

Huntington Community First Aid Squad

2022 Board of Directors Meeting – Zoom Meeting

DATE: January 5, 2022 (Wednesday)

Members:

President Fiona Witkowski (FW)	PRESENT
Vice President Michael Como (MC)	PRESENT
Secretary Lehti Laas (LL)	PRESENT
Treasurer Roger Winter (RW)	PRESENT
Jeffrey Daniels (JD)	PRESENT
Robert Franz (RF)	PRESENT
Thomas Lemp (TL)	PRESENT
Carol Nucci (CN)	1910 hours
Chief David Kaufman (DK)	PRESENT

Given the COVID-19 positivity rate in the state of New York and President Fischer's 12/31/2021 temporary building restrictions, the Board of Directors meeting is being held via Zoom.

Guests: Jonathan Stone, John Mancino, Seth Fischer, Richard Stone, Casey Stone, Andrea Golinsky and Eve G. Pollack

Meeting called to order at: 1900 hours

Motion by Lehti Laas and seconded by Michael Como to approve the minutes of November 17th, 2021 as amended.

MOTION APPROVED UNANIMOUSLY

For disposition of new members see the Secretary's Report.

Director Carol Nucci entered the meeting at 1910 hours during the discussion of new members.

Proposals-

Banking Resolutions with HCFAS's Designated Banks

Increase the Bookkeeper's hourly rate

Attend the 2022 NYSVA&RA Board Meetings

Motions for Consideration Format

Email Distribution of 2022 BOD Meeting Reminders and Pending Motions

Retain Legal Counsel for 2022

Repair of North 1 Door

Super Bowl Sunday Food Allowance

3 on a 16 Raffle Gift Cards

Banking Resolutions with HCFAS's Designated Banks

Motion by Roger Winter and seconded by Carol Nucci to authorize and approve the President, Vice President, Secretary and Treasurer to execute the required banking resolutions with HCFAS's designated banks (Bank of New York, M & T Bank, and TD Bank). The resolutions shall specify that all withdrawals (payment orders, wire transfers etc.) and borrowing will require the authorized signatures of any two corporate officers listed above. A printed confirmation of all transfers will be sent by the bank to the Treasurer directly. Only one signature is required for intra-bank transfer between all HCFAS & HCAD Accounts.

MOTION APPROVED UNANIMOUSLY

Increase the Bookkeeper's hourly rate

Motion by Roger Winter and seconded by Carol Nucci to increase Bookkeeper Hedy Bluth's hourly wage from \$30.00 an hour to \$35.00 an hour. The pay increase will start January 1, 2022 through December 31, 2022 and she will receive a yearly evaluation.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Attend the 2022 NYSVA&RA Board Meetings

Motion by Robert Franz and seconded by Roger Winter to authorize and approve NYSVA&RA District 7 Delegate Andrea Golinsky and Alternate Delegate Robert Franz to attend the NYSVA&RA Board meetings in 2022 near Albany, NY (or other location) on dates TBD. Further to authorize and approve the use of a Squad vehicle (with more than one driver) at the discretion of the Chief or mileage reimbursement for one personal vehicle, plus tolls and parking, the reimbursement of hotel accommodations on the evening before the meetings or night of the meetings at an amount not to exceed a base room rate of \$125.00 per person and the payment on the day before the meetings or the day after the meetings and the day of the meetings of the GSA per diem rate for meals and incidentals (current Albany rate is \$69.00 per day) less 25% for travel days. The NYS exempt organization sales tax certificates must be obtained from the Treasurer and used where applicable. Original receipts must be provided as applicable within ten days of this event and the Treasurer will provide the BOD an accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Delegate and 1st Alternate Delegate are authorized to extend an invitation to other NYSVA&RA delegates, officers or members and other VAS or FD members to ride in an authorized Squad vehicle or personal vehicle to attend this event provided there is adequate room to accommodate them. Further, Delegate and 1st Alternate are authorized and approved to attend other board meetings in accordance with the above and the BOD will be informed in advance of these meetings.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Motions for Consideration Format

Motion by Fiona Witkowski and seconded by Jeffrey Daniels that:

1. Motions for consideration at a Board meeting may be submitted to the Google Docs Motions Folder in electronic format, no later than 12:00PM Sunday before a Thursday meeting, and by 12:00PM Wednesday for a Sunday meeting. All Board members are encouraged to check the folder prior to scheduled meetings. An email will be sent to Board members informing them that a motion has been posted to the Google Docs Motion Folder and/or include the motion and attachments in an email.
2. All supporting documentation for Board motions must be signed by all the appropriate personnel and put in Google Docs proposal folder prior to meetings no later than 12:00 PM Sunday before a Thursday meeting, and by 12:00 PM Wednesday for a Sunday meeting. All Board members are encouraged to check the folder prior to scheduled meetings. An email will be sent to Board members informing them that a motion has been posted to the Google Docs Motion Folder and include the motion and attachments in an email.
3. Emergency Motions will be considered by the President.
4. As always any motion can be presented by any Director at the Meeting if the President and Board of Directors deem it necessary providing proper documentation is distributed via email forty-eight (48) hours prior to the meeting.
5. The duration of all meetings will not extend beyond three (3) hours unless a motion to extend is approved.

MOTION APPROVED UNANIMOUSLY

Email Distribution of 2022 BOD Meeting Reminders and Pending Motions

Motion by Fiona Witkowski and seconded by Michael Como to send out an email to the active HCFAS membership prior to each 2022 Board of Directors meeting. The email will include a reminder of the next meeting date and time, as well as summary of each preliminary motion proposed at the time of distribution. The email will include a disclaimer stating that these preliminary proposed motions may not be inclusive of all motions presented, and any motion may be withdrawn (not presented) or amended at the Board meeting. Distribution of email reminders will apply only to regularly scheduled BOD meetings that are open to the membership. Vice President Michael Como will be responsible for email distribution and emails will be sent out no later than 48 hours prior to the Board meeting.

Rationale: Most HCFAS members have never attended a BOD meeting. Some express little interest, but many are surprised to learn that meetings are open to the membership. Most have no idea when the meetings are scheduled to take place. Both the Board and membership suffer from this illusion of inaccessibility. Providing our membership with the information they need to see who we are and what we do allows for a more transparent process that builds trust within the organization.

MOTION APPROVED UNANIMOUSLY

Retain Legal Counsel for 2022

Motion by Fiona Witkowski and seconded by Chief David Kaufman to retain the firm of Glynn Mercep and Purcell, LLP as legal counsel for the calendar year 2021 at a retainer fee of \$7,500.00 which entitles the Squad to thirty-four (34) prepaid hours of professional time by Tim Glynn, his partners, or senior associates. Time unused at the end of the year will not be rolled over to a future year. Litigation is not included in the retainer and would be billed separately. If HCFAS exceeds the prepaid time, time spent in excess of the prepaid time will be billed to the corps at a reduced partners' rate of \$250.00 per hour. Time spent by associates will be billed at the lesser of their prevailing hourly rates or \$225.00 per hour. Paralegals will be billed at lower hourly rates commensurate with their experience and effectiveness. We enclose a copy of our current rate sheet for your information. Litigation is not included in the retainer and in the event we bring or defend litigation on behalf of the Squad, time will be billed at \$275.00 an hour or such other rate as we may agree with your insurance company. Time charged will include time spent in the office and out of the office, time spent in research, travel, on the telephone, in preparing documents and meeting with you and members of your corps. We will also bill you for out of pocket disbursements made by our firm on your behalf such as filing fees, bulk photocopying, mileage and other travel expenses (but not to and from your headquarters) and similar costs.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Repair of North 1 Door

Motion by Roger Winter and seconded by Robert Franz to pay Tierney & Courtney \$975.00 for emergency services performed on the damaged door and restore to temporary operation. In addition, work will be performed to supply and install replacement lower two sections; replace broken glass in the third section; install 3 new button control station. Thoroughly service and adjust door for best possible operation. \$3,980.00.

HCFAS Funds

Yes: MC, JD, CN, DK, RW, RF, LL No: TL

MOTION APPROVED

Super Bowl Sunday Food Allowance

Motion by Chief David Kaufman and seconded by Robert Franz to allow the Sunday Captain to purchase food for on-duty crew members to watch the Super Bowl at headquarters on 2/13/2022 at a cost not to exceed \$300.00. Itemized receipts and any funds left over are to be returned to the treasurer within 10 days after the event.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

3 on a 16 Raffle Gift Cards

Motion by Chief Kaufman and seconded by Michael Como to authorize the Chief to purchase twenty four x \$25 -dollar gift cards to be given out (up to 2 per month) each month to the "3 on a 16" raffle winner. "Rescue" personnel to be tabulated by the Chief Dispatcher and each monthly winner to be picked at random by the Chief.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Roger Winter:

Motion by Treasurer Roger Winter and seconded by Robert Franz to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks Dated: December 15, 2021 to January 4, 2022

HCAD – 17 Checks & No Direct Debits Totaling \$75,828.57

HCFAS – 6 Checks & No Direct Debits Totaling \$8,019.04

MOTION APPROVED UNANIMOUSLY

Transfers: None

-A posting of members who owe dues is in the ready room. An email will be sent to those members shortly.

Chief's Report – David Kaufman:

Equipment & Vehicles –

16: In quarters.

17: In quarters. Rear bumper had fallen off. Now repaired.

18: In quarters.

19: At quarters. Turbo previously replaced. Check engine light now.

20: At quarters. Ace repaired check engine light

21: In quarters.

80: In quarters.

81: At 9th Street for repair. Waiting for parts.

82: In quarters.

Chief Dispatcher Capotosto and Chief Connolly updated checkout sheets.

Paramedic Program

- Check-outs have been consistent.

- As always, Alex is working to cover shifts.

Events/Projects

- Services for Judy Naliboff are on Saturday. I will be away and this will likely be led by Chief Connolly or Captain Heavey. We are “partnering” with the Mastic Fire Department.
- Working on filling Monday Captain position. John Connors is presently the schedule coordinator. Other new officers are getting acclimated.
- Chief Connolly will hold work detail this week to clean holiday decorations
- EMS Mega Show is coming up. I have asked if Proliner will cover our attendance.

Trainings:

January review training: Mandatory GCN compliance training. Chief Bartolomeo decided to get a jump on this to ensure timely completion.

Secretary’s Report –Robert Franz:

New Members:

Note The following motions on new members were made after the Executive Session

Motion by Vice President Michael Como and seconded by Chief David Kaufman to accept Alex Bayer, EMT (Post 215 member) as a new probationary member #1670, Shift: Sunday 2300 in accordance with Article III, Section 2 of the By-Laws.

Yes: MC, RF, DK, JD, FW No: RW, CN Abstain: TL, LL

MOTION APPROVED

Motion by Vice President Michael Como and seconded by Chief David Kaufman to accept Sheon Bacchus, EMT as a new probationary member #1671, Shift: Monday 1100 in accordance with Article III, Section 2 of the By-Laws.

Yes: MC, JD, RF, DK, RW, CN Abstain: TL, LL

MOTION APPROVED

Probation Ending:

Motion by Chief David Kaufman and seconded by Vice President Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to: #1604 Casey McCormack, effective 1/5/2022.

Yes: MC, LL, RF, DK, RW, CN, JD Abstain: TL

MOTION APPROVED

Motion by Chief David Kaufman and seconded by Vice President Michael Como to grant active membership in accordance with Article III, Section 2 of the By-Laws to: #1627 John Stevens, effective 1/5/2022.

Yes: MC, JD, RF, DK, RW, CN, LL Abstain: TL

MOTION APPROVED

Status Change:

#383 Alyce Jenkins - Associate member to deceased o/a 12/27/21.

#343 Judith Naliboff Baldwin - Inactive Life member to deceased on 1/2/2022.

Director Winter Report:

Awards Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members for 2020, 2021.

Length of Service (Andrea Golinsky): Report submitted to the President

Memorial Wall (David Mohr): No Report.

Plaques & Certificates BOD/Chief Officer Corps (Mike Como, Roger Winter):

Pins and badges (Roger Winter): All pins are up to date. A badge order is being submitted to our new vendor for badges.

Veterans Plaque: Up to date.

ID/ Accountability Cards (Roger Winter): No Report

LED Display (Diane Tanko): Up to Date and notices that are relevant to the seasons are posted and displayed.

Public Relations/Public Information Officer (Andrea Golinsky): No report

Fund Drive: Report (Mary Brenner): Results of the Fund Drive as of 12/31/2021, Money collected as of the SCM system - \$110,178.72. 2364 Respondents.

Flag Etiquette (Roger Winter): The US Flag protocols are being followed. At this time the flags are at ½ staff for Associate Member Alice Jenkins and Life Member and Ex Captain Judy Naliboff for 30 days.

Memorial Day / Veterans Day Events: No Report

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman, President Seth Fischer.

Building:

Committee Members as of 1/1/2020

Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, Paul Bayer, Tom O'Leary.

HVAC: I will be asking for an assessment of all of the HVAC equipment.

Garage doors: Searching for a replacement door(s) for N-1,2,3,4)

South door #1 has been repaired. North #1 is on hold for repairs. We are waiting for parts.

Garage: Bobby Loysch continues to clean the floor. Absorbent pads are being put down under the vehicles. A new charger is being ordered for the scrubber.

Electricians I have received caps for the top of the poles. I am waiting for them to be installed.

Ice Machine in Ready/Room Kitchen: In working order.

Gold Coast Cleaning: WE are looking to replace the carpeting in the area around the sign in area. We are looking to retile for easier maintenance. The color is to be determined.

Harbor Irrigation: No report

Snow Plowing: Lahey Landscaping & Design is our current vendor.

Pestex Pest Management: This is that time of year when mice are trying to enter the building for warmth and food.

Wet Fire Extinguisher System: Up to date.

Building Sprinkler system: Up to date.

Christmas Decorations: The Chief's Office is taking on this task.

Johnson Controls: No Report

Washing Machine: No Report

Aztec Energy Group; Lighting Replacement: We are looking to see if the storage rooms were on the original list as they were not replaced.

Proposed projects:

The following projects are moving forward with the building and property management:

Mata Paving & Sealcoating

Cement repair – Walkway ramp, tripping hazard by the curb and the repair by the post nearer the building.

Ramp Door N-1 - Repair of the tripping hazard on the ramp near the curb. A temporary repair was made last year.

Awaiting a date for the repair

National Restoration Inc

Roof Repair – Still waiting for a quote and a response.

Getting a quote to refurbish the seams on the roof.

Wayne Maskell, President of Nationwide has given a quote for the following work as follows: I

pulled original contract folder and did a Google Earth – we estimate repairs as follows –

Strip off all field, perimeter and penetration seams in EPDM roof with 6" cured cover strip.

Check all roof drains.

Inspect and repair any punctures / tears in roof membrane.

Total estimated cost - \$44,200.00

If this is within your budget we will visit site and prepare a formal proposal. I would like to move forward with this proposal to insure roof security for the winter. I have emailed Wayne and asked him to inspect the roof and look for a small leak in the General Membership Meeting Room.

Roof Repair Dispatch Office

I have called to investigate the roof above the dispatch office to correct a leaking situation since the building was constructed. I have called Irwin Construction to inspect.

Still waiting for an estimate.

Overhead Garage Doors: Seeking bids for replacement of two or three doors.

2021 Board of Directors Meeting

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Old Business: None

New Business:

-Director Nucci asked about the Class A Uniform procedure.

Motion by Vice President Michael Como and seconded by Jeffrey Daniels to enter into Executive Session at 2012 hours.

MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2050 hours.

Motion by Fiona Witkowski and seconded by Roger Winter to adjourn the meeting at 2056 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: February 28, 2022

Amended and approved: ?

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad

2022 Board of Directors Meeting - Zoom

DATE: January 19, 2022 (Wednesday)

Members:

President Fiona Witkowski (FW)	PRESENT
Vice President Michael Como (MC)	ABSENT
Secretary Lehti Laas (LL)	PRESENT
Treasurer Roger Winter (RW)	PRESENT
Jeffrey Daniels (JD)	PRESENT
Robert Franz (RF)	PRESENT
Thomas Lemp (TL)	PRESENT
Carol Nucci (CN)	PRESENT
Chief David Kaufman (DK)	PRESENT

Guests: John Mancino, Alison Russo, James Mallilo, Mary Winter, Casey Orr, Christine Ruolo, Jaimie Terenzi, Jonathan Stone, Lorie Stone, Ryane Como, Louis Dell, John Palmieri, Brian Canty, Seth Fischer, Susan Siebel, Katie Donegan.

Meeting called to order at: 1903 hours

For disposition of new members see the Secretary's Report.

Motion by Lehti Laas and seconded by Robert Franz to approve the minutes of December 2nd, 2021 as amended.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Carol Nucci to approve the minutes of December 15th, 2021 as amended.

MOTION APPROVED UNANIMOUSLY

Proposals-

Installation Dinner Guest List

Installation Dinner – Paid Paramedic Invite

T-Mobile Connecting Heroes: HCFAS Officer/BOD Cell Phones

Authorize Upgrading of Security System

Authorize HCFAS Record Representative for PCR/Billing Correspondence

Authorize HCFAS Official Witness for SAP Beneficiary Forms

BNY Mellon Transfer to HCFAS Savings ... 2382

Budget for 2021 Fund Drive (ZacMel Graphics)

Resignation of Vice President Michael Como from the Board of Directors

Vote for the open Vice President position

2021 Board of Directors Meeting

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Installation Dinner Guest List

Motion by Thomas Lemp and seconded by Chief David Kaufman to invite the following guests for the 2022 installation dinner:

Supervisor Edmund J. Smyth & Guest	Town of Huntington
Councilwoman Joan Cergol & Guest	Town of Huntington
Councilman Eugene Cook & Guest	Town of Huntington
Councilman Dr. Dave Bennardo & Guest	Town of Huntington
Councilman Salvatore Ferro & Guest	Town of Huntington
Town Clerk Andrew Raia & Guest	Town of Huntington
Receiver of Taxes Jillian Guthman & Guest	Town of Huntington
Highway Superintendent Andre Sorrentino & Guest	Town of Huntington
Congressman Thomas Suozzi & Guest	
Assemblyman Steve Stern & Guest	
Senator James Gaughran & Guest	
County Executive Steve Bellone & Guest	
Joel Vetter & Guest	Chief of Fire Rescue and Emergency Services
Jason Winslow, M.D. & Guest	Medical Director Suffolk County Dept of EMS
William (Mike) Masterton & Guest	SCEMS Chief Ed & Training
Paul Marra & Guest	SCEMS Director, EMS and Public Health Emergency Preparedness
Greg Miniutti & Guest	Chief of Communications, Suffolk County FRES
Chairman Philip Cammann & Guest	Suffolk County Regional EMS Council
Chairman Tim Crafts & Guest	Suffolk County FRES Commission
Legislator Stephanie Bontempi & Guest	
Legislator Tom Donnelly & Guest	
Legislator Manuel Esteban Sr. & Guest	
Dr. Brandler & Guest	
Mr. Tim Glynn & Guest	
Ms. Hedy Bluth & Guest	
Alex Mullen & Guest	Lead Medic
Inspector William Scrima & guest	Suffolk Cty Police Dept. 2nd Pct
Chief Cold Spring Harbor Fire Department & Guest	
Chief Halesite Fire Department & Guest	
Chief Huntington Fire Department & Guest	
Chief Huntington Manor Fire Department & Guest	
Chief Melville Fire Department & Guest	
Chief Centerport Fire Department & Guest	
Chief Greenlawn Fire Department & Guest	
Chief Dix Hills Fire Department & Guest	

2021 Board of Directors Meeting

Chief Northport Fire Department & Guest

Chief East Northport Department & Guest

Chief Commack Fire Department & Guest & Guest

Chief Eaton's Neck Fire Department & Guest

Chief Commack Volunteer Ambulance Corp. & Guest

Chief Wyndanch-Wheatly Heights Vol. Amb & Guest

President Scott Crosby & Guest

Suffolk Cty. Amb. Chiefs

Chairman Robert Franz & Guest

NYSVARA District 7

President Chuck Brady

TOH Fire Chief Council

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54 **MOTION APPROVED UNANIMOUSLY**

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56 **Installation Dinner – Paid Paramedic Invite**

57 Motion by Chief David Kaufman and seconded by Roger Winter to invite the following seven
58 paid paramedics to the Installation Dinner without guests:

59 Emily Edgar, Joe Losquadro, Joe McCaffey, Alex Mertz, Michael Moccaldi, Megan Mudrack
60 and Dominique Spiegowski.

61 **MOTION APPROVED UNANIMOUSLY**

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63 **T-Mobile Connecting Heroes: HCFAS Officer/BOD Cell Phones**

64 Motion by Chief Kaufman and seconded by Thomas Lemp to authorize Cell Phone Committee

65 Chairperson Richard Stone to purchase for any sitting Director or Officer for official Squad use
66 at a cost not to exceed \$300 per cellular device. Cellular service on these devices will be free of

67 charge through the T-Mobile Connecting Heroes program. This comes at the recommendation of

68 Cell Phone Committee Chairperson Richard Stone. Devices (HCFAS phones) will be returned
69 when the person leaves office.

70 **HCAD FUNDS**

71 **MOTION APPROVED UNANIMOUSLY**

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73 **Authorize Upgrading of Security System**

74 Motion by Jeffrey Daniels and seconded by Roger Winter to accept the proposal by Security

75 System Chairperson Jonathan Stone to upgrade the existing Millennium Expert System to

76 Millennium Ultra Access Control software. The work is to be done by our current vendor, VSS

77 Security Inc., Selden, NY and proposal pricing is under State Contract guidelines. The cost for

78 the upgrade is not to exceed \$11,000. Vendor shall furnish an updated certificate of insurance for

79 2022. Security Chairperson, Jonathan Stone shall oversee the replacement of the access control
80 software.

81 **HCAD Funds**

82 Yes: TL, JD, CN, DK, RW, RF.

Abstain: LL

83 **MOTION APPROVED**

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Authorize HCFAS Record Representative for PCR/Billing Correspondence

Motion by Roger Winter and seconded by Lehti Laas to authorize and approve Robert Franz to reply to requests for and correspondence for Pre-hospital Care Reports and Billing Invoices as HCFAS's Record Representative.

MOTION APPROVED UNANIMOUSLY

Authorize HCFAS Official Witness for SAP Beneficiary Forms

Motion by Roger Winter and seconded by Thomas Lemp to authorize and approve Robert Franz to witness as an official of HCFAS, members' Town of Huntington - Huntington Community First Aid Squad, Inc. - Volunteer Ambulance Service Award Program Beneficiary Designation Forms.

MOTION APPROVED UNANIMOUSLY

BNY Mellon Transfer to HCFAS Savings ... 2382

Motion by Roger Winter and seconded by Robert Franz to approve the transfer of the BNY Mellon Account # 176152, \$15.82, Account # 176153 \$3,216.41 and \$98,155.02, Account #176154 \$2.15 totaling \$101,393.15 to HCFAS Savings Account ending in ...2382. The date of the transaction is 12/6/2021.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Budget for 2021 Fund Drive (ZacMel Graphics)

Motion by Roger Winter and seconded by Lehti Laas to authorize the Fund Drive Chairperson Mary Brenner to establish a Fund Drive budget for 2022. The budget for the development and production of the Fund Drive for 2022 would be produced by David S. Warheit of ZacMel Graphics, LLC. The budget would include the following items: Total is cost for the development and execution of the fund drive is \$12,585.80 In order to absorb any postage increases, the cost for this motion will not exceed \$13,000.

Fund Drive

MOTION APPROVED UNANIMOUSLY

Note: The following took place during the Secretary's report

Resignation of Vice President Michael Como from the Board of Directors

Motion by Lehti Laas and seconded by Robert Franz to accept the resignation of Vice President Michael Como from the Board of Directors.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Carol Nucci to have a ballot vote for the open position of Vice President.

MOTION APPROVED UNANIMOUSLY

Motion by Thomas Lemp and seconded by Carol Nucci to have Secretary Lehti Laas to act as the teller for the meeting.

MOTION APPROVED UNANIMOUSLY

2021 Board of Directors Meeting

135 President Witkowski opened the floor to nominations for the position of Vice President.
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137 Carol Nucci nominates Thomas Lemp.
138 Lehti Laas nominates Robert Franz.
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140 President Witkowski closed nominations after asking for additional nominations three times.
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142 Ballot Vote Results: Thomas Lemp – 4 Robert Franz - 4
143 The vote is a tie vote and no Vice President has been elected at this time.
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145 Motion by Lehti Laas and seconded by President Witkowski to destroy the ballots.
146 **MOTION APPROVED UNANIMOUSLY**
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149 **Treasurer’s Report – Roger Winter:**
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151 Motion by Treasurer Roger Winter and seconded by Robert Franz to accept the following
152 for payment in accordance with the PPs and previous Board of Directors' motions:
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154 Checks Dated: December 31, 2021 to January 18, 2022
155 HCAD – 31 Checks & 10 Direct Debits Totaling \$60,398.49
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157 Checks Dated: January 5, 2022, to January 18, 2022
158 HCFAS – 4 Checks & 2 Direct Debits Totaling \$5,553.58

159 Check Dated: December 31, 2021

160 Post 215 – 1 Check and No Debits totaling \$50.90

161 **MOTION APPROVED UNANIMOUSLY**
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163 **Transfers:** None
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166 **Chief’s Report – David Kaufman:**

167 **Equipment & Vehicles –**
168 16: In quarters.
169 17: In quarters.
170 18: In quarters.
171 19: In quarters.
172 20: In quarters.
173 21: In quarters.
174 80: In quarters.
175 81: Repair in progress.
176 82: In quarters.

2021 Board of Directors Meeting

177 PPE supply has been adequate. Chief Connolly is going to add thermometer to the checkout
178 sheet to ensure it is always available on calls.

179 Waiting for an update on the EPCR laptops.

180 Paramedic Program

- 181 • Work has resumed on the employee handbook.

182 Events/Projects

- 183 • Thank you board members who attended Naliboff service.
- 184 • John Connors took over as Monday Captain. He did an excellent job on his first day,
185 which was Martin Luther King Day. He took care of food for all crews, and at my request
186 bought breakfast for the Sunday overnight crew who was on duty during the Nor'easter.
- 187 • Purchase orders were submitted to the treasurer for quarterly allowance.
- 188 • EMS Mega Show postponed/canceled.
- 189 • Several installation dinner standby crew requests in February.
- 190 • We received the invitation for the St. Patrick's Day Parade, so we will work under the
191 assumption that it is proceeding normally.

192 Trainings:

193 January review training: Mandatory GCN compliance training in progress.

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Status Change/Advancement						
Member #	Last Name	First Name	Day & Shift	From	To	Effective
1670	Bayer	Alex	Sun 2300	FA	ACL	
1629	Beck	Sierra	Sun 1500	CL	DRTR	
1632	Ortiz	Selena	Thurs 1500	FA	ACL	
1632	Ortiz	Selena	Thurs 1500	ACL	CL	
1657	Hernandez	Jerry	Tue 1500	disp tr	disp	12/21/21
1409	Mugavero	Daniel	Weds 2300	CL	DR ONLY	1/5/22
1653	Henninger	Gregory	Mon 1900	ACL	CL	

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2021 Board of Directors Meeting

Shift Change						
Member #	Last Name	First Name	From	To	Effective	Reason
1583	Gore	Shannon	Monday 1100	Co 8	1/10/22	work schedule
1518	O'Riordan	Casey	Tuesday 2300	co 8	1/17/22	work schedule
1645	Linden	Devon	Friday 2300	Monday 2300	12/3/21	scheduling?
1624	Hernandez-Veliz	Evelyn	Saturday 0700	Sun 0700	1/9/22	SCM error
1390	Kaufman	David	Tuesday 1900	Thursday 1900	1/18/22	scheduling

Letters of Intent:

Member #	Last Name	First Name	Reason	Day & Shift
1244	Allison	Meaghan	Q4 Hours	Tuesday 1900
1338	Taylor	Andrew	Q4 Hours	Monday 1100
1017	Roulo	Donald	Q4 Hours	Co 8
939	Romano	Thomas	Q4 Hours	Friday 1900
1220	Melgar	Cecilia	Q4 Hours	Sunday 1500
1467	Cambareri	Anthony	Q4 Hours	Monday 1900
1285	Wissner	Leslie	Q4 Hours	Sunday 1500
1399	Wuestman	Elizabeth	Q4 Hours	Co 8
1618	Edwards	Nerissa	Q4 Hours	Sunday 1100
1269	Jean-Baptiste	Bency	Q4 Hours	Saturday 1900
1521	Cortes	Roxanne	Q4 Hours	Saturday 0700
752	Seibel	Susan	Q4 Hours	Wednesday 1900
1571	Farina-Ehlers	Vera	Q4 Hours	Wednesday 0700
1518	O'Riordan	Casey	Q4 Hours	Tuesday 2300
1565	Bernfeld	Elizabeth	Q4 Hours	Thursday 0700

2021 Board of Directors Meeting

1276	Castillo	Kathleen	Q4 Hours	Friday 1900
1283	Orr	Casey	Q4 Hours	Co 8

Secretary's Report – Lehti Laas:

New Members:

Motion by Chief David Kaufman and seconded by Robert Franz to accept as a new probationary member #1672 Michael Morrell - Friday 1500 (Post 215 member) in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Chief David Kaufman to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Atkin, Todd	Tuesday	993	Operational	1/25/2022 – 4/25/2022
Barber, Alissa	Saturday	1636	Educational	1/22/2022 – 5/21/2022
Barkocy, James	Sunday	578	Emergency Medical	12/5/2021 – 3/5/2022
Barnes, Evan	Monday	1628	Educational	1/24/2022 – 6/27/2022
Bayer, Alexander	Sunday	1670	Educational	1/18/2022 – 5/7/2022
Berkowitz, Emily	Tuesday	1608	Extended Educational	12/28/2021 – 4/22/2022
Bonessi, Kathi	Sunday	936	Operational	1/2/2022 – 4/2/2022
Callinan, Jacqueline	Sunday	1582	Operational	1/26/2022 – 4/26/2022
Curry, Benjamin	Saturday	1568	Educational	1/22/2022 – 5/17/2022
Decker, Gilda (Jill)	Monday	908	Medical	12/16/2021 – 3/16/2022
Fuentes, Jordan	Tuesday	1611	Educational	1/19/2022 – 5/26/2022
Kata, Grace	Monday	1640	Educational	2/17/2022 – 5/9/2022
Kelly, Bronwyn	Thursday	1651	Educational	1/17/2022 – 5/12/2022
Kilada, Nicole	Sunday	1650	Educational	1/14/2022 – 5/23/2022

2021 Board of Directors Meeting

Mason, Jessica	Saturday	1591	Educational	1/8/2022 – 5/15/2022
Moran, Sean	Tuesday	1641	Educational	1/10/2022 – 5/3/2022
Mulchandani, Monica	Sunday	1162	Operational	12/28/2021 – 3/28/2022
Rosselli, Kathleen	Monday	1607	Educational	1/9/2022 – 6/2/2022
Ryan, Samantha	Saturday	1108	Operational	12/4/2021 – 3/4/2022
Qu, Wendy	Monday	1649	Educational	1/10/2022 – 5/23/2022
Villamide-Herrera, Loreley	Friday	1370	Operational	1/1/2022 – 4/1/2022
Wallach, Brittany	Saturday	1593	Educational	1/21/2022 – 5/22/2022
Weaver, Kieran	Saturday	1621	Educational	1/29/2022 – 6/4/2022

MOTION APPROVED UNANIMOUSLY

Probation Ending:

Motion by Lehti Laas and seconded by Chief David Kaufman to grant active membership in accordance with Article III, Section 2 of the By-Laws to:

#1614 Alyssa Sorensen - Saturday 1100, Effective 1/19/2022.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Chief David Kaufman to grant active membership in accordance with Article III, Section 2 of the By-Laws to:

#1631 Matthew Philip - Saturday 2300, Effective 1/19/2022.

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Callinan, Jacqueline	Sunday	1582	12/8/2021	Educational
Stalzer, Lauren	Sunday	1540	1/2/2022	Operational
Stenson, Elizabeth	Tuesday	820	1/11/2022	Medical

Resignation:

Motion by Lehti Laas and seconded by Chief David Kaufman to accept the resignation of #1489 Christina Denker - Resignation letter dated 12/21/2021, Effective 1/19/2022.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Chief David Kaufman to accept the resignation of #1577 Rachel Bellack - Resignation letter dated 1/13/2021, Effective 1/19/2022.

MOTION APPROVED UNANIMOUSLY

Status Change:

Motion by Lehti Laas and seconded by Chief David Kaufman to grant the following Status Change: #1179 Stefanie Mirabelli - Operational Active Membership to Associate Membership, effective 1/19/2022.

2/3 Vote Required

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Chief David Kaufman to grant the following Status Change: #1328 George Reeder - Operational Active Membership to Associate Membership, effective 2/1/2022.

2/3 Vote Required

MOTION APPROVED UNANIMOUSLY

Director Lemp Report:

On January 11th I had a meeting with President Witkowski and went over my duties for 2022. One of the duties included “Capital Improvement”, of which we would like to accomplish the following:

- New Roof
Look into “green roof”
- Replace Air conditioner
- Replace the front five garage doors
- Inquire about Solar panels
- Kitchen/ready room and dispatch office
- Basement storeroom- clean and organize

Starting with the roof, I spoke with Roger Winter. Roger stated that the roof is an EPDM synthetic rubber flat roof. The leaks are coming from the seams that need to be resealed. The cost is around \$45K.

EPDM flat roof has a lifespan of around 20-30 years. EPDM (ethylene propylene diene terpolymer) roofs are versatile, long-lasting, and easy to maintain. It can be made in different colours to reflect UV rays and help control utility costs in the process. The roof is fire-resistant and withstands weather and climate challenges.

Green Roofing System has become popular in recent years and is a sustainable option for properties. They can improve efficiency and manage water and drainage concerns. They are also aesthetically pleasing and environmentally friendly commercial roofing material.

If we decide to pursue this issue I will start getting estimates from vendors and also ask the town, fire departments, and others who they use.

I spoke with Brian Canty about the installation dinner. Brian would like to send out the invitations, a tentative date of March 5th. A motion is on the floor to approve the invitation list.

From: Brian Canty, Special Event Chair

Date: December 18, 2021

Recap of 2021 Holiday Party

Total Signed Up 90

Guarantee to Caterer 90

Total checked in 66

Liquor	\$870.85
Catering	\$6,778.60
Decorations	\$339.84
Misc	\$1,087.88
	\$9,077.17

No Shows 23
Add On's 4

2021 Board of Directors Meeting

David	Kaufman	1390	<i>Called not Coming</i>
Ann	Maloney	921	<i>Called Not Coming</i>
John	Palmieri	499	<i>Called not Coming</i>
Mary Jane	Woznick	769	<i>Called not Coming</i>
Suzi	Biagi	1251	NO CALL / NO SHOW
Michael	Como	1463	NO CALL / NO SHOW
Nerissa	Edwards	1618	NO CALL / NO SHOW
Vera	Ehlers	1571	NO CALL / NO SHOW
Brandon	Eybergen	1512	NO CALL / NO SHOW
Joan	Florio	1431	NO CALL / NO SHOW
Rodriguens	Gabriel	1224	NO CALL / NO SHOW
Tiffany	Gonzalez	1422	NO CALL / NO SHOW
Lorraine	Healy	1452	NO CALL / NO SHOW
Jerry	Hernandez	1657	NO CALL / NO SHOW
Ona	Mastroianni	1029	NO CALL / NO SHOW
Leyda	Mata	1530	NO CALL / NO SHOW
William	Meitz	1665	NO CALL / NO SHOW
Hugh	O'Brien	854	NO CALL / NO SHOW
Timothy	Quigley	1261	NO CALL / NO SHOW
Christine	Roulo	661	NO CALL / NO SHOW
Diane	Tanko	1240	NO CALL / NO SHOW
Bazeel	Walters	1137	NO CALL / NO SHOW
Steven	Zeth	1602	NO CALL / NO SHOW

-Seth Fischer commented that he had a company come to see our property for the placement of solar panels. He was told that solar will not work because you need battery space. The only place the battery would fit is close to the fence line shared with the MTA.

Director Nucci Report:

Uniform Committee:

Duty:

With the help of Tom Lemp and Nancy Barker, the uniform room is organized, and an order was placed. New request forms are available, but we must educate the day captains on the uniform

for probationary members. Several of them and officers are authorizing anything probies are asking for! Now that duty uniforms are under great leadership I will move on to the Class A uniforms this year.

Class A:

Colin Weigel is the chair of the Class A uniform committee. I asked him to suggest other members he feels he can work with. It may be difficult to fit members from the items we have in the uniform room. This past weekend I tried to fit a new day captain and we don't have his jacket size—so he will have to go to All American Awards and Uniforms to be fitted for an order. The big problem is the lag time. A few members that ordered this time last year still haven't gotten their uniforms. There is nothing we can do about this since our founding members selected custom uniforms long ago.

I also need to set up some sort of prerequisite to determine who will get a uniform. I know that sounds unfair, but we really can't just order for everyone---people must plan on participating in events—parades, funerals, special holiday celebrations in the town etc.

Awards Committee:

Andrea Golinsky has worked tirelessly on arranging for length of service awards. However, over the years, some individuals have taken advantage of the process often delaying the selection of their gifts for years. This year I will be consulting with Andrea *to* tighten up the SOPs with regard to the timeline of receiving their gifts. It is the hope that people will actually receive their gift when they celebrate the milestone anniversary.

Director Winter Report:

Awards Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members for 2020, 2021.

Length of Service (Andrea Golinsky): Report submitted to the President

Memorial Wall (David Mohr): No Report.

Plaques & Certificates BOD/Chief Officer Corps (Mike Como, Roger Winter):

Pins and badges (Roger Winter): All pins are up to date. An updated badge order is being submitted to our new vendor for badges.

Veterans Plaque: Up to date.

ID/ Accountability Cards (Roger Winter): No Report

LED Display (Diane Tanko): Up to Date and notices that are relevant to the seasons are posted and displayed.

Public Relations/Public Information Officer (Andrea Golinsky): No report

Fund Drive: Report (Mary Brenner): We are awaiting a new quote for the production of the 2022 Fund Drive. The concept will remain the same, we will be adding two pictures the verbiage will remain the same.

Flag Etiquette (Roger Winter): The US Flag protocols are being followed. At this time the flags are at ½ staff for Associate Member Alice Jenkins and Life Member and Ex Captain Judy Naliboff for 30 days

Memorial Day / Veterans Day Events: No Report

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman, President Seth Fischer.

