

Huntington Community First Aid Squad
2020 Board of Directors Meeting

DATE: January 2, 2020

Members:

President Seth Fischer (SF)	PRESENT
Vice President Ann Schwartz (AS)	PRESENT
Secretary Robert Franz (RF)	PRESENT
Treasurer Brian Canty (BC)	PRESENT
Jeffrey Daniels (JD)	ABSENT
David Mohr (DM)	PRESENT
Casey Orr (CO)	PRESENT
Roger Winter (RW)	PRESENT
Chief Michael Como (MC)	PRESENT

Guests: James Mallilo and Lehti Laas

Meeting called to order at: 1930 hours

Proposals-

Attend the NYSVA&RA Board Meetings

Motions for Consideration Format

Motion to hold a Blood Drive in the GMM Room

Explorer Post 215 Holiday Lunch & Bowling

Email Distribution of 2020 BOD Meeting Reminders and Pending Motions

Retain Legal Counsel for 2020

EMS Mega Show Admission

Super Bowl Sunday Allowance

3 on a 16 Raffle Gift Cards

Attend the NYSVA&RA Board Meetings

Motion by Robert Franz and seconded by Roger Winter to authorize and approve NYSVA&RA District 7 Delegate Andrea Golinsky and Alternate Delegate Robert Franz to attend the NYSVA&RA Board meetings near Albany, NY (or other location) on March 8, 2020 (or other alternate dates). Further to authorize and approve the use of a Squad vehicle (with more than one driver) at the discretion of the Chief or mileage reimbursement for one personal vehicle, plus tolls and parking, the reimbursement of hotel accommodations on March 8, 2020 or alternate date at an amount not to exceed a base room rate of \$125.00 per person and the reimbursement on March 8, 2020 and March 9, 2020 or alternate dates of the GSA per diem rate for meals and incidentals (current rate is \$61.00 per day) less 25% for travel days. The NYS exempt organization sales tax certificates must be obtained from the Treasurer and used where applicable. Original receipts must be provided as applicable within ten days of this event and the Treasurer will provide the BOD an accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Delegate and 1st Alternate Delegate are authorized to extend an invitation to other NYSVA&RA delegates, officers or members and other VAS or FD members to ride in an authorized Squad vehicle or personal vehicle to attend this event provided there is adequate room to accommodate them. Further, Delegate and 1st Alternate are authorized and approved to attend other board meetings in accordance with the above and the BOD will be informed in advance of these meetings.

HCAD Funds

Yes: RF, RW, CO, MC, BC, AS

No: BC

MOTION APPROVED

Motions for Consideration Format

Motion by Seth Fischer and seconded by Casey Orr that:

1. All motions for consideration at a Board meeting must be submitted to the Google Docs Motions Folder in electronic format, no later than 12:00PM Sunday before a Thursday meeting, and by 12:00PM Wednesday for a Sunday meeting. All Board members are encouraged to check the folder prior to scheduled meetings. An email will be sent to Board members informing them that a motion has been posted to the Google Docs Motion Folder and include the motion and attachments in an email.
2. All supporting documentation for Board motions must be signed by all the appropriate personnel and put in Google Docs proposal folder prior to meetings no later than 12:00 PM Sunday before a Thursday meeting, and by 12:00 PM Wednesday for a Sunday meeting. All Board members are encouraged to check the folder prior to scheduled meetings. An email will be sent to Board members informing them that a motion has been posted to the Google Docs Motion Folder and include the motion in an email.
3. Emergency Motions will be considered by the President.
4. As always any motion can be presented by any Director at the Meeting if the President and Board of Directors deem it necessary providing proper documentation is distributed forty-eight (48) hours prior to the meeting via email.
5. The duration of all meetings will not extend beyond three (3) hours unless a motion to extend is approved.

MOTION APPROVED UNANIMOUSLY

Motion to hold a Blood Drive in the GMM Room

Motion by Chief Michael Como and seconded by Brian Canty to host a blood drive with the New York Blood Center in honor of Brian Plante. The GMM room would be used from 0600 to 1800, with the event occurring from 1000 to 1600 on Saturday June 20th. The New York Blood Center has provided me with a Certificate of Liability Insurance.

No funds required

MOTION APPROVED UNANIMOUSLY

Explorer Post 215 Holiday Lunch & Bowling

Motion by Chief Michael Como and seconded by Brian Canty to approve the Explorer Post 215 holiday lunch and bowling party to take place on Sunday Jan 5, 2020 at Bowlero Commack followed by lunch at Applebees. The cost shall not exceed \$50 per person. In addition approval to utilize the squad van.

POST 215 FUNDS

MOTION APPROVED UNANIMOUSLY

Email Distribution of 2020 BOD Meeting Reminders and Pending Motions

Motion by Seth Fischer and seconded by Roger Winter to send out an email to the active HCFAS membership prior to each 2020 Board of Directors meeting. The email will include a reminder of the next meeting date and time, as well as summary of each preliminary motion proposed at the time of distribution. The email will include a disclaimer stating that these preliminary proposed motions may not be inclusive of all motions presented, and any motion may be withdrawn (not presented) or amended at the Board meeting. Distribution of email reminders will apply only to regularly scheduled BOD meetings that are open to the membership. Vice President Ann Schwartz will be responsible for email distribution and emails will be sent out no later than 48 hours prior to the Board meeting.

Rationale: Most HCFAS members have never attended a BOD meeting. Some express little interest, but many are surprised to learn that meetings are open to the membership. Most have no idea when the meetings are scheduled to take place. Both the Board and membership suffer from this illusion of inaccessibility. Providing our membership with the information they need to see who we are and what we do allows for a more transparent process that builds trust within the organization.

MOTION APPROVED UNANIMOUSLY

Retain Legal Counsel for 2020

Motion by Seth Fischer and seconded by Robert Franz to retain the firm of Glynn Mercep and Purcell, LLP as legal counsel for the calendar year 2020 at a retainer fee of \$7,500.00 which entitles the Squad to thirty-four (34) prepaid hours of professional time by Tim Glynn, his partners, or senior associates. Time unused at the end of the year will not be rolled over to a future year. Litigation is not included in the retainer and would be billed separately. If HCFAS exceeds the prepaid time, time spent in excess of the prepaid time will be billed to the corps at a reduced partners' rate of \$250.00 per hour. Time spent by associates will be billed at the lesser of their prevailing hourly rates or \$225.00 per hour. Paralegals will be billed at lower hourly rates commensurate with their experience and effectiveness. We enclose a copy of our current rate sheet for your information. Litigation is not included in the retainer and in the event we bring or defend litigation on behalf of the Squad, time will be billed at \$275.00 an hour or such other rate as we may agree with your insurance company. Time charged will include time spent in the office and out of the office, time spent in research, travel, on the telephone, in preparing documents and meeting with you and members of your corps. We will also bill you for out of pocket disbursements made by our firm on your behalf such as filing fees, bulk photocopying, mileage and other travel expenses (but not to and from your headquarters) and similar costs.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

EMS Mega Show Admission

Motion by Chief Michael Como seconded by Robert Franz to approve the payment of the \$14 admission fee per person for any active or life member and active Post 215 members attending the Fire, Rescue, and EMS Mega Show at Suffolk County Community College, Brentwood Campus. The event takes place February 8th & 9th from 10am to 4pm. Parking is free. Mileage will not be reimbursed. The total amount will be billed to HCFAS. Members must bring their current membership card at sign-in. The Chief will be responsible for the billing to HCFAS.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

Super Bowl Sunday Allowance

Motion by Chief Michael Como and seconded by Brian Canty to allow the Sunday Captain to purchase food for the crew members and any members who wish to watch the event at headquarters at a cost not to exceed \$300.00. Itemized receipts and any funds left over are to be returned to the treasure within 10 days after the event.

HCFAS FUNDS

MOTION APPROVED UNANIMOUSLY

3 on a 16 Raffle Gift Cards

Motion by Chief Michael Como and seconded by Brian Canty to authorize the Chief to purchase twelve (12) - \$25.00 gift cards to be given out one each month to a "3 on a 16" raffle winner. "Rescue" personnel to be tabulated by the Chief Dispatcher and each monthly winner to be picked at random by the Chief.

HCFAS FUNDS

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Robert Franz to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: Dec 16, 2019 to Dec 31, 2019

HCAD 46 Checks & 8 Direct Debits Totaling \$93,066.60
12/8/19 thru 12/14/19 Pay Date 12/20/19: \$5,092.18
12/15/19 thru 12/21/19 Pay Date 12/27/19: \$5,724.97

HCFAS 5 Checks & 2 Direct Debit Totaling \$11,641.49

MOTION APPROVED UNANIMOUSLY

Medics over 28 Hours
W/O 12/8/19 William Lutz + 5
W/O 12/15/19 William Lutz +1.25
Emily Edgar +8.75

Transfers:

12/30/2019 Transfer from HCFAS Fund Drive to HCFAS Checking \$20,000.00

PAST DUE INVOICES - Can these please cleared up ASAP.

Capital One -

Seth - The Home Depot	10/18/19	\$1,201.37
J&J Cleaners	11/13/19	\$77.20

LI Screen Print

10/31/19 -63428	\$108.00
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Chief's Report – Michael Como:

Equipment & Vehicles –

16 - Cooler sent to FL for repairs.
17 - In quarters.
18 - In quarters. Going to be taken to Ford for recalls.
19 - In quarters.
20 - In quarters.
21 – In quarters.
81 – In quarters.
82 – In quarters.

Paid Paramedic Program-

- Report to follow

Events/Projects –

- None at this time

Training –

NYS BLS Protocol update:

- One member temporarily suspended for failing to complete online protocol update by January 1st.
- There are two members on leave that still need skills training.

Review Training:

January - HCFAS Social Media Policy

2019 Statistics

- Total calls = 6070
- Signal 24's = 29
- 24 Rate = 0.48%
- HCFAS was 24'd to help other departments 10 times

Secretary's Report –Robert Franz:

Resignation:

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of: Probationary member #1534 Erik Krisch, resignation letter dated 12/22/19, effective 1/2/20.

MOTION APPROVED UNANIMOUSLY

Suspension:

#1496 Jonathan Domanick - Two weeks - 1/1/20 to 1/14/20

LOSAP Referendum – HCFAS

- Valid Votes cast – 276 by paper ballot + 1 vote by affidavit ballot and 61 absentee ballots. 325 votes were in favor (266 paper, 58 absentee and 1 affidavit) and 13 votes were opposed (10 paper and 3 absentee). A copy of the certified election results by the Jo-Ann Raia, Special Commissioner of Special Elections, will be given to the President for the files. The certification was given to the Town Comptroller for transmittal to the plan administrator Penflex for further processing.

- Thank you to Seth, Brian, Mike and all the Board members and Operational officers to help make this a successful vote.

President's Report – Seth Fischer:

-A preliminary 2020 Committee List was sent to the BOD for comments/changes.

Director Winter Report:

Chaplains: We are also looking for another member to step up as a Chaplain.

We need suggestions of any member who seems interested.

Awards

-Life Membership Plaque (BOD): The plaque will be updated for the 2019 selection(s)

-Length of Service (Andrea Golinsky): Report has been received by President Fischer

-Memorial Wall (David Mohr) The upgrade to the Memorial Wall is complete.

-Plaques & Certificates BOD/Chief Officer Corps): Joe Nappi is new Chairperson. We have received the award winners and will be processing the order.

-Pins and badges (Roger Winter): I have received the members that are off of probation. I have given all badges to the Chief. I need an updated list from the Officer Corps.

-Veterans Plaque: The plaque had been updated. Robert Franz is working on new members and anyone who qualifies for the plaque. We are looking at a few members.

ID/Accountability Cards (Roger Winter): We have processed all members. We still need to take pictures of several members. Mostly students on an educational leave.

LED Sign (Diane Tanko): Diane is updating weekly.

Public Relations/Public Information Officer (Andrea Golinsky): No Report received

Historian (Martha Brenner: Martha is working on all documents memorabilia

Fund Drive: Report (Mary Brenner, Pete Nakelski, Martha Brenner, Roger Winter): Total donations for 2019 are \$89,375.00 from 2539 donations.

Flag Etiquette (Roger Winter): At the request of Governor Como or the President of the United States the flags are placed at ½ staff. I will put up notices to give the reason why the flag is at ½ staff

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman.

Chief Casey Orr has chosen a picture and it has been ordered. I am waiting to have it delivered and then it will be framed and hung.

Chief Operational Officers Pictures: complete.

Phone lines/System (Jim Mallilo): The two fiber cables has been piped in. IMS will connect everything when the final tally of phones is determined. We have two maybe more lines that are shared with other devices. We have two lines for call ins that were disconnected by Ferd several years ago. A final report will be given by Jim when the project is complete.

Old Business: None

New Business: None

Motion by Brian Canty and seconded by Robert Franz to enter into Executive Session at 2048 hours.

MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2104 hours.

2020 Board of Directors Meeting

323 Motion by David Mohr and seconded by Brian Canty to adjourn the meeting at 2105 hours.

324 **MOTION APPROVED UNANIMOUSLY**

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327 Respectfully Submitted,

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329 *Lehti Laas*

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331 Lehti Laas

332 Recording Secretary

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335 Respectfully Submitted,

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337 *Robert Franz*

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339 Robert Franz

340 Secretary

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342

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344 Draft sent to Board members: February 2, 2020

345

346 Amended and approved: February 6, 2020

347 **MOTION APPROVED UNANIMOUSLY**

348

Huntington Community First Aid Squad
2020 Board of Directors Meeting

DATE: January 16, 2020

Members:

President Seth Fischer (SF)	PRESENT
Vice President Ann Schwartz (AS)	PRESENT
Secretary Robert Franz (RF)	PRESENT
Treasurer Brian Canty (BC)	PRESENT
Jeffrey Daniels (JD)	ABSENT
David Mohr (DM)	PRESENT
Casey Orr (CO)	Via Zoom
Roger Winter (RW)	PRESENT
Chief Michael Como (MC)	PRESENT

Guests: Elizabeth Wuestman, Michael Capotosto and Lehti Laas (via Zoom)

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Brian Canty to approve the minutes of November 21st, 2019 as amended.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Ann Schwartz to approve the minutes of December 5th, 2019 as amended.

MOTION APPROVED UNANIMOUSLY

Director Orr arrived via Zoom.

For disposition of new members see the Secretary's Report.

Proposals-

Officer ID Safety Vests

End of year Plaque Awards Budget 2019

Computer Purchase

Officer Winter Hats

Disc Jockey Installation & Inspection Dinner 2020

Purchase Invitations, Programs Postage 2020 Installation and Inspection Dinner

Flowers for the Installation and Inspection Dinner 2020

Photographer for the Installation Dinner 2020

Life Membership Addendum

Officer ID Safety Vests

Motion by Roger Winter and seconded by Chief Michael Como to purchase Officer Designated Safety Vest for identification purposes. 1 Chief Vest, 3 Asst. Chief vests, 7 Day Captain vests. Vest type: PIP 302-PSV ANSI Type P Class 2 Public Safety Vest – yellow Red. Vendor: Full Source, Quote #FS7182536-PQ . Total cost \$450.56, a tax exempt certificate will be sent and applied for tax purposes.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

End of year Plaque Awards Budget 2019

Motion by Roger Winter and seconded by Brian Canty to set a budget for the 2019 End of Year Awards at \$3,400. This would include all Officer Awards, Board of Directors Awards, Life Member Awards and any Honorary Awards for the 2019 Operational year. Only members who would like to receive a plaque will be given one.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Computer Purchase

Motion by Roger Winter and seconded by Ann Schwartz to purchase a laptop computer for use of Director Mohr who will assist Treasurer Canty at a cost not to exceed \$1500.00.

HCAD Funds

MOTION APPROVED (Did Not Vote: BC, RF)

Officer Winter Hats

Motion by Chief Michael Como and seconded by Robert Franz to purchase winter hats for the 2020 officer corps at the recommendation of Captain Rittershaus. The hats will be the same style and color as our current HCFAS watch cap (beanie) but will include officer rank. The hats will be used to aid in officer identification on scene during the winter months. To be purchased from Long Island Screen Printing. Cost not to exceed \$204.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Disc Jockey Installation & Inspection Dinner 2020

Motion by Brian Canty and seconded by Roger Winter to accept the recommendation of the Special Event Committee Chairperson Brian Canty and to accept the bid of Get Your Groove on Inc., Lindenhurst, NY and enter into an agreement/purchase order for their services as the DJ for the 2020 Installation and Inspection Dinner on 03/07/2020 from 6:00PM to 12:00 AM at a cost not to exceed \$ 1,295.00. The HCFAS cancellation policy will be part of contractual agreement. This vendor has given us the same price for 4 years and offers the most for the price.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Purchase Invitations, Programs Postage 2020 Installation and Inspection Dinner

Motion by Brian Canty and seconded by Roger Winter to authorize the Special Event Committee Chairperson Brian Canty to expend the sum not to exceed \$1,500 for the purchase of the invitations, programs and postage stamps for the 2020 Installation and Inspection Dinner Dance. Further to authorize the President and/or his designee to sign off on the invitation and program proofs prior to printing.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Flowers for the Installation and Inspection Dinner 2020

Motion by Brian Canty and seconded by Casey Orr to accept the recommendation of the Special Event Committee Chairperson Brian Canty and authorize and approve the purchase of flowers for the 2020 Installation and Inspection Dinner at an amount not to exceed \$3,000.00.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Photographer for the Installation Dinner 2020

Motion by Brian Canty and seconded by Robert Franz to accept the recommendation of the Special Event Committee Chairperson Brian Canty and authorize and approve the President or his designee to sign an agreement or purchase order for the services of Creative Compositions as the photographer (used since 2001) for the 2020 Installation and Inspection Dinner at a cost not to exceed \$ 1,050.00. A Creative Composition photographer will be performing services for this event. HCFAS's cancellation policy will be included as part of the agreement/purchase order. Price is the same as last year.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Note: The following motion was made after the Executive Session

Life Membership Addendum

Motion by David Mohr and seconded by Roger Winter to amend the 12/17/19 Life memberships motion as per executive session.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Roger Winter to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: December 31, 2019 to January 19, 2020:

HCAD 15 Checks & 3 Direct Debits Totaling \$25,439.46
12/22/19 thru 12/28/19 Pay Date 01/03/2020: \$5,434.73
12/29/19 thru 01/04/2020 Pay Date 01/10/2020: \$4,290.67

HCFAS 2 Checks & 1 Direct Debits Totaling \$5,227.04

MOTION APPROVED UNANIMOUSLY

140

141 **Medics over 28 Hours**

142 W/O 12/22/19 William Lutz + 4

143 Hayley Schultz +4

144 W/O 12/29/19 William Lutz +3

145 Emily Edgar +3

146

147 **Transfers:**

148 01/14/2020 Transfer from MTB to TOH \$127,200.67

149

150 **PAST DUE INVOICES**

151 **Capital One -**

152 Seth - J&J Cleaners 11/13 77.20

153

154 **LI Screen Print**

155 10/31/19 -63428 \$108.00

156

157

158 **Chief's Report – Michael Como:**

159 **Equipment & Vehicles –**

160 16 - Cooler sent to FL for repairs.

161 17 - In quarters.

162 18 - In quarters. Going to be taken to Ford for recalls.

163 19 - In quarters.

164 20 - In quarters.

165 21 – In quarters.

166 81 – In quarters.

167 82 – In quarters.

168 **Paid Paramedic Program-**

- 169
 - Report to follow

170 **Events/Projects –**

- 171
 - RSI: Working on initial paperwork to bring Rapid Sequence Intubation to our agency.
- 172
 - 2-15-25: Forming a small committee to tackle this vehicle. The plan is to re-evaluate its
- 173 layout and contents to optimize its usefulness on scene.

174 **Training –**

175 **NYS BLS Protocol update:**

- 176
 - One member temporarily suspended for failing to complete online protocol update by
- 177 January 1st.
- 178
 - There are two members on leave that still need skills training. They will be trained prior
- 179 to returning to duty.

180 **Review Training:**

181 January - HCFAS Social Media Policy

2020 Board of Directors Meeting

CMEs

- 1/15/20 - Trauma call review with Dr. Brandler

Personnel Short on Hours-

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4th Quarter 2019

Day	#	Member	Hours	Outcome
Sunday				
	1102	Alyssa Axelrod	47	Letter
	1383	Patrick Donegan	44	Letter
	1220	Cecilia Melgar	45	Letter
	790	Sue Otto	35	Letter
Monday				
	1171	Stephanie Caracciolo	46	Letter
	1554	John Connors	43	Letter
	1438	Suzette Crespo	46	Letter
Tuesday				
Wednesday				
	1222	Erica Alicea	45	Letter
	1455	Maria Aviles	45	Letter
Thursday				
	1569	Jesse Annunziata	44	Letter
	811	Claire Tesoriero	35	Letter
Friday				
	939	Thomas Romano	45	Letter
Saturday				
	1246	Lenise Booth	41	Letter
	1521	Roxanne Cortes	32	Letter
	1527	Jordan Drelich	45	Letter
	1532	Nicholas Oberle	35	Letter
Company 8				
	827	Sheryl Burke	32	Letter

2020 Board of Directors Meeting

	1502	Vanessa Hernandez	41	Letter
	1444	Mike Harlan	45	Suspended
	1441	Beatrice Martinez	44	Letter
	1137	Bazeel Walters	46	Letter

Company 8 report (See Attached)

Suspension:

#1444 Michael Harlan – Insufficient 3rd & 4th Quarter Company 8 Hours
Two weeks 1/1/20-1/14/20 (Letter sent 1/1/20).

Lead Paramedic Report

-Checkouts distributed, those who needed verbal counseling received it.
-Write-ups have been given to those who have unexcused absences.

Paramedic Hours Distribution

Jan 1, 2020 – Jan 4, 2020
Jan 5, 2020 – Jan 11, 2020
Jan 12, 2020 - January 18, 2020

Paramedic Resignation:

Michael Allison

Secretary's Report –Robert Franz:

New Members:

Note: The following motion was done via email:

1/7/20 email vote 1/8/20

Motion by Ann Schwartz and seconded by David Mohr to accept Shannon Gore as a new probationary member #1583, Shift: Tuesday 1500 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Note: The following motion was done via email:

1/7/20 email vote 1/8/20

Motion by Ann Schwartz and seconded by David Mohr to accept Kevin Solano as a new probationary member #1584, Shift: Sunday 1900 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Matthew Garafalo as a new probationary member #1585, Shift: Saturday 2300 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Chief Michael Como and seconded by Robert Franz to accept Jacob Gemunder as a new probationary member in accordance with Article III, Section 2 of the By-Laws.

No: MC, CO, AS, DM, BC, RW, RF

MOTION NOT APPROVED

Status Change:

Motion by Robert Franz and seconded by Chief Michael Como to grant the following Status Change:

#681 Peter Nakelski

Administrative Membership to Inactive Life Membership,
Letter dated 1/13/20, Effective 1/16/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to grant the following Status Change:

#980 Carmen Schlieben

Operational 20-Year Exempt to Inactive 20-Year Exempt,
Letter dated 1/14/20, Effective 1/16/20. (See also 2/6/20 minutes)

MOTION APPROVED UNANIMOUSLY

Resignation:

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of:

#1363 Alexander Klotsche

Resignation letter dated 1/5/20, Effective 1/16/20.

MOTION APPROVED UNANIMOUSLY

Suspension:

#1444 Michael Harlan – Insufficient 3rd & 4th Quarter Company 8 Hours
Two weeks 1/1/20-1/14/20 (Letter sent 1/1/20).

Inaugural Ceremony TOH 1-6-20:

I attended the TOH Inaugural Ceremony for Eugene Cook, Joan Cergol, Andrew Raia and Jillian Guthman along with several squad members.

NYS \$200 Refundable Income Tax Credit

Information has been published in the January Pulse, posted on the bulletin board and mentioned at the January GMM.

10% Property Tax Exemption

Information has been published in the January Pulse, posted on the bulletin board and mentioned at the January GMM. Members who achieved 5 years of service received an application form to complete in their mailfolder. Upon review, I found the Assessor's listing received was full of errors; only to be informed later that the Assessor realized this and would send a revised listing which was received today. This will be a work in process during the next month.

SC Recruitment Committee – The Suffolk Educational program for Retention in the Voluntary Emergency Service (SERVES)

The September 2019 SERVES Administrative Guide is posted on the bulletin board.

- The Deadline for application and documentation submission for the Spring Semester is February 1, 2020. For more information about SERVES go to www.suffolksbravest.com/pdf/currentSERVESguide.pdf.

I request that Directors and Operational Officers alert members to this benefit.

Information has been published in the January Pulse, posted on the bulletin board and mentioned at the January GMM.

Vital Signs Conference – will be held in Saratoga Springs 10/29/20 to 11/1//20.

EMS Memorial Ceremony in Albany NY – will be held on Tuesday May 19th at 11am. Three names are being added to the memorial of which two are 9-11 related illnesses. One from Bellmore Merrick, Port Washington FD and NYC agency.

Dr. Piggott appointed to SC DOH Commissioner. It is unknown if he will also remain as the SC EMS Medical Director and if so, for how long.

SC Legislature: A new committee was approved in addition to the Public Safety Committee which is titled **Fire, Rescue & Emergency Medical Services and Emergency Management Committee.**

SEMSCO January Meeting – Cost Reporting Project participation for ambulance services was a topic of conversation (Centers for Medicare and Medicaid (CMS) required cost submissions list for 2020 is out – 100 NY ambulance services were selected). All ambulances services will be selected to participate between 2020 and 2024. Discussion mentioned not to send ambulances out if not actually needed. Cost Survey of Course Sponsors for actual cost and adequacy of reimbursement initiative was discussed. Mental Health and Suicide amongst EMS workers was discussed and a technical advisory group was formed to study this issue. NAEMTs EMS on the Hill legislative day is scheduled for 3/25/20.

Director Winter Report:

Chaplains: We are also looking for another member to step up as a Chaplain. We need suggestions of any member who seems interested. Ex. Chief William Bill Billups was suggested by Bob Franz

Awards:

-Life Membership Plaque (BOD): I have updated the Plaque and have stored it away. I will mount the Plaque after the Installation Dinner.

-Length of Service (Andrea Golinsky): Report has been received by President Fischer

-Memorial Wall (David Mohr) David is up to date with deceased members.

-Plaques & Certificates BOD/Chief Officer Corps Christine Roulo): Joe Nappi and I will be going out to Artplak to put the order in for the 2019 plaques. I am still looking at an alternative to a plaque for our Honorary Member.

-Pins and badges (Roger Winter): I am still waiting for the 2019-2020 list of Members off probation from Chief Mike Como

-Veterans Plaque: I believe I need to add one member. Robert Franz will inform me of the member.

ID/Accountability Cards (Roger Winter): This is a continuing process. I have added Michael and Ryan Como to the committee. Roger Winter Chair, Jim Mallilo – Administrator. I would like to add Tom O’Leary to the committee as he is in the building many days.

The cards have been processed for the treasurer. Members who have paid their dues should have received cards.

LED Sign (Diane Tanko): The sign is up to date and working. Diane Tanko is updating weekly.

Public Relations/Public Information Officer (Andrea Golinsky): Hank Waldron will be highlighted by the county for his chocking save at the shed.

Historien (Martha Brenner : No Report

Fund Drive: Report (Mary Brenner and Pete Nakelski: We are establishing a budget and finalizing the look of the donation card.

Flag Etiquette (Roger Winter): As events happen, the flag (s) are placed at the appropriate height.

Memorial Day / Veterans Day Events: no report

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman. Casey has given me her preference for the picture. I have not received Chief Casey Orr’s photograph yet after many attempts

Building:

Committee Members as of 1/1/2020

Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, David Kaufman, Paul Bayer, Hank Waldron, Tom O’Leary.

Traditional Air Conditioning: no issues

Garage doors: No issues

Garage Floor: Bobby Loysch continues to clean the floor. New pans and absorbent pads are being put down under the vehicles. .

Ice Machine in Ready/Room Kitchen: no issues

Gold Coast Cleaning – The GMM room carpet needs to be scheduled to be cleaned.

Scallo Irrigation: No report. I am suggesting that we change vendors to Harbor Irrigation.

Pestex Pest Management : A report of mice in the food storage area in the GMM and cockroaches in the ready room kitchen. Both reported to Pestex.

Wet Fire Extinguisher System: No issues.

Christmas Decorations: Still NO CHAIR PERSON TO HANDLE THE DECORATING.

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Projects:
First floor men’s bathroom: urinal draining slowly, flusher not working properly – issued call in to plumber.

Old Business: None

New Business: None

Motion by Brian Canty and seconded by Roger Winter to enter into Executive Session at 2008 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2021 hours.

Motion by David Mohr and seconded by Ann Schwartz to adjourn the meeting at 2024 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: February 14, 2020

Amended and approved: March 5, 2020
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad

2020 Board of Directors Meeting

DATE: February 6, 2020

Members:

President Seth Fischer (SF)	Via Zoom 2016 hours
Vice President Ann Schwartz (AS)	PRESENT
Secretary Robert Franz (RF)	PRESENT
Treasurer Brian Canty (BC)	PRESENT
Jeffrey Daniels (JD)	PRESENT
David Mohr (DM)	PRESENT
Casey Orr (CO)	Via Zoom
Roger Winter (RW)	PRESENT
Chief Michael Como (MC)	PRESENT

Guests: James Mallilo, Elizabeth Wuestman, Gail Glistner and Lehti Laas (via Zoom)

Meeting called to order at: 1934 hours

For disposition of new members see the Secretary's Report.

Motion by Robert Franz and seconded by Brian Canty to approve the minutes of December 17th, 2019 as amended.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to approve the minutes of January 2nd, 2020 as amended.

MOTION APPROVED UNANIMOUSLY

Proposals-

Fuoco Group LLP 2020 HCAD

Fuoco Group LLP 2020 HCFAS

Fund Drive Production and Mailing Services 2020

Fund Drive Donation Card

Compressor Electrical Work

2-15-20 Cosmetic Repairs

Suffolk County Volunteer Firefighters Burn Center Fund Inc.

Adhesive Single-use Pulse Oximetry Sensors (Neonate/Infant)

Reusable Pulse Oximetry Sensors (Adult)

GCN Training

Emergency Transmission Repair 2-15-17 (Email Vote)

(2) HP SB Workstation to Replace the Dispatch CAD Computer (Email Vote)

Fuoco Group LLP 2020 HCAD

Motion by Brian Canty and seconded by Robert Franz to engage the services of the Fuoco Group LLP for the purpose of the 2019 audit as outlined in their letter of engagement for the Huntington Community Ambulance District Division of Huntington Community First Aid Squad, Inc. dated January 7, 2020, distributed, as provided by Russell A. Seyffarth. The estimate for these services will be \$14,000 for the audit. We will require a \$4,700 retainer to begin our work. Preliminary Report to be received by June 1, 2020.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Fuoco Group LLP 2020 HCFAS

Motion by Brian Canty and seconded by Robert Franz to engage the services of the Fuoco Group LLP for the purpose of the 2019 audit and tax return preparation as outlined in their letter of engagement for the Huntington Community First Aid Squad, Inc. dated January 7, 2020, distributed, as provided by Russell A. Seyffarth. The estimate for these services will be \$2,450 for the audit. We will require a \$850 retainer to begin our work. Preliminary Report to be received by June 1, 2020.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Fund Drive Production and Mailing Services 2020

Motion by Roger Winter and seconded by Chief Michael Como to approve the production and mailing services from ZacMel Graphics, LLC, 500 Brook Avenue Deer Park NY 11729 for the Fund Drive 2020. The cost for production and mailing services \$11,500. Mailing totals may vary due to quantities of the mailing list.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Fund Drive Donation Card

Motion by Roger Winter and seconded by Chief Michael Como for the acceptance of the Fund Drive Donation Card for production for the Fund Drive 2020. As approved by Fund Drive Chair Mary Brenner.

HCFAS Fund Drive

MOTION APPROVED UNANIMOUSLY

Compressor Electrical Work

Motion by Chief Mike Como and seconded by Roger Winter to complete the electrical work to the breaker panel for the compressor. R & T Electric will be the contractor, our in House Electrician, for a cost estimate of \$1,400.00 - \$1,500.00. Contact: Rich Boccia C: 631-767-9195, rtelectric4@gmail.com.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

2-15-20 Cosmetic Repairs

Motion by Chief Michael Como and seconded by Jeffrey Daniels to repair 2-15-20 module right side damage from incident on 11/26/19 at a cost of \$1,500 for body repair, and \$1,600 for vinyl stripe and lettering replacement (Total cost not to exceed \$3100). Body repair will be completed by 9th Street Auto Body and vinyl will be completed by M.Norris and Sons Gold Leaf Lettering. The estimated repair time is one week. The repair is at the recommendation of Third Deputy Chief Kaufman.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

Suffolk County Volunteer Firefighters Burn Center Fund Inc.

Motion by Chief Michael Como and seconded by Robert Franz to donate \$276 to the one (1) dollar per member Suffolk County Volunteer Firefighters Burn Center Fund Inc. campaign.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Adhesive Single-use Pulse Oximetry Sensors (Neonate/Infant)

Motion by Chief Michael Como and seconded by Roger Winter to purchase one box of twenty M-LNCS Neonate Adhesive sensors and one box of twenty M-LNCS Infant adhesive sensors for the LifePak 15 at a cost of 374.85 each plus 37.48 shipping for a total cost of \$787.18. Pricing as per NYS OGS Physio Control contract. This is at the recommendation of the LifePak Maintenance Committee.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

Reusable Pulse Oximetry Sensors (Adult)

Motion by Chief Michael Como and seconded by Roger Winter to purchase four eight-foot, one-piece adult reusable soft boot SpO2 sensors for the LifePak 15 at a cost of 607.75 each plus \$121.55 shipping for a total cost of \$2552.55. Pricing as per NYS OGS Physio Control contract. This is at the recommendation of the LifePak Maintenance Committee.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

GCN Training

Motion by Chief Michael Como and seconded by Brian Canty to accept the recommendation of Second Deputy Chief Ryane Como to purchase a one year GCN training package at a cost not to exceed \$1000. This package permits access to unlimited training modules for up to 500 users.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Note: The following motions were done via email:

1/24/20 email vote 1/27/20

Emergency Transmission Repair 2-15-17

Motion by Chief Michael Como and seconded by Brian Canty to have A1 Transmission rebuild the transmission and fix the torque converter on 2-15-17 at a cost not to exceed \$2900.00. A1 includes an 18 month warranty with their work and can have the ambulance back to us within 3 business days. Due to the current state of 17's transmission it has been pulled out of service. These repairs are recommended by Third Deputy Chief David Kaufman.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

1/30/20 email vote 1/31/20

(2) HP SB Workstation to Replace the Dispatch CAD Computer

Motion by Brian Canty, Seconded by Ann Schwartz to accept the recommendation of the Computer Committee Chairman James Malillo and purchase a (2) HP SB Workstation Z2 Tower G4 Core i7-8700 16GB RAM 256GB SSD Win 10 Pro including a 3 year limited onsite warranty with a NVIDIA Quadro P1000 - 4GB graphics card including a 3 year limited warranty from CDW Vernon Hills, IL, Quote #LFHR281 under NY OGS Contract HP PM20860 IT Umbrella to replace the Dispatch CAD Computer at a cost not to exceed \$3,300. Additional to authorize the expenditure of up to \$1,000 for Adept to provision and install the computer.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Robert Franz to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: Jan 17, 2020 to Feb 06, 2020

HCAD 31 Checks & 7 Direct Deposits Totaling \$52,587.79

01/05/20 thru 01/11/20 Pay Date 01/17/2020: \$5,804.41

01/12/20 thru 01/18/20 Pay Date 01/24/2020: \$6,115.86

01/19/20 thru 01/25/20 Pay Date 01/31/2020: \$5,803.22

HCFAS 4 Checks & 1 Direct Debit Totaling \$6,298.64

MOTION APPROVED UNANIMOUSLY

Medics over 28 Hours

W/O 01/05/20 William Lutz + 4

W/O 1/12/20 Emily Edgar +5

Hayley Schultz +5

W/O 1/19/20 Emily Edgar +5

PAST DUE INVOICES –

Capital One -

Seth - J&J Cleaners 11/13 77.20

IMS ONLINE -

01/20/2020 - \$900.00

ADEPT TECHNOLOGY

1/8/2020 - 978.75

-The Treasurer said the IMS & Adept document has been received.

