out cleaning ambulances, fixing little things
260 around the building and to each and every one of you for doing your shifts, checkouts, trainings
261 and being a great member!!!

262 **Chief Dispatcher's Report – Andrew Taylor – Report Posted**

263

264 Here are just a few things I would like our **Dispatchers** and **Dispatch trainees** to keep a close
265 eye on while on duty.

266 1. Please try and keep the dispatch office clean.

267 2. Please pay close attention to the radio especially when we have an ambulance on the
268 road. Know who is on each ambulance before it leaves for a call. Enter Personnel on CAD
269 system for the appropriate calls.

270 3. The only people who should be entered into the personnel for a run are those who are
271 actually on the run. (Crew Leader, Driver, First Aiders, Dispatcher, Dispatch Trainee, Personnel
272 in Responder Vehicles if they respond to the call with that run number, any member who
273 responds directly to a scene after notifying the dispatcher as long as the dispatcher tells that
274 member it's alright to respond to that scene. (**NO MEMBERS SHOULD RESPOND**
275 **DIRECTLY TO A VIP CALL.**) Any other member who is not the dispatcher or trainee just
276 sitting in the dispatch office and the rest of the building should not be getting entered into
277 personnel.

278 4. Please write the **Signal 5** and **Signal 29** times on the PCRs and also please watch out
279 that if there are members on the crew that have EMT numbers that they are also written on the
280 PCRs. A lot of PCRs come through me and numerous times I see that the EMT #s are not
281 written on the PCRs. Please make sure these couple of things gets looked at before the PCRs are
282 placed in the PCR Mailbox.

283 A) Click Ambulance (Officer in charge –EMT-B, ALS and Paramedic)

284 B) Click members "**rescue**". 3/16 only, members who are company 8 should not be under that
285 position.

286 C) Labels Display. 9/16, All Run's get PCR. **Do not staple or tape PCR.**

287 D) **ALL CALLS GET A PCR. PCR'S MUST BE PUT INTO THE PCR MAILBOX.**

288 New Member dispatch classes are being set up by Casey Orr and Advanced Dispatching
289 Classes and tests are being scheduled by Michael Barker. I will be also providing classes for
290 members and any members for questions and/or concerns. If any new members have any
291 questions regarding dispatch classes, please speak to myself and above members.

292 March Stats (April 1, 2016- April 30, 2016)

293 Alarms.....1799 (as of 4/11/2016)

Signal 24's.....22 (0.0122)

Signal 24 breakdown by Day of Week as of April 11, 2016

Sunday.....3 (YTD)

Monday.....0 (YTD)

Tuesday.....8 (YTD)

Wednesday.....3 (YTD)

Thursday.....2 (YTD)

Friday.....5 (YTD)

Saturday.....1 (YTD)

January 2015..7 February 2015..5 March 2015..11 April 2015..7

January 2016..4 February 2016..10 March 2016.....6 April 2016..0

I would continuously like to Thank Mike Barker, Chief Casey Orr, and Nancy Courtemanche for successful training and advancing our Dispatchers.

Sunday Co. 1 Captain's Report – Patrick Donegan – Report Posted

Advancements/Status Changes

- David Baez FA to ACL

No Shows

- 1

LOA

- Carlos Suarez
- EMLOA- Eileen Burns

Issues on Sunday

- In need of additional personnel on the Sunday 2300 shift.
Specifically a full crew (second due)

Notable Call/Shift

- The 0700 on April 3rd had a cardiac arrest at the YMCA, the patient was resuscitated on scene prior to arrival, the 1500 on 4/10 had an overturn on Oakwood Road, the patient was stable and the road was closed for several hours. The 2300 on April 3rd had a Narcan save great job by all.

Monday Co. 2 Captain's Report – Elizabeth Mohr – Report Posted

Monday's are always getting busier and I could use some help, second crews are needed for all shifts except the 1900. An ALS provider is needed for the overnight as well as a dispatcher. I would like to thank everyone who has come in and helped on Monday's, at the time of writing this report we are 24 free! Let's keep it going. Thank you again to everyone!!!

Tuesday Co. 3 Captain's Report – John Connors – Report Posted

Good Evening Members, yes, Tuesdays are leading in 24's but the good news is that we are progressing, don't quote me but I'm pretty sure we only have one 24 in the past month and a half, Ill add the true stats in Mays Pulse. Help is always needed on the 2300. Thank you to all that have been answering up on the overnight.

I would like to welcome two new members Lawrence Donnelly and Alicia Schroeder both are EMT's and both are eager to become a vital part of this organization.

Lastly I would like to thank all of my Tuesday members for all that you do week after week, and I would like to thank all the members whom do not belong to Tuesdays that come in week after week and answer calls. Week after week, month after month I extend thank you to everyone that comes in to help out. There are times where I miss a few people but believe me I am indebted to your service. As members you need to realize something, you are not coming in week after week for me! You are coming in for yourselves and your community, so yes this is a thankless job. As a member of over seven years I never came in looking for a thank you, I thrived off the satisfaction that I was doing good and creating a safe, healthy community. To help people, that's why we joined right? So just know that when you leave this building without a thank you, don't look down, because this whole community of the voiceless thanks you, and once again I thank you.

Wednesday Co. 4 Captain's Report – Alison Russo – Report Posted

Happy Spring everyone! I'd like to thank everyone for coming in and doing your shifts as well as the members that have been doing back up and filling vacancies. It makes a huge difference.

There are still openings for a FA on all shifts on Wednesday.

We can also use a CL/DR on the 7-11 PM. They're a great crew so stop down and visit. If anyone is available for back up on the overnight shift, give the building a call and let them know. Even if you can only do a few hours of listening everything helps. If you can't make it for your

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371 shift at the last minute notice, please see if someone at the building can stay over for an hour or
372 two.

373 For our ALS providers: we will be setting up stations in the future with various pieces of
374 equipment. This is so everyone can have hands on with equipment that we don't use on a weekly
375 basis. So in your free time on a shift you can utilize the equipment so that you're very
376 comfortable with it.

377 Notable call:

378 At the beginning of March, on a Wednesday morning, we once again visited the mall for a CO
379 call. Upon arrival at the scene CO readings were 60 pmm. The crew was presented with a total of
380 7 symptomatic patients. Under the direction of our 1st Deputy Casey Orr, all the patients were
381 triaged, treated and transported with in a half hour.

382 Keith Rubenstein, Andrew Giusto, Tom O'Leary, Melissa Anastos, Ferd Neumann, Janette
383 Russel and Chris Fusaro.

384 I commend you all on a job well done.

385 386 **Thursday Co. 5 Captain's Report – Ann Donegan – Report Posted**

387 388 **Advancements/Status Changes**

- 389 • Lorraine Healy to Crew Leader

390 391 **LOA**

- 392 • Chris Mallilo, Medical

393 394 **24s**

- 395 • None so far since January

396 397 **Issues on Thursday**

- 398 • Need another driver for the 1100 and 1500. Need another Crew leader or driver on 0700
399 shift. Need a dispatcher for the 1100
- 400 • First aiders are needed for this shift as well as all other shifts with the exception of the
401 overnight and 1900

402
403 **Notable Calls and outstanding Member:** On 03/31/16, the crew of Maxine Epstein, ALS,
404 Andrew Giusto and Lorraine Healy assisting and for the first call Claudy Grimadeau and then
405 Andrew for the second, had two arrests within two hours of one another. The patients were quite
406 elderly and unfortunately succumbed to their illnesses. Congratulations on the professionalism
407 and the teamwork you displayed on two very difficult calls virtually back to back.

408
409 **Training and Check outs:** As usual

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410

411 **New Business:** The officers are working hard on increasing our response times and coming up
412 with new solutions to staffing and increasing morale.

413

414 **Friday Co. 5 Captain's Report – Kathleen Castillo – Absent – Report Posted**

415 Thank you to all who come in for their shift and to those who have answered up! Please feel free
416 to come play on Fridays. Just a reminder, if you are going to take a fly car, you must notify the
417 Captains first. Please continue to do you check outs and stay current in your review training.

418

419 **Saturday Co. 6 Captain's Report– Elizabeth Wuestman – Report Posted**

420

421 24's: Still as of now only 1 for the year!!

422 New members: Steven Benjamin- EMT Saturday 1100

423 Advancement/changes: David Villegas has moved from Observer to First Aider and doing
424 excellent!

425 Probation ending: N/A

426 Help needed:

427 0700-1100: ALS needed

428 1100- 1500: ALS, Driver, 2nd due CL & FA's

429 1500- 1900: Permanent Dispatcher & 2nd due Driver/ CL & FA's

430 1900- 2300: ALS, 2nd full crew

431 2300- 0700: ALS, Permanent Dispatcher & 1st and 2nd due crews

432

433 Thank you to everyone who is lending constant support and time to Saturday! I appreciate each
434 and every one of you and furthermore I would like to thank my members for working with me to
435 really communicate attendance and get our shifts filled! I hope Saturday continues to be a
436 success. And last but not least thank you to Sunday 1900 for stepping up to the plate and helping
437 me with not one but TWO Saturday overnights back to back!!! I would love to see more crews
438 take this on.

439

440 **Delegate & Committee Reports:**

441

442 **NYSVARA District 7 – Bob Franz**

443 The next meeting is Tuesday April 19, 2016 at 8PM at Huntington Community First Aid Squad.

444 Everyone is invited. Dinner is at 7:30PM.

445

446 **Renaissance Downtowns (RD) – Bob Franz**

447 Two articles and a layout of the proposed projects that will impact the surrounding area are
448 posted on the bulletin board downstairs. RD is requesting variances for the project that will be

2016 General Membership Meeting

built on the north east side of NY Avenue which is for retail stores on the first floor and 66 residential units (33 studio and 33 one bedroom) on the upper stories. The variances are for the upper stories which exceed the perimeter of the first floor, the proposed parking structure for required parking is not allowed in the zone district, the site plan requires 272 parking spaces and only 129 are provided and the 3 required loading spaces are not provided.

LOSAP 2015 Points – Bob Franz

The final 2015 Service Awards LOSAP Point Listing has been sent to the Town of Huntington for Town Board Approval. The approved listing will be returned to the Squad and must be posted on the bulletin board for a mandatory 30 day period.

NYS Income Tax Claim for Volunteer Firefighters' & Ambulance Workers' Refundable \$200 Credit for 2015 – Bob Franz

If eligible (see instructions on back of Form), you can claim the \$200 refundable credit for 2015 on the NYS Department of Taxation and Finance **Form IT-245**.

Peer Review Committee – Keith Davis & Chris Evers via Fiona Witkowski - See e-Mail for meetings and times. QA/QI Meeting GMM Room

Benevolent Committee – Jim Barkocy / Brian Canty – If there is a need from any member please contacts Jim Barkocy or Brian Canty.

Pulse – Casey Orr – All reports and articles are due the 25th of the month.

Stand-by – Liz Mohr – Full Crews are needed for:

HELP NEEDED-I need a full crew for Wednesday for Huntington Manor Yaphank Training, members to be at HQ's by 6 PM and be at HMFD by 6:30 PM.

May is also a VERY busy month for Standby's, I need a lot of help and am asking you to work with your crews and sign up for extra. YMCA Memorial Day Weekend still hasn't been posted which is a big one!

I have also posted all of Huntington Fire Departments and Huntington Manor Yaphank Trainings for 2016. They are a great learning experience and I recommend you sign up with your crew. Food is provided before all trainings. As soon as I get Huntington Manor's Request I will post them.

Anyone who is looking for Standby's Please have people contact me at hcfas.standbys@gmail.com , Dispatchers please give people that email. A MINIMUM of 2 weeks is needed, if there are multiple standby's that day, priority is given to who requested it first. An extended Standby (over 4 hours) please let me know more than 2 week in advance as it is hard to get people for standbys.

Old Business: None

New Business: None

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Jim Ingwersen, Andrew Taylor, Christy Stiles, Carol Nucci, Claire Tesoriero, Greg Orr, Angie Kalodukas, Kevin McCann, Dale Bartolomeo, Bob Biersack.

Setup Committee: Bob Biersack

Raffles - Various Gifts

- **Outback \$25 – David Kaufman**
- **Panera Bread Gift Card \$25 – Donald Roulo**
- **Lowe's Gift Card \$25 – Alison Russo**
- **Applebee's Gift Card \$25 – Mary Brenner**
- **Florentia Pinot Grigio – Greg Orr**
- **GianCarlo Montepulciano – Bobby Loysch**

Separate Mets Ticket Raffle – Wednesday, April 13, 2016 1:10 PM Game (Courtesy of Hubbinette Cowell Associates, Inc.,)

- **Two tickets and a Parking Pass – David Kaufman**
- **Two tickets – Donald Ruolo**

Motion by Jeffrey Brenner and seconded by Casey Stone to adjourn the meeting at 2105 hours. MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 90, probationary 3, Total: 93.

Respectfully Submitted,

Christine A. Fedone

GMM Recording Secretary

Robert Franz

Secretary

Draft posted: April 26, 2016

Approved: May 9, 2016

Huntington Community First Aid Squad
2016 General Membership Meeting
Date: May 9, 2016

Officers:

President John Palmieri	PRESENT
Vice President David Mohr	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Seth Fischer	ABSENT
Richard Stone	PRESENT
Gregory Orr	PRESENT
Loreley Villamide-Herrera	ABSENT
Chief Dominic Heavey	ABSENT
First Deputy Chief Casey Orr	PRESENT
Second Deputy Chief Keith Davis	PRESENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Andrew Taylor	PRESENT
Sunday Co. 1 Captain Patrick Donegan	ABSENT
Monday Co. 2 Captain Elizabeth Mohr	PRESENT
Tuesday Co. 3 Captain John Connors	ABSENT
Wednesday Co. 4 Captain Alison Russo	ABSENT
Thursday Co. 5 Captain Ann Donegan	PRESENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Elizabeth Wuestman	PRESENT

Meeting called to order at 19:30 hours

Secretary Robert Franz reported to President John Palmieri that the required quorum of 50 members is present per the sign in sheet (eligible members 61).

Pledge of Allegiance to the Flag – Lead by Jerry Giacomini

President John Palmieri had a moment of silence for all members in all branches of service to America in harm's way and all HCFAS members.

Presidents Report John Palmieri

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

Congratulations on the Birth of a New Baby, Weddings, Events:

- Congratulations on the Birth of a baby Boy Landon Robert Evers – Son of Chris Evers and Grandson of Suzie Biagi
- Congratulations on the Birth of a Baby Girl Amelia Rose Jenness – Granddaughter of Mark Cappola

Longevity Awards (Length of Service) :

President Palmieri made a Presentation to Member Ann Maloney for her twenty (20) Years of Service.

20 Years of Service

Ann Maloney #921
Member since May 13, 1996
ALS Provider
First Aider

Salvatore Romano #925
Member since May 30, 1996
First Aider

10 Years of Service

Pamela Brenner #1157
Member since May 18, 2006

Keith Rubenstein #1154
Member since April 25, 2006

5 Years of Service

Joe Gander, Jr. #1329
Member since February 24, 2011

Matty Lupinacci #1330
Member since March 10, 2011

Kelly Murphy #1325
Member since February 10, 2011

Carol Nucci #1324
Member since February 10, 2011

George Reeder #1328
Member since February 24, 2011

Motion to change the order of the meeting to hear the following:

- **Proposed By-Law Amendments: Read by Bob Franz**

Proposal #01-2016:

To require all future members to be EMT's within three years of acceptance as members and to increase the probationary period to one year.

Background/Justification:

With the evolution of EMS, the increased volume of calls and the increase in the standard of care, it is imperative that all members be, at a minimum, EMT's. This will increase the pool of individuals capable of becoming Crew leaders or Drivers.

Change (additions are underlined and deletions are ~~stricken~~):

ARTICLE I

SECTION 3 - DEFINITION

b) "Properly certified per Article I, section 3b of the By-Laws" means:

1. For members accepted prior to January 1, 2016, possessing a valid an American Red Cross Responding to Emergencies Card and a BLS CPR Card, or a New York State Certified First Responder Card and BLS CPR Card, or a New York State Emergency Medical Technician (Basic) or higher certification.
2. For members accepted after January 1, 2016, possessing a BLS CPR card until receiving their New York State Emergency Medical Technician (Basic) or higher certification in accordance with Article III, Section 2.

Article III

SECTION 2 - ACTIVE MEMBERSHIP

Applicants for first aid membership shall be at least 18 years of age.

All applicants shall be examined by a physician approved by the Corporation, and show written proof that there is no physical contraindication to the performance of their assigned tasks. The Board of Directors shall reserve the right to evaluate each applicant's fitness for service and limit his activities, as it deems appropriate.

Applicants must be residents of Huntington Township, except for extenuating circumstances as deemed by the Board of Directors.

Applicants for operational membership shall have a completed membership application processed and approved by the Membership Committee, shall be certified per Article I, section 3b of the By-Laws and shall have attended an orientation meeting to familiarize themselves with Squad policies. The applicant shall also be interviewed by at least two representatives of the Membership Committee, at which time a Chief rank officer and/or Board member will have the opportunity to meet the applicant. Upon meeting these requirements, the application shall be presented to the

2016 General Membership Meeting

Board of Directors by the Membership Committee for approval of a probationary membership period to end one year from the date of acceptance ~~four (4) months after the successful completion of their dispatcher training.~~

All members, except Administrative members or members designated as permanent dispatchers, accepted after January 1, 2016 must be enrolled into a New York State Emergency Medical Technician (Basic) class within eighteen (18) months of their date of acceptance, and must have obtained a New York State Emergency Medical Technician (Basic) certification within three (3) years of their date of acceptance. Failure to comply with this requirement will result in the loss of membership. Administrative personnel and members designated as permanent dispatchers shall pass through all steps in the membership application process except they will be exempt from the New York State Emergency Medical Technician (Basic) certification requirement ~~that first aid training shall not be required.~~

All new members shall be required to serve a one-year probationary period to begin on the day of Board of Directors membership approval. At the end of this period a recommendation, for or against full active membership, will ~~shall~~ be made by the Squad Chief for Operational members and the Vice-President for Administrative members ~~or against full active membership~~, and the Board of Directors will make a determination based primarily on this recommendation. ~~Administrative members must complete a six-month probationary period.~~ During the probationary period, the new member shall successfully complete all training programs, testing and other programs advanced by the Operational Officers and/or the Board of Directors.

Proposal #02-2016:

To remove the language in the Mission Statement regarding not charging for services.

Background/Justification:

The Huntington Community Ambulance District has put language in the current contract requiring the Squad to begin billing for services rendered and have begun the process of reducing our contract funding. Therefore, to enable the Squad to continue providing emergency medical services, we must start billing and to do so requires the removal of the language barring it.

Change (additions are underlined and deletions are ~~stricken~~):

ARTICLE I

SECTION 2 - MISSION OF THE CORPORATION

The Mission of the Corporation will be to provide emergency ambulance service to victims of injury, illness, sudden disablement or disaster. These services will be rendered ~~without charge~~ to anyone regardless of sex, race, creed, color, religion, gender, national origin, marital status, sexual orientation, age, veteran status, disability or any other characteristic protected by law.

The Corporation will provide emergency ambulance service principally in the areas defined by the boundaries of the Huntington Community Ambulance District or on a bona fide mutual aid request to any jurisdiction requesting such service.

Proposal #03-2016:

To replace special election notification by special letter with email.

Background/Justification:

To modernize and save time and money.

Change (additions are underlined and deletions are ~~stricken~~):

ARTICLE X

SECTION 3 - SPECIAL ELECTIONS

If an office is unfilled after the General Election, or if a vacancy occurs in any office during the year, the Secretary shall notify membership by e-mail ~~special letter~~ at least three days immediately preceding the special election. This nomination and special election will be held at the next regularly scheduled General Membership meeting by the eligible voting membership. If the post remains vacant after the special election, the Secretary must notify membership by e-mail ~~special letter~~ at least three days immediately preceding the next special election or by notice in the PULSE until the vacancy is filled. The Secretary will note the position which is to be filled and also note that the possibility could exist for an additional election at the meeting if a current office-holder runs for the vacant position and creates another vacancy. This procedure shall not infringe upon the succession of Vice-President to President or 1st Deputy Squad Chief to Squad Chief and 2nd Deputy Chief to 1st Deputy Chief.

Secretary's Report

Robert Franz

Motion by Mark Brenner and seconded by Chris Roulo to approve the April 11, 2016 General Membership Meeting Minutes.

MOTION APPROVED UNANIMOUSLY

Correspondence received: Thank you – Stand by: Marcie Mazzola Foundation; Community relations: Preschool class at Huntington YMCA; Good & Welfare: Sara Manning (plus services rendered twice) and Hugh O'Brien & family.

President's Report

John Palmieri

- President Palmieri Presented New Member Lawrence Donnelly with a Veterans Pin.

Board of Directors Meeting Actions

- Approved Member's EMS Week Gift chosen by the Officers
- Approved Costs to Have Our Bookkeeper Become a Notary Public
- Approved Donating Trophy to NYSVA&RA
- Approved Placing an Ad in the Pulse Check Brochure
- Approved a Meeting Room Request

Other Items Reported on:

- Town Board will meet on May 10, 2016 to discuss the Contract
- Signed the 2016 Town Contract (Available Wednesday)
- First half of Payment Check Available Wednesday
- Billing- e-PCRs Will Determine Billing Company
- 5 Year Spend Down Plan - Centered on Member's Benevolence Funds

Treasurer's Report – Brian Canty – Report

Jamie McCrae had emergency surgery and will be out for 3 to 6 weeks.

Officers Report's

Chief's Report – Dominic Heavey – Absent – No Report

First Deputy Chief's Report – Casey Orr – Report Posted

ONE 24 FOR THE MONTH OF APRIL!!! WAY TO GO EVERYONE!!!

- Huntington Hospital Issue –
 - It is the expectation of ED leadership, that any ANM or charge RN take the information directly from the ambulance crew so as not to delay turnaround time. If the bedside nurse is not readily available, as was expressed in this case, the charge RN, ANM or ambulance triage RN should obtain the information from you, sign the PCR if necessary and release your crew from the ED.
- Make sure that you restock at Huntington Hospital!
 - We are allowed to restock 1 for 1... if you use 1 non-rebreather, you can get 1 from the hospital.
- Shifts – 211 members out of 333 are delinquent in shifts. As of last week, we were 20 weeks into the year. That means that 63% of our membership are not doing what is required of them. IT'S TIME TO STEP UP!
- Members are being removed from company 8 on a quarterly basis. Last quarter 3 members were removed and picked a permanent shift and 2 received warning letters.
- Open House- HELP NEEDED!!!!
 - Need help handing out flyers this week
 - Work Detail – Saturday at 10am.
- Stand-by's
 - It is the same people doing the standby's over and over again (those same people are also doing extra shifts & backup calls) other members need to take initiative!

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- If someone from another organization asks us to participate in a standby, the committee MUST be notified or we will not be sending anyone.

- E-PCR's – officers are seeing a 2nd part of AmbuPro this week.
- April Members of the month – Monday – Ann Maloney, Tuesday – Ann Schwartz, Wednesday – Hank Waldron, Thursday – Sara Manning, Friday – Israel Cortes, Saturday – Nikki Giordano, Sunday – James Barkocy and Company 8 – Timothy Quigley.

Second Deputy Chief's Report – Keith Davis – Report Posted

I look forward to a fun and challenging 2016.

Training

- The chief initiated the Spinal Motion Restriction protocol on February 22nd. That means any EMT not completing this training cannot practice as an EMT until there training is completed.
- February's Blood Borne Pathogens review training, which was posted 1/29/16 is now required to enter the building. Members who have not completed BBP cannot be in the building unless they are here to complete their training. Most members have completed this requirement.
- Dr. Jack Gefken provided the squad with a NARCAN training on May 2nd. Upon completion each member received a NARCAN kit. We had over 55 members of HCFAS attend!
- ALS for the BLS Provider on April 2nd was a great success and I'd like to have more of them in the future.
- Suffolk County EMS is looking for agencies to send crews to their Yaphank office to participate in simulations. They have recently purchased a high fidelity EMS training manikin that can breathe, blink, and talk.
- Mark Brenner will be doing a CME Core Refresher in July 2016. A list of classes has been sent out via a blast e-mail and also posted in the ready room. Sign up is completed on the Suffolk Remsco Website.

New Programs

- New York State EMS Council (SEMSCO) has approved BLS 12 lead. Our regional EMS Council (REMSCO) is deciding how best to implement this change. This may be a huge training undertaking.
- Our EPI Pens are going out of date and need to be replaced. If we can bring a new medical director on line and get into the "Check and inject" pilot program, we could save thousands. "Check and Inject" allows EMTs to draw up epinephrine from a vial and administer an intra muscular injection to patients in anaphylaxis. The "check and inject" pilot is being done

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successfully in Greenlawn and East Northport. I'm working diligently to bring on a medical director and have us switch before this deadline.

Issues

- Dr. Blaustein of South Side Hospital has agreed to be a consultant for medical direction.
- I am having a meeting with Dr. Ethan Brandler of Stony Brook to be our Medical Director. He wants to be very active in our department and help to bring new programs to HCFAS.
- I met with Tom Lateulere to discuss our needs and ideas for future training in conjunction with Suffolk County EMS.
- The Clinical Clean sprayer has been fixed. Please use this tool to decon your ambulance after patients present as "sick".
- Every 7-X-XX EMS run should have the Cyano Kit taken. Not all fires come over as a house fire.