372 **Building:**
373 **Committee Members as of 1/1/2020**
374 **Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, Paul Bayer, Tom O’Leary.**
375 **HVAC:** I will be asking for an assessment of all of the HVAC equipment.
376 **Garage doors:** Searching for a replacement door(s) for N-1,2,3,4) Rich Stone and jim Mallilo
377 are researching new doors and getting quotes.
378 South door #1 has be repaired. North #1 is on hold for repairs. We are waiting for parts.
379 **Garage:** Bobby Loysch continues to clean the floor. Absorbent pads are being put down under
380 the vehicles. A new charger has been received for the floor scrubber..
381 **Electricians** I have received caps for the top of the poles. I am waiting for them to be installed.
382 **Ice Machine in Ready/Room Kitchen:** In working order.
383 **Gold Coast Cleaning:** We are looking to replace the carpeting in the area around the sign in
384 area. We are looking to retile for easier maintenance. The color is to be determined.
385 **Harbor Irrigation:** No report
386 **Snow Plowing:** Lahey Landscaping & Design is our current vendor.
387 **Pestex Pest Management:** This is that time of year when mice are trying to enter the building
388 for warmth and food.
389 **Wet Fire Extinguisher System:** Up to date.
390 **Building Sprinkler system:** Up to date.
391 **Christmas Decorations:** The Chief’s Office is taking on this task.
392 **Johnson Controls:** No Report
393 **Washing Machine:** No Report
394 **Aztec Energy Group; Lighting Replacement:** We are looking to see if the storage rooms were
395 on the original list as they were not replaced.
396 **Proposed projects:**
397 The following projects are moving forward with the building and property management:
398 **Mata Paving & Sealcoating**
399 Cement repair – Walkway ramp, tripping hazard by the curb and the repair by the post nearer the
400 building.
401 Ramp Door N-1 - Repair of the tripping hazard on the ramp near the curb. A temporary repair
402 was made last year.
403 Awaiting a date for the repair
404 **National Restoration Inc**
405 Roof Repair – Still waiting for a quote and a response.
406 Getting a quote to refurbish the seams on the roof.
407 Wayne Maskell, President of Nationwide has given a quote for the following work as follows: I
408 pulled original contract folder ang did a Google Earth – we estimate repairs as follows –
409 Strip off all field, perimeter and penetration seams in EPDM roof with 6” cured cover strip.
410 Check all roof drains.
411 Inspect and repair any punctures / tears in roof membrane.
412 Total estimated cost - \$44,200.00
413 If this is within your budget we will visit site and prepare a formal proposal. I would like to
414 move forward with this proposal to insure roof security for the winter. I have emailed Wayne and
415 asked him to inspect the roof and look for a small leak in the General Membership Meeting
416 Room.
417 **Roof Repair Dispatch Office**

I have called to investigate the roof above the dispatch office to correct a leaking situation since the building was constructed. I have called Irwin Construction to inspect.
Still waiting for an estimate.

Overhead Garage Doors: Rich Stone and Jim Mallilo are seeking bids for replacement of two or three doors.

Fuoco Auditors: I am in contact with the auditors regarding new pricing of the 2021 audit.

Treasurers Member Dues Report:

DUES REMINDER

ARTICLE V SECTION 1 – DUES

The active membership is required to pay an annual dues of \$3.00. It is due and payable by January 1st. Those members who are not paid up by February 1st are in arrears, and are ineligible to vote, or attend any social functions, and will be so notified by the Treasurer in writing, stating that this is a final notice, and that if payment is not received by March 1st, the member is automatically expelled without further notification. Members expelled for non-payment of annual dues may be reinstated only upon submission of a new application as described in Article III, Section 2.

As of 1/18/2022

1597	Baer, Evyatar
1577	Bellack, Rachel
1246	Booth, Lenise D
1467	Cambareri, Anthony
1276	Castillo, Kathleen
1438	Crespo, Suzette
1489	Denker, Christina
1223	Dia, Carolyn
1626	Franco, Michelle
1578	Giarrizzo, Michael
1579	Grisham, Christopher
1486	Harkins, Sean
1404	Hirasawa, Tomoko
1668	Komatsu, Liam
1345	Manning, Sara
1530	Mata, Leyda
1179	Mirabelli, Stefanie
1625	Nguyen, Cassandra
1635	Rivas Argueta, Landary
1669	Rivera, Brandon
1642	Rudas-Gomez, Melannie
1586	Tahany, Breanna
1622	Towers, Luke
1648	Velasquez, Odaly
1655	Wohl, Alyssa
1399	Wuestman, Elizabeth

President's Report – Fiona Witkowski:

Resignation of Vice President Como

Unfortunately, Mike Como has decided to resign from the Board for personal reasons. We will all miss him and wish him well. He will still be a member of the Squad although he is currently on a leave of absence. Thank you for all your hard work as our Chief and Vice President.

Special Election

Lehti Laas will arrange for notifications to go out advising the membership that there will be a special election at the next General Membership Meeting.

Committees

Brian Canty will continue to organize all the Squad's social events and Tom Lemp will be the Board Liaison.

Tom will spearhead capital improvements

Carol Nucci will revise the Uniform Code, bring it up-to-date and add information on Class A uniforms.

Jeffrey Daniels will take on PCR requests in collaboration with Bob Franz.

Jeffrey Daniels will write the first draft of a Board Charter

Capital Improvements

Tom Lemp will look into the cost of replacing the current roof, now 21 years old, with a "green roof" which is more environmentally friendly, provides better insulation and lasts longer than a traditional roof.

Tom will also look into the cost of replacing the air conditioning system, installing solar panels and replacing the garage doors on the north side.

Obtain estimates for updating the kitchen and ready room.

Old Business: None

New Business:

-James Mallilo notified the BOD that PCR's were discarded based on the records retention policy.

-HMFD has their Oakwood Road property for sale.

Motion by Fiona Witkowski and seconded by Thomas Lemp to enter into Executive Session at 2120 hours.

MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2155 hours.

Motion by Thomas Lemp and seconded by Carol Nucci to adjourn the meeting at 2155 hours.

MOTION APPROVED UNANIMOUSLY

510

511 Respectfully Submitted,

512

513 *Lehti Laas*

514

515 Lehti Laas

516 Secretary

517

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521

522 Draft sent to Board members: ?

523

524 Amended and approved: ?

525 **MOTION APPROVED UNANIMOUSLY**

526

Huntington Community First Aid Squad
2022 Board of Directors Meeting

DATE: February 2, 2022

Members:

President Fiona Witkowski (FW)	PRESENT
Vice President	VACANT
Secretary Lehti Laas (LL)	PRESENT
Treasurer Roger Winter (RW)	PRESENT
Jeffrey Daniels (JD)	ABSENT
Robert Franz (RF)	PRESENT
Thomas Lemp (TL)	PRESENT
Carol Nucci (CN)	PRESENT
Chief David Kaufman (DK)	PRESENT

Guests: Dominc Heavey, James Mallilo and Mary Winter.

Meeting called to order at: 1923 hours

Proposals-

Fuoco Group 2021 Audit HCAD
Fuoco Group 2021 Audit HCFAS
Fuoco Group LLP Audit 2020 Additional Work Performed
Fund Drive Donation Card 2022
Donation of Obsolete Equipment
Disc Jockey Installation & Inspection Dinner 2022
Purchase Invitations, Programs Postage 2022 Installation and Inspection Dinner
Flowers for the Installation and Inspection Dinner 2022
Photographer for the Installation Dinner 2022
Attend the Long Island Metro Fire/EMS Expo
Michael Moccaldi Pay Increase

Fuoco Group 2021 Audit HCAD

Motion by Roger Winter and seconded by Fiona Witkowski to engage the services of the Fuoco Group for the purpose of the 2021 audit and tax return preparation as outlined in their letter of engagement for the Huntington Community Ambulance District Division of Huntington Community First Aid Squad, Inc. dated January 7, 2022 distributed as provided by Scott D. Small, CPA, Director, Fuoco Group. The estimated fee for the service is \$15,000.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Fuoco Group 2021 Audit HCFAS

Motion by Roger Winter and seconded by Fiona Witkowski to engage the services of the Fuoco Group for the purpose of the 2021 audit and tax return preparation as outlined in their letter of engagement for the Huntington Community First Aid Squad, Inc. dated January, 2022 distributed as provided by Scott D. Small, CPA, Director, Fuoco Group. The estimated fee for the service is \$3,500.00

HCFAS Funds

Yes: TL, CN, DK, RW, RF, LL

No: RF

MOTION APPROVED

Fuoco Group LLP Audit 2020 Additional Work Performed

Motion by Roger Winter and seconded by Fiona Witkowski to approve the sum of \$2,000.00 for additional work performed by Fuoco Group LLP on the audit of HCAD 2020.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Fund Drive Donation Card 2022

Motion by Roger Winter and seconded by Robert Franz to accept the 2022 Fund Drive Donation Card and message as approved by Chairperson Mary Brenner. Message below:

Huntington Community First Aid Squad (HCFAS) has been providing volunteer-led EMS service to the community for over 50 years. These dedicated volunteers choose to donate their time and skills to come to the aid of our residents 24 hours a day, 7 days a week. HCFAS has added a small number of paid paramedics to further ensure that the pre-hospital care provided is the highest quality possible. The members of HCFAS rose to the challenge of Covid19, at times putting their own lives at risk, and continued to provide lifesaving care to our community during these exceptional times. It takes a village of volunteers to respond to over 6,000 calls 24/7/365. With your generous donations; you can help support our members and continue our community's proud tradition of EMS volunteerism. Please consider donating to HCFAS.

*In order to reduce the taxes collected from the Huntington Community Ambulance District, The Town of Huntington implemented a fee for ambulance services for calls within our district. All billing goes to the benefit of the District, not the Huntington Community First Aid Squad or our members. Our 290+ members still volunteer their time to respond to emergencies, to administer the ambulance company, and to bring caring and compassionate service to the community.

Huntington Community First Aid Squad, Inc. 2 Railroad Street, Huntington Station, NY 11746
www.hcfas.org Emergency: Dial 911 All other calls: (631) 421-1263 Thank You to the Community for Your Support! Always Training 53257 HCFAS Donation Card 2021.indd 1
2/8/21 11:44 AM

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Donation of Obsolete Equipment

Motion by Thomas Lemp and seconded by Robert Franz to donate the following items to the Terry Farrell firefighters fund:

- One (1) Manual Stryker prams, s/n 041139082 and 041139083
- Five (5) Pedi-kit Bags
- Four (4) misc first aid bags

These items have been stored in our basement for over 2 years. We have switched to power prams and manual prams are obsolete at HCFAS.

The Terry Farrell Firefighters fund, located at 510 Grumman Road West, Bethpage NY 11714, is a national organization that supports the first responders who serve our communities.

Motion by Chief David Kaufman and seconded by Robert Franz to amend the motion to:

- One (1) Manual Stryker prams, s/n 041139082 and 041139083
- Five (5) Pedi-kit Bags
- Four (4) misc first aid bags

Yes: LL, DK, RF, RW

No: TL, CN

MOTION APPROVED

On the original motion as amended:

Yes: LL, DK, RF

No: TL, RW

Abstain: CN

MOTION APPROVED

Disc Jockey Installation & Inspection Dinner 2022

Motion by Thomas Lemp and seconded by Roger Winter to accept the recommendation of the Special Event Committee Chairperson Brian Canty and to accept the bid of Get Your Groove on Inc., Lindenhurst, NY and enter into an agreement/purchase order for their services as the DJ for the 2022 Installation and Inspection Dinner on 03/05/2022 from 6:00PM to 12:00 AM at a cost not to exceed \$ 1,295.00. The HCFAS cancellation policy will be part of contractual agreement. This vendor has given us the same price for 6 years and offers the most for the price.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Purchase Invitations, Programs Postage 2022 Installation and Inspection Dinner

Motion by Thomas Lemp and seconded by Roger Winter to authorize the Special Event Committee Chairperson Brian Canty to expend the sum not to exceed \$1,500 for the purchase of the invitations, programs and postage stamps for the 2022 Installation and Inspection Dinner Dance. Further to authorize the President and/or his designee to sign off on the invitation and program proofs prior to printing.

HCAD funds

MOTION APPROVED UNANIMOUSLY

** We will have a significant reduction in cost as we did all electronic invitations this year*

Flowers for the Installation and Inspection Dinner 2022

Motion by Thomas Lemp and seconded by Roger Winter to accept the recommendation of the Special Event Committee Chairperson Brian Canty and authorize and approve the purchase of flowers for the 2022 Installation and Inspection Dinner at an amount not to exceed \$3,000.00.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Photographer for the Installation Dinner 2022

Motion by Thomas Lemp and seconded by Roger Winter to accept the recommendation of the Special Event Committee Chairperson Brian Canty and authorize and approve the President or his designee to sign an agreement or purchase order for the services of Creative Compositions as the photographer (used since 2001) for the 2022 Installation and Inspection Dinner at a cost not to exceed \$ 1,050.00. A Creative Composition photographer will be performing services for this event. HCFAS's cancellation policy will be included as part of the agreement/purchase order. Price is the same as it has been for the past 9 years.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Attend The Long Island Metro Fire/EMS Expo

Motion by Chief David Kaufman and seconded by Roger Winter to authorize payment of admission fees for members and Explorer Post Members to attend the The Long Island Metro Fire/EMS Expo at Nassau Coliseum from February 11-13, 2022 at a cost of \$20 per person per day. The Long Island Metro Fire/EMS Expo will feature vendor displays, as well as 15 one-hour educational seminars for fire and EMS first responders of all ranks. Certified EMS providers can earn CEUs for attending designated seminars. Maximum of \$20.00 per member, at a cost NTE \$20.00 per member.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Michael Moccaldi Pay Increase

Motion by Roger Winter and seconded by Fiona Witkowski to increase the pay of Michael Moccaldi from \$29.00 to \$31.00 as he was to take over responsibilities for controlled substances.

This pay increase will take effect on 2/23/2022.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Roger Winter:

Motion by Treasurer Roger Winter Seconded by Robert Franz to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated January 19 to January 31, 2022
HCAD – 18 checks and no direct debits totaling \$26,829.68
HCFAS: 0 Checks
POST 215: 0 Checks

MOTION APPROVED UNANIMOUSLY

Transfers: None

-Discussion on uniform alteration pricing.
-Dues reminder was sent to members in arrears.

Chief's Report – David Kaufman:

Equipment & Vehicles –

16: In quarters.
17: In quarters.
18: In quarters.
19: In quarters.
20: In quarters.
21: In quarters.
80: In quarters.
81: In quarters. Repair completed.
82: In quarters.

Paramedic Program

- Controlled substance agent transfer in progress.

Events/Projects

- Snow standby was successful. We had coverage on all shifts. Captain Steve Benjamin did a great job.
- St. Patrick's Parade 3/5/22. Sign up sheet posted.
- Melville 75th anniversary announced for June 4th. I will be making a motion to take out a journal advertisement once the information is available.

Trainings:

February review training: Electrolyte Imbalances

221 **Company 8 Report**

Member	Badge	Number of Shifts	Total Shift Duration	Total Duration
	Shift	Day	StartTime	EndTime
Lopez, Esteban	1519	15	72:00:00	115:29:00
Mahoney, Michael	1564	12	80:00:00	87:44:00
Menard, Jonathan	1454	17	96:00:00	86:35:00
Rudilosso, Deborah	1053	20	80:00:00	78:51:00
Cortes, Richard	1361	10	72:00:00	77:39:00
Quigley, Timothy	1261	18	72:00:00	77:17:00
Cortez- Hernandez, Vanessa	1502	14	72:00:00	75:13:00
Newman, Spencer	1082	9	72:00:00	73:51:00
Kallergis, Katherine	1555	16	64:00:00	69:31:00
Anastos, Melissa	1309	16	64:00:00	66:46:00
Eybergen, Brandon	1512	11	56:00:00	66:45:00
Grant, Joseph	1304	9	64:00:00	65:28:00
Mohr, Elizabeth	1292	9	64:00:00	64:36:00
Fischer, Seth	1281	16	64:00:00	61:30:00
Nazinitsky, Eric	1480	15	76:00:00	60:09:00
Silverstein, Dana	1510	13	52:00:00	55:54:00
Feliciano, Cynthia	1400	7	52:00:00	54:27:00
Curry, Thomas	833	12	48:00:00	51:52:00
Bartolomeo, Luke	1595	10	52:00:00	49:10:00
Harkins, Sean	1486	6	48:00:00	49:03:00
Tetrault, Keith	995	11	44:00:00	48:53:00
Rudolph, Richard	1083	11	44:00:00	48:40:00
Lindsay, Arlene	1067	16	64:00:00	48:33:00
Murphy, Kelly	1325	9	36:00:00	42:28:00
Roulo, Donald	1017	10	40:00:00	42:05:00
Aievoli, Allison	1433	5	36:00:00	41:00:00
Brenner, Pamela	1157	12	48:00:00	39:30:00
Bartolomeo, Dale	1280	6	32:00:00	39:23:00
Saget, Bedel	1175	4	32:00:00	37:31:00
Wuestman, Elizabeth	1399	4	24:00:00	36:46:00
Chermak, Justin	1594	9	36:00:00	27:35:00
Booth, Lenise D	1246	7	28:00:00	19:21
Davis, Keith	1208	6	24:00:00	18:11
Baer, Evyatar	1597	2	16:00	13:57
Brenner, Jeffrey	1135	5	20:00	12:21
Connors, John	1554	2	8:00	9:08
Orr, Casey	1283	1	8:00	8:03

Director Franz Report:

Insurance – MVA Update:

-2-15-81, 2015 Chevy First Responder involved in an intersection accident on Saturday 10/23/21. A 3rd and 4th supplemental repair payments of \$2,228.07 and \$921.50 were received from our insurance carrier bringing the total repair amount to \$25, 252.32. The repair has been completed and vehicle is back in service. There is no update on the lawsuit filed against the Squad by the other driver.

LOSAP 2021 Points

Working on a list of committee chairs and co-chairs which will be approved by the President and given to the LOSAP point committee chair to record in the SCM LOSAP records. A complete LOSAP report can then be posted for members to see if they achieved 50 eligible points for the year or take timely correctable action on any errors or deficiencies before a report is submitted to the TOH in March.

10% Property Tax Exemption

No change from the prior meeting report.

Process is continuing for eligible members. Deadline for filing with the Town Assessor is March 1, 2022.

NYS Income Tax Claim for Volunteer Firefighters' & Ambulance Workers' Credit for 2020

A notice will continue to be put in the Pulse and copies of the form were left on the mail folder counter top for members. **You cannot claim the credit if you receive a real property tax exemption that relates to your volunteer service under Real Property Tax Law.** The ambulance workers' credit is available to full-year NYS residents who are active volunteer ambulance workers for the entire tax year for which the credit is claimed. A copy of the Form IT-245 & instructions is posted on the bulletin board. If you have any technical questions, consult your independent tax advisor.

SEMAC/ SEMSCO – Meetings were compressed to one day on 1/4/22. NYSVARA Blanket editor James Downey distributed via email to all our members who are NYSVARA members unofficial detail notes of the meeting (copy posted on bulletin board). Note: SC EMS Medical Director Jason A. Winslow, MD made a power point presentation on the SC RSI program.to SEMAC. Dr. Winslow is still waiting to be vetted as a SEMAC member.

Mike McEvoy's summary meeting notes were distributed to various chief officers and posted on the bulletin board.

NYS DOH Bureau of EMS & Trauma Services 1/27/22 Briefing for EMS Agency

Leadership and Providers: Unofficial notes of this briefing was distributed via email to all our members by NYSVARA Pulse Newsletter editor James Downey. A copy is posted on the bulletin board.

Director Lemp Report:

On January 25th, I had spoke with Roger Winter, Rich Stone and Jim Mallilo. The following items were discussed:

- New Roof- Roger will get an estimate from National Restoration for a new roof. With this information the board can have an idea of the cost and I will get additional estimates from:
 - Klein and Son (They also do green roofs)
 - Ace American Roofing
 - Griffin Bros Roofing
 - Long Island Construction Plus
 - Roof Pro

I am looking for roofing company that do Green roofs. I will also need a copy of the roof specs.

- Rich is still waiting for two estimates on the front five garage doors. He estimates that the doors will be in the ball park of approximately \$6K per door.
 - North 1 door is still waiting for the front panels. The vendor stated about another two weeks.
- Rich knows an architectural designer that will design a new layout on the main floor (Kitchen, bathrooms, ready room and dispatch office).
- Jim is working on purging obsolete paper in the basement.

I would like to thank Jim, Rich, and Roger for their continuing efforts in keeping HCFAS safe, technologically updated and functional .

I looked at the Solar Power Proposal dated November 20, 2019 that Seth e-mailed us. If I understand the proposal, the company EMPower Solar stated that they can mount 219 SunPower 395-watt modules at a cost of \$148,606

Brian Canty sent out the invitations for the installation dinner. The date is March 5th starting time is 5:30pm, at the Larkfield Manor.

Brian also needs a “head count” to order food for the St Patrick’s day parade.

I have included, on a separate word document, my attempt on the COVID 19 Policy.

I don’t think that this requires a motion but, I would like to give each member a chocolate rose at our General Membership Meeting. It falls on Valentines Day and it would be good for morale.

DRAFT Mask Policy proposal for review:

This document has been prepared as a starting point in the use of face coverings to slow the spread of COVID-19.

Coronavirus disease 2019 (COVID-19) is a respiratory illness caused by a virus called SARS-CoV-2. Symptoms often include cough, shortness of breath, fever, chills, muscle pain, sore throat, or new loss of taste or smell.

According to OSHA, as a first responder we are considered high risk regularly coming in contact with people who may have been exposed to COVID-19

The health and safety of the HCFAS employees and members are our highest priority, therefore, we will continue to wear masks in the building at all times.

According to the CDC, a face covering should cover the nose and mouth and fit snugly against the side of the face to prevent the transmission of viral particles. Masks shouldn't be worn around the neck, on the forehead, under the nose, or dangling from one ear or on the arm. The CDC recommends that employees wash their hands with soap and water for at least 20 seconds before and after putting on or taking off masks.

Please note that face coverings are an additional health protection, but they do not guarantee against the spread of the virus, and they do not replace important practices to keep yourself well: hand hygiene, staying home when symptomatic, and social distancing whenever possible.

We also request that you:

- Adhere to cleaning and disinfecting equipment such as computers, phones, copiers, the ambulances, ready room, kitchen, dispatch office, etc...
- Physically distance at all times possible
- Wash your hands frequently
- Contact the first deputy chief immediately if you may be experiencing or if you feel sick during or before your duty shift.

Wear the following PPE for all patient interactions where COVID-19 is suspected or confirmed:

- Fit tested NIOSH-approved N95
- A single pair of disposable examination gloves
- Eye protection, such as face shield or goggles
- Gown or coveralls
- Have patients wear facemasks
- Limit the number of providers in the patient compartment to minimize possible exposures.
- Use EPA-registered hospital-grade disinfectants to disinfect non-porous surfaces of ambulances, prams, tablets, radios, and other frequently touched surfaces or equipment.
- Spray inside of ambulance cabin using our high-grade disinfectant unit,.

Please note this policy is an addition to the chief's order regarding preventing the spread of COVID-19. Please continue to practice social distancing even when wearing a mask.

Where local law imposes more restrictive requirement, HCFAS will comply with the more restrictive law's requirements.

Each day, our gratitude goes out to each of you during this challenging time and we encourage the members to continue their efforts to control the spread of COVID-19. Working together, we will get through this.

Director Nucci Report:

Length of Service Awards-

In February Lehti Laas will celebrate 25 years.

Uniform Committee-

Working with the duty uniform committee we have updated color-coded forms for duty uniform, boots and parkas.

Thank you to Tom for writing the procedure for ordering boots and submitting it to the February Pulse.

We have placed an order for sweatshirts (workshirts) to be personalized.

Class A Uniforms-I have been in discussion with our vendor and several other agencies to find out what their policy is for giving out Class A Uniforms. Many limit it to a certain number ordered per year. I would like the board's input to determine who would get a Class A. Perhaps look at the member's participation in events.

Life members---it has been brought up several time that the board did not award life membership in 2020 or 2021. It is my understanding the president needs to appoint a committee. We need to catch up.

Last fall I started to look into updating the dispatch office. After pursuing a past vendor for dispatch chairs fell thru, I began to visit and inquire with other agencies about their vendors. I recently got additional information from Rich Stone and Jim Malillo. I would like to work with Tom on the capital improvement of the interior of the building.

Director Winter Report:

Awards Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members for 2020, 2021.

Length of Service (Andrea Golinsky): Report submitted to the President

Memorial Wall (David Mohr): Additional stars and founding members have been added.

Plaques & Certificates BOD/Chief Officer Corps (Mike Como, Roger Winter):

Pins and badges (Roger Winter): All pins are up to date. A badge order is being updated by the Chief Officer Corps. Everybody should have a BOD Badge, and all the Officer Corps should have badges. I am investigating the badges for the Explorer Post 215.

Veterans Plaque: Up to date.

ID/ Accountability Cards (Roger Winter): A few pictures need to be taken.

LED Display (Diane Tanko): Up to Date and notices that are relevant to the seasons are posted and displayed.

Public Relations/Public Information Officer (Andrea Golinsky): No report

Fund Drive: Report (Mary Brenner): No Report. /Awaiting the authorization of the fund Drive Message by the BOD.

Flag Etiquette (Roger Winter): The US Flag protocols are being followed. At this time the flags are at ½ staff for Associate Member Alice Jenkins and Life Member and Ex Captain Judy Naliboff for 30 days. The banners are out to be cleaned.

Memorial Day / Veterans Day Events: No Report

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman, President Seth Fischer.

Building:

Committee Members as of 1/1/2020

Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, Paul Bayer, Tom O’Leary.

HVAC: I will be asking for an assessment of all of the HVAC equipment. Work needs to be performed in the truck room. The heating units are not functioning properly. The hot water lines need to be bled and cleared. Tuesday is the proposed work day.

Garage doors: Searching for a replacement door(s) for N-1,2,3,4)

North #1 is on hold for repairs. We are waiting for parts.

Garage: Bobby Loysch continues to clean the floor. Absorbent pads are being put down under the vehicles.

Electricians I have received caps for the top of the poles. I am waiting for them to be installed.

Ice Machine in Ready/Room Kitchen: In working order.

Gold Coast Cleaning: WE are looking to replace the carpeting in the area around the sign in area. We are looking to retile for easier maintenance. The color is to be determined.

Harbor Irrigation: No report

Snow Plowing: Lahey Landscaping & Design is our current vendor.

Pestex Pest Management: This is that time of year when mice are trying to enter the building for warmth and food. There has been an increase in the monthly fee due to supplies.

Wet Fire Extinguisher System: Up to date.

Building Sprinkler system: Up to date.

Christmas Decorations: The Chief’s Office is taking on this task.

Johnson Controls: No Report

Washing Machine: No Report

Aztec Energy Group; Lighting Replacement: We are looking to see if the storage rooms were on the original list as they were not replaced.

Proposed projects:

The following projects are moving forward with the building and property management:

Mata Paving & Sealcoating

Cement repair – Walkway ramp, tripping hazard by the curb and the repair by the post nearer the building.

Ramp Door N-1 - Repair of the tripping hazard on the ramp near the curb. A temporary repair was made last year.

Awaiting a date for the repair

National Restoration Inc

Roof Repair –Received a quote and passed all information onto Tom Lemp..

Getting a quote to refurbish the seams on the roof.

Wayne Maskell, President of Nationwide has given a quote for the following work as follows: I pulled original contract folder and did a Google Earth – we estimate repairs as follows –

Strip off all field, perimeter and penetration seams in EPDM roof with 6” cured cover strip.

Check all roof drains.

Inspect and repair any punctures / tears in roof membrane.

Total estimated cost - \$44,200.00

If this is within your budget we will visit site and prepare a formal proposal. I would like to move forward with this proposal to insure roof security for the winter. I have emailed Wayne and asked him to inspect the roof and look for a small leak in the General Membership Meeting Room.

Roof Repair Dispatch Office

I have called to investigate the roof above the dispatch office to correct a leaking situation since the building was constructed. I have called Irwin Construction to inspect.

Still waiting for an estimate.

Overhead Garage Doors: Seeking bids for replacement of two or three doors.

President's Report – Fiona Witkowski:

Thank you very much to Tom Lemp who did a wonderful job clearing up the basement. The Chief Dispatcher would appreciate some help shredding old PCRs if there are administrative people who need hours.

Controlled substances

Alex Mullin, Mike Moccaldi have taken over as agents handling controlled substances for HCFAS. The three of us have been working hard to update the controlled substances agreement with Huntington Hospital and revising the paperwork for the State that is necessary when there is a change of agent. Thank you to Michele Miller for doing this job for so many years.

New Business:

-Committee List was distributed to the BOD by the President on 1/29/2022.

-Life Membership for 2020 and 2021 was discussed. To reconvene the previous Board's will not be possible.

Old Business: None

-COVID-19 pins discussed and 2 samples were shown to the BOD.

-Director Lemp asked who inputs information into SCM.

-SOP's on the website are not up to date and the President will speak to the committee.

-Director Nucci asked when will a notice be sent to the members about the Vice President open position.

-Director Lemp will be giving out chocolate flowers at the General Membership meeting to celebrate Valentine's Day.

-Mask Policy was brought up by Director Lemp. He wanted the Chief's office to put out a notice.

-Solar Panels was discussed.

2021 Board of Directors Meeting

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Motion by Chief David Kaufman and seconded by Lehti Laas to adjourn the meeting at 2200 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: March 16, 2022

Amended and approved: ?

MOTION APPROVED UNANIMOUSLY

Protect
Huntington Community First Aid Squad
2022 Board of Directors Meeting

DATE: February 16, 2022

Members:

President Fiona Witkowski (FW)	PRESENT
Vice President Thomas Lemp (TL)	PRESENT
Secretary Lehti Laas (LL)	PRESENT
Treasurer Roger Winter (RW)	PRESENT
Jeffrey Daniels (JD)	ABSENT
Robert Franz (RF)	PRESENT
Carol Nucci (CN)	PRESENT
Chief David Kaufman (DK)	PRESENT
James Mallilo (JM)	VACANT

Guests: Richard Stone, John Palmieri, Dominic Heavey.

Meeting called to order at: 1903 hours

For disposition of new members see the Secretary's Report.

Motion by Chief David Kaufman and seconded by Lehti Laas to change the order of business to have the election for the position of Vice President.

MOTION APPROVED UNANIMOUSLY

President Witkowski opened the floor to nominations for the position of Vice President.

Carol Nucci nominates Thomas Lemp.

Lehti Laas nominates Robert Franz.

President Witkowski closed nominations after asking for additional nominations three times.

John Palmieri will serve as teller.

Ballot Vote Results: Thomas Lemp – 4 Robert Franz - 3

Thomas Lemp is elected to the position of Vice President.

Motion by Lehti Laas and seconded by President Witkowski to destroy the ballots.

MOTION APPROVED UNANIMOUSLY

Proposals-

Garage Doors – Replacement

Toughbooks

Melville FD's Journal Ad

Melville FD's 75th Anniversary Parade Commemorative Glasses

Blood Drive in the GMM Room – June 18th, 2022

Hiring of Paid Paramedic Jeffrey Alt

Garage Doors – Replacement

Motion by Thomas Lemp and seconded by Roger Winter to approve American Industrial Doors' quote of \$74,500, to supply labor and material to replace (10) bay doors front and back 13'-6" wide by 12'-2" high with 3rd section full view glass section, white color, full weather seal package, connect to existing motor operators, high cycle spring design, safety corner shoes, 3" track and integrate into existing bay for safe and proper operation. Includes 2 year planned maintenance on doors every 6 months.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Toughbooks

Motion by Chief David Kaufman and seconded by James Mallilo to purchase 3 Panasonic Toughbook FZ-G2 Tablets from RuggedDepot.com (27060 Decker Prairie Rosehill Road Magnolia, Texas 77355) at a cost of \$2970 each for a total cost not to exceed \$9000. HCFAS has 9 tablets on backorder which were ordered 4 months ago. This motion is on an emergency basis because we are down to two working existing tablets. These are the same model we already ordered, but they are currently in stock at this vendor. They are compatible with the keyboards and hand straps we already received. This is on SAVVIK contract Electronics #2020-03 with End Date: 8/21/2023. Tim Grayewski Rugged Depot quoted 2/15/22 on Savvik contract: Win10 Pro, Intel Core i5-10310U 1.7GHz (4.4GHz), vPro, 10.1" WUXGA Gloved Multi Touch+Digitizer, 16GB, 512GB OPAL SSD (quick-release), Intel Wi-Fi 6, Bluetooth, 4G LTE Band 14 (EM7511), GPS, Dual Pass (BIOS Selectable), Infrared Webcam, 8MP Rear Camera, Standard Battery, TPM 2.0 \$2970.00 (7 In stock).

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Melville FD's Journal Ad

Motion by Chief David Kaufman and seconded by Thomas Lemp to purchase a full page advertisement in the Melville Fire Department 75th Anniversary Journal at a cost of \$150.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Melville FD's 75th Anniversary Parade Commemorative Glasses

Motion by Chief David Kaufman and seconded by Robert Franz to authorize participation in the Melville Fire Department 75th Anniversary parade on June 4th 2022 and purchase commemorative glasses, if available, for members in attendance at a cost not to exceed \$15 per glass.

HCAD Funds

Yes: LL, CN, TL, RW, RF, DF Abstain: JM

MOTION APPROVED UNANIMOUSLY

Blood Drive in the GMM Room – June 18th, 2022

Motion by Chief David Kaufman and seconded by Robert Franz to host a blood drive in partnership with the New York Blood Center and Huntington resident Carolyn Plante in honor of Brian Plante. Brian tragically took his own life in 2018. His mother, who is a lifelong member of our community, came up with the idea to hold a blood drive in his honor on the anniversary of his passing. The GMM room would be used from 0600 to 1800, with the event occurring from 0900 to 1500 on June 18th 2022. The New York Blood Center will provide a Certificate of Liability Insurance. All applicable CDC/NYS/Local COVID-19 regulations shall be followed. Donations will be made by appointment through the NYBC scheduling system. The Chief or his designee will be responsible for this event.

NO FUNDS REQUIRED

MOTION APPROVED UNANIMOUSLY

Hiring of Paid Paramedic Jeffrey Alt

Motion by Chief David Kaufman and seconded by Thomas Lemp to hire Jeffrey Alt as a per diem Paramedic at a rate of \$28/hour.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Roger Winter:

~~Motion by Treasurer Roger Winter Seconded by Chief David Kaufman to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:—~~

MOTION APPROVED UNANIMOUSLY

Transfers: None

Banking signatures resolutions delivered to TD Bank and to M&T Bank. M&T Bank will process the documents and start the process of getting new fobs for making the transfers. This should take around a week or two. I have notified the Town, Peggy, about the issue.

The Board of Director and Officer Corps awards for 2021 have been ordered. I will get confirmation next week.

Chief's Report – David Kaufman:

Equipment & Vehicles –

- 16: In quarters.
- 17: In quarters.
- 18: In quarters.
- 19: Going to Specialty for check engine light.
- 20: In quarters.
- 21: In quarters.
- 80: In quarters.
- 81: In quarters.
- 82: In quarters.
- ePCR laptops need immediate action.

Paramedic Program

- Controlled substance agreement with Huntington signed and we will be able to restock medications. Documentation submitted and approved by NYS DOH
- Jeffrey Alt will be an excellent addition to HCFAS and he is excited to start here.
- Schedule coverage has greatly improved for the month of February.

Events/Projects

- St. Patrick's Parade 3/5/22. Sign up sheet posted.
- Melville 75th anniversary announced for June 4th. Motion to take out a journal advertisement once the information is available.

Trainings:

40 members have not completed compliance training. Many are on leaves. They were sent a notice saying they would forfeit their gift card if it is not completed by 2/28.
February review training: Electrolyte Imbalances

-Company 8 report was distributed to the BOD.

Shift Change

Member #	Last Name	First Name	From	To	Effective
1502	Cortez-Hernandez	Vanessa	Co 8	Wednesday 2300	2-Feb
1623	Costa	Juliet	Monday 0700	Wednesday 1100	24-Jan
1392	Shirripa	Thomas	Thursday 1500	Monday 1500	

2022 Board of Directors Meeting

Secretary's Report:

Motion by Lehti Laas and seconded by Chief David Kaufman to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Beach, Elizabeth	Thursday	1377	Operational	3/4/2022 – 5/26/2022
Brenner, Martha	Thursday	236	LOD Emergency Medical	2/3/2022 – 5/3/2022
Campanelli, Michael	Friday	1396	Operational	1/28/2022 – 4/28/2022
Castillo, Kathleen	Friday	1276	Medical	1/3/2022 – 4/3/2022
Crane, John	Friday	1453	Operational	2/25/2022 – 5/6/2022
Crespo, Suzette	Monday	1438	Educational	2/14/2022 – 5/14/2022
Hayes, Kathy	Sunday	749	Medical (Operational LOA to Medical. OLOA ended 2/20/22)	2/21/2022 – 5/21/2022
Saito, Kyoko	Monday	1545	Operational	2/21/2022 – 4/4/2022
Tahany, Breanna	Monday	1586	Extended Educational	12/21/2021 – 5/1/2022

Yes: LL, CN, RW, RF, DF No: JM, TL

MOTION APPROVED

Members Off Probation:

Motion by Lehti Laas and seconded by Chief David Kaufman to grant active membership in accordance with Article III, Section 2 of the By-Laws to:

#1629 Sierra Beck - Sunday 0700, Effective 2/16/2022.

Yes: LL, CN, TL, RF, DF No: JM Abstain: RW

MOTION APPROVED

New Members Accepted:

Motion by Chief David Kaufman and seconded by Fiona Witkowski to accept #1673 Ori Baer, EMT and Post 215 member, Shift- Saturday 2300 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Returned to Duty:

Name	Day	Membership #	RTD Date	Note/From
Bonessi, Kathi	Sunday	936	1/23/2022	Operational

Status Change:

Friday Day Captain Kathleen Castillo resigned as Day Captain effective 2/10/2022 nunc pro tunc.

At the February 14, 2022 General Membership meeting, James Mallilo was elected to the Board of Directors.

Member Resignation:

Motion by Lehti Laas and seconded by Chief David Kaufman to accept the resignation of #1467 Anthony Cambareri (Monday) - Resignation letter dated 1/29/2022, effective 2/16/2022.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Chief David Kaufman to accept the resignation of #1639 Brittany Martinez (Tuesday) - Resignation letter dated 1/23/2022, effective 2/16/2022.

MOTION APPROVED UNANIMOUSLY

Director Franz Report:

Insurance:

MVA -2-15-17 hit the left side mirror of a parked truck on NY Avenue while responding to call. Truck was parked in parking lane but extended over into the travel lane. Truck could not be located after completion of the call.

VAWBL – A member was injured in the dispatch office from a fall while getting up (standing up) from a chair. Since the injury requires further medical treatment, it has been reported to the NYSIF.

LOSAP 2021 Points

Committee chairs and co-chairs listing was completed and approved by the President Fischer and will be given to the LOSAP point committee chair to record in the SCM LOSAP records this Friday. A complete LOSAP report can then be posted for members to see if they achieved 50 eligible points for the year or take timely correctable action on any errors or deficiencies before a report is submitted to the TOH in March.