Transfers: None

President Fischer entered the meeting via Zoom at 2016 hours.

Chief's Report – Michael Como:

Equipment & Vehicles –

16 - Cooler sent to FL for repairs. Still awaiting its return.

17 - Transmission was fixed at A-1. In quarters.

18 - Taken to Ford for safety recalls and VCI installed final airbag module. In quarters.

19 - In quarters.

20 - In quarters. Will be repaired pending BOD approval.

21 – In quarters.

81 – In quarters.

82 – In quarters.

Paid Paramedic Program-

- Report to follow

Events/Projects –

- RSI: Working on initial paperwork to bring Rapid Sequence Intubation to our agency.
- 2-15-25: Forming a small committee to tackle this vehicle. The plan is to re-evaluate its layout and contents to optimize its usefulness on scene.

Training –

Suffolk County Credentialing - Members continuing to complete this requirement.

Review Training:

Feb - LVAD (Coordinated theme with CME)

CMEs

- 2/5/20 - LVAD

227

Status Change/Advancement

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1453	Crane	John	Fri 0700	CL	DR TR	12/31/2019
1577	Bellack	Rachel	Tues 1100	Disp TR	Disp	12/16/2019
1575	Cruz- catota	Waldir	Mon 1100	Disp TR	Disp	1/6/2020
1571	Ehlers	Vera	Weds 0700	Disp TR	Disp	12/9/2019
1563	Sinrich	Robert	Thurs 1100	FA	ACL	1/1/2020
1573	Panachella	Thomas	Thurs 2300	FA	ACL	1/1/2020
1563	Sinrich	Robert	Thurs 1100	ACL	DR TR	1/22/2020
1566	Villatoro	William	Weds 1100	ACL	CL	1/15/2020
1238	Valle	Matthew	Co 8	CL/DR	DR	1/17/2020
1555	Kallergis	Katherine	Fri 0700	FA	DR TR	1/22/2020
1554	Connors	John	Mon 1900	FA	ACL	12/18/2019
1554	Connors	John	Mon 1900	ACL	CL	1/13/2020
1568	Curry	Ben	Sat 0700	Disp	ACL	1/22/2020
1569	Annunziata	Jesse	Thurs 1100	FA	ACL	1/1/2020
1528	Gabriel	Kiki	Thurs 1900	FA	Disp Only	1/22/2020
1573	Panichella	Thomas	Thurs 2300	ACL	DR TR	2/6/2020

228

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230

Shift Change

Member #	Last Name	First Name	From	To	Effective	Reason
1560	Surette	Aaron	Sun 0700	Sun 1900	1/12/2020	EMT class
1486	Harkins	Sean	Tues 2300	Co 8	1/21/2020	Work
1515	Tiersch	Kristin	Mon 1500	Co 8	2/6/2020	Work

231

232

Letters Of Intent

233

234

Member #	Last Name	First Name
1108	Ryan	Samantha
1102	Axelrod	Alyssa
1383	Donegan	Patrick
1220	Melgar	Cecilia

2020 Board of Directors Meeting

790 Otto Sue
1171 Caracciolo Stephanie
1554 Connors John
1438 Crespo Suzette
1006 D'Antonio Tom
1222 Alicea Erica
1455 Aviles Maria
1569 Annunziata Jesse
811 Tesoriero Claire
939 Romano Tom
1246 Booth Lenise
1521 Cortes Roxanne
1541 Prestin Kimberly
1532 Nicholas Oberle
827 Burke Sheryl
1502 Hernandez Vanessa
1441 Martinez Beatrice
1137 Walters Bazeel
1352 Campagnola Andrew
1352 Campagnola Andrew

Secretary's Report –Robert Franz:

New Members:

Motion by Robert Franz and seconded by Chief Michael Como to accept EMT Breanna Tahany as a new probationary member #1586, Shift: Monday 0700 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to accept Maria Rendo as a new probationary member #1587, Shift: Thursday 1100 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Biersack, Paul	Monday	1004	Operational	3/15/20 – 6/15/20
Brown, Cydney	Saturday	1556	Extended Medical	12/28/19 – 3/28/20

2020 Board of Directors Meeting

Callinan, Jaqueline	Sunday	1582	Educational	1/19/20 – 5/08/20
Campbell, Nicole	Tuesday	1551	Educational	1/05/20 – 5/20/20
Como, Ryane	Friday	1462	Extended Operational	1/11/20 - 4/11/20
Connolly, Lauren	Sunday	1503	Educational	1/20/20 – 3/6/20
Curry, Benjamin	Saturday	1568	Educational	1/19/20 – 5/19/20
deBruin, Jaqueline	Thursday	1581	Educational	1/17/20 – 5/18/20
Dowler, Brett	Thursday	1546	Educational	1/23/20 – 6/04/20
Gabriel, Equislaure (Kiki)	Thursday	1528	Educational	1/13/20 – 5/13/20
Giarrizzo, Michael	Saturday	1578	Educational	1/21/20 – 5/16/20
Hastava, Alexander	Sunday	1576	Educational	1/12/20 – 5/15/20
Hirasawa, Tomoko	Monday	1404	Extended Medical	12/31/19 – 3/31/20
Lacroze, Annika	Saturday	1558	Educational	1/11/20 – 5/5/20
Levinsky, Jacob	Sunday	1529	Educational	1/22/20 – 5/12/20
Lopez, Esteban	Sunday	1519	Educational	1/21/20 – 5/16/20
Mirabelli, Stefanie	Wednesday	1179	Operational	1/22/20 – 4/22/20
Mulchandani, Monica	Sunday	1162	Extended Operational	3/14/20 – 4/14/20
Nucci, Carol	Tuesday	1324	Operational	1/28/20 – 4/28/20
Oberle, Nicholas	Saturday	1532	Military LOA	1/9/20 – 11/15/20
Orlando, Philip	Friday	706	Extended Medical	1/14/20 – 4/14/20
Raynor, Danielle	Sunday	1509	Educational	1/20/20 – 5/19/20
Reeder, George	Monday	1328	Extended Medical	12/31/19 – 3/31/20
Salzone, Meaghan	Tuesday	1244	Operational	1/21/20 – 4/21/20
Stenson, Elizabeth	Tuesday	820	Operational	12/10/19 – 1/7/20

2020 Board of Directors Meeting

Stone, Casey	Thursday	920	Operational	10/10/19 - 1/10/20
Stone, Casey	Thursday	920	Extended Operational	1/11/20 – 4/11/20
Stone, Jonathan	Thursday	1052	Operational	11/21/19 – 2/21/20
Taylor, Andrew	Monday	1338	Operational	2/3/20 – 5/3/20
Tuck, Zackary	Tuesday	1543	Educational	1/15/20 – 5/18/20
Vodopia, Julia	Sunday	1522	Educational	1/12/20 – 5/1/20

MOTION APPROVED UNANIMOUSLY (Did Not Vote: BC)

Probation Ending:

Motion by Robert Franz and seconded by Chief Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to #1549 Joseph Savaglio, Eligible 2/7/2020, Effective 2/7/2020.

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Aievoli, Allison	Co. 8	1433	11/15/2019	Operational
Brenner, Jeffrey	Co. 8	1135	1/12/2020	Operational
Burns, Eileen	Sunday	767	1/5/2020	Operational
Campbell, Nicole	Tuesday	1551	12/24/2019	Educational
Connolly, Lauren	Sunday	1503	12/29/2019	Educational
Conroy, Steven	Wednesday	1572	1/01/2020	Emergency Medical
Crane, John	Friday	1453	12/13/2019	Operational
Curry, Benjamin	Saturday	1568	12/14/2019	Educational
Davis, Keith	Co. 8	1208	01/09/2020	Dispatch Only –Medical
Donegan, Ann	Admin	692	01/17/2020	Medical
Dowler, Brett	Thursday	1546	01/02/2020	Educational
Gabriel, Equislaure	Thursday	1528	12/26/2019	Educational
Gabriel, Rodriguens	Monday	1224	12/23/2019	Educational
Kennedy, Bridget	Friday	1544	11/01/2019	Operational
Lacroze, Annika	Saturday	1558	12/14/2019	Educational
Levinsky, Jacob	Sunday	1529	12/15/2019	Educational
Lopez, Esteban	Sunday	1519	12/25/2019	Educational
McCann, Kevin	Wednesday	1143	12/26/2019	Emergency Medical

2020 Board of Directors Meeting

Raynor, Danielle	Sunday	1509	12/29/2019	Educational
Tanko, Diane	Sunday	1240	1/5/2020	Dispatch Only - Medical
Tanko, Diane	Sunday	1240	1/26/2020	Full Riding - Medical
Villegas, David	Saturday	1472	1/18/2020	Operational

Status Change:

Motion by Robert Franz and seconded by Chief Michael Como to grant the following Status Change:

#980 Carmen Schlieben - 20 Year Exempt status effective 1/5/2020 (Inactive 20 Year Exempt Status granted 1/16/2020 at the 1/16/2020 BOD meeting).

MOTION APPROVED UNANIMOUSLY

Resignation:

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of #1352 Andrew Campagnola, resignation letter dated 1/17/2020, effective 2/6/2020.

MOTION APPROVED UNANIMOUSLY

Property Tax Exemption Applications – As per my 1/22/20 email to Seth, the Town Board is holding a public hearing regarding re-application every five years. “Any property owner granted a tax exemption shall resubmit an application every five (5) years, on or before March 1, to verify their qualifications as set forth in Chapter 178 to determine continued eligibility for tax exemption.” This is the result of an audit report issued by the OSC in September 2019 of the TOH Assessor’s office grants of veteran, senior and FF/VAW exemptions. If anyone wants a copy of the report, please let me know.

NYSVARA 1/18/20 email – Distributed copy of the results of a SEMSCO survey “EMS Workforce Shortage in NYS: Where are the Emergency Medical Responders”. Page 7 of the report answers the question “Why can’t EMS providers raise wages”.

REMSCO / SEMSCO Meetings – The following reports were distributed to Chief Como: - SC Medical Control Final Report for 2019; - Proposed Changes to certain sections of Part 800; and Pediatric Report NYS Quality Standards. Notes from the January SEMSCO / SEMAC meeting were posted on the bulletin board and copies given to the President and Chief. NYSVARA also emailed out a special edition of the Blanket that details the SEMSCO / SEMAC January meeting. Congratulations to the two crews that received CPR lifesaving awards at the January REMSCO meeting.

Insurance – On renewal our insurance coverage will be underwritten by an AIG subsidiary National Union Fire Insurance Company of Pittsburgh, PA. There is no change in our coverages and all claims will remain at the same high standard. National Union underwrites our VFIS Accident and Sickness Policy. This transition does not require us to purchase an extended reporting period for any claims made coverages.

Insurance MVA – A resident reported that while making a right turn, our ambulance came in contact with the front bumper of their vehicle. The driver and crewleader were unaware of the contact. There were no injuries and the resident will not pursue a claim for any property damage and therefore this is not being reported to our insurance company.

REMSCO – 2019 NYS EMS Council Awards Program – I distributed the Suffolk REMSCO 2019 Award Notification to Operations and posted a copy on the bulletin board. Nominations must be received by REMSCO before Friday March 13, 2020.

FEMA's Assistance to Firefighters Grant Program – Grant application period is now open until March 13, 2020.

PCR

– **Subpoena for Court Appearance** – As previously reported, two members were subpoenaed to appear as witnesses in a non-squad civil litigation regarding a call. Glynn Mercep & Purcell was able to only have one member appear on Monday 2/3/20. Member was accompanied by associate of GMP's office. I understand all went well.

- **Criminal Discovery Law** – We were advised by GMP that a SC ADA demanded another squad's crew members' personal information with the intention to run a criminal background check on the crew members and supply it to the defendant. GMP was able to have the ADA not press the request.

Mega Show at SCCC – NYSVARA will have a booth at this expo and a few free passes have been given to the Chief for distribution to members attending.

Donation – A member employed by Physio Control / Medtronics had the company sent a \$500 donation to HCFAS for her volunteerism in the Squad.

President's Report – Seth Fischer:

-Asked the Treasurer if the HCAD contract was signed by the TOH and the status of our payments from the TOH. The contract is not signed.
-There is a motion in the works for compliance.

Director Daniels Report:

- Website prices are coming in around \$8,000.00 to create a new website.

Director Winter's Report:

Chaplains: We are also looking for another member to step up as a Chaplain. We need suggestions of any member who seems interested. Ex. Chief William Bill Billups was suggested by Bob Franz

Awards

-Life Membership Plaque (BOD): I have updated the Plaque and have stored it away. I will mount the Plaque after the Installation Dinner.

-Length of Service (Andrea Golinsky): Report has been received by President Fischer

-Memorial Wall (David Mohr) David is up to date with deceased members.

-Plaques & Certificates BOD/Chief Officer Corps Christine Roulo): Joe Nappi and I have placed the order for 2019 awards.

-Pins and badges (Roger Winter): I am still waiting for the 2019-2020 list of Members off probation from Chief Mike Como

-Veterans Plaque: I believe I need to add one member. Robert Franz will inform me of the member.

ID/Accountability Cards (Roger Winter): This is a continuing process. I have added Michael and Ryan Como to the committee. Roger Winter Chair, Jim Mallilo – Administrator. I would like to add Tom O'Leary to the committee as he is in the building many days. The cards have been processed for the treasurer. Members who have paid their dues should have received cards.

LED Sign (Diane Tanko): The sign is up to date and working. Diane Tanko is updating weekly.

Public Relations/Public Information Officer (Andrea Golinsky): No report

Historien (Martha Brenner : No Report

Fund Drive: Report (Mary Brenner and Pete Nakelski: The committee has finalized a budget and donation card. Motions were submitted for approval by the BOD at the 2/6/2020. We wait for approval from the 2/6/2020 meeting

Flag Etiquette (Roger Winter): As events happen, the flag (s) are placed at the appropriate height.

Memorial Day / Veterans Day Events: no report

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman. Casey Orr's picture has been sent out to be mounted in the frame with plate.

Building:

Committee Members as of 1/1/2020

Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, David Kaufman, Paul Bayer, Hank Waldron, Tom O'Leary.

Traditional Air Conditioning: no issues

Garage doors: Door North 5 need to have the sensor realigned and a new cord for the power needs replacement. Tierney & Courtney Overhead Garage Door and sales has been contacted.

Garage Floor: Bobby Loysch continues to clean the floor. New pans and absorbent pads are being put down under the vehicles. .

Ice Machine in Ready/Room Kitchen: 2nd floor Ice machine needs repair. Not producing ice. Action Air contacted.

Gold Coast Cleaning – The GMM room carpet needs to be scheduled to be cleaned.

Scallo Irrigation: No report. I am suggesting that we change vendors to Harbor Irrigation.

2020 Board of Directors Meeting

Pestex Pest Management : A report of mice in the food storage area in the GMM and cockroaches in the ready room kitchen. Both reported to Pestex.

Wet Fire Extinguisher System: No issues.

Christmas Decorations: Still NO CHAIR PERSON TO HANDLE THE DECORATING.

Projects:

First floor men's bathroom: urinal draining slowly, flusher not working properly – issued call in to plumber. Joe Stalbush has worked on the urinal for four hours. He is not satisfied with the flow of water. He will come in again to try to remedy the issue.

Old Business: None

New Business: None

Motion by Ann Schwartz and seconded by Jeffrey Daniels to enter into Executive Session at 2045 hours.

MOTION APPROVED UNANIMOUSLY

Executive Session ended at 2129 hours.

Motion by Ann Schwartz and seconded by David Mohr to adjourn the meeting at 2130 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas

Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz

Secretary

Draft sent to Board members: March 5, 2020

Amended and approved: April 29, 2020

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2020 Board of Directors Meeting

DATE: March 5, 2020

Members:

President Seth Fischer (SF)	PRESENT
Vice President Ann Schwartz (AS)	PRESENT
Secretary Robert Franz (RF)	PRESENT
Treasurer Brian Canty (BC)	1938 Hours
Jeffrey Daniels (JD)	PRESENT
David Mohr (DM)	PRESENT
Casey Orr (CO)	PRESENT
Roger Winter (RW)	ABSENT
Chief Michael Como (MC)	PRESENT

Guests: James Mallilo, John Mancino and Elizabeth Wuestman.

Meeting called to order at: 1933 hours

Motion by Robert Franz and seconded by Jeffrey Daniels to approve the minutes of January 16th, 2020 as amended.

MOTION APPROVED UNANIMOUSLY

For disposition of new members see the Secretary's Report.

Treasurer Canty entered the meeting at 1938 hours during the discussion of the second new member.

Proposals-

SOP 01-2020: Paid Paramedics Maximum Hours

ANSI 2 Member Safety Vests

Renew Service Agreement with Traditional Air Conditioning

Investments Motion

Landscaper - Crocco Landscaping

Cradlepoint 3-yr Renewal NetCloud Mobile Essentials Plans

New Ambulance

Line Of Duty (LOD) Injury Reimbursement for Non-Covered Expenses

J&J Cleaners 11/13/19 Invoice

MayDay Communications Annual Maintenance - Audio-Log Recorder (Email Vote)

SOP 01-2020: Paid Paramedics Maximum Hours

Motion by David Mohr and seconded by Chief Michael Como to approve SOP 01-2020 Paid Paramedics Maximum Hours. The SOP was printed in the February 2020 Pulse and read at the February 2020 General Membership Meeting. (Clean version at the end of the minutes).

SOP - 2/3 majority of the Board of Directors

Motion by Brian Canty and seconded by Robert Franz to amend item 6 in the proposed SOP to reduce the maximum hours per week worked from 36 to 32.

Motion by David Mohr and seconded by Seth Fischer to move the motion.

2/3 Vote Required

Yes: AS, DM, JD, CO, MC, SF

No: BC, RF

MOTION APPROVED

On the motion to amend:

Yes: BC, JD, RF

No: AS DM, MC, CO

MOTION NOT APPROVED

On the original motion:

2/3 Vote Required

Yes: AS, DM, JD, CO, MC, SF

No: BC, RF

MOTION APPROVED

ANSI 2 Member Safety Vests

Motion by Chief Michael Como and seconded by Robert Franz to purchase 48 replacement ANSI 2, 5 point breakaway safety vests with imprint on the back in reflective lettering HCFAS, EMS in two lines. Supplier Emergency Responder Products, 175 Bethpage Sweet Hollow Road, Old Bethpage, NY 11804. Quote # 02102022Q for a total price of \$1,439.52 Contact Person: Wayne Ludewig , P: 1-887-572-9592.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Renew Service Agreement with Traditional Air Conditioning

Motion by Seth Fischer and seconded by Robert Franz to authorize and approve the automatic renewal of the Traditional Air Conditioning Systems & Service (Traditional) agreement for annual air conditioning and heating maintenance for the period 3/01/2020 to 2/28/2021 (renewable annually each February 28 and/or cancelled in writing by either party at any time) at an annual cost of \$3,275.00 which is the same price since 2002. Agreement does not include filters which are billed separately. A certificate of insurance with HCFAS named an additional insured and a certificate of workers compensation coverage will be requested from Traditional. Traditional was the sub-contractor for Irwin Construction and was approved by the Squad's construction manager H2M.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Investments Motion

Motion by Treasurer Brian Canty and seconded by Chief Michael Como at the recommendation of Finance Committee Chairman Fernando Rivadeneira and invest the following sums from the HCFAS Brokerage account:

S&P Index \$200,000

Microsoft \$50,000

Google \$50,000

Amazon \$50,000

Apple \$50,000

Yes: CO, BC, AS, MC, DM

Abstain: JD, RF

MOTION APPROVED

Landscaper - Crocco Landscaping

Motion by Robert Franz and seconded by Ann Schwartz to authorize a contract for all landscape services at 2 Railroad Street, HCFAS Headquarters, to Crocco Landscaping. Cost will be no more than \$3,500.00 payable March through December 2020. A certificate of insurance with HCFAS named as additional insured and a certificate of workers compensation coverage will be required from Crocco Landscaping.

HCAD Funds

Yes: BC, AS, DM, JD, RF

Abstain: CO, MC

MOTION APPROVED

Cradlepoint 3-yr Renewal NetCloud Mobile Essentials Plans

Motion by Chief Michael Como and seconded by Brian Canty to purchase nine Cradlepoint 3-yr Renewal NetCloud Mobile Essentials Plans at a cost of \$404.35 each for a total cost of \$3,639.15. This software allows remote management of all nine vehicle WiFi routers. The routers included an initial 3-year subscription to the software. The EPCR Committee has used this software extensively to troubleshoot connectivity issues since the implementation of electronic PCRs at HCFAS. It is the recommendation of committee chairperson Karl Forsberg and Third Deputy Chief Kaufman that we continue the subscription.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

New Ambulance

Motion by Chief Michael Como and seconded by Brian Canty to authorize the New Vehicle Committee Chairperson Bernard Poole and the President to accept the bid from LI Proliner dated February 27, 2020 Estimate #102419 for a 2020 Demers ambulance F450 Chassis as per Nassau County contract BPNC15000206. In addition to authorize the New Vehicle Committee Chairperson and the President to send an award letter to LI Proliner with our intentions. The base cost of the ambulance net all rebates is \$167,112.24 for the F350 Chassis. Additionally, authorize the disposal of an ambulance to be replaced as trade in vehicles on our contract with LI Proliner for a price TBD. Additionally to authorize the the following upgrades for a total cost not to exceed \$220,000.00 without the reduction for the trade in.

HCAD Funds

MOTION APPROVED UNANIMOUSLY (NOTE: RF not present for vote, phone call)

Line Of Duty (LOD) Injury Reimbursement for Non-Covered Expenses

Motion by Ann Schwartz and seconded by Chief Michael Como to approve the amount of \$4,000.00 to a member as full reimbursement payment for any non-covered expenses incurred due to a LOD injury on 9/7/19.

HCFAS Funds

Motion by Chief Michael Como and seconded by Brian Canty to hold a ballot vote.

MOTION APPROVED

Results of ballot vote as reported by the Secretary:

Yes: 5 No: 3

MOTION APPROVED

Motion by David Mohr and seconded by Casey Orr to destroy the ballots.

MOTION APPROVED UNANIMOUSLY

Note: The following motion was made under the Treasurer's Report

J&J Cleaners 11/13/19 Invoice

Motion by David Mohr and seconded by Jeffrey Daniels to authorize and approve the Treasurer to complete a purchase order and pay J&J Cleaners \$77.20 for a 11/13/19 bill.

HCAD Funds

Yes: AS, DM, JD, RF, CO, MC No: BC

MOTION APPROVED

Note: The following motion was made via email:

2/18/19 email vote 2/19/19

MayDay Communications Annual Maintenance - Audio-Log Recorder

Motion made by Brian Canty seconded by Seth Fischer to accept the recommendation to renew the annual maintenance agreement on the Audio-Log recorder. Service shall be provided by MayDay Communications, Farmingdale, NY in the amount of \$ 2030.00 for the period 2/1/2020 to 2/01/2021.

HCAD Funds

MOTION APPROVED UNANIMOUSLY (Note: SF Voted)

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Casey Orr to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: Feb 07, 2020 to March 5, 2020

HCAD 65 Checks and 9 Direct Debits Totaling \$105,416.45

01/26/20 thru 02/01/20 Pay Date 02/07/2020: \$4,860.92

02/02/20 thru 02/08/20 Pay Date 02/14/2020: \$5,473.24

02/09/20 thru 02/15/20 Pay Date 02/21/2020: \$5,163.99

02/16/20 thru 02/22/20 Pay Date 02/28/2020: \$5,973.84

HCFAS 5 Checks & 1 Direct Debit Totaling \$4,523.29

POST 1 Direct Debit Totaling \$965.09

MOTION APPROVED UNANIMOUSLY

Medics over 28 Hours

W/O 01/26/20 Hayley Schultz +7

W/O 02/01/20 Emily Edgar +5

W/O 02/08/20 Hayley Schultz +5

W/O 02/16/20 Hayley Schultz +5

PAST DUE INVOICES -

Capital One -

Seth - J&J Cleaners 11/13 77.20 (See motion to pay bill)

Transfers: None

The Treasurer informed the BOD that EMT physicals now require costly titers.

Chief's Report – Michael Como:

Equipment & Vehicles –

16 - Cooler sent to FL for repairs. Still awaiting its return. At Ford for servicing the stability control system.

17 - In quarters.

18 - In quarters. Adjuster gave an estimate for damage. To be repaired soon.

19 - In quarters. Went to Ford for emission system repairs (under warranty)

20 - In quarters. Repaired per BOD motion by 9th Street.

21 - In quarters.

81 - In quarters.

82 - In quarters.

Paid Paramedic Program-

- 100% compliance with medic checkouts through 3/1/20.

2020 Board of Directors Meeting

Events/Projects –

- RSI: Paperwork is now with Dr. Brandler.
- Suffolk EMS Preparedness Caches: Suffolk EMS is distributing preparedness caches throughout the County. Each cache consists of 2 Pelican cases. One case contains 50 tourniquets & 25 QuikClot units. The second contains 4 cyanokits and 28 Duodote auto-injectors. HCFAS will be hosting one of these caches.
- New portable radios: Due to a programming error, the radios were taken back to IWT for re-programming.

Training –

Suffolk County Credentialing - Members continuing to complete this requirement.

Review Training:

March - Coronavirus guidelines

REMSCO award nominations are in process.

Status Changes

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1559	Obrien	Mackenzie	Sun 2300	Disp	FA	2/19/20
1571	Ehlers	Vera	Weds 0700	Disp	FA	2/26/20
1577	Bellack	Rachel	Tues 1100	Disp	FA	2/25/20
1574	Campbell	Jack	Tues 1100	Disp	FA	2/25/20
1567	Flores	Estrella	Tues 1500	Disp	FA	2/25/20
1553	Weigele	Colin	Fri 1500	ACL	CL	11/17/19
1525	Forsberg	Karl	Fri 2300	ALS	DR TR- Resp	2/19/20

Shift Change

Member #	Last Name	First Name	From	To	Effective
1545	Saito	Kyoko	Weds 1500	Mon 1500	2/19/20

Secretary's Report –Robert Franz:

New Members:

Note: The following motion was made via email:

2/23/20 email vote 2/23/20

Motion by Robert Franz and seconded by Chief Michael Como to accept Andrew Mesnick – EMT as a new probationary member #1588, Shift: Saturday 0700 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY (Did Not Vote: BC)

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Laurent Jeanty as a new probationary member #1589, Shift: Saturday 2300 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Caitlyn Dimaggio, pending updated clearance documents, as a new probationary member #1590, Shift: Saturday 1100 in accordance with Article III, Section 2 of the By-Laws.

Motion by David Mohr and seconded by Seth Fischer to move the motion.

2/3 approval

MOTION APPROVED UNANIMOUSLY

On the original motion.

Yes: MC, CO, AS, JD, DM No: BC, RF

MOTION APPROVED

Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Caracciolo, Stephanie	Monday	1171	Medical	2/24/20 – 5/24/20
Collier, Dylan	Saturday	1580	Educational	1/13/20 – 5/13/20
Donegan, Kathryn	Wednesday	1460	Operational	1/29/20 – 4/29/20
Grimadeau, Venel	Friday	1298	Operational	2/20/20 – 5/20/20
Ishikawa, Kazuo (Spike)	Tuesday	1282	Extended Operational	2/1/20 – 5/1/20

MOTION APPROVED UNANIMOUSLY

Probation Ending:

Motion by Robert Franz and seconded by Chief Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to Jeffrey O'Neill, member #1535, effective 3/5/20.

MOTION APPROVED UNANIMOUSLY

Insurance

- On 2/18/20, our insurance claims management company discussed and emailed me a copy of a 1/9/20 witness statement which was provided by the attorney for the other automobile's front seat passenger who was injured in the MVA with 2-15-82 on 2/1/19 and who is now claiming

bodily injury to the extent of our automobile liability coverage (\$1 million) plus excess liability coverage (\$10 million). The witness statement is a translation from Spanish to English and asserts that our driver is at fault and caused the accident. At the request of our insurance claims management company, I have asked our driver to call our claims management company senior liability representative (request was cancelled re: lawsuit filed).

On 2/26/20 a filed summons and complaint (lawsuit) was dropped off at the Squad. Both the driver and passenger are suing HCFAS and our driver Eric Nazinitsky. Document was emailed to our claims management company who is now in process of assigning a local law firm to defend the suit. The claims management company also spoke to the witness through an interpreter and the witness reaffirmed that both vehicles were going in opposite directions on the same street which contradicts our driver and the police report (82 was on one street going east and the other vehicle was on another street going north). Our Squad attorney has been informed of the lawsuit. Today 3/5/20 we received a certified letter from the claims management company informing us that Kelly, Rode, Kelly (Mineola) was appointed the counsel to defend HCFAS & Eric in the lawsuit. Our squad attorney has been informed of this appointment.

- On 2/12/20 while responding to a call and travelling through the Hillaire NH parking lot, 2-15-18 was making a right turn around parked cars and the right rear side and wheel well of 18 sideswiped the outermost parked car and damaged the vehicle's right rear quarter panel, bumper and tail light. Unit 18 has scrape damage on the right side & box door and the rubber wheel well was ripped off. This was reported to our insurance carrier. On 3/2/20 I received our insurance adjuster's estimate of repair for 2-15-18 totaling \$ 4,308.

- On 2/28/20 while getting gas after a call 2-15-16 struck a gas pump island red post. Estimate of repair is \$840 and will not be reported to our insurance carrier. There was no damage to the post.

-As previously reported, two members and a medic were exposed to a patient with Hepatitis C on 1/4/20 and were tested at HH ED. All tests came back negative and their HH bills will be paid by the Squad and not as workers compensation claims.

- VFIS claims management company will be doing a risk loss control survey at the Squad on Wednesday March 11, 2020 at 1PM. Information requests for the survey has been emailed to the appropriate officers and committees. The survey will have a large emphasis on the training of our drivers.

LOSAP – Verified LOSAP beneficiary(s) for a deceased former member and notified Penflex of the death. Penflex has sent claim information to the beneficiaries.

NYSVARA:

Board Meeting: Meeting will be on Sunday 3/8/20 in Suffern.

Fire EMS Show at SCCC – Thank you to everyone who stopped by the booth to say hello.

10% Property Tax Exemption – All new applications, bulk renewals and changes from 5 year eligibility to 20 year eligibility and deletions were filed with the Town Assessor's office on 2/28/20. I wish to thank Seth for signing all the required certifications for years of service. A total of 124 members have applied for this exemption for 2021.

NYS \$200 Refundable Income Tax Credit

Information continues to be published in the Pulse, posted on the bulletin board and mentioned at the GMM.

Director Daniels Report:

An email was sent this evening to the BOD with potential web site vendors whom I have identified for a new/revised website:

- 1) Grim Digital Media, LLC
- 2) YourFirstDue.com
- 3) Fire Companies.com
- 4) Firehousesolutions.com
- 5) 911Webs.com

Info about these companies is attached.

There are other vendors but I have selected these based on websites these companies have done/managed for Fire/EMS companies.

Director Winter Report:

Chaplains: We are also looking for another member to step up as a Chaplain. We need suggestions of any member who seems interested. Ex. Chief William Bill Billups was suggested by Bob Franz

Awards

-Life Membership Plaque (BOD): I have updated the Plaque and have stored it away. I will mount the Plaque after the Installation Dinner.

-Length of Service (Andrea Golinsky): Report has been received by President Fischer

-Memorial Wall (David Mohr) David is up to date with deceased members.

-Plaques & Certificates BOD/Chief Officer Corps Christine Roulo): Joe Nappi and I have the plaques in the Fund Drive Room. All plaques are accounted for and are ready for distribution.

-Pins and badges (Roger Winter): I am still waiting for the 2019-2020 list of Members off probation from Chief Mike Como

-Veterans Plaque: I believe I need to add one member. Robert Franz will inform me of the member.

ID/Accountability Cards (Roger Winter): This is a continuing process. I have added Michael and Ryan Como to the committee. Roger Winter Chair, Jim Mallilo – Administrator. I would like to add Tom O’Leary to the committee as he is in the building many days.

LED Sign (Diane Tanko): The sign is up to date and working. Diane Tanko is updating weekly.

Public Relations/Public Information Officer (Andrea Golinsky): No report

Historien (Martha Brenner : No Report

Fund Drive: Report (Mary Brenner and Pete Nakelski: The first wave has been mailed out as of Monday 3/2/2020.

Flag Etiquette (Roger Winter): As events happen, the flag (s) are placed at the appropriate height.

Memorial Day / Veterans Day Events: no report

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman. Casey Orr's picture has been mounted in the frame with plate.

Building:

Committee Members as of 1/1/2020

Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, David Kaufman, Paul Bayer, Hank Waldron, Tom O'Leary.

Traditional Air Conditioning: no issues

Garage doors: Door North 5 need to have the sensor realigned and a new cord for the power needs replacement. Tierney & Courtney Overhead Garage Door and sales has been contacted. Members have been walking into the sensor and misaligned the sensor.

Garage Floor: Bobby Loysch continues to clean the floor. New absorbent pads are being put down under the vehicles.

Ice Machine in Ready/Room Kitchen: 2nd floor Ice machine has been repaired and is working. We have scheduled descaling every six months. We should also clean the ice tub every other month.

Gold Coast Cleaning – The GMM room carpet needs to be scheduled to be cleaned. We have ordered 5 new hand sanitizers to be mounted around the building.

Scallo Irrigation: No report. I am suggesting that we change vendors to Harbor Irrigation.

Pestex Pest Management: Please report any mice or other issues so we can take care of these issues.

Wet Fire Extinguisher System: No issues.

Christmas Decorations: Still NO CHAIR PERSON TO HANDLE THE DECORATING.

Projects:

First floor men's bathroom: urinal draining slowly, flusher not working properly – issued call in to plumber. Joe Stalbush has worked on the urinal for four hours. He is not satisfied with the flow of water. He will come in again to try to remedy the issue.

Proposed Projects:

- Cleaning of the entire truck room.
- Replace lights in the truck room with LED lighting. An ongoing project.
- Replace all lighting on the main level to LED lighting.
- Increase hand sanitizers availability in the entire building.

Old Business: None

New Business: None

Motion by Seth Fischer and seconded by David Mohr to enter into Executive Session at 2054 hours.

MOTION APPROVED UNANIMOUSLY

Executive Session ended at 2122 hours.

Motion by Seth Fischer and seconded by Ann Schwartz to adjourn the meeting at 2122 hours.

MOTION APPROVED UNANIMOUSLY

FINAL VERSION:

SOP 01-2020

Article X, Section 7 – Paid Paramedics

This SOP will define the process for hiring, utilization, assignment of shifts, and duties of the paramedics offered positions at Huntington Community First Aid Squad, Inc. (HCFAS).

1. The paramedic acknowledges that he/she has not been promised employment, nor given any commitment for any particular number of hours.
2. In applying for a HCFAS paramedic position, HCFAS retains the right to gather information with respect to the character, general reputation, and other characteristics pertinent to the position through the references provided by the paramedic. HCFAS will check the candidate's DMV report and Suffolk County EMS history.
3. The paid paramedics are required to attend a HCFAS orientation prior to beginning their employment at HCFAS. The orientation will include:
 - a. Issuance of HCFAS photo ID
 - b. Finger-reader instruction and set up
 - c. Payroll (direct deposit offered)
 - d. Key fob access (building entry and ALS room access)
 - e. Controlled substance in-service
 - f. Uniforms issued
 - g. Vehicle and equipment in-service/review/driver training
 - h. Submit copies of all current certifications and valid NYS driver's license
 - i. E-PCR access and in-service training
 - j. When to Work online scheduling access
 - k. HCFAS policies and procedures pertaining to Paramedic involvement
4. Applicants are required to submit the following in order to begin employment at HCFAS
 - a. Most recent (within a year) physical or have one completed through HCFAS participating doctor. Subsequent physicals will be done every other winter when HCFAS physicals are done.