ALS

- I am looking into replacing our current laryngoscopes with disposable ones. This will decrease the weight of the ALS bag.
- IV poles and equipment hooks have been installed on all stretchers except 2-15-16

OTHER

- I am now trying to use the Second.Deputy@HCFAS.org as my sole email address so please try to use this one only.

Third Deputy Chief's Report – Jeffrey Brenner – Report Posted

Vehicles:

The new ambulance is in build, we are hoping for an arrival in less than 90 days!!!

20 is back from Chevy, had a multitude of warranty problems.

18 will be out of service until at least Wednesday evening 5-11-16, no promises on that time.

Trailer- the hatch has been replaced and the unit is now parked in the normal position with the gator inside of it. Please try not to park too close to the unit so the gator can be taken in and out if needed without having to move the entire trailer.

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337 34- Receiving a quote to renumber is 89- all rules for 89 apply to this vehicle whether identified
338 as 34 or 89

339 Building:

340 Dryer ducting has been fixed

341 Someone unclamped the bolt that holds the hydraulics to the door for the quiet room; this has
342 caused damage to the wall behind it.

343 All baseboards heating have been turned off; if you have to use the system please remember to
344 turn it off when you are done with that room.

345 Work Detail Saturday May 14th 1000 hours- we will attempt to completely clean the truck room,
346 shine 16 and detail the inside for the demo, and throw some unneeded items from the basement
347 storage room. Come one come all and let's wash off the winter from HCFAS and let the sun
348 shine in!!!

349 I have sent out a blast email to asking anyone that is interested in being on the building and or
350 vehicle maintenance committees to email me at the third deputy email. Any and all help is
351 welcomed!!!

352 For those that have not seen the Mega Touch game machine in the ready room is operational
353 again!!! Please remember at night or when not in use to turn it off.

354 Finally, if you leave a room, go on a call, end your shift, E I E I O, please turn the lights and
355 TV's off!!!

356 Thank you all for everything you do, almost 38 days without a 24; *let's do it again!!!*

357

358 **Chief Dispatcher's Report – Andrew Taylor – Report Posted**

359

360 Here are just a few things I would like our **Dispatchers** and **Dispatch Trainees** to keep a close
361 eye on while on duty.

362 1. Please try and keep the dispatch office clean.

363 2. Please pay close attention to the radio especially when we have an ambulance on the road.

364 Know who is on each ambulance before it leaves for a call. Enter Personnel on CAD system for
365 the appropriate calls.

366 3. The only people who should be entered into the personnel for a run are those who are actually
367 on the run. (Crew Leader, Driver, First Aiders, Dispatcher, Dispatch Trainee, Personnel in
368 Responder Vehicles if they respond to the call with that run number, any member who responds
369 directly to a scene after notifying the dispatcher as long as the dispatcher tells that member it's
370 alright to respond to that scene. (**NO MEMBERS SHOULD RESPOND DIRECTLY TO A**

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VIP CALL.) Any other member who is not the dispatcher or trainee just sitting in the dispatch office and the rest of the building should not be getting entered into personnel.

4. Please write the **Signal 5** and **Signal 29** times on the PCRs and also please watch out that if there are members on the crew that have EMT numbers that they are also written on the PCRs. A lot of PCRs come through me and numerous times I see that the EMT #s are not written on the PCRs. Please make sure these couple of things gets looked at before the PCRs are placed in the PCR Mailbox.

A) Click Ambulance (Officer in charge –EMT-B, ALS and Paramedic)

B) Click members “**rescue**”. 3/16 only, members who are company 8 should not be under that position.

C) Labels Display. 9/16, All Run’s get PCR. **Do not Staple or Tape PCR.**

D) **ALL CALLS GET A PCR. PCR’S MUST BE PUT INTO THE PCR MAILBOX.**

New Member dispatch classes are being set up by Casey Orr and Advanced Dispatching Classes and tests are being scheduled by Michael Barker. I will be also providing classes for members and any members for questions and/or concerns. If any new members have any questions regarding dispatch classes, please speak to myself and above members.

May Stats (May 1, 2016- May 31, 2016)

Alarms..... 2283(as of 5/9/2016)

Signal 24’s.....25 (0.0118)

Signal 24 breakdown by Day of Week as of May 9, 2016

Sunday.....4 (YTD)

Monday.....0 (YTD)

Tuesday.....8 (YTD)

Wednesday.....4 (YTD)

Thursday.....2 (YTD)

Friday.....5 (YTD)

Saturday.....2 (YTD)

January 2015..7 February 2015..5 March 2015..11 April 2015..7 May 2015...7

January 2016..4 February 2016..12 March 2016.....6 April 2016..1

May 2016...2

I would continuously like to Thank Mike Barker, Chief Casey Orr, and Nancy Courtemanche for successful training and advancing our Dispatchers.

Sunday Co. 1 Captain's Report – Patrick Donegan – Absent - Report Posted

Advancements/Status Changes

- Kathi Bonessi is back to Dispatching from Administrative Member

No Shows

- 1

Issues on Sunday

- In need of additional personnel on the Sunday 2300 shift. Specifically a full crew (second due)

Notable Call/Shift

- The 1900 Shift on 5/8 had 7 calls including 3 in 18 minutes great job done by all.

Monday Co. 2 Captain's Report – Elizabeth Mohr – Report Posted

Thank you to the following Captains and Chief's who helped cover me while I was away, 1st Deputy Chief Casey Orr, Captain Kathy Castillo, Captain John Connors, Captain Patrick Donegan, Captain Liz Wuestman. I truly appreciate all of the hard work.

Thank you to everyone on Monday's who have been helping out, as I write this Monday's has not had a 24 since last year. I can't thank everyone enough for all the hard work and dedication from each member. Let's keep the trend going!

HELP IS NEEDED- a Dispatcher and ALS provider for the 2300 shift, and second crews for most shifts except the 1900.

Welcome back Tomoko from her leave! We are excited to have her back on the overnight!

Thank you again to everyone!!!

Tuesday Co. 3 Captain's Report – John Connors – Absent – Report Posted

April was a great month. No 24's this month. A continued thank you to all that come in on time and do their shift week after week. Thank you to everyone that answers up to the 3 on a 16's on Tuesdays. Last Tuesday around 1500 we had five ambulances out on the road, a big applause to the 1100 & 1500 shifts for covering all those calls. Lastly anyone is welcome on the 2300 even if you are just listening up.

Wednesday Co. 4 Captain's Report – Alison Russo – Absent - No Report

Thursday Co. 5 Captain's Report – Ann Donegan – Report Posted

Finally Spring has arrived. Alas, we all know that the warmer the weather, the greater the call volume. Thursdays are no exception to this rule. On April 21st, we handled 27 calls, 8 of which came in within one hour. The poor overnight had eight calls. All this was done with not one 24. Congratulations to the crews. They are too numerous to mention. I will put them in the Pulse article for June. The following Thursday had 19 calls. The following week, April 28th, we had 19 calls and then last Thursday, we had 23 calls with a delta fire in the mix while two rigs were out on other calls. Thank you to Third Deputy Jeffrey Brenner for taking command of the scene as another delta fall came in one minute after the fire came in. Again, no 24's. Thank you to all who answered up. Thanks to Sara Manning and Sue Seibel for outstanding dispatching on 04/21 and 05/05, never forget that without good dispatching, this call volume cannot be done!

- Need another driver for the 1100 and 1500. Need another crew leader or driver on 0700 shift. Need a dispatcher for the 1100.
- First aiders are needed for this shift as well as all other shifts with the exception of the overnight and 1900.

Once again, thank you to all the Thursday members who continue to display incredible professionalism and commitment. You are the best! I could not be prouder of my duty crews for always going the extra mile and for the extra help we continue to receive from so many dedicated members.

Co. 6 Captain's Report – Kathleen Castillo – Absent – Report Posted and Given by Captain Elizabeth Mohr

CONGRATULATIONS to William Connolly, Michael Como and Ryane Como as well as all the other the other HCFAS members who passed their state skill practical. One more hurtle, and I know you will all be great EMTs. Hard work and dedication pays off. It's an absolutely pleasure riding with you guys.

I want to give a huge shout out to all the Company 6 members, as well as those who do back up shifts and calls. Friday had NO 24s for the month of April.

Welcome Jack Crane to Friday 0700. I know you will be an asset to Fridays!

I hope everyone comes out for our open house. It's always a great time and a good way to get involved. I look forward to seeing you there.

Stay safe and love each other.

Co. 7 Captain's Report– Elizabeth Wuestman – Report Posted

Tis the season for wedding bells and parties!! As some of you know I have been incapable of spending all of Saturday in the building every week and for the most part all has been well!

2016 General Membership Meeting

494 Thank you to everyone who is really going above and beyond to find coverage when they will be
495 out it is really making a difference! Thank you to my Saturday members for stepping up by
496 either coming in early or staying late to cover calls you are all doing a great job! And as always
497 thank you to everyone who has been coming in to provide backup and support company 7!

498 24s; unfortunately we had our second 24 for the year last Saturday April 30th... and yes HCFAS
499 would have gone one whole month without a 24 if it had just happened 30 minutes later!! I don't
500 know about all of you but I'll take it though!

501 New members; I'd like for you all to welcome Steven Benjamin: he is new to our 1100, coming
502 from Syosset fire department as an experienced EMT looking for more action. Eric Nazinitsky:
503 fresh out of EMT class on our 2300 and Don Freed an EMC-CC from Northport on our 0700.

504 Help IS needed:
505 0700-1100: als
506 1100-1500: als, driver, 2nd due crew
507 1500-1900: perm dispatcher & 2nd due crew
508 1900-2300: als & 2nd due crew
509 2300-0700: perm dispatcher, 1st and 2nd due crews.

510 Keep up the dedication it's paying off!!

511

512

513 **Delegate & Committee Reports:**

514

515 **NYSVARA District 7 – Andrea Golinsky**

516

517 **New York State Volunteer Ambulance and Rescue Association (NYSVARA)-District 7**

518 **Delegate Report Andrea Golinsky**

519

- 520 • No District 7 meeting is scheduled for May, the next meeting is June 21, 2016.
- 521 • Meeting scheduled in Albany for May 22nd and May 23rd, 2016 (Legislative Day).
- 522 • Andrea spoke briefly about 3 proposed legislative bills having to do with billing.
- 523 • EMS Memorial Ceremony in Albany, New York on May 17, 2016 – the sign-up
- 524 Sheet is on the Bulletin Board.

525

526 SCACA meeting is scheduled for May 18, 2016 at Exchange Ambulance of the Islips. – Bob
527 Franz

528

529 **2016 HCFAS Scholarship – Deadline June 1st – Bob Franz**

530 The Board of Directors approved the awarding of up to six (6) five hundred dollar (\$500) squad
531 scholarships to be given to any HCFAS Squad member in good standing or a direct family
532 member (spouse, son, daughter, brother, sister) residing in the same home as a member in good
533 standing. A drawing will be held at the June 2016 General Membership Meeting to select from

2016 General Membership Meeting

those applicants who have applied to the Secretary (Bob Franz) as of June 1st, with the appropriate application forms and with the required qualifying evidence. The Secretary will receive from the Chief, a declaration that those applicants are members or family members of members in good standing. These scholarships are to be an incentive for the applicants, who must present documentation of at least a 2.0 grade point average for the preceding year. The applicant must have been enrolled for a minimum of six college credit hours per semester (minimum two semesters) or the equivalent period at a vocational school. All 2015 scholarship winners are not eligible for the 2016 scholarship drawing. The application form is included in this Pulse and is posted on the bulletin board and website. The form can also be found on the mail folder counter at the Squad. This is an increase of two scholarships for 2016 over 2015.

LOSAP 2015 Points – Bob Franz

The 2015 LOSAP Records Listing is expected to be approved by the Huntington Town Board on May 5, 2016. In compliance with General Municipal Law, the approved listing will be returned to the Squad and be posted on the bulletin board for a mandatory 30 day period. It is requested that each member review the information next to their name and report any changes in writing to the President with a copy to the Secretary. Each reported change must be clearly identified and explained with supporting documentation, if applicable. Please also verify that your legal name is properly indicated.

Golf Outing – Bob Franz

The Hubbinette Cowell Associates' 31st Annual Golf Outing will be held July 19, 2016 at the Hamlet Wind Watch Golf Club starting at 7:30am Shotgun followed by brunch and awards. As past years, the Squad can send a foursome and Brian Canty has posted a signup sheet for a drawing to be held at the June General Membership meeting.

Peer Review Committee – Keith Davis & Chris Evers via Fiona Witkowski

See e-mail for meetings and times. Next Meeting will be in June.

Benevolent Committee – Jim Barkocy / Brian Canty – If there is a need from any member please contacts Jim Barkocy or Brian Canty.

Pulse – Casey Orr – All reports and articles are due the 25th of the month.

Stand-by – Liz Mohr – Full Crews are needed for:

HELP NEEDED-I need a full crew for Wednesday for the Mini Thon during the day 10-12. May is also a VERY busy month for Standby's, I need a lot of help and am asking you to work with your crews and sign up for extra. YMCA Memorial Day Weekend still hasn't been posted which is a big one!

I have also posted all of Huntington Fire Departments and Huntington Manor Yaphank Trainings for 2016. They are a great learning experience and I recommend you sign up with your crew. Food is provided before all trainings. As soon as I get Huntington Manor's Request I will post them.

2016 General Membership Meeting

Also Huntington Fire Department is going to be holding a RIT Class (Rapid Intervention Team) at Yaphank fire academy, it is 4 Thursday's that need to be covered in June. They will be posted later tonight. Anyone available please let me know and sign up!
Anyone who is looking for Standby's Please have people contact me at hcfas.standbys@gmail.com , Dispatchers please give people that email. A MINIMUM of 2 weeks is needed, if there are multiple standby's that day, priority is given to who requested it first. An extended Standby (over 4 hours) please let me know more than 2 week in advance as it is hard to get people for standbys. Calling or texting me does not work. A standby has to go to me AND the first deputy chief for approval (as she is the one responsible for them).

Fund Drive – Mary Brenner / Pete Nakelski – First Wave went out and \$33,295.00 was collected.

Hand-Only CPR – Kathy Castillo - ATTENTION ALL MEMBERS!!!

I am looking to revamp our Hands Only CPR committee. This is a great way to get involved with our community. I encourage all members, especially our newer members to get involved with this committee. We have a good time, have some cool shirts, and teach our neighbors this life saving skill. It's also a good way for us to keep our skills sharp. If you're interested, please contact me at 631-873-7051 - Kathy Castillo.

Old Business: None

New Business:

Donation Box - Lehti Laas – Huntington Matters contacted the Squad via e-mail asking if we could place a Box at Headquarters for Donations for the Survivor of the recent fire. The individual is in need of various items of Clothing (Size 2X or 3X) and Toiletries.

Lehti also answered a question regarding the HCFAS Facebook Pages.

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Jim Ingwersen, Andrew Taylor, Christy Stiles, Carol Nucci, Claire Tesoriero, Greg Orr, Angie Kalodukas, Bob Biersack.

Setup Committee: Bob Biersack

Raffles - Various Gifts

- **Lowe's Gift Card \$25 – David Mohr**
- **Outback Gift Card \$25 - Stephanie Caracciolo**
- **Sauvignon Blanc Wine – Chris Ruolo**
- **Cabernet Sauvignon Wine – Lauren Aviles**
- **Best Buy Gift Card \$25 – Greg Orr**
- **PF Chang's Gift Card \$25 - David Kaufman**
- **Bottle of Vodka & Beer – Mark Brenner**

2016 General Membership Meeting

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Motion by Joann Vogel and seconded by Jerry Giacomini to adjourn the meeting at 2051 hours. MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 67, probationary 4, Total: 71

Respectfully Submitted,

Christine A. Tedone

GMM Recording Secretary

Robert J. Franz

Secretary

Draft posted: May 24, 2016

Approved: June 13, 2016

Huntington Community First Aid Squad
2016 General Membership Meeting
Date: June 13, 2016

Officers:

President John Palmieri	PRESENT
Vice President David Mohr	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	ABSENT
Seth Fischer	ABSENT
Richard Stone	PRESENT
Gregory Orr	ABSENT
Loreley Villamide-Herrera	ABSENT
Chief Dominic Heavey	PRESENT
First Deputy Chief Casey Orr	PRESENT
Second Deputy Chief Keith Davis	PRESENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Andrew Taylor	ABSENT
Sunday Co. 1 Captain Patrick Donegan	PRESENT
Monday Co. 2 Captain Elizabeth Mohr	PRESENT
Tuesday Co. 3 Captain John Connors	ABSENT
Wednesday Co. 4 Captain Alison Russo	ABSENT
Thursday Co. 5 Captain Ann Donegan	ABSENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Elizabeth Wuestman	PRESENT

Meeting called to order at 19:30 hours

Secretary Robert Franz reported to President John Palmieri that the required quorum of 50 members is present per the sign in sheet (eligible members 78).

Pledge of Allegiance to the Flag – Lead by Jerry Giacomini

President John Palmieri had a moment of silence for all members in all branches of armed services to America and all HCFAS members and especially for the Victims and families of the terrorist shootings in Orlando.

Presidents Report John Palmieri

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

Get Well Wishes and Prayers:

- It is with deepest regret that we announce the passing of:
Ferdinand Rocke, Charter and Life Member and President 1974

Congratulations on the Birth of a New Baby:

- Robin Smiles Grandmother again to Skylar Rose

Longevity Awards (Length of Service):

President Palmieri made a Presentation to Member Martha Brenner for her forty-five (45) Years of Service.

45 Years of Service

Martha Brenner #236

Ex- Chief Martha Brenner #236, is a 45 Year Member of HCFAS – ALS Provider, Crew leader, Driver, Pulse Editor , Service Awards Committee, Chairman of Historian Committee, Staffing and Schedule Coordinator, Review Training Committee, CPR Instructor, Director, V.P. Board of Directors, Life Member, Day Captain, 40th Anniversary Chair and Membership Committee.

Martha is a dedicated member and has served the Squad with dignity and honor. She has made a difference to the community and to HCFAS. We are proud and honored to have you as a part of us for the last 45 years. Congratulations to “Life Member” Martha Brenner on your 45 years of service to HCFAS.

10 Years of Service

Kurt Vetter #1161

Bruce Hafner #1158

15 Years of Service

Don Roulo #1017

Congratulations to our New EMT-B's

- Michael Como
- Ryane Como
- William Connolly

2016 General Membership Meeting

Motion by Keith Davis and seconded by Jeffrey Brenner to change the order of the meeting for a presentation and for the reading of all three proposed By-Law Amendments #01-2016, #02-2016 and #03-2016 and SOP Change for #01-2016.

MOTION APPROVED UNANIMOUSLY

The Proposed By-Laws amendments #01-2016, #02-2016 and #03-2016 were read for the second reading by David Mohr, Chairperson of the By-Laws committee. The amendments were discussed and voted upon. The proposed By-Laws amendments and vote results follow:

Proposal: #01-2016:

To require all future members to be EMT's within three years of acceptance as members and to increase the probationary period to one year.

Background/Justification:

With the evolution of EMS, the increased volume of calls and the increase in the standard of care, it is imperative that all members be, at a minimum, EMT's. This will increase the pool of individuals capable of becoming Crew leaders or Drivers.

Change (additions are underlined and deletions are ~~stricken~~):

ARTICLE I

SECTION 3 - DEFINITION

b) "Properly certified per Article I, section 3b of the By-Laws" means:

1. For members accepted prior to January 1, 2016, possessing a valid an American Red Cross Responding to Emergencies Card and a BLS CPR Card, ~~or a New York State Certified First Responder Card and BLS CPR Card,~~ or a New York State Emergency Medical Technician (Basic) or higher certification.
2. For members accepted after January 1, 2016, possessing a BLS CPR card until receiving their New York State Emergency Medical Technician (Basic) or higher certification in accordance with Article III, Section 2.

Article III

SECTION 2 - ACTIVE MEMBERSHIP

Applicants for first aid membership shall be at least 18 years of age.

All applicants shall be examined by a physician approved by the Corporation, and show written proof that there is no physical contraindication to the performance of their assigned tasks. The Board of Directors shall reserve the right to evaluate each applicant's fitness for service and limit his activities, as it deems appropriate.

Applicants must be residents of Huntington Township, except for extenuating circumstances as deemed by the Board of Directors.

Applicants for operational membership shall have a completed membership application processed and approved by the Membership Committee, shall be certified per Article I, section 3b of the By-Laws and shall have attended an orientation meeting to familiarize themselves with Squad policies.

2016 General Membership Meeting

The applicant shall also be interviewed by at least two representatives of the Membership Committee, at which time a Chief rank officer and/or Board member will have the opportunity to meet the applicant. Upon meeting these requirements, the application shall be presented to the Board of Directors by the Membership Committee for approval of a probationary membership period to end one year from the date of acceptance ~~four (4) months after the successful completion of their dispatcher training.~~

All members, except Administrative members or members designated as permanent dispatchers, accepted after January 1, 2016 must be enrolled into a New York State Emergency Medical Technician (Basic) class within eighteen (18) months of their date of acceptance, and must have obtained a New York State Emergency Medical Technician (Basic) certification within three (3) years of their date of acceptance. Failure to comply with this requirement will result in the loss of membership. Administrative personnel and members designated as permanent dispatchers shall pass through all steps in the membership application process except they will be exempt from the New York State Emergency Medical Technician (Basic) certification requirement that first aid training shall not be required.

All new members shall be required to serve a one-year probationary period to begin on the day of Board of Directors membership approval. At the end of this period a recommendation, for or against full active membership, will ~~shall~~ be made by the Squad Chief for Operational members and the Vice-President for Administrative members ~~or against full active membership~~, and the Board of Directors will make a determination based primarily on this recommendation. ~~Administrative members must complete a six-month probationary period.~~ During the probationary period, the new member shall successfully complete all training programs, testing and other programs advanced by the Operational Officers and/or the Board of Directors.

Proposers

Martha Brenner #236 /s/

Dominic Heavey #973 /s/

Casey Orr #1283 /s/

Proposal #02-2016:

To remove the language in the Mission Statement regarding not charging for services.

Background/Justification:

The Huntington Community Ambulance District has put language in the current contract requiring the Squad to begin billing for services rendered and have begun the process of reducing our contract funding. Therefore, to enable the Squad to continue providing emergency medical services, we must start billing and to do so requires the removal of the language barring it.

Change (additions are underlined and deletions are ~~stricken~~):

176 **ARTICLE I**

177 **SECTION 2 - MISSION OF THE CORPORATION**

178
179 The Mission of the Corporation will be to provide emergency ambulance service to victims of
180 injury, illness, sudden disablement or disaster. These services will be rendered ~~without charge~~ to
181 anyone regardless of sex, race, creed, color, religion, gender, national origin, marital status,
182 sexual orientation, age, veteran status, disability or any other characteristic protected by law.
183

184 The Corporation will provide emergency ambulance service principally in the areas defined by the
185 boundaries of the Huntington Community Ambulance District or on a bona fide mutual aid request
186 to any jurisdiction requesting such service.
187

Proposers

Mary Brenner #487 /s/

Sharyn Cullen-Kutcher #318 /s/

Joseph Nappi #753 /s/

188
189
190 **Proposal #03-2016:**

191 To replace special election notification by special letter with e-mail.
192

193 **Background/Justification:**

194 To modernize and save time and money.

195 **Change (additions are underlined and deletions are ~~stricken~~):**

196 **ARTICLE X**

197 **SECTION 3 - SPECIAL ELECTIONS**

198
199 If an office is unfilled after the General Election, or if a vacancy occurs in any office during the
200 year, the Secretary shall notify membership by e-mail ~~special letter~~ at least three days immediately
201 preceding the special election. This nomination and special election will be held at the next
202 regularly scheduled General Membership meeting by the eligible voting membership. If the post
203 remains vacant after the special election, the Secretary must notify membership by e-mail ~~special~~
204 ~~letter~~ at least three days immediately preceding the next special election or by notice in the PULSE
205 until the vacancy is filled. The Secretary will note the position which is to be filled and also note
206 that the possibility could exist for an additional election at the meeting if a current office-holder runs
207 for the vacant position and creates another vacancy. This procedure shall not infringe upon the
208 succession of Vice-President to President or 1st Deputy Squad Chief to Squad Chief and 2nd Deputy
209 Chief to 1st Deputy Chief.
210
211

Proposers

2016 General Membership Meeting

Brian Canty #757 /s/

Karen Martin #1118 /s/

David Mohr #748 /s/

By-Laws Amendments Voting Results:

01-2016 - For 64 Against 14

Result: Pass (2/3 vote would be 52)

02-2016 - For 72 Against 6

Result: Pass (2/3 vote would be 52)

03-2016 - For 73 Against 5

Result: Pass (2/3 vote would be 52)

Secretary Franz thanked all the members who assisted with the By-Laws Amendments Voting – Lauren Aviles, Patrick Donegan, Alex Klotsche, Joanne Vogel, Chrissie Tedone, Pete Nakelski and Lehti Laas.

Motion by Jeffrey Brenner and seconded by Tyler Gibbs to have the Secretary destroy the ballots.

MOTION APPROVED UNANIMOUSLY

The Proposed SOP change #01-2016 was read by David Mohr, Chairperson of the By-Laws Committee.

President Palmieri opened the floor for discussion and then took a consensus vote. Members were in favor of the change.