10% Property Tax Exemption

No change from the prior meeting report.

Process is continuing for eligible members. There are two applications outstanding. Deadline for filing with the Town Assessor is March 1, 2022.

NYS Income Tax Claim for Volunteer Firefighters' & Ambulance Workers' Credit for 2020

A notice will continue to be put in the Pulse and copies of the form were left on the mail folder counter top for members. **You cannot claim the credit if you receive a real property tax exemption that relates to your volunteer service under Real Property Tax Law.** The ambulance workers' credit is available to full-year NYS residents who are active volunteer ambulance workers for the entire tax year for which the credit is claimed. A copy of the Form IT-245 & instructions is posted on the bulletin board. If you have any technical questions, consult your independent tax advisor.

NYS DOH Bureau of EMS & Trauma Services 2/10/22 Briefing for EMS Agency

Leadership and Providers: Unofficial notes of this briefing was distributed via email to all our members by NYSVARA Pulse Newsletter editor James Downey. A copy is posted on the bulletin board.

Comment Letters: See Editor's Note. Distribution to BOD of copies of NYSVARA, UNYAN and NYC REMSCO comment letters regarding proposed Article 30 changes in the FY 2023 NYS Executive Budget Health and Mental Hygiene Article VII Legislation that were issued on 1/8/22.

Subpoena

Member involved with the litigation filed court papers to try to vacate the subpoena. The Court granted a temporary stay of the subpoena. The stay does not expire until the Court issues a final decision on the member's motion to vacate the subpoena. We hope the Court will vacate the subpoena or at the very least narrow down the requested documents.

Lights and Sirens

Distributed 13 group's Joint Statement on EMS use of Lights and Sirens.

Suffolk REMSCO – Distributed to President and Chief the draft summary of the January 10th REMSCO meeting and posted a copy on the bulletin board.

Chief Kaufman left the meeting at 2046 hours to take a call.

Director Lemp:

- Rich Stone and Jim Mallilo will be talking tonight about the garage door proposal. Motion submitted via e-mail.
- New Roof- Roger still awaiting estimate from National Restoration for a new roof. With this information the board can have an idea of the cost. I have call the following vendor for an estimate:
 - Klein and Son (They also do green roofs)- Will look at roof by end of week. They no longer do green roofs.

2022 Board of Directors Meeting

- I still need a copy of the roof dimensions.
- Rich knows a kitchen designer that will design a new Kitchen layout. I think we should hire an architect to design the main floor. Rich stated that we have used H2M before, but were not satisfied.
- Jim is working on purging obsolete paper in the basement. I have asked Jim to provide paper work on what paper work was purged.

I would like to thank Jim, Rich, and Roger for their continuing efforts in keeping HCFAS safe, technologically updated and functional.

I looked at the Solar Power Proposal dated November 20, 2019 that Seth e-mailed us. If I understand the proposal, the company EMPower Solar stated that they could mount 219 SunPower 395-watt modules at a cost of \$148,606. Talking with Seth, one of our members (John Stevens) works with a solar company. I will follow up with John.

I am working on updating the Uniform Policy. I will have a draft at the next meeting.

I have looked at the on-line web site Document folder and recommend the following:

- Remove the “LA Fitness” under the work Documents
- BOD Meetings 2007-2021- Create a folder and put all into folder
- Membership meetings 2017, 2018, 2019, 2020, 2021- put into category #11 called Membership Meetings.
- Forms:
 - General meeting Room #127 dated 12/12/05
 - Shift change request #138 dated 3/12/94
 - Green light Authorization #105 dated 1/07
 - Leave of Absence #146 dated 10/00- Remove
 - Leave of Absence Op, ED, Military #146A dated 12/15/13
 - Leave of Absence Medical, Emer Med #146B dated 12/13
 - Medical ‘return to duty #301 dated 2/26/15
 - Duty Uniform Request #118 dated 4/09- input new forms 1/22
 - Key Access Authorization #113 dated 1/07
 - Beneficiary Designation form #430 dated 9/3/15
 - SCM Ringer Read Adjustment – no number dated 4/2019
- By-Laws
 - Remove the By-Laws.DOC dated 9/8/14
 - The By-Laws.pdf supersedes dated 9/11/17
- Operating Procedures
 - Records Retention dated 2/25/10- Should go into the MISC folder
 - Conflict of interest policy dated 1/14/10- Should go into the MISC folder
 - Computer Aided Dispatch (no date)- Should go into training
 - Standard Operating Procedures dated 3/5/20
- Misc
 - Safety Vest Video- Put into training
 - Telephone & Video Conferencing Policy 8/25/11

2022 Board of Directors Meeting

- Social Networking & Internet Communication Policy- Cannot access
- Huntington Fire chefs Council Scholarship Awards dated Oct. 2009- Is there an updated one?
- Applebee's 10% deal dated 2005- Delete
- Scholarship HCFAS Application 2021- Delete
- 2016 Scholarship Application- Delete
- LA Fitness- good until 2/15/18- Delete- any new deal?

President's Report – Fiona Witkowski:

Yesterday Roger Winter, Treasurer, Hedy Bluth, Bookkeeper and I met with Peggy Karayianakis, the Town Comptroller, to better understand how money is distributed to our ambulance district

The Huntington Community Ambulance District (HCAD) operates with funds provided by the Town of Huntington. The Town of Huntington collects approximately \$300,000 per year in taxes for the Ambulance District and between \$1.5MM and \$2.1MM per year from third-party billings for ambulance usage. At the present time, the third-party service that is doing the billing and collections for HCAD/TOH is Professional Ambulance Billing LLC (PAB).

At any given time, the undistributed/unspent portion of the proceeds from these two activities is held by the Town of Huntington and creates a "Fund Balance". The Town wants the Fund Balance to exceed the financial needs of HCAD by approximately 10%. Out of this Fund Balance, HCAD pays all of its expenses (2022 Budget = \$1,806,430), LOSAP costs (estimated at \$500,000 in 2022) and Town of Huntington administrative fees allocated to us, a statutory amount determined by the State.

The Fund Balance is a running number since the so-called "beginning of time" (creation of the squad), adding monies as revenues are collected and subtracting as dollars are spent. The current value in the Fund Balance is not available because the Town of Huntington has not closed its books for 2021 yet. However, this balance, which hovers around the 10%-of-annual-budget amount, has declined somewhat in the past 2 years because 1) During the height of the pandemic, in 2020, proceeds from PAB (ambulance usage) eroded by about 20% and 2) LOSAP costs increased based on the results of actuarial reporting.

New Business:

- Director Nucci asked about Life Membership. The President will ask the attorney for guidance.
- COVID-19 Pins discussed.
- Legislation that passed in Albany discussed.

Old Business: None

2022 Board of Directors Meeting

368 Motion by Lehti Laas and seconded by James Mallilo to enter into Executive Session at 2100
369 hours.

370 **MOTION APPROVED UNANIMOUSLY**

371

372 Out of Executive Session at 2120 hours.

373

374 Motion by Robert Franz and seconded by James Mallilo to adjourn the meeting at 2121 hours.

375 **MOTION APPROVED UNANIMOUSLY**

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378 Respectfully Submitted,

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380 *Lehti Laas*

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382 Lehti Laas

383 Secretary

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387 Draft sent to Board members: ?

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389 Amended and approved: ?

390 **MOTION APPROVED UNANIMOUSLY**

391

392

Huntington Community First Aid Squad
2022 Board of Directors Meeting

DATE: March 3, 2022

Members:

President Fiona Witkowski (FW)	PRESENT
Vice President Thomas Lemp	PRESENT
Secretary Lehti Laas (LL)	PRESENT
Treasurer Roger Winter (RW)	PRESENT
Jeffrey Daniels (JD)	PRESENT
Robert Franz (RF)	PRESENT
James Mallilo (JM)	PRESENT
Carol Nucci (CN)	PRESENT
Chief David Kaufman (DK)	PRESENT

Guests: Gail Glister, Mary Winter, Andrea Golinsky, Richard Stone and Paul Bayer.

Meeting called to order at: 1901 hours

For disposition of new members see the Secretary's Report.

Motion by Lehti Laas and seconded by Robert Franz to approve the minutes of January 5th, 2022 as amended.

YES: TL, JD, CN, DK, RW, RF, LL

No: JM

MOTION APPROVED

Proposals-

Driver Improvement Classes (aka Defensive Driving)

Dues in Arrears Expulsion

Custom Report Creation for Life Member Candidates

Crocco Landscaping and Property Maintenance 2022

AED Software and License Purchase

Motion to authorize execution of an agreement with Verizon Wireless (Email)

Driver Improvement Classes (aka Defensive Driving)

Motion by Thomas Lemp and seconded by Robert Franz to have AAA New York, 1415 Kellum Place, Garden City, New York 11530, conduct a Driver Improvement class (Defensive Driving Classes) at HCFAS. The class will be conducted by Karen Blackburn on Saturday, March 26, 2022 and this program will be organized by Brian Canty. Classes will be open to all HCFAS members and their families. All non-members will pay the required course fee of \$25.00. HCFAS will pay for all HCFAS members who successfully complete the class. The requirement for the class will be a minimum of 20 people and a maximum of 40 people. A total cost for the whole program not to exceed \$1,000. The calendar of events has been checked and requested and the room is not being utilized for any other events. HCFAS will provide a light breakfast and lunch to all participants at a cost not to exceed \$400.00

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Dues in Arrears Expulsion

Motion by Roger Winter and seconded by Chief David Kaufman to expel probationary member #1625, Cassandra Nguyen as per Article V, Section 1 – Dues.

The active membership is required to pay annual dues of \$3.00. It is due and payable by January 1st. Those members who are not paid up by February 1st are in arrears, and are ineligible to vote, or attend any social functions, and will be so notified by the Treasurer in writing, stating that this is a final notice, and that if payment is not received by March 1st, the member is automatically expelled without further notification. Members expelled for non-payment of annual dues may be reinstated only upon submission of a new application as described in Article III, Section 2.

MOTION APPROVED UNANIMOUSLY

Note: member's last duty shift was 9/15/2021.

Custom Report Creation for Life Member Candidates

Motion by Fiona Witkowski and seconded by Roger Winter to approve the purchase or creation of a custom report from Fire Rescue Systems to facilitate the process of choosing Life Member Candidates. Report creation not to exceed \$810.

Purpose is to expedite the processing of data and the method of compilation of data for Life Member Candidates. Currently it requires a minimum of 20-25 hours to process this one report for all candidates. Several reams of paper are required with additional copies needed by the committee. This vendor is our sole source provider of our Dispatch and Roster service Awards Program.

HCAD Funds

Yes: LL, JD, CN, TL, JM, DK No: RF Abstain: RW

MOTION APPROVED

Crocco Landscaping and Property Maintenance 2022

Motion by Fiona Witkowski and seconded by Thomas Lemp to authorize a contract for all landscaper services at 2 Railroad Street, HCFAS Headquarters, to Crocco Landscaping. Cost will be no more than \$4,250.00 payable March 15 through December 1, 2022. A certificate of insurance with HCFAS named as additional insured and a certificate of workers compensation coverage will be required from Crocco Landscaping and these requirements will be included in the contract. Contract to be signed by President Witkowski who will be responsible for overseeing the work performed by Crocco.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

AED Software and License Purchase

Motion by Thomas Lemp and seconded by Carol Nucci to purchase Physio Control/Stryker CODE-STAT 10 DATA REVIEWSEAT LICENSE for 15 devices (\$2,300) and computer software (\$2,700) at a total cost not to exceed \$5,000.

Note: This is at the recommendation of the AED Committee. Our current software is out of date and the committee can no longer download the instances of AED usage.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Note: The following motion was made via email:

2/24/22 email vote 2/26/22

Motion to authorize execution of an agreement with Verizon Wireless

Motion by Chief David Kaufman, and seconded by Fiona Witkowski to authorize execution of an agreement with Verizon Wireless to provide Enterprise Messaging (EMAG) to be used for computer aided dispatch (CAD) text message paging. This service will be provided at no cost to HCFAS through NYS Contract PS68692.

Yes: DK, FW, CN, JD, RF, TL

Did Not Vote: RW, LL, JM

MOTION APPROVED

Note:

Chief Kaufman's Background:

HCFAS text message paging has been down since Sunday 2/20/21. Approximately half of HCFAS text message dispatch pages consistently fail to send and/or be delivered since December of 2021.

There are two reasons for this.

1. The email provider SCM uses has sending limitations which we consistently exceed.
2. We are sending the text pages to the cell companies' consumer endpoint, which may be subject to rate limiting and spam filters.

Verizon Enterprise Messaging was recommended by SCM to alleviate these issues. This messaging enhancement will only apply to members with Verizon service. However, reducing the usage of the conventional method should improve performance for the remaining members on other carriers. Suffolk County uses Verizon EMAG for their text paging for these same reasons.

It is essential that we continue to take steps to improve the reliability of our electronic paging as some people rely on this for call notifications and announcements.

James Mallilo's clarification: All, it isn't an SCM issue. New Federal rules were enacted that restrict the number of text messages that a provider can send out before being throttled back.

Treasurer's Report – Roger Winter:

Motion by Treasurer Roger Winter Seconded by Robert Franz to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: February 16, 2022 to March 2, 2022
HCAD: 20 Checks, 7 Direct Debits Totaling \$ 67,778.53
HCFAS: 5 Checks, No Direct Debit Totaling \$5,400.20
POST 215: 0 Checks, 0 Direct Debits Totaling \$ 0.00

MOTION APPROVED UNANIMOUSLY

Transfers: None

Chief's Report – David Kaufman:

Equipment & Vehicles –

16: In quarters. Waiting repair for rear door.

17: In quarters.

18: In quarters.

19: At Patchogue Ford for computer diagnostic.

20: In quarters.

21: Numerous broken handles. Proliner damaged bench when attempting a repair which was never completed. No response when asked for additional parts.

80: In quarters.

81: In quarters.

82: In quarters.

The ePCR laptops approved at the last meeting were set up and placed in service at the end of last week. I have not heard of any issues. If a member states "they are top heavy," the handle should be pulled out and used as a kickstand.

Waiting for a New Vehicle Committee update.

No text pages have gone out since approximately 2/22/22. Members who do not use Bryx911 have not received any messages in this time period. The Verizon agreement for enterprise messaging was signed and we are waiting for them to send us the supplies to implement. Louis Dell and I are working on obtaining access to the equivalent T-Mobile system. Suffolk County FRES now uses BOTH this Verizon system and T-Mobile system.

Paramedic Program

- Jeffrey Alt scheduled to start this week. He will have his orientation with Alex. He is already assigned to several Thursday overnights.
- Alex greatly appreciates having access to uniform closet and controlled substance enrollment software which will facilitate seamless onboarding.
- No issues with paramedic checkouts

Events/Projects

- Installation Dinner coverage will be provided by Greenlawn FD and Wyandanch Wheatley Heights Ambulance Corp. We covered Greenlawn this past Saturday.
- St. Patrick's Parade 3/13/22. Sign up sheet posted. I will be ordering carnations shortly unless someone is willing to assist with this.
- Melville 75th anniversary journal advertisement requested from Diane Tanko
- The state has extended everyone's certification for another year so if a card went down (example) 12/31/2021 it is now valid until 12/31/2022. If you just renewed (example) your expiration date was 2025 it is now 2026.
- Chief Bartolomeo updated all dates in SCM and ESO

Trainings:

January Training list was sent out separately.

March review training: UTIs

Vice President Thomas Lemp had various update requests (Uniform room access, pandemic pins, SCM with LOA updated, Quarterly allowance, Gift Cards for extra shifts and Review Trainings)

Secretary's Report – Lehti Laas:

New Members:

Motion by Chief David Kaufman and seconded by Thomas Lemp to accept current POST 215 member Noah Ramos as a new probationary member #1674, Shift: Saturday 0700, in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Chief David Kaufman and seconded by Robert Franz to accept former POST 215 member and EMT, Sean Delle as a new probationary member #1675, Shift: Thursday 1100 in accordance with Article III, Section 2 of the By-Laws.

Yes: JM, TL, JD, CN, DK, RW, LL Abstain: RF

MOTION APPROVED

Probation Ending:

Motion by Lehti Laas and seconded by Chief David Kaufman to grant active membership in accordance with Article III, Section 2 of the By-Laws to Eve Pollack #1637, Friday 0700, Effective 3/3/2022.

MOTION APPROVED UNANIMOUSLY

Note: The following motion was rescinded

Resignation:

Motion by Lehti Laas and seconded by Chief David Kaufman to accept the resignation of Leslie Brown, member #1613, email received 2/18/2022, effective 3/3/22.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Chief David Kaufman to rescind the resignation of Leslie Brown #1613 to allow the Officers to discuss the resignation.

Yes: RF, TL, JD, CN, DK, RW, LL No: JM

MOTION APPROVED

Director Daniel Report:

A meeting took place this past Sunday (2.27.22) with Solomon Walden, Tom Lemp and Jim Malillo to discuss the status of the website project. Due to the technical complications involved in completing the back end of the website and connecting it to the front end, Solomon was gracious enough to offer his technical expertise in expediting a solution. He will review the old website and the new proposed website, get in touch with the developer who created the old website as well as assist in communicating with the new web developer to ascertain all of the technical information required to expedite completion of the backend, and report back to us with his recommendations.

Director Franz Report:

Subpoena

On 2/24/22 we received via Federal Express a letter from the defendants' attorney stating that that the defendants withdrew the Subpoena Duces Tecum. HCFAS is thereby excused from responding to the Subpoena.

Thank you, Louis for filing your action to quash the subpoena.

10 % Property Tax Exemption

All bulk renewals and new applications for the 2022/2023 tax year were delivered to the Town Assessor's office on February 24, 2022 by Chief Kaufman. Approximately 130 members should be receiving the property tax exemption for the 2022/2023 tax year.

NYS Income Tax Refundable \$200 Credit for Volunteer Ambulance Workers for 2021

A notice will continue to be put in the Pulse and copies of form IT-245 were left on the mail folder counter top for members. Please mention this to our younger members who do not own a home in the Town of Huntington. Even if they do not file a tax return, they can file for the \$200 refund.

VAWBL – A member injured their right knee while stepping up into the rear of an ambulance while doing a check out in the truck room. The member went to a health care facility and the injury does not require further medical treatment and should heal with rest. This will be treated as a first aid case and a claim will not be filed with the NYSIF unless the condition worsens.

LOSAP 2021 Points List

Committee chairs and co-chairs points were recorded (thank you Jim) and members were informed to review their points on the final posted list. Members should check the basket located on the right- side counter top above the mail folder drawers for any LOSAP forms that were rejected for various deficiencies. They should correct the deficiency and resubmit the form to the LOSAP form mail box before March 12, 2022. The final LOSAP point listing will be submitted to the Town of Huntington by March 25, 2022 for Town Board Approval.

Proposed legislative bill – LOSAP

NYS Assemblyman Steve Ster's proposed legislative bill to permit LOSAP program sponsors to extend the number of years for which you can earn a year of ambulance service credit from 40 years to up to 50 years was reviewed and a proposed change to the DBP section was given to Carol to transmit to Steve's office. Penflex concurred with the proposed change.

NYS DOH Bureau of EMS & Trauma Services Briefings for EMS Agency Leadership and Providers:

Unofficial notes of the briefings was distributed via email to all our members by NYSVARA Pulse Newsletter editor James Downey. A copy is posted on the bulletin board. The latest NYSVARA update distributed to our members via email broke the news that EMT certifications are being extended for an additional year.

Legislation

I drafted a HCFAS letter of support for NYSVARA & UNYAN comments on the proposed changes to Article 30 included as part of the executive FY 2023 budget and on other issues to enhance EMS in NYS. The letter is being sent to our NYS legislators.

Vice President Lemp Report:

- New Roof- Thanks to Roger, we received an estimate on a new roof from Nationwide Restoration. The following is the scope of work:
 - Over existing roof system 100% mechanically fasten one layer of ½" HD roof recovery board.
 - Over recovery board install a fully adhered .60 EPDM roof system.
 - Flash all perimeters and penetrations.
 - Install new walk pads.

2022 Board of Directors Meeting

- 305 ○ Install new skirt metal counter flashings under existing metal copings.
- 306 ○ Membrane Adhesive
- 307 ○ Supply manufactures 15-year guarantee.
- 308 Total amount: \$151,625
- 309 Add alternate- completely remove and dispose of existing roof system and install R-30
- 310 insulation and supply manufactures 20-year guarantee- Add \$104,000
- 311 Total New Roof= \$255,625.
- 312
- 313 • Rich knows a kitchen designer that will design a new Kitchen layout. He has requested
- 314 the following:
- 315 ○ Design layout of existing Kitchen
- 316
- 317 • Roger and Carol are working on new flooring for the ready room. Details will be
- 318 available at next meeting.
- 319
- 320 • I had talked with John Stevens, who is a director of a solar company, He stated that he
- 321 would work with HCFAS getting quotes and educating us. Fiona also talked with Louis
- 322 Dell who also can help us.
- 323
- 324 • E-mailed David Mohr and Brian Canty, asked if they could make the changes to the
- 325 document folder on the current web-site. These changes were given on my last report at
- 326 the board meeting.
- 327 Received a reply from Brian, he stated that some of this work needs to be done by the
- 328 vendor. They charge \$150 an hour and Brian estimates 7-10 hours worth of work
- 329
- 330 • Carol and I went to Galls to establish a “boot account” and maybe purchase Class A’s.
- 331 They gave me an open account application in which I need the following information:
- 332 ○ Federal ID #
- 333 ○ Three Trade References and one bank reference.
- 334
- 335 • Started working on the Administrative List. Based on my research, I came up with the
- 336 following members that are Administrative:
- 337 ○ Andrea Golinsky
- 338 ○ Mary Winter
- 339 ○ Roger Winter
- 340 ○ Robert Franz
- 341 ○ Philip Schmidt
- 342 ○ Lisa Mohr
- 343 ○ Gail Glister
- 344 ○ Christine Roulo
- 345 ○ Christine Tedone
- 346 ○ Alison Russo
- 347 ○ Lehti Laas
- 348 ○ Angelina Kalodukas
- 349 ○ Michele Miller
- 350 ○ Alyssa Axelrod

2022 Board of Directors Meeting

I pulled the administrative list from SCM. The list includes Kathi Bonessi, who does the 0700 Sunday shift. It also has Fernando Rivadeneira, I know he helps with our HCFAS funds, but is he admin? The list does not include Alyssa Axelrod, Michele Miller, and Ann Donegan. I was told that Ann went inactive, but I have nothing to prove that. Looking at the shift schedule and form 159 (the ones I have), there are many Admin members who have not completed their shifts. I spoke with Mary Winter, and she stated that she gives her paper work to the first deputy.

Questions to ask:

1. Chief, please provide me a copy of your operational officers meetings schedule?
2. Chief, please provide me with a list of all members who didn't complete the January training
3. Chief, who is maintaining the BLS drug box? The med's are outdated and scarce.

Chief replied the following:

Question 1: Second Tuesday of the month.

Question 3: The BLS assisted meds committee, BLS Committee, Third Deputy Chief. I was just in there last night and it was well stocked. Members can also obtain BLS meds from on duty paramedics.

Question 2:

The following members did not complete January's review training. As Per Chief Kaufman's order, Any member who didn't complete January's review training by the end of February will not get a gift card by year end.

1. Nathan Bruskin 1380
2. Kathleen Castillo 1276
3. Anne Gabriel 919
4. Michael Giarrizzo 1578
5. Richard Gierbolini 1124
6. Tomoko Hirrsawa 1404
7. Dino Macharola 1599
8. Sara Manning 1345
9. Jessica Mason 1591
10. Monica Mulchandani 1162
11. Eric Nazinitsky 1480
12. Kathleen Rosselli 1607
13. Bedel Saget 1175
14. Mary Woznick 769 (life)

Juniors

1. Allison Brown 500206
2. Perilinda Geo 500236
3. Sylvie Grand-Pierre 500202
4. Christopher Leslie 500247

2022 Board of Directors Meeting

- 5. Noah Lili 500221
- 6. Gregory Lindsay 500214
- 7. Kayla Lindsay 500186
- 8. Gianna Moss 500219
- 9. Jack Nixon 500246
- 10. Isabella Panichella 500222
- 11. Eunice-Bonita Ramos 500192
- 12. Caroline Ryan 500200
- 13. Jamie Suesser 500227

Director Mallilo Report:

One new candidate to present:

Noah Ramos, all information sent to Directors thru the Google sheets tracking spreadsheet. All references received all with positive statements. His personal statement describes his interest in HCFAS, he is enrolled in a PA program at Hofstra. His assigned shift will be Saturday 0700, which he is assigned to as a post member and his Day Captain Steve Benjamin wants him to continue.

His attendance is excellent. If accepted his member number will be 1674.

Director Nucci Report:

Uniform Committee:

After sending out an email blast and facebook post, Colin W. (Class A chair) and I spent two hours at the squad last Saturday. In the hopes of avoiding a mad crush for Class A items on parade day—we made ourselves available. Unfortunately, no one showed up. Guess they don't need anything !!!

Duty—Chair Tom had the sweatshirts available for pick up at the last GMM----many members complain they don't have things but when the order arrives, they don't come to pick them up !!!!

The committee is having difficulty keeping an accurate inventory because those with room access hand things out. !!!!!

At our meeting, I will distribute the updated Uniform Code (NOTE---without the picture pages.). I would like input from board members. You can mark up your copy and return it to me. That would include any grammatical corrections.

Awards:

Andrea and I will be updating the procedure for length of service award recipients. "Selecting and receiving" their gift.

Legislation

Bob has drafted a letter of support regarding the New York State budget. I have passed it to Pres. Fiona for her final approval before Lehti sends it on letterhead to our representatives. Bob is also getting input from Penflex on the LOSAP extension to fifty years bill.

Director Winter Report:

Awards Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members for 2020, 2021.

Length of Service (Andrea Golinsky): Report submitted to the President. A gift has been scheduled for Mary DeWan.

Memorial Wall (David Mohr): Additional stars and founding members have been added.

Plaques & Certificates BOD/Chief Officer Corps (Roger Winter): All BOD and Officer Awards have been ordered.

Pins and badges (Roger Winter): All pins are up to date. A badge order has been placed for all members off of probation.

Veterans Plaque: Up to date.

ID/ Accountability Cards (Roger Winter): A few pictures need to be taken. We will be removing Ryan Como and Mike Como from the administration of the picture taking.

LED Display (Diane Tanko): Up to Date and notices that are relevant to the seasons are posted and displayed.

Public Relations/Public Information Officer (Andrea Golinsky): No report

Fund Drive: Report (Mary Brenner): As of Wednesday, 3/2/2022 the Fund Drive has received \$5,123.00 from 75 respondents. The first mailing is scheduled for the week of March 6, 2022.

Flag Etiquette (Roger Winter): The US Flag protocols are being followed.

Memorial Day / Veterans Day Events: No Report

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman, President Seth Fischer. I expect to have Seth's picture taken at the installation dinner along with 1st Deputy Chief.

Building:

Committee Members as of 1/1/2022

Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, Paul Bayer, Tom O'Leary.

HVAC: An assessment of all of the HVAC equipment is expected soon. Diligent needs to get pricing and a clearance for a crane and permits if any.

Garage doors: An award for new doors was accepted.

North #1 is on hold for repairs. We are waiting for parts.

Garage: Bobby Loysch continues to clean the floor. Absorbent pads are being put down under the vehicles.

Electricians I have received caps for the top of the poles. I am waiting for them to be installed.

Ice Machine in Ready/Room Kitchen: In working order.

Gold Coast Cleaning: We are looking to replace the carpeting in the area around the sign in area, ready room and area around the mailboxes area. We are looking to retile for easier maintenance. The color is to be determined. This project is being taken over by Directors Tom Lemp and Carol Nucci

Harbor Irrigation: No report

Snow Plowing: Lahey Landscaping & Design is our current vendor.

Pestex Pest Management: This is that time of year when mice are trying to enter the building for warmth and food. There has been an increase in the monthly fee due to supplies.

Wet Fire Extinguisher System: Up to date.

Building Sprinkler system: Up to date.

Christmas Decorations: The Chief's Office is taking on this task.

Johnson Controls: No Report

Washing Machine: No Report

Aztec Energy Group; Lighting Replacement: No Report

Proposed projects:

The following projects are moving forward with the building and property management:

Mata Paving & Sealcoating

Cement repair – Walkway ramp, tripping hazard by the curb and the repair by the post nearer the building.

Ramp Door N-1 - Repair of the tripping hazard on the ramp near the curb. A temporary repair was made last year.

Awaiting a date for the repair

National Restoration Inc

Roof Repair –Received a quote and passed all information onto Tom Lemp..

Getting a quote to refurbish the seams on the roof.

Wayne Maskell, President of Nationwide has given a quote for the following work as follows: I

pulled original contract folder and did a Google Earth – we estimate repairs as follows –

Strip off all field, perimeter and penetration seams in EPDM roof with 6" cured cover strip.

Check all roof drains.

Inspect and repair any punctures / tears in roof membrane.

Total estimated cost - \$44,200.00

If this is within your budget we will visit site and prepare a formal proposal. I would like to move forward with this proposal to insure roof security for the winter. I have emailed Wayne and asked him to inspect the roof and look for a small leak in the General Membership Meeting Room.

Total roof replacement \$246,000.00

Roof Repair Dispatch Office

I have called to investigate the roof above the dispatch office to correct a leaking situation since the building was constructed. I have called Irwin Construction to inspect.

Still waiting for an estimate.

President's Report – Fiona Witkowski:

Louis Dell has been researching a State and Municipal (SAM) facilities grant for HCFAS and he is confident that we should be able to receive \$150,000 this year. The Squad has to outlay the funds for the project after the preliminary approval, which can take several months or longer to obtain, at which time work can begin. Any payments before the preliminary approval will not be reimbursed. After the funds are paid the reimbursement takes another six months or so.

2022 Board of Directors Meeting

From Louis' conversation with Gaughran's office, it sounds like we will be able to obtain a larger grant next year. HCFAS came into the process late this year and the majority of the budget was already allocated.

New Business:

Director Nucci distributed the draft Uniform Code and requested comments from the Board. Consensus of Board is to reduce copies of the publication Fire News delivered to the Squad.

Old Business: None

Motion by Jeffrey Daniels and seconded by Chief David Kaufman to adjourn the meeting at 2115 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: May 4, 2022

Amended and approved: ?

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2022 Board of Directors Meeting

DATE: March 17, 2022

Members:

President Fiona Witkowski (FW)	PRESENT
Vice President Thomas Lemp (TL)	PRESENT
Secretary Lehti Laas (LL)	PRESENT
Treasurer Roger Winter (RW)	ABSENT
Jeffrey Daniels (JD)	ABSENT
Robert Franz (RF)	PRESENT
James Mallilo (JM)	PRESENT
Carol Nucci (CN)	PRESENT
Chief David Kaufman (DK)	PRESENT

Guests: Eric Bantz, Louis Dell, Selena Ortiz, Sebastian Pierre, Casey Stone, Jaimie Terenzi.

Meeting called to order at: 1903 hours

Motion by Lehti Laas and seconded by Robert Franz to approve the minutes of January 19th, 2022 as amended.

MOTION APPROVED UNANIMOUSLY

Proposals-

Children's Easter Egg Hunt 2022

Annual Inspection & Installation Dinner 2023

Replacement Server and Installation

Grant – SAM - Improvements to Ambulance Equipment and HQ Renovations

Diligent Replacement of Air Conditioning Units RTU #1 & #6

Children's Easter Egg Hunt 2022

Motion by Thomas Lemp and seconded by Robert Franz to accept the recommendation of the Events Committee Coordinator for Children's Easter Egg Hunt, Ann Maloney and authorize and approve the Children's Easter Egg Hunt and Party on Saturday April 16, 2022 from 10am to 12 noon. The hunt will be at Jefferson School on Oakwood Road and Pulaski Road (or other suitable location if not available) from 10am to 10:30am. Immediately following the Egg hunt, the party will take place at HCFAS. The Easter Bunny and Events committee will distribute baskets and goodies to the participants at Jefferson School on Oakwood Road and Pulaski Road (or other suitable location if not available). Further, to authorize an amount not to exceed \$1,200.00 for refreshments, paper goods, favors, prizes, photography expenses, etc. Also, to authorize the issuance of any required certificate of insurance in connection with the hunt. The Event Coordinator, Ann Maloney-Leslie will be responsible for the event. The authorized attendees will be in accordance with the SOP Article IX Section 6 and will be posted as part of the sign-up sheet. The Events Committee Coordinator for Children's Easter Egg Hunt, with the approval of the Board Liaison will have the authority to approve requests by other interested parties to attend the event provided a fee of \$15.00 per attendee is paid in advance. The Events Committee Coordinator for Children's Easter Egg Hunt may request an advance from the Treasurer that will be accounted for in accordance with the PP. No other funds will be provided without the express pre-approval of the Board of Directors. The Events Committee Coordinator for Children's Easter Egg Hunt will submit to the Treasurer an accounting of the expenditures for this event including all original receipts within 10 days of the event and the Treasurer will give the BOD an accounting for this event at the next Board meeting immediately following the request for reimbursement for the event.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Annual Inspection & Installation Dinner 2023

Motion by Thomas Lemp and seconded by Chief David Kaufman to accept the Special Events Committee Chairperson Brian Canty's recommendation and authorize and approve the President, on behalf of the Special Events Committee, to renew a contract with Larkfield, for the Annual Inspection and Installation Dinner Dance on Saturday, April 1, 2023 from 5:30PM to 12:00AM with a minimum guarantee of 250 people at a cost not to exceed \$141.00 (\$115pp + 22% Facility Fee) per person inclusive of service charge plus Maitre D' and Captain gratuity of \$3 per person. The contract will include the Squad's standard cancellation policy.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Replacement Server and Installation

Motion by Jim Mallilo and seconded by Robert Franz to authorize the purchase of replacement servers at a cost of hardware not to exceed \$23,970.00 and installation not to exceed \$15,750.00. Hardware purchase through vendor GovConnection Inc. under NYS OGS PM20850. Configuration and installation of equipment to be completed by our existing vendor Adept Technologies.

Server software costs to be determined, and purchased through Tech Soup upon HCFAS' eligibility under the new Microsoft guidelines. Estimate under previous restrictions would be approximately \$ 2,011.00.

Purpose: Our existing servers are 6 years old and are at the end of their lifecycle. Replacement is necessary to avoid a catastrophic event: a server crash.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Grant – SAM - Improvements to Ambulance Equipment and HQ Renovations

Motion by Chief David Kaufman and seconded by Robert Franz to authorize the Chief or President to apply for and accept grant funding under the Dormitory Authority of the State of New York (DASNY) administered State and Municipal Facilities Capital Program (SAM) in the amount of \$150,000.00 for improvements to ambulance equipment and renovations to HCFAS headquarters, and once awarded the Chief or President is authorized execute all necessary documents in connection therewith and to advance HCAD funds in the amount of \$150,000.00 in accordance with the terms of the grant funding. Grant documents will be sent to our attorney for review.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Diligent Replacement of Air Conditioning Units RTU #1 & #6

Motion by James Mallilo and seconded by Thomas Lemp to accept the recommendation of Anthony Kohut, Diligent, our current HVAC vendor, for the replacement of RTU #1 and RTU #6 as outlined in his quote, dated March 2, 2022, for a total of \$76,378.00.

Insurance requirement as per written contract for contractor and subcontractor:

Contractor/Vendor, as a continuing condition of his/her/its provision of goods and services to Huntington Community First Aid Squad, Inc., shall indemnify and save harmless Huntington Community First Aid Squad, Inc., its officers, employees, agents, members, guests and invitees against any and all claims, demands, causes of action, suits, or judgments, including attorneys' fees, costs, and expenses incurred in connection with such matters, for death or injuries to persons or for loss of or damage to property arising out of or in connection with the provision of goods and services to Huntington Community First Aid Squad, Inc. by Contractor/Vendor, Contractor/Vendor's agents, employees, or invitees. In the event of any such claims made or suits filed, Huntington Community First Aid Squad, Inc. shall give Contractor/Vendor prompt written notice of such event, and Contractor/Vendor shall have the right to defend or settle such claims or suits to the extent of Contractor/Vendor's interest under this agreement. It is understood that such indemnity of the Huntington Community First Aid Squad, Inc. shall not be limited by reason of enumeration of any insurance coverage provided.

Contractor/Vendor will provide a certificate of liability insurance with Huntington Community First Aid Squad, Inc. named as additional insured on a primary and non-contributory coverage for commercial general liability, automobile liability and umbrella/excess policies and will be notified of any cancellation prior to the expiration date of the policies.

Contractor/Vendor will provide a certificate of insurance for workers' compensation and disability insurance with Huntington Community First Aid Squad, Inc. named as the certificate holder and will notified of any cancellation prior to the expiration date of the policies.

HCAD Funds

Yes: LL, DK, JM, TL, CN

Abstain: RF

MOTION APPROVED

The work is to be performed by Diligent and partnered with Sound AC & Refrigeration, 58 Old Stewart Ave, New Hyde Park, NY 11040.
Contact person: Chris Tubertini.

In addition: Please see the Sense of Urgency statement below:

Sense of Urgency needed in replacing units RTU1 and RTU6

Huntington Community First Aid Squad Attn: Roger Winter 2 Railroad Street Huntington Station, NY 11746 Via Email: rvsoclax@optonline.net
Re: Rooftop Unit Replacements Proposal and Estimate March 7, 2022 Mr. Winter, after speaking with you this morning, I wanted to point some of the reasons why there is a sense of urgency to get these units replaced and the ones that would need to be prioritized as immediate. RTU #1 and RTU#6 are both 20-ton units, currently RTU# 1 is in the need of an extensive repair to replace 2 of its 4 compressors, as well as converting to a replicant refrigerant since R22 that is currently in the system is no longer allowed by the EPA. Any R22 added to the system would have to be purchased prior to 2020 and in the possession of the EPA license holder. (Patience HVAC is a license holder). The cost for R22 per pound currently is \$467. Those units require 37 pounds each to run properly. This breaks down to \$17,000 just to replace the refrigerant alone in the event of a catastrophic failure of one unit. In the case of RTU #1, after the 2 compressors are replaced, it would be more cost effective to replace the R22 with a replicant refrigerant. While the cost for the refrigerant is cheaper than R22 it still would run \$160 per pound of the replicant refrigerant and all 37 pounds would need to be replaced. This will not extend the life of the system and would only be a repair. For these reasons, it is in my professional opinion that these should be replaced before the start of the cooling season. All but one of the HVAC systems run on the R22 refrigerant but are smaller in tonnage and do not pose as much of an issue compared to the 2 main units (RTU1 and RTU6) if they were to fail. However, they also need to be replaced as well. Doing all the rooftop units results in the least amount of cost over piecing them out as they fail. Craning, permitting as well as supply availability and cost. Other factors include roofing repair since we cannot guarantee the integrity of the roofing material around and up to the units. Currently I can only guarantee the pricing in the proposal until the end of March. We would be more

2022 Board of Directors Meeting

than happy to provide a walkthrough of the condition of the units as well as answer any questions you may have. 171 West 9 St. Deer Park, NY 11729 PHONE EMAIL WEBSITE 347-869-9993 info@diligentny.com www.diligentny.com 2 Sincerely, Anthony Kohut Patience HVAC LLC, dba Diligent Main: 347-869-9993

Grant Writing Committee

On February 18, 2022, I contacted Senator Gaughran's office regarding the process to obtain a SAM grant. Kevin Clemency, Chief of Staff, explained that HCFAS would qualify for \$150,000.00 during 2022 and likely a larger grant during 2023. SAM grants funds must be used to make capital purchases, such as vehicles, AEDs, land, or renovations to headquarters. Any project submitted must be a "new" project. Existing projects DO NOT qualify.