- 474 b. Drug screening- Pre-employment drug test included as part of the physical. In addition to
475 that, HCFAS reserves the right to screen paramedics for drugs in the event of any motor
476 vehicle incident or suspected job impairment.
- 477 5. Scheduling - The following schedule guidelines are in place. Only exceptions are at the
478 discretion of the HCFAS President and/or Chief.
- 479 6. Shifts will vary in hours depending on coverage needs. Eight (8) hour blocks are pre-
480 scheduled but are adjusted based on scheduling needs, as well as paramedic flexibility.
481 Paramedics may work no more than sixteen (16) consecutive hours with a weekly maximum
482 of thirty-six (36) hours for the week.
- 483 7. Hourly Rate - Base pay rate as determined by the HCFAS Board of Directors.
- 484 8. Holiday Pay- Paramedics will be compensated at time and a half on the following observed
485 holidays:
- 486 a. New Year's Day
487 b. Martin Luther King Day
488 c. President's Day
489 d. Memorial Day
490 e. Independence Day
491 f. Labor Day
492 g. Veteran's Day
493 h. Thanksgiving Day
494 i. Christmas Day
- 495 9. Pay Period - The "week" will start on Sunday 0000 hrs. and end on Saturday 2400 hrs.
496 Paramedics will be paid via direct deposit on the following Friday.
- 497 10. Beginning/End of shift procedures - Paramedics will perform the following duties at the start
498 of every tour:
- 499 a. Finger in/out of finger reader.
500 b. Inform the shift crew leader (ALS personnel) and the dispatcher that you are the
501 paramedic on duty.
502 c. Perform controlled substance (CS) hand off from out-going paramedic and enter into CS
503 log appropriately.
504 d. Brief with crews on crew assignments (ALS, 1st, 2nd due crews, drivers, crew leaders,
505 observers and any students/ride-a longs).
506 e. Vehicle and ALS checks- It is the paramedic's responsibility to make sure the
507 ambulances and paramedic vehicle are checked. It is also the paramedic's responsibility
508 to ensure 2-15-82 is checked in the absence of a volunteer ALS provider. If a volunteer
509 ALS provider is present, it is a shared responsibility to check 2-15-82 and between the
510 volunteer ALS provider and paramedic a check should be done.
- 511 11. The assigned paramedic vehicle is to be kept clean and properly stocked at all times. A
512 weekly schedule of cleaning assignments (exterior, interior, windows, rear compartment etc.)
513 will be posted along with the monthly work schedule.
- 514 12. Fueling procedures - The paramedic vehicle has a WEX fuel card that can be used at any of
515 the local gas stations. The vehicle is to be kept above ½ tank at all times.

13. Paramedic response - The on-duty paramedic will respond to alarms based on the following matrix:

Alpha and Bravo calls – A BLS ambulance only will respond.

Charlie, Delta and Echo calls – BLS or ALS volunteer ambulance and a Paid Paramedic responder.

At any time, a Crewleader may request that the Paid Paramedic respond in conjunction with the on-duty crew. In the case of a back-up call, in which the Dispatcher is paging out for a Crewleader or Driver, the Dispatcher will immediately send the Paid Paramedic to the call regardless of the nature or priority level of the call.

If a Paid Paramedic responds, they will perform an ALS assessment to determine if they will be transporting with the crew or handing off the patient to another ALS provider on scene, or determining that BLS care is both sufficient and appropriate for the patient. If the ALS assessment determines that the call is BLS, the Paid Paramedic must document the reason for the downgrade on the separate PCR. Once the paramedic transfers care to another provider, they are to notify the dispatcher and MEDCOM that they are back in service. In the event that the assignment is considered an ALS level assignment and the medic transports, a crew member, if available, will drive the paramedic vehicle to the receiving hospital without lights and siren. If no one is available to drive the paramedic vehicle, the paramedic is responsible for making sure the vehicle is parked in a safe place out of traffic and properly secured (locked) at the scene.

14. The on-duty paramedic will complete an ***E-PCR for every assignment*** in which they transport the patient to the hospital or secure an RMA as the highest-level provider on scene.

15. Duty uniforms:

- a. Blue EMS tactical pants
- b. Black shoes or boots that can be polished to a shine
- c. HCFAS issued navy polo shirt (blue or white polo if squad shirt not issued upon start date)
- d. HCFAS issued navy work shirt- ¼ zip sweatshirt
- e. Blue EMS or plain navy knit hat or baseball cap
- f. Blue or white turtleneck or mock turtle neck
- g. ANSI vest or High viz jacket to be worn on all MVA/roadside assignments.

*****Uniforms and overall appearance must instill confidence in our patients. Uniforms are to be kept clean. Paramedics should be well-groomed, with long hair pulled back, beards trimmed neatly and no dangling jewelry while on duty.***

Under no circumstances shall a paid paramedic wear any shirt/work shirt/pull over etc. that are not HCFAS issued and/or do not identify the paramedic as a provider at HCFAS. Additionally, paid paramedics shall not wear any clothing that carries the insignia, name etc. of any other agency other than HCFAS.

16. Certifications - Paramedics are required to maintain all necessary certifications including NYS DOH EMT-P card, Suffolk REMSCO credentials, AHA BLS, AHA ACLS, and AHA

2020 Board of Directors Meeting

PALS. It is the responsibility of the individual paramedics to maintain certifications and assure that up to date cards are on file at HCFAS.

17. Paramedics are expected and required to respect all HCFAS property and conduct themselves as competent and courteous professionals at all times.
18. The Paramedic vehicle is NOT to be operated out of our district unless for a mutual aid response.
19. All inquiries regarding response, interactions with crews or on-scene incident should be brought to the attention of the Lead Paramedic and the HCFAS Chief as soon as appropriate.
20. Paramedics will operate under the discretion of the HCFAS Chief with the support of the Board of Directors (BOD). The Lead paramedic will handle day-to-day paramedic operations including scheduling under the advisement of the Chief and will prepare required monthly reports including weekly hours.
21. Paramedics will be evaluated regularly by the Lead paramedic, the Chief, and the Medical Advisor. Any questions pertaining to the foregoing procedures will be considered by the Chief with any recommendation for further action to be forwarded to the BOD. Any questions regarding patient care are to be reported to the Lead paramedic and the Chief, with any further action forwarded to the Medical Advisor. Any controlled substance issues/questions will be sent to the designated CS agent with any further action forwarded to the Medical Advisor.

HCFAS retains the right to withhold scheduling hours for a paramedic if an investigation, for any employment-related issue, is warranted. HCFAS reserves the right to terminate the employment of any paramedic at any time at its sole discretion.

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: ?

603

604 Amended and approved: ?

605 **MOTION APPROVED UNANIMOUSLY**

606

607

Draft - Subject to Board Approval

**Huntington Community First Aid Squad
2020 Board of Directors Virtual Meeting**

DATE: March 19, 2020

Members:

President Seth Fischer (SF)	Present via phone
Vice President Ann Schwartz (AS)	Present via phone
Secretary Robert Franz (RF)	Present via phone
Treasurer Brian Canty (BC)	Present via phone
Jeffrey Daniels (JD)	Present via phone
David Mohr (DM)	Present via phone
Casey Orr (CO)	1935 Hours via phone
Roger Winter (RW)	Present via phone
Chief Michael Como (MC)	Present via phone

Guests: Lehti Laas via phone.

Meeting called to order at: 1930 hours

Motion by David Mohr and seconded by Ann Schwartz to conduct this virtual meeting via phone. Adequate notice was made by the President to the BOD. The By-Laws physical presence requirement is waived due to the State of Emergency from the Covid-19 Pandemic.

2/3 majority of the Board of Directors

MOTION APPROVED UNANIMOUSLY

For disposition of new members see the Secretary's Report.

Proposals-

Sustaining Operations During Pandemic

Building Sanitization

Aquarius Glass & Mirror, LTD (Email)

R & T Electric Truck Room Lighting (Email)

Sustaining Operations During Pandemic

Motion by President Seth Fisher and seconded by the entire Board (excluding the President) to support the operational officers in their COVID 19 pandemic operational initiatives to sustain operations.

MOTION APPROVED UNANIMOUSLY

Note: The following motion was made during the Boards discussions on the Pandemic.

Building Sanitization

Motion by Seth Fischer and seconded by Chief Michael Como to authorize the President Fischer and Chief Como to approve sanitizing the building or any portion thereof.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Note: The following motions were done via email:

3/11/20 email vote 3/12/20

Aquarius Glass & Mirror, LTD

Motion by Roger Winter and seconded by Brian Canty to approve the emergency repair of the rear vestibule entry door by Aquarius Glass & Mirror, LTD at a cost of \$825.00. As per attached quote.

HCAD Funds

Yes: AS, JD, BC, DM, RW, RF, MC

Did Not Vote: CO, SF

MOTION APPROVED UNANIMOUSLY

3/11/20 email vote 3/12/20

R & T Electric Truck Room Lighting

Motion by Roger Winter and seconded by Ann Schwartz to install new LED lighting in 70 fixtures at a cost of \$55.00 per fixture that includes all wiring and labor at a cost of \$3,850.00. Currently R & T Electric are our in-house electricians. A certificate of liability will be required from R & T Electric Truck Room Lighting with HCFAS named as additional insured and a certificate of workers compensation insurance is also required.

HCAD Funds

Yes: AS, JD, DM, RW, RF, MC

Did Not Vote: CO, SF, BC

MOTION APPROVED UNANIMOUSLY

New Business:

-Vice President Schwartz will contact the Medi-Center to see what their Covid-19 testing status is. Also, she will reach out to our Medical Director to see if our members can get priority Covid-19 screenings.

-A discussion on bringing back former members and Fire department personnel took place. Any actions should be reviewed by our attorney.

2020 Board of Directors Meeting Via Phone

-Director Mohr asked the Board to please keep track of who is providing food for our members. Director Orr offered to make food deliveries to members in need of food. President Fischer will reach out to our older members and thanked Director Mohr for the food provided to our members on duty.

-President Fischer reminded the Board to let the Exposure Committee (Brian Canty and Bernard Poole) know of members who test positive for Covid-19. Secretary Franz brought up HIPAA and if members are required to notify the squad.

-Fogging the building and the cost was discussed. (See proposals above)

- Mobile pods in parking lot discussed.

-SCPD in the building discussed.

-The gym will be locked.

Treasurer's Report – Brian Canty:

-The TOH owes HCFAS payment.

- President Fischer sent the TOH a notice that we are spending outside of our budget. A discussion on funding for Covid-19 and reimbursement discussed. All items may not be reimbursable.

-The Egg Hunt was discussed and changing it for the Pandemic.

Chief's Report – Michael Como:

Status Change/Advancement

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1575	Cruz	Waldir	Mon 1100	Disp	FA	3/19/2020
1545	Saito	Kyoko	Mon 1500	ACL	CL	3/17/2020
1583	Gore	Shannon	Tues 1500	Disp TR	Disp	3/16/2020
1577	Bellack	Rachel	Tues 1100	Disp	FA	2/25/2020
1574	Campbell	Jack	Tues 1100	Disp	FA	2/25/2020
1567	Flores	Estrella	Tues 1500	Disp	FA	2/25/2020
1530	Mata	Leyda	Sat 1500	FA	ACL	3/19/2020
1585	Garafolo	Matthew	Sat 2300	Disp TR	Disp	3/14/2020
1562	Burton	Willam	Sun 2300	Disp	FA	3/19/2020
1584	Solano	Kevin	Sun 1900	Disp TR	Disp	3/16/2020
1570	Terrones	Leonardo	Weds 1100	Disp	FA	3/18/2020

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No Show's

Member #	Last Name	First Name	Date of Offense	Day & Shift
1391	Moran	Matt	3/2/2020	Mon 2300

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Secretary's Report –Robert Franz:

New Members:

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Post 215 member Jessica Mason as a new probationary member #1591, Shift: Saturday 1500 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Ann Schwartz and seconded by Chief Michael Como to accept EMT CC Keith Tamayo as a new probationary member #1592, Shift: Thursday 1900 in accordance with Article III, Section 2 of the By-Laws.

Motion by Brian Canty and seconded by Seth Fischer to have the vote cast via email ballot.

Results of the email ballot vote:

Yes: 7 No: 1 Abstain: 1

MOTION APPROVED

Motion by Robert Franz and seconded by Seth Fischer to destroy the email votes.

MOTION APPROVED UNANIMOUSLY

2020 Board of Directors Meeting Via Phone

162 Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA's:
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Name	Day	Membership #	Type	Dates
Anastos, Melissa	Co 8	1309	Operational C-19	3/12/20 – 6/12/20
Burke, Sheryl	Co 8	827	Operational C-19	2/24/20 – 5/24/20
Burns, Eileen	Sunday	767	Operational C-19	3/18/20 – 6/18/20
Cortes, Stephanie	Friday	1426	Operational C-19	3/12/20 – 6/12/20
Daniels, Jeffrey	Sunday	1358	Operational. C-19	3/19/20 – 6/19/20
D'Antonio, Thomas	Tuesday	1006	Operational C-19	3/16/20 – 6/16/20
Gabriel, Rodriguens	Monday	1224	Operational C-19	3/15/20 – 6/15/20
Hershkowitz, Annette	Wednesday	82	Operational. C-19	3/12/20 - 6/12/20
Hirasawa, Tomoko	Monday	1404	Extended Medical	3/31/20 – 7/1/20
Lindsay, Arlene	Co. 8	1067	Operational. C-19	3/16/20 – 6/16/20
Maloney, Ann	Monday	921	Operational	2/27/20 – 5/27/20
Palmieri, John	Tuesday	499	Operational. C-19	3/12/20 – 6/12/20
Prestin, Kimberly	Saturday	1541	Operational C-19	3/14/20 – 6/14/20
Rubel, Janet	Tuesday	1054	Operational. C-19	3/24/20 – 6/24/20
Stenson, Elizabeth	Tuesday	820	Operational. C-19	3/12/20 – 6/12/20
Stone, Lorrie	Friday	1150	Operational. C-19	3/18/20 – 6/18/20
Valle, Matthew	Co 8	1238	Operational. C-19	3/13/20 – 6/13/20
Villamide-Herrera, Loreley	Friday	1370	Operational. C-19	3/19/20 – 6/19/20
Waldron, Henry (Hank)	Wednesday	1446	Operational C-19	3/17/20 – 6/17/20

2020 Board of Directors Meeting Via Phone

Woznick, Mary Jane	Thursday	769	Operational. C-19	3/12/20 – 6/12/20

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA for probationary member:

Brown, Cydney	Saturday	1556	Extended Medical - Probationary	3/28/20 – 6/28/20
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MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA for probationary member:

Iannetti, Giorgia	Monday	1561	Operational – Probationary. C-19	3/15/20 – 6/15/20
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MOTION APPROVED UNANIMOUSLY

Probation Ending:

Motion by Robert Franz and seconded by Chief Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to #1553 Colin Weigele, effective 3/19/20.

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Jonathan Stone	Thursday	1052	2/21/20	Operational

Resignation:

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of Robert Sinrich, probationary member #1563, resignation letter dated 3/17/20, effective 3/19/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of Michael Harlan, member #1444, resignation letter dated 3/12/20, effective 3/19/20.

MOTION APPROVED UNANIMOUSLY

Insurance

- On 3/9/20 a member's parked vehicle was hit by another vehicle while parked in the commuter lot during the GMM. Reimbursement of member's \$500 policy deductible is in process of being paid by our insurance carrier.

-on 3/10/20 Eric Nazinitsky and I met with defense counsel who will defend HCFAS and Eric in the lawsuit filed for the 2/1/19 MVA -Peter Garone of Kelly, Rode & Kelly. Background information on HCFAS was given and Eric answered questions concerning his occupation, driver training and 2-15-82 operations on 2/1/19. This information was necessary for Peter to file his response to the lawsuit.

-3/11/20 VFIS Risk/Loss Control walk through of driver training and building. VFIS risk control representative and two employees of Hubbinette Cowell were at the meeting. Thank you Liz Wuestman for providing me with the various member lists and the driver training documents. Their report will be sent at a later date.

NYS \$200 Refundable Income Tax Credit

Information continues to be published in the Pulse, posted on the bulletin board and mentioned at the GMM.

LOSAP – The 2019 listing has been updated for elected positions and appointed committee chairs. The report to be sent to the TOH at the end of the month is a work in progress.

EMS Memorial - The EMS Memorial will be held in Albany Tuesday May 19th at 11 AM. Three names will be added to the memorial this year (Flyer distributed and posted on bulletin board).

NYSVARA Legislative Day - NYSVARA Legislative Day will be the first or second Monday in with the E-Board meeting the day before in Albany. The NYSVARA 2020 Legislative agenda has been prepared & distributed and posted on the bulletin board.

Director Daniels Report:

Medicare claim update – Appellate Court ruled against Medicare.

Director Winter Report:

There is additional hand sanitizer throughout the building, thank you to Director Orr.

Old Business: None

Motion by Seth Fischer and seconded by Chief Michael Como to adjourn the meeting at 2037 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

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Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: May 19, 2020

Amended and approved: ?

MOTION APPROVED UNANIMOUSLY

Draft - Subject to Board Approval

Huntington Community First Aid Squad
2020 Board of Directors Web-Ex Phone Meeting
DATE: April 29, 2020

Members:

President Seth Fischer (SF)	Present via phone
Vice President Ann Schwartz (AS)	Present via phone
Secretary Robert Franz (RF)	Present via phone
Treasurer Brian Canty (BC)	Present via phone
Jeffrey Daniels (JD)	Present via phone
David Mohr (DM)	Present via phone
Casey Orr (CO)	Present via phone
Roger Winter (RW)	Absent
Chief Michael Como (MC)	Present via phone

Guests: Lehti Laas and 1st Deputy Chief Elizabeth Wuestman via phone.

Meeting called to order at: 1930 hours

Motion by Brian Canty and seconded by Chief Michael Como to conduct this virtual meeting via phone. Adequate notice was made by the President to the BOD. The By-Laws physical presence requirement is waived due to the State of Emergency from the Covid-19 Pandemic.

2/3 majority of the Board of Directors

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Ann Schwartz to approve the minutes of February 6th, 2020 as amended.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Ann Schwartz to approve the minutes of March 5th, 2020 as amended.

MOTION APPROVED UNANIMOUSLY

For disposition of new members see the Secretary's Report.

Proposals-

New Members Accepted Per State of Emergency email motion of 4/7/20
Traditional Air Conditioning System & Service Condenser Coils
GenServe Generator Standby Power Maintenance Agreement 2020
Repairs for 2-15-19
Squad Scholarships - 2020
Annual Inspection & Dinner Dance 2021
Life Insurance Abeyance
Tierney and Courtney Repair Maintenance Overhead Garage Doors (email vote)
Tierney and Courtney Preventive Maintenance on Ten (10) Overhead Garage Doors (email vote)
National Emergency for the Coronavirus 19 (email vote)
Thermometers (email vote)
Renew HCFAS Insurance Policy with VFIS (email vote)
Small Business Administration (SBA) loan application Paycheck Protection Program - Cares Act (email vote)
Alex Mullin Lead Medic (email vote)
Annual Raise for Paid Paramedic Matt Bessen (email vote)
Annual Raise for Paid Paramedic Joe Losquadro (email vote)

New Members Accepted Per State of Emergency email motion of 4/7/20

Motion by Chief Michael Como and seconded by Robert Franz to ratify the following individuals accepted as probationary members under the State of Emergency motion approved by the Board of Directors on April 7, 2020:

#1594 Justin Chermak - Shift: Company 8

#1595 Luke Bartolomeo, EMT (former member)– Shift: Company 8

#1596 Peter Como, EMT – Shift: Company 8

#1597 Evyatar Baer, EMT – Shift: Company 8

Tyler Gibbs #1252, EMT-CC (former Associate member). – Shift: Company 8

Mary Beth Kraese #873 (former 20 year exempt member) – Shift: Company 8

MOTION APPROVED UNANIMOUSLY

Traditional Air Conditioning System & Service Condenser Coils

Motion by Robert Franz and seconded by Brian Canty to accept the Quote from Traditional Air Conditioning Systems & Service to repair two condenser coils in the ready room condensing unit and discard. Cost to complete the project not to exceed \$7,495.00

HCAD Funds

MOTION APPROVED UNANIMOUSLY

GenServe Generator Standby Power Maintenance Agreement 2020

Motion by Jeffrey Daniels and seconded by Brian Canty to engage the services of GenServe, LLC., 100 Newtown Road, Plainview, NY 11803. Contact Daniel Idrovo, Cell 631.513.7445 Office 631.435.0437. Standby Power Maintenance Agreement on our Kohler, Model 100RZ, generator as outlined in the attached agreement dated 4/27/2020 for one year at a cost of \$945.00. We were previously serviced by On Call Power for many years. GenServe purchase On Call Power and took over the original contract. A Certificate of Insurance w/ HCFAS named as additional insure and certificate of workers compensation coverage is required.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Repairs for 2-15-19

Motion by Chief Michael Como and seconded by Robert Franz to authorize the repair of 2-15-19 by 9th Street Autobody at a cost not to exceed \$1501.89. These repairs will address cosmetic and body damage and come at the recommendation of Third Deputy Chief Kaufman.

HCAD FUNDS

Yes: RF, MC, DM, CO, JD, AS

Abstain: BC

MOTION APPROVED

Squad Scholarships - 2020

Motion by Robert Franz and seconded by Chief Michael Como to approve the awarding of up to six (6) five hundred dollar (\$500) Squad scholarships to be awarded to any non-probationary HCFAS Squad member in good standing or a direct family member (spouse, son, daughter, brother, sister) residing in the same home as the non-probationary member in good standing. A drawing will be held at the July 2020 General Membership Meeting to select from those applicants who have applied to the Secretary as of July 1, 2020 with the appropriate forms, as supplied by HCFAS, and with the required qualifying evidence. The Secretary will receive from the Chief, a declaration that those applicants are non-probationary Squad members in good standing or family members of non-probationary Squad members in good standing. These scholarships are to be an incentive for the applicants, who must present documentation (academic transcripts) of at least a 2.0 grade point average for the preceding year. The applicant must have been enrolled for a minimum of six (6) college credit hours per semester (a minimum of two semesters is required) or the equivalent period at a vocational school. All winners are precluded from entering the drawing the following year.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Annual Inspection & Dinner Dance 2021

Motion by Brian Canty and seconded by Ann Schwartz to accept the Special Events Committee Chairperson Brian Canty's recommendation and authorize and approve the President, on behalf of the Special Events Committee, to renew a contract with Larkfield, for the Annual Inspection and Installation Dinner Dance on Saturday, February 27, 2021 from 5:30PM to 12:00AM with a minimum guarantee of 300 people at a cost not to exceed \$126.00 (\$105pp + 20% Facility Fee) per person inclusive of service charge plus Maitre D' and Captain gratuity of \$3 per person. The contract will include the Squad's standard cancellation policy. A \$1,000.00 deposit will be paid, which will be refunded if the event is cancelled. This contract is the same as the 2020 installation dinner and there are no increases.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Life Insurance Abeyance

Motion by Robert Franz and seconded by Brian Canty to put in abeyance any termination of group term life insurance coverage for any member on a leave of absence that exceeds the period for termination in accordance with the program guidelines due to the covid 19 pandemic.

HCAD Funds.

MOTION APPROVED UNANIMOUSLY

Note: The following motions were done via email:

3/24/20 email vote 4/15/20

Tierney and Courtney Repair Maintenance Overhead Garage Doors

Motion by Roger Winter and seconded by David Mohr to have Tierney & Courtney Overhead door Sales Co., Inc, contact person: Joe Abraham, 355 Willis Avenue, Mineola, NY 11501 Perform the following maintenance at a cost of \$1,575 on N-1, N-2, S-3, S-5. Please see breakdown of repairs below.

All work will be completed with the following statement from Tierney and Courtney: One proposal is for PM which is due and the other is for follow up work stemming from service call. Please note we are following guidelines and our techs are practicing social distancing. When we perform work at your site we will not be interacting with anyone. Only perform the work and report via phone call or email. Let us know how to proceed. Maintaining your garage doors is important. Thank you!

HCAD Funds

Yes: RF, MC, DM, CO, JD, AS, SF, RW

Did Not Vote: BC

MOTION APPROVED

186 **3/24/20 email vote 4/15/20**

187 **Tierney and Courtney Preventive Maintenance on Ten (10) Overhead Garage Doors**

188 Motion by Roger Winter and seconded by David Mohr to have Tierney & Courtney Overhead
189 door Sales Co., Inc, contact person: Joe Abraham, 355 Willis Avenue, Mineola, NY 11501
190 Perform the following maintenance at a cost of \$1,595 on all 10 overhead doors which are now
191 due. Please see breakdown of repairs below.

192 All work will be completed with the following statement from Tierney and Courtney:
193 One proposal is for PM which is due and the other is for follow up work stemming from service
194 call. Please note we are following guidelines and our techs are practicing social distancing.
195 When we perform work at your site we will not be interacting with anyone. Only perform the
196 work and report via phone call or email. Let us know how to proceed. Maintaining your garage
197 doors is important. Thank you!

198 **HCAD Funds**

199 Yes: RF, MC, DM, CO, JD, AS, SF, RW

Did Not Vote: BC

200 **MOTION APPROVED**

Draft - Subject to Board Approval

232 4/6/20 email vote 4/7/20

233 **National Emergency for the Coronavirus 19** (email vote)

234 Whereas a National Emergency for the Coronavirus 19 was declared by President Trump on
235 March 13, 2020;

236 Whereas a NYS State of Emergency for the Coronavirus 19 was declared by Governor Andrew
237 Cuomo on March 7, 2020;

238 Whereas a Suffolk County State of Emergency for the Coronavirus 19 was declared by Suffolk
239 County Executive Steve Bellone on March 12, 2020;

240 Emergency motion by Bob Franz and seconded by Casey Orr to authorize and approve President
241 Seth Fischer and Chief Michael Como, acting jointly,

- 242 • to make a finding that during the declared National Emergency or State of Emergency(s)
243 that the Suffolk County Mutual Aid Plan is not providing sufficient coverage and
244 response to the Huntington Community First Aid Squad (HCFAS) coverage area and that
245 there is a need to temporarily supplement our depleted volunteers and /or paid
246 paramedics ; and upon such findings:
- 247 • to appoint as probationary members of HCFAS qualified former members or qualified
248 members and/or paid employees of any Suffolk County fire departments or volunteer
249 ambulance companies to serve as volunteer responders, EMS or drivers or dispatchers
250 and to receive the benefits of membership including LOSAP eligibility and the protection
251 provided under the Volunteer Ambulance Workers' Benefit Law for the duration of the
252 emergency ; and
- 253 • to hire additional paramedics and to temporarily suspend the maximum weekly hour limit
254 of 36 hours per week for paid paramedics; and
- 255 • to promptly notify the HCFAS board of directors of the finding and the hiring or
256 appointment of the replacements who shall ratify same.

257 **HCAD Funds**

258 Yes: RF, MC, DM, CO, JD, AS, SF, RW

Did Not Vote: BC

259 **MOTION APPROVED**

260

261 4/7/20 email vote 4/7/20

262 **Thermometers**

263 Motion by Chief Como, seconded by Casey Orr, to purchase from Bound Tree Medical nine (9)
264 SureTemp Thermometers at a cost of \$299.99/each for a total cost of \$2,699.91. These are being
265 purchased at the recommendation of our medical director for use during the COVID-19
266 pandemic.

267 **HCAD FUNDS**

268 **MOTION APPROVED UNANIMOUSLY** (SF Did Not Vote)

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4/17/20 email vote 4/21/20

Renew HCFAS Insurance Policy with VFIS

Motion by Robert Franz and seconded by Ann Schwartz to accept the recommendation of the insurance committee chairperson, Robert Franz, and approve the renewal of HCFAS's current insurance coverage for portfolio (commercial multi-peril, management liability, portable equipment and member fidelity), automobile, and umbrella policies as per the attached schedule of insurance and the email quote dated April 15, 2020 from Hubbinette Cowell Associates, Inc. at a cost not to exceed \$95,600.00 for the period 5/2/20 to 5/2/21. Any additions or deletions such as new vehicles delivered after the quote date or policy renewal date or a sale or trade-in of a vehicle etc., will result in an adjustment of the annual cost. The policies will be placed by Volunteer Firemen's Insurance Corporation through National Union Fire Insurance Company of Pittsburgh, PA which is part of American International Group, Inc. (AIG). Hubbinette Cowell Associates, Inc. is our broker of record and VFIS will not quote any other broker for our policies.

HCAD Funds

MOTION APPROVED UNANIMOUSLY (SF Did Not Vote)

4/17/20 email vote 4/18/20

Small Business Administration (SBA) loan application Paycheck Protection Program - Cares Act

Motion by Bob Franz and seconded by Brian Canty to authorize and approve President Fischer and/or other officers to complete a Small Business Administration (SBA) loan application with our bank under the SBA 7(a) Paycheck Protection Program loan provisions as authorized by the Cares Act in response to the COVID-19 crisis once the Federal Government replenishes the program funding and / or the bank lifting the application suspension. The loan proceeds will be only used for permitted uses such as payroll costs, utilities etc. which could result in a partial or total loan forgiveness. Any amount not forgiven will be converted to a SBA 7(a) loan with a two year maturity and an interest rate of 1%. It is anticipated that the loan will not exceed \$50,000.

HCAD funds.

MOTION APPROVED UNANIMOUSLY (SF Did Not Vote)

4/20/20 email vote 4/20/20

Alex Mullen Lead Medic

Motion by Chief Michael Como and seconded by Vice President Ann Schwartz to change Alex Mullen's position from paid paramedic to lead paramedic at a pay rate of \$30.00/hour and to change Laurent Barbou's position from lead paramedic to paid paramedic at a pay rate of \$26.00/hour.

HCAD funds

MOTION APPROVED UNANIMOUSLY (SF Did Not Vote)

4/20/20 email vote 4/20/20

Annual Raise for Paid Paramedic Matt Bessen

Motion by Chief Michael Como, seconded by Vice President Ann Schwartz to increase Paid Paramedic Matthew Bessen's hourly pay rate from \$22.00/hour to \$24.00/hour, effective at the beginning of the next pay period. Regarding the requirements set forth in the approved Paid Paramedic pay schedule: Matthew has exceeded the hourly requirements and is compliant with his rig checks.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY (SF Did Not Vote)

4/21/20 email vote 4/21/20

Annual Raise for Paid Paramedic Joe Losquadro

Motion by Chief Michael Como, seconded by Ann Schwartz to increase Paid Paramedic Joseph Lasquadro's hourly pay rate from \$26.00/hour to \$26.50/hour, effective at the beginning of the next pay period. Regarding the requirements set forth in the approved Paid Paramedic pay schedule: Joseph has exceeded the hourly requirements and is compliant with his rig checks.

HCAD FUNDS

Yes: RF, MC, DM, BC, JD, AS, RW

Did Not Vote: CO, SF

MOTION APPROVED

Treasurer's Report – Brian Canty:

Motion by Treasurer Brian Canty and seconded by Jeffrey Daniel to accept the following for payment spreadsheet in accordance with the PPs and previous Board of Directors' motions:

Checks dated: March 6, 2020 to April 26, 2020

HCAD 85 Checks & 13 Direct Debits Totaling \$178,784.07

HCFAS 8 Checks & 2 Direct Debits Totaling \$18,626.48

MOTION APPROVED UNANIMOUSLY

Treasurer Canty left the meeting at 1957 hours.

Chief's Report – Michael Como:

Laurent Barbou resigned as Lead Medic and Alex Mullin appointed via email vote 4/20/20.

The lead-medic's report is below:

Lead Medic Alexander Mullen

"- My transition into this position has been relatively smooth. The schedule is well covered in May and believe it or not, filling up considerably for June. I understand a lot of that has to do with our current relaxed policy on maximum hours and anticipate coverage could drop once that's rescinded. I'm recommending we hire at least 4 more medics within the next couple of months. I've already submitted a few resumes to Chief Como.

- I've spoken with Michelle Miller as far as what my role will be with narcotics. She seemed very thrilled to have me involved with that in some capacity, possibly as an alternate agent in the near future, provided the line officers and the board approve. Will report further once the ink is a little more dry on certain things.

- Truck checks will be switching back to an electronic format again, the same format we used before we went to paper. Will be a lot easier and more convenient to track and save some trees.

- Compliance with truck checks will not be an issue. I'm now assigning truck and Lifepak Monitor checks for all the medics to do during their specific shifts, everything outlined clear as crystal, so there will be no excuses. Chief Como and I spoke about progressive discipline system for non compliance which I would have no problem carrying out, knock on wood. The bottom line is that the work needs to be done, one way or the other.

- Will speak to Dr. Brandler tomorrow about where we stand with agency RSI credentialing. Will do what I can to assist in getting that off the ground

- At some point, I would like to attend one of your board meetings. If this is deemed inappropriate, that's fine.

- If there are any issues at all with the program or any of our medics, please let me know ASAP and I will rectify."

Secretary's Report –Robert Franz:

New Members:

-See under Proposals for additional new members accepted

4/1/20 email vote 4/1/20

Motion by Ann Schwartz and seconded by Chief Michael Como to accept EMT Brittany Wallach as a new probationary member #1593, Shift: Saturday 1500 in accordance with Article III, Section 2 of the By-Laws.

Yes: RF, MC, CO, JD, AS, RW

Did Not Vote: BC, DM, SF

MOTION APPROVED

4/10/20 email vote 4/10/20

Motion by Ann Schwartz and seconded by Chief Michael Como to accept EMT Lester Lucas as a new probationary member #1598, Shift: Wednesday 0700 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY (Note: SF Voted)

4/18/20 email vote 4/19/20

Motion by Ann Schwartz and seconded by Chief Michael Como to accept EMT Dino Macharola as a new probationary member #1599, Shift: Thursday 1500 in accordance with Article III, Section 2 of the By-Laws.

Yes: AS, CO, MC, RW, DM, JD No: RF Did Not Vote: BC, SF

MOTION APPROVED

4/28/20 email vote 4/28/20

Motion by Ann Schwartz and seconded by Chief Michael Como to accept EMT Oscar Vides as a new probationary member #1600, Shift: Tuesday 2300 in accordance with Article III, Section 2 of the By-Laws.

Yes: AS, CO, MC, DM, JD, BC, SF, RF Did Not Vote: RW

MOTION APPROVED

Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Abraham, Joshua	Thursday	1507	Operational. C-19	4/22/20 – 7/22/20
Barkocy, James	Sunday	578	Operational. C-19	3/15/20 – 6/15/20
Biagi, Suzette (Sue)	Saturday	1251	Operational. C-19	4/3/20 – 7/3/20
Bonessi, Kathi	Sunday	936	Operational. C-19	3/15/20 – 6/15/20
Brenner, Pamela	Co.8	1157	Operational. C-19	4/1/20 – 7/1/20
Campanelli, Michael	Friday	1396	Operational. C-19	3/26/20 – 6/26/20
Cortes, Richard	Co. 8	1361	Operational. C-19	3/25/20 – 6/25/20
Coyle, Margaret (Peggy)	Tuesday	1247	Operational. C-19	3/24/20 – 6/24/20
Cunningham, Josephine (Joanne)	Tuesday	1139	Operational. C-19	3/31/20 – 7/1/20
Davis, Keith	Co. 8	1208	Operational. C-19	3/20/20 – 6/20/20
Dell, Louis	Thursday	1388	Operational. C-19	3/25/20 – 6/25/20
Donegan, Kathryn (Katie)	Wednesday	1460	Extended Operational. C-19	4/30/20 – 7/30/20
Gabriel, Anne	Friday	919	Operational. C-19	3/30/20 - 6/30/20

2020 Board of Directors Meeting Via Web-Ex Phone

Golinsky, Andrea	Admin	315	Extended Medical - LOD	3/8/20 – 6/8/20
Grant, Joseph	Friday	1304	Operational. C-19	3/27/20 - 6/27/20
Hayes, Kathy	Sunday	749	Operational. C-19	3/21/20 – 6/21/20
Ishikawa, Kazuo (Spike)	Tuesday	1282	Operational. C-19	3/30/20 – 6/30/20
Jacoby, Michael	Saturday	1514	Operational. C-19	3/26/20 – 6/26/20
Kavanagh, Jody	Saturday	928	Operational. C-19	4/18/20 – 7/18/20
Kelly, James	Friday	1523	Operational. C-19	4/5/20 – 7/5/20
Mastroianni, Ona	Saturday	1029	Operational. C-19	3/21/20 – 6/21/20
McCann, Kevin	Wednesday	1143	Operational. C-19	3/23/20 – 6/23/20
Mirabelli, Stefanie	Wednesday	1179	Extended Operational	4/23/20 – 7/23/20
Muszynski, Diane	Wednesday	1417	Operational. C-19	4/4/20 – 7/4/20
Orlando, Phil	Friday	706	Extended Medical - LOD	4/14/20 – 7/14/20
Orr, Casey	Co. 8	1283	Operational. C-19	3/12/20 – 6/12/20
Roach, Sheryl	Sunday	1253	Operational. C-19	3/22/20 – 6/22/20
Romano, Salvatore	Wednesday	925	Operational. C-19	3/20/20 – 6/20/20
Romano, Thomas	Friday	939	Operational. C-19	4/8/20 – 7/8/20
Rudilosso, Deborah (Debbie)	Co. 8	1053	Operational. C-19	4/3/20 – 7/3/20
Saget, Bedel	Co. 8	1175	Operational. C-19	3/15/20 – 6/15/20
Salzone, Meaghan	Tuesday	1244	Extended Operational. C-19	4/22/20 – 7/22/20
Serrano, Nereida (Nedi)	Friday	1458	Operational. C-19	3/30/20 – 6/30/20
Silverstein, Dana	Co. 8	1510	Operational. C-19	4/3/20 – 7/3/20
Smiles, Robin	Monday	937	Operational. C-19	3/23/20 – 6/23/20

Stone, Casey	Thursday	920	Operational. C-19	4/12/20 – 7/12/20
Stone, Jonathan	Thursday	1052	Operational. C-19	4/7/20 – 7/7/20
Tetrault, Keith	Co. 8	995	Operational. C-19	4/16/20 – 7/16/20

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA for probationary member:

O'Brien, Mackenzie (Probationary)	Sunday	1559	Operational. C-19	4/24/20 – 7/24/20
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MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA for probationary member:

Tamayo, Keith (Probationary)	Thursday	1592	Operational. C-19	4/4/20 – 7/4/20
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MOTION APPROVED UNANIMOUSLY

Probation Ending:

Motion by Robert Franz and seconded by Chief Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to Felix Rivera Medina #1542, effective 4/29/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to Katherine Kallergis #1555, effective 4/29/20.