The Proposed SOP change #01-2016 follows:

SOP Proposal #01-2016:

Update the SOP to eliminate the FCC Log Book and Red Log Book

Background/Justification:

The information contained in these two books is maintained in the CAD and the books are no longer needed.

Change (additions are underlined and deletions are ~~stricken~~):

Article VIII, Section 1

~~4. FCC Log Book – Complete all information accurately. If a mistake is made, put a single line through the mistake and initial the change (see Dispatch Manual). If multiple errors are involved the Chief Dispatcher should be notified. This book is not to be removed from the Dispatch Office.~~

2016 General Membership Meeting

~~5. — Red Log Book — The Dispatcher is responsible for obtaining the name and age of the patient(s) and for entering this information in the red log book. Only the Chief Dispatcher is allowed to use this book for reference. This book is not to be removed from the Dispatch Office.~~

Renumber 6-8, to 4-6

Secretary's Report

Robert Franz

Motion by Mark Brenner and seconded by Mary Winter to approve the May 9, 2016 General Membership Meeting Minutes.

MOTION APPROVED UNANIMOUSLY

Correspondence received: Thank you – Stand-by / Donation: Huntington Village Lacrosse Club; Services rendered: Gail Culleton.

\$500 Scholarship Drawing Winners:

Members: Joseph Grant and Michael Harlan and Daniel Roach son of Sheryl Roach, Peter Magerle son of Heidi Magerle, Brianne Bennett daughter of Lori Bennett and Vincent Castillo Son of Kathy Castillo.

Hubbinette & Cowell July 19th Golf Outing:

Raffle Drawing: Foursome Winners: Matthew Valle (subsequent to meeting: Alternate Mark Cappola), Al Szigethy, Jim Lupo and John Palmieri

President's Report

John Palmieri

- Discussion of Paid Paramedic Proposal
- Discussion of AmbuPro ePCR and Billing

Treasurer's Report – Brian Canty – Absent – No Report

Officers Report's

Chief's Report – Dominic Heavey

- Second Deputy Chief Keith Davis was sworn in by Chief Heavey.
- Chief Heavey and President Palmieri presented Suffolk REMSCO EMT Longevity Pins to Members.

First Deputy Chief's Report – Casey Orr – Report Posted

2016 General Membership Meeting

- 297
298 **Company 8** - Several members are delinquent in their hours. At the end of this month the
299 2nd quarter hours are going to be examined and members may be removed from Company 8.
300
- 301 **Advancements:** Since the last meeting we have had much advancement within our membership.
302 • Dispatchers: Anthony Cambareri, Karen Browne, Stephen Marji, Steven
303 Benjamin
- 304 • First Aiders: Tyrone Costa, Steven Benjamin, Donald Freed, Anthony Cambareri,
305 • Crewleaders: Anthony Cambareri,
- 306 **New ACL & Driver Trainees:** We have had many members joining the ACL & Driver
307 Program:
308 • Driver Training Program: Michael Como, John Kovalsky, Ryane Como, Bob
309 Biersack, William Connolly and Donald Freed.
- 310 • ACL – Anthony Cambareri, William Connolly, Ryane Como, Michael Como,
311 Steven Benjamin and Donald Freed.
- 312 **Off Probation:**
313 Nicolette Giordano
- 314 Jonathan Menard
- 315 David Baez
- 316 Elizabeth Wood
- 317 **Second Deputy Chief's Report – Keith Davis – Report Posted**
318
- 319 **Training:**
320 Suffolk County EMS is looking for agencies to send crews to their Yaphank office to participate
321 in simulations. They have recently purchased a high fidelity EMS training manikin that can
322 breathe, blink, and talk.
- 323 Mark Brenner will be doing a CME Core Refresher in July 2016. A list of classes has been sent
324 out via blast e-mail and also posted in the ready room. Sign up is completed on the Suffolk
325 REMSCO Website.
- 326 Dr. Brandler met with Fiona Witkowski our QA/QI chair and discussed the need to record
327 metrics for certain call types. Fiona will be expanding the QA/QI committee over the coming
328 weeks.
- 329 **New Programs:**

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330 I have supplied the chief with a copy of the motion that brought Dr. Stratemeier on as our
331 medical director.

332 Dr. Brandler is aware of the need to train EMT's on the Check and Inject pilot program. He will
333 discuss with me a plan for implementation over the next 2 weeks.

334 **Issues:**

335 Dr. Brandler would like to discuss possible SOP additions and changes.

336 Every 7-X-X-X EMS run should have the Cyano Kit taken. Not all fires come over as a house
337 fire.

338 The officers have made a motion for EMS Expo, the total cost and who will be attending is still
339 up for debate.

340 **ALS:**

341 I have changed the layout of most monitors so they now turn on with lead 2, CO2, SpO2.

342 I will be scheduling an ACLS refresher for the beginning of August. There will be a sign-up
343 sheet downstairs.

344 **OTHER:**

345 I am now trying to use the Second.Deputy@HCFAS.org as my sole email address so please try
346 to use this one only.

347

348 **Third Deputy Chief's Report – Jeffrey Brenner – Report Posted**

349

350 **Vehicles:**

351

352 81 is BLS right now and working on the repair to the med box.

353 21 is back from Pro liner for emergency light problem, thank you Tom O'Leary and Chief
354 Heavey for your help.

355 Crown Victoria has been donated and it has already been picked taken by Moira VFRD.

356 21 has gone to Pro liner for emergency light problem and cosmetic problems.

357 80 working on getting the ALS box back online- it is in the truck waiting to see if it is actually
358 cooling. Thank you Tyler Gibbs for helping me.

359 Waiting on quotes for paintwork on- 34/89 & 19 for replacement upon the new ambulance
360 arrival.

361 New ambulance-in build; should be around 60 days.

362 Reminder to all drivers that the trucks must be plugged into the shoreline when at the building
363 with the ignition completely turned off.

364 17 charger pack has been replaced.

365 As the warmer weather approaches and the AC is used more and more please be mindful to turn
366 that off when turning off the vehicles. This is put less draw on the truck to start and help keep
367 them working better throughout the summer.

Building:

2nd Floor ice machine has been fixed.
Working with electrician to fix broken high hats in the trophy cases.
Thank you Roger and Tom Lemp for planting the beautiful flowers out front.
2nd floor kitchen side by side that was broken has been given to a company, the freezer in the basement will be moved up to replace it this week.
North 1 water spigot needed a repair- thank you Roger for completing this.
Meeting room bar cooler- has been broken, the part is on back order repair will be made when the vender has the part.
Large storage room- work continues to be done and cleaning forges ahead. This is an ongoing project work will continue.
Thank you to the Wednesday 1100- Hank, Kevin and Alex for assisting me in cleaning out the north ramp trench/drain.
Thank you to everyone that came out for the work detail. Was not well attended but we are truly appreciative of those who came down. The truck room looks so much better!!!
North 3 shoreline went bad- that has been fixed.
Baseboard heating has been turned off throughout the building- AC units should be controlled by the wall mounted thermostats and should set to occupied or unoccupied presets. Anyone with questions as to how that is done please contact me.

Chief Dispatcher's Report – Andrew Taylor – Absent - Report Posted

Here are just a few things I would like our **Dispatchers** and **Dispatch Trainees** to keep a close eye on while on duty.

1. Please try and keep the dispatch office clean.
2. Please pay close attention to the radio especially when we have an ambulance on the road. Know who is on each ambulance before it leaves for a call. Enter Personnel on CAD system for the appropriate calls.
3. The only people who should be entered into the personnel for a run are those who are actually on the run. (Crew Leader, Driver, First Aiders, Dispatcher, Dispatch Trainee, Personnel in Responder Vehicles if they respond to the call with that run number, any member who responds directly to a scene after notifying the dispatcher as long as the dispatcher tells that member it's alright to respond to that scene. (**NO MEMBERS SHOULD RESPOND DIRECTLY TO A VIP CALL.**) Any other member who is not the dispatcher or trainee just sitting in the dispatch office and the rest of the building should not be getting entered into personnel.
4. Please write the **Signal 5** and **Signal 29** times on the PCR's and also please watch out that if there are members on the crew that have EMT numbers that they are also written on the PCR's. A lot of PCR's come through me and numerous times I see that the EMT #s are not written on the PCR's. Please make sure these couple of things gets looked at before the PCR's are placed in the PCR Mailbox.
A) Click Ambulance (Officer in charge –EMT-B, ALS and Paramedic)

2016 General Membership Meeting

B) Click members “**rescue**”. 3/16 only, members who are company 8 should not be under that position.

C) Labels Display. 9/16, All Run’s get PCR. **Do not Staple or Tape PCR’s.**

D) **ALL CALLS GET A PCR. PCR’S MUST BE PUT INTO THE PCR MAILBOX.**

New Member dispatch classes are being set up by Casey Orr and Advanced Dispatching Classes and tests are being scheduled by Michael Barker. I will be also providing classes for members and any members for questions and/or concerns. If any new members have any questions regarding dispatch classes, please speak to myself and above members.

June Stats (June1 2016- June 30, 2016)

Alarms..... 2858 (as of 6/13/2016)

Signal 24’s.....35 (0.0122)

Signal 24 break down by Day of Week as of June 13, 2016

Sunday.....5 (YTD)

Monday.....0 (YTD)

Tuesday.....9 (YTD)

Wednesday.....7 (YTD)

Thursday.....2 (YTD)

Friday.....8 (YTD)

Saturday.....4 (YTD)

January 2015..7 February 2015..5 March 2015..11 April 2015..7 May 2015...7

June 2015...3

January 2016..4 February 2016..12 March 2016.....6 April 2016..1 May 2016...5

June 2016...4

I would continuously like to Thank Mike Barker, Chief Casey Orr, and Nancy Courtemanche for successful training and advancing our Dispatchers

Sunday Co. 1 Captain’s Report – Patrick Donegan – Report Posted

Help Needed:

- Need help on Sunday Overnight, can also use extra crews on the 1100.

Monday Co. 2 Captain’s Report – Elizabeth Mohr – Report Posted

2016 General Membership Meeting

Thank you to everyone on Monday's who have been helping out, as I write this Monday's has not had a 24 since last year. I can't thank everyone enough for all the hard work and dedication from each member. Let's keep the trend going!

Congratulations to Bob Biersack on passing his EMT Test! We are so happy for you! Congrats to Anthony on the 0700 shift who is now a Crew leader!

HELP IS NEEDED- a Dispatcher and ALS provider for the 2300 shift and second crews for most shifts except the 1900.

Thank you again to everyone!!!

Tuesday Co. 3 Captain's Report – John Connors – Absent – Report Posted

A continued thank you to all that come in on time and do their shifts week after week. Thank you to everyone that answers up to the 3 on a 16's on Tuesdays. Lastly anyone is welcome on the 2300 even if you are just listening up.

Wednesday Co. 4 Captain's Report – Alison Russo – Absent – Report Posted

Welcome Summer! Wednesday's are still busy and I'd like to thank everyone helping with Back up calls. Now that summer months are here there will be members going on vacation. Please find someone to fill in or be on backup, because as you know we never get just one call.

- Congratulations to Karen Brown who has passed her dispatch test and is now riding Yay!
- Congratulations as well to Tiffany Williamson who has recently become a new Bride!

If anyone is available for the 7 to 11 PM Shift, feel free to stop by. Overnights as well has vacancies. Company 8 members are welcome! I would like to see as many members as possible sign up for next months parade. It will be a great time!

On a different note...Payers are sent out to our brothers and sisters in Florida who responded to the mass shooting. Please review our equipment. If you are not sure how something works ask your crew. We work as a team but on a large scale incident you might be by yourself for a bit. Good time to check your review trainings and see if you are up to date. Be safe and to all the Dad's out there. Happy Father's Day.

Thursday Co. 5 Captain's Report – Ann Donegan – Absent - Report Posted - Given by Captain Patrick Donegan

Advancements/Status Changes

- Claudy Grimadeau to Paramedic. Mike Harlan to ACL.

Shift Changes:

- Kristen Przyblski switched to Sunday 11 to 3

Issues on Thursday

- Need driver and or Crew leaders for the 1100 and one driver for the 1500. Need another crew leader or driver on the 0700 shift. Need a dispatcher for the 1100.
- First aiders are needed for the 1100 as well as all other shifts with the exception of the Over night and 1900.

Co. 6 Captain's Report – Kathleen Castillo – Absent – Report Posted - Given by Captain Patrick Donegan

Congratulations to William Connolly, Ryane Como, and Michael Como on passing your EMT test. These 3 are such an asset to HCFAS and continue to impress me. I am so proud of you guys. I want to give a shout out to Izzy Cortes. Izzy is almost always available to help out on the overnight and has saves us several 24's. Thank you Izzy I encourage you all to stop by on a Friday and join in on the Fun Filled Fridays!

Co. 7 Captain's Report– Elizabeth Wuestman – Report Posted

I am so proud of everyone on my day! They have really stepped up with finding their own coverage when they're out and doing additional shifts, staying late or coming early... thank you company 7!

Additionally I need to thank BOTH my Saturday members and all those who have responded in the past couple weeks... tho I know as captain I don't have to be in the building all day I have made it my mission to do so unless I can't and for the past 5 weeks I have had time blocks and entire days I was unable to respond and they all came through for us! We are 6 months into the year with only FOUR 24's!!! Way to go!

Probation ending: Nicki Giordano is off probation this coming Thursday the 16th and is looking forward to sign up for an EMT class.

Help needed;
0700-1100: Needs nothing!
1100-1500: ALS, 1st due Dr and 2nd due crew
1500-1900: perm dispatcher and 2nd due crew
1900-2300: ALS and 2nd due crew
2300-0700: permanent dispatcher, 1st and 2nd due crews

2016 General Membership Meeting

537 Looking forward to Steven Benjamin being moved up to CL and Don Freed to be cleared as
538 ALS.

539 I understand the finger read machine set up is not easy to use now and is not recognizing shifts
540 properly after 1200 am. If you are unsure whether or not you are getting all the credit you need
541 or you left during the middle of the night write me a note so I can properly adjust your times!
542 Your time matters to me I want to properly document it.

543 Keep it up company 7!!
544
545

546 **Delegate & Committee Reports:**

547 **Suffolk County Ambulance Chiefs – Bob Franz**

548 The next meeting is at Riverhead VAC on Wednesday, June 15, 2016 at 7:30 PM.

549 **NYS Volunteer Ambulance and Rescue Association District 7 – Bob Franz**

550 The next meeting is at Wyandanch-Wheatley Heights Ambulance on Tuesday, June 21, 2016 at
551 8:00 PM.
552

553 **Peer Review Committee – Keith Davis & Chris Evers via Fiona Witkowski**

554 See e-mail for meetings and times.
555

556 **Benevolent Committee – Jim Barkocy / Brian Canty** – If there is a need from any member
557 please contacts Jim Barkocy or Brian Canty.
558

559 **Pulse – Casey Orr** – All reports and articles are due the 25th of the month.
560

561 **Stand-by – Liz Mohr – Full Crews are needed for:**

562 I have also posted all of Huntington Fire Departments and Huntington Manor Yaphank Trainings
563 for 2016. They are a great learning experience and I recommend you sign up with your crew.
564 Food is provided before all trainings. As soon as I get Huntington Manor's Request I will post
565 them.

566 Also, Huntington Fire Department is going to be holding a RIT Class (Rapid Intervention Team)
567 at Yaphank fire academy, it is 4 Thursday's that need to be covered in June. They will be posted
568 later tonight. Anyone available please let me know and sign up!
569

570 Huntington Manor's Parade will be posted as soon as I get the information. It is the week of July
571 20th (Tuesday-Saturday).

572 Graduation season is upon us. Huntington and Walt Whitman are in need of Stand-by's for the
573 Graduations.
574

575 Anyone who is looking for Standby's Please have people contact me at
576 hcfas.standbys@gmail.com , Dispatchers please give people that email. A MINIMUM of 2
577 weeks is needed, if there are multiple standby's that day, priority is given to who requested it
578 first. An extended Standby (over 4 hours) please let me know more than 2 week in advance as it
579 is hard to get people for standbys. Calling or texting me does not work. A standby has to go to
580 me AND the first deputy chief for approval (as she is the one responsible for them).

Fund Drive – Mary Brenner / Pete Nakelski – \$51,440.00 in Donations was collected.

Hands-Only CPR – Kathy Castillo - Thank you Kelly Murphy, Casey Orr, and Sara Manning for the great job everyone did to teach the Boy Scouts HOCPR and first aid. We trained about 15 kids and several adults as well. I need help on June 29, 2016 to do a demo for counselors at WWHS summer camp. I am also looking into teaching this to the camp kids as well but need members to participate. Please contact me if you're interested. Kathy Castillo 631-873-7051

Old Business: None

New Business: None

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Jim Ingwersen, Christy Stiles, Carol Nucci, Claire Tesoriero and Bob Biersack.

Setup Committee: Bob Biersack

Raffles - Various Gifts

- Applebee's Gift Card \$25 – Richard Stone
- PF Chang Gift Card \$25 – Carol Nucci
- Outback Gift Card – Annette Hershkowitz
- Panera Bread Gift Card– Mary Winter
- Montepulciano Wine – Paul Mori
- Sauvignon Blanc Wine – Joel Paul

Motion by Pamela Brenner and seconded by Jeffrey Brenner to adjourn the meeting at 2110 hours. **MOTION APPROVED UNANIMOUSLY**

Members in Attendance: Eligible members 78, probationary 2, Total: 80

Respectfully Submitted,

Christine A. Tedone

GMM Recording Secretary

Robert J. Franz

Secretary

Draft posted: July 1, 2016

Approved: July 11, 2016

Huntington Community First Aid Squad
2016 General Membership Meeting
Date: July 11, 2016

Officers:

President John Palmieri	PRESENT
Vice President David Mohr	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Seth Fischer	ABSENT
Richard Stone	PRESENT
Gregory Orr	ABSENT
Loreley Villamide-Herrera	PRESENT
Chief Dominic Heavey	ABSENT
First Deputy Chief Casey Orr	PRESENT
Second Deputy Chief Keith Davis	PRESENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Andrew Taylor	PRESENT
Sunday Co. 1 Captain Patrick Donegan	PRESENT
Monday Co. 2 Captain Elizabeth Mohr	PRESENT
Tuesday Co. 3 Captain John Connors	ABSENT
Wednesday Co. 4 Captain Alison Russo	ABSENT
Thursday Co. 5 Captain Ann Donegan	PRESENT
Friday Co. 6 Captain Kathleen Castillo	PRESENT
Saturday Co. 7 Captain Elizabeth Wuestman	PRESENT

Meeting called to order at 19:30 hours

Secretary Robert Franz reported to President John Palmieri that the required quorum of 50 members is present per the sign in sheet (eligible members 73).

Pledge of Allegiance to the Flag – Lead by Jerry Giacomini

President John Palmieri had a moment of silence for all HCFAS members, for all Americans serving in the armed services to America, for the Dallas Police force and the families of the murdered Dallas Police and for the loss of SCEMS Chief Tom Lauteulere.

Presidents Report

John Palmieri

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

Presidents Report (Cont'd) - John Palmieri

John Thanked Outback Steakhouse of Huntington for providing the delicious Dinner this evening. Proprietor Alberto Aguirre wanted to thank the Squad Members for their support of the Community.

Get Well Wishes and Prayers:

- Nancy Barker – Hospitalized but home now.
- Mary Winter – Once again doing well.

Congratulations:

- Congratulations to Andrew Taylor on his recent Engagement!!

Motion by Jeffrey Brenner and seconded by Andrea Golinsky to change the order of the meeting for the reading of proposed By-Law Amendment #04-2016 and Proposed SOP Changes #02-2016, #03-2016, #04-2016 and #05-2016.

MOTION APPROVED UNANIMOUSLY

Proposed By-Law Amendment #04-2016 was read for the first time by David Mohr, Chairperson of the By-Laws Committee.

By-Laws Amendment Proposal #04-2016:

To require that an individual running for Chief has served a full term of office as both a Captain and a Deputy Chief.

Background/Justification:

Our requirement for Chief has not changed since the EMT card became the standard level of care, in the late 1970's or early 1980's. It did not change when the 3rd Deputy Chief was added even though adding a Deputy Chief position clearly pointed to more and more work for the Chief Officers.

The Chief Officer positions have a great deal of responsibility, and there are often Chiefs meetings that the Captains are not part of. By requiring the Chief to be a deputy for at least one year the learning curve on taking the Chief office will not be so steep.

This addition helps the organization by having a more experienced leader at the top and helps the candidate by allowing them extra time to better understand the job.

Change (additions are underlined and deletions are ~~stricken~~):

ARTICLE II

2016 General Membership Meeting

SECTION 9 - SQUAD CHIEF

A nominee shall have served a full term of office as both a Captain ~~or~~ and a Deputy Chief or two full terms of office as a Deputy Chief for a period of at least six months on the Huntington Community First Aid Squad. ~~This six-month period~~ These full terms of office need not have been served immediately prior to the election.

Proposers

Martha Brenner #236 _____

Mark Brenner #449 _____

Brian Canty #757 _____

Readings

First Reading Date: _____

Second Reading Date: _____

Vote

Yes: _____

No: _____

Secretary Signature: _____

Date: _____

Proposed SOP Changes were read by David Mohr, Chairperson of the By-Laws Committee. President Palmieri opened the floor for discussion and consensus vote after each SOP was read.

SOP Proposal: #02-2016

To clarify the requirement of members to do a minimum of fifty-two, four-hour, duty tours per year or equivalent.

Background/Justification:

To clarify the requirement of membership to do a duty tour each week for a minimum of fifty-two duty tours per year.

Change (additions are underlined and deletions are ~~stricken~~):

Article II, Section 2 – On-Duty Crews

1. Duty Tours

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A. All Operational members ~~should~~ shall serve one regularly scheduled four-hour duty tour ~~shift~~ a week, totaling fifty-two, four hour duty tours, per year, or equivalent (overnights, or alternating overnight), and ~~should~~ shall be present at least ten minutes before their scheduled duty tour ~~shift~~ (see "Alternating Overnight" below).

5. Replacements

A. If you are unable to serve on your duty tour ~~shift~~, it is your responsibility to obtain a replacement of equal or higher status and notify your Day Captain. It is only with the Captain's permission that you may get a replacement of a status lower than your own. If you become suddenly ill or an emergency arises (e.g. family illness) you must notify the Day Captain of your absence and the Dispatcher on duty ASAP.

B. If you miss your duty tour, it is your responsibility to make up that duty tour. Duty tours can be made up by doing another four hour duty tour where there is a need or by doing a four hour stand-by. ~~If you are unsuccessful in obtaining a replacement, you must call your Day Captain at least 24 hours prior to your shift with a list of names of members that you have contacted.~~

In all places through out the SOP's, where applicable, replace "shift" with "duty tour"

Discussion – Consensus Vote – 2 to 1 in favor.

SOP Proposal: #03-2016

To add Martin Luther King Day to the holidays listed in the Purchasing Policy for food for the on-duty crews and increase the allowance to \$350.00

Background/Justification:

It is a Federal holiday

Change (additions are underlined and deletions are ~~stricken~~):

Article I, Section 1, Paragraph A

12. Holidays

Being a twenty-four hour a day, seven day a week, three hundred and sixty-five day a year operation, there will be times when crews will be required to be on-duty during holidays. In an effort to make those holidays a little more enjoyable the Squad Chief is authorized to spend an amount not to exceed \$350.00 for food and refreshments on each pre-approved holiday. The pre-approved holidays to which this authorization applies are:

New Year's Eve Day

New Year's Day

Martin Luther King Day

Easter Sunday

Memorial Day

Labor Day

Independence Day

Christmas Eve Day

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Thanksgiving Day

Christmas Day

Discussion – Consensus Vote – Members in Favor.

SOP Proposal: #04-2016

To proceduralize the process of recording Administrative Personnel hours.

Background/Justification:

Administrative members have no clear guideline for how to record their hours.

Change (additions are underlined and deletions are ~~stricken~~):

Article II - ~~Operational~~ Member Guidelines

Add a new Section 3

Section 3 – Administrative Personnel

Administrative Personnel provide a variety of vital functions for the Squad, some of which are performed outside the walls of the Squad building. Administrative Personnel are required to perform sixteen (16) hours of work for the Squad per month.

1. Members performing work inside the building or arriving at the building, to then go and do work outside the building, will finger in using the finger reader. Upon completion of the work they will finger out.
2. Members performing work outside of the building will complete LOSAP Duty Tour Record with the exact hours they started Squad work and ended Squad work. The member is responsible for getting the Committee Chairman's signature and ensuring that the form then gets to the Vice-President who will sign the form under Chief Dispatcher's signature and put it in the LOSAP Form mailbox for entry. These forms must be completed and submitted within one week of the Squad work being done.

Section ~~3~~ 4 - Leave of Absence

Section 4 ~~5~~ – Uniform Code

Discussion – Consensus Vote – Members in Favor.

SOP Proposal: #05-2016

To update language

Background/Justification:

To update language and be consistent in the use of titles.

Change (additions are underlined and deletions are ~~stricken~~):

Article II - Operational Member Guidelines

Section 2 - On-Duty Crews:

2. ~~Sign-In Roster~~ Duty Tour Schedule
 - A. Upon arriving at headquarters each member should sign-in using the finger reader.

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B. The ~~Duty Roster~~ Duty Tour Schedule will inform you of what a crewmembers responsibilities you are expected to serve on your shift.