The SAM grant is a multi-stage process which begins with a preliminary application, a proposal letter, and a copy of HCFAS' deed. After submitting the preliminary application there is an approximate six (6) month processing timeframe. Next, HCFAS will receive an award letter which authorizes the proposed project(s). Once an approval is received, HCFAS must complete the project and submit all receipts and proof of completion. Within two (2) or three (3) months of submitting receipts, a reimbursement check will be issued for the amount of the grant award.

Several proposals have been made for the use of the SAM grant funds, including garage doors, roof repairs, HVAC repairs, repairs to the ready-room area, and ambulance equipment purchases.

Garage door replacements will not qualify as this project is already underway.

I do not recommend utilizing SAM grant funds for any projects which address an urgent need. For that reason, I would not recommend HVAC repairs as this project could not be addressed until sometime in the fall. The HVAC proposal indicates repairs need to be made before the cooling season begins. Similarly, roof repairs may not be ideal based on the extended timeframe required to obtain grant approval and the possibility of needing urgent repairs.

Senator Gaughran's office has indicated that ready-room repairs/upgrades/renovations and ambulance equipment purchases will qualify so long as these projects do not begin prior to grant approval. Additionally, because of the non-urgent nature of these projects they would be well-suited for SAM grant funding.

Finally, I must note that that Senator Gaughran's office has reached out several times asking that the preliminary application be submitted as soon as possible.

Louis Dell
Grant Writing Committee

Treasurer's Report – Roger Winter:

Motion by President Fiona Witkowski and seconded by Chief David Kaufman to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: March 3, 2022 to March 16, 2022
HCAD: 29 Checks, 6 Direct Debits totaling \$47,646.50
HCFAS: 2 checks, 1 Direct Debit totaling \$519.73
POST 215: 0 Checks

MOTION APPROVED UNANIMOUSLY

Transfers: None

Chief's Report – David Kaufman:

Equipment & Vehicles –

16: In quarters.
17: In quarters.
18: In quarters.
19: At Patchogue Ford.
20: In quarters.
21: In quarters.
80: In quarters.
81: In quarters. Waiting for repair.
82: In quarters.

Paramedic Program

- Jeffrey Alt covering first overnight tonight.
- Checkouts have been good

Events/Projects

- St. Patrick's Parade was a great success and had approximately 50 people attending.

Trainings:

Dr. Brandler held RMA CME last week.
March review training: UTIs

260

Status Change/Advancement

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1671	Bacchus	Sheon	Monday 1100	Dispatcher	FA	2/21/2022
1673	Baer	Ori	Saturday 2300	FA	ACL	
1657	Hernandez	Jerry	Tuesday 1500	Dispatcher	FA	
1666	Kennedy	Patrick	Friday 0700	Disp TR	Dispatcher	3/8/2022
1669	Komatsu	Liam	Saturday 1900	Disp TR	Dispatcher	2/15/2022
1672	Morrell	Michael	Friday 1500	ACL	CL	3/4/2022
1631	Philip	Matthew	Saturday 2300	ACL	CL	3/2/2022
1637	Pollack	Eve	Friday 0700	CL	DRTR	3/14/2022
1616	Poplawski	Lily	Sunday 1500	CL	DRTR	3/8/2022
1664	Reddy	Thomas	Monday 2300	Disp	FA	3/7/2022

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Shift Change

Member #	Last Name	First Name	From	To	Effective
1462	Como	Ryane	Fri 2300	Co 8	3/8/2022
1422	Gonzalez	Tiffany	Sunday 1100	Monday 1900	3/8/2022

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-Director Nucci asked about T-Shirts being worn on duty. The Chief responded that Saturday has a T-Shirt that is suppose to be covered up when on calls. He also stated that T-shirts need to be approved by him.

2022 Board of Directors Meeting

281 **Secretary's Report – Lehti Laas:**

282
283 Motion by Lehti Laas and seconded by Chief David Kaufman to approve the following LOA's:

284

Name	Day	Membership #	Type	Dates
Barkocy, James	Sunday	578	Extended Emergency Medical	3/5/2022 – 6/5/2022
Kramer, Eric	Wednesday	1508	Emergency Medical	3/11/2022 – 6/11/2022
Lenio, Christian	Sunday	1437	Extended Operational	2/21/2022 – 5/21/2022
Nazinitsky, Eric	Co. 8	1480	Operational	2/22/2022 – 5/22/2022
O'Riordan, Casey	Co. 8	1518	Operational	2/22/2022 – 5/22/2022
Ryan, Samantha	Saturday	1108	Extended Operational	3/4/2022 - 6/4/2022
White, Tiffany	Wednesday	1259	Operational	3/3/2022 – 6/3/2022

285 **MOTION APPROVED UNANIMOUSLY**

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287 **Note: The following motion was made after the Executive Session**

288 Motion by Lehti Laas and seconded by Chief David Kaufman to approve the following LOA:

Davis, Keith	Company 8	1208	Emergency Medical	3/3/2022 – 6/3/2022
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289 **MOTION APPROVED UNANIMOUSLY**

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292 **Probation Ending:**

293 Motion by Lehti Laas and seconded by Chief David Kaufman to grant active membership in
294 accordance with Article III, Section 2 of the By-Laws to:

295 #1609 Grant Werner, Sunday 0700, Effective 3/17/2022

296 **MOTION APPROVED UNANIMOUSLY**

297
298 Motion by Lehti Laas and seconded by Chief David Kaufman to grant active membership in
299 accordance with Article III, Section 2 of the By-Laws to:

300 #1589 Laurent Wally-Jeanty, Saturday 0700, Effective 3/17/2022

301 **MOTION APPROVED UNANIMOUSLY**

Resignation:

Motion by Lehti Laas and seconded by Chief David Kaufman to accept the resignation of probationary member Amina Abdullah #1663, Saturday 1100, resignation letter dated February 5, 2022, effective 3/17/2022.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Chief David Kaufman to accept the resignation of Leslie Brown #1613, Monday 1500, resignation letter dated February 18, 2022, effective March 17, 2022.

MOTION APPROVED UNANIMOUSLY

Returned to Duty:

Name	Day	Membership #	RTD Date	Note/From
Barker, Nancy	Tuesday	930	3/8/2022	Medical – Dispatch Only
Block, Brian	Saturday	1484	7/31/2021	Operational
Chermak, Justin	Co. 8	1594	11/2/2021	Military
Davis, Keith	Co. 8	1208	11/22/2021	Operational
Kelly, James	Friday	1523	2/19/2022	Operational
Mata, Leyda	Saturday	1530	2/26/2022	Medical
Mohr, David	Monday	748	2/28/2022	Medical Dispatch Only to Full Riding

Director Franz Report:

Insurance:

MVA – On 3/10/22 our response vehicle 2-15-81 right front side was struck by another vehicle whose driver fell asleep and went through a red light at an intersection. Our vehicle was being driven in a non-emergency mode to the hospital so it could be returned to the medic who has accompanied a patient in the ambulance. Preliminary estimate of the damage to our vehicle is \$4,500. A claim has been filed with our insurance carrier.

LOSAP 2021

The report to the Town is in process. There will be issues with some members who are in the military due to non-communication. Assignment of losap points must be substantiated by military orders. I will inform Fiona of any unresolved issues once all the available paperwork has been reviewed.

NYSVARA - meeting notes NYS DOH EMS&TS EMS Agency Leadership & Providers Meeting are posted on the bulletin board and a distribution is made to our members by

NYSVARA. The last publication was the meeting notes from the 3/10/22 meeting. These notes always contain very informative data on the NYS EMS Bureau. The next meeting is 3/24/22.

NYS \$200 Refundable Income Tax Credit

Information continues to be published in the Pulse, posted on the bulletin board and mentioned at the GMM.

Suffolk REMSCO Meeting – March 8, 2022

Handouts and other notes are posted on the bulletin board and copies distributed to the President and Chief.

EMS Memorial Albany – Ceremony will be held in Albany on Tuesday 9/20/22. 10 names will be going on the memorial this year. Memorial is in the process of being expanded, possibly wings added to the original monument.

**Legislative Committee Report
March 8, 2022**

Legislature is busy with the Proposed FY 2023 Budget with a completion of April 1st.

Proposed Article 30 changes are in the FY 2023 NYS Executive Budget Health and Mental Hygiene Article VII Legislation that were issued on 1/8/22. Part F on pages 84 through 90 covers Modernize Emergency Medical Service. There are proposed amendments to Article 30 Sections 3001, 3002 3003 and 3008 and proposed new Sections 3004, 3018 and 3019.

Part D on pages 72 through 81 covers Healthcare Workforce Bonuses.

I understand that the NYS EMS Council (SEMCO) did not have any input into the proposed language of Part F. There are questions as to the intent and details of these proposals. The NYS Volunteer Ambulance and Rescue Association and the United New York Ambulance Network are advocating that these changes be removed from the condensed time frame of the budget process and be fully thought out via the legislative process with input from SEMSCO and the EMS community.

A letter of support for NYSVARA's statement on the 2022 NYS Proposed Budget has been sent to our local NYS legislators.

NYSVARA February 4, 2022 Statement is attached as a separate file.

388 **Status of legislative bills:**

389 S952 (Gaughran) 2/17/22 passed in Senate
390 A602 (Cahill) 2/24/21 Assembly Local Government Committee
391 Payment of death benefits within 90 days of filling (VFBL &VAWBL)
392
393 S3741 (Gaughran) 1/5/22 in Codes Committee
394 A6087 (Zebrowski) 1/5/22 in Codes Committee
395 This bill was to establish offenses of reckless endangerment of EMS personnel in first and
396 second degrees
397
398 S7186A (Brooks) 3/7/22 passed in Senate
399 A534B(Jones) 2/11/22 in Ways and Means Committee
400 This bill was to allow fire departments to establish fees and charges for EMS services. Newsday
401 article 3/7/22. (3/16/22 update: It has been reported that Senator Brooks was able to insert this
402 legislation in the Senate FY 2023 budget proposal with hopes that it will be included in the final
403 budget proposal).
404
405 S3556 (Breslin) 1/5/22 in Insurance Committee
406 A1309 (Magnaelli) 1/5/22 in insurance Committee
407 This was to authorize payments to non-participating providers of ambulance service under
408 Article 30 of the Public Health Law. A1309 exempts a city with a population of 1 million or
409 more persons.(3/12/22 update – Insurance industry has suggested that they might be able to
410 support this legislation if it were to be amended to require “out of network” ambulance services
411 to accept payment at the “Fair Health” rate. Fiona will be reaching out to our billing company
412 PAB to determine if this amendment would benefit HCFAS).
413
414 S1340 (Brooks) 1/5/22 in Local Government Committee
415 A3597 (McMahon) 1/5/22 in Local Government Committee
416 Increase benefits for permanent and temporary total & partial disability benefits for volunteer
417 firefighters and volunteer ambulance workers.
418
419 S1590 (Rivera) 1/24/22 in Health Committee (3rd Reading)
420 A151(Gottfried) 1/5/22 in Health Committee
421 Authorizes collaborative programs for community paramedicine services as part of the hospital-
422 home-care-physician collaborative program.
423
424 S1963 (Brooks) 1/5/22 in Local Government Committee
425 A1560 (Jean-Pierre) 1/5/22 in Local Government Committee
426 Examination and treatment of VFF or VAW if exposed to COVID 19 to determine if ill.
427 Presumption if tested positive that the exposure caused any disability or death.

428

429 Various tax credit and incentive programs 2022 bills – A886, A1320, S204, S2033, S1960,
430 S2245, S3989.

431

432 **Bills signed into Law:**

433 S3503C Hinchey – A1561C Santabarbara

434 Established a task force by DOH to look into the challenges in rural ambulance service

435 12/22/21 Signed Chap. 778

436

437 S1318A Gaughran - A1324A Magnarelli

438 This bill dealt with payment of increased VFBL & VAWBL LOD disability benefits after July 1,
439 2021 (\$400 to \$650)

440 10/29/21 Signed Chap. 523

441

442 S1210 Kaminsky - A6401 Thiele

443 This allows program sponsors to amend the point system for VFF LOSAP.

444 10/8/21 Signed Chap. 462

445

446 S7121 Brooks – A7366 Abbate

447 Designates public safety dispatchers, emergency responders etc. as “first responders in
448 communications” – employers to provide training.

449 9/10/21 Signed Chap. 426

450

451 S4630B Kaminsky – A5418B Englebright

452 Regulation of fire retardant chemicals in furniture, mattresses, electronic casings.

453 12/21/21 Signed Chap. 829.

454

455

456 **Director Lemp Report:**

457

458 • **Capital Improvement**

459 ○ As stated in my last report, Roger has passed along an estimate for a new roof.
460 Total cost would be \$246,000.00. If this is within our budget for this year I will
461 move forward and get a few more estimates, along with estimates for a green roof.

462 The alternative is to repair seams, punctures and any tears in the roof membrane
463 at a cost of \$44,200.00 as stated in Roger’s report.

464 ○ Rich is still working with a kitchen designer that will design and estimate a new
465 Kitchen layout.

466 ○ Roger is investigating the leak above the dispatch office. He has called Irwin
467 Construction to inspect.

2022 Board of Directors Meeting

- Carol is working on new flooring for the ready room. With the help of Roger, Carol has received one estimate. Looking for two more estimates before presenting to the board.
- Carol is also looking for new 24/7 chairs for the dispatch office.

- **Installation Dinner**

- Thanks to Brian and his committee for another successful dinner. All PO's have been submitted to the Treasurer. Brian is already planning for next year's dinner with a tentative date of April 1, 2023.

- **Easter Egg Hunt**

- The Easter Egg Hunt will be held on Saturday April 16, 2022 from 10am to 12pm, at the Jefferson School. A motion is on the floor for approval

- **St Patrick's Parade Day**

- The total costs of food and Refreshments for the St Patrick's Parade on March 13, 2022 was \$439.32. A PO was placed in the Treasurer box. Thanks to Brian, Lisa and their crews for providing refreshments.

- **Administrative Members**

- Sent out an e-mail to all Administrative members to provide their job descriptions and whether they finger in or fill out form 159. Still waiting for replies.
- Thanks to Jim Mallilo on correcting the administrative list in the SCM.

Director Nucci Report:

Uniform Committees:

Once again, the committee completed another inventory of the duty uniforms on March 11-13th. Thank you V.P. Tom for the endless hours spent downstairs.

After sending out an email blast about Class A uniforms and the St. Patrick's day parade, Colin and I came in on a Saturday for two hours to give out accessories (gloves, ties etc.). Unfortunately, no one took advantage of the opportunity.

Andrea Golinsky has stepped forward to work with Colin on Class A.

Thank you Pres.Fiona for reviewing the proposed uniform code and making comments on it so quickly.

Building improvements:

I am pursuing bids for flooring on the main floor. I've been calling around but was told to contact Bernard Poole. I'm awaiting information from him on possible vendors.

I'm continuing the hunt for dispatch chair replacements. Our usual vendor Waldner could not obtain sample chairs to try out and they had no stock chairs to look at. This is common problem at this time.

I went to Office Furniture Inc. in Farmingdale, they had refurbished SteelCase chairs. Not sure your wanted to go that route?

Director Winter Report:

Awards Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members for 2020, 2021.

Length of Service (Andrea Golinsky): Report submitted to the President. A gift has been scheduled for Mary DeWan.

Memorial Wall (David Mohr): Additional stars and founding members have been added.

Plaques & Certificates BOD/Chief Officer Corps (Roger Winter): All BOD and Officer Awards have been ordered. Order has been confirmed. We are waiting for the awards.

Pins and badges (Roger Winter): All pins are up to date. A badge order has been placed for all members off of probation. A badge has been ordered for the President.

Veterans Plaque: Up to date.

ID/ Accountability Cards (Roger Winter): A few pictures need to be taken. We will be removing Ryan Como and Mike Como from the administration of the picture taking.

LED Display (Diane Tanko): Up to Date and notices that are relevant to the seasons are posted and displayed.

Public Relations/Public Information Officer (Andrea Golinsky): No report

Fund Drive: Report (Mary Brenner): As of Wednesday, 3/10/2022 the Fund Drive has received \$5,123.00 from 75 respondents. The first mailing has been mailed out.

Flag Etiquette (Roger Winter): The US Flag protocols are being followed.

Memorial Day / Veterans Day Events: I am seeking information on the members who have served in the armed services, Army, Navy, Marine Corps, Air Force and Coast Guard. I am planning on updating the list of current members and photographs of the members while in the service and current picture.

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman, President Seth Fischer. I expect to have Seth's picture taken at the installation dinner along with 1st Deputy Chief.

Building:

Committee Members as of 1/1/2022

Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, Paul Bayer, Tom O'Leary, Tom Lemp.

HVAC: Motion for a replacement for units has been submitted.

Garage doors: An award for new doors was accepted.

North #1 is on hold for repairs. We are waiting for parts.

Garage: Bobby Loysch continues to clean the floor. Absorbent pads are being put down under the vehicles.

Electricians I have received caps for the top of the poles. I am waiting for them to be installed.

Ice Machine in Ready/Room Kitchen: In working order.

Gold Coast Cleaning: We are looking to replace the carpeting in the area around the sign in area, ready room and area around the mailboxes area. We are looking to retiler for easier maintenance. The color is to be determined. This project is being taken over by Directors Tom Lemp and Carol Nucci

Harbor Irrigation: No report

Snow Plowing: Lahey Landscaping & Design is our current vendor. Lahey has been doing an outstanding job.

Pestex Pest Management: This is that time of year when mice are trying to enter the building for warmth and food. There has been an increase in the monthly fee due to supplies.

Wet Fire Extinguisher System: Up to date.

Building Sprinkler system: Up to date.

Christmas Decorations: The Chief's Office is taking on this task.

Johnson Controls: No Report

Washing Machine: No Report

Aztec Energy Group; Lighting Replacement: No Report

Proposed projects:

The following projects are moving forward with the building and property management:

Mata Paving & Sealcoating

Cement repair – Walkway ramp, tripping hazard by the curb and the repair by the post nearer the building.

Ramp Door N-1 - Repair of the tripping hazard on the ramp near the curb. A temporary repair was made last year.

Awaiting a date for the repair

National Restoration Inc

Roof Repair –Received a quote and passed all information onto Tom Lemp..

Getting a quote to refurbish the seams on the roof.

Wayne Maskell, President of Nationwide has given a quote for the following work as follows: I

pulled original contract folder and did a Google Earth – we estimate repairs as follows –

Strip off all field, perimeter and penetration seams in EPDM roof with 6" cured cover strip.

Check all roof drains.

Inspect and repair any punctures / tears in roof membrane.

Total estimated cost - \$44,200.00

If this is within your budget we will visit site and prepare a formal proposal. I would like to move forward with this proposal to insure roof security for the winter. I have emailed Wayne and asked him to inspect the roof and look for a small leak in the General Membership Meeting Room.

Total roof replacement \$246,000.00

Roof Repair Dispatch Office

I have called to investigate the roof above the dispatch office to correct a leaking situation since the building was constructed. I have called Irwin Construction to inspect.

Still waiting for an estimate.

2022 Board of Directors Meeting

603 **New Business: None**

604

605 **Old Business: None**

606

607 Motion by President Witkowski and seconded by James Mallilo to enter into Executive Session
608 at 2040 hours.

609 **MOTION APPROVED UNANIMOUSLY**

610

611 Out of Executive Session at 2116 hours.

612

613 Motion by Thomas Lemp and seconded by James Mallilo to adjourn the meeting at 2124 hours.

614 **MOTION APPROVED UNANIMOUSLY**

615

616

617 Respectfully Submitted,

618

619 *Lehti Laas*

620

621 Lehti Laas

622 Secretary

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625

626 Draft sent to Board members: April 20, 2022

627

628 Amended and approved: ?

629 **MOTION APPROVED UNANIMOUSLY**

630

631

Huntington Community First Aid Squad
2022 Board of Directors Meeting

DATE: April 21, 2022

Members:

President Fiona Witkowski (FW)	PRESENT
Vice President Thomas Lemp (TL)	PRESENT
Secretary Lehti Laas (LL)	Via phone
Treasurer Roger Winter (RW)	PRESENT
Jeffrey Daniels (JD)	PRESENT
Robert Franz (RF)	PRESENT
James Mallilo (JM)	PRESENT
Carol Nucci (CN)	PRESENT
Chief David Kaufman (DK)	PRESENT

Guests: Solomon Walden, Gail Glistler, Mary Winter.

Meeting called to order at: 1901 hours

Presentation by Ed Farr, Director of Sales and Marketing for CAC - Commercial Acceptance Company, Debt Recovery Consultants, Camp Hill, PA

For disposition of new members see the Secretary's Report.

Paramedic Hire- Benjamin Galinson

Motion by Chief David Kaufman and seconded by Roger Winter to hire Benjamin Galinson as a per diem Paramedic at a rate of \$25.00/hour.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

Note: The following motion was made after the Executive Session

Paramedic Hire- Richard Stein

Motion by Chief David Kaufman and seconded by Robert Franz to hire Richard Stein as a per diem Paramedic at a rate of \$28/hour.

HCAD FUNDS

NO: JM, TL, JD, CN, DK, RW, RF, LL

MOTION NOT APPROVED

Proposals-

Collection of bad debt from “theft by conversion”
COVID-19 Vaccination for new members
Mets Game 2022 - EMS Day
50th Anniversary Vietnam Veterans’ Brunch
Vietnam Commemorative Journal White Page Subscription
Squad Scholarships - 2022
SOP change 01-2022 to allow Paid Paramedics to respond to Alpha and Bravo Calls (Tabled)
New York Military Tribute Banner Program (Email Vote)

Collection of bad debt from “theft by conversion”

Motion by Fiona Witkowski and seconded by Thomas Lemp to approve the President entering into a contract with the Commercial Acceptance Company (CAC) to collect bad debt resulting from patients keeping insurance money intended to cover their care by HCFAS; this is known as “theft by conversion”. CAC will deposit the net amount in a M&T bank account and CAC will provide monthly statements.

YES: LL, TL, CN, JM, JD NO: DK ABSTAIN: RW, RF

MOTION APPROVED

COVID-19 Vaccination for new members

Motion by James Mallilo and seconded by Jeffrey Daniels to require all new applicants (post members included) to be fully vaccinated for COVID-19 prior to acceptance as a member of HCFAS. In addition, all new applicants should be fully vaccinated against any other virus for which the Center for Disease Control and Prevention (CDC) determines that vaccination is needed to prevent health hazards to an individual or the public.

YES: JD, CN, JM, LL, FW NO: RW, RF, DK, TL

MOTION APPROVED

Mets Game 2022 - EMS Day

Motion by Robert Franz and seconded by Chief David Kaufman to attend the Mets “EMS Night” Mets v St. Louis Cardinals game on Tue, May 17, 7:10 PM at a group purchase promotional cost of \$28.00 per seat for “Big Apple” reserved (B.A.R.) seats or equal value for members and guest(s) wishing to attend this game. Inasmuch as we have a credit with the NY METS – 46 tickets have been secured at no additional cost. Bus transportation to and from Citifield will be requested to Mr. Paul Mori at Huntington Coach. Non-member guests attending with the member must pay \$28.00 for their ticket. In addition, each Squad member signing up for this event must give the event coordinator Brian Canty a \$28.00 check covering their cost and a separate check for guest(s). In order to guarantee seats all checks must be received by May 11, 2022. Squad members that attend will receive their check back. Each member is responsible to transfer their ticket to another squad member or member guest after they have submitted their deposit and can no longer attend. Members who have submitted checks and do not attend will have their checks deposited. Members must submit their checks to secure their tickets.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

50th Anniversary Vietnam Veterans' Brunch

Motion by David Kaufman and seconded by Robert Franz to purchase 10 tickets or a table for the 50th Anniversary Vietnam Veterans' Brunch at the Melville Marriott, Grand Ballroom, 1350 Old Walt Whitman Road, Melville, NY. The event is to be held on Saturday, June 11, 2022 at 10:00 a.m. – 12:00 p.m. Check is payable to Huntington Human Services Institute, Inc. Huntington Town Hall, Attention: Carol Rocco, 423 Park Avenue, Room 205 Huntington, New York 11743. A poster will announce the event to determine the available members to participate. Members are entitled to bring a guest. If more than one table of 10 signs up for the event, we will authorize that number of guests but the total cost for the breakfast will not exceed \$600.00 (\$30.00 per person).

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Vietnam Commemorative Journal White Page Subscription

Motion by David Kaufman and seconded by Robert Franz to subscribe to a one white page advertisement in the Vietnam Commemorative Journal at a cost of \$100. The check will be payable to Huntington Human Services Institute, Inc. Mail to Carol Rocco, coordinator of Vietnam Affairs, Town of Huntington, Department of Human Services, 423 Park Avenue, Room 205 Huntington, New York 11743. The advertisement will be designed and produced by our PIO and committee members.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Squad Scholarships - 2022

Motion by Robert Franz and seconded by Chief David Kaufman to approve the awarding of up to six (6) five hundred-dollar (\$500) Squad scholarships to be awarded to any non-probationary HCFAS Squad member in good standing or a direct family member (spouse, son, daughter, brother, sister) residing in the same home as the non-probationary member in good standing. A drawing will be held at the July 2022 General Membership Meeting to select from those applicants who have applied to Director Bob Franz as of July 1, 2022 with the appropriate application form, as supplied by HCFAS, and with the required qualifying evidence. Director Franz will receive from the Chief, a declaration that those applicants are non-probationary Squad members in good standing or family members of non-probationary Squad members in good standing. These scholarships are to be an incentive for the applicants, who must submit documentation (academic transcripts) of at least a 2.0 grade point average for the preceding school year. The applicant must have been enrolled for and completed a minimum of six (6) college credit hours per semester (a minimum of two semesters is required) or the equivalent period at a vocational school. All winners are precluded from entering the drawing the following year. All 2021 scholarship winners are not eligible for the 2022 scholarship drawing. Incomplete applications submitted to Director Franz will be returned and not processed – all required documentation must be attached.

Notes:

In 2021 there were 5 applicants (3 Squad Members and 2* direct family member of a non – probationary squad member) for the six scholarships. All applicants were awarded a scholarship.

In 2020 there were 11 applicants ((3 Squad Members and 8* direct family members of non-probationary squad members) for the six scholarships (1 Squad Member and 5 direct family members of non-probationary squad members).

In 2019 there were 11 applicants ((4 Squad Members and 7* direct family members of non-probationary squad members) for the six scholarships (3 Squad Member and 3 direct family members of non-probationary squad members).

*- may include probationary squad member sponsored by a non- probationary squad member

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Note: The following motion was made after the Executive Session

SOP change 01-2022 to allow Paid Paramedics to respond to Alpha and Bravo Calls

Motion by Robert Franz and seconded by Thomas Lemp to approve SOP change 01-2022 to allow Paid Paramedics to respond to Alpha and Bravo Calls.

Motion by Robert Franz and seconded by Chief David Kaufman to table the motion to approve SOP change 01-2022.

MOTION APPROVED UNANIMOUSLY

4/11/22 email vote 4/12/22

2022 Huntington, New York Military Tribute Banner Program

Motion by Roger Winter and seconded by Robert Franz to sponsor Life Member, Captain Paul Kelly, USA, retired for the 2022 Huntington, New York Military Tribute Banner Program sponsored by the Kiwanis Club of Huntington in partnership with the Town of Huntington. Cost of the sponsorship \$200.00 payable to Kiwanis Club of Huntington, P.O. Box 251, Huntington, NY 11743. The display period: Memorial Day through Columbus Day 2022

HCFAS Funds

Yes: RW, RF, FW, CN, TL, LL, JD, JM, DK

MOTION APPROVED UNANIMOUSLY

178

179 **Treasurer's Report – Roger Winter:**

180 Motion by Treasurer Roger Winter and seconded by Robert Franz to accept the following for
181 payment in accordance with the PPs and previous Board of Directors' motions:

182 Checks dated: March 17, 2022 to April 20, 2022

183 HCAD – 44 Checks, 13 Direct Debits totaling \$190,038.10

184 HCFAS – 9 checks, 2 Direct Debits totaling \$18,663.71

185 POST 215: 0 Checks

186 **MOTION APPROVED UNANIMOUSLY**

187

188 **Transfers:** None

189

190

191 **Chief's Report – David Kaufman:**

192 **Equipment & Vehicles –**

193 16: In quarters. Rear doors repaired

194 17: In quarters.

195 18: In quarters.

196 19: In quarters. Ford repaired engine.

197 20: In quarters.

198 21: In quarters.

199 80: In quarters.

200 81: At 9th Street. Repair in progress. Waiting for parts.

201 82: In quarters.

202

203 **New Vehicle Committee:**

204 “On the ambulance Demers is still waiting for the chassis from ford they do not have a time line
205 at this time there has been so many delays due to the chip and commodity shortage. Will update
206 when we know more.

207 The suburban is at ProLiner and we are going to schedule a meeting to discuss light bar options.”

208 **Equipment:**

209 New Stryker Pro 2 Stretcher is available. Strongly recommend budgeting for this in 2023 due to
210 patient handling and safety enhancements.

211

212 **Paramedic Program**

- 213 ● Concern about fire departments billing. We will likely have to increase our pay rates to
214 remain competitive. See separate lead medic report.

215 **Events/Projects**

216 4/30 YMCA/Mazzola 5k

217 5/30 Memorial Day Parade

218 6/4 - Melville 75th anniversary parade and fair

2022 Board of Directors Meeting

219 6/11 - Veterans Anniversary brunch and ceremony
220 6/18 - Blood Drive
221
222 **Trainings:** April review training: Endocrine System
223

Status Change/Advancement

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1619	Cadet	Kenney	Weds 1900	FA	ACL	3/16/2022
1581	deBruin	Jacqueline	Tuesday 0700	DR TR	DR	3/20/2022
1675	Delle	Sean	Thurs 1100	Disp TR	Disp	3/22/2022
1675	Delle	Sean	Thurs 1100	Disp	DR TR	3/22/2022
1654	Filonuk	Matthew	Monday 1500	FA	ACL	3/24/2022
1635	Rivas	Landary	Saturday 1900	FA	ACL	3/24/2022
1633	Sadiq	Amina	Monday 1900	ACL	CL	4/1/2022
1602	Zeth	Steven	Tuesday 0700	ACL	CL	3/18/2022

Shift Change

Member #	Last Name	First Name	From	To
1602	Zeth	Steven	Tuesday 0700	Tuesday 1100

No Show's

Member #	Last Name	First Name	Date of Offense	Day & Shift
1633	Sadiq	Amina	4/11/2022	Monday 1900
1338	Taylor	Andrew	3/14/2022	Monday 1100

Alex Mullin, BA, EMT-P
Lead Paramedic Report

- coverage is touch and go. Saturday is especially hard to get covered. We unfortunately are living in a time where there simply aren't as many paramedics on the market. People are leaving the field and less people are entering the field due to covid. This is simply something we have to adapt to. In an effort to improve coverage and increase our staffing, I am proposing another wage increase in addition to Saturday differential pay. I have outlined a proposal for both. All of this will be explained by Chief Kaufman in his report.

- Narcotics usages since January
16 uses altogether

Midazolam - 5

Administered to patients - 20 mg/5ml

Waste - 2 wastes, 5mg/ml altogether

Losses - 5mg/1ml, broken vial found in pack and reported

Morphine - 4

Administered to patients - 35mg/3.5ml

Waste - 5mg/0.5ml

Losses - 0

Fentanyl - 6

Administered to patients - 500mcg/ 5ml

Waste - 2 wastes 100mcg/2ml

Losses - 0

Ketamine - 0

Proposal outline for Saturday differential pay:

Saturday differential pay. 15% during day 0700 - 2300, 20% for overnight 2300 - 0700

Proposal outline for Wage increases:

Bay shore ambulance and Brentwood ambulance are starting new medics at \$29.00/hr

New pay scale

Less than 1 year 911 experience - \$29.00/hr

1 - 3 years 911 experience - \$30.00/hr

3 years or more 911 experience - \$32.00/hr

RSI - \$33.00/hr or an additional dollar per hour upon Credentialing.

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277 Capped out at 35/hr through annual and experience bracket raises.
278
279 Lead paramedic continues to make \$5.00 extra from whatever bracket they fall in.
280 Capped out at \$40.00/hr through annual raises.
281
282 Break down of affordability with new pay:
283
284 Extreme scenario with new wages
285
286 \$178, 176 all 116 hours of the week covered by \$32.00/hr for whole year (average anticipated
287 rate amongst staff).
288
289 \$25, 536 a year for my Sunday 0700 - 2300 shifts at \$38.00 an hour.
290
291 \$20, 160 for Moccaldi's shifts at \$35.00 an hour each week.
292
293 For 0700 - 2300 every Saturday with 15% differential rate coupled with highest base pay rate on
294 the roster (\$38.00/hr), annually - \$33, 561.
295
296 For 2300 - 0700 every Saturday into Sunday morning with 20% differential rate coupled with
297 highest base pay rate on the roster (\$38.00/hr), annually - \$17, 510.
298
299 \$274, 943 altogether
300
301 After payroll taxes, NY state disability, etc - \$329, 931.
302
303 Allocate \$16, 000 for holidays (with highest pay rate plus differential pays factored in).
304
305 38/hr OT with 15% differential from Saturday 0700 - 2300 for 10 holidays - \$10, 488.
306
307 38/hr OT with 20% differential from Saturday 2300 - 0700 for 10 holidays - \$5, 472.
308
309 (These won't happen since not all 10 time and a half federal holidays will fall on Saturday, but
310 just to further make the point how feasible this all is.....)
311
312 Final number - \$345, 931
313
314 Likely projection based on current covered hours and regular shifts:
315
316 2128 mullin 56 hours
317
318 1920 McCaffrey 64 hours
319
320 2240 Moccaldi 64 hours
321
322 3072 Edgar 96 hours

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323
324 512 Mertz 16 hours
325
326 3800 Mudrack 128 hours
327
328 1584 Losquadro 48 hours
329
330 792 Cono 24 hours
331
332 768 Jeff or Dominique 24 hours
333
334 2355 Saturday \$32/hr with 15% diff pay 0700 - 2300
335
336 1228 Saturday \$32/hr with 20% diff pay for 2300 - 0700
337
338 All remaining 72 hours assuming \$32/hr people pick it up (likely) 2304
339
340 672 - 690 hours a month
341
342 \$22, 703 money a month
343
344 \$272, 436 a year
345
346 \$326, 923 with taxes
347
348 \$10, 368 OT allocation using \$32/hr rate
349
350 \$337, 291. Recommend allocation 350 - 360
351
352 **Website Update:**
353 HCFAS member Solomon Walden made a presentation to the BOD on the status of the website.
354 For further information see Director Daniels' report below.
355
356
357 **Secretary's Report – Lehti Laas:**
358
359 **New Members:**
360 Motion by James Mallilo and seconded by Chief David Kaufman to accept as a new
361 probationary member: Daniel Alaiev, member # 1676, EMT – Saturday 11:00 hours.
362 Yes: LL, DK, CN, TL, JM, JD No: RF Abstain: RW
363 **MOTION APPROVED**
364
365 **LOA'S:**
366 Motion by Robert Franz and seconded by Chief David Kaufman to approve the following
367 LOA's:
368

2022 Board of Directors Meeting

Memb #	Last Name	First Name	Day & Shift	LOA Start	LOA End	Type of LOA
1246	Booth	Lenise	Saturday 1900	4/3/2022	7/3/2022	EMLOA
757	Canty	Brian	Tuesday 1900	4/5/2022	7/5/2022	OLOA
1463	Como	Michael	Friday 2300	3/16/2022	6/16/2022	EXT -OLOA
1519	Lopez	Esteban	Co 8 Thursday	4/1/2022	9/30/2022	EXT -Military
1599	Macharola	Dino	1500	10/2/2021	11/30/2022	EXT -Military
1118	Martin	Karen	Monday 1900	5/16/2022	8/16/2022	MLOA Military-
1655	Meitz	William	Friday 1500	5/1/2022	7/9/2022	PROBATIONARY OLOA-
1672	Morrell	Michael	Friday 1500	4/8/2022	7/8/2022	PROBATIONARY
1338	Taylor	Andrew	Monday 1100	4/4/2022	7/4/2022	OLOA
1522	Vodopia	Julia	Sunday 1500	3/15/2022	6/15/2022	EMLOA

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Member #	Last Name	First Name	Day & Shift	LOA End	Type of LOA	RTD Date
1494	Mancino	John	Co 8	3/1/2022	MLOA	4/1/2022
1545	Saito	Kyoko	Monday 1500	4/4/2022	OLOA	4/11/2022
1259	White	Tiffany	Weds 1500	6/3/2022	OLOA	4/6/2022

Resignation:

Motion by Robert Franz and seconded by Thomas Lemp to accept the resignation of #1606 Lauren Baxter, Tuesday 2300, effective 4/21/2022 (Email dated 3/17/2022, Last shift 4/5/2022).

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Thomas Lemp to accept the resignation of probationary member #1661 Samantha Fanuka, Tuesday 1100, effective 4/21/2022 (Letter dated 3/20/2022).

MOTION APPROVED UNANIMOUSLY

Vice President's Report – Thomas Lemp:

- Capital Improvement
 - Thanks to Roger Winter, the motion for Air Conditioning Units RTU #1 and #6 has been approved for a total of \$76,378.00. Replacement HVAC units have been ordered by our current vendor Dilgent, and Roger is awaiting a schedule of installation
 - Rich Stone is still waiting parts and the installation from American Industrial Doors, for our new garage doors. There was a 16 week lead time from the 2/16/22 motion approval. Total cost is \$74,500.00.
 - Roger is still awaiting a quote from Irwin Construction to inspect the leak in the Dispatch office.
 - Still waiting on estimates for new flooring in the ready room. We will follow-up on the vendor received from Bernard Poole.
 - Rich Stone is working on estimates for a new kitchen and updating the bathrooms in the ready room.
- Easter Egg Hunt
 - Thanks to Ann Maloney, the Easter Egg Hunt was held at the Jefferson School on Saturday April 16, 2022.
- Administrative Members
 - Attached is a list of hours for the Administrative Members for the first quarter.