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Como, Ryane	Friday	1462	4/10/20	Extended Operational
Denker, Christina	Co. 8	1489	3/20/20	Educational
Feliciano, Cynthia	Co..8	1400	3/20/20	Operational
Mayer, Douglas	Tuesday	1384	3/28/20	Medical – Dispatch Only
Reeder, George	Monday	1328	4/4/20	Medical
Taylor, Andrew	Monday	1338	3/30/20	Operational

Resignation:

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of Lauren Connolly #1503, resignation email dated 4/14/20, effective 4/29 /20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of Maria Rendo #1587, resignation email dated 3/18/20, effective 4/29/20.

MOTION APPROVED UNANIMOUSLY

Dropped:

Motion by Robert Franz and seconded by Chief Michael Como to drop from membership: #1450 Vanessa Gallego, non-payment of dues effective 3/1/20.

MOTION APPROVED UNANIMOUSLY

Insurance

-3/24/20 VFIS Risk/Loss Control recommendation letter regarding on going physicals for our drivers was received. This will be forwarded to operations for consideration.

-4/4/20 Unit 2-15-19 came in contact with a pole at Southside Hospital. Damages to 19 approximate \$1,200. No damage to pole. This will not be reported to our insurance carrier.
2/12/20 As previously reported unit 2-15-18 came in contact with a parked car at Hillaire NH. Our insurance carrier paid a total amount of \$5,551 to have our ambulance repaired.

NYS \$200 Refundable Income Tax Credit

Information continues to be published in the Pulse, posted on the bulletin board and mentioned at the GMM.

LOSAP – The 2019 LOSAP Records Listing was approved by the Huntington Town Board on April 21, 2020. In compliance with General Municipal Law, the approved listing will be returned to the Squad and posted on the bulletin board for a mandatory 30 day period. The listing shows that 251 members made 50 or more eligible points which qualify for a year of service credit for 2019. A notice was submitted for the May Pulse.

New Business:

-Special events Chair Brian Canty and will report back to the Board if the HCFAS picnic is possible for 2020.

-President Fischer discussed LOSAP legislation, the CARES Act Paycheck Protection Program Loans, the FEMA Disaster Recovery Grant application, the reopening of the building to all

members and possible testing for members. The Board consensus was to not cover the cost of testing HCFAS members.

Old Business: None

Motion by Robert Franz and seconded by Chief Michael Como to adjourn the meeting at 2021 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: July 1, 2020

Amended and approved: ?

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2020 Board of Directors ZOOM Meeting

DATE: June 4, 2020

Members:

President Seth Fischer (SF)	PRESENT
Vice President Ann Schwartz (AS)	PRESENT
Secretary Robert Franz (RF)	PRESENT
Treasurer Brian Canty (BC)	PRESENT
Jeffrey Daniels (JD)	PRESENT
David Mohr (DM)	PRESENT
Casey Orr (CO)	PRESENT
Roger Winter (RW)	PRESENT
Chief Michael Como (MC)	PRESENT

Guests: Elizabeth Wuestman, James Mallilo and Lehti Laas

Meeting called to order at: 1900 hours

For disposition of new members see the Secretary's Report.

Motion by Robert Franz and seconded by Jeffrey Daniels to approve the minutes of March 19th, 2020 as amended.

MOTION APPROVED UNANIMOUSLY

Paramedic Hires-

5/21/20 email vote 5/22/20

Hiring of Paid Paramedic Sean McArdle

Motion by Chief Michael Como, seconded by Roger Winter to hire Sean McArdle as a per diem Paramedic at a rate of \$22/hour.

HCAD FUNDS

Yes: MC, BC, AS, DM, RW, RF, JD

Did Not Vote: CO, SF

MOTION APPROVED

5/27/20 email vote 5/28/20

Hiring of Paid Paramedic Brandon Lynn

Motion by Chief Michael Como, seconded by Roger Winter to hire Brandon Lynn as a per diem Paramedic at a rate of \$22/hour.

HCAD FUNDS

Yes: MC, BC, AS, DM, RW, RF, JD, CO

Did Not Vote: SF

MOTION APPROVED

Proposals-

Paramedic Hire- Sean McArdle (see above)

Paramedic Hire- Brandon Lynn (see above)

Bookkeeper: Memorandum of Understanding (Agreement) Sheri Kaufman

Plantings in front of Parking Lot Crocco Landscaping

New Copiers

Annual Raise for Paid Paramedic Hayley Schultz

Emergency Motion - First Aider Drivers (Email Vote)

EMS Week 2020 Jackets & T-Shirts (Email Vote)

John Mancino Medic Bridge Program Reimbursement (Email Vote)

Kiwanis Flag and Lawn Sign Annual Field of Honor Flag Purchase (Email Vote)

Stryker ProCare EMS - Stair Chairs (Email Vote)

2019 and 2020 Dues for the Fire Chiefs Council of the Township Of Huntington (Email Vote)

Bookkeeper: Memorandum of Understanding (Agreement) Sheri Kaufman

Motion by Brian Canty and seconded by Roger Winter to enter into an agreement with Sheri Kaufman for Bookkeeping and Administrative Services. The terms of the agreement are outlined in the agreement document and supplied to all Board of Directors. The rate of pay is \$28.00 per hour, for an average maximum number of hours per quarter not to exceed fifteen (15) hours per week. This agreement will stay in effect until the return of Jamie McCrae. Either party has the right to cancel the agreement thirty (30) days after the presentation of a notice of cancellation in writing to the other party. HCFAS has a Conflict of Interest Policy and the Board is aware that Sheri is the mother of 3rd Deputy Chief David Kaufman.

HCAD Funds

Yes: MC, CO, AS, JD, BC, RW, RF

No: DM

MOTION APPROVED

Plantings in front of Parking Lot Crocco Landscaping

Motion by Roger Winter and seconded by Ann Schwartz to renew the area in front of the parking lot and walkway as pictured below, in a design program by David Crocco, Crocco Landscaping. Items to be planted; 1. Juniper Groundcover (14) plants, 2. Daylilies Yellow (5), 3. Black Mulch (1 yard). Total cost including labor \$1,200. In the event the Juniper Groundcover is not available, we can substitute cotoneaster groundcover.

HCAD Funds

Yes: MC, CO, AS, JD, RW, DM

No: RF, BC

MOTION APPROVED

New Copiers

Motion made by Seth Fischer and seconded by Brian Canty to lease for 36 months one Black & White (B&W) copier model E-studio 3518A from Toshiba on contract PE-082816, to replace the current dispatch machine, and one color copier model E-studio 3515AC on contract Pec-122319, to replace the current copier in the administration wing. B&W 3518A Machine is \$108.12 per month and the Color 3515AC is \$185.98 per month. Overages above 8,000 copies per month on the B&W machine are billed quarterly at \$0.0095 and on the Color machine B&W Overages above 6,000 copies per month are \$0.0095 billed quarterly and color Overages above 100 copies per month are \$0.039 billed quarterly. B&W Overages on both machines are aggregated for the quarterly billing. Both machines are on a 36 month lease. This is \$85 per month less than we are currently spending.

Toshiba will be responsible for the removal and the disposal of the two obsolete and non-functioning Konica copiers.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Annual Raise for Paid Paramedic Hayley Schultz

Motion by Chief Michael Como and seconded by Ann Schwartz to increase Paid Paramedic Hayley Schultz's hourly pay rate from \$22.00/hour to \$24.00/hour, effective at the beginning of the next pay period. Regarding the requirements set forth in the approved Paid Paramedic pay schedule: Hayley has exceeded the hourly requirements and is compliant with rig checks.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

5/3/20 email vote 5/9/20

Emergency Motion - First Aider Drivers

Whereas a National Emergency for the Coronavirus 19 was declared by President Trump on March 13, 2020;

Whereas a NYS State of Emergency for the Coronavirus 19 was declared by Governor Andrew Cuomo on March 7, 2020;

Whereas a Suffolk County State of Emergency for the Coronavirus 19 was declared by Suffolk County Executive Steve Bellone on March 12, 2020;

Emergency motion by Chief Michael Como and seconded by President Seth Fischer to authorize and approve President Seth Fischer and Chief Michael Como, acting jointly,

☐ to make a finding that during the declared National Emergency or State of Emergency(s) that the Suffolk County Mutual Aid Plan is not providing sufficient coverage and response to the Huntington Community First Aid Squad (HCFAS) coverage area and that there is a need to supplement our depleted volunteers; and upon such findings:

☐ to appoint HCFAS First Aiders (members and probationary members) that hold a valid New York State Class D Drivers License and are at least 21 years of age to the Driver Training Program; and

☐ to hold all members to the standard HCFAS driver training candidate review process; and

☐ to promptly notify the HCFAS board of directors of members entering into this emergency program, which includes the notification of members that would otherwise be precluded from entering driver training due to an unfavorable LENS report or status as a member in good standing.

This emergency driver onboarding program shall be in effect until 5/31/20.

HCAD FUNDS

Yes: MC, CO, AS, DM, SF, RW, RF, JD

No: BC

MOTION APPROVED

Draft

5/7/20 email vote 5/8/20

EMS Week 2020 Jackets & T-Shirts

Motion by Chief Michael Como and seconded by Director Roger Winter to purchase 331 Jackets and 330 t-shirts for EMS Week at a cost not to exceed \$13,305.39 from Long Island Screenprinting. Jackets and shirts will be purchased for active members, inactive-life members, Post members, paid paramedics, and the HCFAS Medical Director. Starting on May 17th, the Chief will distribute jackets and shirts to the medical director, paid medics, and inactive life members, Captains will distribute jackets and t-shirts to their members, and the Vice President will distribute t-shirts to administrative members. The EMS Week jackets and t-shirts can be worn on duty for the duration of the calendar year. Post 215 member items will be marked as P215.

HCFAS & HCAD Funds

MOTION APPROVED UNANIMOUSLY (Note: SF Voted)

5/9/20 email vote 5/12/20

John Mancino Medic Bridge Program Reimbursement

Motion by Chief Michael Como, seconded by Brian Canty to reimburse John Mancino for costs incurred in the EMT-CC to EMT-P Bridge Program. Total reimbursement not to exceed \$3000, to be payable in thirds. The first third will be reimbursed upon passage of this motion, the second third will be reimbursed in 6 months (November 2020), and the final third will be reimbursed in one year (May 2021).

Entitlement to reimbursement is contingent upon the member meeting the following service requirements:

- Remain a member in good standing;
- Maintain the status of an active HCFAS EMT-P;
- Fulfill additional duty requirements as follows:
 - Must ride as an ALS provider when on duty except as otherwise approved by the operational officers;
 - Provide an additional four hours per week either on a second duty tour or as back-up personnel for a duty tour as approved by the operational officers;
 - Not gone on any Leaves of Absences, other than Medical Leave. In the case of medical leave, the member shall not be credited for service requirements, but the one year reimbursement period will be extended for the period that cumulative Medical LOAs exceed three months.

HCAD FUNDS

Yes: MC, BC, AS, DM, RW, RF, JD, SF

Did Not Vote: CO

MOTION APPROVED

5/24/20 email vote 5/28/20

Kiwanis Flag and Lawn Sign - Annual Field of Honor Flag Purchase

Motion by Roger Winter and seconded by Ann Schwartz to purchase a Field of Honor, 3'x5' American flag to be mounted on an 8' pole placed in precision rows on the front lawn of Huntington Town Hall. Flags are put up starting September to December 2020. Purchase a customizable lawn sign We Support Frontline Heroes. Honoree's name HCFAS Members. A check made payable to The Kiwanis Club of Huntington for \$50.00. Mail to PO Box 251, Huntington, NY 11743.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY (Note: SF Voted)

5/26/20 email vote 5/28/20

Stryker ProCare EMS - Stair Chairs

Motion by Chief Michael Como and seconded by Brian Canty to purchase Stryker ProCare EMS Protect for six stair chairs to be effective until 3/13/2024. Costs not to exceed \$2,322.00. This plan includes Stryker support and service calls, Stryker OEM parts, labor, and travel for the duration of the coverage term.

HCAD Funds

Yes: MC, BC, AS, DM, RW, RF, CO

Did Not Vote: JD, SF

MOTION APPROVED

5/29/20 email vote 5/31/20

2019 and 2020 Dues for the Fire Chiefs Council of the Township Of Huntington

Motion by Chief Michael Como and seconded by Vice President Ann Schwartz to pay the annual dues to The Fire Chiefs Council of the Township of Huntington in the amount of \$350.00 for 2019 and \$400 for 2020.

HCAD Funds

MOTION APPROVED UNANIMOUSLY (Note: SF Did Not Vote)

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Roger Winter to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: Apr 26, 2020 to May 31, 2020

HCAD 61 Checks & 9 Direct Debits Totaling \$94,953.77

HCFAS 2 Checks & 1 Direct Debit Totaling \$1,433.58

MOTION APPROVED UNANIMOUSLY

Transfers: None

- Our SBA Paycheck Protection Program loan was approved on 4/30/20.
- We billed for approximately 100 less patients in April due to Covid-19 protocols (non-transport).

Chief's Report – Michael Como:

Equipment & Vehicles –

- 16 - In quarters.
- 17 - In quarters.
- 18 - In quarters. Going to Ford on 6/8 for an oil leak.
- 19 - Previously approved repairs were completed. At VCI since 6/1 for a CoolTech Fault (A/C broken). Likely to be handled under warranty.
- 20 - In quarters. A/C broken. Being fixed by specialty today.
- 21 – In quarters. A/C recently repaired by Specialty
- 81 – In quarters.
- 82 – In quarters.

Paid Paramedic Program-Alex Mullin

- Lead Paramedic Alex Mullin is doing an outstanding job and is a pleasure to work with. His report is being submitted separately.

Events/Projects –

- EMS Week Shirts Jackets - Everything is going smoothly with distribution
- Blood drive - Saturday June 20th from 1000 to 1600. By appointment only. NY Blood Center to follow 6 feet social distancing practices. President Fischer and I suggest the blood drive be held in the truck room instead of the GMM room (Chief will discuss with NYBC).
- Fall Festival - Work is starting on producing the Emergency Management Plan. I told the Chamber of Commerce that I cannot guarantee our availability to provide Fall Festival Standby coverage.

Training –

Compliance Training - Members continuing to complete this requirement.
Review Training: June - Sepsis

Paramedics Resigned:

Laurent Barbou

Lead-Medic's Report:

- Two new medics hired. One has completed the orientation process and will begin working this week. The other needs to be enrolled into the narcotics safe software and do a ride along or two, then will be good to go.
- Schedule is covered fairly well, but it wouldn't hurt us to hire 2 - 3 more Medics.
- Laurent Barbou resigned. We wish him in the best in his current and future endeavors.
- Truck checkout compliance and google form submissions have not been an issue with anyone other than one member of our staff. See formal write up pertaining to Emily Edgar.
- Staff has been fantastic in helping me keep 81 as clean and organized as possible at all times.

2020 Board of Directors ZOOM Meeting

- 319 • All staff completed the annual mandatory online GCN trainings
- 320 • Lot of ROSCs I'm noticing lately from the medics while doing QA/QI and good
- 321 documentation and care overall. They're getting the job done.
- 322 • In the process of drafting a formal handbook for the employees that will incorporate the
- 323 already existing SOP's pertaining to the Paramedics.
- 324 • Awaiting the next steps in the process of becoming an alternate narcotics agent for
- 325 HCFAS.
- 326 • If there are ever any issues observed with the care or professional conduct of any of the
- 327 medics, please let me know immediately and I will address.
- 328

Status Change/Advancement

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1586	Tahany	Breanna	Mon 0700	Disp TR	FA	5/18/2020
1586	Tahany	Breanna	Mon 0700	Disp TR	Disp	6/1/2020
1519	Lopez	Esteban	Sun 1100	CL	DR TR	5/22/2020
1591	Mason	Jessica	Sat 1500	Disp	FA	5/9/2020
1565	Bernfeld	Elizabeth	Thurs 0700	Disp	FA	5/14/2020
1593	Wallach	Brittany	Sat 1500	Disp TR	Disp	5/18/2020
1578	Giarrizzo	Michael	Sat 2300	Disp TR	Disp	5/16/2020
935	Salcedo	Orlando	Weds 1100	ACL	CL	5/13/2020
1576	Hastava	Alex	Sun 0700	ACL	CL	5/29/2020
1584	Solano	Kevin	Sun 1900	Disp	FA	3/1/2020
1438	Crespo	Suzette	Mon 2300	FA	DR TR	5/22/2020

Shift Change

Member #	Last Name	First Name	From	To	Effective	Reason
1565	Bernfeld	Elizabeth	Mon 1100	Thurs 0700	5/14/2020	Work
1463	Como	Mike	Fri 2300	Alt Fri 2300	5/22/2020	Child Care
1462	Como	Ryane	Fri 2300	Alt Fri 2300	5/22/2020	Child Care
1354	Mayer	Doug	Tues 2300	Mon 1100	ASAP	work

Secretary's Report –Robert Franz:

LOSAP 2019 Points

-The 2019 LOSAP Listing was approved by the Town Board on 4/21/20 has not been returned to HCFAS for the mandatory 30 day posting period.

- It appears that members who unilaterally decided not to come in for their duty tours may not be eligible for points under the NYS LOSAP bill that awaits the Governor's signature. The TOH would still have to approve any points awarded each month from one point to five points.

HCFAS Scholarship

The application form is in the Pulse and on the website. Copies are also on top of the mail folder counter.

NYS \$200 Refundable Income Tax Credit

Information continues to be published in the Pulse, posted on the bulletin board and mentioned at the GMM.

LOA – Covid-19

There appears to be a few operational members who have not been coming in for their duty tours but are not on an operational LOA.

Status Change:

5/11/20 email vote 5/12/20

Motion by Robert Franz and seconded by Chief Michael Como to ratify the acceptance of the following members in accordance with the State of Emergency email motion of 4/7/20:

Status Change: Associate member Orlando Salcedo #935 to active probationary membership on the Wednesday 1900, effective 5/10/20.

Yes: MC, BC, AS, DM, RW, RF, JD, SF

Did Not Vote: CO

MOTION APPROVED

New Members:

5/11/20 email vote 5/12/20

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Filipe Lopes, EMT-B as a new probationary member #1601, Shift: Accepted on Thursday 1900, changed to Tuesday 1900 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY (Note: SF Voted)

5/18/20 email vote 5/18/20

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Steven Zeth as a new probationary member #1602, Shift: Accepted on Tuesday 0700 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY (Note: SF Voted)

5/23/20 email vote 5/24/20

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Jonathan Bram, EMT-B as a new probationary member #1603, Shift: Accepted on Thursday 1500 in accordance with Article III, Section 2 of the By-Laws.

Yes: MC, CO, SF, AS, DM, RW, JD

No: RF

Did Not Vote: BC

MOTION APPROVED

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Casey McCormack as a new probationary member #1604, Shift: Thursday 2300 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Probation Ending:

Motion by Robert Franz and seconded by Chief Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to Bridget Kennedy, member #1544, effective 6/4/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to Brett Dowler, member #1546, effective 7/5/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Burke, Sheryl	Co. 8	827	Extended Operational – C-19	5/25/20 – 8/25/20
Caracciolo, Stephanie	Monday	1171	Extended Medical	5/25/20- 8/25/20
Castillo, Kathleen (Kathy)	Friday	1276	Operational	5/15/20 – 8/15/20
Cook, Justin	Thursday	1429	Operational – C-19	4/2/20 – 7/2/20
De Wan, Mary	Sunday	436	Operational – C-19	3/21/20 – 6/21/20
Domanick, Jonathan	Co. 8	1496	Operational – C-19	4/1/20 – 7/1/20
Grimadeau, Venel	Friday	1298	Extended Operational	5/21/20 – 8/21/20
Lindsay, Arlene	Co. 8	1067	Extended Operational – C-19	6/16/20 – 9/16/20
Maloney, Ann	Monday	921	Medical	5/12/20 – 8/12/20
Martin, Susan	Thursday	1057	Operational – C-19	3/21/20 – 6/21/20
Mulchandani, Monica	Sunday	1162	Extended Operational	4/14/20 – 7/14/20

2020 Board of Directors ZOOM Meeting

Nucci, Carol	Tuesday	1324	LOD Emergency Medical	4/2/20 – 7/2/20
Tuck, Zachary (Zach)	Tuesday	1543	Operational – C-19	5/19/20 – 8/19/20
Vogel, Joanne	Tuesday	861	Operational	5/5/20 – 8/5/20

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Callinan, Jackie	Sunday	1582	3/15/20	Educational
Campbell, Nicole	Tuesday	1551	4/6/20	Educational
Collier, Dylan	Saturday	1580	4/4/20	Educational
Curry, Benjamin	Saturday	1568	3/14/20	Educational
deBruin, Jacqueline	Thursday	1581	4/2/20	Educational
Donegan, Katheryn	Wednesday	1460	6/10/20	Operational C-19
Dowler, Brett	Thursday	1546	3/5/20	Educational
Gabriel, Equislaure (Kiki)	Thursday	1528	5/14/20	Educational
Grant, Joseph	Friday	1304	5/22/20	Operational C-19
Hastava, Alex	Sunday	1576	3/22/20	Educational
Lacroze, Annika	Saturday	1558	5/16/20	Educational
Levinsky, Jake	Sunday	1529	3/8/20	Educational
Lopez, Esteban	Sunday	1519	5/19/20	Educational
Maloney, Ann	Monday	921	5/11/20	Operational
Martin, Susan	Thursday	1057	6/4/20	Operational C-19
McCann, Kevin	Wednesday	1143	5/20/20	Operational C-19
Muszynski, Diane	Wednesday	1417	5/5/20	Operational C-19
Nucci, Carol	Tuesday	1324	4/2/20	Operational
Raynor, Danielle	Sunday	1509	5/20/20	Educational
Romano, Thomas	Friday	939	5/29/20	Operational C-19
Serrano, Nerida (Nedi)	Friday	1458	6/5/20	Operational C-19
Tuck, Zachary	Tuesday	1543	5/18/20	Educational
Voldopia, Julia	Sunday	1522	4/5/20	Educational

416
417
418

Director Winter Report:

419 **Chaplains:** We are also looking for another member to step up as a Chaplain. We need
420 suggestions of any member who seems interested. Ex. Chief William Bill Billups was suggested
421 by Bob Franz

422 **Awards**

- 423 • **Life Membership Plaque (BOD):** The Updated plaque has been mounted.
424 • **Length of Service (Andrea Golinsky):** Report has been received by President Fischer
425 • **Memorial Wall (David Mohr)** David is up to date with deceased members.
426 • **Plaques & Certificates BOD/Chief Officer Corps Christine Roulo):** Joe Nappi and I
427 are co-Chairing the committee for 2019 plaques.
428 • **Pins and badges (Roger Winter):** I have received a list of Members off probation from
429 Chief Mike Como. Badges have been ordered.
430 • **Veterans Plaque:** I believe I need to add one member. Robert Franz will inform me of
431 the member.

432 **ID/Accountability Cards (Roger Winter):** This is a continuing process. I have added Michael
433 and Ryan Como to the committee. Roger Winter Chair, Jim Mallilo – Administrator. I would like
434 to add tom O’Leary to the committee as he is in the building many days.

435 The cards have been processed for the treasurer. Members who have paid their dues should have
436 received cards. All cards are in the Treasurer’s office.

437 **LED Sign (Diane Tanko):** The sign is up to date and working. Diane Tanko is updating weekly.
438 We need to reset the signs as the temperature reads 39.

439 **Public Relations/Public Information Officer (Andrea Golinsky):** no report submitted.

440 **Historian (Martha Brenner :** No Report

441 **Fund Drive: Report (Mary Brenner):** first wave is out and we have \$56,135.00

442 **Flag Etiquette (Roger Winter):** As events happen, the flag (s) are placed at the appropriate
443 height.

444 **Memorial Day / Veterans Day Events:** The wreath was placed by the flag pole for Memorial
445 Day.

446 **Squad Photos Past Presidents and Ex. Chiefs (Roger Winter):** The only picture left to mount
447 is Drew Silverman. Casey Orr’s picture has been mounted.

448 **Building:**

449 **Committee Members as of 1/1/2020**

450 **Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, David Kaufman, Paul**
451 **Bayer, Hank Waldron, Tom O’Leary.**

452 **Traditional Air Conditioning:** The coils have been ordered as per the motion. When the work
453 is to be completed I do not have an answer.

454 **Garage doors:** Apparently there is an issue with billing. South #1 does not work.

455 **Garage Floor:** Bobby Loysch continues to clean the floor. New pans and absorbent pads are
456 being put down under the vehicles. .

457 **Ice Machine in Ready/Room Kitchen:** no issues

458 **Gold Coast Cleaning** – no report.

459 **Harbor irrigation:** the irrigation system has been started.

460 **Pestex Pest Management :** A report of mice in the food storage area in the GMM and
461 cockroaches in the ready room kitchen. Both reported to Pestex.

462 **Wet Fire Extinguisher System:** No issues.

463 **Christmas Decorations: Still NO CHAIR PERSON TO HANDLE THE DECORATING.**
464 We need a new crèche for the residents.

465 **Projects:**

466 **Proposed Projects:**

- 467
 - Lighting replacements to LED first floor.

468
469 **New Business:**

470 -Director Mohr asked if we should send gift baskets to those members who were Covid-19
471 positive. President Fischer said yes.

472
473 **Old Business: None**

474
475
476 Motion by Seth Fischer and seconded by Robert Franz to enter into Executive Session at 1953
477 hours. First Deputy Chief Elizabeth Wuestman will remain on the line.

478 **MOTION APPROVED UNANIMOUSLY**

479
480 Executive Session ended at 2025 hours.

481
482
483 Motion by Seth Fischer and seconded by Robert Franz to adjourn the meeting at 2025 hours.
484 **MOTION APPROVED UNANIMOUSLY**
485

486
487 Respectfully Submitted,
488

489 *Lehti Laas*

490
491 Lehti Laas
492 Recording Secretary
493

494
495 Respectfully Submitted,
496

497 *Robert Franz*

498
499 Robert Franz
500 Secretary
501

502
503
504 Draft sent to Board members: August 3, 2020
505

506 Amended and approved: ?
507 **MOTION APPROVED UNANIMOUSLY**
508

509

Huntington Community First Aid Squad
2020 Board of Directors ZOOM Meeting

DATE: July 2, 2020

Members:

President Seth Fischer (SF)	PRESENT
Vice President Ann Schwartz (AS)	PRESENT
Secretary Robert Franz (RF)	PRESENT
Treasurer Brian Canty (BC)	PRESENT
Jeffrey Daniels (JD)	PRESENT
David Mohr (DM)	PRESENT
Casey Orr (CO)	PRESENT
Roger Winter (RW)	PRESENT
Chief Michael Como (MC)	PRESENT

Guests: Elizabeth Wuestman, Ryane Como and Lehti Laas.

Meeting called to order at: 1930 hours

For disposition of new members see the Secretary's Report.

Motion by Robert Franz and seconded by Roger Winter to approve the minutes of April 29th, 2020 as amended.

Yes: RF, AS, BC, DM, JD, CO, MC

Abstains: RW

MOTION APPROVED

Proposals-

HVAC Duct Cleaning

Floor Cleaner Repair

Hold Harmless & Indemnification agreement TOH LI Farmers Market

Mandatory Review Training - Suspension

Annual Raise for Paid Paramedic Emily Edgar

PIMCO Short Term Fund

HVAC Duct Cleaning

Motion by Roger Winter and seconded by Brian Canty to have HCFAS, HVAC ducts cleaned by Indoor Air Care Professionals, 140 Gary Way, Ronkonkoma, NY 11779 at a cost of \$33,900.00 as outlined in their proposal dated 5/29/2020. Contact person Rob Sindone. A certificate of liability insurance will be required from the vendor with HCFAS named as additional insured and a certificate of workers compensation insurance is also required.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Floor Cleaner Repair

Motion by Chief Michael Como and seconded by Jeffrey Daniels to repair the Tornado 24" EZ Floorkeeper at a cost of \$1024.34, nunc pro tunc. The vacuum motor, pad holder, and other problems were repaired and the machine was returned July 1st, 2020. The work was completed by Five Star Equipment Repair and Service, the company which has previously serviced this machine. This is at the recommendation of Third Deputy Chief Kaufman.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

Hold Harmless & Indemnification agreement TOH LI Farmers Market – HCFAS

Recruitment

Motion by Robert Franz and seconded by Michael Como to authorize and approve President Fischer to execute a Hold Harmless and Indemnification agreement with the Town of Huntington and provide a certificate of liability insurance with additional insured in connection with HCFAS Recruitment Committee activities at the Long Island Farmers Markets Huntington Farmers Markets during the summer.

MOTION APPROVED UNANIMOUSLY

Note: The following motions were made under the Chief's Report.

Mandatory Review Training - Suspension

Motion by Chief Michael Como, seconded by President Seth Fischer, Vice President Ann Schwartz, Secretary Bob Franz, Treasurer Brian Canty, Director Roger Winter, Director Casey Orr, Director David Mohr, and Director Jeff Daniels, to suspend any member that fails to complete the mandatory compliance review training by July 9th. The suspension, effective July 10th, will continue until a member furnishes a certificate of completion for the mandatory compliance training.

MOTION APPROVED UNANIMOUSLY

Annual Raise for Paid Paramedic Emily Edgar

Motion by Chief Michael Como, seconded by Vice President Ann Schwartz to increase Paid Paramedic Emily Edgar's hourly pay rate from \$25.00/hour to \$26.00/hour, effective at the beginning of the next pay period. Regarding the requirements set forth in the approved Paid Paramedic pay schedule: Emily has exceeded the hourly requirements and per the Lead Paramedic she is currently consistent with rig checks.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

Note: The following motion was made under the Treasurer's report

PIMCO Short Term Fund

Motion by Brian Canty and seconded by Jeffrey Daniels to invest up to \$400,000 in PIMCO Short Term Fund Administrative Class Bond Fund (PSFAX).

Yes: RF, RW, BC, DM, CO, AS, JD, SF Abstain: MC

MOTION APPROVED

92 **Treasurer's Report – Brian Canty:**

Motion by Brian Canty and seconded by David Mohr to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: Jun 01, 2020 to Jun 30, 2020

HCAD 57 Checks & 7 Direct Deposits Totaling \$62,182.82

HCFAS 6 Checks Totaling \$13,567.51

93 **MOTION APPROVED UNANIMOUSLY**

94

95 **Transfers:** None

96

97 -Gain on stocks sold the day before \$74,439.00.

98

99 -The Squad's FEMA disaster grant application is in the review process and we will be notified of
100 the additional information required.

101

102 -The 2021 HCAD budget is due 8/15/2020. The proposed budget will be discussed at the
103 8/6/2020 BOD meeting along with the 2019 audited financial statements.

104

105

106 **Chief's Report – Michael Como:**

107 **Equipment & Vehicles –**

108 16 - In quarters.

109 17 - In quarters.

110 18 - In quarters. Oil leak fixed at Ford. Cooler is broken.

111 19 - In quarters. Cool tech fault (to be repaired under warranty)

112 20 - In quarters. A/C repaired by Specialty

113 21 – In quarters. A/C repaired by Specialty

114 81 – In quarters.

115 82 – In quarters.

116 89 - In quarters. Window broken. Going to have Ace take a look at it.

117 **Paid Paramedic Program-**

118 ● Lead Paramedic Alex Mullin's report is being submitted separately.

119 ● There have been no issues

120 **Events/Projects –**

121 ● EMS Week Shirts/Jackets - Everything is going smoothly with distribution.

122 ● Blood drive - Held at a different location due to COVID precautions.

123 ● Fall Festival - EMAP sent to Chamber to be sent to County for approval.

124 **Training –**

125 Compliance Training - The following members have failed to complete the compliance training:

126 J. Cook
 127 J. Domanick
 128 J. Menard
 129 M. Epstein
 130 Review Training:
 131 June - Sepsis
 132 July - Diabetic Emergencies
 133
 134 - Discussion of VFIS risk assessment survey recommendation for an ongoing periodic medical
 135 evaluation for our drivers based upon age.
 136
 137

138 **Chief Dispatcher's Michael Barker - Report**
 139

140 June has **370** calls, an average of **12.3** a day. Our "normal" is 16.6 calls a day.
 141

142 YTD we have **2720** calls. Last July 1, we had **2994** calls.
 143

144 We had **1** signal 24 in June for a total of **9** YTD. That's .0033 or .3%.
 145
 146

147 **STATUS CHANGES**
 148

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1600	Vides	Oscar	Tues 2300	Active	Dropped	7/2/20
1533	Hotton	Maxx	Thurs 2300	Active	Resigned	6/25/20
1527	Drelich	Jordan	Sat 1500	Active	Resigned	12/21/19
1556	Brown	Cydney	Sat 1100	Active	Resigned	6/29/20
1493	Brendel	Gary	Sat 1900	Active	Resigned	6/7/20
1574	Campbell	Jack	Tues 1100	Active	Resigned	5/11/20
1569	Annunziata	Jesse	Thurs 1100	Active	Resigned	6/29/20
1356	VanBenshoten	Kristin	Co 8	Active	Associate	7/8/20
928	Kavanagh	Jody	Sat 1900	Active	Inactive 20 Exe	6/14/20
1509	Raynor	Danielle	Sun 0700	CL	DR TR	6/18/20
1578	Giarrizzo	Michael	Sat 1500	Disp	FA	5/16/20
1578	Giarrizzo	Michael	Sat 1500	FA	ACL	6/18/20
1583	Gore	Shannon	Tues 1500	FA	ACL	6/18/20
1551	Campbell	Nicole	Tues 0700	ACL	CL	6/17/20
1593	Wallach	Brittany	Sat 1500	FA	ACL	6/18/20
1585	Garafolo	Matthew	Sat 1500	Disp	FA	6/13/20
1579	Grisham	Christopher	Weds 2300	Disp TR	Disp	6/8/20
1598	Lucas	Les	Weds 0700	Disp TR	Disp	6/8/20
1598	Lucas	Les	Weds 0700	Disp	FA	6/10/20
1598	Lucas	Les	Weds 0700	FA	ACL	6/18/20
1598	Lucas	Les	Weds 0700	FA	DR TR	6/18/20
935	Salcedo	Orlando	Weds 1100	CL	DR TR	6/18/20
1586	Tahany	Breanna	Mon 0700	FA	ACL	6/18/20

2020 Board of Directors ZOOM Meeting

1581	Debruin	Jacqueline	Thurs	Disp	FA	6/18/20
1599	Macharola	Dino	Thurs 1500	Disp TR	Disp	6/22/20
1603	Bram	Jonathan	Thurs 1500	Disp TR	Disp	6/22/20
1519	Lopez	Esteban	Sun 2300	Dr TRN PGM	Driver	6/23/20
1554	Connors	John	Mon 1900	CL	DR TR	6/24/20

149

150

151

Shift Change

Member #	Last Name	First Name	From	To	Effective	Reason
1580	Collier	Dylan	Sat 2300	Weds 1100	6/24/20	Work

152

153

154

155 Lead Medic Report – Alex Mullin:

- 156 - Brandon Lyn and Sean McArdle, our new paramedics are both done with the orientation
 157 process. Still wouldn't hurt us to add a couple more medics to the roster. Open to any resumes
 158 that may come our way
 159 - Paramedic Caitlin Ortiz will be coming off maternity soon and is expected to start working
 160 again in mid August or early September. She has been instructed to forward a medical clearance
 161 letter from the appropriate physician to Chief Como before she starts picking up shifts again.
 162 - In the process of creating a formalized handbook for employees incorporating prior paid
 163 paramedic specific SOP's and a few additions and clarifications. Once completed, it will be
 164 disseminated to each employee and they will sign a form confirming their receipt and
 165 understanding. The signed forms will be stored in their employee files
 166 - New Hire checklist is being formulated just to ensure every paramedic gets everything they
 167 need upon hiring. The checklist will be placed in their employee file
 168 - Truck check compliance hasn't been a problem with the employees.
 169 - Haven't noticed any issues with ESO charts not being completed within the duration of the
 170 employees shifts.
 171 - Still continuing to see a great deal of ROSC's doing QA/QI. Our medics are still getting the job
 172 done. Once social distancing practices have been rolled back enough, we will begin mandatory
 173 quarterly call reviews with Dr. Brandler.
 174 - Computer access of some kind for paid paramedics. General username for all the paid
 175 paramedics.