C. At times the Day Captain may write pertinent information for the crew on the ~~roster~~ Duty Tour Schedule that you will be expected to read.

Discussion – Consensus Vote – Members in Favor.

Secretary's Report

Robert Franz

Motion by Mark Brenner and seconded by Richard Stone to approve the June 13, 2016 General Membership Meeting Minutes.

MOTION APPROVED UNANIMOUSLY

Correspondence received: Thank you – Services rendered: Joe & Mary Ellen Cantone, Barbara and Don Feinstein and member Gina Angevine – 2 times. Thank you for the donation also Gina.

Approved SOP Change: - Secretary Bob Franz

SOP change 01-2016 was discussed at the meeting and subsequently approved by the Board of Directors at their June 16, 2016 meeting. Copies are posted on the bulletin board.

President's Report

John Palmieri

- Discussion of Paramedic Proposal – Board Motion was passed to hire Per Diem Paramedics. Paramedics will be on staff 24 hours a day seven days a week. Interviews are being set up. Two Special membership meetings were called and held on Sunday, June 26, 2016 and on Tuesday, July 5, 2016. Both meetings did not have a quorum.
- 5 Year Cash Reserve Spend Down Plan – A plan to spend Funds from the HCFAS Bank Account by spending on items such as Building renovations, Increased Insurance for members, Bond payments, storage of records and 50th Anniversary Celebration. The Squad Attorney made revisions to the Spend Down Plan. The Plan submission to the Town of Huntington was required by our contract with the Town.
- Town Contract was discussed.

Treasurer's Report – Brian Canty – Report Posted

Year to Date 6-30-16:

HCAD – Town Tax Money

Income - \$792,512
Expenses - \$ 442,845

Major Expenses

EMS Supplies 47,120.46

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Vehicles	35,480.65
Building	48,131.94
Utilities	29,887.11
Communications	15,879.29
Profess Fee's	38,740.29
Insurance	84,897.85
Office	16,196.09
Uniforms	6,226.80
Members Inspection	44,957.75
Training	5,487.40
Public Relations	4,376.00
Subsistence	14,507.59
Bond Interest	35,411.26
Other Expenses	15,545.00
Totals-Expenses	\$442,845.48

HCFAS – Squad Money

Income – Fund Drive \$52,824 and Misc. Donations/Interest \$15,768 = \$68,593

Expenses \$61,283

Expenses-	
Professional Fee's	26,550.82
Insurance	5,757.21
Office	142.85
Public Relations	545.00
Fund Drive	8,700.21
Social	11,830.35
Other Expenses	7,756.38

Second contract check from Town was received today - \$792,502.00

Officer's Reports:

Squad Chief's Report Dominic Heavey – Absent - No Report

First Deputy Chief's Report – Casey Orr – Oral Report

There will be members getting letters of intent for not completing shifts and Co. 8 hours are being evaluated for the 2nd quarter.

Second Deputy Chief's Report – Keith Davis – Oral Report

I would like to introduce Dr. Ethan Brandler to the membership. Dr. Brandler is an ED physician at Stony Brook University Hospital, former paramedic and has been published many times. Dr.

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Brandler will take a lead role in QA/QI. He is also very interested in riding on the ambulance and responding to alarms. I am working with Mr. Franz and Suffolk County to get Dr. Brandler up and running as soon as possible.

The third Deputy and I have ordered new locks for all ALS cabinets and drawer. We will install these new locks within the next few weeks. We need these new locks as they are no longer making the old locks and we cannot get new keys made. Also, these locks will match our new ambulance. (Which should be here in the next few weeks!)

I have purchased new fanny packs to act as our narcotics pouch. The narcotics pouch will soon hold a different amount of each narcotic and will go out of service after each use. This recommendation came from Dr. Brandler.

I will be looking for volunteers who want to go out to Suffolk County EMS and receive hands on simulation training with the county's new \$80,000 manikin.

Third Deputy Chief's Report – Jeffrey Brenner – Report Posted

Building:

1st floor men's room urinal repaired- thank you Bob Biersack!

N1 water spigot repaired- Thank you Roger Winter!

Drip lines have been added to the outdoor sprinkler system for the barrels outside dispatch on the walk. Service call was completed to check entire sprinkler system with a few repairs.

Landscaper has been contacted to look at the overgrown shrubs around the property.

Annual backflow testing will be done July 26th.

Research is being done on cleaning up and/or painting the garage doors to make them look better.

Electrician has been contacted for a few problems around the building including trophy case high hats, second floor meeting room hall way light sensor and the north driveway flood light fixture.

Executive wing HVAC system- motor was broken and repaired; system working properly again.

Working on quotes for window treatments for the dispatch office

Working on quotes to have the parking lot sealed before the winter

Freezer from the large storage room has been moved to the 2nd floor kitchen as the replacement to the broken and removed industrial side by side.

Please remember to keep the membership meeting room door closed when the room is not in use.

Vehicles:

17- Was involved in a single vehicle accident and had to be towed from Lloyd Harbor, has been seen by the insurance adjuster and work has begun to repair it. Hopefully only a couple more days

21- Was involved in a multi-vehicle accident and has been towed to VCI/Horton- should be seen by the insurance adjuster Monday 7-11-16.

34- AC has been repaired

81- Still waiting on a part of the medication box is still BLS only.

The Board approved purchase of new keyless lock systems for each ambulance/fly car med boxes and the ambulance ALS drawers. 19 will not get the conversion to this system but it will match the new ambulance.

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The new ambulance should be here before the end of the month. Information on how drivers will have to credential on the new ambulance will roll out before the end of the month. Every driver will be required to complete this qualification.

Vehicle cleanliness- it is the responsibility of every crew member to maintain the cleanliness of all vehicles. At the start of each shift and completion of each call the vehicle should be checked for garbage, restock and place equipment back in its proper place. Vehicles are routinely being found dirty, with garbage over flowing and or equipment left out. The vehicles should be in a constant state of readiness for the next alarm or crew. Lastly I know many people are not into washing the vehicles but an easy way to assist is to pull the unit around back and hose it down, it only takes 2 minutes and makes things look for much better.

Chief Dispatcher – Andrew Taylor – Report Posted

Here are just a few things I would like our Dispatchers and Dispatch trainees to keep a close eye on while on duty.

1. Please try and keep the dispatch office clean.
2. Please pay close attention to the radio especially when we have an ambulance on the road. Know who is on each ambulance before it leaves for a call. Enter Personnel on CAD system for the appropriate calls.
3. The only people who should be entered into the personnel for a run are those who are actually on the run. (Crew Leader, Driver, First Aiders, Dispatcher, Dispatch Trainee, Personnel in Responder Vehicles if they respond to the call with that run number, any member who responds directly to a scene after notifying the dispatcher as long as the dispatcher tells that member it's alright to respond to that scene. (NO MEMBERS SHOULD RESPOND DIRECTLY TO A VIP CALL.) Any other member who is not the dispatcher or trainee just sitting in the dispatch office and the rest of the building should not be getting entered into personnel.
4. Please write the Signal 5 and Signal 29 times on the PCR's and also please watch out that if there are members on the crew that have EMT numbers that they are also written on the PCR's. A lot of PCR's come through me and numerous times I see that the EMT #s are not written on the PCR's. Please make sure these couple of things gets looked at before the PCR's are placed in the PCR Mailbox.
 - A) Click Ambulance (Officer in charge –EMT-B, ALS and Paramedic)
 - B) Click members "rescue". 3/16 only, members who are company 8 should not be under that position.
 - C) Labels Display. 9/16, All Runs get a PCR. Do not Staple or Tape PCR.
 - D) ALL CALLS GET A PCR. PCR'S MUST BE PUT INTO THE PCR MAILBOX.

New Member dispatch classes are being set up by Casey Orr and Advanced Dispatching Classes and tests are being scheduled by Michael Barker. I will be also providing classes for members and any members for questions and/or concerns. If any new members have any questions regarding dispatch classes, please speak to myself and above members.

Notes:

- Dispatcher should be the last one to touch the PCR's. After entering all pertinent information into the system. The Dispatcher should put the PCR's; in the mailbox that states "PCR".

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- Dispatcher must put in the CAD system, when paging 3/16 (for ALS, CL, DR, etc.). Many members have pagers and radios. But others do not, when this is in the system, a person can call Dispatcher and responded safely to either the building or the call.
- Any Members that are responding to the scene MOST have permission from the dispatcher. The Dispatcher is continuous communicating with Med com, Ambulance and Responder Units. In addition, any information relevant to the call. (VIP)
- All personnel should be on the call who either responder to the call or call in. Again the Dispatcher can use the resources as needed pertaining to the calls the department is receiving.
- I would like to Thank Chief Orr, Day Captain Elizabeth W and the main man Manny Aviles for helping me put in chronological order the PCR and addition documentations.

Lastly, I would also like to thank Jim Mallilo for achieving all PCR'S for May and June.

- Any Questions?

July Stats (July 1, 2016- July 31, 2016)

Alarms..... 3320 (as of 7/11/2016)

Signal 24's.....37 (0.01114)

Signal 24 breakdown by Day of Week as of July 11, 2016

Sunday.....5 (YTD)

Monday.....0 (YTD)

Tuesday.....9 (YTD)

Wednesday.....7 (YTD)

Thursday.....2 (YTD)

Friday.....9 (YTD)

Saturday.....5 (YTD)

January 2015..7 February 2015..5 March 2015..11 April 2015..7 May 2015...7
June 2015...3 July 2015...

January 2016..4 February 2016..12 March 2016...6 April 2016...1

May 2016...5 June 2016...4 July 2016...2

I would continuously like to Thank Mike Barker, Chief Casey Orr and Nancy Courtemanche for successful training and advancing our Dispatchers.

Sunday Co. 1 Day Captain – Patrick Donegan – Report Posted

- **Advancements** – Kathryn Donegan from a First Aider to Acting Crew Leader
- **Issues on Thursdays:**
- Need Driver and or Crew Leaders for the 1500, Full 2nd due crew for the 2300.
- I need Drivers for the six Sundays in between July 31st and September 4th.

Notable Calls:

- On Sunday, June 26th we were called to an MVA where a woman was killed. An Outstanding job was done by everyone on scene and in house.

Monday Co. 2 Day Captain - Elizabeth Mohr – Report Posted

Thank you to everyone on Monday's who have been helping out! Especially those who came out on July 4th, during July 4th we had at one point every ambulance in service on the road, thank you to Rich who called his son Jonathan in to save us from a 24. We then proceeded to have a Narcan Save, a Kayak flip in the sound, an 8 year old with burns who was flown out to Stony Brook as well as a Cardiac Arrest on the overnight. I can't thank everyone enough!

Welcome to new Member Will Cohn! He is a new EMT on the Monday overnight!

HELP IS NEEDED- a Dispatcher and ALS provider for the 2300 shift, and second crews for most shifts except the 1900.

Thank you again to everyone!!!

Tuesday Co. 3 Day Captain – John Connors – Absent – Report Posted

Good Evening,

Last Tuesday one of our ambulances was involved in a MVA. No injuries were sustained as to my knowledge. The ambulance and crew involved had a patient aboard and called for another rig to transport in. The crew changed ambulances and continued to transport the patient safely to the hospital. I would like to personally thank that crew for their professionalism, Bravery, and Persistence at the time of this unexpected event. This reminds us all of how dangerous this job can be, this shows us how truly special each one of us are for taking on a job that most would stray away from. I would like to add that anyone is welcome to come do a shift on my day; even if the hours do not work we can work out a swing shift. Lastly as I mentioned in the pulse this month I would like to thank Elizabeth (Liz) Beach for coming in week after week to cover one hour of dispatch, Liz this is a tremendous help and I cannot thank you enough. Thank you to everyone that comes in week after week to do your shift and thank you to all the backup that comes through when we are in a pinch.

Wednesday Co. 4 Day Captain Alison Russo – Absent – Report Posted

Hope everyone had a safe holiday!

Congratulations are in order to Tiffany Williamson who has recently become a new bride!

Congratulations as well to Karen Browne who has finished her dispatch training and ambulance orientation and is now ACL ing! Great job!

A special thanks to Emily Schaffert for manning the helm 2 weeks ago in the dispatch office on the 3-7 pm shift. We handled 10 calls with no 24's. I've been told she's looking for a raise...lol.

Vacancies are open on all shifts so if you need to make up hours or would like to do back up, just let myself or dispatch know.

Thanks to our Third Deputy Jeffery Brenner for filling the hole on the 11-3 pm shift.

Please keep in mind when responding to and from calls, that most drivers are NOT hearing or seeing us until we are on top of them with our ambulance. The only people who were deafening with the sirens is ourselves. So keep in mind the driving faster will not make a big difference with the patient's outcome. Please drive with DUE REGARD. Accidents will happen.....let's just try to avoid them. Hope to see you all at parade night!

Thursday Co. 5 Day Captain Ann Donegan – Report Posted

On June 14th, Tom Schirripa was driving on Oakwood Road and noticed a pedestrian with erratic behavior - he was staggering, falling and then getting up again. Tom stopped and asked the man whether he was OK and managed to determine that he was a diabetic and needed sugar. Tom asked a bystander to call 911 and then administered oral glucose from his first aid kit. He then called the squad and requested an ambulance. PO Garside appeared on scene and determined that the patient's blood sugar was 51. Tom should be commended for diagnosing the problem and taking action promptly.

Outstanding member: Tom Schirippa. He is always willing to do back up and regularly does extra shifts on other days. He is an outstanding shift member and is therefore Thursday's outstanding member of the month.

Even though it is summer time and going to a meeting is not top on the list, please try and make the general membership meetings. There is a lot going on that will affect the members and if it is not something you want then your voice needs to be heard at the meeting.

Thursday is in desperate need of help on the 1100 shift. A driver, two crew leaders and first aiders are needed. A driver is needed on the 1500 shift. ALS is needed on all but the 0700 shift.

Stay safe and enjoy the summer!

Friday Co. 6 Day Captain – Kathleen Castillo – Report Posted

I would like to welcome Thomas Reid to the 2300 shift and Christina Denker to the 1500 and 2300 shift. They already fit right in and I know will be an asset to HCFAS!

A huge shout out to all the Friday members and members who have answered up on Fridays. You guys rock!

I could always use extra hands on Friday, come play!

Saturday Co. 7 Day Captain Elizabeth Wuestman – Report Posted

Hey everyone,

I am pleased to announce that we have a few new members coming to Company 7 and some exciting upgrades for our probationary members!

-Nicki Giordano (1466) officially came off probation as of June 16th; she is always here for her shift finds coverage when needed and an awesome liaison between myself and whoever is helping out on the 2300 shift!

- David Villegas (1472) will be off of probation officially the 15th of July and he could not be more excited to get his new uniform! David you are a great contribution to Saturdays and your personality couldn't be a better fit for your 1100 shift!

- Steven Benjamin (1475) is officially a Crew Leader for his 1100 shift and will be starting driver training shortly. He came to us from Syosset looking for higher call volume and that he got! Steve does two shifts a week and does a great job at dispatching when needed!

- Erik Nazinitsky (1480) came to us fresh out of EMT class and is getting plenty of experience with his 2300 shift! Erik is ACL'ing and will be moved up to crew leader shortly!!

- Don Freed (1482) coming from Northport is our newest ALS provider he is working on getting cleared for ALS here at community and driver training! With his many years of experience of being a riding member, ALS provider and officer he is a great asset to Saturdays! Thank you Don for doing two shifts a week as additional hands are always welcome especially those that can stick a line!!

And now for our newest members keep an eye out as they will be starting their shifts in the next couple of weeks.

Josh Berman (#1487) is currently a dispatch trainer he had his first shift last week and is looking to get on the air! He is eager to learn and excited to do as many shifts as his schedule will allow! His shift is 1500 and has some knowledge of the movie world so introduce yourself to him and teach him the ways of HCFAS.

Also to start will be:

2016 General Membership Meeting

Brian Block (1484) joining the 1100 shift, already an EMT
James Boyd Scheff (1485) also joining the 1100 shift and already an EMT!!

So all in all Company 7 is rocking it this year will new energy and continued perseverance!
We are 7 months in with only 5 24's!!

Thank you Monday members and others for doing this past overnight; Mary Brenner, Mark Brenner, Liz Mohr, Vanessa, Tim Ebert, Michelle Miller and Lenny.

Help needed;
1100: Drivers 1st and 2nd due
1500: 2nd due crew, perm disp
1900: 2nd due crew, als
2300: 1st and 2nd due crews, als, perm disp

Delegate & Committee Reports:

Suffolk REMSCO meeting is tomorrow evening at 7:00 PM at SC EMS in Yaphank.

SC FRES Recruitment Committee SERVES Program – Bob Franz

The modified July 1, 2016 SERVES Administrative Guide was approved by Suffolk County and is posted on the bulletin board.

SERVES (Suffolk Educational program for Retention in the Voluntary Emergency Service) provides student-volunteers who attend any NYS DOE college or university located within Suffolk County with a reimbursement based upon tuition costs at Suffolk County Community College- The student-volunteer will receive a reimbursement based upon a sliding scale related to their GPA. Completed applications must be submitted no later than October 1st for the Fall semester and February 1st for the Spring semester. Applications are date stamped upon receipt and the earliest dated applications shall be reviewed first as SERVES funds shall be disbursed on a first come, first served basis.

- For more information about SERVES go to

www.suffolksbravest.com/pdf/currentSERVESguide.pdf

This is NOT an educational program; it is a retention program designed to help keep Members in the Volunteer Fire & EMS Service. The student must maintain acceptable volunteer activity and training levels as set forth by HCFAS during their entire course of study and must continue this service for a period of time after receipt of total SERVES funds (post education commitment).

LOSAP 2015 Points – Bob Franz

The 2015 LOSAP Records Listing was approved by the Huntington Town Board on June 7, 2016. In compliance with General Municipal Law, this approved listing was returned to the Squad and is posted on the bulletin board for a mandatory 30 day period. It is requested that each member review the information next to their name and report any changes in writing to

2016 General Membership Meeting

the President with a copy to the Secretary. Each reported change must be clearly identified and explained. Please also verify that your legal name is properly indicated.

The TOH has an independent CPA firm doing the audit on the 2015 LOSAP point listing this year. Many thanks go to Christy Stiles for pulling all the documents needed for the audit.

Member Mail Folders – Bob Franz

Reminder: Each time you come on your shift, please check your mail folder for any correspondence etc. and please do not use your folder for storage. Thanks.

Committee Reports:

Stand-by – Liz Mohr -

I have also posted all of Huntington Fire Departments and Huntington Manor Yaphank Trainings for 2016. They are a great learning experience and I recommend you sign up with your crew. Food is provided before all trainings.

Huntington Manor's Parade will be posted as soon as I get the information. It is the week of July 20th (Tuesday-Saturday)

Anyone who is looking for Standby's Please have people contact me at hcfas.standbys@gmail.com. Dispatchers please give people that e-mail. A MINIMUM of 2 weeks is needed, if there are multiple standby's that day, priority is given to who requested it first. An extended Standby (over 4 hours) please let me know more than 2 week in advance as it is hard to get people for stand-by's. Calling or texting me does not work. A standby has to go to me AND the first deputy chief for approval (as she is the one responsible for them).

Special Events Committee – Brian Canty – The HCFAS Picnic will be held on Saturday, August 13, 2016 starting at 12:00 Noon. The Sign-up sheet is posted on the Bulletin Board.

Pulse – Casey Orr – Reports and articles are due on the 25th of the month.

Benevolent Committee – Jim Barkocy / Brian Canty – If there is a need from any member please contact Jim Barkocy or Brian Canty.

Fund Drive – Mary Brenner/Pete Nakelski – Total Donations Collected \$53,445.00.

Peer Review Committee/QAQI – Keith Davis, Fiona Witkowski – See e-Mail for meetings and times.

Hands-Only CPR – Kathy Castillo – On June 29th we did a demo at WWHS at the request Tracy Edwards from Town Hall. We trained 23 adults and 4 children. Thank you Mike Como, Ryane Como, and Bill Connolly. They participated in their first HOCPR demo and did a great job. If you are interested in joining this committee please contact Kathy at (631) 873-7051.

Renaissance Downtown – Andrea Golinsky – Plans for Northridge and Gateway Plaza are still in process.

Old Business: None

New Business: None

Closing

Has everyone fingered in?

Thank you to those who have helped:

Social and Kitchen Committees; Lisa Mohr, Jim Ingwersen, Andrew Taylor, Christy Stiles, Carol Nucci, Claire Tesoriero, Greg Orr, Angie Kalodukas, Bob Biersack, Richard Cortes and Especially to Outback Restaurant and Proprietor Alberto Aquirre for providing the dinner this evening.

❖ **Raffles –**

- **Mets Tickets** – Brian Canty and Mark Brenner
- **Applebee's Gift Card** – Katie Donegan
- **Best Buy Gift Card** – Liz Wuestman
- **Lowe's Gift Card** – Joanne Cunningham
- **Panera Bread** – Joel Paul
- **Orbiter Pinot Noir** – Heidi Magerle
- **Montauk Playhouse Chardonnay** – Andrew Taylor
- **Mets Tickets were donated by Hubbinette Cowell Assoc., Inc.,**

Motion by Andrea Golinsky and seconded by Jeffrey Brenner to adjourn the meeting at 2112 hours.

MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 76, probationary 5, Total: 81

Respectfully Submitted,

Christine A. Tedone

GMM Recording Secretary

Robert J. Franz

Secretary

Draft posted: July 22, 2016

Approved: August 8, 2016

Huntington Community First Aid Squad
2016 General Membership Meeting
Date: August 8, 2016

Officers:

President John Palmieri	PRESENT
Vice President David Mohr	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Seth Fischer	ABSENT
Richard Stone	PRESENT
Gregory Orr	ABSENT
Loreley Villamide-Herrera	ABSENT
Chief Dominic Heavey	ABSENT
First Deputy Chief Casey Orr	PRESENT
Second Deputy Chief Keith Davis	ABSENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Andrew Taylor	PRESENT
Sunday Co. 1 Captain Patrick Donegan	PRESENT
Monday Co. 2 Captain Elizabeth Mohr	PRESENT
Tuesday Co. 3 Captain John Connors	ABSENT
Wednesday Co. 4 Captain Alison Russo	ABSENT
Thursday Co. 5 Captain Ann Donegan	PRESENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Elizabeth Wuestman	PRESENT

Meeting called to order at 19:30 hours

Secretary Robert Franz reported to President John Palmieri that the required quorum of 50 members is present per the sign in sheet (eligible members 68).

Pledge of Allegiance to the Flag – Lead by Jerry Giacomini

President John Palmieri had a moment of silence for all HCFAS Members, for all Americans serving in the Armed Services to America, for former member Michael Bolz Member #1097 who passed away yesterday and for our Chief Dominic Heavey who was recently hospitalized.

Presidents Report John Palmieri

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

Get Well Wishes and Prayers:

- **Chief Dominic Heavey** – Was hospitalized and is now at home recovering from a recent illness.

Longevity Awards (Length of Service) – Chief will announce on his report (5-15 years).

20 Years of Service

Jody Kavanagh #928

15 Years of Service

Fritz Barreau

Christy Stiles

10 Years of Service

Heidi Magerle

Monica Mulchandani

5 Years of Service

Nicole Calderone

Maxine Epstein

Sara Manning

Samantha Mohr

Andrew Taylor

Chris Vultaggio

Fiona Witkowski

Motion made by David Mohr and seconded by Andrea Golinsky to change the order of the meeting for a Presentation and Recognition and for the reading and discussion of proposed SOP Changes #02-R-1-2016 and #06-2016 and reading of proposed By-Laws Amendment #04-2016.

MOTION APPROVED UNANIMOUSLY

Presentation and Recognition to Monday Day Captain Elizabeth Mohr for achieving No 24's for the past 12 months. The Board approved food for Monday crews and back up personnel and Liz received a bouquet of flowers and a gift card for a job well done.

Proposed SOP Change #02-R-1-2016 - Read by David Mohr – Chairman of By-Laws Committee

Proposal:

To clarify the requirement of members to do a regularly scheduled shift per week or equivalent, and if absent, to make up those hours for a total minimum of two hundred and eight (208) duty tour hours per year.

Background/Justification:

To clarify the requirement of membership to do a duty tour each week and if absent to make up those missed hours.

Change (additions are underlined and deletions are ~~stricken~~):

Article II, Section 2 – On-Duty Crews

1. Duty Tours

A. All Operational members ~~should~~ shall serve one regularly scheduled four-hour duty tour shift a week, totaling two hundred and eight hours (208) per year, or equivalent (overnights, or alternating overnight), and ~~should~~ shall be present at least ten minutes before their scheduled duty tour shift (see "Alternating Overnight" below).

B. A quarterly review of duty tour hours will completed by the First Deputy Chief. Any member who has not completed the minimum of fifty-two (52) duty tour hours will be notified, in writing, and will be given till the end of the following quarter to make up those hours. A Board of Director approved leave of absence will be exempt from the hourly requirement and will not have to be made-up.

Renumber B-F, to C-G

5. Replacements

A. If you are unable to serve on your duty tour shift, it is your responsibility to obtain a replacement of equal or higher status and notify your Day Captain. It is only with the Captain's permission that you may get a replacement of a status lower than your own. If you become suddenly ill or an emergency arises (e.g. family illness) you must notify the Day Captain of your absence and the Dispatcher on duty ASAP.