Director Franz Report:

Insurance:

MVAs

-VFIS reimbursed us for the estimated damages to 2-15-81 intersection accident on 3/10/22 net of our deductible.

-The VFIS subrogation unit was successful in securing partial reimbursement of 2-15-81 intersection accident on 10/23/21 and has reimbursed our deductible.

-A member driver did a ZOOM deposition in February 2022 for 2/1/2019 intersection accident.

VAWB – A member sustained an animal bite while on a call and was treated at HH ED. Member was assisting owner to corral the loose animal while patient was being taken to the ambulance. This will be treated as a first aid case.

Liability – On the same call as the animal bite, the crew made a forced entry into the house when Medcom informed crew that patient was unable to come down to open the door. Although SCPD was with the crew, our member forced the door with a halogen tool. Homeowner's insurance does not cover the door damage. Homeowner would like to be reimbursed for the door and is awaiting a quote from a Home Depot installer which will be forwarded to HCFAS and a claim will be submitted to our insurance carrier.

Renewal

A motion to renew our portfolio policy with VFIS may on the agenda this evening if it is finalized in time otherwise it will be done by email vote.

LOSAP -On 3/28/22 the 2021 point listing was submitted to the TOH and approved by the Huntington Town Board on 4/12/22 in accordance with General Municipal Law. The approved listing has been returned to HCFAS for a 30 day mandatory posting period and then will be returned to the Town for further processing. I redacted the DOB for each member on the posted list.

The listing shows that 252 members made 50 or more eligible points which qualifies for a year of service credit for 2021 and 84 members who did not make 50 points. Of the 84 members who did not make 50 points, 20 of them would have made 50 points if they completed 1 to 3 additional review trainings during the year.

Please remind members on your shift to do their review trainings in 2022.

A redacted copy of the above list which excluded a member's DOB, gender and address was also submitted to TOH to document their website public board resolution.

Suffolk REMSCO – Next meeting is Tuesday May 10, 2022 at Suffolk EMS in Yaphank.

-The 3rd Annual Thomas Lateulere Memorial EMS Conference will take place on Saturday April 30th at 8:30am (registration & breakfast at 7:30am) at Selden Fire Dept (see flyer on bulletin board).

EMS Memorial Albany – Ceremony will be held in Albany on Tuesday 9/20/22. 10 names will be going on the memorial this year (6 are FDNY). Memorial is in the process of being expanded, possibly wings added to the original monument.

Legislation

-NYS Assemblyman Steve Stern's proposed bill to extend the number of years for which you can earn a year of ambulance service credit from 40 years to up to 50 years was re-written by his office and the amendment to the original bill will be introduced shortly. I will review the bill to verify that it contains our requested changes.

- The NYS Volunteer Ambulance and Rescue Association and the United New York Ambulance Network were successful in advocating that the proposed Article 30 changes be removed from the proposed budget. Any changes will now be accomplished through the normal legislative process with input from EMS organizations and SEMSCO etc. Many thanks to everyone who contacted their local NYS Senate & Assembly representative.

(Proposed Article 30 changes were in the FY 2023 NYS Executive Budget Health and Mental Hygiene Article VII Legislation that were issued on 1/8/22. Part F on pages 84 through 90 covers Modernize Emergency Medical Service. There are proposed amendments to Article 30 Sections 3001, 3002 3003 and 3008 and proposed new Sections 3004, 3018 and 3019).

FASNY and Fire Districts were successful in having their NYS legislative bill authorizing them to bill for EMS calls included in the final 2022/2023 NYS budget bill. The budget passed the

Senate and Assembly and Governor Hochul signed the budget. Fire Districts can now bill for EMS calls (see FASNY webinar on Friday 4/22/22).

Bill S8432 (Mayer) /A9509 (Otis) – Purpose or General Idea of bill is to require EMS, define EMS as essential services, expand the benefits available to EMS personnel and set standards for EMS. The bill is currently in the local government committee in the Senate and Assembly.

SC Recruitment Committee Meeting

No meeting has been held since the end of December 2020 meeting. The SERVES Administrative Guide has been updated – Suffolk County residents may attend a college or university in Nassau County or take on line courses from accredited institutions of higher education. Application dates have also changed. Go to www.suffolksbravest.com for the guide. Applications must be submitted no later than the 8th Friday of the academic calendar.

NYSVARA Scholarship - The NYSVARA annually provides up to three \$500 scholarships to applicants who are members (youth or adult) of a member of a squad in good standing in the NYSVARA. These scholarships must be used by applicants to furthering their education in an accredited institution of higher education. For additional information and application – visit NYSVARA.org website. The application deadline is August 15, 2022.

NYSVA&RA Special Awards - Recognition of outstanding contributions. For additional information and nomination application – visit NYSVARA.org website. The nominee application deadline is August 1, 2022.

New York Yankees – Special event tickets can be purchased for First Responders Games: EMS-Chicago White Sox vs. NYY – Friday May 20, Saturday May 21 and Sunday May 22 – See Flyer or NYSVARA website.

NYC Fire Museum – Opens exhibition “Unmasking Our Heroes” which celebrates the valiant efforts of FDNY EMS workforce during the pandemic. Exhibition will be on display until late August 2022.

News@NYSVARA.org continues to provide timely information from NYS DOH Bureau of EMS & Trauma meetings and SEMSCO/SEMAC meetings. These go out on a regular basis and contain important information. Their latest email contained information from the April SEMSCO/SEMAC meetings regarding personnel changes and the one prior to that was a recap of the 4/14 NYS DOH BEMS&TS Agency Leadership Providers meeting. If you are not receiving these emails, please verify your NYSVARA membership contact information on their website to make sure they have your correct email address or contact the Pulse newsletter editor.

Woman of Distinction Award – Bob Franz

Congratulations to Ryane Como for receiving this award from Assemblyman Stern. I would like to mention and recognize two other members who received this prestigious NYS award in the past: Secretary Lehti Laas and Ex-Chief Andrea Golinsky. Congratulations to everyone. Thank you for the member who did the work and submitted Ryane’s nomination.

Director Daniels' Report:

Compliance committee-nothing to report

Record retention committee – nothing to report

Technology – nothing to except except there is a proposal to obtain trial software for a member who is vision impaired in order to enable them to act as a dispatcher.

Bylaws and SOP Committee – A new SOP was proposed at the last membership meeting to allow for a crewleader to ask for the on-duty medic to respond to Alpha or Bravo calls in their discretion or where the medic elects to respond.

Website committee

Solomon issued a recommendation that if there is a consensus that the new Grim public site is a substantial improvement over the existing public site, (which I believe it is), then to implement the new public site, we would need Grim and Don Tesoriero to work together to implement a successful link between the front end and back end.

Specifically, Don advised that the following would have to be implemented.

- Determine that the current member site is completely independent from the current public site and that disabling the existing public site does not break the current member site.

- Create a “Member Login” link on the public site.

- Establish how that “Member Login” link to the back end is implemented.

- Ensure that the member site continues to work as it currently does.

- Ensure that the “old” public site cannot be accessed through any means, whether saved links, current or old google searches, or other methods.

- Define and establish the return from the old member site to the new public site.

At the last membership meeting, Don advised me that he is trying to get Don to cooperate with Grim to finish integration of the back end with the front end but he believes that Don will want to be compensated for his time. Grim advised in a recent email, that they are currently working with Solomon on the website and waiting for the next steps.

Director Nucci Report:

Uniform Committee

Duty---Tom continues to keep the room in excellent order and has purchased additional uniform items as needed.

Class A--- Finally the two uniforms ordered one year ago have finally come in. The members have been notified !!!!

I polled the officers to find out who needs Class A –I haven’t heard back from all of them---

On March 3, 2022 I handed out the revised Uniform Code, with a request for comments (in writing). To date, only Pres. Fiona has responded. Soon it will be 2 months that have passed----- here is my last request before putting it up for a board vote. Since the 2017 attempt to revise the code, there hasn’t been a written code in the SOPs. That is totally unacceptable !

Length of Service

At our May GMM will honor Ann Maloney for 25 years of service.

Andrea is proposing a revised SOP regarding length of service award.

The present SOP will stand with an added paragraph setting a time limitation. Several members have dragged out the process for years.

People should be honored and receive their gift on their anniversary.

I don’t know how the process works to change an SOP—hopefully someone can let me know.

Legislation

The state legislature has been busy with the budget, but just today I was contacted by Albany regarding the LOSAP credit extension for ambulance workers. While the Senate had passed it, the language needed to be changed and it was returned to counsel. After I digest it, they are awaiting my call back to proceed. I’ll be emailing it to you, Bob, for your input.

Director Winter Report:

Awards Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members for 2020, 2021.

Length of Service (Andrea Golinsky): Report submitted to the President. A gift has been scheduled for Hugh O’Brien, Bernard Poole.

Memorial Wall (David Mohr): Additional stars and founding members have been added.

Plaques & Certificates BOD/Chief Officer Corps (Roger Winter): All BOD and Officer Awards have been distributed to members by Chief David Kaufman and President Fiona Witkowski.

Pins and badges (Roger Winter): All pins are up to date. A badge order has been placed for all members off of probation. All badges have been received and given to Chief David Kaufman for distribution. President Witkowski badge has been received and given to the President.

ID/ Accountability Cards (Roger Winter): A few pictures need to be taken.

LED Display (Diane Tanko): Up to Date and notices that are relevant to the seasons are posted and displayed.

Public Relations/Public Information Officer (Andrea Golinsky): No report

Fund Drive: Report (Mary Brenner):

Flag Etiquette (Roger Winter): The US Flag protocols are being followed. A new MIA flag is being ordered.

Memorial Day / Veterans Day Events: I am seeking information on the members who have served in the armed services, Army, Navy, Marine Corps, Air Force and Coast Guard. I am planning on updating the list of current members and photographs of the members while in the service and current picture.

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman, President Seth Fischer. I expect to have Seth's picture taken at the installation dinner along with 1st Deputy Chief.

Building:

Committee Members as of 1/1/2022

Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, Paul Bayer, Tom O'Leary, Tom Lemp.

HVAC: Replacement HCAC units have been ordered. I am awaiting a schedule for installation.

Garage doors: An award for new doors was accepted. Rich Stone is taking the lead on the repairs of the garage doors, maintenance and the new door installation.

North #1 is on hold for repairs. We are waiting for parts. A deposit has been made for the purchase of the doors.

Garage: Bobby Loysch continues to clean the floor. Absorbent pads are being put down under the vehicles.

Electricians I have received caps for the top of the poles. I see that some high hats in the General Membership Meeting Room need to be replaced or repaired. I will call for the repair.

Ice Machine in Ready/Room Kitchen: In working order.

Gold Coast Cleaning: We are looking to replace the carpeting in the area around the sign in area, ready room and area around the mailboxes area. We are looking to retille for easier maintenance. The color is to be determined. This project is being taken over by Directors Tom Lemp and Carol Nucci.

Harbor Irrigation: We will be starting the lawn and garden irrigation soon.

Snow Plowing: No Report

Pestex Pest Management: No issues reported.

Wet Fire Extinguisher System: Up to date.

Building Sprinkler system: Up to date.

Christmas Decorations: The Chief's Office is taking on this task.

Johnson Controls: No Report

Washing Machine: No Report

Aztec Energy Group; Lighting Replacement: Project completed.

Proposed projects:

The following projects are moving forward with the building and property management:

Mata Paving & Sealcoating

A call was made to Mata and a quote and time line for repair is in the works. Cement repair – Walkway ramp, tripping hazard by the curb and the repair by the post nearer the building.

Ramp Door N-1 - Repair of the tripping hazard on the ramp near the curb. A temporary repair was made last year.

664 Awaiting a date for the repair

665 **National Restoration Inc**

666 Roof Repair –Received a quote and passed all information onto Tom Lemp..

667 Getting a quote to refurbish the seams on the roof.

668 Wayne Maskell, President of Nationwide has given a quote for the following work as follows: I

669 pulled original contract folder and did a Google Earth – we estimate repairs as follows –

670 Strip off all field, perimeter and penetration seams in EPDM roof with 6” cured cover strip.

671 Check all roof drains.

672 Inspect and repair any punctures / tears in roof membrane.

673 Total estimated cost - \$44,200.00

674 If this is within your budget we will visit site and prepare a formal proposal. I would like to

675 move forward with this proposal to insure roof security for the winter. I have emailed Wayne and

676 asked him to inspect the roof and look for a small leak in the General Membership Meeting

677 Room.

678 Total roof replacement \$246,000.00

679

680 **Roof Repair Dispatch Office**

681 I have called to investigate the roof above the dispatch office to correct a leaking situation since

682 the building was constructed. I have called Irwin Construction to inspect.

683 Still waiting for an estimate.

684

685

686 **President’s Report – Fiona Witkowski:**

687

688 **EMS Leadership Summit**

689 Chief Kaufman and I attended the EMS Leadership Summit at the Queen’s Botanical Garden on

690 Saturday April 9th. One of the main take-home points was that, in general, the Board of Directors

691 of an EMS agency should not be comprised of riding members. We believe that our board might

692 be strengthened by having experts in specific areas from outside HCFAS. We should begin

693 looking for a Treasurer to take over from Roger Winter next year and consider taking on a

694 member of the local community with expertise in this area.

695

696 **Physician of Excellence**

697 I filed an application with the New York State EMS Council nominating Dr. Brandler for an

698 award as Physician of Excellence.

699

700 **Ambulance filled with regular gasoline**

701 We have not received the promised reimbursement of our costs relating to 2-15-19 being filled

702 with regular gasoline rather than diesel. Tim Glynn is contacting the Shell Station again.

703

704 **Grants**

705 Louis Dell continues to search for new sources of grant money.

706

707

708 **Old Business: None**

709

2022 Board of Directors Meeting

710 **New Business: None**

711

712 Motion by Fiona Witkowski and seconded by Thomas Lemp to enter into Executive Session at
713 2200 hours.

714 **MOTION APPROVED UNANIMOUSLY**

715

716 Executive Session ended at 2224 hours.

717

718 Motion by Thomas Lemp and seconded by Carol Nucci to adjourn the meeting at 2226 hours.

719 **MOTION APPROVED UNANIMOUSLY**

720

721

722 Respectfully Submitted,

723

724 *Lehti Laas*

725

726 Lehti Laas

727 Secretary

728

729

730

731 Draft sent to Board members: May19, 2022

732

733 Amended and approved: ?

734 **MOTION APPROVED UNANIMOUSLY**

735

Huntington Community First Aid Squad
2022 Board of Directors Meeting

DATE: May 5, 2022

Members:

President Fiona Witkowski (FW)	PRESENT
Vice President Thomas Lemp (TL)	PRESENT
Secretary Lehti Laas (LL)	PRESENT
Treasurer Roger Winter (RW)	PRESENT
Jeffrey Daniels (JD)	PRESENT
Robert Franz (RF)	PRESENT
James Mallilo (JM)	PRESENT
Carol Nucci (CN)	1947 hours
Chief David Kaufman (DK)	PRESENT

Guests: Mary Winter

Meeting called to order at: 1903 hours

For disposition of new members see the Secretary's Report.

Motion by Lehti Laas and seconded by Jeffrey Daniels to approve the minutes of February 2nd, 2022 as amended.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Robert Franz to approve the minutes of February 16th, 2022 as amended.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Robert Franz to approve the minutes of March 3rd, 2022 as amended.

Yes: JD, DK, RW, RF, LL

Abstain: JM

MOTION APPROVED

Motion by Lehti Laas and seconded by Robert Franz to approve the minutes of March 17th, 2022 as amended.

Yes: JD, DK, JM, RF, LL

Abstain: RW

MOTION APPROVED

Proposals-

Untable Proposed SOP 01-2022 - Paid Paramedics to respond to Alpha and Bravo calls

SOP 01-2022 - Paid Paramedics to respond to Alpha and Bravo calls

Renew HCFAS Insurance Policy with VFIS

Collection Box for Ukraine War Relief

Untable Proposed SOP 01-2022 - Paid Paramedics to respond to Alpha and Bravo calls

Motion by Robert Franz and seconded by Lehti Laas to untable Proposed SOP 01-2022 - Paid Paramedics to respond to Alpha and Bravo calls.

MOTION APPROVED UNANIMOUSLY to untable

Director Nucci entered the meeting during the discussion for the next motion at 1947 hours.

Discussions Held in Open Forum – Members voted by hand count

Consensus vote on proposed SOP change #01-2022: 30 Yes 20 No

SOP 01-2022 - Paid Paramedics to respond to Alpha and Bravo calls

Motion by Robert Franz and seconded by James Mallilo to approve SOP 01-2022 - Paid Paramedics to respond to Alpha and Bravo calls. The SOP was printed in the April 2022 Pulse and read at the April 2022 General Membership Meeting.

**Proposed SOP Change
01-2022**

Proposal: To allow Paid Paramedics to respond to Alpha and Bravo calls.

Background/Justification: Patients from some Alpha and Bravo calls might benefit from having the Paid Paramedic. Patients who were previously seizing may have a recurrence of the seizure and the patient would benefit from having controlled substances administered. Patients who have been characterized as a “Bravo fall” might benefit from receiving pain management to facilitate lifting and moving and to ease their pain during transport. Motor vehicle collisions are hazardous scenes. Having the Paramedic First Responder block the scene is a useful means to provide a more secure scene for all the providers. BLS crews responding with only a Crewleader and Driver might wish to have the Paid Paramedic respond as additional manpower.

Change (additions are underlined and deletions are ~~stricken~~):

Article X, Section 7 - Paid Paramedics

13. Alpha and Bravo - A BLS ambulance only will respond. At the discretion of the Crewleader or Paid Paramedic, the Paid Paramedic may respond if the nature of the call indicates that the patient might benefit from the presence of the Paid Paramedic.

Discussion and vote.

SOP - 2/3 majority of the Board of Directors

No: JM, FW, JD, CN, DK, RW, RF, LL

MOTION NOT APPROVED

93

94 **Renew HCFAS Insurance Policy with VFIS**

95 Motion by Robert Franz and seconded by Chief David Kaufman to accept the recommendation
 96 of the insurance committee chairperson, Robert Franz, and approve the renewal of HCFAS's
 97 current insurance coverage for portfolio (commercial multi-peril, management liability, portable
 98 equipment and member fidelity), automobile, and umbrella policy as per the attached schedule of
 99 insurance and the email quote dated May 2, 2022 from Hubbinette Cowell Associates, Inc. at a
 100 cost not to exceed \$ 102,100 (\$ 101,963) for the period 5/2/22 to 5/2/23. Any additions or
 101 deletions such as new vehicles delivered after the quote date or policy renewal date or a sale or
 102 trade-in of a vehicle etc., will result in an adjustment of the annual cost. The policies will be
 103 placed by Volunteer Firemen's Insurance Corporation (VFIS) through National Union Fire
 104 Insurance Company of Pittsburgh, PA which is part of American International Group, Inc.
 105 (AIG). Hubbinette Cowell Associates, Inc. is our broker of record and VFIS will not quote any
 106 other broker for our policies.

107 **HCAD Funds**

108 **MOTION APPROVED UNANIMOUSLY**

109

110 **Collection Box for Ukrainian War Relief**

111

112 Motion by Lehti Laas and seconded by Roger Winter to participate in various collection drives
 113 of perishable items and medical supplies for Ukrainian war relief efforts. The collection
 114 recipient sites will be vetted by Lehti Laas #938 to ensure the items will be properly distributed
 115 to the intended recipients.

116

117 The collection box will be placed in the front vestibule. The on-duty crew will not be disrupted
 118 and the same was done for the fire victim Huntington Matter's collection in May 2016 and
 119 Hurricane Maria (Puerto Rico relief – September 2017). The note on the box will say to not ring
 120 the bell and phone numbers of who to call with questions will be printed. There will also be a
 121 collection box in the ready room for members to donate items.

122

123 All donations that are not specific to the request will be distributed to local 501(c)(3) Huntington
 124 Station charities (i.e. Helping Hand Rescue Mission &/or St. Hugh's Parish Outreach).

125

126 Lehti will be the point of contact via email or phone (631-942-4633) on the collection & will
 127 have people check every other day (usually occurs daily since many BOD members use the front
 128 door). HCFAS social media pages will be used to advertise collections to the public. Lehti or
 129 her designee will remove the items and deliver them to the distribution sites.

130

131 The collection boxes will be removed on 5/5/2022 and a sign will be placed stating there will be
 132 no further collections without Board approval.

133 **MOTION APPROVED UNANIMOUSLY**

134

135

136

137

138 **Treasurer's Report – Roger Winter:**

139 Motion by Treasurer Roger Winter Seconded by Robert Franz to accept the following for
140 payment in accordance with the PPs and previous Board of Directors' motions:

141 Checks dated: April 21, 2022 to May 4, 2022

142 HCAD – 18 Checks, 10 Direct Debits totaling \$46,500.06

143 HCFAS – 2 checks, 1 Direct Debits totaling \$2,941.99

144 POST 215: 0 Checks

145 **MOTION APPROVED UNANIMOUSLY**

146

147 **Transfers:** None

148

149 -Treasurer addressed some accounting and payroll data submission timetable with the BOD.

150

151

152 **Chief's Report – David Kaufman:**

153 **Equipment & Vehicles –**

154 16: In quarters.

155 17: In quarters.

156 18: In quarters.

157 19: In quarters.

158 20: In quarters.

159 21: In quarters.

160 80: In quarters.

161 81: At 9th Street. Repair in progress. Waiting for parts.

162 82: In quarters.

163 **Paramedic Program:**

164 Status quo. Working on proposal for change in pay scale.

165 **Events/Projects:**

166 ● 4/30 YMCA/Mazzola 5k held

167 ● 5/30 Memorial Day Parade

168 ● 6/4 - Melville 75th anniversary parade and fair

169 ● 6/11 - Veterans Anniversary brunch and ceremony

170 ● 6/18 - Blood Drive

Trainings:

May review training: Hepatitis

Thank you to Captain Colin for printing the quarterly allowance sign out sheets and counting, recounting and dividing up the money by day.

--Chief was asked about Company 8 report and mismatches.

Secretary's Report – Lehti Laas:

New Members:

Motion by James Mallilo and seconded by Chief David Kaufman to accept Zainab Raza as a new probationary member #1677, Shift: Saturday 1100 in accordance with Article III, Section 2 of the By-Laws.

Yes: JD, DK, JM, RW, LL

Abstain: RF

MOTION APPROVED

Motion by James Mallilo and seconded by Chief David Kaufman to accept Dany Portillo as a new probationary member #1678, Shift: Thursday 2300 in accordance with Article III, Section 2 of the By-Laws.

Yes: JD, DK, JM, RW, LL

Abstain: RF

MOTION APPROVED

Status Changes:

Life member -Joanne Mirabella # 536- deceased April 29, 2022

Associate member - Dale Cohen # 657- deceased April 28, 2022

Former member - Marvin Betha (Betha) # 506 – deceased April 29, 2022

Letters Of Intent (Dated 4/26/2022)

Member #	Last Name	First Name	Reason	Day & Shift
1380	Bruskin	Nathan	Short Q1 Hours (12)	Friday 1100
1247	Coyle	Margaret	NO Q1 Hours	Tuesday 1900
1224	Gabriel	Rodriguens	Short Q1 Hours (41)	Monday 1500
1589	Jeanty	Laurent	Short Q1 Hours (9)	Saturday 0700
1601	Lopes	Felipe	Short Q1 Hours (12)	Tuesday 1900
1564	Mahoney	Michael	Short Q1 Hours (15)	Co 8
1029	Mastroianni	Ona	Short Q1 Hours (21)	Saturday 1900
1325	Murphy	Kelly	Short Q1 Hours (25)	Co 8
1509	Raynor	Danielle	Short Q1 Hours (17)	Sunday 0700

Director Daniels' Report:

Compliance committee-nothing to report

Record retention committee – nothing to report

Technology – nothing to report

Bylaws and SOP Committee – nothing to report

Website committee

Solomon is continuing to work with Donald on integrating the backend into the new website and has asked that the board and website committee thoroughly review the proposed web site and submit any comments. He identified some issues that need tweeking.

Director Franz Report:

Insurance:

Liability –Previous reported forced entry into house on a call. Homeowner's insurance carrier will accept homeowner's claim for the door net of a \$1,000 deductible which will be submitted to our insurance carrier. There is the possibility that homeowner's insurance company may subrogate against our insurance carrier. A completed claim will be submitted to our insurance carrier upon receipt of the documentation from the homeowner's insurance company.

Renewal

A motion to renew our portfolio policy with VFIS is on the agenda this evening. A schedule of insurance coverage was previously distributed to the board.

Suffolk REMSCO – As a REMSCO committee chair I participated in the reading & evaluation of 32 nomination submissions for the annual REMSCO / SEMSCO awards this past weekend. Winners should be announced at the May REMSCO meeting.

Legislation

The NYS Legislative calendar indicates that the legislative session will adjourn on June 2, 2022.

-NYS Senator Gaughran's and Assemblyman Steve Stern's proposed bill to extend the number of years for which you can earn a year of ambulance service credit from 40 years to up to 50 years was amended in the Senate and Assembly. The amended bill passed in the Senate and is pending a vote in the Assembly. The amended bill includes our recommended changes.

Bill S8432A (Mayer) /A9509 (Otis) – Purpose or General Idea of bill is to require EMS, define EMS as essential services, expand the benefits available to EMS personnel and set standards for

EMS. The bill has been amended in the Senate but has not been amended in the Assembly and each bill is currently in the local government committee in the Senate and Assembly, respectively.

The Fair Play Ambulance Recovery Act was passed as part of the state budget process, The NYS Senate and Assembly were able to include the amended proposed legislative bill S 7186A / A 534B as part of the passed NYS 2022/2023 budget on Thursday 4/7/22. Fire Departments are now eligible to bill for ambulance services effective July 8, 2022 and must do so within 4 years.

The proposed changes to PHL Article 30 including Part F were NOT included in the final NYS 2022/2023 budget agreement and therefore any changes will be accomplished through the normal legislative process with input from EMS organizations and SEMSCO etc. Part F covers Modernize Emergency Medical Service. There were proposed amendments to Article 30 Sections 3001, 3002 3003 and 3008 and proposed new Sections 3004, 3018 and 3019.

Side note: The SEMSCO EMS Sustainability Technical Advisory Group has several sub-committees including staffing, finance, operations etc.. Stakeholders represent 911 systems, emergency management, fire service, EMS, volunteer fire & EMS, not for profit, for profit etc.. The Systems Committee will undertake the majority of what was in Part F of the governor's proposed budget to be debated, flashed out and operationalized (a set of metrics that will hold agencies accountable and allow the EMS Bureau to be more effective.

Vice President's Report – Thomas Lemp:

- **Capital Improvements:** With the 100k that we are hoping to get by means of a grant our focus in on the “ready room”. Rich Stone is trying to get a contractor instead of getting quotes on individual projects. What we had in mind is the following:
 - **New Flooring-** Tile flooring to cover the entire first floor, with the exception of the bedding room and the quiet room.
 - **New Kitchen cabinets-** along with the cabinets we will require minor plumbing to reverse some of the “eyesore” machines and put against the wall. Also, put the microwave over the stove.
 - **Bathrooms-** Put in more efficiency bowls with automatic flush. New shower with additional lighting. We will try to clean and keep existing tile, and add a vanity.
 - **Enclose the TV-** Make a cabinet around the existing TV with a universal remote.
 - **Make a computer area** across from the “quiet room”.
 - **Options:**
 - Purchase two square tables
 - Replace ceiling tile.
 - Rich Stone met with a contractor on Monday May 2, 2022. We gave the contractor our ideas; he will get us a price out in the next couple of days, along with some of his ideas.
 - He asked Rich if this was a federal grant. He stated that a federal grant requires union workers and if so, that will make the price higher. Can we reach out to Louis and ask him that question.

- Thanks to Roger working on the A/C units. The two huge units were position on the roof on Tuesday. It was mention that if we hadn't acted on the A/C units when we did, we would have been without A/C this summer.

- **1st quarter Members that resigned**

- 1467- Anthony Cambareri
- 1489- Christina Denker
- 1518- Lauren Baxter
- 1577- Rachel Bellack
- 1613- Leslie Brown
- 1625- Cassandra Nguyen
- 1639- Brittany Martinez
- 1661- Samantha Fanuka
- 1663- Amina Abdullah

Nine members resigned and two went to associate member in the first quarter of this year. Something we should be concerned about.

- **Post 215 Sweatshirts**

- A motion was made and approved on 12/15/21 to order up to 60 sweatshirts for the post members. Sue Otto called and stated that someone drop the ball, and if I could order them. The order was placed last week. Total cost is not to exceed \$2,160.

- **Quarterly Allowance**

- Thanks to Fiona I received my \$10 from the Captain. Whoever is controlling the monies for this, I'll need \$130 for the Administration members. Please put the money in my mailbox. Thanks.

- **Current LOA Report dated 5/3/22**

- I pulled the LOA report on 5/3/22 and found the following:
 - Currently the report has 55 members on Leave (not counting the 7 on the March 12 report not approved).
 - Twenty two (22) members have their leave ending from 5/26/21 thru 4/7/22
 - I found that two members have been on leave but are not on the list.
 - The March 12 report that has not been entered, but 6 out of 7 have already started their leave starting 3/15/22.
- As board members we need to do something about this. It is apparent that additional help is needed with this inputting.

- **Old Business-** Things that we spoke about in the first quarter, but are not resolved yet.

- Paramedic employee handbook
- Installation of caps for top of poles
- Mata paving and sealcoating- cement repair for the walkway ramp and ramp door by north 1.
- Class A uniform procedure

- Uniform policy
- Awards Committee SOP
- COVID 19 pins
- Toughbooks
- Sam Grant
- Company 8 First quarter report
- Alex Mullin Drug report reorganized
- Demo on the new Stryker Pro 2 Stretchers

Director Nucci Report:

Duty Uniforms:

Tom Lemp and I met with our vendor to help Post 215 place an order for sweatshirts.

Class A:

I'm happy to report that the members who ordered a Class As a year ago finally got them.

Roger ordered badges for members.

Hope to have a vote at our June board meeting to accept the uniform code. Last call for your input.

Awards and gifts:

I've signed off on gifts which Andrea has secured for length of service award members.

I contacted David about the three members we recently lost, so he can order their memorial leaf.

Legislation:

An update on the 50 year LOSAP bill.—The revised bill is back on the calendar in the Assembly. I'm happy to report that it was passed on the Senate floor. Our representatives feel confident that it will go through before the close of the legislative session.

Director Winter Report:

Awards Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members for 2020, 2021. I will be adding Mathew Matt Sisinni to the plaque.

Length of Service (Andrea Golinsky): Gifts have been distributed.

Memorial Wall (David Mohr): Additional stars and founding members have been added.

Plaques & Certificates BOD/Chief Officer Corps (Roger Winter): No Report All Plaques distributed by Chief Kaufman and President Witkowski

Pins and badges (Roger Winter): All badges have been distributed to the Chief for distribution. The President's badge has been received and given to President Witkowski.

ID/ Accountability Cards (Roger Winter): A few pictures need to be taken.

LED Display (Diane Tanko): Up to Date and notices that are relevant to the seasons are posted and displayed.

Public Relations/Public Information Officer (Andrea Golinsky): No report

Fund Drive: Report (Mary Brenner): AS of 5/5/2022 \$43,578.25 has been donated. 985

Respondents

Flag Etiquette (Roger Winter): The US Flag protocols are being followed. Memorial Day, the Flag will be displayed at ½ staff from sunrise until noon.

Memorial Day / Veterans Day Events: I am seeking information on the members who have served in the armed services, Army, Navy, Marine Corps, Air Force and Coast Guard. I am planning on updating the list of current members and photographs of the members while in the service and current picture.

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman, President Seth Fischer.

Building:

Committee Members as of 1/1/2022

Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, Paul Bayer, Tom O'Leary, Tom Lemp.

HVAC: Good Evening Roger,

The 2 new units are up and installed. They ran into only a couple of minor issues with some wiring and with airflow through the hot water coils. I will be there on Thursday to address the coil issue and install the exhaust fan. This needs to be done from the roof and weather is forecasted to rain tomorrow. For the time being the new units will not be run so we can prevent damage to the units.

Anthony

Patience HVAC LLC

Roof Exhaust Fan: Apparently after our last few wind rain events. The roof exhaust fan cover flew off the roof. The fan was damaged and needs to be replaced. That work will be completed this week. I am looking into a reimbursement. Checking with Louis Dell re: grant.

Garage doors: An award for new doors was accepted.

North #1 is on hold for repairs. We are waiting for parts.

Garage: Bobby Loysch continues to clean the floor. Absorbent pads are being put down under the vehicles.

Electricians Bob has reported an issue with one of the light pole lights. A repair will be made as well as some lights in the GMM not installed by Aztec. I am also looking into a new outdoor light for the parking lot where it is very dark.

Ice Machine in Ready/Room Kitchen: In working order.

Gold Coast Cleaning: No report.

Harbor Irrigation: No report

Snow Plowing: No Report

Pestex Pest Management: No Report of little rescuers.

Wet Fire Extinguisher System: Up to date.

Building Sprinkler system: Up to date.

Christmas Decorations: The Chief's Office is taking on this task.

Johnson Controls: No Report

Washing Machine: No Report

Aztec Energy Group; Lighting Replacement: No Report

Proposed projects:

The following projects are moving forward with the building and property management:

Mata Paving & Sealcoating

Cement repair – Walkway ramp, tripping hazard by the curb and the repair by the post nearer the building.

Ramp Door N-1 - Repair of the tripping hazard on the ramp near the curb. A temporary repair was made last year.

Awaiting a date for the repair

National Restoration Inc

Roof Repair –Received a quote and passed all information onto Tom Lemp..

Getting a quote to refurbish the seams on the roof.

Wayne Maskell, President of Nationwide has given a quote for the following work as follows: I pulled original contract folder and did a Google Earth – we estimate repairs as follows –

Strip off all field, perimeter and penetration seams in EPDM roof with 6” cured cover strip.

Check all roof drains.

Inspect and repair any punctures / tears in roof membrane.

Total estimated cost - \$44,200.00

If this is within your budget we will visit site and prepare a formal proposal. I would like to move forward with this proposal to insure roof security for the winter. I have emailed Wayne and asked him to inspect the roof and look for a small leak in the General Membership Meeting Room.

Total roof replacement \$246,000.00

Roof Repair Dispatch Office

I have called to investigate the roof above the dispatch office to correct a leaking situation since the building was constructed. I have called Irwin Construction to inspect.

Still waiting for an estimate.

President’s Report – Fiona Witkowski:

Paramedic Employee handbook:

The Paramedic Employee Handbook is almost complete. Alex Mullin is waiting for the Chief to confirm fire scene response and mutual aid policies.

Chief Paramedic Report

Alex Mullin is providing a quarterly report for the Chief listing the narcotics administered, wasted or lost. Coverage has improved but we still need to employ more paramedics, especially on Saturdays.

Repair of garage door N1

I asked Rich Stone for an update on the status of N1. This door was damaged on December 23, 2021 and we have still not received the replacement components. Rich agreed to contact Tim Glynn’s office for advice on whether we are contractually obliged to proceed with the repair quoted by Tierney and Courtney, or whether we can cancel the order. We have already entered into a contract with a different provider to replace all ten doors.

Bad Debt

Ed Farr, Director of Sales and Marketing for the Commercial Acceptance Company, made a presentation on his company's services at the last board meeting. The motion to enter into an agreement with this company was approved and I signed a contract to engage CAC's help in recovering monies owed to HCFAS due to "theft by conversion". The net proceeds will be deposited into the M&T account and we will be provided with a monthly statement. Peggy Karayianakis, Comptroller for the Town of Huntington is aware of this development.

CME on burns

Adam Tomko, a paramedic with Dix Hills FD reached out to Casey Orr asking for PCRs relating to burn victims for a CME on burns. I have agreed to send him redacted PCRs.

Life Membership

Due to Covid-19 it was not possible for the committee to meet in 2020, so no awards were made. The 2021 award went to Matt Sisinni (posthumously). Next month I will coordinate with ex-President John Palmieri on the development of a committee to choose life members for 2022.

Old Business: None

New Business:

-Treasurer Winter will not be here for the next BOD meeting.

Motion by Robert Franz and seconded by Lehti Laas to enter into Executive Session at 2124 hours.

MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2143 hours.

Motion by Roger Winter and seconded by Jeffrey Daniels to adjourn the meeting at 2143 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: May 19, 2022

Amended and approved: ?

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2022 Board of Directors Meeting

DATE: May 19, 2022

Members:

President Fiona Witkowski (FW)	PRESENT
Vice President Thomas Lemp (TL)	PRESENT
Secretary Lehti Laas (LL)	PRESENT
Treasurer Roger Winter (RW)	ABSENT
Jeffrey Daniels (JD)	ABSENT
Robert Franz (RF)	PRESENT
James Mallilo (JM)	PRESENT
Carol Nucci (CN)	PRESENT
Chief David Kaufman (DK)	PRESENT

Guests: Andrea Golinsky, Sebastian Pierre, Alex Mullin (HCFAS Lead Paid Paramedic) and via Zoom - Kassie Jahn from Community Power Long Island.

Meeting called to order at: 1910 hours

ZOOM presentation by Kassie Jahn from Community Power Long Island, Inc to discuss switching out power to their company for electric cost savings.

For disposition of new members see the Secretary's Report.

Proposals-

Paramedic Pay Schedule (Tabled)

Pet First Aid Training

Adirondak Chairs and Table

Northwell Health EMS Week T-Shirts

EMS Week Hooded Jackets

Amend EMS Week Hooded Jackets motion

Paramedic Pay Schedule

Motion by Chief David Kaufman and seconded by Robert Franz to amend the paramedic employee pay schedule as outlined below:

Less than one year 911 experience: \$29.00/hr

1 - 3 years 911 experience: \$30.00/hr

3 years or more 911 experience: \$32.00/hr

RSI - \$33.00/hr or an additional dollar per hour depending on credentialing

Maximum for Paramedic position: \$35.00/hr

Lead Paramedic: additional \$5.00/hr on top of experience bracket.

Maximum for Lead Paramedic Position: \$40.00/hr

HCAD Funds

Motion by Chief David Kaufman and seconded by Robert Franz to table the motion.

MOTION APPROVED UNANIMOUSLY

Pet First Aid Training

Motion by Chief David Kaufman and seconded by Robert Franz to reimburse attendees of the March 10th 2022 Pet CPR and First Aid for First Responders Class at Islip Town Firefighters Museum at a cost of \$35 per person plus mileage.

HCAD Funds

Yes: DK, RF

No: LL, TL, FW, CN, JM

MOTION NOT APPROVED

Adirondack Chairs and Table

Motion by Chief David Kaufman and seconded by Robert Franz to purchase 2 adirondack chairs and one side table for the rear patio from Home Depot at a cost of \$111.98 per chair and \$99.99 per table for a total cost not to exceed \$400.00. The Chief will submit forms 125 and 126.