176

177

178 Secretary's Report –Robert Franz:

179 New Members:

180 6/18/20 email vote 6/18/20

181 Motion by Ann Schwartz and seconded by Chief Michael Como to accept EMT Hila Baer as a
 182 new probationary member #1605, Shift: Thursday 0700 (switched to Thursday 1100 after
 183 acceptance) in accordance with Article III, Section 2 of the By-Laws.

184 **MOTION APPROVED UNANIMOUSLY**

185

6/18/20 email vote 6/18/20

Motion by Ann Schwartz and seconded by Chief Michael Como to accept EMT Lauren Baxter as a new probationary member #1606, Shift: Tuesday 2300 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

6/18/20 email vote 6/18/20

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Kathleen Rosselli as a probationary member #1607, Shift: Monday 0700 hours (switched to Monday 1500 after acceptance) plus a secondary shift to be approved by the Operational Officers in accordance with Article III, Section 2 of the By-Laws. The two shifts per week will be done during the school summer break and during other school breaks and it is further understood that they will remain on extended probation while attending college and will be eligible to be off probation after four months from their final educational leave of absence end date. They also must pass dispatch training within one month after their final educational leave of absence end date.

MOTION APPROVED UNANIMOUSLY

6/27/20 email vote 6/29/20

Motion by Robert Franz and seconded by Chief Michael Como to accept EMT Emily Berkowitz as a new probationary member #1608, Shift: Monday 0700 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

6/27/20 email vote 6/29/20

Motion by Robert Franz and seconded by Chief Michael Como to accept Grant Werner as a new probationary member #1609, Shift: Sunday 0700 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

6/27/20 email vote 6/29/20

Motion by Robert Franz and seconded by Chief Michael Como to accept Nicole Terenzi as a new probationary member #1610, Shift: Wednesday 0700 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Jordan Fuentes as a probationary member #1611, Shift: Tuesday 1100 hours plus a secondary shift to be approved by the Operational Officers in accordance with Article III, Section 2 of the By-Laws. The two shifts per week will be done during the school summer break and during other school breaks and it is further understood that they will remain on extended probation while attending college and will be eligible to be off probation after four months from their final educational leave of absence end date. They also must pass dispatch training within one month after their final educational leave of absence end date (completed Cornell's EMT class, waiting for scheduled exam).

MOTION APPROVED UNANIMOUSLY

2020 Board of Directors ZOOM Meeting

235

236 Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Bonessi, Kathi	Sunday	936	Extended Operational – C 19	6/15/20 – 9/15/20
Brenner, Pamela	Co 8	1157	Extended Operational – C 19	7/1/20 – 10/1/20
Campanelli, Michael	Friday	1396	Extended Operational – C 19	6/26/20 – 9/26/20
Coyle, Margaret (Peggy)	Tuesday	1247	Extended Operational – C 19	6/24/20 – 9/24/20
Daniels, Jeffrey	Sunday	1358	Extended Operational – C 19	6/19/20 – 9/19/20
Dell, Louis	Thursday	1388	Extended Operational – C 19	6/26/20 – 9/26/20
De Wan, Mary	Sunday	436	Extended Operational – C 19	6/21/20 – 9/21/20
Epstein, Maxine	Co 8	1346	Operational – C 19	3/1/20 – 6/1/20
Epstein, Maxine	Co 8	1346	Extended Operational – C 19	6/1/20 – 9/1/20
Gabriel, Anne	Friday	919	Extended Operational – C 19	6/30/20 – 9/30/20
Golinsky, Andrea	Admin	315	Extended Medical	6/10/20 – 9/10/20
Hirasawa, Tomoko	Monday	1404	Extended Medical	6/30/20 – 9/30/20
Ishikawa, Kazuo (Spike)	Tuesday	1282	Extended Operational – C 19	6/30/20 – 9/30/20
Jacoby, Michael	Saturday	1514	Medical	6/12/20 – 9/12/20
Jean, Steeven	Saturday	1349	Operational	6/14/20 – 9/14/20
Lopez, Esteban	Sunday	1519	Military Training	6/27/20 – 8/15/20

2020 Board of Directors ZOOM Meeting

Manning, Sara	Thursday	1345	Emergency Medical	5/26/20 – 8/26/20
Prestin, Kimberly	Saturday	1541	Extended Operational – C 19	6/12/20 – 9/12/20
Romano, Salvatore	Wednesday	925	Extended Operational – C 19	6/20/20 – 9/20/20
Sagat, Bedel	Co. 8	1175	Extended Operational – C 19	6/15/20 – 9/15/20
Steenon, Elizabeth	Tuesday	820	Extended Operational – C 19	6/12/20 – 9/12/20
Tetrault, Keith	Co. 8	995	Extended Operational – C 19	7/16/20 – 10/16/20
Valle, Matthew	Co. 8	1238	Extended Operational – C 19	6/13/20 – 9/13/20
Villamide-Herrera, Loreley	Friday	1370	Extended Operational – C 19	6/19/20 - 9/19/20
Waldron, Henry (Hank)	Wednesday	1446	Extended Operational – C 19	6/17/20 – 9/17/20
Woznick, Mary Jane	Thursday	769	Medical	6/13/20-9/13/20
Wuestman, Elizabeth	Co.8	1399	Operational	7/1/20 – 10/1/20

MOTION APPROVED UNANIMOUSLY

Draft - Subject to Board Approval

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2020 Board of Directors ZOOM Meeting

253 **Return to Duty:**
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Name	Day	Membership #	RTD Date	Note/From
Abraham, Joshua (Josh)	Thursday	1507	7/2/20	Operational – C19
Anastos, Melissa	Co. 8	1309	6/19/20	Operational – C19
Barkocy, James	Sunday	578	6/28/20	Operational – C19
Bonessi, Kathy	Sunday	936	7/6/20	Operational – C19
Burns, Eileen	Sunday	767	6/21/20	Operational – C19
Cortes, Stephanie	Friday	1426	6/19/20	Operational – C19
Cunningham, Josephine (Joanne)	Tuesday	1139	7/1/20	Operational – C19 (Dispatching)
D’Antonio, Thomas	Tuesday	1006	6/23/20	Operational – C19
Domanick, Jonathan	Co. 8	1496	7/1/20	Operational – C19
Gabriel, Rodriguens	Monday	1224	6/15/20	Operational – C19
Giarrizzo, Michael	Saturday	1578	4/15/20	Educational
Hayes, Kathy	Sunday	749	6/21/20	Operational – C19
Hershkowitz, Annette	Wednesday	82	6/24/20	Operational – C19
Jacoby, Michael	Saturday	1514	6/12/20	Operational – C19
Jacoby, Michael	Saturday	1514	7/1/20	Medical
Jean, Steeven	Saturday	1349	6/6/20	Educational
Kelly, James	Friday	1523	7/3/20	Operational – C19
Mastroianni, Ona	Saturday	1029	6/27/20	Operational – C19
Mayer, Douglas	Monday	1384	6/20/20	Medical
Orlando, Philip	Friday	706	7/10/20	Medical
Orr, Casey	Co. 8	1283	6/22/20	Operational – C19
Palmieri, John	Tuesday	499	6/16/20	Operational – C19
Roach, Sheryl	Sunday	1253	6/28/20	Operational – C19

2020 Board of Directors ZOOM Meeting

Rubel, Janet	Tuesday	1054	6/30/20	Operational – C19
Stone, Lorrie	Friday	1150	6/19/20	Operational – C19
Tuck, Zackary (Zach)	Tuesday	1543	6/9/20	Operational – C19
Woznick, Mary Jane	Thursday	769	6/12/20	Operational – C19

Probation Ending:

Motion by Robert Franz and seconded by Chief Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to John Conners, member #1554, effective 7/2/20.

MOTION APPROVED UNANIMOUSLY

Status Change:

Motion by Robert Franz and seconded by Chief Michael Como to grant the following Status Change: #928 Jody Kavanagh, Active Membership to Inactive 20 Year Exempt, effective 7/2/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to grant the following Status Change: #1356 Kristin VanBenshoten, Active Membership to Associate Membership, effective 7/8/20.

2/3 Vote Required

MOTION APPROVED UNANIMOUSLY

Resignation:

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of #1533 Maxx Hotton, resignation email dated 6/25/20, effective 7/2/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of #1527 Jordan Drelich, resignation email dated 6/16/20 (12/21/19), effective 7/2/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of #1556 Cydney Brown, resignation letter dated 6/29/20, effective 7/2/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of #1493 Gary Brandel, resignation email dated 6/7/20, effective 7/2/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of #1574 Jack Campbell, resignation email dated 5/11/20, effective 7/2/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of #1569 Jesse Annunziata, resignation email dated 6/29/20, effective 7/2/20.

MOTION APPROVED UNANIMOUSLY

Dropped:

Motion by Robert Franz and seconded by Chief Michael Como to drop from membership for failure to fulfill shift requirements probationary member Oscar Vides, member #1600, effective 7/2/20.

MOTION APPROVED UNANIMOUSLY

LOSAP 2019 Points

-The 2019 LOSAP Listing which was approved by the Town Board on 4/21/20 will have been posted for 30 days on 7/8/20 and will be returned with HCFAS posting certification to the Town Attorney for further processing.

- It continues to appear that members who unilaterally decided not to come in for their duty tours may not be eligible for points under the NYS LOSAP bill that awaits the Governor's signature. The TOH would still have to approve any points awarded each month from one point to five points.

HCFAS Scholarship

The application form is in the Pulse and on the website and was emailed to members. Eleven applications have been received and the required documentation is in process of being reviewed.

NYS \$200 Refundable Income Tax Credit

Information continues to be published in the Pulse, posted on the bulletin board and mentioned at the GMM.

NYS Volunteer Ambulance and Rescue Association Scholarship-Deadline August 15th –

The NYS Volunteer Ambulance and Rescue Association (NYSVARA) scholarship application can be found on their website www.nysvara.org or on the bulletin board & must be received by August 15, 2020 (applications postmarked later than the deadline August 15, 2020 will not be considered). This scholarship is open to squad members and post 215 members.

NYSVARA Special Awards-Deadline August 15

The NYS Volunteer Ambulance and Rescue Association Special Awards nomination form can be found on their website. The Chiefs' office was reminded to send nominations (similar to the REMSCO / SEMSCO nomination applications) to NYSVARA for consideration.

NYSVARA Virtual Pulse Check 2020 Conference – Saturday, September 12, 2020 - Virtual presentations - CME/CEU credits will be provided at no cost to the attendees. Registrants will receive up to 8 hours of qualifying CME/CEU credits. See website for details.

President's Report – Seth Fischer:

- Support Chief & Operations
- Email reminder to members Social Media policy
- Administrative members happy building is open
- August GMM outside perhaps with a barbecue

Wishing Bob a Happy July 4th birthday.

Old Business: None

New Business: None

Motion by Seth Fischer and seconded by Robert Franz to adjourn the meeting at 2020 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas

Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz

Secretary

Draft sent to Board members: September 7, 2020

Amended and approved: ?

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad

2020 Board of Directors Zoom Meeting

DATE: August 11, 2020 (Tuesday)

Members:

President Seth Fischer (SF)	PRESENT
Vice President Ann Schwartz (AS)	PRESENT
Secretary Robert Franz (RF)	PRESENT
Treasurer Brian Canty (BC)	PRESENT
Jeffrey Daniels (JD)	ABSENT
David Mohr (DM)	PRESENT
Casey Orr (CO)	PRESENT
Roger Winter (RW)	PRESENT
Chief Michael Como (MC)	PRESENT

This Board of Directors Meeting is being held via Zoom due to COVID-19 NYS Orders for social distancing and large gatherings.

Guests: Ryane Como, Elizabeth Wuestman and Lehti Laas.

Meeting called to order at: 1900 hours

For disposition of new members see the Secretary's Report.

Motion by Robert Franz and seconded by Chief Michael Como to approve the minutes of June 4th, 2020 as amended.

MOTION APPROVED UNANIMOUSLY

Proposals-

Website Redesign by Grim Digital Media

Length of Service Award for Roger Winter

Stryker LifePak15 Service Contract

Homeland Six Radio Holster Sets

2-15-17 Coolant Leak Repair

EMT Class at HCFAS

2021 HCFAS Budget

2019 Financial Statements

Bronze Sponsorship NYSVARA 2020 Pulse Check Educational Conference

NYSVARA Delegate(s) as HCFAS's Proxy

Use of Voting Machine on Election Day

Advance for Meals on Election Day

Advance for the Cash Box on Election Day

2020 Election Day Hours

Restrict Candidate Presence on Election Day

Provide Member Email Addresses for Election Candidates
Repair Replace Lightbox on LED Signage Front of Building
Glynn Mercep & Purcell 2020 Retainer Addendum
Mold & Fiberglass Remediation for the 3 Air Handlers and Supply Trunk Lines Basement
(Addendum to 7/2/20 BOD motion)

Website Redesign by Grim Digital Media

Motion by Brian Canty and seconded by Chief Michael Como to accept the attached proposal of Grim Digital Media for the redesign of our website, to include an online application process for membership, at a cost not to exceed \$7,700.00, to be paid in three installments of a) 50% upon execution of their proposal, b) 25% at acceptance of design and start of development and c) 25% at completion of development/website launch. As set forth in the proposal, there is a \$1,200.00 fee (included in the total costs of \$7,700.00.) which will include 16 hours for updating of the website, renewable each year.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Length of Service Award for Roger Winter

Motion by Roger Winter and seconded by Brian Canty to grant Roger Winter permission to select a Length of Service Award beyond the time limit as written in the Standard Operating Procedures Section 17. Miscellaneous Items, Gift Eligibility, i – ix. Any exception to the above must be approved by the Board of Directors. The gift in question is Roger Winter's 40th year gift.

HCFAS Funds

Yes: MC, CO, AS, DM, BC, RF Abstain: RW

MOTION APPROVED

Stryker LifePak15 Service Contract

Motion by Chief Michael Como and seconded by Roger Winter for the renewal of the Stryker service contract on the Squad's inventory of nine (9) LifePak15s. Total costs over the four year period not to exceed \$55,080.00, to be paid in four annual installments of \$13,770.00. The term of this contract shall be from 12/8/2020 to 12/7/2024 and will include on-site preventative maintenance and batteries.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Homeland Six Radio Holster Sets

Motion by Chief Michael Como and seconded by Roger Winter to purchase 8 sets of H6 radio holsters, radio straps, and sway straps to protect the Captain's Motorola APX8000 radio and Motorola 1500 radios. Total costs not to exceed \$805.13.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

2-15-17 Coolant Leak Repair

Motion by Chief Michael Como and seconded by Ann Schwartz to repair a coolant leak on 2-15-17 nunc pro tunc at a cost of \$1,788.84. The repair was completed by Ace Auto Repair and required a new radiator and 8 hours of labor.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

EMT Class at HCFAS

Motion by Roger Winter and seconded by Robert Franz to grant the Suffolk County Division of Emergency Medical Services permission to conduct an EMT/B Refresher course at the Huntington Community First Aid Squad. The lead instructor will be Brian Canty. The class would be conducted on Wednesdays, 1830-2200 hours, Sunday 0900-1530 hours. The period of time necessary to conduct the class will be as follows: Start date September 9, 2020 to December 17, 2020. All documents have been filed with Suffolk County Department of Health Services.

HCAD and HCFAS Funds

MOTION APPROVED UNANIMOUSLY

2021 HCAD Budget

Motion by Roger Winter and seconded by David Mohr to accept the 2021 HCAD budget of \$1,771,009.00 representing a 1.54% increase as submitted by the Budget and Finance Committee for submission to the Town of Huntington.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

2019 Financial Statements

Motion by Brian Canty and seconded by David Mohr to approve the 2019 financial statements for HCFAS and HCAD as prepared and presented by FUOCO Group.

MOTION APPROVED UNANIMOUSLY

8/7/20 email vote 8/8/20

Bronze Sponsorship NYSVARA 2020 Pulse Check Educational Conference

Motion by Robert Franz and seconded by Vice President Ann Schwartz to approve HCFAS becoming a Bronze Sponsor for a speaker at the NYSVARA 2020 Pulse Check Virtual Educational Conference on September 12, 2020 in the amount of \$1,000.00.

Memo Note:

The 2020 Pulse Check Educational Conference is being held as a virtual conference. In keeping with NYSVARA's mission to educate the EMS community and the effect of the COVID -19 pandemic causing other organizations to cancel their 2020 conferences, NYSVARA is providing the CME credits at no cost to the attendees. Registrants will receive up to 8 hours of qualifying CME credits. Previously, NYSVARA emailed our members information for registration for this conference.

NYSVARA cannot do this alone without the support of the volunteer ambulance squads which it represents at REMSCO & SEMSCO meetings and legislative advocacy.

HCAD Funds

Yes: AS, RF, BC, MC, RW, DM, JD

Did not Vote: CO, SF

MOTION APPROVED

NYSVARA Delegate(s) as HCFAS's Proxy

Motion by Robert Franz and seconded by Chief Michael Como to authorize and approve NYS Volunteer Ambulance & Rescue Association Delegates Andrea Golinsky or Bob Franz to serve as HCFAS's proxy and authorize said proxy to vote on HCFAS's behalf at the NYSVARA 2020 annual meeting or any adjournment of such meeting.

MOTION APPROVED UNANIMOUSLY

Use of Voting Machine on Election Day

Motion be Robert Franz and seconded by Chief Michael Como to authorize and approve the Secretary or designee to enter into a purchase order/agreement with the County of Suffolk Board of Elections (SCBOE) for the rental of a voting machine including the services of a voting machine technician, the preparation and printing of ballots, other necessary election paperwork, and delivery and pick up of the machine in connection with the annual HCFAS elections on December 14, 2020 at a cost not to exceed \$1,900.00. Delivery and pick up of the machine may be contracted to Bay Shore Movers or another reputable moving company at an additional cost of \$350.00 if Suffolk County BOE cannot perform the task. The total amount is not to exceed \$2,250.00.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Advance for Meals on Election Day

Motion by Robert Franz and seconded by Chief Michael Como to authorize a \$150.00 advance to the Secretary for Election Day meals on for the staff who are working the 2020 election. All original receipts and a purchase order will be submitted to the Treasurer.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Advance for the Cash Box on Election Day

Motion by Robert Franz and seconded by Chief Michael Como to authorize the Treasurer to fund the cash box with \$100.00 to provide change when members pay their annual dues on December 14, 2020. A full accounting of the Dues monies that are collected and the initial \$100.00 cash box advancement will be detailed in a financial report to be provided to the Treasurer by December 21, 2020.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

2020 Election Day Hours

Motion by Robert Franz and seconded by Chief Michael Como to set the times of the 2020 General Election Day from 8:00 AM to 8:00 PM on December 14, 2020.

MOTION APPROVED UNANIMOUSLY

Restrict Candidate Presence on Election Day

Motion by Brian Canty and seconded by Ann Schwartz to prohibit any HCFAS member who currently holds a HCFAS elected position or a member who is a candidate for an elected position, to be in the HCFAS headquarters building at any time from 8:00 AM to 6:30 PM on the day of election except for the purpose of being on a regularly scheduled shift, answering a back-up call, acting in the position of the Monday Day Captain or as a Chief Officer, or for casting a ballot. Any exceptions are to be authorized by the President or his designee.

Yes: AS, BC, MC, RW, DM, JD, CO No: RF

MOTION APPROVED

Provide Member Email Addresses for Election Candidates

Motion by Robert Franz and seconded by Chief Michael Como to authorize and approve the candidates for an office in 2020, a single use of HCFAS members email addresses for the purpose of sending candidate qualifications and other pertinent information to the members to solicit votes. Upon request of the candidates, James Mallilo will facilitate the transmittal of the candidates' emails to the membership. There will be a maximum of three candidate emails sent each day and the last email group will be sent on Friday 12/11/20.

MOTION APPROVED UNANIMOUSLY

Repair Replace Lightbox on LED Signage Front of Building

Motion by Roger Winter and seconded by Robert Franz to accept the recommendation of Marilyn Scafuri of Visual Information Services Corp., PO Box 349, Bowmansville, PA 17507 for the repair and refurbishment of the lightbox atop of the LED sign in front of the building, as follows:

Repair	* RECOMMENDATIONS : Since wear and tear happens after 11 years of use to any product, we expect this may happen again. We recommend we REMOVE THE 2 FACES of the existing light , take them back to our facility and replace entire new plexi on both sides & fasten / silicone 5 year warranty This would cost \$800.00.
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Cost of the repair less the previous repair billed on 8/3/2020 will go toward the repair will go toward this repair. Total for the repair and refurbishment of the lightbox \$800.00.

Marilyn A. Scafuri - **Main:** 800.777.3565 | **Direct:** 516.629.0043, **Cell:** 610.662.2699,

Fax: 516.750.2000, www.visualinfocorp.com | mscafuri@visualinfocorp.com

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Glynn Mercep & Purcell 2020 Retainer Addendum

Motion by Ann Schwartz and seconded by Robert Franz to approve the signing of an additional 2020 retainer with Glynn, Mercep & Purcell for \$5,000.00.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

7/31/20 email motion vote 7/31/20

Emergency Motion: Mold & Fiberglass Remediation for the 3 Air Handlers and Supply Trunk Lines Basement (Addendum to 7/2/20 BOD motion)

Motion by Seth Fischer and seconded by Roger Winter to accept the proposal from Certified Indoor Environmentalist, IAC indoor AirCare Professionals Moldbusters, Inc, contact person Rob Sindone "In reference to mold spores and contamination in the 3 Air Handlers in the basement serving basement, 1st & 2nd floors are in need of remediation. We propose to encapsulate the air handlers with fosters 40/20 anti-microbial paint and sealer applied with an airless sprayer made for HVAC systems. As well as the main supply takes off's (Trunk lines) that are internally lined with fiberglass, and Deteriorated Fiberglass in the air handler panel's need relining with Armstrong Rubberized Insulation that will not degrade, repels water and mold will not grow on it. All the Flex-Lines are full of mold as well, they need removal and replacement. The Total cost for the mold & fiberglass remediation for the 3 Air Handlers and Supply trunk lines will be \$8,900.00, this is in addition to the contract cleaning. It must be done be to achieve a Clean HVAC."

HCAD Funds

Yes: SF, RW, BC, MC, DM, AS, JD, RF

Did Not Vote: CO

MOTION APPROVED

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Chief Michael Como to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: Jul 01, 2020 to Jul 31, 2020

HCAD 58 Checks & 9 Direct Debits Totaling \$106,037.95

HCFAS 9 Checks & 1 Direct Debit Totaling \$6,258.51

MOTION APPROVED UNANIMOUSLY

Transfers: None

-Medical: The Treasurer stated that prospective members should provide proof of immunizations or bear the burden for the cost of the titers.

Chief's Report – Michael Como:

Equipment & Vehicles –

16 - In quarters. Has an AC leak. Will have to go in for repairs.

17 - In quarters.

18 - In quarters.

19 - At 9th Street. Should be back this week.

20 - In quarters.

21 – In quarters.

81 – In quarters.

2020 Board of Directors Zoom Meeting

- 272 82 – In quarters. At Specialty getting the rear light bar repaired.
 273 89 - In quarters.

274

275 **Paid Paramedic Program-**

- 276 ● There have been no issues

277 **Events/Projects –**

- 278 ● RSI - Our application is being reviewed by the RSI Subcommittee this week.
 279 ● APX8000's - Programming is complete. A training document was distributed to the
 280 membership for review. The chargers will be installed in the vehicles in the coming
 281 weeks.

282 **Training –**

- 283 August review training is the in-service for the breath actuated nebulizer.
 284

Status Change/Advancement

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1601	Lopes	Filipe	Tues 1900	Disp TR	Disp	6/20/2020
1601	Lopes	Filipe	Tues 1900	Disp	FA	7/20/2020
1601	Lopes	Filipe	Tues 1900	FA	ACL	7/21/2020
1612	Burmester	george	co 8	FD member	FA	7/15/2020
1612	Burmester	George	co 8	FA	ACL	7/15/2020
1612	Burmester	George	co 8	ACL	CL	7/31/2020
1608	Berkowitz	Emily	Mon 0700	Disp TR	Disp	7/20/2020
1608	Berkowitz	Emily	Mon 0700	Disp	FA	7/20/2020
1603	Bram	Jonathan	Thurs 1500	Disp	FA	7/2/2020
1599	Marcharola	Dino	Thurs 1500	Disp	FA	7/2/2020
1551	Campbell	Nicole	Tues 0700	CL	DR TR	7/22/2020
1602	Zeth	Steven	Tues 0700	Disp TR	Disp	7/21/2020
1589	Jeanty	Laurent	Sat 2300	Disp TR	Disp	7/20/2020
1589	Jeanty	Laurent	Sat 2300	Disp	FA	7/20/2020
1604	Mccormick	Casey	Thurs 2300	Disp TR	Disp	7/20/2020
1568	Mata	Leyda	Sat 1500	ACL	CL	7/17/2020
1575	Cruz	Waldir	Mon 1500	FA	ACL	7/2/2020
1561	Ianneti	Giorgia	Mon 1500	FA	ACL	7/22/2020
1577	Bellack	Rachel	Tues 1100	FA	ACL	7/22/2020
1568	Curry	Benjamin	Sat 0700	FA	ACL	4/18/2020
1584	Solano	Kevin	Sun 1900	FA	ACL	7/2/2020
1542	Medina	Felix	Sun 0700	FA	ACL	7/2/2020
1579	Grisham	Chris	Weds 2300	FA	ACL	7/2/2020
1562	Burton	Will	Sun 2300	FA	ACL	7/4/2020
1560	Surette	Aaron	Sun 1900	FA	ACL	7/8/2020

285

286

- 287 - Director Winter asked the Chief to have the sign repaired.

Secretary's Report –Robert Franz:

New Members:

Email vote, date of acceptance 7/17/20

Motion by Chief Michael Como and seconded by Ann Schwartz to ratify the following individual accepted as a probationary member per State of Emergency email motion of 4/7/20: George Burmester, EMT-B #1612 on Company 8.

Yes: AS, CO, DM, JD, MC No: RW Did Not Vote: SF, BC, RF

MOTION APPROVED

7/28/20 Email vote, date of acceptance 7/30/20

Motion by Chief Michael Como and seconded by Ann Schwartz to accept Leslie Brown as a new probationary member #1613, Shift: Tuesday 1100 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY (Note: SF did not vote)

7/28/20 Email vote, date of acceptance 7/30/20

Motion by Chief Michael Como and seconded by Ann Schwartz to accept Alyssa Sorensen as a new probationary member #1614, Shift: Saturday 1100 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY (Note: SF did not vote)

7/28/20 Email vote, date of acceptance 7/30/20

Motion by Chief Michael Como and seconded by Ann Schwartz to accept Deajah Hill as a new probationary member #1615, Shift: Wednesday 0700 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY (Note: SF did not vote)

Note: The following motion was made after the executive session

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Taylor Boswith as a new probationary member in accordance with Article III, Section 2 of the By-Laws.

Motion by Brian Canty and seconded by Robert Franz to have vote by ballot (Chat reply to President).

MOTION APPROVED UNANIMOUSLY

On the original motion:

Yes: 1 No: 6 Abstain: 1

MOTION NOT APPROVED

Motion by Robert Franz and seconded by Brian Canty to destroy the ballots (delete chat replies).

MOTION APPROVED UNANIMOUSLY

2020 Board of Directors Zoom Meeting

Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Biagi, Suzette (Suzie)	Saturday	1251	Medical	7/15/20 – 10/15/20
Calderone, Nicole	Sunday	1339	Operational – C 19	3/16/20 – 6/16/20
Cambareri, Anthony	Monday	1467	Operational	7/7/20 – Until Terms Met
Conroy, Steven	Wednesday	1572	Operational – C 19	3/25/20 – 6/25/20
Conroy, Steven	Wednesday	1572	Operational – C 19	6/25/20 – 9/25/20
Cortes, Roxanne	Saturday	1521	Operational – C 19	3/1/20 – 6/1/20
Delva, Audin	Sunday	1185	Operational – C 19	3/16/20 – 5/16/20
Flores, Juan	Tuesday	1293	Operational	5/15/20 – Until Terms Met
Giarrizzo, Michael	Saturday	1578	Educational	8/22/20 – 12/10/20
Lemp, Thomas	Tuesday	979	Operational – C 19	4/1/20 – 6/8/20
Mohr, David	Monday	748	Operational	7/25/20 – 10/25/20
Mulchandani, Monica	Sunday	1162	Operational – C 19	7/13/20 – 10/13/20
Nucci, Carol	Tuesday	1324	Extended Medical - LOD	7/3/20 – 10/3/20
Poole, Bernard	Tuesday	872	Operational	6/9/20 – 9/9/20
Stone, Richard	Monday	1149	Operational – C 19	3/28/20 – 5/28/20
Tufo, Patricia	Friday	1242	Operational – C 19	4/4/20 – 5/4/20
Vodopia, Julia	Sunday	1522	Educational	7/6/20 – 10/6/20
Wallach, Brittany	Saturday	1593	Educational	8/15/20 – 1/26/21
Walters, Bazeel	Co. 8	1137	Operational – C 19	4/26/20 – 5/6/20

MOTION APPROVED UNANIMOUSLY

341 **Return to Duty:**

Name	Day	Membership #	RTD Date	Note/From
Biagi, Suzette (Suzie)	Saturday	1251	7/15/20	Operational – C19
Biersack,, Paul	Monday	1004	6/23/20	Operational
Calderone, Nicole	Sunday	1339	6/1/20	Operational – C19
Cortes, Roxanne	Saturday	1521	5/20/20	Operational – C19
Davis, Keith	Co. 8	1208	7/1/20	Full Riding (from Operational)
Delva, Audin	Sunday	1185	4/26/20	Operational – C19
Lemp, Thomas	Tuesday	979	6/8/20	Operational – C19
Mirabelli, Stefanie	Tuesday	1179	7/22/20	Operational
Nucci, Carol	Tuesday	1324	7/21/20	Medical LOA to Dispatch Only
Salzone, Meaghan	Tuesday	1244	7/21/20	Operational
Stenson, Elizabeth	Tuesday	820	7/21/20	Operational
Stone, Richard	Monday	1149	6/8/20	Operational – C19
Tufo, Patricia	Friday	1242	5/1/20	Operational – C19
Walters, Bazeel	Co.8	1137	4/26/20	Operational – C19

342

343 **Probation Ending:**

344 Motion by Chief Michael Como and seconded by Robert Franz to grant active membership in
 345 accordance with Article III, Section 2 of the By-Laws to Aaron Surette, member #1560, effective
 346 8/11/20.

347 **MOTION APPROVED UNANIMOUSLY**

348

349 Motion by Chief Michael Como and seconded by Robert Franz to grant active membership in
 350 accordance with Article III, Section 2 of the By-Laws to William Villatoro, member #1566,
 351 effective 8/11/20.

352 **MOTION APPROVED UNANIMOUSLY**

353

354 Motion by Chief Michael Como and seconded by Robert Franz to grant active membership in
 355 accordance with Article III, Section 2 of the By-Laws to Estrella Flores, member #1567,
 356 effective 8/11/20.

357 **MOTION APPROVED UNANIMOUSLY**

358

Status Change:

Motion by Chief Michael Como and seconded by Robert Franz to grant the following Status Change: #873 Mary Beth Kraese - Active Membership (Dispatcher) to Inactive 20-Year Exempt Effective 8/11/20.

MOTION APPROVED UNANIMOUSLY

NYS Volunteer Ambulance and Rescue Association Scholarship-Deadline August 15th –

The NYS Volunteer Ambulance and Rescue Association (NYSVARA) scholarship application can be found on their website www.nysvara.org or on the bulletin board & must be received by August 15, 2020 (applications postmarked later than the deadline August 15, 2020 will not be considered). This scholarship is open to squad members and post 215 members.

SC Recruitment Committee – The Suffolk Educational program for Retention in the Voluntary Emergency Service (SERVES)

The 2019 SERVES Administrative Guide is posted on the bulletin board and information was published in the August Pulse.

The Deadline for application and documentation submission for the Fall Semester is October 1, 2020.

Student-volunteers can attend any NYS DOE college or university located within Suffolk County with a reimbursement based upon tuition costs at Suffolk County Community College- i.e. as of June 2019 the maximum payment for a 12 plus credit schedule (full-time status) with a GPA of 3.75 to 4.00 or an “A” would be \$2,735. The student-volunteer will receive reimbursement based upon a sliding scale related to their GPA.

- The number of credits supported by the program; full or part time; covers up to 120 lifetime credit hours (Bachelor’s Degree). **For more information about SERVES go to** www.suffolksbravest.com/pdf/currentSERVESguide.pdf.

NYSVARA Special Awards-Deadline August 15

The NYS Volunteer Ambulance and Rescue Association Special Awards nomination form can be found on their website. The Chiefs’ office was reminded to send nominations (similar to the REMSCO / SEMSCO nomination applications) to NYSVARA for consideration.

NYSVARA Virtual Pulse Check 2020 Conference – Virtual presentations - CME/CEU credits will be provided at no cost to the attendees. Registrants will receive up to 8 hours of qualifying CME/CEU credits. See website for details. All our members are qualified to participate and earn 8 CMEs.

Insurance:

-VFIS paid our MVA 7/10/20 claim for 2-15-19 damage in the amount of \$ 7, 218.02.

- Security Mutual Insurance Company of New York will no longer be writing group term insurance and therefore VESO has solicited another carrier Renaissance Life & Health Insurance Company to insure our program. An application form will be submitted to Renaissance through VESO for processing. Renaissance may require reduced coverages for our senior members. Another quote will also be solicited from VFIS or another company.

HCFAS 2020 Scholarship Drawing Winners

The winners are: Jacob Levinsky #1529, Christopher Martin son of Karen Martin #1118, Dana Roach daughter of Sheryl Roach #1253, Erin Tesoriero daughter of Claire Tesoriero #811, Chris Savaglio son of Joseph Savaglio #1549 and Ben Curry son of Thomas Curry #833.
All the checks were mailed to the winners by July 31st.

PCRs – Requests for PCRs and or crew personal information (DOB) from the SCDA have increased this past month. The requested documentation is being forwarded to our attorney GMP for our response.

REMSCO 2019 Award Winners

Congratulations to HCFAS and to our members who received an award.
Huntington Community First Aid Squad – EMS Agency of the Year; John Mancino – ALS Provider of the Year; Michael Como – EMS Leadership; Liz Mohr – Registered Professional Nurse of Excellence.