B. If you miss your duty tour, it is your responsibility to make up those duty tour hours. Duty tours hours can be made up by doing another duty tour where there is a need; by coming in early or by staying late on your regularly scheduled duty tour; by doing in-house back-up; by answering a back-up call; or by doing a stand-by. If you are unsuccessful in obtaining a replacement, you must call your Day Captain at least 24 hours prior to your shift with a list of names of members that you have contacted.

In all places throughout the SOP's, where applicable, replace "shift" with "duty tour"

Discussion – Consensus Vote – Members Not in Favor.

Proposal SOP Change #06-2016: Read by David Mohr – Chairman of By-Laws Committee

To clearly outline the requirement of being a member in good standing.

Background/Justification:

There needs to be a clear understating of the requirement to be a member in good standing and what will occur if you are not.

Change (additions are underlined and deletions are ~~stricken~~):

Article II - Member Guidelines

Section 1 - Member in Good Standing:

The status of a member in good standing is one that all members ~~should~~ shall maintain. To be a member in good standing, a member must: be in compliance with the Standard Operating Procedures; ~~be off probation~~; and be current in the completion of his duty tours or hourly commitment.

Any member not in good standing for two (2) consecutive quarters will receive a letter of intent from the First Deputy Chief. Any member not in good standing for more than three (3) quarters during any twelve (12) month period will automatically be suspended for one (1) week and will be required to make up any shifts missed as a result of the suspension. Members will be notified of their suspension in writing by the Chief and will be given the opportunity to appeal the suspension to the Board of Directors in accordance with Article III, Section 9 of the By-Laws. Any member not in good standing for more than four (4) quarters during any twelve month period will automatically be suspended for two (2) week and will be required to make up any shifts missed as a result of the suspension. Members will be notified of their suspension in writing by the Chief and will be given the opportunity to appeal the suspension to the Board of Directors in accordance with Article III, Section 9 of the By-Laws. Any member not in good standing for more than four (4) quarters will automatically be suspended pending a hearing in accordance with Article III, Section 9 of the By-Laws. Members will be notified of their suspension in writing by the Chief and will be notified of the charges being brought against them.

Discussions – Consensus Vote – Members in Favor

By-Laws Amendment Proposal #04-2016: Read by David Mohr – Chairman of By-Laws Committee

Due to some confusion, as to the first reading on July 11, 2016 this By-Laws Amendment was read for the second time but not voted upon. It will be voted upon at the September 12th meeting.

To require that an individual running for Chief has served a full term of office as both a Captain and a Deputy Chief.

Background/Justification:

Our requirement for Chief has not changed since the EMT card became the standard level of care, in the late 1970's or early 1980's. It did not change when the 3rd Deputy Chief was added even though adding a Deputy Chief position clearly pointed to more and more work for the Chief Officers.

The Chief Officer positions have a great deal of responsibility, and there are often Chiefs meetings that the Captains are not part of. By requiring the Chief to be a deputy for at least one year the learning curve on taking the Chief office will not be so steep.

This addition helps the organization by having a more experienced leader at the top and helps the candidate by allowing them extra time to better understand the job.

Change (additions are underlined and deletions are ~~stricken~~):

ARTICLE II
SECTION 9 - SQUAD CHIEF

A nominee shall have served a full term of office as both a Captain ~~or~~ and a Deputy Chief or two full terms of office as a Deputy Chief for a period of at least six months on the Huntington Community First Aid Squad. ~~This six-month period~~ These full terms of office need not have been served immediately prior to the election.

Proposers

Martha Brenner #236 _____

Mark Brenner #449 _____

Brian Canty #757 _____

Readings

First Reading Date: 7-11-16

Second Reading Date: _____

Vote

Yes: _____

No: _____

Secretary Signature: _____

Date: _____

Secretary's Report Robert Franz

Motion by Nancy Barker and seconded by Mark Brenner to approve the July 11, 2016 General Membership Meeting Minutes.

MOTION APPROVED UNANIMOUSLY

Correspondence: Memorial donations have been received in memory of Karen Holden who was killed in a MVA on Route 110 and Jericho Turnpike on Sunday 6/26/16 and St. Anthony's High School thanked us for a stand by for their Graduation Ceremony and also sent us a donation.

Approved SOP Changes

SOP changes #03-2016, #04-2016 and #05-2016 were discussed at the July meeting and subsequently approved by the Board of Directors with minor changes at their July 21, 2016 meeting. Copies are posted on the bulletin board.

President's Report John Palmieri

The following was reported by John and he responded to members questions.

e-PCR – Contract has been signed with Ambu Pro EMS for their Software.

Billing – Crews were asked to get the Patient's Insurance billing Information while on calls.

Budget Discussion – The submitted 2017 Budget to the Town of Huntington is \$300,000.00 greater than last year's submission.

Treasurer's Report – Brian Canty – The Board of Directors approved a Captain's quarterly meal allowance of \$500.00 for the last two quarters of 2016 in recognition of everyone's hard work in reducing the number of 24's.

Officers Report's:

Chief's Report – Dominic Heavey – Absent – No Report

First Deputy Chief's Report – Casey Orr – Report Posted

- Commack VAC parade on August 20th. Any member wishing to attend please sign up ASAP so the proper amount of refreshments can be ordered.
- 2nd quarter letters of intent have been sent out for those members on specific days and Company 8 who are delinquent in shifts.
- Motion to allow Captains quarterly allowance has been passed by the BOD. They have not been handed out as I need to have a discussion with the Captains.

Second Deputy Chief's Report – Keith Davis - Absent – Report Posted

The new locks are being installed in all the ALS cabinets. 2-15-20 is the first to have gotten the new lock. The combination will be 2-1-5-0. Just a reminder, these locks are only to keep out the public not our members. The keys to the ALS cabinet have always been available to all members on the driver's key ring.

2016 General Membership Meeting

248 I will be selecting a date in either September or October for our members to go out to Suffolk
249 County EMS to use the new simulator.

250 There is a Suffolk County ALS provider credentialing call in September. All new ALS providers
251 have been made aware of the date.

252 QA/QI meeting will be 8/18 at 1800 hrs. This is an easy way to get CME credit and we serve
253 Pizza!

254 There was an ALS provider meeting to discuss the paid paramedic program. There will be
255 another meeting later in the month for those who could not attend. I want to give ALS providers
256 the opportunity to have their voices heard.

257 258 **Third Deputy Chief's Report – Jeffrey Brenner – Report Posted** 259

260 **Building:**

261 Electrician is working on trophy cases, 2nd floor hallway light sensor and driveway flood light.
262 East wall flood light were damaged, repair has been completed.
263 Researching blinds for the dispatch office.
264 Researching hand rail in the dispatch bathroom.
265

266 **Vehicles:**

267 17- Repair completed - back on line.
268 21- Multi vehicles accident- at VCI- seen by adjuster, work to begin shortly. Work in progress on
269 a loaner.
270 18- Has an exhaust system problem- extensive problem- at Levittown Ford completed the work
271 and the unit is back online.
272 19- Please remember to shut all power down when the truck is off and to plug it into the shore
273 line when at HQ. On scene remember to engage the high idle system to keep the truck charging
274 while running stationary.
275 81- Still waiting on a part. Went back to mobile and came back - we are still waiting on part.
276 80- Part for the med box control came in. Thank you Tyler Gibbs for helping me.
277 34- A/C has been fixed.
278

279 **Chief Dispatcher's Report – Andrew Taylor – Report Posted** 280

281 Here are just a few things I would like our **Dispatchers** and **Dispatch trainees** to keep a close
282 eye on while on duty.

- 283 1. Please try and keep the dispatch office clean.
- 284 2. Please pay close attention to the radio especially when we have an ambulance on the
285 road. Know who is on each ambulance before it leaves for a call. Enter Personnel on CAD
286 system for the appropriate calls.
- 287 3. The only people who should be entered into the personnel for a run are those who are
288 actually on the run. (Crew Leader, Driver, First Aiders, Dispatcher, Dispatch Trainee, Personnel

in Responder Vehicles if they respond to the call with that run number, any member who responds directly to a scene after notifying the dispatcher as long as the dispatcher tells that member it's alright to respond to that scene. (**NO MEMBERS SHOULD RESPOND DIRECTLY TO A VIP CALL.**) Any other member who is not the dispatcher or trainee just sitting in the dispatch office and the rest of the building should not be getting entered into personnel.

4. Please write the **Signal 5** and **Signal 29** times on the PCRs and also please watch out that if there are members on the crew that have EMT numbers that they are also written on the PCRs. A lot of PCRs come through me and numerous times I see that the EMT #s are not written on the PCRs. Please make sure these couple of things gets looked at before the PCRs are placed in the PCR Mailbox.

A) Click Ambulance (Officer in charge –EMT-B, ALS and Paramedic)

B) Click members “**rescue**”. 3/16 only, members who are company 8 should not be under that position.

C) Labels Display. 9/16, All Run's get PCR. **Do not Staple or Tape PCR.**

D) **ALL CALLS GET A PCR. PCR'S MUST BE PUT INTO THE PCR MAILBOX.**

New Member dispatch classes are being set up by Casey Orr and Advanced Dispatching Classes and tests are being scheduled by Michael Barker. I will be also providing classes for members and any members for questions and/or concerns. If any new members have any questions regarding dispatch classes, please speak to myself and above members.

Notes:

- Dispatcher should be the last one to touch the PCR's. After entering all pertinent information into the system. The Dispatcher should put the PCR's; in the mailbox that states “**PCR**”.
- Dispatcher must put in the CAD system, when paging 3/16 (for ALS, CL, DR, etc.). Many members have pagers and radios. But others do not, when this is in the system, a person can call Dispatcher and responded safely to either the building or the call.
- Any Members that are responding to the scene MOST have permission from the dispatcher. The Dispatcher is continuous communicating with Med Com, Ambulance and Responder Units. In addition, any information relevant to the call. (VIP)
- All personnel should be on the call, who either responder to the call or call in. Again, the Dispatcher can use the resources as needed pertaining to the calls the department is receiving.
- Responding members to calls. Members must contact Dispatcher. If the Dispatcher feel to disregard you. Please respectful, acknowledge it and listen up for further calls. If a Dispatcher acknowledges you, please proceed with cautions as your responding.
- PowerPoint is nearly complete for the Dispatch Classes. Please start forming questions to either send me prior to the class or at the classes. A lot of things are changing.

2016 General Membership Meeting

- Any Questions?

August Stats (August 8, 2016- August 31, 2016)

Alarms.....3827 (as of 8/8/2016)

Signal 24's..... 40 (.0104)

Signal 24 breakdown by Day of Week as of August 8, 2016

Sunday.....5 (YTD)

Monday.....0 (YTD)

Tuesday.....9 (YTD)

Wednesday.....8 (YTD)

Thursday.....2 (YTD)

Friday.....11 (YTD)

Saturday.....5 (YTD)

January 2015..7 February 2015..5 March 2015..11 April 2015..7

May 2015...7 June 2015...3 July 2015...11 August 2015...12

January 2016..4 February 2016..12 March 2016.....6 April 2016..1

May 2016...5 June 2016...4 July 2016...4 August 2016...0

I would continuously like to Thank Mike Barker, Chief Casey Orr and Nancy Courtemanche for successful training and for advancing our Dispatchers.

Sunday Co. 1 Captain's Report – Patrick Donegan – Report Posted

Welcome to new Member Brianna Cali #1490 on the 2300 Shift. Welcome back from LOA Allison Lau. I need help on Sunday overnight shift.

Monday Co. 2 Captain's Report – Elizabeth Mohr – Report Posted

WAY TO GO MONDAY'S! Congratulations to everyone on Monday's as well as all our loyal Co.8 and Backup members! You guys did it we are 24 free for a whole YEAR! I could not have done it without each and every one of you guys!

HELP IS NEEDED - A Crew Leader or Driver is needed for the Monday 1100 every other week, a Dispatcher and ALS provider for the 2300 shift, and second crews for most shifts except the 1900. Thank you again to everyone!!!

Tuesday Co. 3 Captain's Report – John Connors – Absent – Report Posted

Good Evening Members: The past month has been busy as usual for Tuesdays. Everyone has been doing their best in answering the surge of calls we have been receiving. As always the 2300 could use a second full crew, but I appreciate anyone and everyone who responds in the late night hours. I would like to welcome new member Sean Harkins to the 2300 as dispatcher trainee. As always anyone is welcome to come in and help out on Tuesdays, especially between 1100 and 1500 shifts, as those are Tuesdays busiest. I thank you all once again and I look forward having zero 24's in the next month.

Wednesday Co. 4 Captain's Report – Alison Russo – Absent - Report Posted

A huge thanks goes out to everyone that has been coming in and doing their shifts! As well as the members doing back up. We have a new vacancy on the 7-11 shift in the morning as we are losing our CL for that shift. Always looking for extra help on the Wednesday overnight, great crew come in and ride. Please keep in mind to get the patients social security number when doing your PCR, this will be used for future purposes. Looking forward to seeing you all at the picnic!

Thursday Co. 5 Captain's Report – Ann Donegan – Report Posted

Summer time is upon us and as we all know, trauma calls increase: fireworks, motorcycles, bicycles and water sport accidents, to name a few. Summer is also a time for vacations and members needing replacements. For those who do not know who to call for a replacement, ask the day captain. Also, look on the board by the water cooler of members who are doing similar shifts. Often times, they are also available on other days. Once again please try to obtain a replacement as calls tend to increase at this time of year and being down a crewmember makes it hard on everyone.

Crew members are needed for the 1100 shift as currently Tom Curry is the only listed permanent member. Fiona Witkowski and Liz Beach have been wonderful in helping me fill the day but Crew leaders and first aiders are welcome and needed. Thank you.

Outstanding member: Tom Schirippa is always willing to do back up and regularly does extra shifts on other days. He is an outstanding shift member and is therefore Thursday's outstanding member of the month.

Even though it is summer time and going to a meeting is not top on the list please try and make the General Membership Meeting. There is a lot going on that will affect the members and if it is not something you want, then your voice needs to be heard at the meeting. Stay safe and enjoy the summer!

Co. 5 Captain's Report – Kathleen Castillo – Absent – Report Posted

Thank you to all who have done back up calls/shifts on Fridays. Come play on Fridays we usually have a pretty good time.

Congratulations to Neredia (Netty) Bonilla, who is now off probation. Netty, you have fit in well with the 1900 shift! We're lucky to have you. I need an 2nd due driver on the 1100 and 1500.

Co. 6 Captain's Report– Elizabeth Wuestman – Report Posted

Erik Nazinitsky (#1480) came to us fresh out of EMT class and is getting plenty of experience with his 2300 shift! Erik is ACL'ing and will be moved up to crew leader shortly!!

Josh Berman (1487) will be taking the advanced dispatch class this week and will take and pass the dispatch test shortly after! He is doing several shifts throughout the week and excited about his entry into the world of EMS.

Jim Scheff and Brian Block are ACL'ing and doing great as well!

Thank you to everyone who responded for back up and did additional shifts last Saturday the 30th... all calls were covered!

Help needed;

1100: Drivers 1st and 2nd due

1500: 2nd due crew, permanent dispatcher

1900: 2nd due crew, ALS

2300: 1st and 2nd due crews, ALS, permanent dispatcher

Just a reminder for anyone answering back up... first off thank you! Secondly... if you are responding in first responder/personal vehicle please be respectful to the crew on duty and acknowledge/introduce yourself to the Crew leader and ask where or if you can help them succeed with patient care!

Delegate & Committee Reports:

District 7 Delegate Report - Andrea Golinsky

The last meeting of District 7 took place June 21st and was held at Wyandanch/Wheatley Ambulance Corp.

Nominations were accepted for the slate of officers to be voted on at the August meeting. That meeting will be held August 16th at South Country Ambulance in Brookhaven.

I attended the Executive Board meeting July 30th in Albany. A report was given by the Conference Committee on the status of the conference which will be held Sept. 29th through Oct. 2nd at the Marriott Hotel in Albany. We were asked to remind our members that the nominations for Special Awards must be submitted by midnight of August 15th. Nominations can be done on line. District 7 has submitted a nomination for Tom Lateulere for the Educator of Excellence Award. There will also be a special award category in memory of Rich Beebe who was an integral part of the education team at PulseCheck for many years.

Scholarship applications are also due. Please check on the NYSVARA website for further information.

I am awaiting the decision of the Officers and the approval of the Board of Directors to register those members chosen to attend PulseCheck this year.

Although I wasn't able to attend the last the Source the Station meeting due to conflict I had with another meeting. Ryan Porter VP of planning and development gave an update Renaissance Downtown of plans for the revitalization of Huntington Station. At that time they were going to go to the TOH Planning Board with the site plans for the Northridge property. Since then the Planning Board has given conditional site approval for the project. It will be 3 story building, retail space on the bottom and 2 stories of apartments above each with 8 units. There are still some issues that need to be resolved before final approval. The property for the hotel and office building next to us has not moved forward as yet due to the fact that New York State DOT has not made any transfer of the property would be needed for the project.

Scholarship and Tuition Assistance – Bob Franz

NYS Volunteer Ambulance and Rescue Association Scholarship - Deadline August 15, 2016

The NYS Volunteer Ambulance & Rescue Association scholarship application can be found on their website <http://www.nysvara.org/pulseCheck/index.html> or on the bulletin board & must be postmarked by August 15, 2016 or received by August 15, 2016. **This scholarship is open to squad members and post 215 members.** Depending on funding, NYSVA&RA provides up to three scholarships ranging from \$500 to \$1,000. Scholarships are awarded on the basis of merit as determined by The Scholarship Committee of the Association, whose decisions are final. Applicant must be a high school senior in good academic standing and graduating in June of the year applying or an adult member furthering their education. Applicant must have applied to and be planning to enroll and pursue a course of study in an accredited college or university. Application forms are also on the counter above the members' mail folder draws.

SC FRES Recruitment Committee SERVES Program

The modified July 1, 2016 SERVES Administrative Guide was approved by Suffolk County and is posted on the bulletin board.

SERVES (Suffolk Educational program for Retention in the Voluntary Emergency Service) provides student-volunteers who attend any NYS DOE college or university located within Suffolk County with a reimbursement based upon tuition costs at Suffolk County Community College- The student-volunteer will receive a reimbursement based upon a sliding scale related to their GPA. Completed applications must be submitted no later than October 1st for the Fall semester and February 1st for the Spring semester. Applications are date stamped upon receipt and the earliest dated applications shall be reviewed first as SERVES funds shall be disbursed on a first come, first served basis.

For more information about SERVES go to

www.suffolksbravest.com/pdf/currentSERVESguide.pdf

This is NOT an educational program; it is a retention program designed to help keep Members in the Volunteer Fire & EMS Service. The student must maintain acceptable volunteer activity and training levels as set forth by HCFAS during their entire course of study and must continue this service for a period of time after receipt of total SERVES funds (post education commitment).

NYS Volunteer Ambulance and Rescue Association Special Awards – Deadline August 15, 2015 – Bob Franz

Categories of Awards are at <http://www.nysvara.org/pulseCheck/index.html> and are posted on the bulletin board. Nominations must be submitted on-line by August 15, 2016.

Explorer Post 215 – Katie Donegan – Report Posted

Post 215 just won Best Appearing Juniors at the Huntington Manor Fire Department parade and also participated in East Northport Fire Department parade so far this summer. We are also marching in Commack's 50th anniversary parade coming up. Our mid years drive brought in more than 10 new members and we have more waiting for September. We have new Chiefs and new Advisors and are looking forward to an exciting year with the members!

Peer Review Committee – Keith Davis & Fiona Witkowski - See e-mail for meetings and times. Next Meeting 8/18/16 – Respiratory Emergencies.

Benevolent Committee – Jim Barkocy & Brian Canty – If there is a need from any member please contact Jim Barkocy or Brian Canty.

Pulse – Casey Orr – All reports and articles are due on the 25th of the month.

Stand-by – Liz Mohr – Full Crews are needed for:

I have also posted all of Huntington Fire Departments and Huntington Manor Yaphank Trainings for 2016. They are a great learning experience and I recommend you sign up with your crew. Food is provided before all trainings.

Anyone who is looking for Standby's Please have people contact me at hcfas.standbys@gmail.com , Dispatchers please give people that email. A MINIMUM of two weeks is needed, if there are multiple stand-by's that day priority is given to who requested it first. An extended Standby (over 4 hours) please let me know more than 2 weeks in advance as it is hard to get people for stand-bys. Calling or texting me does not work. A standby has to go to me AND the first deputy chief for approval (as she is the one responsible for them).

I am looking for someone to take over the Standby committee due to a class I will be taking in the fall. Anyone interested please let me know. Samantha Mohr will Chair the Committee.

Special Events – Brian Canty – The HCFAS Picnic will be held on Saturday, 8/13/16 at 12:00 noon.

Fund Drive – Mary Brenner & Pete Nakelski – Total Donations Collected \$60,640.00

Old Business: None

New Business: Member Lauren Aviles inquired about an update regarding Chief Dominic Heavey.

2016 General Membership Meeting

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Jim Ingwersen, Andrew Taylor, Christy Stiles, Carol Nucci, Angie Kalodukas, Kevin McCann, Mary Winter, Dale Bartolomeo and Bob Biersack.

Setup Committee: Bob Biersack

Raffles - Various Gifts

1- Gift Card – Outback - Jeff Brenner

2- Gift Card – Panera Bread - Casey Winter

3- Gift Card – PF Chang's – Lauren Aviles

4- Gift Card – Lowe's - Brian Canty

5- Pinot Grigio – Carol Nucci

6- Montauk Playhouse Chardonnay – Justin Cook

Motion by Nancy Barker and seconded by Mark Brenner to adjourn the meeting at 2052 hours.

MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 68, probationary 5, Total: 73

Respectfully Submitted,

Christine A. Tedone

GMM Recording Secretary

Robert J. Franz

Secretary

Draft posted: August 21, 2016

Approved: September 12, 2016

Officers:

President John Palmieri	PRESENT
Vice President David Mohr	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Seth Fischer	ABSENT
Richard Stone	PRESENT
Gregory Orr	PRESENT
Loreley Villamide-Herrera	ABSENT
Chief Dominic Heavey	PRESENT
First Deputy Chief Casey Orr	PRESENT
Second Deputy Chief Keith Davis	PRESENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Andrew Taylor	PRESENT
Sunday Co. 1 Captain Patrick Donegan	PRESENT
Monday Co. 2 Captain Elizabeth Mohr	ABSENT
Tuesday Co. 3 Captain John Connors	ABSENT
Wednesday Co. 4 Captain Alison Russo	ABSENT
Thursday Co. 5 Captain Ann Donegan	PRESENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Elizabeth Wuestman	PRESENT

Secretary Robert Franz reported to President John Palmieri that the required quorum of 50 members is present per the sign in sheet (eligible members 60).

President John Palmieri had a moment of silence for all members in all branches of service to America in harm's way and all HCFAS members.

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

2016 General Membership Meeting

Announcements:

President Palmieri Introduces and Welcomes the three (3) new Paramedics that have recently been hired by HCFAS.

Longevity Awards (Length of Service) –

President Palmieri made a Presentation to the following Members for their years of service. Member Paul Kelly spoke of his memories with the Squad.

35 Years of Service

Paul Kelly #634
ALS Provider

30 Years of Service

Patricia Reciniello #740
EMT
Member of many Committees
Children's Holiday Party Coordinator

Laura Treulich #743
Dispatcher
Dispatch Training Committee

20 Years of Service

Nancy Barker #930

Chief Dominic Heavey thanked the following Members for their years of Service to HCFAS:

15 Years of Service

James Malillo
Ona Mastroianni

5 Years of Service

Steeven Jean

Motion made by Mark Brenner and seconded by Andrea Golinsky to change the order of the meeting for the reading and discussion of proposed SOP Changes for #07-2016, #08-2016 and #09-2016:

MOTION APPROVED UNANIMOUSLY

Proposed SOP Change #07-2016 - Read by David Mohr – Chairman of By-Laws Committee

Proposal:

To update and correct a portion of the Purchasing Policy.

Background/Justification:

The amounts for the two events are incorrect to actual spending as well as the section of the SOP quoted in the paragraph. Also, update the cost of mugs.

Change (additions are underlined and deletions are ~~stricken~~):

Article X, Section A, Paragraph 17, (b)

Parades: The Chief is authorized to order the participation of the squad in the annual St Patrick's Day, Memorial Day, Huntington Manor Fire Department, Greenlawn Fire Department and East Northport Fire Department Parades. Post 215 members are invited to march in these parades provided the required Post 215 advisors are present at all times. Post 215 advisors and members will follow the directions of the highest-ranking officer at all times. Parade Refreshments are covered under the SOP Section IX, Section 1, Paragraph 1 and 3 A-2.

When deemed appropriate by the Chief, the parade hosts commemorative glass (at a cost not to exceed \$7 12) and a meal allowance of \$10 per member, Post 215 member and crews on standbys may be utilized. The Chief may request an advance from the Treasurer to cover this expense.

The Social/Kitchen Committee may provide refreshments before the Memorial Day Parade (\$500 ~~1,500~~) and after the St. Patrick's Day Parade (~~\$350~~ 1,500), in accordance with SOP Section IX, Section 1, Paragraph 1 and 3 A-2. Post 215 members are invited to these events and may bring parents, guardians and siblings. These amounts include all related expenses such as food, flowers, paper goods, etc.

The Consensus of the Membership was to Approve the Change.