HCAD Funds

Yes: JM, DK, RF, LL

No: TL, CN

MOTION APPROVED

Note: The following motion was made under the Chief's Report

Northwell Health EMS Week T-Shirts

Motion by Robert Franz and seconded by Thomas Lemp to accept and distribute the Northwell Health T-Shirts given to HCFAS. They are not to be worn on duty.

MOTION APPROVED UNANIMOUSLY (Note: FW voting)

2022 Board of Directors Meeting

93 5/9/2022 email vote 5/10/2022

94 **EMS Week Hooded Jackets**

95 Motion by Chief David Kaufman and seconded by Thomas Lemp to purchase 350 light weight
96 hooded jackets with standard “Huntington Community First Aid Squad Star of Life” logo on
97 front chest at a cost of \$29 each for a total cost of \$10,500 from HCFAS vendor LI Screen
98 Printing as an EMS week gift for members, employees, and Explorer Post members. The jacket
99 may be worn on duty.

100 Post 215 member jackets insignia will specifically denote Post 215.

101 **HCFAS Funds**

102 **MOTION APPROVED UNANIMOUSLY** (Note: FW voting)

103

104 **Amend EMS Week Hooded Jackets motion**

105 Motion by Robert Franz and seconded by James Mallilo to amend the email vote on EMS Week
106 Hooded Jackets to state they will not be worn on duty.

107 Yes: LL, JM, RF No: TL, CN, DK, FW

108 **MOTION NOT APPROVED**

109

110

111 **Treasurer’s Report – Roger Winter:**

112 Motion by Thomas Lemp and seconded by Robert Franz to accept the following for payment in
113 accordance with the PPs and previous Board of Directors' motions:

114 Checks dated: May 5, 2022 to May 17, 2022

115 HCAD – 21 Checks, 3 Direct Debits totaling \$104,494.29

116 HCFAS – 2 checks, No Direct Debits Totaling \$1,100.00

117 POST 215: 1 Check, No Direct Debits Totaling \$2,079.00

118 **MOTION APPROVED UNANIMOUSLY**

119

120 **Transfers:** None

121

122

123 **Chief’s Report – David Kaufman:**

124 **Equipment & Vehicles –**

125 16: In quarters.

126 17: In quarters.

127 18: In quarters.

128 19: In quarters.

129 20: In quarters.

130 21: In quarters.

131 80: In quarters.

2022 Board of Directors Meeting

132 81: At 9th Street. Repair in progress. Waiting for parts.

133 82: In quarters.

134 **Paramedic Program** - presentation by Lead Paramedic Alex Mullin

135 **Events/Projects**

- 136 • 5/14 covered 3 standby requests
- 137 • 5/21 REMSCO Save awards at Dix Hills
- 138 • 5/30 Memorial Day Parade
- 139 • 6/4 - Melville 75th anniversary parade and fair
- 140 • 6/11 - Veterans Anniversary brunch and ceremony
- 141 • 6/18 - Blood Drive

142 **Trainings:** May review training: Hepatitis

Status Change/Advancement

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1673	Baer	Ori	Saturday 2300	ACL	CL	5/7/22
1638	Bantz	Eric	Thursday 1500	ACL	CL	4/28/22
1463	Como	Michael	Friday 2300	DR/CL	DR Only	5/7/22
1475	Komatsu	Liam	Saturday 1500	FA	ACL	5/5/22
1656	Pierre	Sebastian	Thursday 1500	ACL	CL	5/5/22
1643	Terenzi	Jamie	Thursday 1900	FA	ACL	4/28/22

143
144

POST 215

Member #	Last Name	First Name	Day & Shift	From	To	Effective
500233	Hughes	Maggie	Saturday 1100	Disp TR	Dispatcher	4/18/22

145
146 -President Witkowski asked the Chief to please distribute the toughbooks.
147
148

Secretary's Report – Lehti Laas:

New Members:

Motion by James Mallilo and seconded by Chief David Kaufman to accept Veera Naeaetsaari as a new probationary member #1679, Shift: Thursday 1900 in accordance with Article III, Section 2 of the By-Laws.

Yes: JM, DK, CN, LL Abstain: TL, RF

MOTION APPROVED

Motion by Robert Franz and seconded by Chief David Kaufman to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Atkin, Todd	Tuesday 2300	993	Operational	5/16/2022 – 8/16/2022
Berkowitz, Emily	Tuesday 0700	1608	Extended Educational	4/22/2022 – 7/22/2022
Stalzer, Lauren	Sunday 1900	1540	Educational	5/6/2022 – 7/31/2022

Yes: LL, DK, TL, CN, RF No: JM

MOTION APPROVED

Motion by Lehti Laas and seconded by Chief David Kaufman to approve the following LOA:

Sadiq, Amina (probationary member)	Monday 1900	1633	Educational	5/22/2022 – 12/23/2022
---------------------------------------	-------------	------	-------------	------------------------

Yes: LL, JM, DK, TL, FW No: CN, RF

2/3 Vote Required

MOTION APPROVED

Probation Ending:

Motion by Lehti Laas and seconded by Chief David Kaufman to grant active membership in accordance with Article III, Section 2 of the By-Laws to #1626, Michelle Franco, Friday 1900, effective 5/19/2022.

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Atkin, Todd	Tuesday 2300	993	5/3/2022	Operational
Brenner, Martha	Thursday 1500	236	5/5/2022	Emergency Medical LOD
Kramer, Eric	Wednesday 1500	1508	5/16/2022	Emergency Medical
Poole, Bernard	Tuesday 1900	872	11/2/2021	Operational

Resignation:

Motion by Lehti Laas and seconded by Chief David Kaufman to accept the resignation of #1672 Michael Morrell (probationary member), Friday 1500. Resignation email dated 5/9/2022, effective 5/19/2022.

MOTION APPROVED UNANIMOUSLY

Status Change:

BOD Secretary

Motion by President Fiona Witkowski and seconded by Thomas Lemp to accept the resignation of Lehti Laas #938 as Secretary.

MOTION APPROVED UNANIMOUSLY

President Witkowski opened the floor for the position of Secretary.

Thomas Lemp nominates Carol Nucci.

The President asked 3 times for any further nominations. No other nominations were made. The President closed nominations.

Motion by Thomas Lemp and seconded by Robert Franz for President Witkowski to cast 1 ballot in the affirmative for #1324 Carol Nucci to be elected as Secretary of the 2022 Board of Directors.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Thomas Lemp to destroy the ballots.

MOTION APPROVED UNANIMOUSLY

Vice President's Report – Thomas Lemp:

- **Capital Improvement**

- Rich Stone met with a contractor on Monday May 2, 2022 to give us an estimate on the ready room. We are still waiting for the contractor to get back to us.

- **Memorial Day Breakfast**

- Brian Canty is putting together breakfast for members and their guests on May 30, 2022, before the parade. A sign-up sheet is posted in the ready room.

- **Post 215 Sweatshirts**

- A total of 42 heavy duty sweatshirts were ordered and received on May 12, 2022, for a total of \$2,160. This was based on a motion that was made and approved on 12/15/21. The post received and handed them out on May 15.

- **Quarterly Allowance**

- I received \$60 to hand out to the administrators. I still need an additional \$50 to handout.

- **COVID 19 pins**

- The chief has handed me a total of 112 COVID pins. He has handed out 10 pins. Andrea has stated she has an additional 50 pins. The total number of COVID 19 pins are 172.

- **EMS week Gift**

- The EMS gift has been received and all boxes are in the board room ready for distribution.

- **New Badges**

- Received 14 new member badges from the chief. Gave 11 out to the captains to hand out. The 3 left are members that resigned.

Director Franz Report:

LOSAP 2021 Points Listing Mandated Posting Until 5/19/22

The list will be removed from the bulletin board this evening and delivered back to the TOH on Friday for further processing. There were no changes reported by the membership. An audit by the TOH independent CPAs will usually follow.

HCFAS Scholarship

No applications have been received to date.

Insurance-

July 6, 2022 Golf Outing – Drawing at the June General Membership Meeting

The Hubbinette Cowell Associates' 37th Annual Golf Outing will be held Wednesday July 6, 2022 at the Hamlet Wind Watch Golf Club Shotgun start at 8:00am followed by brunch and awards. As in past years, the Squad can send a foursome and Brian Canty has posted a signup sheet for a drawing to be held at the June General Membership meeting. To date, one member has signed up. I will remind last year's players to see if they are interested in playing again this year.

Suffolk REMSCO – 2021 Awards

Congratulations to Dr. Brandler on receiving honorable mention for Physician of the Year.

NYSVARA Scholarship-Deadline August 15th

The NYS Volunteer Ambulance and Rescue Association (NYSVARA) scholarship application can be found on their website www.nysvara.org & must be received by August 15, 2022 (applications postmarked later than the deadline August 15, 2022 will not be considered). This scholarship is open to squad members and post 215 members.

NYSVARA Special Awards-Deadline August 1st

The NYS Volunteer Ambulance and Rescue Association Special Awards nomination form can be found on their website www.nysvara.org. The Chiefs' office should consider to send nominations (similar to the REMSCO / SEMSCO nomination applications) to NYSVARA for consideration.

NYSVARA Pulse Check 2022

Pulse Check 2022, the annual EMS conference of the New York State Volunteer Ambulance and Rescue Association (NYSVARA) will be held in Albany at the Crowne Plaza Desmond Hotel on October 6 to 9th, 2022 (Thursday to Sunday).

NYSVARA // UNYAN --- Sellers Dorsey Webinar Presentation – New York Ambulance Medicaid Match Program

HCFAS leaders were invited to attend a webinar session in the beginning of May for the purpose of attaining an understanding of the statewide Ambulance Assessment Program, its importance and mechanics, as well as the current status of the bills (S8868/A9884) being worked on and how providers can get involved to support this legislation. The proposed program would allow NYS to collect an assessment from private and non- governmental volunteer ambulance providers and match those funds with federal dollars and then make higher Medicaid payments to the providers who paid the assessment. All providers would not get back their assessment due to a higher commercial mix, however, there would be a mechanism built in for reconciliation from a mitigation pool so that no agency would lose money. The NYS legislature would have to pass the bill and the Governor would have to sign it into law to set up the assessment mechanism. Sellers Dorsey & Associates, LLC, a health care consulting firm would oversee the program for a fee (probably a % of the proceeds).

Legislation:

Bill S8432A (Mayer) /A9509 (Otis) – Purpose or General Idea of bill is to require that EMS be provided, define EMS as essential services, expand the benefits available to EMS personnel and

set standards for EMS. The bill has been amended in the Senate but has not been amended in the Assembly and each bill is currently in the local government committee in the Senate and Assembly, respectively.

Increase from \$200 to \$500 NYS Refundable Income Tax Credit for FF & VAW was not included in the budget. A stand-alone bill will have to be introduced perhaps with Senator Reichlin Melnick support.

Other VAS News:

Wyndanch Wheatley Heights Ambulance Corps purchased property south of the LIRR t rack for \$225k to build a sub-station to improve response time. Delays were caused by waiting for trains to pass.

Brookhaven Town has referendum scheduled for VAS to increase LOSAP DBP benefit to \$30 a month and reduce entitlement age to 60. Voting is scheduled to be at each VAS building.

Director Mallilo Report:

- Presenting one candidate for acceptance:
Veera Naeaetsaari
Candidate is CPR certified and vaccinated
Shift Thursday 1900
- New servers should be installed by the time of the meeting
- No other action(s) from any other committee

Director Nucci Report:

Uniform Committees:

Hooded jackets have been ordered for EMS week gifts. Thanks to Tom Lemp and our vendor who was able to do a “rush order” for us.

Legislation:

The bill extending LOSAP credit from 40 years to 50 years has been passed by the New York State Assembly and Senate. It now awaits the governor’s signature.

Memorial Tree:

David Mohr and I are writing an SOP regarding members entitled to a leaf on the memorial tree.

Length of Service:

Andrea wants to rewrite the SOP to amend the time limits to respond and select the gift. As of now, some members are dragging this out to months and years.

Director Winter Report:

Awards Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members for 2020, 2021. I will be adding Mathew Matt Sisinni to the plaque.

Length of Service (Andrea Golinsky): Gifts have been requested and distributed.

Memorial Wall (David Mohr): Additional stars ordered for the three deceased members.

Plaques & Certificates BOD/Chief Officer Corps (Roger Winter): No Report

Pins and badges (Roger Winter): No Report

ID/ Accountability Cards (Roger Winter): New Member pictures need to be taken.

LED Display (Diane Tanko): Up to Date and notices that are relevant to the seasons are posted and displayed. Memorial Day will be displayed.

Public Relations/Public Information Officer (Andrea Golinsky): No report

Fund Drive: Report (Mary Brenner): \$48,198.25 from 1022 responents.

Flag Etiquette (Roger Winter): The US Flag protocols are being followed. Memorial Day, the Flag will be displayed at ½ staff from sunrise until noon. Memorial Day Bunting will be displayed.

Memorial Day / Veterans Day Events: I am seeking information on the members who have served in the armed services, Army, Navy, Marine Corps, Air Force and Coast Guard. I am planning on updating the list of current members and photographs of the members while in the service and current picture.

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman, President Seth Fischer.

Building:

Committee Members as of 1/1/2022

Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, Paul Bayer, Tom O’Leary, Tom Lemp.

HVAC: No Report

Garage doors: Rich Stone is taking care of this issue N-1 and replacement doors.

Garage: Bobby Loysch continues to clean the floor. Absorbent pads are being put down under the vehicles. Bob has been very diligent. The floor cleaner has been thoroughly cleaned and is operable.

Electricians Light pole lights were changed to LED on pole #1 and 6. Two lights in the GMM need to be replaced. (High Hats not operating). A new light will be placed on pole #1 angled back to illuminate the center of the parking lot. Scheduled for this week.

There seems to be an issue with the breaker that controls a marlock lock system near the kitchen. This issue is on the work order with the electricians.

Ice Machine in Ready/Room Kitchen: A thorough cleaning of the 2nd floor ice machine has been completed.

Gold Coast Cleaning: No report.

Harbor Irrigation: No report

Snow Plowing: No Report

Pestex Pest Management: No Report of little rescuers.

Wet Fire Extinguisher System: Up to date.

Building Sprinkler system: Up to date.

Johnson Controls: No Report

Washing Machine: No Report

Proposed projects:

The following projects are moving forward with the building and property management:

Mata Paving & Sealcoating: I will be making another attempt to get these projects done.

Calling this week

Cement repair – Walkway ramp, tripping hazard by the curb and the repair by the post nearer the building.

Ramp Door N-1 - Repair of the tripping hazard on the ramp near the curb. A temporary repair was made last year.

Awaiting a date for the repair

President's Report – Fiona Witkowski:

2021 REMSCO Awards Winners

Dr. Brandler is proud to have been awarded an honorable mention as Physician of Excellence for his work as our Medical Director; the award went to Dr. Jason Winslow, the EMS Medical Director for Suffolk County REMSCO. Joe Losquadro was awarded Advanced Life Support Provider of the Year for his work with Centereach Fire Department.

Storage for new Toughbooks

Thank you to Jim Mallilo for rewiring the storage bank to accommodate the new Toughbooks.

Old Business: None

New Business: None

Motion by James Mallilo and seconded by Lehti Laas to adjourn the meeting at 2222 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas

Secretary at the start of the meeting

Draft sent to Board members: June 15, 2022

Amended and approved: ?

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
June 2, 2022 Board of Directors Meeting

Members:

		9
President Fiona Witkowski (FW)	PRESENT	10
Vice President Tom Lemp (TL)	PRESENT	11
Secretary Carol Nucci (CN)	PRESENT	12
Treasurer Roger Winter (RW)	PRESENT	13
Jeffrey Daniels (JD)	ABSENT	14
Robert Franz (RF)	PRESENT	15
Lehti Laas (LL)	PRESENT	16
James Mallilo (JM)	PRESENT	17
Chief David Kaufman (DK)	PRESENT	18
		19

Guest:

Seth Fischer
Alex Hastava
John Palmieri
Mary Winter

Meeting called to order at 1902 hours

Vote on Board of Director's minutes of 4/21/22 an 5/5/22 will be at the 6/16/22 meeting.

PROPOSALS:

Jacqueline de Bruin Paramedic Program
Paramedic Pay Schedule
Replacement of failed A/C units
Motion to set up toughbooks
Repair of 2-15-19

Motion by Chief David Kaufman and seconded by Roger Winter to accept the recommendation of 2nd Deputy Dale Bartolomeo and preapprove member Jacqueline de Bruin # 1581 request to enter a 2022-2023 EMT-P course at Nassau County Fire Police EMS Academy at Nassau University Medical Center Paramedic Program. Chief Kaufman will verify in writing that Jacqueline de Bruin has been in good standing for the last six months prior to this request. This motion is to authorize and approve reimbursement for an amount not to exceed \$11,000.00 for tuition & fees, books and mileage payable upon successful completion of the course and receipt of her NYSDOH EMT-P certification, reimbursement certification. The member must be a

member in good standing at the time of reimbursement. All other conditions of Section 10 of the PPPs remain in effect.

The approved mileage will not exceed \$1,000.00 as per the PPPs, the standard mileage reimbursement rate for the members' personal vehicle for all approved activities, is .40 per mile.

Jacqueline de Bruin will provide a signed statement that no other party is reimbursing her for this course or will reimburse any part of these costs associated with this course. The initial reimbursement will be for 1/6 of the total approved course, (general fees, tuition, books, and mileage), after the applicant receives the status of EMT-P and is approved to ride in Suffolk County. For the next two and a half years, every six months, from the date of 1st payment, Jacqueline de Bruin must complete a Purchase Order and form 154 for an additional 1/6 of the total cost approved costs and submit this to the Treasurer. The Treasurer will obtain a written verification from the Chief, that during the reimbursement period, the member has maintained the status of an active HCFAS EMT-P, fulfilled additional duty requirements as listed below; not gone on any leaves of absences, other than a Medical Leave, and is in good standing with the squad before reimbursement may occur. The two and half year's reimbursement period will be extended for the period that cumulative Medical LOAs exceed three months. The member must ride as an ALS provider when on duty and any regular deviation must be approved by the operational officers. The member must agree to provide an additional 4 hours per week either on a second shift or as back-up personnel for a shift during the reimbursement period. The second shift must be approved by the operations officers. Any member not meeting the reimbursement requirements for the period will be reviewed by the Board of Directors. IT IS THE RESPONSIBILITY OF THE MEMBER TO APPLY FOR AND FOLLOW UP ON THESE SEMI-ANNUAL REIMBURSEMENTS.

Courses not sponsored by the Nassau and Suffolk County EMS program agency will be reimbursed to a member provided that the following documents are completed.

- a. Pre-approval is required by the Board of Directors and must be presented to the Board of Directors by the Chief.
- b. Course/Seminar Reimbursement Request form is completed with verification of course costs attached, (fees, tuition, books, and detail daily mileage).
- c. Documentation successful completion of the course is supplied (copy of certificates).
- d. The member submits a completed certification, HCFAS form, stating that HCFAS is the last dollar reimbursement.
- e. The member submits a completed acknowledgement of squad reimbursement HCFAS form.
- f. Member provides proof of completion of all requirements to ride as a member of the Suffolk County system as an EMT-P.

Note: The Treasurer is responsible to file with the NYSDOH for any course reimbursement voucher. The member is responsible to provide the Treasurer with any documentation required by the NYSDOH; otherwise, the squad's reimbursement to the member will be delayed

90
91 **HCAD FUNDS**

92 **MOTION APPROVED UNANIMOUSLY**

93
94 Motion by David Kaufman and seconded by Lehti Laas to untable a motion from the
95 5/19/22 meeting regarding a Paramedic pay raise.

96 Motion approved Yes: FW,DK,RF,TL,CN,LL,JM Abstain: RW
97

98 **PARAMEDIC PAY SCHEDULE**

99 Motion by Chief David Kaufman and seconded by Carol Nucci to amend the paramedic
100 employee pay schedule on August 1, 2022 as outlined below:
101

102 Less than one year 911 experience: \$29.00/hr

103 1-3 years 911 experience: \$30.00/hr

104 3 years of more 911 experience \$32.00/hr

105 RSI - \$33.00/hr or an additional dollar per hour depending on credentialing

106 Maximum for Paramedic position: \$35.00/hr

107 Lead Paramedic: additional \$5.00 on top of experience bracket.

108 Maximum for Lead Paramedic Position: \$40.00
109

110 **HCAD FUNDS**

111 **MOTION SPPROVED**

112 Yes—BF, DK, TL, CN

113 No—JM, RW, LL
114
115

116 **REPLACE HVAC COMPRESSOR RTU 5**

117 Motion by Roger Winter and seconded by Tom Lemp, to accept the recommendation
118 from Patience HVAC (Diligent), 171 West 9th Street, Deer Park, NY 11729. Contact:
119 Anthony Kohut, 347-869-9993, our current vendor.

120 Emergency replacement of failed RTU5 compressor and all the associated work for
121 installation.

122 Estimate #E4078, dated 5/31/2022, for the repair RTU5, Compressor replacement,

123 Recovery and Refrigerant M99 for a total cost not to exceed \$4,189.38.

124 For the repair needed on RTU5 the compressor comes with a 1-year warranty from the
125 manufacturer due to the age of the system and refrigerant type. Patience HVC provides a
126 1-year warranty on all of our work, as stated in our contract. This includes all emergency
127 repairs as well. Roger or his designee will be responsible to oversee the project.
128

129 Insurance Requirement:

- 130 • A certificate of liability insurance for your general liability, automobile liability and
131 umbrella liability with Huntington Community First Aid Squad, Inc. named as
132 additional insured. Our address is 2 Railroad St. Huntington Station, NY 11746.
133 • In addition, please provide a certificate of workers compensation.

- Huntington Community should be notified within 10 days or in accordance with the policy provisions should any of the policies be canceled before the expiration date.
- Since your company is a regular vendor of HCFAS, updated certificates should be mailed automatically by your insurance agent upon the renewal of each policy. This will avoid continuous correspondence and may cause a delay in payment of your invoices.

All insurance documents are in place for 2022.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

REPAIR OF 2-15-19

Motion by Chief Kaufman and seconded by Bob Franz for the repair of 2-15-19 by 9th Street Auto not to exceed \$ 5500.00

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

SECRETARY'S REPORT- CAROL NUCCI

No personnel report at this time, there was no officers meeting

NEW MEMBER APPLICATIONS:

Motion by Jim Mallilo and seconded by Chief David Kaufman to accept Thomas Kearns for probationary membership in accordance with Article III, Section 2 of the By-Laws.

Thomas Kearns # 1680 Friday 1100

MOTION APPROVED

Yes -JM,BF,RW DK,LL Abstain-TL,CN

Motion by Jim Mallilo and seconded by Chief David Kaufman to accept Sara Carino for probationary membership in accordance with Article III, Section 2 of the By-Laws

Sara Carino #1681 Wednesday 1100

MOTION APPROVED

Yes: JM, RW, DK, FW Abstain: BF, TL, CN

TREASURER'S REPORT

Motion by Roger Winter and seconded by Bob Franz to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: May 18,2022 to June 1, 2022:

HCAD---15 Checks, 0 Direct Debits totaling \$ 69,340.50

HCFAS—2 checks, 1 Direct Debit totaling \$ 10,633.19

Post 215—0 checks, 0 Direct Debits

President's Report:

Medical Director:

Dr. Brandler is negotiating the terms of a new position as the Regional Medical Director in Jerusalem, Israel, but he will continue to work at Stony Brook University Hospital on a per diem basis and he says he will still be able to fulfill his responsibilities as our Medical Director. He asks that the Board consider paying him a stipend for his work with us.

CME on Diabetic Emergencies:

Dr. Brandler has agreed to conduct a CME on Diabetic Emergencies on Monday June 27th at 7pm. The Second Deputy will end out a blast email informing the members.

QA/QI:

Crew leaders are only capturing insurance information on approximately 50% of our calls. I have asked Jake Levinsky to collect detailed information on this problem so that we can address the issue with repeat offenders. Dale has agreed to do a CME on PCR writing with the help of Colin Weigle and Jake.

Website:

We had a Zoom meeting with Grim Media on 5/25/22 and went through all the changes that need to be made to the public website. We hope to launch the revised website at the end of this month.

Shell Gas Station:

Our attorney is going to sue the Shell gas station on New York Avenue because we have not received the requested reimbursement for towing and repairing our ambulance after it was filled with regular gasoline as opposed to diesel fuel. Drivers have been asked not to use the gas station, but I will remind the Third Deputy to reinforce this request.

Chief David Kaufman's Report

Equipment & Vehicles –

16: In quarters.

17: In quarters.

18: In quarters.

19: In quarters.

20: In quarters.

21: In quarters.

219 80: In quarters.

220 81: At 9th Street. Repair in progress. Waiting for parts.

221 82: In quarters.

222 **Events/Projects :**

223 • 5/21 Remsco Save Awards given to two crews. We are continuing to submit these
224 nominations.

225 • 5/29 TOH Memorial Day Event attended

226 • 5/30 Memorial Day Parade

227 • 6/4 - Melville 75th anniversary parade and fair

228 ○ *New- we are also covering their district on Saturday

229 • 6/11 - Veterans Anniversary brunch and ceremony

230 • 6/18 - Blood Drive

231 **Trainings:**

232 June review training: FireFighter Rehab

233 **SETTING UP TOUGHBOOKS**

234 Motion made by Jim Mallilo and seconded by Roger Winter to hire a 3rd party to set up
235 toughbooks if Jake Levinsky doesn't get it done by 6/9/22.

236 **HCAD FUNDS**

237 **MOTION APPROVED:** Yes—JM, BF, TL, RW, CN **No**—LL, DK

238 Discussion the recent three water rescues we've had. Apparently, the town takes the people to
239 private docks. Need to speak to the town for better communications.

240

241 **VICE PRESIDENT TOM LEMP'S REPORT**

242 **Capital Improvement**

243 • What is the status of the Sam Grant

244 • Do we all agree that we will use the 100K for the ready room.

245 • If so, we need to form a committee to identify what is needed. • Rich Stone has already met
246 with a contractor, but we are still waiting for his estimate. The estimate will give us an idea of
247 the cost and what can be done.

248 **Quarterly Allowance**

249 • I still need an additional \$50 to handout to the administrators. I have a total of fifteen
250 administrators. Three were issued \$10 by the captains, I handed out to six administrators, and I
251 still have five members left to hand out.

252 **Web Site**

253 • I have given changes to the old web site to Jim. Jim will see if he can make the corrections.

254 **COVID 19 Pins**

255 • I would like to start handing out the COVID 19 pins. We should give them to all members that
256 were part of HCFAS in the years 2020 and 2021. I have 112 pins and Andrea has an additional
257 50 pins.

258 **Uniform Code**

259 • I am looking for someone to take pictures of all uniform items so that I can complete the
260 uniform code. I would like to present the final draft at the July board meeting.

261 **Board Charter**

262 • I am currently working on a board charter. I should have a draft ready in July.

263 **I will be on vacation from June 10th till June 26th . I will miss the June 13th GMM**
264 **meeting and the June 16th board meeting.**

265 Tom asked about the status of the SAM grant. David said he will speak to Louis. Of the
266 \$150,000--\$50,000 was to go to Rad 57s. They cost \$6,000.00 each and if we put one on each
267 rig, they may walk. Tom suggests we buy three (3). Tom asked about the SAM grant that Seth
268 was working on. Roger believes it expired. We must make sure this current grant is done before
269 it could expire.

270 Tom talked about the Covid 19 pins again. Bob mentioned he thought All American Awards did
271 the county order. Tom asked Carol to call the vendor to inquire about availability.

272 **BOD Report – Roger Winter**

273 **Awards Life Membership Plaque (BOD):** Awaiting BOD directive of new Life Members for
274 2020, 2021. I will be adding Mathew Matt Sisinni to the plaque.

275 **Length of Service (Andrea Golinsky):** Gifts have been requested and distributed. **Memorial**
 276 **Wall (David Mohr):** Additional stars ordered for the three deceased members.
 277 **Plaques & Certificates BOD/Chief Officer Corps (Roger Winter):** No Report
 278 **Pins and badges (Roger Winter):** No Report
 279 **ID/ Accountability Cards (Roger Winter):** New Member pictures need to be taken. **LED**
 280 **Display (Diane Tanko):** Up to Date and notices that are relevant to the seasons are posted and
 281 displayed. Memorial Day was displayed.
 282 **Public Relations/Public Information Officer (Andrea Golinsky):** A Video and still picture
 283 and report was issued by Andrea regarding Mark Brenner playing “Taps Across America” at
 284 HCFAS. Mark played taps on Memorial Day, 3:00 PM. An outstanding performance witnessed
 285 by many Squad Members. Facebook had Mark playing taps.

286 **HCFAS sponsored Veteran Banner**
 287 **Life Member (USA Captain, Retired) Paul Kelly’s** Banner is on display near the pole adjacent
 288 to the Book Review.

289 **Fund Drive: Report (Mary Brenner):** \$46,083.25 from 1037 respondents.

290 **Flag Etiquette (Roger Winter):** The US Flag protocols are being followed. Memorial Day, the
 291 Flag will be displayed at 1/2 staff from sunrise until noon. Memorial Day Bunting was displayed.
 292 **Memorial Day / Veterans Day Events:** I am seeking information on the members who have
 293 served in the armed services, Army, Navy, Marine Corps, Air Force and Coast Guard. I am
 294 planning on updating the list of current members and photographs of the members while in the
 295 service and current picture.

296 **Squad Photos Past Presidents and Ex. Chiefs (Roger Winter):** The only picture left to mount
 297 is Drew Silverman, President Seth Fischer.

298 **Building:**
 299 **Committee Members as of 1/1/2022**
 300 **Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, Paul Bayer, Tom O’Leary,**
 301 **Tom Lemp.**

302 **HVAC:** RTU5 compressor failed and needs to be replaced. RTU 5 handles a part of the General
 303 Membership Room. This unit as all the units were cited as a possible issue in Patience HVAC
 304 LLC (Diligent) review of all of our HVAC equipment. A motion has been submitted.

305 **Garage doors:** The issue with Tierney and Courtney has been resolved by Rich Stone and our
 306 attorney. The final two invoices are being processed as they were emergency calls. We will not
 307 be using Tierney and Courtney in the future. Please see the information tag on the door. Please
 308 call rich Stone for service. Notify the officers and Roger Winter.

309 **Garage:** Bobby Loysch continues to clean the floor. Another outstanding member doing what
 310 needs to be done.

311 **Electricians** Light pole lights were changed to LED on pole #1 and 6. Two lights in the GMM
 312 have been replaced. (High Hats not operating). A new light has been placed on pole #1 angled
 313 back to illuminate the center of the parking lot, Dusk to dawn sensor was installed on that light.
 314 There seems to be an issue with the breaker that controls a marlock lock system near the kitchen.
 315 This issue is on the work order with the electricians.

316 **Ice Machine in Ready/Room Kitchen:** A thorough cleaning of the 2nd floor ice machine has
317 been completed.

318 **Gold Coast Cleaning:** No report.

319 **Harbor Irrigation:** The irrigation system has been activated.

320 **Snow Plowing:** No Report

321 **Pestex Pest Management:** No Report of little rescuers.

322 **Wet Fire Extinguisher System:** The system is on a maintenance schedule for Wednesday
323 6/1/2022 @ 3:00 PM.

324 **Building Sprinkler system:** Up to date.

325 **Johnson Controls:** No Report

326 **Washing Machine:** No Report

327 **Proposed projects:**

328 **Mata Paving & Sealcoating:** I will be making another attempt to get these projects done.

329 **Calling this week**

330 Cement repair – Walkway ramp, tripping hazard by the curb and the repair by the post nearer the
331 building.

332 Ramp Door N-1 - Repair of the tripping hazard on the ramp near the curb. A temporary repair
333 was made last year. Awaiting a date for the repair

334 **DIRECTOR BOB FRANZ'S REPORT**

335 **Insurance:**

336 **MVA – Ambulance 2-15-19 (2016 Ford)** came in contact with a sign post at Huntington
337 Hospitals gated labor & delivery area. No damage to sign post but ambulance box on right side
338 has a gash and long streak and the rubber tire flare and fender (rail) was ripped off the
339 ambulance. Waiting for 9th Street damage estimate before reporting it to the insurance
340 company.

341 I stopped by 9th Street today and Frankie roughly estimates \$5100.00. He was waiting for a
342 vendor estimate on the lettering – rough \$1,000.

343 Since this incident involves a stationary object, I recommend that we pay the repair direct and
344 not go through insurance.

345 **Liability –Crew's forcible entry** on a 4/15/22 call resulted in a claim by the homeowner for
346 replacement of their front door. Homeowner submitted claim to his insurance company and
347 Geico paid the entire claim without the \$1,000 deductible. Geico may subrogate the claim
348 against us but I have not heard anything as of yet. Our insurance broker has been put on notice.

349 **Lawsuit – MVA 2/1/19 –** Our insurance carrier attorney received a second post EBT notice for
350 discovery & inspection from plaintiffs' attorney requesting an ambulance run chronological log
351 for February 1, 2019. I have been working with the Chief Dispatcher on this request. Mike
352 prepared an excel worksheet for all the 2/1/19 calls for our ambulances and response vehicles.
353 This should be finalized this weekend and will be transmitted to our insurance carrier attorney.

354 **Scholarships** All information on scholarships has been announced to the members via the Pulse,
355 bulletin board or general membership meeting. No applications have been received for the
356 HCFAS scholarship.

357 **Legislation** – NYS legislature should be adjourning today or sometime this week. Nothing new
358 to report on any pending bills. .

359

360 **DIRECTOR JEFFREY DANIELS'S REPORT:**

361 Compliance committee- We received a new billing agreement and business associates' contract
362 from PAB. All has been reviewed and approved by our counsel

363 Record retention committee – nothing to report Technology – nothing to report

364 Bylaws and SOP Committee – A board charter was prepared and circulated for discussion

365 Website committee:

366 Solomon advises that he, Don and Grim Digital Media are getting closer to finishing the new
367 website with backend functionality. A virtual meeting will take place in the near future

368 Old Business:

369 A request was made for the Co. 8 report from the 1st quarter.

370 Concern that many people are past due on their leaves. Suggestion made to send those members
371 a letter that they must do paperwork to extend leave or they will be dropped. Have all the
372 students on ELOA have returned?

373 Clarified on the vote taken last month regarding a LOA request by Amina Sadiq. She is still on
374 probation, which goes against our SOPs. Such a vote needed a 2/3 vote of the board, which
375 would be 6 out of 9. Robert Rules states 2/3 of present board members and voting. With 6 board
376 members present at the last meeting, the vote passed 4-2

377 Please email the President with outstanding issues that need to be addressed.

378 The request at the May GMM for \$10.00 for the first quarter. A full accounting for the monies
379 handed out for the second quarter must be completed first.

380 New business:

381 Setting the Board Meeting calendar for the remainder of 2022:

382 July 21

383 August 18

384 September 1 and 15

385 October 6 and 20

386 November 3 and 17

387 December 1 and 15

388 All Board of Directors should know where the Insurance files are and how to access Also,
389 know how PCR requests are made, what forms to use etc. It's important for other directors to
390 understand the processes.

391 Suggestion made for a procedures manual.

392 Issue brought up for the good and welfare committee to address. Receiving a get well
393 acknowledgement when a member isn't admitted overnight. What constitutes "admission" to the
394 hospital? Even for ambulatory procedures one must have pre surgical testing and be processed
395 through the hospital admitting office. Hence, is "admitted". An SOP change will need to be
396 made by the liaison of the Good and Welfare Committee.

397 Motion made by Lehti Laas and seconded by Bob Franz to go into executive session at 2117 hrs.

398 **MOTION APPROVED UNANIMOUSLY**

399 Executive session ended at 2206 hrs.

400 Motion by Tom Lemp and seconded by David Kaufman to adjourn at 2206 hrs.

401 **MOTION APPROVED UNANIMOUSLY**

402 Respectfully submitted,

403 Carol Nucci

404 Secretary

**Huntington Community First Aid Squad
Board of Directors Meeting
June 16, 2022**

Members:

	10
<u>President Fiona Witkowski (FW)</u>	<u>Present</u> 11
<u>Vice President Tom Lemp (TL)</u>	<u>Absent</u> 13
<u>Secretary Carol Nucci (CN)</u>	<u>Via Zoom</u> 14
<u>Treasurer Roger Winter (RW)</u>	<u>Present</u> 15
<u>Jeffrey Daniels (JD)</u>	<u>Present</u> 16
<u>Robert Franz (RF)</u>	<u>Present</u> 17
<u>Lehti Laas (LL)</u>	<u>Present</u> 18
<u>James Mallilo (JM)</u>	<u>Present</u> 19
<u>Chief David Kaufman (DK)</u>	<u>Present</u> 20

Guests:

Mary Winter

Selena Ortiz

Meeting called to order at 1915

Motion made by Lehti Laas and seconded by Bob Franz to accept secretary's minutes from the 4/21/22 Board of Directors' meeting.

MOTION APPROVED UNANIMOUSLY

Lehti Laas pulled her motion to accept the secretary's minutes from the 5/15/2022 Board of Directors' meeting.

Motion made by Carol Nucci to approve the minutes from the 6/2/2022 Board of Directors' meeting. Bob Franz requested the motion be tabled for further corrections he will make.

Proposals:

SOP change for Paid Paramedic and 9F calls

Generator Maintenance Agreement

Posthumous Life Membership-Tom O'Leary

Emergency Motion—Use of General Meeting Room

Food Allowance for O'Leary Funeral Service

Appointment of Explorer Post Advisor

Appointment of Explorer Post Assistant Advisors

47 **Explorer Post Renewal for 2022**

50 **Proposed SOP Change 02-2022**

52 Motion by Chief Kaufman and seconded by President Witkowski to update the Fire Stand-by
53 SOP to add the paid paramedic response, inasmuch as 9F calls come in as Alpha calls, to which
54 the paid paramedic would not normally respond. The proposed SOP was published in the May
55 2022 Pulse and read, discussed and a consensus vote taken at the June 13, 2022 General
56 Membership Meeting. Consensus vote was overwhelmingly positive.

58 **Background/Justification:**

59 Advanced life support at a Fire Stand-by is necessary for the use of the Cyanokit.

61 **Change (additions are underlined and deletions are ~~stricken~~):**

62 **Article VI - Emergency Calls, Section 12 - Fire Stand-bys**

64 Fire Stand-bys are a unique type of emergency call that involves multiple agencies, can have
65 multiple patients, including fire department personnel, and a scene that can change at a moment's
66 notice. Upon receipt of a fire stand-by call the following should be done.