Old Business: None

New Business:

-There have been many ambulance accidents, driver remediation will take place.

Motion by Seth Fischer and seconded by Ann Schwartz to enter into Executive Session at 2045 hours. (Note: 1st Deputy Chief Elizabeth Wuestman was in attendance)

Executive Session ended at 2048 hours.

Motion by Seth Fischer and seconded by Ann Schwartz to adjourn the meeting at 2051 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: October 2, 2020

Amended and approved: ?
MOTION APPROVED UNANIMOUSLY

Huntington Community Ambulance District Proposed 2021 Budget

Name	2021 Request
Paid Employees	\$319,640
Billing Services	\$165,700
EMS Equipment & Supplies	\$111,000
Vehicles, Equipment, Repairs, Maintenance, Fuel	\$286,700
Building Repair & Maintenance	\$185,000
Utilities	\$88,500
Communications Equipment & Repairs	\$60,680
Professional Fees	\$25,000
Insurance	\$269,500
Office	\$49,660
Members Uniforms & Subsistence	\$71,079
Members Inspection	\$54,000
Education and Training	\$35,050
Public Relations	\$5,500
Other Expenditures & Medical Expenses	\$44,000
Total 2021 Budget Request	\$1,771,009

Huntington Community First Aid Squad

2020 Board of Directors Meeting

DATE: September 10, 2020

Members:

President Seth Fischer (SF)	PRESENT
Vice President Ann Schwartz (AS)	PRESENT
Secretary Robert Franz (RF)	PRESENT
Treasurer Brian Cauty (BC)	PRESENT
Jeffrey Daniels (JD)	PRESENT
David Mohr (DM)	PRESENT
Casey Orr (CO)	PRESENT
Roger Winter (RW)	PRESENT
Chief Michael Como (MC)	PRESENT

This Board of Directors Meeting is being held via Zoom due to COVID-19 NYS Orders for social distancing and large gatherings.

Guests: Elizabeth Wuestman, Ryane Como and Lehti Laas

Meeting called to order at: 1900 hours

For disposition of new members see the Secretary's Report.

Motion by Robert Franz and seconded by Roger Winter to approve the minutes of July 2nd, 2020 as amended.

MOTION APPROVED UNANIMOUSLY

-Director Mohr advised the Board to postpone entertaining new By-Law's and SOP's until in-person discussions at General Membership Meetings can resume.

8/30/20 email vote 8/31/20

Paramedic Hire- Megan Mudrack

Motion by Chief Michael Como, seconded by Director Roger Winter to hire Megan Mudrack as a per diem Paramedic at a rate of \$22/hour.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY (Note: SF did not vote)

Proposals-

Paramedic Hire- Megan Mudrack (Email Vote)
Stryker LUCAS Device Service Contract
Member Ann Maloney PEPP Course
Andrew Taylor Paramedic Program
Painting Outdoor Railings (Tabled)
EMS Pants For All New Members
T-Shirts for “Team Trish” – Children’s Heart Foundation
Amend Repair Replace Lightbox on LED Signage Front of Building (Email Vote)
Annual Raise for Paid Paramedic Hector Feliciano (Email Vote)

Stryker LUCAS Device Service Contract

Motion by Chief Michael Como, seconded by Brian Canty for the renewal of the Stryker service contract on the Squad’s inventory of nine (9) LUCAS devices. Total costs over the four year period not to exceed \$42,962.40, to be paid in four annual installments of \$10,740.60. The term of this contract shall be from 10/31/2020 to 10/30/2024 and include annual quality assurance inspection and preventative maintenance service, plus would provide up to three replacement batteries per device and any repairs (parts and labor included).

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

Member Ann Maloney PEPP Course

Motion by Chief Michael Como and seconded by Robert Franz to accept the recommendation of Second Deputy Chief Ryane Como to allow member Ann Maloney to register and participate in the Pediatric Education for Prehospital Professionals (PEPP) course to be held on Saturday September 26, 2020 and Sunday September 27, 2020 at Suffolk EMS Academy at a cost not to excess \$100.00 plus mileage. Member will submit proof of successful course completion as well as proof of payment with an HCFAS reimbursement form.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Andrew Taylor Paramedic Program

Motion by Chief Como and seconded by Ann Schwartz to accept the recommendation of Second Deputy Chief Ryane Como to honor member Andrew Taylor's request for reimbursement for an EMT-P course at St. John's University, Queens, NY, starting April 27th, 2020. Andrew Taylor (Ex-Day Captain and Ex- Chief Dispatcher) has been, and currently is, a member in good standing. This motion is to authorize and approve reimbursement for an amount not to exceed \$11,000.00 for tuition & fees, books and mileage payable upon successful completion of the course and receipt of his NYSDOH EMT-P certification, reimbursement certification. The member must be a member in good standing at the time of reimbursement. All other conditions of Section 10 of the PPPs remain in effect.

1. The approved mileage will not exceed \$1,000.00 as per the PPPs, the standard mileage reimbursement rate for the members' personal vehicle for all approved activities, is .40 per mile.
2. Tuition, Books, and other Costs - \$10,000 (\$200.00 application fee, \$175.00 background /drug screening, \$100.00 parking fee, \$458.00 certifications (PHTLS, PALS, ACLS, etc.), books \$567.00, \$1,000.00 deposit, down payment \$680.00, balance of course cost over 10 months \$6,820.00)

Andrew Taylor will provide a signed statement that no other party is reimbursing him for this course, or will reimburse any part of these costs associated with this course. The initial reimbursement will be for 1/6 of the total approved course cost, (General fees, tuition, books, and mileage), after the applicant receives the status of EMT-P and is approved to ride in Suffolk County. For the next two and a half years, every six months, from the date of 1st payment, Andrew Taylor must complete a Purchase Order and form 154 for an additional 1/6 of the total approved costs and submit this to the Treasurer. The Treasurer will obtain a written verification from the Chief, that during the reimbursement period, the member has maintained the status of an active HCFAS EMT-P, fulfilled additional duty requirements as listed below; not gone on any leaves of Absences, other than a Medical Leave, and is good standing with the squad before reimbursement may occur. The two and half year's reimbursement period will be extended for the period that cumulative Medical LOAs exceed three months. The member must ride as an ALS provider when on duty and any regular deviation must be approved by the operational officers. The member must agree to provide an additional 4 hours per week either on a second shift or as back-up personnel for a shift during the reimbursement period. The second shift must be approved by the operational officers. Any member not meeting the reimbursement requirements for the period will be reviewed by the Board of Directors. IT IS THE RESPONSIBILITY OF THE MEMBER TO APPLY FOR AND FOLLOW UP ON THESE SEMI ANNUAL REIMBURSEMENTS.

HCAD Funds

Yes: CO, BC, RF, AS, DM, MC

Abstain: JD, RW

MOTION APPROVED

Painting Outdoor Railings

Motion by Roger Winter and seconded by Robert Franz to enter into a contract with Gold Coast Carpet Cleaning, Inc : Jim Van Bell.to paint all the outdoor railings to the front and side entrances/exits. The cost of the entire project is \$1,300.00 as outlined in the estimate #00008051 dated 9/10/2020.

HCAD Funds

Motion by David Mohr and seconded by Ann Schwartz to table the motion.
Yes: CO, BC, JD, AS, DM, MC No: RW, RF

MOTION APPROVED to table

Note: The following motion was made under New Business

EMS Pants For All New Members

Motion by Casey Orr and seconded by David Mohr to distribute EMS pants to all members.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Note: The following motion was made under New Business

T-Shirts for "Team Trish" – Children's Heart Foundation

Motion by Chief Michael Como and seconded by the entire Board of Directors to purchase 25 T-Shirts for "Team Trish" (late Life Member Trisha Reciniello) at a cost of \$20.00 each to benefit the 'Children's Heart Foundation'. NTE \$500.00.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

8/19/20 email vote 8/21/20

Amend Repair Replace Lightbox on LED Signage Front of Building

Motion by Roger Winter and seconded by Robert Franz to approve and amend the August 11, 2020 for the repair replace lightbox on the LED signage in front of building to include the upgrade and replacement of the LED light strings at an additional cost of \$450.00 for a total aggregate cost of \$1,250.00.

HCAD Funds

MOTION APPROVED UNANIMOUSLY (Note: SF did not vote)

8/21/20 email votes 8/23/20

Annual Raise for Paid Paramedic Hector Feliciano

Motion by Chief Michael Como, seconded by Brian Canty to increase Paid Paramedic Hector Feliciano's hourly pay rate from \$24.00/hour to \$25.00/hour, effective at the beginning of the next pay period. Regarding the requirements set forth in the approved Paid Paramedic pay schedule: Hector has exceeded the hourly requirements and is compliant with rig checks.

HCAD FUNDS

MOTION APPROVED (Note: SF and CO did not vote)

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Chief Michael Como to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: Aug 01, 2020 to Aug 31, 2020

HCAD 46 Checks & 8 Direct Debits Totaling \$84,927.21

HCFAS 6 Checks & 1 Direct Debit Totaling \$1,133.93

MOTION APPROVED UNANIMOUSLY

Transfers: None

Chief's Report – Michael Como:

I will not be producing a formal report this week due to time constraints. Everything is status quo and we are on track to finish the year strong.

Roger - At the last meeting you had asked about accidents and driver remediation. I spoke with Jeff Brenner and Liz Wuestman. They assured me that all drivers involved in accidents have been remediated and they will be sharing all remediation plans with me moving forward.

LEAD MEDIC REPORT

"- recently received a bunch of resumes. We've already hired one medics, looking to hire 2 - 3 more in the coming months. A lot of our current staff unfortunately have less availability due to school and some have committed to other new jobs.

- Coverage for September isn't horrendous but not great. The October schedule is looking a lot better. Hoping these new hires work out well.

- Still waiting on beginning the process of becoming the alternate narcotics agent. No headway on that at all so far.

- Just began a color coded monthly check system for 81's sealed equipment. Should work well.

- Employee handbook almost done. Will submit to Chief Como for review before being given to the employees. "

Status Change/Advancement

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1604	McCormack	Casey	Thurs 2300	Disp	FA	8/13/2020
1579	Grisham	Chris	Weds 2300	Disp	FA	7/2/2020
1610	Terenzi	Nicole	Weds 0700	Disp TR	Disp	8/3/2020
1610	Terenzi	Nicole	Weds 0700	Disp	FA	8/12/2020
1246	Booth	Lenise	Sat 1900	CL	DR TR	8/19/2020
1611	Fuentes	Jordan	Tues 1100	Disp TR	Disp	8/3/2020
1611	Fuentes	Jordan	Tues 1100	Disp	FA	8/18/2020
1580	Collier	Dillon	Weds 1100	ACL	CL	8/19/2020
1603	Bram	Jonathan	Thurs 1500	FA	ACL	
1599	Macharola	Dino	Thurs 1500	FA	ACL	
1555	Kallergis	Kat	Fri 1100	DR TR	Driver	7/14/2020
1555	Kallergis	Kat	Fri 1100	FA	ACL	
1607	Roselli	Kathleen	Mon 1500	Disp TR	Disp	8/3/2020
1540	Stalzer	Lauren	Sun 1900	CL	ALS	8/26/2020
1540	Stalzer	Lauren	Sun 1900	ALS	DR TR first responder	9/1/2020

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Shift Change

Member #	Last Name	First Name	From	To	Effective
1004	Biersack	Paul	Mon 2300	Fri 1100	8/19/2020

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Secretary's Report –Robert Franz:

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New Members:

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Email vote, date of acceptance 8/20/20

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Motion by Ann Schwartz and seconded by Chief Michael Como to accept Lily Poplawski as a new probationary member #1616, Shift: Sunday 1500 in accordance with Article III, Section 2 of the By-Laws. (Note: Lily is not a resident of Huntington Township however she is being proposed for membership during the pandemic to fulfill membership needs. She will enroll in an EMT class soon after joining

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Yes: CO, RF, JD, AS, DM, MC No: RW, BC Did Not Vote: SF

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MOTION APPROVED

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Treasurer Canty does not agree that the By-Laws extenuating circumstances exception of Huntington Township resident has been met.

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2020 Board of Directors Meeting

Email vote, date of acceptance 8/20/20

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Michael Levenson as a new probationary member #1617, Shift: Tuesday 1500 in accordance with Article III, Section 2 of the By-Laws. (Note: Michael is not a resident of Huntington Township however he is being proposed for membership during the pandemic to fulfill membership needs. He is enrolled in an EMT class that begins in three weeks.

Yes: CO, RF, JD, AS, DM, MC, BC

No: RW

Did Not Vote: SF

MOTION APPROVED

Treasurer Canty does not agree that the By-Laws extenuating circumstances exception of Huntington Township resident has been met.

Motion by Ann Schwartz and seconded by Casey Orr to accept Nerissa Edwards as a new probationary member #1618, Shift: Sunday 1100 in accordance with Article III, Section 2 of the By-Laws.

Yes: CO, JD, RW, RF, AS, DM, MC

Abstain: BC

MOTION APPROVED

Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Castillo, Vincent	Friday	1474	Educational	8/21/20 – 12/25/20
Crespo, Suzette	Monday	1438	Educational	8/17/20 – 11/30/20
Flores, Estrella	Tuesday	1567	Operational	8/11/20 – 8/31/20
Flores, Estrella	Tuesday	1567	Military	9/1/20 – 12/1/20
Gabriel, Equislaure	Thursday	1528	Educational	9/1/20 – 12/23/20
Maloney, Ann	Monday	921	Extended Medical	8/12/20 – 11/12/20
Mason, Jessica	Saturday	1591	Educational	8/22/20 – 11/24/20
Rosselli, Kathleen	Monday	1607	Educational	8/11/20 – 11/24/20
Silverstein, Dana	Co. 8	1510	Operational-C 19	7/24/20 – 10/24/20
Villamide-Herrera, Loreley	Friday	1370	Extended Operational-C 19	7/30/20 – 10/30/20

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Campanelli, Michael	Friday	1396	8/21/20	Operational-C 19
Castillo, Kathleen (Kathy)	Friday	1276	8/14/20	Operational
Cortes, Richard	Co. 8	1361	7/10/20	Operational-C 19
Iannetti, Giorgia	Monday	1561	7/6/20	Operational-C 19
O'Riordan, Casey	Tuesday	1518	3/1/20	Educational
Rudilosso, Deborah (Debbie)	Co. 8	1053	7/11/20	Operational-C 19
Silverstein, Dana	Co. 8	1510	7/4/20	Operational-C 19
Stenson, Elizabeth	Tuesday	820	1/7/20	Operational
Stone, Casey	Thursday	920	7/9/20	Operational-C 19
Tamayo, Keith	Thursday	1592	7/29/20	Dispatch Only, Operational-C 19
Vogel, Joanne	Monday	861	8/11/20	Operational

Probation Ending:

Motion by Robert Franz and seconded by Chief Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to Vera Farina- Ehlers, member #1571, effective 9/10/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to Nicole Campbell, member #1551, effective 9/10/20.

MOTION APPROVED UNANIMOUSLY

Status Change:

Motion by Robert Franz and seconded by Chief Michael Como to grant the following Status Change:

#1238 - Matthew Valle: Operational Membership to Administrative, Effective 9/10/20. His duties will include assisting the 2nd Deputy Chief.

Yes: CO, JD, RW, AS, DM, MC

Abstain: BC, RF

MOTION APPROVED

Insurance:

-VFIS paid our MVA 8/19/20 claim for 2-15-20 damage in the amount of \$ 8,083.50.

This was the second squad at fault claim in the past two months.

-VFIS has been put on notice of a possible claim pertaining to the 9/7/19 injury incident in the building per the recommendation of our attorney.

LOSAP

On Saturday, September 5, Governor Cuomo extended Executive Order 202 to October 4, 2020.

This extends the period under the amended LOSAP NYS law whereby local government sponsors of LOSAPs could adopt a resolution to award up to 5 points per month during periods when Covid 19 related Special Response Rules were in effect.

NYSVARA Annual Awards

Squad and members will be receiving the following awards at NYSVARA Pulse Check Virtual Educational Conference this weekend:

EMS Agency of the Year - Huntington Community First Aid Squad

EMS Communications Specialist of Excellence - Mary Brenner, #487

BLS Provider of Excellence - Fiona Witkowski, #1343

Scholarship Recipient - Post 215 Member Luke Towers

Many thanks to the members who wrote the nominee submissions – it is definitely a work of respect, admiration and appreciation of their fellow members.

The REMSCO award winners are currently being featured in Newsday – one each Sunday starting on September 6, 2020.

NYSVARA Virtual Pulse Check 2020 Conference Saturday 9/12/20 – Virtual presentations - CME/CEU credits will be provided at no cost to the attendees. Registrants will receive up to 8 hours of qualifying CME/CEU credits. See website for details. All our members are qualified to participate and earn 8 CMEs. Registration is still open.

Thank you again to the board for supporting this conference as a sponsor.

NYSVARA Meeting Notes

NYSVARA distributed to all their members notes of the August SEMSCO / SEMAC meetings and NYS DOH Bureau of EMS & Trauma Services bi-weekly webex meetings. Notes are posted on the bulletin board.

Suffolk REMSCO

I attended a zoom meeting on 9/8/20 and the meeting minutes are posted on the bulletin board.

Hubbinette Cowell Golf Outing

Only three members signed up for the golf outing so a drawing is not necessary. The members have been informed and wished a good day on the course.

Flanders Northampton VAC Standby

Thank you to Chief Mike Como for organizing our members for a standby at Flanders Northampton VAC as their members mourned the loss of a member and other family members. The support that we gave to our brothers and sisters at Flanders was much appreciated in the EMS community.

GMM Room Use Request

An application to use the room in October for a First Birthday Party with up to 75 adult and children attendees was returned to the member due to the non- use of the room for social activities during the pandemic.

SC Recruitment Committee – The Suffolk Educational program for Retention in the Voluntary Emergency Service (SERVES)

The 2019 SERVES Administrative Guide is posted on the bulletin board and information was published in the August & September Pulse and mentioned at GMM.

The Deadline for application and documentation submission for the Fall Semester is October 1, 2020.

Student-volunteers can attend any NYS DOE college or university located within Suffolk County with a reimbursement based upon tuition costs at Suffolk County Community College- i.e. as of June 2019 the maximum payment for a 12 plus credit schedule (full-time status) with a GPA of 3.75 to 4.00 or an “A” would be \$2,735. The student-volunteer will receive reimbursement based upon a sliding scale related to their GPA.

- The number of credits supported by the program; full or part time; covers up to 120 lifetime credit hours (Bachelor’s Degree). **For more information about SERVES go to**

www.suffolksbravest.com/pdf/currentSERVESguide.pdf

Legislative Bills Update

On August 11, Governor Andrew Cuomo signed into law an amendment to the Vehicle & Traffic Law that provides that no person sixteen years of age or over shall be a passenger in a motor vehicle unless such person is restrained by a safety belt approved by the commissioner of motor vehicles (effective 11/1/20). S4336 and A6163)

The following four bills were from the August SEMSCO legislative subcommittee:

- S8196 / A10304 - Establishes a tax credit for first responders during the novel coronavirus, COVID-19 outbreak. Status: Referred on 4/13/20 to Senate Budget and Revenue Committee and Assembly Ways & Means Committee.
- S3526 - Authorize payment to non-participating or non-preferred providers of ambulance services licensed under Article 30 of the Public Health Law. Involves direct payment to

ambulance services. Status: On Senate floor calendar having advanced to 3rd reading on 3/4/20.

- S8034 / A10099 - Establishes a Pilot Program for the prevention and treatment for traumatic stress on volunteer first responders. Status: Referred on 3/11/20 to Senate Finance Committee and on 3/12/20 to Assembly Governmental Operations.
- S8608A/A10629A - Establishes the Frontline Workers Trauma Informed Care Advisory Council to connect frontline workers impacted by COVID-19 to evidenced-based trauma-informed support resources and learning opportunities. Status: Passed Senate 7/23/20 and returned to Assembly (previously passed Assembly on 7/21/20).

Steve Dziura, deputy director NYS DOH EMS will be looking into an update on legislation to reimburse ambulance agencies electing to participate in Treat and Release and Alternate Designation programs.

S3685B / A1778A – Amends general municipal law 209B and town law in relation to authorizing fees and charges for EMS and allows fire departments the option to recover costs when providing EMS. Status: Passed Senate 7/21/20 and in Assembly Local Governments. NYSVARA does not support since this is a repeal of GML 209B whereby all ALS first responder activities in the rural area of NY will cease to operate as they no longer can bill.

Director Daniels Report:

Compliance Committee:

-An Exposure Control Plan has been discussed.

Website:

There will be a kick-off meeting taking place on Monday September 14, 2020 at 1400 hours.

Director Winter Report:

Chaplains: We are also looking for another member to step up as a Chaplain. We need suggestions of any member who seems interested. Ex. Chief William Bill Billups was suggested by Bob Franz

Awards

-Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members

-Length of Service (Andrea Golinsky): Report has been received by President Fischer

-Memorial Wall (David Mohr) David is up to date with deceased members.

-Plaques & Certificates BOD/Chief Officer Corps Christine Roulo): Waiting for award winners from the BOD and Chief Officers Corps

-Pins and badges (Roger Winter): Waiting for the 2020 additional list of Members off probation from Chief Mike Como

437 **-Veterans Plaque:** I believe I need to add one member. Robert Franz will inform
438 me of the member.

439 **ID/Accountability Cards (Roger Winter):** This is a continuing process. I have added Michael
440 and Ryan Como to the committee. Roger Winter Chair, Jim Mallilo – Administrator. I would like
441 to add Tom O’Leary to the committee as he is in the building many days.

442 **LED Sign (Dian Tanko):** The header on the sign has been repaired/refurbished. I will be
443 submitting the invoice Tuesday 9/2/2020 Tanko is updating weekly.

444 **Public Relations/Public Information Officer (Andrea Golinsky):** No report

445 **Historien (Martha Brenner :** No Report

446 **Fund Drive: Report (Mary Brenner):**. The third wave is currently in the process of preparing
447 to be sent out. We have received \$76,895.50 from 1619 respondents as of 9/9/2020

448 **Flag Etiquette (Roger Winter):** As events happen, the flag (s) are placed at the appropriate
449 height. At this time, we are leaving the US flag with the 9/11 flag at ½ staff due to COVID 19.

450 **Memorial Day / Veterans Day Events:** no report

451 **Squad Photos Past Presidents and Ex. Chiefs (Roger Winter):** The only picture left to mount
452 is Drew Silverman. I am waiting for Chief Mike Como’s picture. I have given Chief Como
453 Steven Bergano, Creative Compositions Fine Photography phone number 1-516-922-1110.

454 **Building:**

455 **Committee Members as of 1/1/2020**

456 **Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, David Kaufman, Paul**
457 **Bayer, Hank Waldron, Tom O’Leary.**

458 **Traditional Air Conditioning:** A service call was made on Thursday for a problem with the
459 middle thermostat in the GMM room. Apparently there was an issue with a a circuit in RTU
460 #3. At this time the cleaning of the ducts has been completed. I will review the report from IAC
461 as soon as I get it. I will review Traditional Air Conditioning contract. I have spoken with Ralph
462 Bianco of Traditional Air conditioning to ensure that the work that is in the contract will be met.

463 **Garage doors:** Door #1 will not function. Tierney and Courtney were notified and the repair was
464 made Wednesday. A preventive service request for all the doors was made by Tierney and
465 Courtney. I do not believe that service was ever done. As soon as I get a duplicate copy of the
466 request I will make a motion for that maintenance service.

467 **Garage Floor:** Bobby Loysch continues to clean the floor. Absorbent pads are being put down
468 under the vehicles.

469 **Ice Machine in Ready/Room Kitchen:** I am scheduling descaling and cleaning of the tum in
470 September.

471 **Gold Coast Cleaning:** I think we need to schedule a carpet cleaning on the main level with the
472 Dispatch office.

473 **Harbor Irrigation:** No report.

474 **Pestex Pest Management:** Please report any mice or other issues so we can take care of these
475 issues.

476 **Wet Fire Extinguisher System:** No issues.

477 **Christmas Decorations: Still NO CHAIR PERSON TO HANDLE THE DECORATING.**

478
479 **Projects:**

480 **Flowers in barrels:** Mackenzie O’Brien planted flowers in the barrels in the front of the main
481 doors. Apparently, the cost was absorbed by John at White Post Growers.

First floor men's bathroom: Joe Stalbush has worked on the urinal for four hours. He is not satisfied with the flow of water. He will come in again to try to remedy the issue if it arises again. I just talked with him about not billing us. If we call him again for any issues, he will then invoice us.

Lights in Bunk room: I have called Ultra to replace the lights that were not working in the bunk room.

Increase hand sanitizers availability in the entire building. I will be reinstalling the Purell hand sanitizers that fell off the walls. I am investigating a foot pedal dispenser for the foyer.

Sealcoating of Parking lot Striping: I put out a proposal for the parking lot to be resealed and striping. Quality Blacktop Services, Mata Blacktop and Paving, Atlas & sons Asphalt.

Painting of Outdoor Railings: I have contacted two vendors; Franks Painting, Gold Coast Cleaning, Jim Van Pell.

Proposed Projects:

- Cleaning/ Painting of the entire truck room.
- Replace lights in the truck room with LED lighting. An ongoing project. About ½ of the project is complete. I will be calling Ultra Electric, Dennis and or Rich about completing the project.
- Replace all lighting on the main level to LED lighting. I need to get a quote for the conversion to LED.

Old Business: None

New Business:

- The Board discussed electronic voting
- The Treasurer discussed flu shots and physicals for members.
- A discussion on GMM as hybrid meetings where some members are on-site and others are online.
- Annual gift cards for members and various options discussed (two levels).
- Ex-Chief Martha Brenner requested the Board to discuss EMT pants for new members. (see motion above).
- Treasurer Canty asked the Board their thoughts on having the Adult and Children's Holiday Party. The consensus was to have the children schedule pick-ups to receive bags.
- Our attorney reviewed a Post 215 COVID-19 waiver form that parents would need to sign giving their children permission to be at our headquarters to participate in activities. Electronic signatures will not be accepted.
- Chief Como notified the Board that the touchless thermometer is by the front door and they will also be placed at the back door and the meeting room.
- Treasurer Canty discussed purchasing T-Shirts on behalf of late life member Trish Reciniello (see motion above).
- A Director asked if Vito Reciniello received the Life Membership plaque for Trish. Roger Winter said he will make sure it is delivered to Vito.
- Notice of 9/8/20 re-opening of the squad gym and rules to use was mentioned.

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Motion by President Seth Fischer and seconded by David Mohr to adjourn the meeting at 2033 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: October 26, 2020

Amended and approved: ?

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2020 Board of Directors Meeting

DATE: October 8, 2020

Members:

President Seth Fischer (SF)	PRESENT
Vice President Ann Schwartz (AS)	PRESENT
Secretary Robert Franz (RF)	PRESENT
Treasurer Brian Cauty (BC)	PRESENT
Jeffrey Daniels (JD)	PRESENT
David Mohr (DM)	ABSENT
Casey Orr (CO)	PRESENT
Roger Winter (RW)	PRESENT
Chief Michael Como (MC)	PRESENT

This Board of Directors Meeting is being held via Zoom due to COVID-19 NYS Orders for social distancing and large gatherings.

Guests: Alex Hastava, Ryane Como, Elizabeth Wuestman and Lehti Laas

Meeting called to order at: 1900 hours

For disposition of new members see the Secretary's Report.

Motion by Robert Franz and seconded by Jeffrey Daniels to approve the minutes of August 11th, 2020 as amended.

MOTION APPROVED UNANIMOUSLY

Presentation to the BOD by #1576 Alexander Hastava on new changes to the Membership committee. Tracking of applications and related documents.

9/12/20 email vote 9/13/20

Paramedic Hire- Michael Moccaldi

Motion by Chief Michael Como, seconded by Ann Schwartz to hire Michael Moccaldi as a per diem Paramedic at a rate of \$25/hour.

HCAD FUNDS

Yes: MC, AS, RF, RW, JD, DM, BC

Did Not Vote: CO, SF

MOTION APPROVED UNANIMOUSLY

2020 Board of Directors Meeting

47 10/1/20 email vote 10/2/20

48 **Paramedic Hire - Robert Farrelly**

49 Motion by Chief Michael Como, seconded by Brian Canty to hire Robert Farrelly as a per diem
50 Paramedic at a rate of \$22/hour.

51 **HCAD FUNDS**

52 Yes: MC, BC, AS, CO, JD, RF, RW, DM

Did Not Vote: SF

53 **MOTION APPROVED UNANIMOUSLY**

54

55

56 **Proposals-**

57 Paramedic Hire- Michael Moccaldi (Email Vote)

58 Paramedic Hire - Robert Farrelly (Email Vote)

59 Purchase 2020 Gift Cards

60 Purchase 2020 Gift Cards for Life Members

61 Purchase of Gift Cards Covid-19 (Tabled)

62 Kyoko Saito Paramedic Program (Email Vote)

63 Face Masks from Long Island Screening (Email Vote)

64 Painting Outdoor Railings (Email Vote)

65 Asphalt Repair, Sealcoat and Stripe Parking Lot. Mata's paving and Sealcoating (Email Vote)

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68 **Purchase 2020 Gift Cards**

69 Motion by Brian Canty and seconded by Ann Schwartz to authorize the purchase of \$200
70 holiday/gift cards for eligible members under the following requirements per the SOP Article X,
71 Section 1, #17, Miscellaneous Items, Section g.

72 **HCFAS Funds**

73 **MOTION APPROVED UNANIMOUSLY**

74

75 **Purchase 2020 Gift Cards for Life Members**

76 Motion by Brian Canty and seconded by Robert Franz to purchase \$200 holiday/gift cards for all
77 Life Members.

78 **HCFAS Funds**

79 **MOTION APPROVED UNANIMOUSLY**

80

81 **Purchase of Gift Cards Covid-19**

82 Motion by Chief Michael Como and seconded by Robert Franz to authorize the purchase of a
83 \$100 gift card for all active members as of December 1, 2020.

84 **HCFAS Funds**

85

86 Motion by Brian Canty and seconded by Robert Franz to table the motion.

87 Yes BC, JD, RF, AS, CO, MC

Abstain: RW

88 **MOTION APPROVED to table**

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9/12/20 email vote 9/13/20

Kyoko Saito Paramedic Program

Motion by Chief Michael Como and seconded by Ann Schwartz to accept the recommendation of Second Deputy Chief Ryane Como to honor member #1545 Kyoko Saito's request for reimbursement for an EMT-P course at Northwell Emergency Medical Institute, New Hyde Park, NY, starting September 24th, 2020. Kyoko is a member in good standing. This motion is to authorize and approve reimbursement for an amount not to exceed \$12,000.00 for tuition & fees, books and mileage payable upon successful completion of the course and receipt of his NYSDOH EMT-P certification, reimbursement certification. The member must be a member in good standing at the time of reimbursement. All other conditions of Section 10 of the PPPs remain in effect.

1. The approved mileage will not exceed \$1,000.00 as per the PPPs, the standard mileage reimbursement rate for the members' personal vehicle for all approved activities, is .40 per mile.

2. Tuition, Books, and other Costs - \$11,000

Kyoko Saito will provide a signed statement that no other party is reimbursing her for this course, or will reimburse any part of these costs associated with this course. The initial reimbursement will be for 1/6 of the total approved course cost, (General fees, tuition, books, and mileage), after the applicant receives the status of EMT-P and is approved to ride in Suffolk County. For the next two and a half years, every six months, from the date of 1st payment, Kyoko Saito must complete a Purchase Order and form 154 for an additional 1/6 of the total approved costs and submit this to the Treasurer. The Treasurer will obtain a written verification from the Chief, that during the reimbursement period, the member has maintained the status of an active HCFAS EMT-P, fulfilled additional duty requirements as listed below; not gone on any leaves of Absences, other than a Medical Leave, and is good standing with the squad before reimbursement may occur. The two and half year's reimbursement period will be extended for the period that cumulative Medical LOAs exceed three months. The member must ride as an ALS provider when on duty and any regular deviation must be approved by the operational officers. The member must agree to provide an additional 4 hours per week either on a second shift or as back-up personnel for a shift during the reimbursement period. The second shift must be approved by the operational officers. Any member not meeting the reimbursement requirements for the period will be reviewed by the Board of Directors. IT IS THE RESPONSIBILITY OF THE MEMBER TO APPLY FOR AND FOLLOW UP ON THESE SEMI ANNUAL REIMBURSEMENTS.

HCAD Funds

Yes: MC, AS, DM, JD, RF, BC, RW Did Not Vote: CO, SF

MOTION APPROVED UNANIMOUSLY

9/14/20 email vote 9/15/20

Face Masks from Long Island Screening

Motion by Ann Schwartz and seconded by Chief Michael Como to purchase 600 customized face masks from Long Island Screening. The amount is not to exceed \$3,450.00.

HCAD funds

Yes: AS, MC, BC, DM, RW, JD, CO, RF

Did Not Vote: SF

MOTION APPROVED UNANIMOUS

9/16/20 email vote 9/18/20

Painting Outdoor Railings

Motion by Roger Winter and seconded by Ann Schwartz to enter into a contract with Gold Coast Carpet Cleaning, Inc : Jim Van Bell.to paint all the outdoor railings to the front and side entrances/exits. The cost of the entire project is \$1,300.00 as outlined in the estimate #00008051 dated 9/10/2020. A certificate of liability insurance will be required from the vendor with HCFAS named as additional insured and a certificate of workers compensation insurance is also required.

HCAD Funds

Yes: RW, AS, MC, BC, SF, RF

Did Not Vote: JD, CO, DM

MOTION APPROVED UNANIMOUSLY

9/16/20 email vote 9/18/20

Asphalt Repair, Sealcoat and Stripe Parking Lot. Mata's paving and Sealcoating

Motion by Roger Winter and seconded by Ann Schwartz to sealcoat and strip parking lot as outlined by Mata's Paving and Sealcoating. Please see Proposal and the Scope of Work as provide by Mata's Paving and Sealcoating below. Total cost for the sealcoating and striping \$3,300.00. A certificate of liability insurance will be required from the vendor with HCFAS named as additional insured and a certificate of workers compensation insurance is also required.

HCAD Funds

Yes: RW, AS, MC, BC, SF, RF

Did Not Vote: JD, CO, DM

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Jeffrey Daniels to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Checks dated: September 01, 2020 to September 30, 2020

HCAD Distributions by 37 Checks and 8 Direct Debits: Totaling \$68,021.11

HCFAS Distributions by 3 Checks and 1 Direct Debit: Totaling \$8,083.05

POST Distributions by 1 Checks: Totaling \$86.58

MOTION APPROVED UNANIMOUSLY

Transfers: None

Chief's Report – Michael Como:

<u>Status Change/Advancement</u>						
Member #	Last Name	First Name	Day & Shift	From	To	Effective
1590	Dimaggio	Caitlyn	Sat 1100	Disp TR	Disp	9/19/2020
1590	Dimaggio	Caitlyn	Sat 1100	Disp	FA	9/19/2020
1609	Werner	Grant	sun 0700	Disp TR	Disp	9/7/2020
1613	Brown	Leslie	tues 1100	Disp TR	Disp	9/7/2020
1584	Solano	Kevin	sun 1900	ACL	DR TR	9/23/2020
1602	Zeth	Steven	Tues 0700	Disp	FA	9/7/2020
1602	Zeth	Steven	Tues 0700	ACL	DR TR	9/23/2020
1605	Baer	Hila	thurs 0700	Disp	FA	9/17/2020
post 500149	Bayer	Alex	Post	Disp	Obs	9/20/2020
1540	Stalzer	Lauren	Sun 1900	CL	ALS	8/20/2020
1608	Berkowitz	Emily	Mon 0700	FA	ACL	8/11/2020
1588	Mesnick	Andrew	Sat 0700	DR TR	DR	9/15/2020
1447	Capotosto	Michael	Sun 1100	DR TR	DR	5/17/2020
1585	Garafolo	Matthew	Sat 2300	FA	ACL	9/15/2020
1054	Rubel	Janet	Mon 1900	CL	FA	9/28/2020

<u>Shift Change</u>						
Member #	Last Name	First Name	From	To	Effective	Reason
1554	Connors	John	Mon 1900	Co 8	10/08/20	family, school, work
1540	Stalzer	Lauren	Sun 1900	Co 8		Work

Equipment & Vehicles –

- 16 - In quarters. Needs to go to Ford for minor mechanical repairs.
- 17 - In quarters. May need to go back to Specialty for recurring electrical issues.
- 18 - In quarters. Needs to go to VCI for minor mechanical repairs.
- 19 - In quarters.