Proposed SOP Change #08-2016 - Read by David Mohr – Chairman of By-Laws Committee

Proposal:

To add a quarterly meal allowance to the Purchasing Policy

Background/Justification:

This allowance has been sporadically approved by the Officers or the BOD. This will codify the policy.

Change (additions are underlined and deletions are ~~stricken~~):

Article X, Section A, Paragraph 17

Insert a new sub-paragraph "f"

Quarterly Meal Allowance - In recognition of the memberships services to the community, the Captains are authorized a \$500 quarterly meal allowance for their days. Captains must request

and account for the funds in accordance with Article X, Section A, Paragraph 5, (b) of the SOP's by the end of the calendar quarter the request was made in. Captains may not request a quarterly meal allowance unless they have accounted for the previous month allowance.

Re-letter old "f" to "g"

The Consensus of the Membership was to approve the Change but administrative personnel should be included in a meal allowance also.

Proposed SOP Change #09-2016 - Read by David Mohr – Chairman of By-Laws Committee

Proposal:

To update the people authorized to use the exercise room.

Background/Justification:

To bring it up to date.

Change (additions are underlined and deletions are ~~stricken~~):

Article III, Section 20

1. The Exercise Room may be used ~~only~~ by Active Operational and Administrative members and members on Personal or Educational Leaves of Absence. ~~Non-members, a~~ Associate members and members on Medical Leaves of Absence are prohibited from the room. Any other individuals (Police, Paramedics), including Inactive Life Members may request, in writing, Exercise Room privileges from the Board of Directors.

The Consensus of the Membership was to Approve the Change.

Secretary's Report

Robert Franz

Motion by Jeff Brenner and seconded by Fiona Witkowski to approve the 8/08/2016 General Membership Meeting Minutes.

MOTION APPROVED UNANIMOUSLY

Correspondence: Stony Brook FD thanking Chief Dominic Heavey and Keith Rubenstein for providing ambulance coverage during wake for one of their treasured members; Family of Walter "Mike" Bolz thanking us for our messages, thoughts and prayers; Jewish Communal donor advised Fund sent us a \$100 grant.

Amended SOP Change 02-R-1-2016 and 06-2016 Approved

On August 18, 2016, the Board of Directors amended and approved SOP Change 02-R-1-2016 regarding duty tour requirement each week and requirement to make up missed hours and 06-2016 regarding member in good standing status and what will occur if you are not, both of which

2016 General Membership Meeting

were read and discussed at the August 8, 2016 general membership meeting. Copies are posted on the bulletin board.

President's Report

John Palmieri

- At the September 8, 2016 Board of Directors Meeting:
- The BOD Hired Jamie McCrae as a Full Charge Bookkeeper/Office Manager.
- The BOD Purchases Hot Spots and Mobile Data Plans for each Vehicle.
- The BOD is going to Donate 2-15-25 to HMFD for Extrication Drills.
- The BOD has chosen Oheka Castle for the 50th Anniversary Cocktail Party which will be held on Friday, August 4, 2017.
- The BOD has agreed to purchase a Field of Honor Flag.
- The BOD has agreed to purchase a Table at the Chief's Council Dinner.
- The Squad is going to Donate \$275.00 to the Fire Fighter's Burn Center Fund.

President Palmieri advised the members that Cosmos Soccer Game Tickets are being offered at discounted prices for all Squad members for Saturday, 9/17/2016.

Motion by Mark Brenner and seconded by Andrea Golinsky to recommend that the Board of Directors donate \$275.00 to the Suffolk County Firefighter's Burn Center Fund from HCFAS Funds.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty – No Report

Officers' Reports

Chief's Report – Dominic Heavey

Chief Heavey Thanked all HCFAS Members for All the Cards and Fruit Basket that was sent to him during his recent illness and he also welcomes the three new Paramedics recently hired to work at HCFAS.

- E-PCR Training will begin in a few weeks.
- 2-15-82 will be used by hired Paramedics.

First Deputy Chief's Report – Casey Orr – Report Posted

Hours will be evaluated for 3rd quarter on October 1. Watch out for E-PCR trainings coming up soon. I will be doing a train the trainer with a specific group who will then go out and train members. Fall Festival Sign up is up. Please sign up ASAP.

227 **Second Deputy Chief's Report – Keith Davis – Report Posted**
228

229 9/30/16 we will be sending an ambulance to Suffolk County EMS to be involved in a simulation
230 with County's new \$80,000.00 training manikin.

231 We working with many different committees to get our paid paramedics up and running.

232 We are training all EMTs on the Check and Inject anaphylaxis intervention kit. These kits cost
233 \$75 and cover an entire ambulance. The EpiPens we used to use costed \$750 to outfit an
234 ambulance.

235 On 8/31/16 we held a course provided by Stony Brook University Medical Center titled
236 "Prehospital Resuscitation for the 21st Century". This program provided our members with up to
237 date information on the science of cardiac arrests.

238 Our new ambulance will be arriving at HCFAS soon after a few minor adjustments are made.
239 Thank you to Keith Tamayo and the ambulance orientation committee for all their hard work.

240
241 **Third Deputy Chief's Report – Jeffrey Brenner – Report Posted**
242

243 Thank you to all the members who came out for the Commack and Greenlawn Parades!!!

244 Building:

245 Blinds for the dispatch office – research continues- Thank you Roger.

246 Hand rail for the dispatch bathroom- research on going.

247 Monthly exterminator came, caught a mouse.

248 Semiannual fire suppression system inspection completed and passed

249 HVAC system for basement and IT room broken, traditional contacted and diagnosed problem,
250 repair completed for basement and IT/Vending rooms. Traditional will be back Tuesday to work
251 on the dispatch office.

252 Semiannual generator inspection completed and reported to be working properly.

253 There is a need to add electrical circuits to the ceiling level of the dispatch office, in discussion
254 with the contractor.

255 Bar cooler repair has been completed and the unit is working properly.

256 New ice scoop has been obtained and mounted for the 2nd floor ice machine, thank you Keith R.
257 and Patrick S.

2016 General Membership Meeting

258 Vehicles:

259 Please remember that cleaning, both the inside and outside, of every vehicle is our responsibility.
260 If you have downtime please take a few minutes to help improve the image of HCFAS. Also,
261 everything has a home within the ambulance, equipment and supplies are NOT to be left out on
262 the counters/ bench/ stretcher but to go back to their respective homes.

263 Welcome to the new Paramedic staff- reminder that 82 is dedicated to be used by the staff only,
264 unless otherwise directed by a chief officer.

265 21- VCI work continues.

266 20- Stretcher is working and unit back online.

267 17- Reported to have no AC blowing in the box, next day was working fine; will continue to
268 monitor.

269 21- still at VCI, able to straighten frame to 100% but awaiting other parts to complete the repair.

270 20- routine service complete 9-12.

271 34/89- has been relabeled 2-15-89- it follows all the SOPS/By Laws accordingly.

272 17- Routine service and alignment completed.

273 18- Repair has been completed and back online. Additionally, Box side door- locking system
274 broke. Able to fix but Ace needs to do a little more work at the bottom of the door; until they
275 complete the repair the locks work through the power controls but the door cannot be manually
276 locked right now.

277 19- Died again, please remember to turn off battery and plug in the shoreline.

278 81- OOS- going to Chevy Tuesday 9-13 for 4 Wheel drive service. Mobile fleet replaced the
279 farm guard medic cool box with what the committee originally request, a medic cool box; the
280 replacement was at no charge to the department. ALS has been put on 80 until the repair is
281 complete. Finally, the command head radio for the rear of the unit has been installed and is
282 working.

283 80- is the only volunteer responder at this time- it is ALS.

284 Proposal approved by the BOD on donating 25- the 1991 wheeled coach unit to HMFD to do
285 extrication training. Since I cannot donate it to two departments I will take the idea to 2-4-31 of
286 this being a 2-15, 2-3 and 2-4 training if possible.

287 New ambulance- in on LI being completed; once completed 19 will go to them so the radios and
288 power pro stretcher came be switched over. I would like to take a moment to thank Keith
289 Tamayo and the entire new vehicle committee. Countless hours, reports and discussions go into
290 building a vehicle and everyone has done an exceptional job, overwhelmingly the membership
291 who came down had amazing things to say about the truck. Once VCI completes the final
292 touches the committee will do a final inspection and we will take receipt of the truck. From there

all drivers will have to qualify on the truck before they can drive it and the State will inspect the vehicle and give us approval and sticker the unit for use.

Looking into a dedication plaque for the new ambulance.

Chief Dispatcher's Report – Andrew Taylor – Report Posted

Here are just a few things I would like our **Dispatchers** and **Dispatch trainees** to keep a close eye on while on duty.

1. Please try to keep the dispatch office clean.
2. Please pay close attention to the radio especially when we have an ambulance on the road. Know who is on each ambulance before it leaves for a call. Enter Personnel on CAD system for the appropriate calls.
3. The only people who should be entered into the personnel for a run are those who are actually on the run. (Crew Leader, Driver, First Aiders, Dispatcher, Dispatch Trainee, Personnel in Responder Vehicles if they respond to the call with that run number, any member who responds directly to a scene after notifying the dispatcher as long as the dispatcher tells that member it's alright to respond to that scene. (**NO MEMBERS SHOULD RESPOND DIRECTLY TO A VIP CALL.**) Any other member who is not the dispatcher or trainee just sitting in the dispatch office and the rest of the building should not be getting entered into personnel.

4. Please write the **Signal 5** and **Signal 29** times on the PCRs and also please watch out that if there are members on the crew that have EMT numbers that they are also written on the PCRs. A lot of PCRs come through me and numerous times I see that the EMT #s are not written on the PCRs. Please make sure these couple of things gets looked at before the PCRs are placed in the PCR Mailbox.

A) Click Ambulance (Officer in charge –EMT-B, ALS and Paramedic)

B) Click members “**rescue**”. 3/16 only, members who are company 8 should not be under that position.

C) Labels Display. 9/16, All Run's get PCR. **Do not Staple or Tape PCR.**

D) **ALL CALLS GET A PCR. PCR'S MUST BE PUT INTO THE PCR MAILBOX.**

New Member dispatch classes are being set up by Casey Orr and Advanced Dispatching Classes and tests are being scheduled by Michael Barker. I will be also providing classes for members and any members for questions and/or concerns. If any new members have any questions regarding dispatch classes, please speak to myself and above members.

Notes:

- Dispatcher should be the last one to touch the PCR's. After entering all pertinent information into the system. The Dispatcher should put the PCR's; in the mailbox that states “**PCR**”.
- Dispatcher must put in the CAD system, when paging 3/16 (for ALS, CL, DR, etc.). Many members have pagers and radios. But others do not, when this is in the system, a person can call Dispatcher and responded safely to either the building or the call.

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- Any Members that are responding to the scene MOST have permission from the dispatcher. The Dispatcher is continuous communicating with Medcom, Ambulance and Responder Units. In addition, any information relevant to the call. (VIP)
- All personnel should be on the call, who either responder to the call or call in. Again, the Dispatcher can use the resources as needed pertaining to the calls the department is receiving.
- Responding members to calls. Members must contact Dispatcher. If the Dispatcher feel to disregard you. Please respectful, acknowledge it and listen up for further calls. If a Dispatcher acknowledges you, please proceed with cautions as your responding.
- PowerPoint is nearly complete for the Dispatch Classes. Please start forming questions to either send me prior to the class or at the classes. A lot of things are changing.
- Any Questions?

September Stats (September 1, 2016- September 30, 2016)

Alarms.....4427 (as of 9/12/2016)

Signal 24's..... 51(1.15)

Signal 24 breakdown by Day of Week as of September 12, 2016

Sunday.....5 (YTD)

Monday.....0 (YTD)

Tuesday.....11 (YTD)

Wednesday.....11 (YTD)

Thursday.....2 (YTD)

Friday.....15 (YTD)

Saturday.....7 (YTD)

January 2015...7 February 2015...5 March 2015...11 April 2015...7

May 2015...7 June 2015...3 July 2015...11 August 2015...12

September 2015...11

January 2016...4 February 2016...12 March 2016...6 April 2016...1

May 2016...5 June 2016...4 July 2016...4 August 2016...9 September 2016...1

2016 General Membership Meeting

I would continuously like to Thank Mike Barker, Chief Casey Orr, and Nancy Courtemanche for successful training and advancing our Dispatchers.

Sunday Co. 1 Captain's Report – Patrick Donegan – Report Posted

Help Needed:

- Need help on Sunday Overnight can also use extra crews on the 1100 Shift.

Issues on Sunday

- Overnight help

Notable Call/shift

- 2300 on 9/4 had 6 calls including an MVA which became a car fire, a diff. breathing, an overdose, a chest pain and unknown problems. All were covered excellent job all around.

Checkouts

- Checkouts to be given to Kathi Bonessi
- Dispatch Training and Review Class

I would like to thank everyone who came down on such short notice last Sunday, September 4th. I found out that morning that due to the potential for tropical storm Hermine to impact the island their flight had been moved up. I sincerely appreciate all who came down and helped out. Specifically, Chief Dispatcher Andrew Taylor, First Deputy Casey Orr, Ex-Captain Matt Valle, and new member Josh Berman, and any member I may be forgetting. It is greatly appreciated.

Monday Co. 2 Captain's Report – Elizabeth Mohr – Absent – Report Posted and Highlights Given by Liz Wuestman

WAY TO GO MONDAY'S! The Monday 0700 did it again. They had another Cardiac Arrest Save! This time they saved a 14 Year old Patient. The patient was talking to them before they even got to the hospital! Great Job by all!!!!

Congratulations to Bob Biersack who is almost done with his driver training calls!!!!

HELP IS NEEDED- A Crew leader or driver is needed for the Monday 1100 every other week a Dispatcher and ALS provider for the 2300 shift and second crews for most shifts except the 1900.

Thank you again to everyone!!!

Tuesday Co. 3 Captain's Report – John Connors – Absent – No Report

Wednesday Co. 4 Captain's Report – Alison Russo – Absent – No Report

Thursday Co. 5 Captain's Report – Ann Donegan – Report Posted

Congratulations to Drew Zimmerman on passing his dispatch test. Drew is already an EMT and has been referred to Tim Ebert for ACL.

There have been no LOAs or Shift changes with papers yet submitted.

There have been no 24's since early February.

The Thursday Overnight had a Narcan save on 09/08/16. The crew consisted of Crew leader, Mike Harlan; Driver, Carolyn Dia; First Aider Justin Cook and Dispatcher, Joshua Berman.

Congratulations to all of you!

Need two drivers and/or Crew leaders for the 1100 and One driver for the 1500. Need another Crew leader or driver on 0700 shift. Need a dispatcher for the 1100 Shift.

First aiders are needed for this shift as well as all other shifts with the exception of the overnight and 1900 Shift.

Again, I would like to thank all of the Thursday crews for being the most hard working, flexible and kind people that I know. I do not know what I would do without you. It is a pleasure to be your Captain.

Co. 5 Captain's Report – Kathleen Castillo – Absent – Report Posted and Highlights Given by Casey Orr

Congratulations to Antonio Castillo #1405 and Samantha Sellick on the birth of their beautiful baby girl! Marley Angelie Castillo, born September 6th at 5:00 PM on the dot, weighing in at 7 lbs 14 oz. and 20 inches long. Proud Uncle Vincent Castillo #1474 I am an extremely happy and proud Grandma!

Congratulations to William Connolly, Ryane Como and Mike Como on becoming Crew leaders and Drivers! You guys rock!

Congratulations to Vincent Castillo #1474 on passing your dispatch test and becoming a First Aider. I hope everyone had a great summer even though it went way too fast!

Co. 6 Captain's Report– Elizabeth Wuestman – Report Posted

New Members:

Emily Meyer: Came in as a registered nurse for a middle school looking for hands on experience! She started only 3 weeks ago and is already on the air looking forward to getting her on the ambulance!

Advancements:

2016 General Membership Meeting

460 Josh Berman has become a dispatcher after passing his dispatch test August 16th. Josh is
461 doing 2-3 shifts per week and still driving forward to keep learning and get on the
462 ambulance.

463 Jim Scheff and Brian Block are both ACL'ing and doing great!

464 24's:

465 Saturday only has 6 24's for the year! Thank you so much to company 7 for consistently coming
466 in for your shifts and findings coverage when life gets in the way! Additionally, thank you to the
467 other members, chiefs and captains that have been helping out on Saturdays you all know who
468 you are. Thanks again as you all are making my decision to run next year for company 7 captain
469 that much easier!

470 Thank you to the Board of Directors for granting us funds... some of the shifts enjoyed their
471 meals this week and the rest are looking forward to their feast this coming Saturday!!

472 While Saturdays are filling up pretty well there are still some shifts that need some help!

473 0700-1100: 2nd due CL

474 1100-1500: 1st and 2nd due DR, ALS

475 1500-1900: 2nd due crew

476 1900-2300: 2nd due crew, ALS

477 2300-0700: 1st and 2nd due Crews, ALS, Permanent DISPATCHER

478 Congratulations to Andrew Campagnola on becoming an ALS Provider.

479

480 **Delegate & Committee Reports:**

481

482 **NYSVARA – District 7 – Andrea Golinsky** – The next meeting is on Tuesday, 9/20/16 at
483 Medford Volunteer Ambulance at 8:00 PM.

484

485 **Renaissance Downtowns – Andrea Golinsky**

486 Last Thursday I attended the Source the Station Meeting. Ryan Porter of Renaissance
487 Downtowns (RD) was in attendance and gave an update of the projects they are developing.
488 Northridge (the lot between the small railroad parking lot and the strip of stores along New York
489 Ave) will be breaking ground with construction to begin in October or November. He
490 introduced the Real Estate Company that will be handling the rentals of the property. Signature
491 Realty were the agents to handle this project. There will be retail on the ground floor with 2
492 stories of apartments above. That site is expected to take 9 months to complete.

2016 General Membership Meeting

The Gateway project (on the corner of Olive Street and New York Ave) will possibly break ground in the spring with a 12 to 14 month completion date.

Final bids for construction of the Veterans Condos on Railroad St and Lowndes Ave. are due Sept. 19th

Renaissance Downtowns still does not have an anchor tenant for the proposed 100,000 sq. ft. office building to be build next door in the commuter parking lot. RD is having trouble making the numbers work according to Ryan Porter. Mount Sinai was originally to go in there but they bought the BAE property in Greenlawn. Next Northwell was to be the tenant but they could not agree on the price per foot cost. The same held true for the IMAX Theater that was also considered. RD still does not have the property along New York Ave deeded to them from the New York State DOT. They need that property to build the hotel that they have proposed.

Suffolk REMSCO – Bob Franz – The next meeting is tomorrow evening at SCEMS in Yaphank at 7:00 PM.

LOSAP 2015 Benefit Statements - Bob Franz

The December 31, 2015 LOSAP benefit statements was distributed to all participants in your member mail folder or by the USPS. Upon receipt, please review this statement carefully and if any of the information is incorrect, please put a detail note with any corrections in Secretary Bob Franz's mailbox. If you require a change of beneficiary, please use HCFAS Form #430 which can be found on the form rack outside the dispatch office or on the Squad server. Many thanks go to Mary Brenner, Pete Nakelski and Roger Winter for assisting with the statement distribution. Thank you again to Jim Malillo & Angie Kalodukas for having all the data entered during the year. If you have any other questions, please contact Bob Franz (robo4200@hotmail.com).

Designation of Beneficiary – Bob Franz Insurance Committee Chairperson

Members wishing to check their designated beneficiary(s) on their Group Term Life Insurance Certificate or on their VFIS Accident & Sickness Policy please drop a note in the Secretary's mail box or the insurance committee mail box or email Bob Franz (robo4200@hotmail.com). Eligible members under the squad's group term life insurance program are generally covered for \$50,000 (lower amounts if over 69 years of age).

All active members are covered under the VFIS Accident & Sickness policy while on duty; the death benefit is \$250,000.

Your beneficiary(s) under the LOSAP program was indicated on your 2015 LOSAP benefit statement which was distributed to you recently.

Members Mail Folders – Bob Franz

Reminder: Each time you come on your shift, please check your mail folder for any correspondence etc. and please do not use your folder for storage. Please remove any excess paper. Thanks.

2016 General Membership Meeting

537
538 **Register to Vote – Bob Franz**
539 There are over 30,000 volunteer EMS personnel in the state of New York. This is a very large
540 voting block of folks that can make a difference in close elections. We must register to vote and
541 work together to make issues which are important to us, also important to those who work for us,
542 our elected officials.
543 When you register to vote, you become part of a larger group with the same EMS concerns and
544 interests.
545 Together we can make our voices heard at the ballot box.
546 New York State Voter Registration forms are available on the mail folder cabinet. To vote in an
547 election, you must mail or deliver this form to the Suffolk County Board of Elections no later
548 than 25 days before the election in which you want to vote.
549
550 **SCACA – Bob Franz** – The next meeting is at Bay Shore-Brightwaters Ambulance on 9/21/16
551 at 7:30 PM.
552
553 **Explorer Post – Susanna Otto / Brian Canty** – The Post has recruited 18 New Members.
554 7 Post Members will be starting Dispatch Training, 4 to 5 members are enrolled in and EMT
555 Course. There is currently a Total of 28 HCFAS Explorer Post Members. The Explorer Post
556 will be hosting a Pasta Dinner Fundraiser on Tuesday, 1/31/2017.
557
558 **Peer Review Committee – Keith Davis / Fiona Witkowski** - See e-mails for meetings and
559 times. Next Meeting 9/27/16 – PCR Review 6:00 to 8:00 PM – Cardiac Arrest.
560
561 **Stand-By – Samantha Mohr** – Thanks. Events will be Posted and e-mailed.
562
563 **Benevolent Committee – Jim Barkocy / Brian Canty** – If there is a need from any member
564 please contacts Jim Barkocy or Brian Canty.
565
566 **Bike Team – Michelle Miller / Dale Bartolomeo** - The Bike team is looking for new Members
567 and EMT'S.
568
569 **Driver Training – Jeffrey Brenner** – The Squad Purchased a new Ambulance, 2-15-19.
570 Jeff thanked the members of the New Vehicle Committee for all their hard work. Driver
571 Training will begin when the Ambulance comes in.
572
573 **Pulse – Casey Orr** – All reports and articles are due on the 25th of the month. Members are
574 needed for the Huntington Fall Festival.
575
576 **Special Events – Brian Canty** - Adult & Children's Holiday Parties will be held sometime
577 after the Elections. Flu Shots will be given at the next GMM Meeting between 6:30 – 8:30 PM.
578
579 **Fund Drive – Mary Brenner / Pete Nakelski** – Collected a Total of \$67,546.00 in Donations
580 as of 9/07/2016.
581

2016 General Membership Meeting

Old Business: Andrea Golinsky asked David Mohr how Administrative Members should account for their hours while in the building and while working outside the building. David responded to Andrea's query.

New Business: 50th Anniversary Commemorative Gift. There will be a meeting to discuss the type of Gift.

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Jim Ingwersen, Andrew Taylor, Christy Stiles, Carol Nucci, Claire Tesoriero, Greg Orr, Angie Kalodukas, Bob Biersack, Richard Cortes, Mary Winter.

Setup Committee: Bob Biersack

Raffles - Various Gifts

- **Gift Card - Outback** – Lawrence Donnelly
- **Gift Card – Panera Bread** – Pamela Brenner
- **PF Chang's Gift Card** – Jim Ingwersen
- **Gift Card - Target** – Patricia Reciniello
- **Orbiter Pino Noir** – Donald Freed
- **Prospect & Main Chardonnay** – Heidi Magerle
- **Chardonnay Wine** - David Kaufman
- **Chardonnay Wine** – Lauren Aviles
- **Two Country Line Dance Tickets** – Christine Tedone

Motion by Andrea Golinsky and seconded by Jeffrey Brenner to adjourn the meeting at 2055 hours.

MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 71, probationary 5, Total: 76

Respectfully Submitted,

Christine A. Tedone

GMM Recording Secretary

Robert J. Franz

Secretary

Draft posted: September 26, 2016

Approved: October 10, 2016

Huntington Community First Aid Squad
2016 General Membership Meeting
Date: October 10, 2016

Officers:

President John Palmieri	PRESENT
Vice President David Mohr	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Seth Fischer	ABSENT
Richard Stone	PRESENT
Gregory Orr	PRESENT
Loreley Villamide-Herrera	PRESENT
Chief Dominic Heavey	PRESENT
First Deputy Chief Casey Orr	PRESENT
Second Deputy Chief Keith Davis	ABSENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Andrew Taylor	PRESENT
Sunday Co. 1 Captain Patrick Donegan	PRESENT
Monday Co. 2 Captain Elizabeth Mohr	PRESENT
Tuesday Co. 3 Captain John Connors	ABSENT
Wednesday Co. 4 Captain Alison Russo	PRESENT
Thursday Co. 5 Captain Ann Donegan	PRESENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Elizabeth Wuestman	PRESENT

Meeting called to order at 19:30 hours

Secretary Robert Franz reported to President John Palmieri that the required quorum of 50 members is present per the sign in sheet (eligible members 60).

Pledge of Allegiance to the Flag – Lead by Jerry Giacomini

President John Palmieri had a moment of silence for all members in all branches of Service to America in harm's way and for all HCFAS Members.

Presidents Report John Palmieri

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

Get Well Wishes and Prayers:

Roger Winter – Hospitalized and is now at home recovering from recent surgery.

Joe Nappi – Hospitalized and is now at home recovering.