- 67 1. The Dispatcher should send two (2) ambulances to the scene. The Cyanokit should go on
68 the first responding ambulance along with the dispatched paid paramedic and/or any
69 available ALS. The first arriving ambulance will be a non-transporting, command ambulance
70 until an Officer arrives on scene and takes over command of the scene, at which time the
71 Officer in Charge will determine if the first arriving ambulance will continue to be a non-
72 transporting, command ambulance.
- 73 2. As always, the highest-ranking officer on scene is in charge. In the absence of an officer,
74 the first arriving crewleader is in charge.
- 75 3. 2-15-25 (MCI Vehicle) is only to be sent when staffing permit or upon request by the
76 Officer in Charge, but only after two (2) ambulances have been dispatched.
- 77 4. Switch all communications for the stand-by to F-2.
- 78 5. Utilize the SMART triage system for multiple patients.
- 79 6. Initiate Suffolk County EMS Fire Rehabilitation protocol.
- 80 7. Identify the need for additional resources.
 - 81 1. Additional ambulances from surrounding departments.
 - 82 2. Suffolk County Coordinator.
 - 83 3. Suffolk County for misting fans.
 - 84 4. Dispatchers should try and obtain a second dispatcher.

85 Notify the Day Captain

86 **NO FUNDS**

88 **MOTION APPROVED UNANIMOUSLY**

89 **SOP 2/3 vote needed**

91 **GenServe Generator Standby Power Maintenance Agreement 2022**

Motion by Roger Winter and seconded by Bob Franz to engage the services of GenServe, LLC., 100 Newtown Road, Plainview, NY 11803. Contact Scott Bogart, Office 631.435.0437. Standby Power Maintenance Agreement on our Kohler, Model 100RZ, generator as outlined in the attached agreement dated 6/1/2022 for one year at a cost of \$1,495.00

Insurance requirement:

- A certificate of liability insurance for your general liability, automobile liability and umbrella liability with Huntington Community First Aid Squad, Inc. named as additional insured. Our address is 2 Railroad St. Huntington Station, NY 11746.
- In addition, please provide a certificate of workers' compensation insurance.
- Huntington Community should be notified within 10 days or in accordance with the policy provisions should any of the policies be cancelled before the expiration date.
- Since your company is a regular vendor of HCFAS, updated certificates should be mailed automatically by your insurance agent upon the renewal of each policy. This will avoid continuous correspondence and may cause a delay in payment of your invoices

Request made to add necessary insurance requirement to the contract.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

(DK not present in room for vote)

Posthumous Life Membership for Tom O'Leary #1187

Motion by President Witkowski and seconded by Jim Mallilo to make Tom O'Leary a posthumous Life Member due to his loyal service to HCFAS. Tom joined the squad in 2007 and in his fifteen years at the Squad he has routinely worked multiple shifts each week as well as answering up on Signal 3s for several years. Tom became a board member in 2013 and serve for two years. He has been honored as driver of the year and also as a top responder many times. He will be sorely missed.

Motion taken in executive session

MOTION APPROVED UNANIMOUSLY 8-0-0

Emergency Motion for General Meeting Room Use

Motion by Roger Winter and seconded by Fiona Witkowski to grant the Emergency use of the General Membership Meeting Room for a Celebration of the Life of Tom O'Leary #1187 on the following days and dates; Friday, 6/17/2022, hours to be determined, Saturday, 6/18/2022, 11:30 until end of event. Person in charge of event First Deputy Chief Kathryn Donegan
The following rules are to be adhered to as outlined in the Huntington Community First Aid Squad, General Meeting Room use Application:
Per our meeting room use application form, see paragraph 11 below

A meeting room use request for a gathering after the funeral service for a member or an immediate family member must follow the above rules with the exception of the 60 days prior request period, deposit requirements, insurance requirements and use of entrances to the building. If a caterer is used however, there will still be hold harmless and insurance requirements. The Chief and the President have the authority to grant immediate approval for the use of the room and will inform the BOD of their decision. Alcohol will not be served at this event.

NO FUNDS

MOTION APPROVED UNANIMOUSLY

(DK not present in room for vote)

Food Allowance for Funeral Services

Motion by President Witkowski and seconded by Bob Franz to allocate \$950 for food for members and guests returning to the squad after attending the funeral service for Tom O'Leary and for the standby crews covering our calls on Saturday, June 18th.

HCFAS FUNDS

MOTION APPROVED UNANIMOUSLY

(DK not present in room for vote)

Explorer Post 215 Chief Advisor Appointment

Motion by Roger Winter and seconded by Jeff Daniels to approve President Fiona Witkowski's appointment of Susan Otto as Chief Advisor effective January 1, 2022 in accordance with Post 215 Standard Operating Procedures Article II, Section 1. *2/3 vote required.*

MOTION APPROVED 6-1-0

YES: FW, BF, RW, JD, LL, CN

NO: JM

DK not present in room

Explorer Post 215 Associate Advisors, Committee Members and Adult Leaders Appointments for 2022

Motion by Roger Winter and seconded by Bob Franz to approve Post Chief Advisor Susan Otto's appointment of the below listed associate advisors, committee members and adult leaders effective January 1, 2022 in accordance with Post 215 Standard Operating Procedures Article II, Section 2. *2/3 vote required.*

MOTION APPROVED UNANIMOPUSLY

7-0-0

DK not present in room

Explorer Post Advisor Susan Otto

Associate Advisor

Dale Bartolomeo

184 Paul Bayer
185 Loreley Alba Villamide-Herrera
186 Kevin McCann - Not registered as of this motion
187 Steve Benjamin - Not registered as of this motion
188 Ann Maloney - Not registered as of this motion
189

190 ***Post Committee Chairman Brian Canty***

191 Post Committee Member
192 Kathi Bonessi
193 Margaret Callinan
194

195 **Explorer Post 215 Renewal 2022 year**

196
197 Motion by Bob Franz and seconded by Roger Winter to authorize the President to renew the
198 annual memorandum of understanding for HCFAS participation in the Learning for Life
199 Exploring Program for Post 215 effective January 1, 2022 in accordance with HCFAS By-Laws
200 Article III, Section 7. Further, to approve the dues payment of \$45.00 for each of the 31 youth
201 participants as listed below and 7 registered adult participants, the payment of \$12 per Adult and
202 Youth Participant for Insurance and the annual Charter fee of \$75.00.

203 **POST 215 and HCAD Funds**

204

205 **MOTION APPROVED UNANIMOUSLY**

206 **7-0-0**

207 **DK not present in room**

208

209 **Youth Participants**

210 Ashley T Abraham
211 Emily T Abraham
212 Brooke Brigati
213 Abigail Jasoda Budhram
214 Emely P Cruz
215 Orla Kathrine Cummaford-Roberts
216 Isha Dave
217 Sarah Keegan Durham
218 Perilinda Gao
219 Ashley Josette Genao
220 Sophia Renee Herrera
221 Maggie Grace Hughes
222 Jessica Taylor Leonard
223 Christopher Luis Leslie
224 Gregory Ryan Lindsay
225 Kayla Grace Lindsay
226 Ava Anne Mannion
227 Mackenzie Grace McManus
228 Matthew Paul McManus
229 Steven A Mejia
230

231 Kate Nicastro
232 Isabella Marie Panichella
233 Aashna Pawar
234 Isabella Sophia Ramos
235 Monica Yesmeris Rios Reyes
236 Lillian Faith Serpe
237 Gianna Dolores Torgersen
238 Arianna Varghese
239 Joseph Antonio Weitman
240 Stephen Andrew Whitcomb
241 Emily Xie

242

244 **Secretary's Report-Carol Nucci**

245

246 No new members were presented

247

248

249 **First Deputy Katie Donegan's Personnel Report**

Status Change/Advancement

Member #	Last Name	First Name	Day & Shift	From	To
1676	Alaiev	Daniel	Saturday 1100	Disp TR	Disp
1542	Medina	Felix	Saturday 0700	FA	ACL
1659	Schwartz	Victoria	Monday 1500	ACL	CL

POST 215

Member #	Last Name	First Name	Day & Shift	From	To
POST	Hughes	Maggie	Saturday 1100	DISP TR	Disp

Administrative Status Change

Member #	Last Name	First Name	From	To	Effective
1377	Beach	Liz	Active	Associate	6/1/22
1247	Coyle	Margaret	Active	Resigned	5/22/22
1611	Fuentes	Jordan	Active	Resigned	6/7/22
1579	Grisham	Christopher	Active	Resigned	6/2/22
1669	Rivera	Brandon	Active	Resigned	6/10/22

Shift Change

Member #	Last Name	First Name	From	To	Effective
1463	Como	Michael	Friday 2300 Wednesday 1100	Saturday 1500 Monday 0700	6/22/22
1623	Costa	Juliet	Monday 2300	Monday 1900	5/16/22
1438	Crespo	Suzette	Tuesday 1500	Sunday 1900	5/22/22
1657	Hernandez	Jerry	Monday 2300	Thursday	5/26/22
1649	Qu	Wendy			

				1900	
1338	Taylor	Andrew	Monday 1100	Co 8	7/4/22

Return to Duty

Member #	Last Name	First Name	Day & Shift	LOA End	Type of LOA
1636	Barber	Alissa	Saturday 1100	5/21/22	ELOA
1670	Bayer	Alex	Sunday 2300	5/7/22	ELOA
1135	Brenner	Jeffrey	Co 8	2/17/22	OLOA
1582	Callinan	Jacqueline	Sunday 1900	4/26/22	OLOA
1396	Campanelli	Michael	Friday 1900	4/28/22	OLOA
757	Canty	Brian	Tuesday 1900	7/5/22	OLOA
1463	Como	Michael	Friday 2300	6/16/22	OLOA
1174	Cortes	Israel	Friday 1900	4/7/22	OLOA
1453	Crane	John	Friday 0700	5/25/22	OLOA
1438	Crespo	Suzette	Monday 1900	5/14/22	ELOA
1568	Curry	Benjamin	Saturday 1900	5/17/22	ELOA
1208	Davis	Keith	Co 8	6/3/22	MLOA
908	Decker	Gilda (Jill)	Monday 1100	3/16/22	MLOA
1304	Grant	Joseph	Co 8	1/4/22	OLOA
1640	Kata	Grace	Monday 1100	5/9/22	ELOA
1651	Kelly	Bronwyn	Thursday 1500	5/12/22	ELOA
1650	Kilada	Nicole	Sunday 2300	5/23/22	ELOA
1437	Lenio	Christian	Sunday 1100	5/21/22	OLOA
1645	Linden	Devon	Friday 2300	3/17/22	ELOA
1118	Martin	Karen	Monday 1900	8/16/22	MLOA
1641	Moran	Sean	Tuesday 1500	5/3/22	ELOA
1480	Nazinitsky	Eric	Co 8	5/22/22	OLOA
1518	O'Riordan	Casey	Tuesday 2300	5/22/22	OLOA
	Qu	Wendy	Monday 2300	5/23/22	ELOA
1573	Panichella	Thomas	Thursday 2300	5/20/22	ELOA
1607	Rosselli	Kathleen	Monday 1100	6/2/22	ELOA
			Wednesday		
1537	Ryan	Michaela	0700	5/18/22	ELOA
1586	Tahany	Breanna	Monday 0700	12/10/21	ELOA

Leave of Absence

Member #	Last Name	First Name	Day & Shift	LOA Start	LOA End
1433	Aievoli	Allison	Friday 2300	6/24/22	11/24/22

1276	Castillo	Kathy	Friday 1900	4/4/22	7/4/22
1462	Como	Ryane	Co 8	4/22/22	7/22/22
749	Hayes	Kathy	Sunday 1100	5/21/22	8/21/22
1162	Mulchandani	Monica	Sunday 1500	4/17/22	7/17/22
1498	Rittershaus	Jaclyn	Sunday 1500	5/22/22	2/28/23
			Wednesday		
1537	Ryan	Michaela	0700	1/5/22	5/18/22
			Wednesday		
1537	Ryan	Michaela	0700	5/18/22	12/22/22

Off Probation

Member #	Last Name	First Name	Day & Shift	Start Date	Packet?
1646	Lindner	Marissa	Sunday 1100	6/3/21	yes
1625	Rivas	Landary	Saturday 1900	2/4/21	yes, review training issue was at events- not on reports for so
1643	Terenzi	Jaimie	Thursday 1900	5/20/21	reason

No Show's

Member #	Last Name	First Name	Date of Offense	Day & Shift
----------	-----------	------------	-----------------	-------------

Letters Of Intent

Member #	Last Name	First Name	Reason	Day & Shift
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250 **Actions taken:**
 251 **Change of status**
 252
 253 Motion by Carol Nucci and seconded by Bob Franz to grant Liz Beach # 1377 Associate
 254 Membership effective July 1, 2022.
 255

256 **MOTION APPROVED UNSNIMOUSLY**

257 **DK not present in room**

258

259 Motion by Carol Nucci and seconded by Fiona Witkowski to accept the resignation received by
260 email from Margaret Coyle # 1247 effective 5/22/2022

261

262 **MOTION APPROVED UNANIMOUSLY**

263 **DK not present in room**

264

265 Motion by Carol Nucci and seconded by Jim Mallilo to accept the resignation of probationary
266 member Jordan Fuentes # 1611 effective 6/7/2022

267

268 **MOTION APPROVED UNANIMOUSLY**

269 **DK not present in the room**

270

271 Motion by Carol Nucci and seconded by Jim Mallilo to accept the resignation of probationary
272 member Christopher Grisham # 1579 effective 6/2/2022

273

274 **MOTION APPROVED UNANIMOUSLY**

275 **DK not present in room**

276

277 Motion by Carol Nucci and seconded by Fiona Witkowski to accept the resignation of
278 probationary member Brandon Rivera # 1669 effective 6/10/2022

279

280 **MOTION APPROVED UNANIMOUSLY**

281 **DK not present in room**

282

283 **Leave of Absences:**

284

285 Note change in dates for Monica Mulchandani start date 3/29/2022 – end 6/29/2022

286

287 Motion by Carol Nucci seconded by Roger Winter to approve the requested leaves of absence

288

289 **MOTION APPROVED 6-1-0**

290 **Yes- FW, BF, RW, CN, JD, LL**

291 **No – JM**

292 **DK not present in room**

293

294 **Off Probation:**

295

296 Motion by Roger Winter and seconded by Jeff Daniels to grant active membership to Jamie
297 Terenzi # 1643 in accordance with Article III, Section 2 of the By-Laws effective 6/16/2022

298

299 **MOTION APPROVED UNANIMOUSLY**

300 **DK not present in room**

301

Off probation request for Marissa Lindner # 1646 and Landary Rivas #1635 (Corrected number) pulled for next month

President's report

SAM Grant

I am pleased to announce that thanks to our grant writer, Louis Dell (Thursday 1900) we will be awarded a State and Municipal Grant (aka a SAM grant) of \$150,000. We plan to spend some of this money on new carbon monoxide detectors and the balance will go towards the renovation of the kitchen, bathrooms and ready room area.

Contract with PAB

The new contract was reviewed by Jeff Daniels and our attorney. I signed a copy and emailed it to PAB.

Missing insurance information on PCRs PAB, our billing company, confirmed that they are only receiving insurance information on half of the PCRs they process. They can track down some of the missing details by contacting the patient directly, but our providers must work much harder to document this information while they are with the patient. Lorraine Maier at Huntington Hospital confirms that there have been no changes at the Hospital and their registrars are instructed to give our providers the insurance information they need.

Lead Paramedic:

I asked Alex Mullin to provide the board with a monthly report with details of the following:

- Shift coverage/gaps
- New personnel and resignations
- Number of ALS run calls
- Checkouts
- Narcotics usage

Driver Training Committee

Jeff Brenner has headed the Driver Training Committee for many years and would like to relinquish his duties. Captain Dominic Heavey has agreed to Chair the Committee when Jeff is ready to leave.

Chief David Kaufman's Report

Equipment & Vehicles –

16: In quarters.

17: In quarters.

18: In quarters.

19: In quarters. Accident awaiting repair estimate.

20: In quarters.

21: In quarters.

343 80: In quarters.

344 81: At 9th Street. Repair in progress. Waiting for parts.

345 82: In quarters.

346 **Paramedic Program**

347 Separate report

348 **Uniforms:**

349 Class A uniforms need to be ordered for more members. The 2023 budget must allow more in
350 this line.

351 **Events/Projects**

352

353 • Services Tom O’Leary 1187

354 • 6/18 - Blood Drive

355

356 **Trainings:**

357 June review training: FireFighter Rehab

358 **Lead Paramedic report**

359

360 Before I begin this report, I would like to take a moment to thank the Board of Directors for
361 graciously approving of the wage increases. I guarantee you 100% you will not regret this
362 decision.

363

364 • Shift coverage/gaps

365

366 Coverage of the schedule is steadily improving. Paramedics are very happy with the wage
367 increases which has led to more shift bids. Saturday for the first time in a long time has 2/3 of the
368 hours covered on a weekly basis. Chronic vacancies with no regularly committed personnel as of
369 right now are Tuesday into Wednesday overnight 2300 - 0700, 0700 - 1700 on Wednesday,
370 Thursday into Friday overnight 2300 - 0700, and Saturday into Sunday 2300 - 0700

371

372 • New personnel and resignations

373

374 No resignations, one new hire that’s a retread, Steve Fischer. Steve is RSI credentialed and plans
375 on picking up what he can, specifically some of the 2300 - 0700 Saturday into Sunday
376 overnights. We are very lucky to have him back.

377

378 • Number of ALS run calls by Paid Paramedics 5/15 - 6/15

379 72

- Checkouts

No issues to report on checkout compliance

- Narcotics 5/15 - 6/15

Fentanyl - 2 admins to patients, 1 waste, 0 loss or diversion. 150 mcgs administered altogether, 50 mcgs wasted

Morphine - 0 useage or loss/diversion

Midazolam - 2 admins to patients, 0 waste, 0 loss or diversion. 15mg administered altogether.

Ketamine - 0 useage or loss/diversion

I would like to conclude this report by offering my sincere condolences to HCFAS on the tragic sudden passing of Member Tom O'Leary.

--Alex Mullin, BA, EMT-P

Lead Paramedic

DK returned to meeting at 2120

Director Jim Mallilo

No new candidates to present, no other action to report from any other committees

BOD Report – Roger Winter

Awards Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members for 2020, 2021. I will be adding Mathew Matt Sisinni to the plaque.

Length of Service (Andrea Golinsky): Gifts have been requested and distributed.

Memorial Wall (David Mohr): Additional stars have been mounted for Marvin Bethea, Dale Cohen and Joanne Mirabella

Plaques & Certificates BOD/Chief Officer Corps (Roger Winter): No Report

Pins and Badges (Roger Winter): No Report

ID/ Accountability Cards (Roger Winter): New Member pictures need to be taken.

LED Display (Diane Tanko): Up to Date and notices that are relevant to the seasons are posted and displayed. A notice should go up for Tom O'Leary. President will need to authorize the notice.

Public Relations/Public Information Officer (Andrea Golinsky): TOH sponsored Veterans Memorial Day KIA brunch at the Marriott Hotel. Attendees: Roger Winter, Andrea Golinsky, Robert Franz, Annette Hershkowitz, Christine Roulo, Don Roulo, Rich Gierbolini, Paul Kelly, Captain Dominic Heavy, Chief Kaufman, First Deputy Chief Katie Donegan, President Fiona Witkowski, Secretary Carol Nucci

Fund Drive: Report (Mary Brenner): As of 6/15/2022: \$46,083.25 from 1037 respondents.

Flag Etiquette (Roger Winter): The US Flag protocols are being followed.

Memorial Day / Veterans Day Events: I am seeking information on the members who have served in the armed services, Army, Navy, Marine Corps, Air Force and Coast Guard. I am planning on updating the list of current members and photographs of the members while in the service and current picture.

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman, President Seth Fischer.

Building:

Committee Members as of 1/1/2022

Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, Paul Bayer, Tom Lemp.

HVAC: RTU5 compressor has been ordered and is waiting for it to be delivered. Installation will commence when the parts are delivered.

Garage doors: American Industrial Door Inc is our new vendor. Contact Richard Stone for service and any issues.

Garage: Bobby Loysch continues to clean the floor. Another outstanding member doing what needs to be done.

Electricians

There seems to be an issue with the breaker that controls a marlock lock system near the kitchen. This issue is on the work order with the electricians.

Ice Machine in Ready/Room Kitchen: No Report

Gold Coast Cleaning: No report.

Harbor Irrigation: No Report.

Snow Plowing: No Report

Pestex Pest Management: No Report of little rescuers.

Wet Fire Extinguisher System: No Report

Building Sprinkler system: Due for Inspection.

Back flow Device: Due for inspection

Johnson Controls: No Report

Proposed projects:

Mata Paving & Sealcoating: I will be making another attempt to get these projects done.

Calling this week

Cement repair – Walkway ramp, tripping hazard by the curb and the repair by the post nearer the building.

Ramp Door N-1 - Repair of the tripping hazard on the ramp near the curb. A temporary repair was made last year.

Awaiting a date for the repair

Director Lehti Laas

I have emailed all my committee Chair's and introduced myself as their new liaison. I have asked them to keep me posted on new motions or concerns they would like me to bring to the Board.

Thank you again to the new Secretary for taking on the position. Everything is in writing and the baton has been passed.

OLD BUSINESS:

The Town of Huntington Harbor Master has agreed to communicate with our crews when HCFAS is called to water rescues.

We received a certified letter regarding a MVA involving one of our ambulances.

The good and welfare committee will discuss modifying the SOP regarding an acknowledgement gift for hospital admissions and/or procedures.

471 The directors received a list analyzing shift attendance for their review.

472

473 Jeff Daniels left the meeting at 2145

474

475 **NEW BUSINESS:**

476 Our treasurer will be away next week, Brian Canty will be assisting our bookkeeper.

477 It was suggested that we contact Assemblyman Stern about future SAM Grants.

478 For our next meeting, think of goals for the second half of 2022.

479

480 Motion by Carol Nucci and seconded by Jim Mallilo to adjourn the meeting

481

482 **MOTION APPROVED UNANIMOUSLY**

483

484 Meeting adjourned at 2247

485

486 Respectfully submitted,

487 Carol Nucci

488 Secretary

DRAFT-SUBJECT TO BOARD APPROVAL

Huntington Community First Aid Squad
2022 Board of Directors' Meeting
DATE: July 21, 2022

Members:

President Fiona Witkowski (FW)	PRESENT
Vice President Tom Lemp (TL)	PRESENT
Secretary Carol Nucci (CN)	PRESENT
Treasurer Roger Winter (RW)	PRESENT
Jeffrey Daniels (JD)	1909 hrs
Robert Franz (RF)	PRESENT
Lehti Laas (LL)	PRESENT
Jim Mallilo (JM)	PRESENT
David Kaufman (DK)	PRESENT

Guests: Mary Winter, Katie Donegan, Jake Levinsky, Colin Weigele, Richard Stone.

Meeting called to order at: 1902 hours

Motion by Robert Franz and seconded by Roger Winter to accept the minutes of the meeting on 5/5/2022 as amended.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Roger Winter to accept the minutes of the meeting on 5/19/2022 as amended.

MOTION APPROVED UNANIMOUSLY

Motion by Fiona Witkowski and seconded by Roger Winter to table the minutes of 6/2/22 and 6/16/22

MOTION APPROVED

YES-FW, TL, RW, JD, RF, LL, JM, DK

NO- CN

Proposals-

New member Barry Winter

Hiring of paid paramedic Zack Harrington

Hiring of paid paramedic Nelson Lopez

Hiring of paid paramedic Paul Rittenhouse

Hiring of paid paramedic Sean Rossner

Purchase Table at Huntington Chiefs Council Installation Dinner

Purchase bottles of liquor for dinner raffle

Inspect and replace parts for exterior flagpole

HCFAS Picnic venue

HCFAS Picnic food & refreshments

38 HCFAS Picnic ice cream vendor
39 Renewal of agreement with PAB
40 2023 Budget Proposal
41 Treasurer's Monthly Payments
42 July Personnel Report Actions
43

44 **New Member Barry Winter**

45 Motion by Jim Mallilo and seconded by David Kaufman to accept Barry Winter, EMT-B as a
46 new probationary member #1682 in accordance with Article III, Section 2 of the By-Laws. He
47 will be assigned to the Tuesday 1100 shift.

48 **NO FUNDS**

49 **MOTION APPROVED**

50 Yes – FW, TL, CN, RW, JD, LL, JM, DK

51 No - RF
52

53 **Hiring of Paid Paramedic Zack Harrington**

54 Motion by Chief David Kaufman and seconded by Tom Lemp to hire Zack Harrington as
55 a per diem Paramedic at a rate of \$30/hour.

56 **HCAD FUNDS**

57 **MOTION APPROVED UNANIMOUSLY**
58

59 **Hiring of Paid Paramedic Nelson Lopez**

60 Motion by Chief David Kaufman and seconded by Fiona Witkowski to hire Nelson Lopez
61 as a per diem Paramedic at a rate of \$29/hour.

62 **HCAD FUNDS**

63 **MOTION APPROVED**

64 Yes- FW, CN, JM, JD, DK, LL

65 No- RF, RW, TL
66

67 **Hiring of Paid Paramedic Paul Rittenhouse**

68 Motion by Chief David Kaufman and seconded by Robert Franz to hire Paul
69 Rittenhouse as a per diem Paramedic at a rate of \$30/hr.

70 **HCAD FUNDS**

71 **MOTION APPROVED UNANIMOUSLY**
72

73 **Hiring of Paid Paramedic Sean Rossner**

74 Motion by Chief David Kaufman and seconded by Fiona Witkowski to hire Sean
75 Rossner as a per diem Paramedic at a rate of \$29/hour.

76 **HCAD FUNDS**

77 **MOTION APPROVED**

78 Yes- FW, CN, JM, DK, LL, RF

79 No- TL, RW

80 Abstain- JD
81

82 **Purchase Table at the Huntington Chief's Council Installation Dinner**

83 Motion by Chief David Kaufman and seconded by Tom Lemp to authorize the purchase

of ten (10) seats comprising one table, at the Town of Huntington Chiefs Council Annual Installation Dinner to be held on August 28, 2022 (Sunday) at 12PM at Water's Edge, Centerport. The event is open to all current chiefs and ex-chiefs of HCFAS. The cost not to exceed \$ 1250.00

HCFAS FUNDS

MOTION APPROVED UNANIMOUSLY

Purchase two bottles of liquor for Huntington Chiefs' Council Installation Dinner raffle

Motion by Chief David Kaufman and seconded by Tom Lemp to purchase two bottles of liquor for the Huntington Chiefs' Council Installation dinner raffle at a cost not to exceed \$100.

HCFAS FUNDS

MOTION APPROVED

Yes – FW, TL, CN, RF, JD, LL, JM, DK

No- RW

Inspect and Replacement of parts for the Exterior Flagpole

Motion by Roger Winter and seconded by Carol Nucci to have A&A Industrial LLC inspect the exterior flagpole and replace the counterweight and ball ring as per the estimate # 0002076, dated 07/13/2022. Cost of inspection and parts \$590.00.

In the event we need a new cable an additional motion will be presented for that replacement part.

Be advised that the exterior flagpole has not been inspected for ten or more years.

Insurance requirement:

- A certificate of liability insurance for your general liability, automobile liability and umbrella liability with Huntington Community First Aid Squad, Inc. named as additional insured. Our address is 2 Railroad St. Huntington Station, NY 11746.

- In addition, please provide a certificate of workers compensation insurance.

- Huntington Community should be notified within 10 days or in accordance with the policy provisions should any of the policies be canceled before the expiration date.

- Since your company is a regular vendor of HCFAS, updated certificates should be mailed automatically by your insurance agent upon the renewal of each policy. This will avoid continuous correspondence and may cause a delay in payment of your invoices

HCFAS FUNDS

MOTION APPROVED UNANIMOUSLY

HCFAS Picnic 2022 Date/Venue

Motion by Tom Lemp and seconded by David Kaufman to enter into a contract with the Driftwood Day Camp for the purpose of the HCFAS picnic. Huntington Community First Aid Squad (HCFAS) will rent the facilities of Driftwood Day Camp (DDC) on August 13, 2022. HCFAS will arrive at 9:30am and leave about 5:00pm and DDC will run all activities and events of the picnic.

The use of the swimming pool is included. A lifeguard will be present. Driftwood Day

Camp will provide a total of 10 lifeguards/specialists. All services are outlined in the agreement dated 07/11/22, Mike Wagenberg, Owner/Director.

HCFAS will provide a certificate of insurance naming Driftwood Day Camp as an additionally insured property.

To indicate acceptance of the contract a fee of \$5,000.00 will be paid to DDC. A non-refundable deposit of \$500.00 is due upon signing. The balance of payment is due on the day of the event.

HCFAS FUNDS

MOTION APPROVED UNANIMOUSLY

HCFAS Picnic 2022 Food/Refreshments

Motion by Tom Lemp and seconded by Robert Franz to accept the recommendation of Special Event Committee Chairperson Brian Canty and to accept the menu and the bid of Fireside Caterers of Huntington to cater the Annual Picnic on Saturday, August 13, 2022 at a cost of \$ 41.24 per adult (age 12 & up) and \$ 20.00 per child (age 5 to 12) inclusive of gratuity and labor.

The agreement will require the vendor to provide certificates of liability insurance with Huntington Community First Aid Squad as additional insured and the day camp if required by Driftwood and a certificate proving workers compensation coverage.

The Squad's standard cancellation clause will also be part of the agreement.

HCFAS FUNDS

MOTION APPROVED

Yes – FW, TL, CN, RW, JD, RF, LL, DK

Abstain – JM

Ice Cream truck for the picnic

Motion by Tom Lemp and seconded by David Kaufman to engage a Mister Softie truck for \$750.00 to dispense ice cream for about 1 hour or however long it takes to serve 150 people.

HCFAS FUNDS

MOTION APPROVED UNANIMOUSLY

Renew Agreement with Professional Ambulance Billing LLC

Motion by Fiona Witkowski and seconded by Jim Mallilo to execute an agreement with Professional Ambulance Billing LLC (PAB) to perform revenue recovery services as a third party billing service for Huntington Community First Aid Squad Inc. (HCFAS) ambulance services as detailed in the agreement for a \$32.00 fee per Patient Care Report processed for a period of one year beginning May 16, 2022. The fee has not changed since 2016 and is billed monthly. The agreement will automatically renew for an additional one-year term on each expiration date unless written notice of termination is provided no less than 90 days and no more than 120 days prior to each expiration date by either party. PAB will be responsible for the ESO software as it relates to billing and the crewmember certification program. The agreement has been reviewed by HCFAS's attorney. Nunc pro tunc.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

176 **Motion on HCAD Budget 2023**

177 Motion by Roger Winter, Treasurer and seconded by Fiona Witkowski to accept the proposed
178 budget for 2023 for submission to the Town of Huntington. The proposed budget for 2023 is
179 \$1,858,243.00

180 **HCAD FUNDS**

181 **MOTION APPROVED**

182 Yes – FW, TL, CN, RW, JD, JM, DK

183 No – LL

184 Abstain – RF

185

186 **Treasurer's Motion to Pay Bills**

187 Motion by Roger Winter seconded by Robert Franz to accept the following for payment in
188 accordance with the PPs and previous Board of Directors' motions:

189

190 Checks dated: June 16, 2022 to July 20, 2022

191 HCAD: 37 Checks, 16 Direct Debits Totaling \$98,929.29

192

193 HCFAS: 9 Checks, 2 Direct Debit Totaling \$9,633.22

194

195 POST 215: 0 Checks, 0 Direct Debits

196

197 Check #s 2286, 2287, 2288, 2289 Voided and replaced by 2290, 2291, 2292, 2293

198

199 **MOTION APPROVED UNANIMOUSLY**

200

201 **President's Report:**

202

203 **Life Membership Committee**

204 I have sent a list of nine eligible committee members to John Palmieri.

205

206 **Chief Paramedic's Report**

207 Alex Mullin completed the semi-annual narcotics report and sent it to the bureau of narcotics.

208 His report was circulated to all the board members. We have four potential new hires who will be
209 presented to the board at the July meeting.

210

211 **Paramedic Employee Handbook**

212 The Paramedic Employee Handbook is almost complete. Alex Mullin is still waiting for the
213 Chief to confirm fire scene response and mutual aid policies.

214

215 **QA/QI Committee**

216 Dr. Brandler will be meeting with the QA/QI Committee on Monday, August 22nd and he will
217 follow this with a CME on respiratory emergencies with an emphasis on understanding different
218 lung sounds

219

Equipment & Vehicles –

16: In quarters. Damage on 7/9 Repair pending

17: In quarters.

18: In quarters.

19: In quarters.

20: In quarters. Repair pending

21: In quarters.

80: In quarters. Accident on 7/9 Repair pending

81: At 9th Street. Repair in progress.

82: In quarters.

Paramedic Program

Separate report. Four candidates for hire.

Events/Projects

- Services held for Tom O’Leary 1187. Thank you for your support by attending and funding Celebration of life.
- Blood Drive held- in critical shortage we contributed 88 donations. Room was returned to normal after the event.
- CME held 6/27 on Diabetic Emergencies
- Parades held: Eaton’s Neck and Huntington Manor.
- Parades upcoming: East Northport 8/3 and Greenlawn 9/1.
- Standbys covered for Huntington and Huntington Manor in Yaphank.
- Standbys covered for Huntington Manor Fair all five nights.
- Fall Festival: Emergency Medical Action Plan submitted to Chamber of Commerce for inclusion in their mass gathering permit.

Trainings:

July review training: Anaphylaxis

Lead Paramedic report July 2022

- **Shift coverage/gaps**

Coverage of the schedule is continuing to improve but we still have some significant holes.

Current chronic vacancies in schedule in chronological order of the week are:

Tuesday Into Wednesday 2300 - 0700

Wednesday 0700 – Thursday 0700, all day

Thursday 0700 – 2300

Friday 1500 – 2300

Saturday into Sunday 2300 – 0700

Although some shifts do not have a regular paid medic, those hours are still mostly getting covered by different employees.

- **New personnel and resignations**

No resignations, 4 prospective employees being brought up for review tonight.

- **Number of ALS run calls by Paid Paramedics 6/15 - 7/17: 67**

- **Checkouts**

No issues to report on checkout compliance

- **Narcotics 6/15 - 7/17**

Fentanyl - 3 admins to patients, 1 waste, 0 loss or diversion. 230 mcgs administered altogether, 70 mcgs wasted

Morphine - 0 useage or loss/diversion

Midazolam - 3 admins to patients, 0 waste, 0 loss or diversion. 20 mg administered altogether.

Ketamine - 0 usage or loss/diversion

The semiannual report for the first half of 2022 was submitted to the BNE on 7/6 and received. They informed me that they had not received either semiannual report for 2021 from the prior CS agent. I happened to have both of those on file and submitted them on 7/16/22.

221
222 **Director Tom Lemp's Report**
223 **Capital Improvement**

- In this e-mail is the attached idea of what is needed for the first floor.
 - Our first estimate is from MJG contracting for \$178K. He will send us a detailed estimate within a couple of weeks
 - The second estimate is from Elmer Henn construction in Bethpage. They have done work for us before. Their “ball park” figure was \$170K. They requested that we get an architect to provide us with drawing’s and specs. Cost around \$5K.
 - We are in the process of getting a third estimate.
- Rich Stone has contacted All American Garage to find out the status. There is a pandemic-related shortage causing a delay. The worse case scenario is late October 2022.

Web Site

- I spoke to Solomon and he states that we are close to turning on the new website. We are waiting for the Back-end vendor to make a link to join the front and backend sites together. At our last meeting, Solomon sent out requests to forward any changes; No reply.

HCFAS Picnic

- The picnic will be held on August 13, 2022 from 0930 to 1700, at the Driftwood Day Camp. Motions are included at today’s board meeting.

Administration Report

- Attached is a copy of the second quarter Administration report.

COVID 19 Pins

- Andrea was supposed to start handing out the pins at the June GMM meeting. She is currently on vacation, hopefully we will start in August.

Secretary’s Report:

Motion by David Kaufman and seconded by Fiona Witkowski to rescind the letter from Liz Beach to change status from active to associate member.