20 -At 9th Street being repaired (side swipe damage).

21 – At Specialty to diagnose and repair electrical problems.

81 – In quarters.

82 – In quarters.

89 - In quarters. A coolant line blew out while I was on my way to FRES. 9th Street towed it and repaired the issue the same day.

Paid Paramedic Program-

- Recently hired Megan Mudrack, Michael Moccaldi, and Robert Farrelly.
- Interviewed Stephen Fischer. Awaiting additional documentation for his packet.
- Interviews pending for Alex Mertz and Claire Drotman
- Medics are completing their shift work as assigned.

Events/Projects –

- RSI - Our application was brought to the RSI Subcommittee and **our agency was granted RSI status.** I am finalizing RSI logistics and will give Suffolk EMS a “go-live” data when we’re ready.
- APX8000’s - Deployed in ambulances and flycars.

Training –

October review training is on psychiatric emergencies.

Hours: Hourly Report for the first 3 Quarters prepared by First Deputy Chief.

Secretary’s Report –Robert Franz:

New Members:

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Post 215 member, Kenney Cadet as a new probationary member #1619, Shift: Wednesday 1900 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Alvin Espinal (Former Post 215 member in 2016) as a new probationary member #1620, Shift: Friday 1100 in accordance with Article III, Section 2 of the By-Laws. (No Post 215 benefits)

Yes: AS, CO, MC, RW, RF, JD

Abstain: BC

MOTION APPROVED UNANIMOUSLY

2020 Board of Directors Meeting

238 Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA's:

Member #	Last Name	First Name	Day & Shift	LOA Start	LOA End	Type of LOA	Notes
1597	Baer	Evyatar	Co 8	8/23/2020	11/25/2020	ELOA	Probation
1582	Callinan	Jacqueline	Sun 1900	9/6/2020	11/22/2020	ELOA	Probation
1590	DiMaggio	Caitlyn	Sat 1100	3/6/2020	5/23/2020	OLOA	c-19 - Probation
1611	Fuentes	Jordan	Tues 1100	8/27/2020	11/25/2020	ELOA	Probation
919	Gabriel	Anne	Fri 1900	9/30/2020	12/30/2020	ext OLOA	c-19
1298	Grimadeau	Venel	Fri 1900	8/20/2020	11/20/2020	ext OLOA	c-19
1404	Hirasawa	Tomoko (Tomo)	Mon 2300	9/30/2020	10/23/2020	ext MLOA	1 year
1282	Ishikawa	Kazuo (Spike)	Tues 1100	9/30/2020	12/30/2020	ext OLOA	c-19
1519	Lopez	Esteban	Sunday 2300	9/2/2020	11/26/2020	ELOA	
1599	Macharola	Dino	Thurs 1500	12/26/2020	10/1/2021	Military LOA	Probation - USAR Activation
1559	O'Brien	MacKenzie	Sun 2300	7/25/2020	10/25/2020	ext OLOA	c-19 Probation
706	Orlando	Philip	Fri 1900	9/8/2020	12/8/2020	Emerg MLOA	
1541	Prestin	Kimberly	Sat 1900	9/12/2020	12/12/2020	ext OLOA	c-19
1509	Raynor	Danielle	Sun 0700	9/5/2020	12/23/2020	ELOA	
1052	Stone	Jonathan	Thurs 1900	7/7/2020	10/7/2020	ext OLOA	c-19
1446	Waldron	Henry (Hank)	Wed 1100	9/17/2020	12/17/2020	ext OLOA	c-19
1464	Wood	Elizabeth (Betty)	Tues 1100	12/15/2020	3/15/2021	OLOA	vacation

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241 **MOTION APPROVED UNANIMOUSLY**

242

243 **Return to Duty:**

244

Member #	Last Name	First Name	Day & Shift	Type of LOA	RTD Date	NOTES
1171	Caracciolo	Stephanie	Mon 1900	MLOA	8/24/2020	Dispatch Only
1572	Conroy	Steven	Weds 1500	OLOA	9/23/2020	
1590	DiMaggio	Caitlyn	Sat 1100	OLOA	5/23/2020	
1349	Jean	Steeven	Sat 0700	OLOA	9/19/2020	
1067	Lindsay	Arlene	Co. 8	OLOA	9/16/2020	
1519	Lopez	Esteban	Sun 2300	Military LOA	8/1/2020	
921	Maloney	Ann	Mon 1900	MLOA	9/10/2020	
872	Poole	Bernard	Tues 1900	OLOA	9/8/2020	
1399	Wuestman	Elizabeth	Co. 8	OLOA	10/1/2020	

Status Change:

Motion by Robert Franz and seconded by Chief Michael Como to grant the following status change: #925 Salvatore Romano, Operational Membership to Inactive 20 Year Exempt Membership, effective 10/08/2020.

MOTION APPROVED UNANIMOUSLY

Resignation:

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of #1496 Jonathan Domanick: Resignation letter dated 9/20/20, effective 10/8/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of #1617 Michael Levenson: Resignation letter dated 9/12/20, effective 10/8/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of #1472 David Villegas: Resignation letter dated 9/28/20, effective 10/8/20.

MOTION APPROVED UNANIMOUSLY

Insurance:

-MVA 9/27/20: While responding to a call via Depot Rd. 2-15-17 right mirror struck a truck's left mirror. Our mirror's glass was cracked. The other vehicle's mirror was chipped. The other vehicle's owner has not contacted the Squad regarding any repair or replacement of their mirror. This has not been reported to our insurance carrier.

-MVA 9/28/20: While turning around in close quarters at a call, 2-15-19 backed into an earth embankment bending the bracket where the right side of the rear step mounts the chassis. There was no reported damage to the earth embankment. No estimate has been received for the repair of the damaged rear step mount (rough estimate \$500) and this will not be reported to our insurance carrier.

NYS Insurance Fund (VAWBL):

-A member hit their head on an ambulance cabinet and suffered a black eye. A claim will not be filed with NYSIF for this minor injury. Member's eye glasses may have to be repaired or replaced.

-An application was filed for a \$500 credit for PPE purchased during the pandemic. The application was approved and we received the \$500 credit on our account.

Life Insurance – The application submission to a new carrier continues to be a work in progress and should be completed shortly. Upon receipt of the quotes, a motion will go out via email.

Logistics on members completing beneficiary forms will have to be worked out once information is received from the new carrier.

Director Winter Report:

Chaplains: We are also looking for another member to step up as a Chaplain. We need suggestions of any member who seems interested. Ex. Chief William Bill Billups was suggested by Bob Franz.

Awards:

-Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members

-Length of Service (Andrea Golinsky): Report has been received by President Fischer

-Memorial Wall (David Mohr) David is up to date with deceased members.

-Plaques & Certificates BOD/Chief Officer Corps Christine Roulo): Waiting for award winners from the BOD and Chief Officers Corps

-Pins and badges (Roger Winter): Waiting for the 2020 additional list of Members off probation from Chief Mike Como

-Veterans Plaque: I believe I need to add one member. Robert Franz will inform me of the member.

ID/Accountability Cards (Roger Winter): This is a continuing process. I have added Michael and Ryan Como to the committee. Roger Winter Chair, Jim Mallilo – Administrator. I would like to add Tom O’Leary to the committee as he is in the building many days.

LED Sign (Diane Tanko): Tanko is updating weekly.

Public Relations/Public Information Officer (Andrea Golinsky): No report

Historian (Martha Brenner):

Historian Report 9*14*2020

Let me begin with a bit of history. When we moved out of the original 2 Railroad Street headquarters, I was assisting loading up the building contents when a file cabinet of archived items was located. As no one was sure what to do with several file drawers of paperwork, photos, and newspaper articles I said I would secure them until we were back in our own building. I took several boxes of things home.

When we moved into our new 2 Railroad Street headquarters, I could not locate a place to secure all this old paperwork. After I became Vice President and had greater access to the building, I saw that the small conference room was not being fully utilized. I arranged for the purchase of the Steelcase storage pieces that are now in that room and moved all the saved items back to the building.

332 At that time, I was still raising children and working full time, so I had limited time to devote to
333 this project. I set up a pendaflex filing system by year and filed what I could. A great many items
334 have no dates and there were many copies of the Long Islander newspaper with no indication as
335 to why they were kept.

336 One area of records that was organized and saved is the PULSE. We have almost every copy
337 ever published and thanks to Bernie Herschkowitz they are all in plastic sleeves and in binders.

338 Now I am retired and Covid has given me even more free time. I am currently organizing all the
339 old records. Many newspaper clippings and photos were in those old fashioned "sticky" books
340 that have turned out to be damaging to old items; so, all are being removed and put in better
341 quality saving systems. I will be attempting to date many old photos and place them into albums.
342 To date I have been able to use supplies already on hand but will need to start making some
343 purchases.

344 There are about 12 poster boards with old photos that were used for the 40th Anniversary dinner
345 and again for the 50. They are not useful sitting on top of file cabinets. It was suggested to me to
346 hang them in the corrido that runs from the ice machine room to the kitchen. I also plan to be
347 placing old items and photos into the display case below the president's photos. Bob Biersack is
348 willing to assist me with this task. Please let me know if there are any questions or concerns
349 regarding this plan.

350 I am happy to hear any suggestions, and, if any board member would like to see how things are
351 stored, I would be happy to walk you through the archives.

352
353 **Fund Drive: Report (Mary Brenner):** The third wave has been sent out. We have received
354 \$82,081.00 from 1751 respondents as of 10/8/2020.

355
356 **Flag Etiquette (Roger Winter):** As events happen, the flag (s) are placed at the appropriate
357 height. At this time, we are leaving the US flag with the 9/11 flag at ½ staff due to COVID 19.

358
359 **Memorial Day / Veterans Day Events:** no report

360
361 **Squad Photos Past Presidents and Ex. Chiefs (Roger Winter):** The only picture left to mount
362 is Drew Silverman. I am waiting for Chief Mike Como's picture. I have given Chief Como
363 Steven Bergano, Creative Compositions Fine Photography phone number 1-516-922-1110.

364
365 **Building:**

366 **Committee Members as of 1/1/2020**

367 **Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, David Kaufman, Paul**
368 **Bayer, Hank Waldron, Tom O'Leary.**

369 **Traditional Air Conditioning:** I will review the report from IAC as soon as I get it. I will
370 review Traditional Air Conditioning contract. I have spoken with Ralph Bianco of Traditional
371 Air conditioning to ensure that the work that is in the contract will be met.

Garage doors: South Door #1 was stuck in the open position. . Tierney and Courtney were notified and the repair was made the next day. A preventive service request for all the doors was made by Tierney and Courtney. I do not believe that service was ever done. As soon as I get a duplicate copy of the request I will make a motion for that maintenance service.

Garage Floor: Bobby Loysch continues to clean the floor. Absorbent pads are being put down under the vehicles.

Ice Machine in Ready/Room Kitchen: I am scheduling descaling and cleaning of the tum in October.

Gold Coast Cleaning: I think we need to schedule a carpet cleaning on the main level with the Dispatch office.

Harbor Irrigation: No report.

Pestex Pest Management: Please report any mice or other issues so we can take care of these issues. A report of mice and cockroaches was made and is being addressed on Friday 10/9/2020.

Wet Fire Extinguisher System: No issues.

Christmas Decorations: Still NO CHAIR PERSON TO HANDLE THE DECORATING.

Johnson Controls: Will be in to check the fire alarm system on Friday, 10/9/2020, at 8:00 AM.. They will need access to parts of the building that are locked. I need help as I will be in later.

Projects:

First floor men's bathroom: Joe Stalbush has worked on the urinal for four hours. He is not satisfied with the flow of water. Joe was in to repair the toilet in the men's 2nd floor bathroom.

Lights in Bunk room: I have called Ultra to replace the lights that were not working in the bunk room.

Increase hand sanitizers availability in the entire building. I will be reinstalling the Purell hand sanitizers that fell off the walls. I am investigating a foot pedal dispenser for the foyer.

Sealcoating of Parking lot Striping: this project is complete.

Painting of Outdoor Railings: this project will be completed today 10/8/2020. One railing left to be painted and areas above the front door and dispatch office.

Entrance column repair: I have talked with Robert Goldrick and Jim about a repair of the lower part of the column. Cost of repair with materials, painting and labor, \$250.00.

Proposed Projects:

- Cleaning/ Painting of the entire truck room.

- Replace lights in the truck room with LED lighting. An ongoing project. About ½ of the project is complete. I will be calling Ultra Electric, Dennis and or Rich about completing the project.

- Replace all lighting on the main level to LED lighting. I need to get a quote for the conversion to LED.

- Replace convert to LED lighting in the administration wing.

Old Business:

- FEMA Grant – response to inquiry and required narrative has to be done.

New Business:

- Flu Shots – 10/12/20 and Physicals – 10/26/20 and 11/15/20.

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Motion by Robert Franz and seconded by Chief Michael Como to adjourn the meeting at 2028 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: November 14, 2020

Amended and approved: ?

MOTION APPROVED UNANIMOUSLY

**Huntington Community First Aid Squad
2020 Board of Directors Meeting**

DATE: November 5, 2020

Members:

President Seth Fischer (SF)	PRESENT
Vice President Ann Schwartz (AS)	1937 hours
Secretary Robert Franz (RF)	PRESENT
Treasurer Brian Canty (BC)	PRESENT
Jeffrey Daniels (JD)	PRESENT
David Mohr (DM)	ABSENT
Casey Orr (CO)	PRESENT
Roger Winter (RW)	PRESENT
Chief Michael Como (MC)	PRESENT

This Board of Directors Meeting is being held via Zoom due to COVID-19 NYS Orders for social distancing and large gatherings.

Guests: Elizabeth Wuestman, Ryane Como and Lehti Laas

Meeting called to order at: 1900 hours

For disposition of new members see the Secretary's Report.

Motion by Robert Franz and seconded by Chief Michael Como to approve the minutes of September 10th, 2020 as amended.

MOTION APPROVED UNANIMOUSLY

Paramedic Hire - Steven Fischer

10/11/20 email vote 10/25/20

Hiring of Paid Paramedic Steven Fischer

Motion by Chief Michael Como, seconded by Ann Schwartz to hire Steven Fischer as a per diem Paramedic at a rate of \$22/hour.

HCAD FUNDS

Yes: MC, AS, BC, CO, JD, RW, DM, RF

Did Not Vote: SF

MOTION APPROVED UNANIMOUSLY

2020 Board of Directors Meeting

Proposals-

Hiring of Paid Paramedic Steven Fischer (Email Vote)
Specialty Fleet Services – 2-15-17
Manna Ministries - Annual Holiday Toy Drive Boxes in the Ready Room
Suffolk County Ambulance Chief's Association (SCACA) Dues
Annual NYSVARA Squad Dues & Report
Annual NYSVARA Individual Dues
Annual Fire Chiefs Individual Dues
Annual Firemen's Association State of New York Individual Dues
2020 Children's Holiday Party
Carol Wissner (Associate Member) Flowers
Purchase of Gift Cards Covid-19 Recognition (Email Vote)
Continuation of Group Life Insurance Program (Email Vote)
(2) Tierney and Courtney Overhead Door Sales Co., Inc. (Email Vote)
Recliners Purchase 2020 (Email Vote)
Disposal of Recliner Chairs (Email Vote)

Specialty Fleet Services– 2-15-17

Motion by Chief Michael Como and seconded by Robert Franz to repair various problems with 2-15-17 emergently at Specialty Fleet Services nunc pro tunc at a cost of \$3,270.69.

- The Road Rescue console and electronics would not power on consistently.
- Rear right door flashing light did not work.
- Check engine light present and reduced power exhaust filter cleaning warning.
- Back up alarm did not work.
- Two tires worn and in need of immediate replacement. Specialty mounted and balanced the tires which were paid for separately.

The labor cost was \$2183.00 at \$116.00/hr and the parts cost was \$1087.00. The repair was at the recommendation of Third Deputy Chief David Kaufman.

HCAD Funds

Yes: RW, RF, CO, MC, JD No: BC

MOTION APPROVED

Manna Ministries - Annual Holiday Toy Drive Boxes in the Ready Room

Motion by Chief Michael Como and seconded by Casey Orr to allow Kenney Cadet #1619 or his designee to have collection boxes/baskets after November 5th in the ready room for members to donate items to the organization on behalf of HCFAS members.

The collections will be for new toys for families in need in Huntington Township.

The approval date of this motion will be added to the boxes/baskets so members are aware this received prior Board approval.

Yes: MC, CO No: BC, RF Abstain: RW, JD

MOTION APPROVED

Suffolk County Ambulance Chief's Association (SCACA) Dues

Motion by Robert Franz and seconded by Chief Michael Como to pay the annual dues to Suffolk County Ambulance Chief's Association in the amount of \$100.00 for 2021.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Annual NYSVARA Squad Dues & Report

Motion by Robert Franz and seconded by Chief Michael Como to authorize the Secretary or Squad Delegate to update the NYS Volunteer Ambulance and Rescue Association (NYSVARA) Member Organization report and approve the dues payment to NYSVARA of \$140.00 for 2021. The annual report will name Andrea Golinsky as Primary Delegate and Robert Franz as the Alternate Delegate. The primary delegate will be responsible to inform the President, Chief and the membership of any important topics from District 7 meetings that are not covered by Association emails.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Annual NYSVARA Individual Dues

Motion by Robert Franz and seconded by Chief Michael Como to approve and pay the annual individual dues request of \$10.00 for new or renewal membership in the NYS Volunteer Ambulance and Rescue Association for Huntington Community First Aid Squad members for the year 2021.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Annual Fire Chiefs Individual Dues

Motion by Robert Franz and seconded by Jeffrey Daniels to approve and pay the annual dues request (\$40.00 for 2020) for new or renewal active or affiliated membership in the NYS Association of Fire Chiefs for any director or Chief officer holding office in 2021 and for any past president or ex-chief. There will be a maximum number of three memberships or a total amount not to exceed \$135.00 which will cover any increase in dues.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Annual Firemen's Association State of New York Individual Dues

Motion by Robert Franz and seconded by Jeffrey Daniels to approve and pay the annual dues requests (\$15.00 for 2020) for new or renewal active or associate membership in the Firemen's Association of the State of New York for any director or Chief officer holding office in 2021 and for any past president or ex-Chief. There will be a maximum number of three memberships or a total amount not to exceed \$60.00 which will cover any increase in dues.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

2020 Children's Holiday Party

Motion by Brian Canty and seconded by Robert Franz to authorize and approve the Special Events Committee to have the Children's Holiday Party on Saturday, December 12, 2020, from 12:00PM to 5:00PM. at headquarters. The authorized attendees and gift eligibility for this event will be in accordance with the Social Committee protocols of Article IX Section 1-5 of the SOP's which must be posted with the signup sheet including that the child must be present to receive a gift. The Special Events Committee, with the approval of the Board liaison will have the authority to approve or deny requests to attend by other interested parties with a fee of \$45.00 per child to offset the cost of the gift and incidentals, which is to be paid in advance by the squad member requesting approval but fee must be paid no later than December 1, 2020. Further to authorize an advance of \$5,500.00 which will be accounted for in accordance with the PPP and is to be used to cover the expenditures for decorations, film and gifts. It is estimated that the gifts will not exceed \$45.00 per child. No other funds will be provided without the express pre-approval of the Board of Directors. The eligible child must be present to receive a gift, no exceptions. Members paying the \$45.00 fee may receive the child's gift, if the child is unable to attend. The Special Events Committee Children Holiday Party Coordinators, Susan Otto and Casey Stone will be responsible for this event and will produce for the Treasurer and Special Event Committee Chairperson, an accounting of this event with original receipts within ten days of the event, and the Treasurer will give the BOD an accounting for this event at the next BOD meeting immediately following receipt of the accounting.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Carol Wissner (Associate Member) Flowers

Motion by Brian Canty and seconded by Roger Winter to purchase a floral arrangement for the passing of Associate Member Carol Wissner at a price NTE \$75.00.

MOTION APPROVED UNANIMOUSLY

Vice President Ann Schwartz joined the meeting at 1937 hours.

10/9/20 email vote 10/10/20

Purchase of Gift Cards Covid-19 Recognition

Motion by Robert Franz and seconded by Ann Schwartz to authorize the purchase of a \$100 gift card for all active and probationary members in good standing as of September 1, 2020 providing the member has not been suspended or received a temporary suspension from 1/1/20 to the card distribution date. The member in good standing requirement to be current in the completion of their duty hours or hourly commitment is waived.

HCFAS Funds

Yes: RF, AS, MC, DM, JD, RW Did Not Vote: SF, BC, CO

MOTION APPROVED UNANIMOUSLY

10/28/20 email vote 10/29/20

Continuation of Group Life Insurance Program

Motion by Robert Franz and seconded by Seth Fischer to accept the recommendation of Robert Franz, the insurance committee chairperson and Paul Cowell of Hubbinette Cowell Associates, Inc., and approve the continuation of the HCFAS Members Group Term Life Insurance Program with VFIS, in accordance with the amended guidelines attached, for the period November 1, 2020 to October 31, 2021 with an approved extension to December 31, 2021 pending notification of the insurance company's November 1, 2021 renewal. The group term life insurance is to be provided by VFIS and underwritten by Combined Life Insurance Company of New York at an annual premium amount of approximately \$93,500.00 for eligible active members and inactive life members (based upon the 8/1/20 census of 226 eligible active members and 14 eligible inactive life members). The addition of eligible new participants and the termination of participants during the year will be paid or credited upon the receipt of an invoice reflecting such changes plus changes for participants moving from one age band to another age band including a reduction in coverage, if applicable. Payments will be made semi-annually from HCAD funds for active members and from HCFAS funds for inactive life members. The program will be administered by the HCFAS insurance committee.

HCAD & HCFAS Funds

Yes: RF, SF, AS, MC, BC, DM, JD, RW

Did Not Vote: CO

MOTION APPROVED UNANIMOUSLY

10/28/20 email vote 10/29/20

Tierney and Courtney Overhead Door Sales Co., Inc.

Motion by Roger Winter and seconded by Robert Franz, to contract with Courtney and Tierney Overhead Door Sales Co., Inc for the repair of various doors as listed, as outlined below dated 4/29/2020 Quote #16141 at a cost of \$8,125.00

Insurance Requirement:

A certificate of liability insurance with HCFAS named an additional insured and a certificate of workers compensation coverage

HCAD Funds

Yes: RW, RF, MC, AS, DM, JD

Did Not Vote: BC, CO, SF

MOTION APPROVED UNANIMOUSLY

10/28/20 email vote 10/29/20

Tierney and Courtney Overhead Door Sales Co., Inc.

Motion by Roger Winter and seconded by Robert Franz, to contract with Courtney and Tierney Overhead Door Sales Co., Inc for the repair of South 5, as outlined below dated 5/27/2020, Quote # 16199, Job # 38574, at a cost of \$2,975.00.

Insurance Requirement

A certificate of liability insurance with HCFAS named an additional insured and a certificate of workers compensation coverage

HCAD Funds

Yes: RW, RF, MC, AS, DM, JD

Did Not Vote: BC, CO, SF

MOTION APPROVED UNANIMOUSLY

11/3/20 email vote 11/3/20

Recliners Purchase 2020

Motion by Brian Canty and seconded by Seth Fischer to purchase two (2) recliner from Dream Seats, Hauppauge, NY at a total cost of \$1,691.11 for 2 Dream Seat recliner chairs (without customization) as described in their proposal in color black. These would be replacement furniture for the sitting room. All specs and warranty information and request for Purchase Approval and bid forms is in the package.

HCAD Funds

MOTION APPROVED UNANIMOUSLY. (Note: SF voted)

11/3/20 email vote 11/3/20

Disposal of Recliner Chairs

Motion by Brian Canty and seconded by Seth Fischer to dispose of the following: recliner chairs, two (2). All chairs are in total disrepair and will be put to the curb for Town of Huntington refuse pick up.

If items are on our inventory they should be removed from the inventory list.

MOTION APPROVED UNANIMOUSLY (Note: SF voted)

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by ??? to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: Oct 01, 2020 to Oct 31, 2020

HCAD 49 Checks 13 Direct Debits Totaling \$80,880.19

HCFAS 7 Checks 1 Direct Debit Totaling \$4,703.86

POST 2 Checks Totaling \$26.00

MOTION APPROVED UNANIMOUSLY

Transfers: None

Chief's Report – Michael Como:

Shift Change					
Member #	Last Name	First Name	From	To	Effective
1610	Terenzi	Nicole	Weds 0700	Tuesday 0700	10/28/20 (Reason: School)
1568	Curry	Ben	Sat 0700	Sat 1900	11/5/20
1280	Bartolomeo	Dale	Sun 1900	Co 8	11/5/20

Status Change/Advancement						
Member #	Last Name	First Name	Day & Shift	From	To	Effective
1616	Poplawski	Lily	Sun 1500	Disp	FA	10/13/20
1619	Cadet	Kenney	Wed 1900	Disp	FA	10/21/20
1615	Hill	Deajah	Weds 0700	Disp TR	Disp	10/27/20
1606	Baxter	Lauren	tues 2300	Disp	FA	10/27/20
1583	Gore	Shannon	Tues 1500	ACL	CL	9/23/20
1577	Bellack	Rachel	Tues 1100	ACL	CL	9/23/20
1605	Baer	Hila	Thurs 1500	FA	ACL	9/23/20
1614	Sorenson	Alyssa	Sat 1100	disp tr	disp	10/27/20
1614	Sorenson	Alyssa	Sat 1100	disp	fa	10/24/20
1523	Kelly	James	Fri 0700	CL	DR TR	10/28/20*
						*Lens Report Clean

Equipment & Vehicles –

- 16 - In quarters. An issue with the engine burning too much oil was resolved by Ford and M. Norris fixed the striping.
- 17 - In quarters. Recently got new tires.
- 18 - In quarters. Wi-fi has been repaired. Will need to go to VCI for a coolant leak issue.
- 19 - In quarters. Backup step was repaired.
- 20 -At 9th Street being repaired (side swipe damage).
- 21 – In quarters. Electrical issue was fixed. Working on repairing the wi-fi. Safestop was repaired. Shoreline charger was replaced. Will need new springs. 2-15-33 recommends that this vehicle be considered for replacement when the Demers comes in.
- 81 – In quarters.
- 82 – In quarters. Battery was replaced.
- 89 - In quarters.
- GATOR - In quarters. Gas was drained for winter storage.

Paid Paramedic Program-

- Medics are completing their shift work as assigned.
- All new medics are fully onboarded and picking up shifts
 - Michael Moccaldi
 - Megan Mudrack
 - Robert Farrelly
 - Steven Fischer

Events/Projects –

- RSI - Still finalizing our RSI program before going live. We have proper refrigeration equipment, new drug pouches, and the necessary paralytic medications. I anticipate going live before the end of the calendar year.
- Services for Associate Member Carol Wissner
 - There will be a memorial service on November 14th from 1600 to 2000. Squad services will begin promptly at 1900. Members will stand further apart, be required to wear masks, and will leave after passing in review. I am tracking the number of members that plan to attend to ensure that we stay within NYS funeral home guidelines.
- COVID19
 - Covid19 Leaves - This is a “new” form of OLOA born out of a national emergency. Do we want to make a motion to establish a maximum length of these leaves?
 - We are continuing to maintain a prudent reserve of masks, N95s, gowns, and goggles. HCFAS will be better equipped should the virus spike in our region again.

Training –

November review training is on Mental Health in EMS.

Secretary’s Report –Robert Franz:

New Members:

10/21/20 email vote 10/26/20

Motion by Ann Schwartz and seconded by Chief Michael Como to accept EMT - Kieran Weaver as a new probationary member #1621, Shift: Saturday 1100 in accordance with Article III, Section 2 of the By-Laws.

Yes: AS, MC, BC, DM, RF, JD

Did Not Vote: RW, CO, SF

MOTION APPROVED UNANIMOUSLY

10/21/20 email vote 10/26/20

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Post 215 member - Luke Towers as a new probationary member #1622, Shift: Saturday 0700 in accordance with Article III, Section 2 of the By-Laws.

Yes: AS, MC, BC, DM, RF, JD

Did Not Vote: RW, CO, SF

MOTION APPROVED UNANIMOUSLY

Resignation:

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of: #1561 - Giorgia Iannetti, resignation letter dated 10/19/2020, effective 11/05/2020.

Yes: RW, RF, JD, CO, MC, AS

No: BC

MOTION APPROVED

2020 Board of Directors Meeting

Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Barkocy, James	Sunday	578	Medical	11/1/20 – 2/1/21
Daniels, Jeffrey	Sunday	1358	Extended Operational-C 19	9/20/20 – 12/20/20
Dell, Louis	Thursday	1388	Extended Operational-C 19	9/26/20 – 12/26/20
Grisham, Christopher	Wednesday	1579	Educational	9/29/20 - 12/16/20
Lucas, Les	Thursday	1598	Emergency Medical	9/2/20 – 12/2/20
Mirabelli, Stephanie	Wednesday	1179	Operational	9/16/20 – 12/16/20
Moran, Matthew	Monday	1391	Operational	10/26/20 – 1/26/21
Palmieri, John	Monday	499	Operational-C 19	10/20/20 – 1/20/21
Poole, Bernard	Tuesday	872	Operational	9/10/20 – 12/10/20
Vodopia, Julia	Sunday	1522	Extended Educational	10/7/20 – 12/18/20

MOTION APPROVED UNANIMOUSLY

Probation Ending:

Motion by Robert Franz and seconded by Chief Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to Waldir Cruz-Catota, member #1575, effective 11/5/20.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to Zachary Tuck, member #1543, effective 11/5/20 (graduated college – RTD 6/9/20).

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to Alexander Hastava, member #1576, effective 11/5/20. In light of his dedication and other service to the squad, the BOD is waiving the one (1) year of active service requirement.

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Biagi, Suzette (Sue)	Saturday	1251	10/17/20	Dispatch Only from a Medical
Hirasawa, Tomoko	Monday	1404	10/26/20	Medical
Mohr, David	Monday	748	10/13/20	Dispatch Only (Medical) from an Operational
Mulchandani, Monica	Sunday	1162	10/11/20	CV-19 Operational
Salcedo, Orlando	Co. 8	935	10/08/20	Full Duty (Medical-No LOA)
Smiles, Robin	Monday	937	10/12/20	CV-19 Operational

Life Insurance Program – Thank you for your support for the continuation of the Squad’s Group Term Life Insurance Program. I am currently waiting for the invoice and enrollment package including the beneficiary form for members to complete and sign. A notice as follows was submitted for the November Pulse.

VESO’s term insurance was underwritten by Security Mutual who transitioned all their group insurance business to Renaissance Life who set new underwriting requirements. HCFAS did not meet all their requirements which included the passing of an annual firefighter physical. Their proposal therefore did not cover all our members with the same basic life benefit as outlined in the HCFAS program guidelines.

VFIS submitted a proposal which conformed to our group term life insurance program guidelines and the proposal was approved by the HCFAS board of directors. VFIS term insurance is underwritten by Combined Life. All VESO current participants are covered under the VFIS plan as of November 1, 2020. A new VFIS enrollment / beneficiary form must be completed by all participants. The form should be available for distribution to current participants by mid November. Upon completion, the form should be returned to Secretary Bob Franz’s mail box. If anyone has any questions, please contact Bob at robo4200@hotmail.com or 631 421-9121 or at the Squad extension 150.

Annual Squad Election- Notices were placed in the November Pulse regarding the annual squad election on December 14, 2020. SC Board of Elections has been contacted for the use of a voting machine and custodian.

President’s Report – Seth Fischer:

-Discussed Executive Session for Life Membership: you can email the Secretary or the President.

-Election Day: there are plenty of cleaning supplies.

Old Business: None

New Business:

-Treasurer Canty notified the Board that the new ambulance is expected to be delivered the 1st week of January.

Motion by Seth Fischer and seconded by Ann Schwartz to enter into Executive Session at 2007 hours.

MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2039 hours.

Motion by Brian Canty and seconded by Seth Fischer to adjourn the meeting at 2040 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas

Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz

Secretary

Draft sent to Board members: December 16, 2020

Amended and approved: ?

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2020 Board of Directors ZOOM Meeting

DATE: December 3, 2020

Members:

President Seth Fischer (SF)	PRESENT
Vice President Ann Schwartz (AS)	PRESENT
Secretary Robert Franz (RF)	PRESENT
Treasurer Brian Canty (BC)	PRESENT
Jeffrey Daniels (JD)	PRESENT
David Mohr (DM)	ABSENT
Casey Orr (CO)	PRESENT
Roger Winter (RW)	PRESENT
Chief Michael Como (MC)	PRESENT

This Board of Directors Meeting is being held via Zoom due to COVID-19 NYS Orders for social distancing and large gatherings.

Guests: Ryane Como, Elizabeth Wuestman and Lehti Laas

Meeting called to order at: 1900 hours

For disposition of new members see the Secretary's Report.

Motion by Robert Franz and seconded by Brian Canty to approve the minutes of October 8th, 2020 as amended.

Yes: MC, RF, BC, JD, RW, CO

Abstain: AS

MOTION APPROVED

Proposals-

Continue NYS VAWBL Insurance for Volunteers for 2021

Continue Workmen's Compensation Insurance for Employees for 2021

Continue Employee Disability Benefits & PFL coverage with NYS Insurance Fund for 2021

Amend Advance for Meals on Election Day 8/11/20 motion

Advance for Meals on Election Day

Grant 20 Year Exempt Status

Tierney and Courtney Overhead Door Sales Co., Inc. Repair - N3 & S1

Continue NYS VAWBL Insurance for Volunteers for 2021

Motion by Robert Franz and seconded by Brian Canty to accept the recommendation of the Insurance Committee Chairperson, Robert Franz, and our insurance agent, Hubbinette Cowell Associates, to continue the New York State Volunteer Ambulance Worker's Benefit Law insurance coverage and Employer Part B with the New York State Insurance Fund (NYSIF) for our volunteers at an estimated annual premium of \$33,800.00 for the 2021 calendar year. NYSIF is the sole provider of VAWBL insurance for volunteer ambulance squads in NYS.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Continue Workmen's Compensation Insurance for Employees for 2021

Motion by Robert Franz and seconded by Jeffrey Daniels to accept the recommendation of the Insurance Committee Chairperson, Robert Franz, and our insurance agent, Hubbinette Cowell Associates to continue the New York Worker's Compensation Law insurance coverage with the New York State Insurance Fund (NYSIF) for our employees at an estimated annual premium of \$16,600.00 for the 2021 calendar year (based on \$172,000 annual gross wages).

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Continue Employee Disability Benefits & PFL coverage with NYS Insurance Fund for 2021

Motion by Robert Franz and seconded by Roger Winter to accept the recommendation of the Insurance Committee Chairperson, Robert Franz, and our insurance agent, Hubbinette Cowell Associates to continue the New York Disability Law insurance coverage and Paid Family Leave (PFL) coverage with the New York State Insurance Fund (NYSIF) for our employees at an estimated annual premium of approximately \$ 2,000.00. Disability coverage includes an enriched statutory benefit equal to one-half of the average weekly wage of the employee limited to a maximum of 4 times the statutory benefit of \$170.00 per week or \$680.00. The 2021 PFL premium paid by the employee is 0.511% of gross wages. The Disability premium will be partially paid by the employee – maximum of \$0.60 per week (same as 2020).

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Amend Advance for Meals on Election Day 8/11/20 motion

Motion by Robert Franz and seconded by Brian Canty to amend the August 11, 2020 motion authorizing meals on Election Day (12/14/20) from an amount of \$150 to \$275. All other terms of the 8/11/20 motion remain the same.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Advance for Meals on Election Day

Motion by Robert Franz and seconded by Chief Michael Como to authorize a \$150.00 advance to the Secretary for Election Day meals on for the staff who are working the 2020 election. All original receipts and a purchase order will be submitted to the Treasurer.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Grant 20 Year Exempt Status

Motion by Roger Winter and seconded by Chief Michael Como to accept the recommendation of 2020 Chief Michael Como and the 2020 Operational Officers to grant 20-Year Exempt status effective December 31st, 2020 to the following members, who have attained 20 years of active service to the Huntington Community First Aid Squad. This designation will provide the following benefits: 20 Year Exempt Members shall not pay annual membership dues and shall continue to be invited to all Squad functions should they elect to become inactive.