Spencer Newman – Hospitalized and is now at home recovering.

Jean Giacomini – Hospitalized and is now at home recovering.

Mary Jane Woznick – Hospitalized and is now at home recovering.

Longevity Awards (Length of Service) – Chief will announce on his report (5-15 years).

10 Years of Service

Donna Gurtowski #1168

25 Years of Service

Hugh O'Brien #853

Secretary's Report

Robert Franz

Motion by Richard Stone and seconded by Dominic Heavey to approve the September 12, 2016 General Membership Meeting Minutes.

MOTION APPROVED UNANIMOUSLY

Correspondence: Services rendered: Ruthellen Rankin; Good & Welfare: Paul Kelly for 35 year pin and gift.

SOP Changes 07-2016, 08-R-1-2016 (amended) and 09-2016 Approved

On September 22, 2016, the Board of Directors amended and approved SOP Change 07-2016 regarding refreshment dollar amounts for the Memorial Day Parade and St. Patrick's Day Parade and the cost of mugs for Fire Department parades; 08-R-1-2016 which adds a quarterly meal allowance to purchasing policy and 09-2016 which updates the people authorized to use the exercise room. These were read and discussed at the September 12, 2016 General Membership meeting. Copies are posted on the bulletin board.

Report of Board of Directors' Hearing for Ann Donegan on October 6, 2016:

In accordance with the By-Laws Article III Section 9, the Board of Directors held a hearing on October 6, 2016 for a charge against Ann Donegan. The charge was sustained.

Ann Donegan made an apology to Alison Russo and any other individual that she offended by her remarks in the ready room on 7/27/16.

2016 General Membership Meeting

President's Report John Palmieri

The Town of Huntington Budget Reduction to HCFAS was discussed and HCFAS future billing for services rendered was discussed and questions answered. President Palmieri will be meeting with the Town to discuss the budget and related issues.

Board of Directors Meeting Actions – October 6, 2016

- 1 – Exclude Non-salaried Corporate Officers form Workmen's Comp Policy.
- 2 – Purchase of Scanner for Paramedic Vehicle 2-15-82.
- 3 – Purchase Remote Radio Head for New 2-15-19.
- 4 – Reimburse Scholarship Recipient for Travel to Pulse Check.
- 5 – Allow Squad participation in Town Fall Festival 2016.

Treasurer's Report Brian Canty **Financial Review YTD 1/1/16 to 9/30/16**

HCAD – Town Tax Money

Income - \$1,585,014

Expenses - \$1,176,289

Major Expenses

Payroll	\$6,569.37
EMS Supplies	\$68,085.34
Vehicles	\$44,035.81
Building	\$63,962.62
Utilities	\$50,802.06
Communications	\$24,195.02
Profess Fee's	\$47,231.79
Insurance	\$140,625.70
Office	\$20,974.28
Uniforms	\$18,742.98
Members Inspection	\$44,957.75
Training	\$9,514.75
Public Relations	\$4,766.00
Subsistence	\$25,449.99
Bond Interest	\$585,822.52
Other Expenses	\$20,552.70
Totals-Expenses	\$1,176,288.68

HCFAS – Squad Money

Income – Fund Drive \$69,186 and Misc Donations/Interest \$47,815 = \$117,001

Expenses \$103,415

2016 General Membership Meeting

115

116 **Expenses-**

Professional Fee's	\$28,186
Insurance	\$8646
Office	\$234
Public Relations	\$545
Fund Drive	\$12,645
Social	\$21,392
Other Expenses	\$28,767
Scholarship	<u>\$3,000</u>

Totals-Expenses

\$103,415

117

118 **Officers Report's:**

119

120 **Chief's Report – Dominic Heavey – Report Posted**

121

122 I would like to thank the First Deputy Chief Casey and the Third Deputy Chief Jeff for

123 all the hard work they did before and during the Fall Festival. To all the members that showed up
124 thank you as well without your support and help we would have not been able to man all the
125 shifts. I would also like to thank the POST 215 helping out.

126

127 The Third Deputy Chief Jeff and I attended the 2016 Annual Board & Heart Saver Awards
128 Dinner.

129 The following H.C.F.A.S. Members received the Louis J. Acompora Heart Saver Award.

130 Robert Biersack

131 Anthony Cambareri

132 Richard Rudolph

133 Richard Stone

134 Sharyn Cullen – Kutcher

135

136 A reminder to all crews we have to collect the Insurance information from the patient or at least
137 get the insurance information from the hospital. We also have to get the mileage from your 21
138 time at the scene to your 6 time at the hospital.

139 We had representatives at the Annual Town of Huntington Fire Chief's Banquet which was held
140 on October 2, 2016. A good time was had by all.

141

142

143 **First Deputy Chief's Report – Casey Orr – Report Posted**

144

- 145 • 2 weeks ago Huntington Hospital invited us down to have a meeting; most of the meeting
146 was about both organizations getting to know one another a bit better and how we can

2016 General Membership Meeting

147 help one another more. I will be setting up a future meeting for HH staff to come here
148 and tour the building and sit down and have another meeting for those who were unable
149 to attend.

- 150 ○ One big piece of information that will help us is that if you have a stable patient
151 and you just took vitals on them before you got to the ER, they will take those
152 vitals instead of doing their own. However, if you have a critical patient or they
153 suspect something else may be going on, they are going to take the vitals. As the
154 EMT's you must let them know that you just took vitals and let them know what
155 they are. The head nurse & doctor were making their staff aware of this to help us
156 with the turnaround time. Also, if you have to do a quick turnaround, please be
157 vocal about it; they will help us get out of there as quick as possible.
- 158 ○ We are going to be scheduling a tour of the new ED in November once they get
159 clearance that no more hard hats need to be worn.
- 160 ● If you transport a member or even a member's family member please let myself or the
161 Chief know so we can follow up and then we are able to notify the good and welfare
162 committee.
- 163 ● Over the next few days a new list will be posted of member's completed shifts so you
164 can see where you stand for the Holiday Gift Card.
- 165 ● REMINDER: YOU have access to see your shifts when you log in on to HCFAS.org
166 ○ If you see any mismatched shifts that need to be corrected, please do so by the
167 end of this week. Notify your captain in writing and then they will notify me if
168 they approve the correction.
- 169 ○ If your access does not work, please let me know and I will make sure that it gets
170 taken care of.
- 171 ○ You should stay on top of this on a monthly basis as I lock the finger reads 2
172 weeks after the month ends.
- 173 ● A HUGE thank you to those who came out and did a standby at the Fall Festival:

174 Dom Heavey, Jeff Brenner, Andrew Taylor, Liz Mohr, Ali Russo, Tom Schrippa, John Connors,
175 Kurt Vetter, Carmen Schlieben, Stephanie Cortes, Tony Cruz, Tom Lemp, Carol Nucci, Diane
176 Tanko, Joan Florio, Jeff Daniels, Heidi Magerle, Anthony Cambareri, Don Freed, Manny Aviles,
177 Lauren Aviles, Bill Connelly, Josh Berman, Jon Menard, Andrew Giusto, Martha Brenner, Tom
178 O'Leary, Dave Mohr, Karen Martin, Stephanie Caracciolo, Mike Como, Ryane Como, Bobby
179 Loysch, Alyssa Axelrod, Melissa Rubino, and Alison Alvioli.

182 **Second Deputy Chief's Report – Keith Davis – Absent - Report Posted**

184 Check and Inject is now being rolled out to all members. Please see your day captain or one of
185 the chiefs for training. This system will replace the EpiPen Auto Injectors. EMTs will be trained
186 to draw up epinephrine and inject into the muscle during an anaphylactic event.

2016 General Membership Meeting

The Huntington Hospital Meet and Greet went well. This meeting was productive and served as a chance to meet the staff outside of the emergency department. We are working on a way to help with turnaround time and restocking the ambulance.

Train the trainer for e-PCRs will be happening this week so expect to start seeing classes to learn the new e-PCR system.

Reminder – Please restock at Huntington Hospital after each call. With our decreased budget we need to recoup as much money as possible.

Third Deputy Chief's Report – Jeffrey Brenner – Report Posted

Building:

Blinds for the dispatch office – research continues- Thank you Roger. This has been put on hold until Roger is back in action.

Hand rail for the dispatch bathroom- research is ongoing.

Monthly exterminator came, went through the offices for a report of bugs. The technician reminded us to not leave food items or dirty glasses or plates in the executive offices.

HVAC- Traditional fixed the dispatch office A/C.

HVAC- Traditional fixed the leak in the 2nd floor vending room.

Hot water was not working but has been corrected.

There is a need to add electrical circuits to the ceiling level of the dispatch office, work completed.

North Bay 2 is broken – a work order has been placed.

Leak in the Dispatch office ceiling, working being done to seal leak.

Vehicles:

Please remember that cleaning both the inside and outside, of every vehicle is our responsibility. If you have down time please take a few minutes to help improve the image of HCFAS. Also, everything has a home within the ambulance, equipment and supplies are NOT to be left out on the counters/bench/stretcher but to go back to their respective homes.

Welcome to the new Paramedic staff- reminder that 82 is dedicated to be used by the staff only, unless otherwise directed by a Chief Officer.

21- VCI work continues. Hopefully this week- just waiting on a part or two from Ford

17- Reported to have no A/C blowing in the box, next day was working fine; will continue to monitor- nothing has been noted since.

81- Going back to Chevy 9-30 for 4 wheel drive service again. Mobile fleet replaced the farm guard medic cool box with what the committee originally request, a medic cool box; the replacement was at no charge to the department. ALS has been put on 80 until the repair is complete. Finally the command head radio for the rear of the unit has been installed and is working.

2016 General Membership Meeting

Proposal approved by the BOD on donating 25- the 1991 wheeled coach unit to HMFD to do extrication training. Since I cannot donate it to two departments I will take the idea to 2-4-31 of this being a 2-15, 2-3 and 2-4 training if possible.

New ambulance- in on LI being completed; once completed 19 will go to them so the radios and power pro stretcher can be switched over. I would like to take a moment to thank Keith Tamayo and the entire new vehicle committee. Countless hours, reports and discussions go into building a vehicle and everyone has done an exceptional job, overwhelmingly the membership who came down had amazing things to say about the truck. Once VCI completes the final touches the committee will do a final inspection and we will take receipt of the truck. From there all drivers will have to qualify on the truck before they can drive it and the State will inspect the vehicle and give us approval and sticker the unit for use.

Looking into a dedication plaque for the new ambulance; additional ideas have been brought forward to paint it on the unit instead of a plaque - discussions continue.

Welcome Patrick Stanton to the vehicle maintenance committee!

Each and every member needs to take a little more care when using the vehicles and equipment. While these items are durable they are not indestructible. Doors can be opened and closed without slamming, bags should be in cabinets when not in use and not thrown around, cables to the LP 15 should be put back together correctly according to the manufacturer not shoved into the pouch. I thank each of you for taking an extra moment and making sure we use a little more tender love and care for our fleet and equipment.

Chief Dispatcher's Report – Andrew Taylor – Report Posted

Here are just a few things I would like our **Dispatchers** and **Dispatch trainees** to keep a close eye on while on duty.

1. Please try and keep the dispatch office clean.
2. Please pay close attention to the radio especially when we have an ambulance on the road. Know who is on each ambulance before it leaves for a call. Enter Personnel on CAD system for the appropriate calls.

3. The only people who should be entered into the personnel for a run are those who are actually on the run. (Crew Leader, Driver, First Aiders, Dispatcher, Dispatch Trainee, Personnel in Responder Vehicles if they respond to the call with that run number, any member who responds directly to a scene after notifying the dispatcher as long as the dispatcher tells that member it's alright to respond to that scene. (**NO MEMBERS SHOULD RESPOND DIRECTLY TO A VIP CALL.**) Any other member who is not the dispatcher or trainee just sitting in the dispatch office and the rest of the building should not be getting entered into personnel.

4. Please write the **Signal 5** and **Signal 29** times on the PCRs and also please watch out that if there are members on the crew that have EMT numbers that they are also written on the PCRs. A lot of PCRs come through me and numerous times I see that the EMT #s are not written on the PCR's. Please make sure these couple of things gets looked at before the PCRs are placed in the PCR Mailbox.

A) Click Ambulance (Officer in charge –EMT-B, ALS and Paramedic)

2016 General Membership Meeting

B) Click members “**rescue**”. 3/16 only, members who are company 8 should not be under that position.

C) Labels Display 9/16, All Run’s get a PCR. **Do not Staple or Tape PCR.**

D) ALL CALLS GET A PCR. PCR’S MUST BE PUT INTO THE PCR MAILBOX.

New Member dispatch classes are being set up by Casey Orr and Advanced Dispatching Classes and tests are being scheduled by Michael Barker. I will be also providing classes for members and any members for questions and/or concerns. If any new members have any questions regarding dispatch classes, please speak to myself and above members.

Notes:

- Dispatcher should be the last one to touch the PCR’s. After entering all pertinent information into the system. The Dispatcher should put the PCR’s; in the mailbox that states “**PCR**”.
- Dispatcher must put in the CAD system, when paging 3/16 (for ALS, CL, DR, etc.). Many members have pagers and radios. But others do not, when this is in the system, a person can call Dispatcher and responded safely to either the building or the call.
- Any Members that are responding to the scene MOST have permission from the dispatcher. The Dispatcher is continuous communicating with Medcom, Ambulance and Responder Units. In addition, any information relevant to the call. (VIP)
- All personnel should be on the call, who either responder to the call or call in. Again, the Dispatcher can use the resources as needed pertaining to the calls the department is receiving.
- Responding members to calls. Members must contact Dispatcher. If the Dispatcher feel to disregard you. Please respectful, acknowledge it and listen up for further calls. If a Dispatcher acknowledges you, please proceed with cautions as your responding.
- Dispatch Classes will be conducted by Chief Dispatcher. Please start forming questions to either send me prior to the class or at the classes. A lot of things are changing.
- Any Questions?

September Stats (October 10, 2016 - October 31, 2016)

Alarms..... 4897(as of 10/10/2016 @ 19:40)

Signal 24’s.....55 (1.12)

Signal 24 breakdown by Day of Week as of October 10, 2016

Sunday.....5 (YTD)

Monday.....0 (YTD)

Tuesday.....11 (YTD)

Wednesday.....12 (YTD)

Thursday.....2 (YTD)

Friday.....17 (YTD)

Saturday.....9 (YTD)

January 2015 ...7 February 2015...5 March 2015...11 April 2015...7

May 2015...7 June 2015...3 July 2015...11 August 2015...12

September 2015...11 October 2015...6

=====

January 2016...4 February 2016...12 March 2016...6 April 2016...1

May 2016...5 June 2016...4 July 2016...4 August 2016...9

September 2016...4 October 2016...1

I would continuously like to Thank Mike Barker, Chief Casey Orr and Nancy Courtemanche for the successful training and advancing our Dispatchers.

Sunday Co 1. Captain's Report – Patrick Donegan - Report Posted

New members

- Jessica Gonzalez Hurtado #1492 new to Company 1 the 0700 Shift

Shift Changes

- Brianna Cali #1490 - 2300→1100 Shift

Help Needed:

- Need help on Sunday Overnight every week for the foreseeable future.

I would like to thank everyone who continues to help out on Sundays. It is greatly appreciated. Anyone who could come down and help dispatch or crew lead on the 2300 Shift there is a sign-up sheet in the ready room.

Monday Co. 2 Captain's Report – Elizabeth Mohr – Report Posted

WAY TO GO MONDAY'S! To this date we are still 24 free for the year! I truly appreciate everyone who answers up! You guys are amazing.

Congratulations to Bob Biersack who is now a full Driver!

HELP IS NEEDED- A Crew leader or Driver is needed for the Monday 1100 every other week as well as an ALS providers for the 1100, a Dispatcher and ALS provider for the 2300 shift and second crews for most shifts except the 1900 Shift.

Thank you again to everyone!!!

Tuesday Co. 3 Captain's Report – John Connors – Absent – Report Posted

Good Evening Members,

We are in the homestretch for closing out 2016. Everyone has been doing an amazing job. Your love and dedication really lifts the people of this community's spirits. Our town wants to feel safe, they want the reassurance that when something goes wrong with a loved one that we will be there. Well we have been there, and we will continue to be there. Once again you may not get a thank you from every patient you encounter but believe me, they are thankful. All are welcome on Tuesday's especially the 2300 shift!

Wednesday Co. 4 Captain's Report – Alison Russo – Report Posted

Welcome back to the following members: Gina Angevine, Paul Rittenhouse and Gerardo Vasquez. We missed you guys!

We still have a vacancy on the 7-11 am shift for a CL. This is a good opportunity to make up a shift as well as it being open to company 8 members.

A huge thank you to Josh Berman who has been filling in as dispatch on our 7-11 pm shift.

Keep in mind that Thanksgiving eve falls on a Wednesday again this year. I'll be putting a sign up shift for extra crews if you're interested. Last year we had a holiday riot in the village which required 3 ambulances.

With everything going on recently on the island I implore scene safety when responding as you won't know which clown has a knife.

Our deepest condolences are extended to member Danny Mugavero and his girlfriend Danielle as they have just experienced an unexpected loss in their family. Please show your support in attending the services tomorrow evening.

Thursday Co. 5 Captain's Report – Ann Donegan – Report Posted

Congratulations to Drew Zimmerman on becoming a Crew leader.

There have been no 24's since early February, eight months with no 24's! Way to go Thursday crews with a special thanks going to my excellent dispatchers!

Although I mentioned this last meeting, I wanted to correct an omission on the Narcan save of 09/08/16. Andrew Taylor was a very integral part of the crew and was not mentioned at the last meeting. Thank you Andrew for your excellent work!

2016 General Membership Meeting

We are coming around to November nominations. There are many very capable people who would be wonderful officers. If you are one of those people who thinks you might want to consider running but has questions or concerns please see one of the officers who can either answer the question for you or at least can point you in the right direction. The new members are the future of this organization. Take a chance to be great.

Thursdays is in dire need of a 0700 dispatcher as the dispatcher had to take a leave of absence. Crew leaders and Drivers are also needed for the 1100 shift.

Again, I would like to thank all of the Thursday crews for being the most hard working, flexible and kind and supportive people that I know. I do not know what I would do without you. It is a pleasure to be your captain.

Co. 5 Captain's Report – Kathleen Castillo – Absent – Report Posted – Oral Report Given by Liz Mohr

I wanted to give a shout out to Jeff Brenner, Sheryl Burke, Antonio Castillo, Vincent Castillo, and Cynthia Feliciano. We received a call for a MOS father. The crew did and did an excellent job in taking care of and getting him to the hospital. We received a beautiful e-mail from the family thanking us for saving his life. Good job guys!

I also want to send some love to Nedi Bonilla. Nedi came to the 1900 shift as a permanent dispatcher. She has totally fit in with the crews and is such an asset to have. Nedi, feel better love...you know we're here for you.

October is Breast Cancer Awareness Month don't forget to check!!

Co. 6 Captain's Report– Elizabeth Wuestman – Report Posted

THANK YOU! This past Saturday, 10/9/16 we completed 17 calls and 9 of which in just 2 hours with only one duty crew and several people including 31 and Manny Aviles who were woken up with personal phone calls and Alex Klotsche, Andrew Campagnola who answered up to pages.

A huge thank you to Liz Mohr for not only doing the entire day at the Fall Festival stand-by but staying until 0000 to make up 1st due crew on the 1900! Thanks to Bobby Loysch, Ona, Fritz, Bency, Jody, Erik, Nicki for your fast efficient work to turn around crews and get our calls covered!

And last but not least thank you to Mary Sissini and Josh Berman for getting the ambulances to where they need to go!

While we 24'd one call we took in back only 2 minutes later!!

Company 7 is killing it this year!!

2016 General Membership Meeting

And congrats to ALS provider Don Freed for completing his driver training for the responder vehicle!

Advancements:

A huge congratulations to Suzie Biagi for passing her refresher EMT exam!
24's: 7 24's for the year.

While Saturdays are filling up pretty well there are still some shifts that need some help!

0700-1100: 2nd due CL

1100-1500: 1st and 2nd due DR, ALS

1500-1900: 2nd due Crew

1900-2300: 2nd due Crew, ALS

2300-0700: 1st and 2nd due crews, ALS, Perm DISP.

**** Keep up the great work HCFAS! The end of the year is near****

Delegate & Committee Reports:

EMS Organizations – Bob Franz

The next District 7 meeting will be on Tuesday October 18, 2016 at 8 PM at Wyandanch Wheatley Heights Ambulance Corp.

Squad Member Beatrice Martinez was the recipient of a NYSVARA scholarship at Pulse Check 2016 in Albany.

NYSVARA's next Board meeting is Saturday November 5, 2016.

Suffolk FRES Recruitment & Retention committee will meet on Wednesday, October 19, 2016 at 6:00 PM at the SC FRES Library in Yaphank.

SCACA will meet on Wednesday October 19, 2016 at 7:30 PM at Central Islip Hauppauge VAC.

Designation of Beneficiary – Bob Franz Insurance Committee Chairperson

Members wishing to check their designated beneficiary(s) on their Group Term Life Insurance Certificate or on their VFIS Accident & Sickness Policy please drop a note in the Secretary's mail box or the insurance committee mail box or email Bob Franz (robo4200@hotmail.com). Eligible members under the squad's group term life insurance program are generally covered for \$50,000 (lower amounts if over 69 years of age).

All active members are covered under the VFIS Accident & Sickness policy while on duty; the death benefit is \$250,000.

Your beneficiary(s) under the LOSAP program was indicated on your 2015 LOSAP benefit statement which was distributed to you in mid-September.

Peer Review Committee – Keith Davis & Fiona Witkowski - See e-mail for meetings and times.

2016 General Membership Meeting

Benevolent Committee – Jim Barkocy & Brian Canty – If there is a need from any member please contact Jim Barkocy or Brian Canty.

Pulse – Casey Orr – All reports and articles are due on the 25th of each month.

Stand-By – Samantha Mohr – Thanks to Everyone for helping out with Standbys. See the bulletin board and e-mails.

Special Events – Brian Canty

-The Children's Holiday Party will be held on Saturday, 12/03/16 and the Adult Holiday Party will be held on Saturday, 12/17/2016.

-Squad physicals are on Wednesday evening 10/19 and Sunday morning 11/13.

Fund Drive – Mary Brenner & Pete Nakelski – As of 10/7/2016 \$69,544.00 in Donations were Collected.

Old Business: None

New Business: None

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Jim Ingwersen, Carol Nucci, Angie Kalodukas, Greg Orr and Bob Biersack.

Setup Committee: Tom O'Leary

Raffles - Various Gifts

- 1- Gift Card – Outback \$25.00 – Katherine Donegan
- 2- Gift Card – Panera Bread \$25.00 – Karen Martin
- 3 - Gift Card – Target - \$25.00 – Lorely Villamide-Herrera
- 4- Gift Card – PF Chang's \$25.00 – Patty Tufo
- 5- Once Chardonnay – Karen Browne
- 6- Chateau Bel Air Haut-Medoc – Paul Mori
- 7- CK Mondavi Merlot – (Gift of Chiefs Council) – Carmen Schlieben

Motion to Adjourn by Jeffrey Brenner and seconded by Ann Donegan to adjourn the meeting at 2045 hours.

MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 65, probationary 5, Total: 70

544 Respectfully Submitted,

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546 *Christine A. Tedone*

547 GMM Recording Secretary

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550 *Robert J. Franz*

551 Secretary

552 Draft posted: October 19, 2016

553 Approved: November 14, 2016

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Huntington Community First Aid Squad
2016 General Membership Meeting
Date: November 14, 2016

Officers:

President John Palmieri	PRESENT
Vice President David Mohr	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Seth Fischer	PRESENT
Richard Stone	PRESENT
Gregory Orr	PRESENT
Loreley Villamide-Herrera	PRESENT
Chief Dominic Heavey	PRESENT
First Deputy Chief Casey Orr	PRESENT
Second Deputy Chief Keith Davis	PRESENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Andrew Taylor	PRESENT
Sunday Co. 1 Captain Patrick Donegan	PRESENT
Monday Co. 2 Captain Elizabeth Mohr	ABSENT
Tuesday Co. 3 Captain John Connors	PRESENT
Wednesday Co. 4 Captain Alison Russo	ABSENT
Thursday Co. 5 Captain Ann Donegan	PRESENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Elizabeth Wuestman	PRESENT

Captain Elizabeth Wuestman had set up the Pedi-Mate and answered any questions as to its use prior to the meeting. The Pedi-Mate is in the rear inside cabinet where we keep the sheets on each Ambulance.

Meeting called to order at 19:30 hours

Secretary Robert Franz reported to President John Palmieri that the required quorum of 50 members is present per the sign in sheet (eligible members 79).

Pledge of Allegiance to the Flag – Lead by Jerry Giacomini

President John Palmieri had a moment of silence for all members in all branches of service to America in harm's way and all HCFAS Members.

2016 General Membership Meeting

Presidents Report John Palmieri

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

Get Well Wishes and Prayers: It is with deepest regret that we announce the Passing of: Member Tom Casey #537 on October 29, 2016.

Longevity Awards (Length of Service):

President Palmieri made a Presentation to Member Mary DeWan #436 for her forty-five (45) Years of Service.

45 Years of Service

Mary DeWan #436

35 Years of Service

Gail Glister #640

Motion by Andrew Ball and seconded by Tyler Gibbs to change the order of the meeting and to hold nominations for directors and operational officers for 2017.

MOTION APPROVED UNANIMOUSLY

Nominations/Elections:

The President opened nominations for each office and after the nominations were received for each office from the floor, the President repeated three times, any more nominations for each office and then he closed the nominations for each office.

Board of Directors:

Lehti Laas nominates Thomas Lemp

Richard Stone nominates Roger Winter

Lorrie Stone nominates Richard Stone

Fiona Witkowski nominates Ann Schwartz

Peter Nakelski nominates James Mallilo

Eileen Burns nominates Keith Tamayo

Mary Jane Woznick nominates Christopher Fischer

Elizabeth Wuestman nominates Dominic Heavey

Loreley Villamide Herrera nominates William Connolly

2016 General Membership Meeting

Chief:

Gregory Orr nominates Casey Orr
Mark Brenner nominates Jeffrey Brenner

First Deputy Chief:

Casey Orr nominates Elizabeth Mohr

Second Deputy Chief:

Keith Davis nominates Matthew Valle

Third Deputy Chief:

Dale Bartolomeo nominates Keith Rubenstein

Chief Dispatcher:

Christine Tedone nominates Patricia Tufo
Andrew Taylor nominates Manuel Aviles

Day Captains:

Eileen Burns nominates Patrick Donegan
Samantha Mohr nominates Elizabeth Wuestman
Loreley Villamide Herrera nominates Kathleen Castillo
Patrick Donegan nominates Andrew Campagnola
Matthew Valle nominates David Kaufman
Christine Tedone nominates Ann Donegan
Seth Fischer nominates Kelly Murphy

The above nominees follow in the order they were chosen at the meeting to appear on the ballot.

Board of Directors:

Keith Tomayo
James Mallilo
Ann Schwartz
William Connolly
Thomas Lemp
Roger Winter
Dominic Heavey
Richard Stone
Christopher Fischer

2016 General Membership Meeting

Chief:

Jeffrey Brenner

Casey Orr

1st Deputy Chief:

Elizabeth Mohr

2nd Deputy Chief:

Matthew Valle

3rd Deputy Chief:

Keith Rubenstein

Chief Dispatcher:

Patricia Tufo

Manuel Aviles

Day Captain:

Andrew Campagnola

Kelly Murphy

Elizabeth Wuestman

Kathleen Castillo

Patrick Donegan

Ann Donegan

David Kaufman

By-Laws Article X Section 4 Absentee Ballots – Secretary Bob Franz

Absentee ballots for the General Election may be obtained upon request from the Secretary, subsequent to the November Meeting. The Secretary will provide a ballot and an envelope clearly marked "Absentee Ballot" on the front. All ballots must be placed in an unmarked envelope then placed in the official envelope, sealed and signed at the appropriate line on the back of the envelope over the seal. These ballots may be returned personally to the Secretary prior to the day of the election, or if mailed, postmarked no later than ten days before the December 12th (December 2nd) meeting.

The Secretary shall secure all ballots and keep a log of all ballots received. On the day of the election, the Secretary shall place all sealed absentee ballots into the ballot box.

The vote auditors will verify that all absentee ballots were sealed and that the number in the box corresponds to the Secretary's log.

HCFAS Members' e-mail addresses for the purpose of sending the Candidates'

Qualifications – Bob Franz, Secretary

The following motion will be presented for approval by the Board of Directors on 11/3/16:
Authorize and approve candidates for office in 2017 a single use of HCFAS members' email addresses for the purpose of sending the candidates' qualifications and other pertinent

171 information to members to solicit their votes. Upon request of the candidates, Brian Canty will
172 facilitate the transmittal of the candidate's e-mail.
173 There is a maximum of 3 e-mails sent a day (nominee for Board of Directors, Chiefs and
174 Captain) and the last email will be sent on 12/9/16).

178
179 Help is needed on Election Day December 12, 2016 when the polls will be open from 8:00 AM
180 to 8:00 PM. Please contact Annette Hershkowitz if you can help out and what times you would
181 be available 631-543-1863.

185
186 Motion by Mark Brenner and seconded by Seth Fischer to Approve the October 10, 2016
187 General Membership Meeting minutes as amended.
188 **MOTION APPROVED UNANIMOUSLY**

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196
197 **President's Report** **John Palmieri**

- 11/14/16 Meeting with the Town of Huntington regarding Billing.
- Billing should begin by December 1st and our Billing Company (Professional Ambulance Billing) will be going back a few months to pick up past revenue (Worker's Compensation, Insurance Companies, No fault Insurers). We need to obtain a Medicare Number to bill Medicare and Medicaid.
- We also need to Map Quest the Mileage in tenths of a mile to charge correctly.

210
211 **November 3, 2016**

214 1. To participate in TOH Holiday Parade - 11/25/2016
215 2. To Provide Funding to Build Float
216 3. To Provide Holiday Parade Refreshments

2016 General Membership Meeting

4. To Purchase Computer Accessories
5. To Allow Candidates to Use Members e-mail Addresses
6. To Purchase 2016 Gift Cards
7. To Purchase Continuation of Group Life Insurance
8. To Contract for Snow Plowing

Treasurer's Report – Brian Canty – No Report

Officers Report's

Chief's Report – Dominic Heavey - Oral Report

- Passing of Tom Casey Member #537
- 10 Years of Service - Stephanie Carracciolo
- Holiday Parade Work Detail on Saturday, November 19, 2016

First Deputy Chief's Report – Casey Orr – Report Posted

E-PCRs: We ran into some hardware issues and technical issues over the last few weeks; the last part we are waiting on is the configuration to certain areas that the Officers believed were important to be customized to our organization, which will be finalized tomorrow.

- **Wednesday, November 16th, 6:30-7:45pm**
- **Wednesday, November 16th, 8:00 -9:15pm**
- **Thursday, November 17th, 5:00-6:15pm**
- **Friday, November 18th, 7:00-8:15pm**
- **Tuesday, November 22nd, 5:30-6:45pm**

Huntington Hospital Comes to HCFAS: A few staff members have expressed interest in wanting to take a tour of our building. I have set this up for **NOVEMBER 17th at 7:30 PM.** Sign up list is in the ready room

HOLIDAY GIFT CARDS:

There is a list posted in the ready room that shows how many COMPLETED shifts you have. You must have 36 by December 1st to qualify for the gift card. I strongly encourage each of you to go through ALL of your finger reads and see if there are any that need to be fixed. Please get this list to me NO LATER THAN NOVEMBER 30th! I will need time to go in and unlock shifts and make the changes as long as they are approved. If you have any misreads, you will need to

2016 General Membership Meeting

260 print your reads and circle/highlight them, give them to your Captain to sign off on them who
261 will then give them to me to correct.

262 **Second Deputy Chief's Report – Keith Davis – Oral Report**

- 263 • Carfentanil – is a Synthetic Opioid

264 265 **Third Deputy Chief's Report – Jeffrey Brenner – Report Posted** 266

267 **Building:**

268 Blinds for the dispatch office – motion has gone to the board.

269 Hand rail for the dispatch bathroom- research on going.

270 Leak in the Dispatch office ceiling, working being done to seal leak.

271 Scheduling to have the outdoor sprinkler system winterized for the year 11/16/16

272 Main floor kitchen faucet parts replaced and fixed-thank you Bob B!!!

273 Main floor men's room sink leaking- fix completed-thank you Bob B!!!

274 Thank you Ex- Captain Matt Valle and Captain Wuestman for their help in doing the quarterly
275 cleaning of the truck room.

276 **Vehicles:**

277 Please remember that cleaning, both the inside and outside, of every vehicle is our responsibility.
278 If you have down time please take a few minutes to help improve the image of HCFAS. Also,
279 everything has a home within the ambulance, equipment and supplies are NOT to be left out on
280 the counters/ bench/ stretcher but to go back to their respective homes.

281 82 - OOS, emergency light problem.

282 80 is now the medic truck until such time that 82s repairs are completed.

283 20- back from Chevy

284 17- Reported to have no A/C blowing in the box, next day was working fine; will continue to
285 monitor- nothing has been noted since. Nothing noted for one month. No change to date.

286 Proposal approved by the BOD on donating 25- the 1991 wheeled coach unit to HMFD to do
287 extrication training. Since I cannot donate it to two departments I will take the idea to 2-4-31 of
288 this being a 2-15,2-3 and 2-4 training if possible.

289
290

2016 General Membership Meeting

New Ambulance:

Driver training is under way for the new vehicle; reminder that all drivers must qualify on this unit. Swap for conversion of 19 to the new ambulance has begun. 19 is OOS until further notice. 25's conversion will happen as soon as the unit comes back from VCI for its new lettering. Looking into a dedication plaque for the new ambulance; additional ideas have been brought forward to paint it on the unit instead of a plaque- discussions continue. Welcome Patrick Stanton to the vehicle maintenance committee! Each and every member needs to take a little more care when using the vehicles and equipment. While these items are durable they are not indestructible. Doors can be opened and closed without slamming, bags should be in cabinets when not in use and not thrown around, cables to the LP 15 should be put back together correctly according to the manufacturer not shoved into the pouch. I thank each of you for taking an extra moment and making sure we use a little more tender love and care for our fleet and equipment.

New Business:

Town of Huntington Parade will be November 26th 2016 at 6:00 – line-up is at 5:00 PM.

The BOD has approved the following:

- 1- Participation in the event.
- 2- Approval to build the float with a budget.
- 3- Approved member's family members to march the parade with the department- please make sure to share this with your members.
- 4- Refreshments will be served.

The Help will be needed for any and all, for a moment or many hours; please watch for e-mails.

Driver Training:

The committee is hard at work completing the driver qualifications for the F- 550 series ambulance. I am happy to report that in less than 2 weeks we have completed over 75% of our drivers and trainees!!! Wonderful job everyone and a huge thank you to the committee for putting in so many hours to get this done! Anyone who has not completed the training must do so; contact any trainer or stop down on their shifts.

Chief Dispatcher's Report – Andrew Taylor – Report Posted

Here are just a few things I would like our **Dispatchers** and **Dispatch trainees** to keep a close eye on while on duty.

1. Please try and keep the dispatch office clean.
2. Please pay close attention to the radio especially when we have an ambulance on the road. Know who is on each ambulance before it leaves for a call. Enter Personnel on CAD system for the appropriate calls.

2016 General Membership Meeting

3. The only people who should be entered into the personnel for a run are those who are actually on the run. (Crew Leader, Driver, First Aiders, Dispatcher, Dispatch Trainee, Personnel in Responder Vehicles if they respond to the call with that run number, any member who responds directly to a scene after notifying the dispatcher as long as the dispatcher tells that member it's alright to respond to that scene).

(NO MEMBERS SHOULD RESPOND DIRECTLY TO A VIP CALL.) Any other member who is not the dispatcher or trainee just sitting in the dispatch office and the rest of the building should not be getting entered into personnel.

4. Please write the **Signal 5** and **Signal 29** times on the PCR's and also please watch out that if there are members on the crew that have EMT numbers that they are also written on the PCR's. A lot of PCR's come through me and numerous times I see that the EMT #s are not written on the PCR's. Please make sure these couple of things gets looked at before the PCR's are placed in the PCR Mailbox.

A) Click Ambulance (Officer in charge –EMT-B, ALS and Paramedic)

B) Click members “**rescue**”. 3/16 only, members who are company 8 should not be under that position.

C) Labels Display. 9/16, All Run's get PCR. **Do not Staple or Tape PCR.**

D) **ALL CALLS GET A PCR. PCR'S MUST BE PUT INTO THE PCR MAILBOX.**

New Member dispatch classes are being set up by Casey Orr and Advanced Dispatching Classes and tests are being scheduled by Michael Barker. I will be also providing classes for members and any members for questions and/or concerns. If any new members have any questions regarding dispatch classes, please speak to myself and above members.

Notes:

- Dispatcher should be the last one to touch the PCR's. After entering all pertinent information into the system. The Dispatcher should put the PCR's; in the mailbox that states “**PCR**”.
- Dispatcher must put in the CAD system, when paging 3/16 (for ALS, CL, DR, etc.). Many members have pagers and radios. But others do not, when this is in the system, a person can call Dispatcher and responded safely to either the building or the call.
- Any Members that are responding to the scene MOST have permission from the dispatcher. The Dispatcher is continuous communicating with Med com, Ambulance and Responder Units. In addition, any information relevant to the call. (VIP)
- All personnel should be on the call, who either responder to the call or call in. Again, the Dispatcher can use the resources as needed pertaining to the calls the department is receiving.
- Responding members to calls. Members must contact Dispatcher. If the Dispatcher feel to disregard you. Please respectful, acknowledge it and listen up for further calls. If a Dispatcher acknowledges you, please proceed with cautions as your responding.

2016 General Membership Meeting

- Dispatch Classes will be conducted by Chief Dispatcher. Please start forming questions to either send me prior to the class or at the classes. A lot of things are changing.
- PCR will either be completed or archived.
- Mayday came in to put radio part for EPCR
- Dispatcher, need to put in mileage from 18 (to hospital) and 6 (at the hospital) as explained in the email. DO NOT COUNT: RMA, No patient found, etc.
- Any Questions?

November Stats (November 1, 2016- November 30, 2016)

Alarms..... 5478 (as of 11/14/2016 @ 18:12)

Signal 24's..... 62 (1.13)

Signal 24 breakdown by Day of Week as of November 14, 2016

Sunday.....6 (YTD)

Monday.....0 (YTD)

Tuesday.....15 (YTD)

Wednesday.....15 (YTD)

Thursday.....2 (YTD)

Friday.....17 (YTD)

Saturday.....9 (YTD)

January 2015...7 February 2015...5 March 2015...11 April 2015...7

May 2015...7 June 2015...3 July 2015...11 August 2015...12

September 2015...11 October 2015...6 November 2016...0

=====

January 2016...4 February 2016...12 March 2016...6 April 2016...1

May 2016...5 June 2016...4 July 2016...4 August 2016...9

September 2016...4 October 2016...8 November 2015...5

I would continuously like to Thank Mike Barker, Chief Casey Orr and Nancy Courtemanche for successful training and advancing our Dispatchers.

Sunday Co 1. Captain's Report – Patrick Donegan – Report Posted

New Members

- Johnathan Domenick #1492 Sunday 2300 Shift

Advancements/Status Changes:

- Brianna Cali →Dispatch Trainee →Dispatcher

24's:

- 1

Help Needed:

- Need help on Sunday Overnight, can also use extra crews on the 1100 Shift

Notable Call/shift

- 11/6/2016 Sunday 2300 had 4 calls in 1 hour including an arrest, no 24's great job done by all.

New Business:

Sign-Up Sheets for Christmas Day and New Year's Day are posted in the Ready Room Bulletin Board.

Huge Thanks are due for everyone who comes down on Sundays and Helps out. Especially Andrew Campagnola, Andrew Taylor, Joshua Berman, Matt Moran, Eric Nazinitsky, Kelly Murphy and anyone who I may have missed.

Monday Co. 2 Captain's Report – Elizabeth Mohr – Absent - Report Posted

WAY TO GO MONDAY'S! To this date we are still 24 free for the year! I truly appreciate everyone who answers up! You guys are amazing.

Just a reminder, when fingering in for the GMM, remember to finger in under the event NOT the shift. Also Orange cones are put out for the on duty crews.

Welcome Jack to the Monday 1100 shift, he was originally a Tuesday member and we are thrilled to have him!

HELP IS NEEDED- ALS providers for the 1100 and 2300, a Dispatcher for the 2300 shift and second crews for most shifts except the 1900.

Thank you again to everyone!!!

2016 General Membership Meeting

Tuesday Co. 3 Captain's Report – John Connors – Report Posted

The long stretch of the year has come to its final steps. This has been a great experience for me in all that was good and bad.

So many of you shined this year, I want to thank Fiona, Bobby Loysch & Tom O'Leary for riding Tuesdays the whole year as additional shift. You guys are amazing and have helped pave the road for Tuesdays success this year!

Liz Beach thank you for your help dispatching this year for the hour gap we had every week. Jeff Brenner, Andrew Taylor and Kurt Vetter thank you for answering up to all the driver needed backup calls, You guys rock!

Thank you Casey Orr, Liz Mohr, and Liz Wuestman for always listening up on Tuesdays and covering calls!

A big thank you to Tom Lemp and any other member this year for staying extra hours/shifts or coming in early.

Welcome back Al Szigethy, you have a heart of gold and it has been a pleasure riding with you over the years. I want to wish you the best of health for your future.

Andrew Giusto there are no words for your dedication to this squad this year. From coming in early to staying late. Covering shifts for other members to answering up on the overnight. You have been a vital part of Tuesdays this year and I have been lucky enough to have you. Thank you for everything!

It has been an honor to be your Captain this year, Thank you all.

Also as always all are welcome any shift especially the 2300!

Wednesday Co. 4 Captain's Report – Alison Russo – Absent – No Report

Thursday Co. 5 Captain's Report – Ann Donegan – Report Posted

Status Changes

- Drew Zimmerman to Crew Leader as per Tim Ebert

24's

- Thursdays have not had any 24's since early February.

Issues on Thursday

- Need two drivers and/or crew leaders for the 1100 and one driver for the 1500. Need another crew leader or driver on 0700 shift. Need a dispatcher for the 1100 Shift.

2016 General Membership Meeting

- First aiders are needed for this shift as well as all other shifts with the exception of the overnight and 1900 Shift.

Notable Calls and outstanding Member: Cardiac Arrest on the overnight. Medic stated it was one of the smoothest cardiac arrest he has ever done. Congrats to the crew, David Kaufman, Mike Harlan, Justin Cook. Dispatcher Eric Autz and Medic Scott Marus.

Training and Check outs: All members missing review trainings have been spoken to. Most have made it up. Check outs in progress.

Once again, there have been no 24's since early February. Special thanks go to all of my fantastic Crew Leaders. It is only with their expertise that we are able to handle so many calls with no 24s

Thursday's rock! I am proud to be your captain. Thank you for all you do and continue to do week in and out.

Co. 5 Captain's Report – Kathleen Castillo – Absent – Report Posted

Congratulations to Mike Como on becoming a driver! I am lucky to have 2 full crews on the overnight now. You guys rock! Bill Connolly and Ryane Como are on their way to becoming full drivers too. Please do your review training and checkouts! I hope everyone has a Happy Thanksgiving!

Co. 6 Captain's Report– Elizabeth Wuestman – Report Posted

Pleased to announce on November 6th we had a full house!! Throughout the year I have had many loyal members who have come in when I was scrambling for even just one crew... However, this night we had almost 4 crews!!

Thank you to Joshua Berman, Nicki Giordiano, Jack Kovalsky, Dale Bartolomeo, Kels Bells, Kathy May-Castillo, Andrew Campagnola, Mike Como, Ryane Como, Tyler Kiel, myself and our medic Hank!!

So far we had 8 calls!! I hope you all enjoyed your extra hour of sleep because we didn't!!

This past Saturday we had a great turn out as well; Thank you Dale for blessing us with your excellent dispatching once again! Thank you to Ryane, Mike, Jack, Josh, Erik, Nicki and our medic for holding down the fort last night!

All in all I am so proud of company 7 this year and all of our supporters!! Everyone has really stepped up to the plate and improved the turnouts on all shifts of Saturdays tremendously!!

I want to thank the 0700 crew, whom I feel I can't thank enough as they really do an amazing job at finding coverage when they are going to be out, showing up on time, fast turnaround times and

2016 General Membership Meeting

of course Mike Barker for starting out everyone's Saturday with a Good Morning Message with what we need covered for the day!! Honestly being present for the full 24 hours is a tough job and I am so grateful that the 0700 crew allows me to sleep in and prepare myself for the rest of the day and anyone that knows me knows I am definitely not a morning person!

New Members:

Emily Meyer - is a School Nurse and looking to get some more hands on experience. She is already confident that she will pass her dispatch test after only starting two months ago.

Thank you to Josh Berman for doing such a wonderful job at showing her the ropes!

Pam Best - is a college student who attends Stony Brook University as a Biology Major.

She is an EMT with the SUNY ambulance and is looking forward to getting some her hands dirty! She is eager to learn and has already spent a day in dispatch and got on the road this past Saturday!

Outstanding Call:

Just this past Saturday the 1900 crew and medic responded to an overdose at the Budget Inn where they found two patients in respiratory distress with obvious signs of overdose. Both patients had to be bagged for a period of time, however, were both conscious and alert at time of transport to the hospital! This call was recognized by one of the local Newspapers that was interested in reporting calls where PD was first on scene and administered Narcan.

Help Needed:

0700-1100: Nothing ☺

1100-1500: 1st and 2nd due DR's

1500-1900: 2nd due crew

1900-2300: 2nd due crew, ALS

2300-0700: 1st due DR, 2nd due crew, ALS

Help needed for the following days:

Holiday Parade: 11/26: 1900: 2nd due in house crew, ALS

2300: 1st due DR, 2nd due crew, ALS

Christmas Eve: 12/24: Please let me know if you are interested in helping out with covering shifts

New Year's Eve: 12/31: 1500: 2nd due crew

1900: 2nd due crew, ALS

2300: 1st due DR, 2nd due crew, ALS

2016 General Membership Meeting

Delegate & Committee Reports:

LOSAP 2016 Points – Bob Franz

The 2016 LOSAP Point listing posted on the bulletin board is being updated periodically. It is requested that each member review their points and report in writing any discrepancies to the LOSAP point committee. All review trainings must be completed & submitted by December 31, 2016 to be eligible for LOSAP points for 2016.

It is recommended that each member have more than 50 points at December 31, 2016 so that any subsequent correction of posting errors (such as, activity posted to the wrong member account, duplicate activity posting etc.) will not cause the member to have less than 50 points and therefore not qualify for a year of service credit for 2016.

NYSVARA – District 7 – Andrea Golinsky

The New York State Volunteer Ambulance & Rescue Association has entered into a contract with Memberclicks to provide online membership renewal. Everyone with an email address will receive a notice of renewal. You will be asked to provide a password in order to access the site which will also be an avenue of information from the association. However, the site does not allow at this time to permit squads who pay for their members to do so online.

That will be done as usual by renewal invoices sent to the departments.

The next District 7 meeting will be held tomorrow night at Bay Shore/Brightwaters Rescue. Dinner is served at 7:30 PM, meeting is at 8:00 PM.

Since the PulseCheck conference and elections, two Board Officers have resigned. President Mastrianni has stepped down and so has Vice-president Steve Dzuira. Executive Vice President Henry Erhardt took over as President and Secretary Teri Hamilton was elected at the last E-board meeting to the position of Executive Vice President. There is a quest for someone to take the Secretary and Vice President's positions.

Renaissance Downtowns – Andrea Golinsky

Ryan Porter gave a brief talk at the last Source the Station meeting and presented some updates on the Northridge property. The TOH has not signed off on some articles of concern but full approval is expected soon. It is expected that development will start end on November beginning of December.

Andrea responded to questions concerning the Commuter Lot East of our building and the parcel across the street (Future Homes for Veterans).

Suffolk County Chief's Association meeting will be at 7:30 PM Wednesday, 11/16/16 at East Moriches VAC.

Suffolk REMSCO Meeting will be at 7:00 PM Tuesday 11/15/16 at the SC FRES Fire Academy.

2016 General Membership Meeting

Explorer Post 215 – Susanna Otto & Brian Canty - Explorers will be at the Saturday Work Detail and the Holiday Parade. Explorers who are Dispatching are progressing nicely.

Benevolent Committee – Jim Barkocy / Brian Canty – If there is a need from any member please contact Jim Barkocy or Brian Canty.

Driver Training – Jeffrey Brenner – Thanks to all the Driver trainers for training new drivers and drivers that are being trained on the new Ambulance.

Elections – Brian Canty – Candidate Letters will be emailed out in the order that they are received.

Pulse – Casey Orr – All reports and articles are due the 25th of the month.

Special Events – Brian Canty – Children’s Holiday Party will be held on Saturday, 12/3/16 and \$40.00 per Child who is not eligible to be paid for by the Squad must be Paid by 11/17/16 since the shopping will be done on the 18th. Gift Wrapping will take place on Sunday, 11/20/16 at the Squad. The Adult Holiday Party is schedule for Saturday, 12/17/16 starting at 5:30 PM.

Fund Drive – Mary Brenner & Pete Nakelski – Total Donations Collected \$77,269.00

Old Business: None

New Business: None

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Jim Ingwersen, Andrew Taylor, Christy Stiles, Carol Nucci, Claire Tesoriero, Greg Orr, Angie Kalodukas, Kevin McCann, Dale Bartolomeo, Bob Biersack.

Setup Committee: Bob Biersack

Raffles - Various Gifts:

- ❖ **Outback \$25** – Martha Brenner
- ❖ **Panera Bread Gift Card \$25** – Loreley Villamide-Herrera
- ❖ **Target Gift Card \$25** – Pamela Brenner
- ❖ **Lowe’s Gift Card \$25** – Christine Tedone
- ❖ **Once Chardonnay** – Angie Kalodukas
- ❖ **Chateau Bel Air Haut-Medoc** – Michael Harlan

Motion by John Palmieri and seconded by Jeff Brenner to adjourn the meeting at 2030 hours.

2016 General Membership Meeting

MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 84, probationary 6, Total: 90
Respectfully Submitted,

Christine Q. Tedone
GMM Recording Secretary

Robert L. Franz
Secretary
Draft posted: December 8, 2016
Approved: December 12, 2016