#985 Matthew Sisinni

#993 Todd Atkin

#995 Keith Tetrault

#752 Sue Seibel

#1004 Paul Biersack

#1006 Thomas D'Antonio

MOTION APPROVED UNANIMOUSLY

11/14/20 email vote 11/15/20

Tierney and Courtney Overhead Door Sales Co., Inc. Repair - N3 & S1

Motion by Roger Winter and seconded by Ann Schwartz to make repairs as per the quote # 16642 dated 11/10/20 from Tierney and Courtney on overhead garage doors N-3 and S-1 broken and defective springs. Cost not exceed \$4,650.00. A certificate of liability insurance with HCFAS named an additional insured and a certificate of workers compensation coverage is required.

HCAD Funds

Yes: RW, AS, MC, RF, JD, DM, BC

Did Not Vote: CO, SF

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Robert Franz to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

HCAD 45 Checks and 10 Direct Debits Totaling \$74,260.79

HCFAS 1 Direct Debit Totaling \$565.00

POST 215 1 Checks and 1 Direct Debit Totaling \$886.00

MOTION APPROVED UNANIMOUSLY

Transfers: None

Chief's Report – Michael Como:

Equipment & Vehicles –

- 16: In quarters.
- 17: In quarters. Needs one day repair for control arm issues.
- 18: In quarters. VCI repaired fluid leak and repaired cooler again
- 19: In quarters.
- 20: At 9th Street Auto. Nearly complete. Will be lettered soon.
- 21: In quarters. Needs rear springs but okay otherwise. Wifi repaired.
- 80: In quarters.
- 81: In quarters. Brakes replaced.
- 82: In quarters. Unreported dent to left front fender panel.

Paid Paramedic Program (Report from Lead Medic Alex Mullin)-

- Coverage of the schedule is on average close to 80% each month. Goal going into 2021 is to reach 100%.
- Recently hired 4 new medics within the past few months who are all working out well
- Possibly have 3 - 4 more resumes coming our way in the future.
- RSI pouches are set up and fully stocked. Waiting on the greenlight to go live.

Events/Projects –

- RSI - We have all of the medications and equipment, but need to formulate our own internal policy. I emailed Mike Masterton letting him know that my successor will be closing out this project in the coming months.

December Review Training - Review training is live and the topic is “Verbal De-escalation”

Status Change/Advancement						
Member #	Last Name	First Name	Day & Shift	From	To	Effective
1603	Bram	Jonathan	Thurs 1500	ACL	CL	11/5/2020
1603	Bram	Jonathan	Thurs 1500	CL	DR TR	11/18/2020
1622	Towers	Luke	Sat 0700	Disp Tr	Disp	11/2/2020
1560	Surette	Aaron	Sun 1900	ACL	CL	11/9/2020
1564	Mahoney	Mike	Sun 1900	ACL	CL	11/17/2020
1613	Brown	Leslie	Tues 1100	Disp	FA	11/18/2020

POST 215							Per SCM
500149	Bayer	Alex	POST Sat 0700	OBS	FA	11/18/2020	
500183	Hernandez	Kemberlin	POST	Disp tr	disp	11/16/2020	No Shift Activity in 2020
500182	Hernandez	Evelyn	POST	Disp tr	disp	11/16/2020	Became a HCFAS member 11/23/20
500190	Nicastro	Erin	POST Sun 1500	Disp tr	Disp	10/19/2020	No Shift Activity in 2020
500195	Serpe	Mary Katherine	POST Sun 1500	Disp tr	Disp	10/19/2020	No Shift Activity in 2020

Shift Change						
Member #	Last Name	First Name	From	To	Effective	Reason
1325	Murphy	Kelly	Mon 1100	Co 8	ASAP	Work

Secretary's Report –Robert Franz:

Grant 20 Year Exempt Membership Status (see proposals)

New Members:

Note: The following two motions were done via email:

11/11/20 email vote 11/12/20

Motion by Ann Schwartz and seconded by Chief Michael Como to accept EMT Juliet Costa as a new probationary member #1623, Shift: Monday 1100 in accordance with Article III, Section 2 of the By-Laws.

Yes: MC, DM, AS, CO, JD, RW

No: RF

Did Not Vote: BC, SF

MOTION APPROVED

11/23/20 email vote 11/23/20

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Post 215 member Evelyn Hernandez-Veliz as a new HCFAS Dispatcher, probationary member #1624, Shift: Sunday 0700 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY (Did Not Vote: SF)

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Cassandra Nguuyen as a new probationary member #1625, Shift: Wednesday 0700 in accordance with Article III, Section 2 of the By-Laws.

Yes: RW, BC, AS, MC, JD, CO

Abstain: RF

MOTION APPROVED

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Michelle Franco (EMT) as a probationary member #1626, Shift: Friday 1900 hours plus a secondary shift to be approved by the Operational Officers in accordance with Article III, Section 2 of the By-Laws. The two shifts per week will be done during the school summer break and during other school breaks and it is further understood that they will remain on extended probation while attending college and will be eligible to be off probation after four months from their final educational leave of absence end date. They also must pass dispatch training within one month after their final educational leave of absence end date.

Yes: RF, RW, AS, MC, JD, CO

Abstain: BC

MOTION APPROVED

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Evan Barnes as a new probationary member, Shift: Friday 1100 in accordance with Article III, Section 2 of the By-Laws.

Motion by Brian Canty and seconded by Roger Winter to table the motion.

MOTION APPROVED UNANIMOUSLY to table

Motion by Ann Schwartz and seconded by Chief Michael Como to accept John Stevens as a new probationary member #1627, Shift: Monday 1900 in accordance with Article III, Section 2 of the By-Laws.

Yes: RF, BC, AS, MC, JD, CO

Abstain: RW

MOTION APPROVED

2020 Board of Directors Meeting

Motion by Robert Franz and seconded by Chief Michael Como to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Biersack, Robert (Bob)	Monday	1423	Emergency Medical	11/26/2020 – 2/26/2021
Cruise, Evelyn	Friday	1501	Educational	1/3/2021 – 2/27/2021
Denker, Christina	Co. 8	1489	Emergency Medical	11/6/2020 – 2/6/2021
Menard, Jonathan	Co. 8	1454	Emergency Medical	1/10/2020 – 1/23/2020
Sisinni, Matthew	Wed	985	Emergency Medical	10/28/2020 – 1/28/2021

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Jonathan Menard	Co.8	1454	01/23/2020	Emergency Medical

Status Change:

Motion by Robert Franz and seconded by Chief Michael Como to grant the following Status Change:

#1238- Matthew Valle, Administrative Active Membership to Associate Membership, effective 12/03/2020.

2/3 Vote Required

Yes: RF, BC, AS, MC, JD, CO

Abstain: RW

MOTION APPROVED

Motion by Robert Franz and seconded by Chief Michael Como to grant the following Status Change:

#1252- Tyler Gibbs, Operational Active Membership to Associate Membership, effective 12/03/2020.

2/3 Vote Required

MOTION APPROVED UNANIMOUSLY

#564- Carol Wissner Associate Membership to Deceased 10/18/2020

#1114- James Ingwersen Administrative Active Membership to Deceased. 11/22/2020

#110- Felicia Kelsey Inactive Life Membership to Deceased 11/24/2020

Resignation:

Motion by Robert Franz and seconded by Chief Michael Como to accept the resignation of George Burnmester, member #1612, resignation letter dated 11/21/2020, effective 12/03/2020.
MOTION APPROVED UNANIMOUSLY

Insurance:

-VFIS paid an additional amount of \$5,555.50 for our MVA 8/19/20 claim for 2-15-20 damage. The total amount of the claim was \$14,000.05. HCFAS was at fault for the accident.

This was the second squad at fault claim under the new policy.

-On 11/30/20, while backing up to turn around on a dead end street 2-15-19 came in contact with a parked automobile's rear bumper. The bumper was dented. This has been submitted to our insurance carrier for disposition. This is the third squad at fault claim under our new policy.

Election – Voting Machine Ballots, Staffing, Meals

As of this evening I have not received a sample ballot from the SCBOE to send to the printer. Yesterday I emailed them again and am waiting for a response. The printing timeline is getting very tight.

Staffing on election day appears to be adequate and 3rd Deputy Chief Kaufman assured me that we will have an ample supply of masks, face shields, sanitizer and wipes for the staff. Meals procurement is being coordinated with Treasurer Brian Canty.

Absentee ballots are being distributed or mailed upon request. Notices have been put in the Pulse and posted on the bulletin board.

Group Life Insurance Program – VFIS Beneficiary Forms

A new VFIS enrollment / beneficiary form must be completed by all participants. The form should be available for distribution to current participants shortly. They will be put in members' mail folders or upon request, mailed to them. Upon completion, the form will be returned to Secretary Bob Franz's mail box. If anyone has any questions, please contact Bob at robo4200@hotmail.com or 631 421-9121 or at the Squad extension 150.

LOSAP 2019 Participant's Statements

The 2019 participants' statements have not been received from Penflex as of today. I reached out to them for an anticipated delivery date. Upon receipt, the statements will be distributed to the membership in their mail folders or mailed to non-active members.

The 2019 annual report should be received around the same time that the statements are sent to us.

President's Report – Seth Fischer:

-Bernard Poole of Mitigation Solutions recommends that we fog the building and ambulances. This will be scheduled shortly.

-Director Winter suggested we clean the chairs and steam the carpets.

-Annual December election discussed: paper ballots, safety and results. The meeting time will be delayed to 8:30 PM to give ample time to count the expected increase in the number of absentee ballots.

-Life Membership: John Palmieri and Joanne Vogel will Co-Chair the committee. The members on the committee are still being chosen. They plan to meet on 12/17/2020.

-Installation Dinner: waiting on the Governors Executive Orders to determine whether we will have the dinner and the return of our deposit.

-Holiday Party: they are seeking a Santa.

-Network for the Good discussed

-End of year gift cards discussed.

Director Daniels Report:

WEBSITE UPDATE - from Gene Smith, GRIM Digital Media, LLC

Front End Development Updates:

- Imported all content from old website into new website
- In process of adding layouts and photos to pages
- Implemented Google Translate on all pages, allowing users to translate the website into multiple languages.
- The Home page and the Contact page are furthest along if you want to present any specific pages at the board meeting. Otherwise, you can see all the front end updates here: <https://grimwebsites.com/hcfas/>

Backend Development

- An audit of the current site functionality is underway and more than half completed. We have identified 20 specific backend functions that currently exist today.
- Member Login Page has been added and connected to the backend database
- Test users have been created for testing of some access levels
- Currently mapping functions from existing site to new platform along with some recommendations on how to implement changes moving forward

- A member directory has been started on the backend and accessible with member login.

Next steps:

Setup meetings to review with Grim and the HCFAS Team. We would like to meet the week of 12/7 if possible. A follow up email will be sent out regarding this.

There is still a good amount of work to complete but overall, the project is progressing on time.

Director Winter Report:

Chaplains: We are also looking for another member to step up as a Chaplain. We need suggestions of any member who seems interested. Ex. Chief William Bill Billups was suggested by Bob Franz

Awards

-Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members

-Length of Service (Andrea Golinsky): Report has been received by President Fischer

-Memorial Wall (David Mohr) no report

-Plaques & Certificates BOD/Chief Officer Corps Joe Nappi): Waiting for award winners from the BOD and Chief Officers Corps

-Pins and badges (Roger Winter): up to date

-Veterans Plaque: Up to date.

ID/Accountability Cards (Roger Winter): New ID/Membership cards are being produced to be ready for the December Membership Meeting.

LED Display (Diane Tanko): A notice was placed on the display regarding Passing of James "Jim" Ingwersen, Inactive Life Member Felicia Kelsey, #110.

Public Relations/Public Information Officer (Andrea Golinsky): No report

Fund Drive: Report (Mary Brenner): The third wave has been sent out. We have received a total \$88,681 from 1897 respondents as of 12/2/2020. The 2020 Fund Drive has received \$87,395.00.

Flag Etiquette (Roger Winter): As events happen, the flag (s) are placed at the appropriate height. At this time, we are leaving the US flag with the 9/11 flag at ½ staff for the passing of Inactive Life Member Felicia Kelsey and active member Jim Ingwersen.

Memorial Day / Veterans Day Events: no report

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman. I am waiting for Chief Mike Como's picture.

Building:

Committee Members as of 1/1/2020

Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, David Kaufman, Paul Bayer, Hank Waldron, Tom O'Leary.

Traditional Air Conditioning: We have never received a report IAC as soon as I get it. I will review Traditional Air Conditioning contract. I have spoken with Ralph Bianco of Traditional Air conditioning to ensure that the work that is in the contract will be met. Brian has suggested

that we hire a new HVAC company. WE need three quotes. I need help with this project. I am investigating three companies. Putting together a spec for the HVAC.

Garage doors: Motions have been submitted for maintenance and repair. Repairs have been made to N/S-2, S-1

Garage Floor: Bobby Loysch continues to clean the floor. Absorbent pads are being put down under the vehicles.

Ice Machine in Ready/Room Kitchen: No report

Gold Coast Cleaning: I am getting a quote to clean all the chairs in the administration wing and committee offices. (20 years without cleaning) I am scheduling a carpet cleaning of the GMM while it is not being used. The carpet is stained and left it will be more difficult to clean.

Harbor Irrigation: Sprinklers have been blown out. A problem was discovered by Brian Canty when work was performed by Asplundh. Harbor Irrigation is notified and will access in the spring

Snow Plowing: Harbor Irrigation is not in the business of snow plowing. I am waiting for a recommendation from Jim

Pestex Pest Management: Problems addressed and complete. A reminder was sent to them to double check the dispatch office and main floor kitchen.

Wet Fire Extinguisher System: Second floor kitchen was system was serviced this week. (Tuesday 12/1/2020)

Christmas Decorations: **Still NO CHAIR PERSON TO HANDLE THE DECORATING.** A NEW Crèche was donated and put up. Thank you to the Hogan's. The menorah was also set up. Indoor decorations are next up. Some additional work is needed finishing the lighting and resetting the menorah.

Johnson Controls: Project complete.

Old Business: None

New Business: None

Motion by Roger Winter and seconded by Ann Schwartz to adjourn the meeting at 2011 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas

Recording Secretary

Respectfully Submitted,

441 *Robert Franz*

442

443 Robert Franz

444 Secretary

445

446

447 Draft sent to Board members: January 29, 2021

448

449 Amended and approved: ?

450 **MOTION APPROVED UNANIMOUSLY**

Draft - Subject to Board Approval

Huntington Community First Aid Squad

2020 Board of Directors Meeting

DATE: December 23, 2020 (Wednesday)

Members:

President Seth Fischer (SF)	PRESENT
Vice President Ann Schwartz (AS)	PRESENT
Secretary Robert Franz (RF)	PRESENT
Treasurer Brian Canty (BC)	ABSENT
Jeffrey Daniels (JD)	ABSENT
David Mohr (DM)	PRESENT
Casey Orr (CO)	PRESENT
Roger Winter (RW)	PRESENT
Chief Michael Como (MC)	PRESENT

This Board of Directors Meeting is being held via Zoom due to COVID-19 NYS Orders for social distancing and large gatherings. Adequate notice for this meeting was made by the President to the BOD. The By-Laws physical presence requirement is waived during the State of Emergency.

Guests: David Kaufman, Ryane Como, James Mallilo and Lehti Laas

Meeting called to order at: 1930 hours

For disposition of new members see the Secretary's Report.

Motion by Robert Franz and seconded by Roger Winter to approve the minutes of November 5th, 2020 as amended.

MOTION APPROVED UNANIMOUSLY

Proposals-

Replacement Computers

Zoom Account For Squad

Johnson Controls Contract 01-Jan-21 – 31- Dec-23

Paid Staff Holiday Gift Card

Lahey Landscaping & Design Snow Plowing 2020-2021 Season (email vote)

Replacement Computers

Motion by Roger Winter and seconded by Robert Franz to purchase replacement computers that are not capable of being upgraded to Windows 10 operating system. The machines are nine years old and Windows 7 is no longer supported. The equipment will be purchased from HCFAS approved vendor CDW-G per their quote LVHF 776 dated 12/18/20 as amended for substitution of a lap top and docking station for the Secretary . Configuration and installation of all computers will be done by Adept Technologies. This will include system installation and updates, configuration, install Office 365, adobe reader, Id card software, Electronic sign sw. Install and configure the Bulletin Board system, Terminal server. Cost of equipment and shipping: \$48,681.36. Configuration and installation of software approx. \$8,300.00. Cost of MicroSoft Office ** \$1,404.00. Cost of Adobe Pro **\$550.00 ** Aggregate cost not to exceed \$60,000.00. Software to be purchased from TechSoup after approval of hardware purchase.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Zoom Account For Squad

Motion made by Chief Michael Como and seconded by Robert Franz to purchase Zoom meeting software through Techsoup. Administration fee for Techsoup is \$190.00 per year. Upon approval from Techsoup, a yearly fee to Zoom for \$999.50 per year is required. This version of Zoom will allow up to 10 hosts and 300 participants. Yearly fees not to exceed \$1,189.50. If approved by the BOD please supply a list of host business email addresses such as President@hcfas.org . All 10 need not be decided at this moment.

In conjunction with this purchase, it is recommended HCFAS upgrade to Techsoup Boost for an annual fee of \$ 99.00. This subscription will reduce the Administration fee from Techsoup for Zoom to \$95.00.

This Boost subscription will may also apply to other software purchases. Administration of the corporate zoom account will be the responsibility of the Vice-President.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Johnson Controls Contract 01-Jan-21 – 31- Dec-23

Motion by Roger Winter and seconded by David Mohr, to enter into a contract with Johnson Controls for Fire Alarm Test, inspection – parts and labor & peripherals at 2 Railroad Street, Huntington Station, NY 11746. Duration of contract: January 1, 2021 –December 31, 2023 at a cost of \$7,200.12. A certificate of liability insurance will be required from Johnson Controls with HCFAS named as additional insured and a certificate of workers compensation insurance is also required.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Note: The following motion was made during the President's report

Paid Staff Holiday Gift Card

Motion by David Mohr and seconded by Casey Orr to provide a \$100 gift card to each of our paid paramedics, paid Bookkeeper, and two cleaning personnel, that were hired prior to December 1, 2020.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

12/10/2020 email vote 12/12/2020

Lahey Landscaping & Design Snow Plowing 2020-2021 Season

Motion by Roger Winter and seconded by Brian Canty to enter into a contract with Lahey Landscaping & Design, for snowplowing of the parking lot, the ramp areas, the sidewalks and street sidewalks as described in the contract, dated November 11, 2020, from Lahey Landscaping & Design, 46 Walter Street, Holbrook, NY 11741. Cost is the same as Harbor Irrigation 2019-2020 contract.

Lahey Landscaping & Design was recommended by Jim Brown from Harbor Irrigation. A survey of the property and assessment were made on 11/10/2020, by all parties.

Insurance Requirement:

A certificate of liability insurance (commercial, automobile and Umbrella liability) will be required from the vendor with HCFAS named as additional insured and a certificate of workers compensation insurance is also required.

Yes: RW, BC, JD, DM, AS, MC

Did not vote: RF, CO, SF

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Chief's Report – Michael Como:

Equipment & Vehicles –

16: In quarters.

17: In quarters. Control arm issue repaired.

18: In quarters.

19: In quarters.

20: In quarters.

21: In quarters. Needs rear springs but okay otherwise. 2-15-33 recommends that this vehicle be considered for replacement when the Demers comes in.

80: In quarters.

81: In quarters.

82: In quarters.

Paid Paramedic Program

- Status quo.
- Interviewed Hayley Kordisch and Dimitri Fedorov. I hope to have Hayley's packet to the BOD via email in the coming days. She comes highly recommended.

Events/Projects –

- COVID19 - First Deputy Chief Wuestman is continuing to track exposures and Second Deputy Chief Como is continuing to notify crews when they have transported covid positive patients.
- Vaccinations - Tier 1A vaccinations are underway. This tier applies to members of the organization that have **DIRECT PATIENT CONTACT**. Per NYSDOH guidance, HCFAS is prioritizing sending vaccination information to members. The first batch of members were notified today, the next batch will be notified on Christmas Eve, and the final batch will be notified on Christmas Day. We currently have no information on Tier

2, which will include our members that do not have direct patient contact.

- Multiple virtual CME's in the works. To be finalized by our incoming 2-15-32.

January Review Training - To be determined by our incoming 2-15-32

Secretary's Report –Robert Franz:

12/04/20 email vote 12/05/20

New Members:

Motion by Ann Schwartz and seconded by Chief Michael Como to accept Evan Barnes EMT-B as a new probationary member # 1628 in accordance with Article III, section 2 of the By-Laws. Two shifts per week will be done during the school summer break and all other school breaks. It is understood that Evan will remain on extended probation after 4 months from his final ELOA end date. He also must pass dispatch training one month after his final ELOA end date.

Yes: MC, JD, CO, AS, DM, RF

Abstain: RW

Did Not Vote: BC, SF

MOTION APPROVED

Insurance - MVAs:

- On 12/11/20 while responding to a call, 2-15-16 was travelling down a narrow driveway, the bottom left rub rails caught a piece of a jagged stone fence and were ripped off. This is not being reported to our insurance carrier for disposition.

--On 12/17/20, while responding to a call for equipment and manpower, 2-15-80 came in contact with another vehicle which made a left turn in front of our response vehicle which started to pass the other vehicle in the left lane. Damages to 80 consist of a scuffed right bumper and a dent is the front top left quarter panel. The other vehicle damage was on their left rear fender panel. This will be submitted to our insurance carrier for disposition (SCPD was not called to the scene and only the drivers business card was obtained. Subsequent phone calls failed to obtain additional information). This may be the fourth squad at fault claim under our new policy.

- On 12/20/20 while backing up at a call location on Oakwood Rd, 2-15-16 came in contact with a parked vehicle.

There was no damage to our ambulance and no one was injured. The other vehicle incurred damage from the left side rear door to the rear bumper. This has been submitted to our insurance carrier for disposition. This is the fifth squad at fault claim under our new policy.

Group Life Insurance Program – VFIS Beneficiary Forms

A new VFIS enrollment / beneficiary form must be completed by all participants. The form was received on 12/17/20 and distributed to current participants in their mailfolder and mailed to those members on LOAs and eligible inactive life members. Upon completion, the form will be returned to Secretary Bob Franz's mail box. If anyone has any questions, please contact Bob at robo4200@hotmail.com or 631 421-9121 or at the Squad extension 150.

Annual HCFAS Election 12/14/20 –

Thank you to Chris Roulo for making the arrangements with SC Board of Elections for our voting machine and to Annette Hershkowitz and all her assistants for running the Squad's annual election plus dues collection, gift card and ID card distribution.

Thank you to Chris Roulo, Carolyn Mullen, Brian Canty for the vote count tally.
Thank you to everyone who worked the annual election – Carolyn Mullen, James Mallilo, Christine Tedone, Gina Angevine, Alvin Espinal, Jessica Mason and Brian Canty for making the arrangements for the meals. Thank you to Jim Mallilo for the preparation of the voter list. Thank you to operations for providing the requested PPE.

LOSAP 2019 Participant's Statements

The 2019 participants' statements were received from Penflex on Monday 12/21/20 and will be distributed to the membership during the first week in January in their mail folders or mailed to non-active members.

-The total number of benefit statements to be distributed is 409. In 2019 247 members earned a year of service credit (50 points) of which 206 are below 65 years of age and 41 are 65 years of age or older.

- The TOH pays the 2019 LOSAP contribution due of \$521,350 in 2020 (the TOH 2020 adopted budget included \$500,000 for LOSAP). The HCFAS LOSAP fund at 12/31/19 is underfunded by a miniscule \$32,424 or the equivalent of being 100% funded (vs. being underfunded in prior years of \$1,010,689 or a funded ratio of 85% in 2018; \$523,393 (92%) in 2017; \$875,181(85%) in 2016; \$708,511 (87%) in 2015)) before the contribution payment in 2020. Net investment income (loss) was \$ 1,265,279 for 2019 vs (247,716) for 2018 vs. \$815,131 for 2017, \$239,214 for 2016, \$77,872 for 2015, \$273,000 for 2014 and \$586,000 for 2013. Investment Rate of Return was: 2019 positive 20.9%; 2018-negative 4.20%, 2017-15.7%, 2016-4.86%; 2015-1.16%; 2014-6.35%; 2013-18.16% and 2012-11.33%.

- The Town paid \$475,000 (2019 budget was \$500,000) in 2019 for the 2018 billed contribution of \$432,469.

- Beginning in 2016, Penflex's actuarial calculations used an updated mortality table which probably resulted in an increase in contributions of 5% to 10% as a result of the longer life expectancy in the new mortality assumption and the calculations also reduced the assumed rate of investment return from 6% to 5.75% in 2017 resulting in a higher contribution.

LOSAP Benefit Recipients:

Penflex has been notified of the passing of James Ingwersen.

10% Property Tax Exemption

Information will be published in the January Pulse, posted on the bulletin board and mentioned at the January GMM. Members who achieved 5 years of service will receive an application form to complete in their mailfolder. Certification letters will be submitted for those members who achieved 20 years of service with HCFAS. This will be a work in process during the next month.

Suffolk County Recruitment Committee – The Suffolk Educational program for Retention in the Voluntary Emergency Service (SERVES)

A zoom meeting was held on Tuesday 12/22/20 at 11am hosted by SC FRES personnel Joel Vetter and Jennie Nedell. Fiona Witkowski and Alex Hastava and I attended the meeting. The SERVES Administrative Guide has been amended and will be posted on the suffolkbravest.com website at the beginning of January. Changes include expanding the footprint of eligible colleges to include on line colleges not located in Suffolk County; vocational schools are also now

eligible and there is some flexibility in the deadline for document submission. An expanded FAQ will high light these and other aspects of the program.

In the near future it is anticipated that there will also be a spotlight on certain students, returning members and the localization of various aspects of recruitment activity. Currently there are 53 participants in the Serves Program (33 FF and 20 EMS). Going forward, meetings will probably be held monthly with one month being daytime and the other in the evening. - **The Deadline for application and documentation submission for the Spring Semester is February 1, 2021.**

For more information about SERVES go to

www.suffolksbravest.com/pdf/currentSERVESguide.pdf

I request that Directors and Operational Officers alert members to this benefit.

Information will be published in the January Pulse, posted on the bulletin board and mentioned at the January GMM.

COVID-19 Vaccination of EMS Personnel – A SC EMS memorandum – guidance for EMS Personnel to receive COVID-19 Vaccination is being distributed today and includes FAQ.

COVID-19 Stimulus Legislation – We should follow the final bill’s provisions to determine if there is any item that affects HCFAS such as the second draw for “PPP” funding and loan forgiveness procedures etc.

NYSDMV – The 2021 renewal ambulance registrations were completed and mailed to the NYSDMV and should arrive back before year end. Upon receipt, the registrations will be given to the Third Deputy to put on the ambulances.

Director Reports – Bob requested that directors especially out going directors prepare a written report for the Board outlining the work their committees did in 2020. These reports would be included in the minutes. Bob stated that the only written director reports received during the year are from Director Winter, Chief Como and Secretary Franz.

It was a pleasure working with all of you in 2020 and I look forward to working with the 2021 corporate officers, directors and operational officers in 2021. Many thanks go to Operations for the pandemic work that was accomplished in 2020.

I wish everyone a Safe, Healthy and Happy Holidays and a pandemic free 2021.

-Director Mohr asked about the status of reducing the LOSAP entitlement age. Secretary Franz responded that in August 2021 Penflex hopefully will produce the 2020 annual report and that a calculation of the cost to do this change could be done. Keep in mind that billing dollars has decreased due to non-transport and triage protocols during the pandemic.

President’s Report – Seth Fischer:

-No contract with the TOH yet.

-Paramedic holiday cards discussed (see proposal motions above).

-2021 Committee List was discussed

Director Winter Report:

Chaplains: We are also looking for another member to step up as a Chaplain. We need suggestions of any member who seems interested. Ex. Chief William Bill Billups was suggested by Bob Franz

Awards

-Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members

-Length of Service (Andrea Golinsky): Report has been received by President Fischer

-Memorial Wall (David Mohr) no report

-Plaques & Certificates BOD/Chief Officer Corps Joe Nappi): Waiting for award winners from the BOD and Chief Officers Corps

-Pins and badges (Roger Winter): up to date

-Veterans Plaque: Up to date.

ID/Accountability Cards (Roger Winter): New ID/Membership Complete for 2021. Several members need a photo taken.

LED Display (Diane Tanko): A notice was placed on the display regarding Passing of James "Jim" Ingwersen, Inactive Life Member Felicia Kelsey, #110.

Public Relations/Public Information Officer (Andrea Golinsky): No report

Fund Drive: Report (Mary Brenner): The third wave has been sent out. We have received a total \$91,245.40 from 1941 respondents as of 12/16/2020. The 2020 Fund Drive total with the overage from 2019 has received \$92,531.40.

Flag Etiquette (Roger Winter): As events happen, the flag (s) are placed at the appropriate height. At this time, we are leaving the US flag with the 9/11 flag at ½ staff for the passing of Inactive Life Member Felicia Kelsey and active member Jim Ingwersen. The flags will be restored to full staff, December 24, 2020.

Memorial Day / Veterans Day Events: no report

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman. I am waiting for Chief Mike Como's picture.

Building:

Committee Members as of 1/1/2020

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Garage doors: Motions have been submitted for maintenance and repair.

Garage Floor: Bobby Loysch continues to clean the floor. Absorbent pads are being put down under the vehicles.

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Harbor Irrigation: Sprinklers have been blown out. A problem was discovered by Brian Canty when work was performed by Asplundh. Harbor Irrigation is notified and will access in the spring

Snow Plowing: Lahey Landscaping & Design will be our snow plowing contractor for the 2020-2021 season.

Pestex Pest Management: Problems addressed and complete. A reminder was sent to them to double check the dispatch office and main floor kitchen.

Wet Fire Extinguisher System: Up to date.

Christmas Decorations: **Still NO CHAIR PERSON TO HANDLE THE DECORATING.** A NEW Crèche was donated and put up. Thank you to the Hogan's. The menorah was also set up. Indoor decorations are next up. Some additional work is needed finishing the lighting and resetting the menorah.

Johnson Controls: New 3-year contract to be approved.

Washing Machine Repair: A repair was called in for the washing machine. All Appliance Repair was called 12/8/2020, Laura, Error code F28 was noted. Apparently, somebody called and cancelled the repair. Recalled and we are rescheduling an appointment. The repair service is waiting to receive parts for the washing machine.

Projects:

To: Chief Officer Corps

Day Captains

Board of Directors

From: Roger Winter

Re: Snow Removal

Date: 12/16/2020

Dear All,

Snow removal of our parking areas and walkway, on a good day, is always difficult at best.

Apparently, we will be having a snow storm event from Wednesday through Thursday midday. In order for our contractor, Lahey Landscaping & Design, to effectively plow our lots, can we have all parking moved to the center of the parking areas. Please leave the perimeter spaces empty so the plow driver has a clear run to the last parking space. Please leave space for the plow to pile snow on the west side of the lot next to the trailer plus two spaces. The next area is on the entrance closest to the building. Again, please do not park cars in the stripped area and a space to either side of the stripped area for snow plowings. The plow driver then runs around the back of the building to clear the rear garage doors and drive. Please leave the last two spaces again for snow plowings.

The front ramp is usually taken care of when vehicles are not active. They clear the ramp by plowing the snow to either side of the front ramp near where we drop our trash and just beyond the walkway on the TOH property. The walkways are shoveled. Finally, they spread magic salt to the ramps, parking lots, rear drive way and walkways.

Wednesday and Thursday Captains apparently this will be your concerns. Please try to have members and officers park on the perimeter.

Please contact me if we have any issues. 631-897-7370

Director Mohr Report:

By Laws/SOP's proposed changes are in process for an in person meeting.

Old Business: None

New Business: None

At 1950 hours a motion by Robert Franz and seconded by David Mohr was made to recess this meeting to a future date to discuss 2020 Life Membership.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: February 2, 2021

Amended and approved: ?

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2020 Board of Directors Meeting for Election of 2020 Board Officers
December 17, 2019

2020 Board of Directors present with 2019 Board offices listed:

President Seth Fischer (SF)	PRESENT
Vice President Ann Schwartz (AS)	PRESENT
Secretary Robert Franz (RF)	PRESENT
Treasurer Brian Canty (BC)	PRESENT
Jeffrey Daniels (JD)	PRESENT
David Mohr (DM)	PRESENT
Casey Orr (CO)	PRESENT
Roger Winter (RW)	PRESENT
Chief Michael Como (MC)	PRESENT

Guests: Lehti Laas, James Mallilo and Richard Stone.

2019 President Seth Fischer - Meeting called to order at 1917 hours for the 2020 Board Officer Elections.

Motion by Robert Franz and seconded by Brian Canty to have 2019 President Fischer as an impartial Chair of the meeting.

MOTION APPROVED UNANIMOUSLY

2019 President Fischer acted as an impartial Chair of the meeting.

2019 Secretary Franz acted as Secretary for the meeting.

~~Motion by Brian Canty and seconded by Ann Schwartz to have 2017 President Palmieri and Recording Secretary Laas as tellers.~~

~~**MOTION APPROVED UNANIMOUSLY**~~

~~Voting will be by ballot with President Palmieri counting the ballots and verified by Recording Secretary Laas.~~

President Fischer opened the floor to nominations for the position of President.

David Mohr nominates Seth Fischer.

President Fischer closed nominations after asking for additional nominations three times.

Motion by David Mohr and seconded by Brian Canty to have the 2019 Secretary Robert Franz cast one ballot in the affirmative.

MOTION APPROVED UNANIMOUSLY

2020 President is Seth Fischer.

47
48
49 President Fischer opened the floor to nominations for the position of Vice President.
50 David Mohr nominates Ann Schwartz.
51 President Fischer closed nominations after asking for additional nominations three times.
52
53 Motion by David Mohr and seconded by Brian Canty that President Seth Fischer cast one ballot
54 in the affirmative.
55 **MOTION APPROVED UNANIMOUSLY**

56
57 **2020 Vice President is Ann Schwartz.**
58
59

60 President Fischer opened the floor to nominations for the position of Secretary.
61 David Mohr nominates Robert Franz.
62 President Fischer closed nominations after asking for additional nominations three times.
63
64 Motion by David Mohr and seconded by Brian Canty that President Seth Fischer cast one ballot
65 in the affirmative.
66 **MOTION APPROVED UNANIMOUSLY**

67
68 **2020 Secretary is Robert Franz**
69
70

71 President Fischer opened the floor to nominations for the position of Treasurer.

72
73 Roger Winter? nominates Brian Canty. Brian Canty declines.
74 Ann Schwartz nominates David Mohr. David Mohr declines.
75 Ann Schwartz? Nominates Casey Orr. Casey Orr declines.
76 David Mohr nominates Brian Canty.

77
78 President Palmieri closed nominations after asking for additional nominations three times.
79
80 Motion by Robert Franz and seconded by David Mohr that President Seth Fischer cast one ballot
81 in the affirmative.
82 Yes: JD, CO, DM, RW, AS, RF, MC No: BC
83 **MOTION APPROVED**

84
85 **2020 Treasurer is Brian Canty.**
86
87

88 Motion by Robert Franz and seconded by Brian Canty to destroy the ballots.
89 **MOTION APPROVED UNANIMOUSLY**
90
91

2020 Board of Directors Meeting

Lehti Laas is appointed to assist the Secretary in the preparation of the Board of Directors minutes & personnel report to officers and committee chairs and Christine Tedone will assist in the preparation of the General Membership minutes and member correspondence re: personnel actions.

President Fischer gave a brief explanation of how motions are presented at a Board meeting.

It was decided that the 2020 Board of Directors meeting start time will be 1930 hours and Director's meetings will take place on the 1st and 3rd Thursday of the month.

Scheduled meetings during the summer will be as needed.

Chief Como states the Officer's meetings will be determined.

Motion by David Mohr and seconded by Casey Orr to adjourn the meeting at 1929 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
2019 Recording Secretary

Robert Franz

Robert Franz
2019 Secretary

Draft sent to Board members: ----, 2020

Amended and approved:

MOTION APPROVED UNANIMOUSLY