MOTION APPROVED UNANIMOUSLY

Personnel Report from the 1st Deputy—

Motion by David Kaufman and seconded by Carol Nucci to accept the resignation of Vincent Castillo #1474 effective 7/18/2022

MOTION APPROVED UNANIMOUSLY

Motion by David Kaufman and seconded by Carol Nucci to accept the resignation of probationary member Erin Gallagher #1667 effective 7/20/2022

MOTION APPROVED UNANIMOUSLY

259 Motion by David Kaufman and seconded by Carol Nucci to accept the resignation of Annika
260 Lacroze #1558 effective 7/19/2022

261 **MOTION APPROVED UNANIMOUSLY**

262 Motion by David Kaufman and seconded by Carol Nucci to accept the resignation of John
263 Mancino #1494 effective 6/27/2022

264 **MOTION APPROVED UNANIMOUSLY**

265 Motion by David Kaufman and seconded by Carol Nucci to accept the resignation of Thomas
266 Panichella #1573 effective 6/24/2022

267 **MOTION APPROVED UNANIMOUSLY**

268 Motion by David Kaufman and seconded by Carol Nucci to accept the resignation of
269 probationary member Brittany Wallach #1593 effective 7/19/2022

270 **MOTION APPROVED UNANIMOUSLY**

271 Motion by David Kaufman and seconded by Carol Nucci to accept a status change for Mary Jane
272 Woznick #769 from Active to Inactive Life effective 7/11/2022

273 **MOTION APPROVED UNANIMOUSLY**

274 Motion by David Kaufman and seconded by Carol Nucci to approve all leaves of absence

275 **MOTION APPROVED**
276 Yes – FW, TL, CN, RW, JD, RF, LL, DK
277 Abstain – JM
278

279 Motion by David Kaufman and seconded by Carol Nucci to grant active membership to Eric
280 Bantz #1638 in accordance with Article III, Section 2 of the By-laws effective 7/21/2022
281

282 **MOTION APPROVED**
283 Yes - FW, TL, CN, RW, JD, LL JM, DK
284 Abstain – RF
285

286 Motion by David Kaufman and seconded by Carol Nucci to grant active membership to Marissa
287 Lindner #1646 in accordance with Article III, Section 2 of the By-Laws effective 7/21/2022

288 **MOTION APPROVED UNANIMOUSLY**

289 Motion by David Kaufman and seconded by Carol Nucci to grant active membership to Landary
290 Rivas Argueta #1635 in accordance with Article III, Section 2 of the By-Laws effective
291 7/21/2022

292 **MOTION APPROVED**
293 Yes - FW, TL, CN, RW, JD, LL, JM, DK
294 Abstain – RF

Officers
Meeting:

7/1/22

**BOARD
MEETING**

APPROVAL:

Status Change/Advancement

Member #	Last Name	First Name	Day & Shift	From	To
1619	Cadet	Kenney	Wednesday 2300	ACL	CL
1675	Delle	Sean	Thursday 1100	DRTR	Probationary DR
1654	Filounk	Matthew	Monday 1500	ACL	CL
1679	Naeaetsaari	Veera	Thurs 1900	Disp TR	Disp
1641	Moran	Sean	Tuesday 1500	ACL	CL
1674	Ramos	Noah	Saturday 0700	FA	ACL
1677	Raza	Zainab	Saturday 1100	Disp TR	Disp
1545	Saito	Kyoko	Monday 1500	CL	DRTR
1648	Velasquez	Odaly	Friday 1500	ACL	CL

POST 215

Member #	Last Name	First Name	Day & Shift	From	To
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Administrative Status Change

Member #	Last Name	First Name	From	To	Effective
1474	Castillo	Vincent	Active	Resigned	7/18/22
1667	Gallagher	Erin	Probation	Resigned	7/20/22
1558	Lacroze	Annika	Active	Resigned	7/19/22
1494	Mancino	John	Active	Resigned	6/27/22
1573	Panichella	Thomas	Active	Resigned	6/24/22
1593	Wallach	Brittany	Probation	Resigned	7/19/22
769	Woznick	Mary Jane	Active	Inactive Life	7/11/22

Shift Change

Member #	Last Name	First Name	From	To	Effective
1645	Linden	Devon	Friday 2300	Monday 2300 Saturday	6/8/22
1637	Pollack	Eve	Friday 0700	1900 Saturday	7/2/22
1108	Ryan	Samantha	Saturday 1500	0700	6/18/22

Return to Duty

Member #	Last Name	First Name	Day & Shift	LOA End	Type of LOA
1628	Barnes	Evan	Monday 0700	6/27/22	ELOA
1568	Curry	Benjamin	Saturday 1900	12/6/21	ELOA
1651	Kelly	Bronwyn	Thursday 1100	12/23/21	ELOA
1519	Lopez	Esteban	Co 8	8/15/21	Military LOA
1118	Martin	Karen	Monday 1900	8/16/22	MLOA
1108	Ryan	Samantha	Saturday 0700	6/4/22	OLOA
1338	Taylor	Andrew	Co 8	7/4/22	OLOA
1370	Villamide-Herrera	Loreley	Friday 1900	4/1/22	OLOA

Leave of Absence

Member #	Last Name	First Name	Day & Shift	LOA Start	LOA End
578	Barcocy	James	Sunday 0700	6/6/22	9/6/22
1276	Castillo	Kathy	Friday 1900	7/4/22	10/4/22
1368	LoCascio	Martin	Thursday 0700	7/1/22	10/1/22
1684	Mayer	Doug	Monday 1100	4/4/22	7/4/22
1220	Melgar	Cecilia	Sunday 1500	7/24/22	10/24/22
499	Palmeiri	John	Tuesday 1900	7/1/22	10/1/22
1108	Ryan	Samantha	Saturday 0700	7/9/22	10/9/22
1175	Saget	Bedel	Co 8	2/1/22	5/1/22
1175	Saget	Bedel	Co 8	5/2/22	8/2/22
937	Smiles	Robin	Monday 1100	1/3/22	4/3/22
937	Smiles	Robin	Monday 1100	4/4/22	7/4/22
811	Tesoriero	Claire	Thursday 1900	4/7/22	7/7/22
811	Tesoriero	Claire	Thursday 1900	7/8/22	10/8/22
1621	Weaver	Kieran	Saturday 1100	6/5/22	9/5/22

Off Probation

Member #	Last Name	First Name	Day & Shift	Start Date?	Packet?
1638	Bantz	Eric	Thursday 1500	3/18/21	yes
1646	Lindner	Marissa	Sunday 1100	6/3/21	yes
1635	Rivas Argueta	Landary	Saturday 1900	2/4/21	yes

No Show's

Member	Last Name	First Name	Date of	Day & Shift
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#

Offense

Letters Of Intent

Member

#	Last Name	First Name	Reason	Day & Shift	Notes
1597	Baer	Evytar	Short Q2 hours- 29	Co 8	awaiting resignation
1595	Bartolomeo	Luke	Short Q2 hours - 40	Co 8	
1551	Campbell	Nicki	Short Q2 hours- 24	Tuesday 0700	is resigning- letter on next report
1594	Chermak	Justin	Short Q2 hours- 13	Co 8	
1358	Daniels	Jeffrey	Short Q2 hours- 19	Sunday 0700	
1006	D'Antonio	Thomas	Short Q2 hours- 18	Tuesday 1900	
1571	Farina-Ehlers	Vera	Short Q2 hours- 38	Wednesday 0700	
1531	Flurkey	Zachary	Short Q2 hours- 20	Friday 1500 Saturday	
1578	Giarizzo	Michael	0 hours Q2	2300	2 weeks- bring up to be dropped
1422	Gonzalez	Tiffany	Short Q2 hours- 15	Monday 1900	
1486	Harkins	Sean	0 hours Q2	Co 8 Saturday	2 weeks- bring up to be dropped
1591	Mason	Jessica	0 hours Q2	1500	2 weeks- bring up to be dropped
1055	Mejia	Gerardo	Short Q2 hours- 22	Saturday 0700	
1325	Murphy	Kelly	Short Q2 hours- 35	Co 8	1st and 2nd Q- remove co 8
1283	Orr	Casey	Short Q2 hours- 15	Co 8 Saturday	
1642	Rudas-Gomez	Melanie	has 12 hours	1500 Saturday	has not responded to communication none Q1- needs backdated leave
1622	Towers	Luke	has 13 hours	0700	resign
1137	Walters	Bazeel	Short Q2 hours- 16	Co 8	
			* number indicates	hours member is	short

296
297 **Director Bob Franz Report**
298

299 **Insurance:**

300 **MVA**

301 – On Saturday afternoon 6/25/22 ambulance 2-15-20 was in response to an ALS Charlie call and
302 was in the process of pulling into a parking space at the call location and the right side of
303 ambulance box extending from side door to the rear scraped the left front bumper of a parked
304 2018 Toyota suburban automobile. Since another automobile is involved, this was reported to
305 our insurance company. The estimate to repair 2-15-20 is \$10,422.00.

306 -On June 29, 2022 ,Glatfelter Claim Management Subrogation Unit was successful in recovering
307 our deductible for the 2-15-81 intersection accident on 3/10/22.

308 -A 6/29/22 damage estimate of \$700 for repair of 2-15-18 MVA on 6/5/22 was received from
309 9th Street Auto Collision and was forwarded to our insurance company claims company
310 Glatfelter Claim Management. The estimate was approved and a check was received for the
311 repair net of our deductible.

312 - 2-15-80, 2007 Chevy First Responder (suburban) was involved in an intersection accident on
313 Saturday 7/9/22. Sole occupant, paramedic employee was not injured. The other vehicle (Tesla)
314 sole occupant driver was not injured but was transported to HH due to health concerns. A claim
315 has been made to our insurance carrier. The insurance adjuster's estimate to repair the first
316 responder is \$12,575. Check was received from our insurance carrier net of our deductible.
317 SCPD MV 104A form has been received and distributed to interested parties. to date. Thank you
318 to SCPD officer James Garside for obtaining form.

319 -2-15-16, 2017 Ford Ambulance came in contact with a metal fence two times causing damage to
320 the left driver's side of the box including the rubber wheel fender and rear diamond plate grate
321 step. This will not be reported to our insurance carrier. An estimate of repair has been requested
322 from 9th Street Auto Collision but has not been received.
323

324 **NYSVARA Special Award Nominations** – The deadline for nominations is August 1, 2022.
325 The nomination forms are for the same categories and uses same format as the NYS
326 SEMSCO/REMSCO nomination form but the NYSVARA form must be used.
327

328 **Life Insurance Claim**– Claim forms have been received from Thomas O'Leary's beneficiaries
329 and has been forwarded to our insurance broker for further processing.
330

331 **Scholarships – HCFAS**

332 Checks have been mailed to all four scholarship applicants.
333

334 **NYSVARA Scholarships & SERVES Program**

335 I request that all board members and operational officers make all eligible student members
336 aware of the NYSVARA scholarship (Deadline 8/15/22) and SERVES program.
337

338 **Legislation:**

339 - The NYS Governor signed into law an amendment of NYS PL 270.21 & 270.22 regarding
340 bullet-proof vest. As previously reported the language did not include EMS - The bullet proof
341 vest purchase bill now includes EMTs, ambulance drivers etc.

Suffolk REMSCO and NYSVARA District 7 Meetings. – I attended both meetings since my last report. Please read the May 10th REMSCO minutes on the bulletin board regarding the Holbrook FD and Northwell’s MOU for mutual aid (issues include communication, QA/QI etc.). The SEMSCO’s meeting and committees’ meetings took place on Tuesday & Wednesday in Troy, NY. NYSDOH EMS are trying to get out into the field and do more inspections full and spot.

Old Business

*Good and welfare committee hasn’t made a decision about a gift for admission to the hospital

*John Palmieri letter to be taken up at next meeting

Motion by Fiona Witkowski and seconded by Jeff Daniels to go into executive session at 2151 hours

Motion by David Kaufman and seconded by Tom Lemp to adjourn at 2231

Respectfully submitted,

Carol Nucci
Secretary

Huntington Community First Aid Squad

Board of Directors

August 18, 2022

Members:

President Fiona Witkowski (FW)	Present
Vice President Thomas Lemp (TL)	Absent
Secretary Carol Nucci (CN)	Present
Treasurer Roger Winter (RW)	Present
Jeffrey Daniels (JD)	Present
Robert Franz (RF)	Present
Lehti Laas (LL)	1905 hrs
James Mallilo (JM)	Present
Chief David Kaufman (DK)	1909 hrs

Guests:

Solomon Walden, Andrea Golinsky, Mary Winter, Rich Stone

Meeting called to order at 1900 hrs.

Speaker, William Hennessy addressed the board about his services as an architect in the planning of the first floor renovation.

Solomon Walden spoke about the progress with implementing the new webpage.

Motion by Jim Mallilo and seconded by Roger Winter to accept the minutes of the Board of Directors' meeting of June 2, 2022.

NO Funds

MOTION APPROVED

5-0-2 RF, DK abstain—FW Did not vote

Motion by Jim Mallilo and seconded by Roger Winter to accept the minutes of the Board of Directors' meeting of June 16, 2022.

NO Funds

MOTION APPROVED AS AMENDED

23 5-0-2 JD, RF abstain—FW Did not vote

24 Motion by Jim Mallilo and seconded by Roger Winter to accept the minutes of the Board of
25 Directors' meeting of July 21, 2022.

26 **NO Funds**

27 **MOTION APPROVED UNANIMOUSLY AS AMENDED**

28

29 **PROPOSALS:**

30 Motions to accept the Board of Directors minutes of 6/2/22, 6/16/22 and 7/21/22

31 Emergency email motion for replacement of back flow device

32 Motion to amend reimbursement authorization for Alexander Hastava's Paramedic Program

33 Motion to amend reimbursement authorization for Jacqueline de Bruin's Paramedic Program

34 Motion to apply for State and Municipal Grant (SAM) for renovations to the ready room

35 Motion to pay for uniform alterations

36 Motion for HCFAS delegates to attend 2022 Pulse Check

37 Motion for HCFAS members to attend 2022 Pulse Check

38 Motion for attendance at NYS EMS Memorial Ceremony in Albany

39 Motion to reimburse meals and hotels for the NYS EMS Memorial Ceremony

40

41 **Lund Valve Testing and Emergency Replacement of Back Flow Device**

42 Motion by Roger Winter and seconded by Robert Franz to engage Lund Valve Testing, PO Box
43 420, Ridge NY 11961, Contact: Ray Jones, O: 631-345-3334, C: 631-905-7211 to replace
44 defective backflow device. See Job description and scope of work as attached.

45 Cost not to exceed \$2,975.00.

46 Insurance requirement: Has been received

47 A certificate of liability insurance for your general liability, automobile liability and umbrella
48 liability with Huntington Community First Aid Squad, Inc. named as additional insured. Our
49 address is 2 Railroad St. Huntington Station, NY 11746.

50 In addition, please provide a certificate of workers' compensation insurance.

Huntington Community should be notified within 10 days or in accordance with the policy provisions should any of the policies be canceled before the expiration date.

Since your company is a regular vendor of HCFAS, updated certificates should be mailed automatically by your insurance agent upon the renewal of each policy. This will avoid continuous correspondence and may cause a delay in payment of your invoices

HCAD Funds

MOTION APPROVED UNANIMOUSLY

(Date of email vote-- 8/10/22)

Motion to amend the authorization previously adopted to reimburse Alexander Hastava for the Paramedic Program (Original motion 7/22/21)

Motion by Chief David Kaufman and seconded by Fiona Witkowski to accept the recommendation of 2nd Deputy Chief Dale Bartolomeo and pre approve member Alexander Hastava's (#1576) request to enter a 2021-2022 EMT-P course at Stony Brook University's Paramedic Program. Chief Kaufman will verify in writing that Alexander Hastava has been in good standing for the last six months prior to his request. This motion is to authorize and approve reimbursement for an amount not to exceed \$10,000.00 plus approved mileage, payable upon successful completion of the course and receipt of his NYSDOH EMT-P certification and reimbursement certification. Receipts are required for the items listed below. The member must be a member in good standing at the time of reimbursement. All other conditions of Section 10 of the PPPs remain in effect.

The approved mileage will not exceed \$1,000.00 as per the PPPs, the standard mileage reimbursement rate for the members' personal vehicle for all approved activities, is \$0.40 per mile.

Tuition

Books

Medical/Background tests

FISDAP- Scheduling Software & exams

ACLS (online)

82 PALS (online)

83 Parking

84 Travel/Mileage

85 EMT-P

86 Approval to practice in Suffolk County

87 Course Reimbursement Request Certification (Please see purchasing policy)

88 Acknowledgement of Squad Reimbursement

89 Alexander Hastava will provide a signed statement that no other party is reimbursing him for this
90 course or will reimburse any part of these costs associated with this course. The initial
91 reimbursement will be for 1/6 of the total approved course cost, (see above list), after the
92 applicant receives the status of EMT-P and is approved to ride in Suffolk County. For the next
93 two and a half years, every six months, from the date of 1st payment, Alexander Hastava must
94 complete a Purchase Order and form 154 for an additional 1/6 of the total approved costs and
95 submit this to the Treasurer. The Treasurer will obtain a written verification from the Chief, that
96 during the reimbursement period, the member has maintained the status of an active HCFAS
97 EMT-P, fulfilled additional duty requirements as listed below; not gone on any leaves of
98 absences, other than a Medical Leave, and is good standing with the squad before reimbursement
99 may occur. The two and a half years' reimbursement period will be extended for the period that
100 cumulative Medical LOAs exceed three months. The member must ride as an ALS provider
101 when on duty and any regular deviation must be approved by the operational officers. The
102 member must agree to provide an additional 4 hours per week either on a second shift or as back-
103 up personnel for a shift during the reimbursement period. The second shift must be approved by
104 the operational officers. Any member not meeting the reimbursement requirements for the
105 period will be reviewed by the Board of Directors. IT IS THE RESPONSIBILITY OF THE
106 MEMBER TO APPLY FOR AND FOLLOW UP ON THESE SEMI-ANNUAL
107 REIMBURSEMENTS.

108 Courses not sponsored by the Nassau or Suffolk County EMS program agency will be
109 reimbursed to a member provided that the following documents are completed:

- 110 a. Pre-approval is required by the Board of Directors and must be presented to the Board of
111 Directors by the Chief.
- 112 b. Course/Seminar Reimbursement Request form is completed with verification of course
113 costs attached, (fees, tuition, books, and detailed daily mileage).
- 114 c. Documented successful completion of the course is supplied (copy of certificates).

d. The member submits a completed certification, HCFAS form, stating that HCFAS is the last dollar reimbursement.

e. The member submits a completed acknowledgement of squad reimbursement HCFAS form.

f. Member provides proof of completion of all requirements to ride as a member of the Suffolk County system as an EMT-P.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Note: The Treasurer is responsible to file with the NYSDOH for any course reimbursement voucher. The member is responsible to provide the Treasurer with any documentation required by the NYSDOH; otherwise the squad's reimbursement to the member will be delayed.

Motion to amend the authorization previously adopted to reimburse Jacqueline de Bruin for the Paramedic Program (Original motion 6/2/22)

Motion by Chief David Kaufman and seconded by Fiona Witkowski to accept the recommendation of 2nd Deputy Chief Dale Bartolomeo and pre approve member Jacqueline de Bruin's (#1581) request to enter a 2022-2023 EMT-P course at Nassau County Fire Police EMS Academy at Nassau University Medical Center Paramedic Program. Chief Kaufman will verify in writing that Jacqueline de Bruin has been in good standing for the last six months prior to his request. This motion is to authorize and approve reimbursement for an amount not to exceed \$10,000.00 plus approved mileage, payable upon successful completion of the course and receipt of her NYSDOH EMT-P certification and reimbursement certification. Receipts are required for the items listed below. The member must be a member in good standing at the time of reimbursement. All other conditions of Section 10 of the PPPs remain in effect.

The approved mileage will not exceed \$1,000.00 as per the PPPs, the standard mileage reimbursement rate for the members' personal vehicle for all approved activities, is \$0.40 per mile.

Tuition

Books

Medical/Background tests

Uniforms

FISDAP- Scheduling Software & exams

147 NREMT Credentialing exam
148 ACLS (on line)
149 PALS (on line)
150 Parking
151 Travel/Mileage
152 EMT-P
153 Approved to practice in Suffolk County
154 Course Reimbursement Request Certification (Form xxx) (Please see purchasing policy)
155 Acknowledgement of Squad Reimbursement

156 Jacqueline de Bruin will provide a signed statement that no other party is reimbursing her for this
157 course or will reimburse any part of these costs associated with this course. The initial
158 reimbursement will be for 1/6 of the total approved course cost, (see above list), after the
159 applicant receives the status of EMT-P and is approved to ride in Suffolk County. For the next
160 two and a half years, every six months, from the date of 1st payment, Jacqueline de Bruin must
161 complete a Purchase Order and form 154 for an additional 1/6 of the total approved costs and
162 submit this to the Treasurer. The Treasurer will obtain a written verification from the Chief, that
163 during the reimbursement period, the member has maintained the status of an active HCFAS
164 EMT-P, fulfilled additional duty requirements as listed below; not gone on any leaves of
165 Absences, other than a Medical Leave, and is good standing with the squad before
166 reimbursement may occur. The two and half years' reimbursement period will be extended for
167 the period that cumulative Medical LOAs exceed three months. The member must ride as an
168 ALS provider when on duty and any regular deviation must be approved by the operational
169 officers. The member must agree to provide an additional 4 hours per week either on a second
170 shift or as back-up personnel for a shift during the reimbursement period. The second shift must
171 be approved by the operational officers. Any member not meeting the reimbursement
172 requirements for the period will be reviewed by the Board of Directors. IT IS THE
173 RESPONSIBILITY OF THE MEMBER TO APPLY FOR AND FOLLOW UP ON THESE
174 SEMI-ANNUAL REIMBURSEMENTS.

175 Courses not sponsored by the Nassau or Suffolk County EMS program agency will be
176 reimbursed to a member provided that the following documents are completed:

177 a. Pre-approval is required by the Board of Directors and must be presented to the Board of
178 Directors by the Chief.

- b. Course/Seminar Reimbursement Request form is completed with verification of course costs attached, (fees, tuition, books, and detail daily mileage).
- c. Documented successful completion of the course is supplied (copy of certificates).
- d. The member submits a completed certification, HCFAS form, stating that HCFAS is the last dollar reimbursement.
- e. The member submits a completed acknowledgement of squad reimbursement HCFAS form.
- f. Member provides proof of completion of all requirements to ride as a member of the Suffolk County system as an EMT-P.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Note: The Treasurer is responsible to file with the NYSDOH for any course reimbursement voucher. The member is responsible to provide the Treasurer with any documentation required by the NYSDOH; otherwise the squad's reimbursement to the member will be delayed.

State and Municipal Grant (SAM) for renovations to Ready Room

Motion by President Fiona Witkowski and seconded by Carol Nucci to authorize the Chief or President to apply for and accept grant funding under the Dormitory Authority of the State of New York (DASNY) administered State and Municipal Facilities Capital Program (SAM) in the amount of \$125,000.00 for improvements and renovations to HCFAS headquarters, and once awarded the Chief or President is authorized execute all necessary documents in connection therewith and to advance HCFAS funds in the amount of \$125,000.00 in accordance with the terms of the grant funding. Grant documents will be sent to our attorney for review.

Note: The committee members have agreed to remain in place for the duration of this project: Rich Stone, Tom Lemp, Jim Mallilo and Fiona Witkowski

HCFAS Funds

After discussion--

Motion to move the motion by Jim Mallilo and seconded by Jeff Daniels

MOTION APPROVED UNANIMOUSLY

MOTION APPROVED FOR SAM GRANT

7-0-1 RW abstains

210 **Uniform Alterations - Michelle Franco #1626**

211 Motion by Lehti Laas and seconded by David Kaufman to reimburse member #1626, Michelle
212 Franco for alterations to her duty uniform, verbally approved by her Day Captain, on 12/16/2020
213 from Linden Cleaners located at 135 W. Jericho Turnpike, Huntington Station, NY 11746 at a
214 cost of \$65.00.

215 Note: Michelle has submitted a written explanation for the need of the alterations, the reason for
216 the delay in her reimbursement and a copy of her receipt.

217 **HCAD Funds**

218 **MOTION NOT APPROVED**

219 **Yes- LL, DK, RF, JD**

220 **No- RW, CN, JM, FW**

221

222 **Attendance of HCFAS Delegates at the NYSVARA 2022 Pulse Check Educational**
223 **Conference and Trade Show**

224 Motion by Chief David Kaufman and seconded by Robert Franz to authorize and approve the
225 Squad's New York State Volunteer Ambulance and Rescue Association's (NYSVARA) District
226 7 delegate Andrea Golinsky and 1st alternate delegate Robert Franz to attend the NYSVARA
227 2022 Pulse Check 67th Annual Educational Conference and Trade Show from Thursday,
228 10/6/2022 to Sunday, 10/09/2022 (3 nights) at the Crowne Plaza Hotel Albany, New York.
229 Reimbursement will consist of the course and trade show registration of \$235.00 per person,
230 hotel accommodations, not to exceed \$130.00 per night per person, daily meals and incidental
231 expenses allowance at the GSA per diem rate per person (\$69.00 as of 10/01/21) less 25% for
232 travel days (\$17.25) (or higher or lower if the GSA rate increases or decreases as of 10/01/22),
233 plus mileage and tolls, alcoholic beverages will not be reimbursed. Each delegate will attend at
234 least six (6) hours of educational sessions. Each delegate will attend the memorial service,
235 awards ceremony, any NYSVARA membership or business meetings and are encouraged to
236 attend the drill competition on Friday evening. Delegates will obtain sales tax exemption
237 certificates from the Treasurer. Further, to authorize, with the approval of the Chief, the use of
238 2-15-89 for transportation on the date of departure if the attendee requests such vehicle in lieu of
239 HCFAS mileage reimbursement. Each delegate will submit a list of events attended, and where
240 applicable, attach the course completion verifications received with LOSAP forms and a
241 synopsis of an educational session attended (this synopsis should not be the same session as the
242 other delegate) as part of the reimbursement documentation.

Each delegate must be available to make a report as determined by the requestor concerning one of the educational sessions attended. Reimbursement of deposits due to non-attendance is the responsibility of the delegate, unless requested by the member in writing and approved by the BOD. All room payments shall be on the Squad credit card if possible. or required by the Treasurer. Reimbursement will be in accordance with HCFAS Purchasing Policy and include a statement that no other party is paying or reimbursing the attendee for this conference or any part thereof. All required reimbursement documentation must include original receipts if applicable and be approved by the Second Deputy Chief and the Chief and be submitted to the Treasurer by 10/30/2022. The educational session synopsis is due within 10 days after the session. Course material has been posted on the Association website. The Treasurer will provide the BOD an accounting for this conference at the next BOD meeting following the request for reimbursement after the conference.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Attendance of HCFAS members at the NYSVARA 2022 Pulse Check Educational Conference and Trade Show

Motion by Chief David Kaufman and seconded by Robert Franz to accept the recommendation of Second Deputy Chief Dale Bartolomeo and authorize and approve up to six (6) members in good standing (non-probationary and non-delegates) at the Officers' discretion, to attend the NYSVARA 2022 Pulse Check 67th Annual Educational Conference and Trade Show from Thursday, 10/6/2022 to Sunday, 10/09/2022 (3 nights) at the Crowne Plaza Hotel Albany, New York.

Reimbursement will consist of the course and trade show registration of \$235.00 per person, hotel accommodations not to exceed \$130.00 per night per person (double occupancy is required (\$57.50 per night per person, if appropriate), daily meals and incidental expenses allowance at the GSA per diem rate per person (\$69.00 as of 10/01/21) less 25% for travel days (\$17.25) (or higher or lower if the GSA rate increases or decreases as of 10/01/22), plus mileage and tolls. Alcoholic beverages will not be reimbursed. A Squad vehicle may be requested from the Chief in lieu of the mileage reimbursement (group travel is encouraged).

Members will attend a minimum of four (4) hours of educational sessions each day Friday and Saturday plus the memorial service, the awards ceremony and are encouraged to attend the drill competition on Friday evening and the Sunday morning session. A listing of the sessions attended and any course completion verifications received will be submitted with LOSAP forms as part of the reimbursement documentation, as well as a comprehensive report including a test (submitted electronically) on at least one session attended per person that can be used as a future

Review Training for our members (report should not be the same session as any other attendee) which will be given to the Second Deputy Chief within 14 days after returning from the conference or within 10 days after the educational course material has been posted on the Association website, whichever is later. Upon the request of the Chief, Second Deputy Chief, or the Board of Directors, the member must be available to make a report as determined by the requestor concerning one of the educational sessions attended.

Reimbursement of deposits or prepaid tickets due to non-member attendance is the responsibility of the member, unless an exception is requested by the member in writing and approved by the Board of Directors.

All room payments shall be on Squad credit cards if possible or required by the Treasurer. Reimbursement will be in accordance with HCFAS Purchasing Policy and include a statement that no other party is paying or reimbursing the attendee for this conference or any part thereof. All required reimbursement documentation must include original receipts, if applicable, and be approved by the Second Deputy Chief and the Chief and be submitted to the Treasurer within 14 days of return from the conference. The Treasurer will provide the BOD an accounting for this conference at the next BOD meeting following the request for reimbursement after the conference.

HCAD Funds

MOTION APPROVED

7-0-1 RW Abstains

Members Attendance at NYS EMS Memorial Ceremony in Albany

Motion by Robert Franz and seconded by David Kaufman to accept the recommendation of Andrea Golinsky, the Squad's primary delegate to NYS Volunteer Ambulance and Rescue Association District 7, and to approve interested Squad members, not to exceed ten members total, to attend the NYS EMS Memorial Ceremony in Albany, New York on Tuesday September 20, 2022 at 11AM or alternate date and time. Further to authorize the use of two Squad vehicles, each with more than one driver, at the discretion of the Chief and approve mileage reimbursement for personal vehicles as authorized by the Chief, plus tolls and parking for all vehicles. A signup sheet will be posted by Andrea to determine the number of members wishing to attend. The Chief and Andrea will determine the members who will be approved to attend this memorial ceremony. The NYS exempt organization sales certificate must be obtained from the Treasurer and used where applicable. Each attendee will receive the GSA per diem rate for meals and incidentals of \$69 less 25% (\$51.75). Each attendee must submit an accounting of his expenditures for this event, including all original receipts, as applicable, within 10 days of this event and the Treasurer will provide the BOD an accounting of this event at the next Board

315 meeting immediately following the request for reimbursement for the event. Andrea is
316 authorized to extend an invitation to other NYSVA&RA delegates, officers, or members of other
317 VAS or Fire Departments to ride in an authorized Squad vehicle or personal vehicle to attend this
318 event providing there is adequate room to accommodate them.

319 **HCAD Funds**

320 **MOTION APPROVED**

321 **7-0-1 RW abstains**

322 **Hotel/M meal Per Diem for 9/19/22**

323 Motion by Robert Franz and seconded by Lehti Laas to authorize and approve the reimbursement
324 of hotel accommodations on Monday September 19, 2022 at an amount not to exceed a base
325 room rate of \$135.00 per person, double occupancy required if possible, or a member requesting
326 single occupancy paying the incremental supplement, and the reimbursement on September 19,
327 2022 of the GSA per diem rate for meals and incidentals of \$69.00 per person per day less 25%
328 (\$51.75) for travel on that Monday for attendees of the NYS EMS Memorial Ceremony in
329 Albany, NY. This will be limited to up to 3 hotel rooms.

330 **HCAD Funds**

331 **MOTION APPROVED UNANIMOUSLY**

332

333 **New Members Motion**

334 Motion by Jim Mallilo and seconded by David Kaufman to accept as a new probationary
335 member Matthew Vahling in accordance with Article III, Section 2 of the By-Laws. Member #
336 1683, assigned Monday 0700.

337 **MOTION APPROVED**

338 Yes FW, LL, DK, CN, JD

339 No RW, JM, RF

340 Motion by Jim Mallilo and seconded by David Kaufman to accept as a new probationary
341 member Ona Weingarten in accordance with Article III, Section 2 of the By-Laws. Member #
342 1684, assigned Monday 2300.

343 **MOTION APPROVED UNANIMOUSLY**

344 Motion by Jim Mallilo and seconded by David Kaufman to accept as a new probationary
345 member James Hansen in accordance with Article III, Section 2 of the By-Laws. Member #
346 1685, assigned to Saturday 1900.

347 **MOTION APPROVED UNANIMOUSLY**

348

349 **Treasurer's Motion for Payments**

350 Motion by Treasurer Roger Winter and seconded by Fiona Witkowski to accept the following for
351 payment in accordance with the PPs and previous Board of Directors' motion:

352 Checks dated: July 21, 2022 to August 16, 2022

353 HCAD – 40 checks, 4 Direct Debits totaling \$61,045.66

354 HCFAS – 9 checks, 1 Direct Debits totaling \$12,968.25

355 POST 215: 0 Checks

356 **MOTION APPROVED UNANIMOUSLY**

357

358 **Secretary's Report on Personnel**

359 Motion by Carol Nucci and seconded by David Kaufman to accept the resignation of Emily
360 Berkowitz #1608 effective 7/31/2022.

361 **MOTION APPROVED UNANIMOUSLY**

362 Motion by Carol Nucci and seconded by David Kaufman to accept the resignation of Nicole
363 Campbell #1551 effective 7/31/2022.

364 **MOTION APPROVED UNANIMOUSLY**

365 Motion by Carol Nucci and seconded by David Kaufman to drop Probie College member
366 Michael Giarizzo #1578 effective 8/18/2022.

367 **MOTION APPROVED UNANIMOUSLY**

368 Motion by Carol Nucci and seconded by David Kaufman to drop Sean Harkins #1486 effective
369 8/18/2022.

370 **MOTION APPROVED UNANIMOUSLY**

371 Motion by Carol Nucci and seconded by David Kaufman to accept the resignation of
372 probationary member Alana Marino #1652 effective 7/10/2022

373 **MOTION APPROVED UNANIMOUSLY**

374 Motion by Carol Nucci and seconded by David Kaufman to accept all leaves of absence.

375 **MOTION APPROVED**

376 7-1-0 No -JM

377

378

		Officers Meeting:	8/10/2022	BOARD MEETING	APPROVAL:	8/18/2022	
Status Change/Advancement							
Member #	Last Name	First Name	Day & Shift	From	To	Effective	Notes
1675	Delle	Sean	Thursday 1100	ACL	CL	8/4/2022	
1576	Hastava	Alex	Sunday 0700	CL	Driver Trainer	8/11/2022	Clean Lens
1680	Kearns	Thomas	Friday 1100	Disp TR	Disp	7/30/2022	
1680	Kearns	Thomas	Friday 1100	Disp	FA	8/12/2022	
1668	Komatsu	Liam	Saturday 1500	ACL	CL	7/28/2022	
POST 215							
Member #	Last Name	First Name	Day & Shift	From	To	Effective	Notes
Administrative Status Change							
Member #	Last Name	First Name	From	To	Effective	Reason	Notes
1608	Berkowitz	Emily	Active	Resigned	7/31/2022	PA school conflict	
1551	Campbell	Nicole	Active	Resigned	7/31/2022	medical school	
1578	Giarizzo	Michael	Probie College	Dropped	8/18/2022	no shifts/contact	last shift 6/27/2022

1486	Harkins	Sean	Active	Dropped	8/18/2022	no shifts/contact	last shift 12/01/2022
1652	Marino	Alana	Active	Resigned	7/10/2022	beginning PA school	
Shift Change							
Member #	Last Name	First Name	From	To	Effective	Reason	Notes
1576	Hastava	Alexander	Sunday 1100	Co 8	7/26/2022	work conflicts	
1622	Towers	Luke	Saturday 0700	Sunday 1900	6/4/2022	time availability	probie
Return to Duty							
Member #	Last Name	First Name	Day & Shift	LOA End	Type of LOA	RTD Date	NOTES
930	Barker	Nancy	Tuesday 0700	8/9/2022	MLOA	8/9/2022	Dispatch only
767	Burns	Eileen	Sunday 0700	9/19/2022	EMLOA	7/24/2022	
757	Canty	Brian	Tuesday 1900	11/2/2022	MLOA	8/9/2022	Dispatch only
908	Decker	Jill	Monday 1100	3/16/2022	MLOA	3/16/2022	
1384	Mayer	Doug	Monday 1100	7/4/2022	MLOA	8/4/2022	
1665	Meitz	William	Friday 1500	7/9/2022	Military LOA	7/15/2022	
1175	Saget	Bedel	Co 8	8/1/2022	OLOA	7/19/2022	
937	Smiles	Robin	Monday 1100	7/3/2022	MLOA	8/1/2022	Dispatch only
1622	Towers	Luke	Sunday 1900	5/18/2022	ELOA	6/5/2022	
Leave of Absence							
Member #	Last Name	First Name	Day & Shift	LOA Start	LOA End	Type of LOA	Notes
930	Barker	Nancy	Tuesday 0700	6/28/2022	9/28/2022	MLOA	

1670	Bayer	Alexander	Sunday 2300	8/22/2022	12/17/2022	ELOA	
236	Brenner	Martha	Thursday 1500	7/27/2022	10/27/2022	OLOA	
767	Burns	Eileen	Sunday 0700	6/19/2022	9/19/2022	EMLOA	
1582	Callinan	Jacqueline	Sunday 1900	8/28/2022	12/17/2022	ELOA	
757	Canty	Brian	Tuesday 1900	8/2/2022	11/2/2022	MLOA	
1462	Como	Ryane	Co 8	7/22/2022	10/22/2022	OLOA	
1650	Kilada	Nicole	Sunday 2300	8/20/2022	12/21/2022	ELOA	
1668	Komatsu	Liam	Saturday 1500	8/18/2022	12/17/2022	ELOA	
1055	Mejia	Gerardo	Saturday 0700	8/6/2022	11/6/2022	EMLOA	
1641	Moran	Sean	Tuesday 1500	8/18/2022	12/9/2022	ELOA	
1162	Mulchandani	Monica	Sunday 1500	7/16/2022	10/16/2022	OLOA	extension- see statement
72	Mullen	Carolyn	Wednesday 0700	7/21/2022	10/21/2022	EMLOA	
1283	Orr	Casey	Co 8	8/8/2022	11/8/2022	EMLOA	
1649	Qu	Wendy	Thursday 1900	8/29/2022	12/15/2022	ELOA	
1622	Towers	Luke	Sunday 1900	1/24/2022	5/18/2022	ELOA	backdated
Off Probation							
Member #	Last Name	First Name	Day & Shift	Packet?			
No Show's							
Member #	Last Name	First Name	Date of Offense	Day & Shift			
Letters Of Intent							

Member #	Last Name	First Name	Reason	Day & Shift			

379

380 **Chief Report BOD Meeting**

08/18/22

381 **Equipment & Vehicles –**

382 16: In quarters.

383 17: In quarters.

384 18: In quarters.

385 19: In quarters.

386 20: In quarters.

387 21: At Proliner, Repair pending. Parts ordered.

388 80: In quarters. OOS

389 81: At 9th Street. Repair is almost completed. Two more weeks.

390 82: In quarters.

391 We currently have backorders on AED batteries and Pediatric AED Pads. Working with Stryker to get
392 loaners. Stryker stated there will be a price increase in September. Several other vendors have given
393 similar notice.

394 **Paramedic Program**

395 Separate report. Four new medics began working.

396

397 **NYS Department of Health Inspection**

398 The DOH investigator inspected 5 ambulances, 2 first responder vehicles, supply closets, oxygen room,
399 controlled substance (CS) supply, CS logs, and CS plan, personnel files, electronic PCRs, QAQI records,
400 CME records, equipment and maintenance records, and all agency policies and procedures.

401 He did not find deficiencies in any area. He advised us that we did very well and appeared to have an
402 excellent QAQI program.

403 We should take away from this inspection that our operations are in compliance with applicable state
404 laws and regulations, but that we must also continue to maintain or improve our status in all these areas
405 so that the next time they come, we do just as well or better.

406 I appreciate the support of the Board in continuing to enable us to operate at maximum capacity and
407 adhere to the stringent requirements of various external agencies.

408 It is possible they could be here again soon to inspect any new vehicles as we affirm they comply with
409 part 800 and we will be ready.

410 **Events/Projects**

- 411
- 412 • Parades held: East Northport Fire Department 8/3/22
- 413 • CME on Respiratory Emergencies 8/22/22 at 19:30
- 414 • Parades upcoming: Greenlawn 9/1/22. Hope to see you all there. This is the last parade until the
415 Holiday Parade.
- 416 • Labor Day Weekend - Lighthouse Music Festival - Day Captain advised to staff extra crews in
417 anticipation of additional alarms.
- 418 • Fall Festival: Emergency Medical Action Plan approved. Sending information to County as
419 needed.

420 **Trainings:**

421 August review training: Burns

422

423 **President's Report for August BOD meeting**

424 **Budget**

425 The Town of Huntington approved our 2023 proposed budget but limited the increase to 2% rather than
426 the requested 2.8%, so some cuts need to be made.

427

428 **SAM Grant**

429 The committee met on Monday 8/15/22 to discuss the hiring of an architect to draw up plans and
430 supervise the project. Rich Stone has invited an architect to speak at the beginning of the next board
431 meeting. Planning costs are covered under the scope of the grant.

432 **Squad Picnic**

433 Thank you to Brian Canty and his committee for organizing the Squad Picnic at Driftwood Day Camp last
434 weekend. Fireside provided a great selection of food, and the weather was perfect. 114 adults and 20
435 children attended. There were 32 no-shows.

436 **Life Membership Committee**

437 The nine members of this committee have been sent a list of members who are eligible for life
438 membership having served for 15 years or more, together with basic instructions on the way this
439 committee works. John Palmieri will follow up with in-person meetings.

440 **Ad hoc committee to clarify voting rule**

441 David Mohr and I have set up an ad hoc committee to clarify the rules regarding the number of people
442 required to be in attendance in order to vote in different situations. Our attorney will look over the bylaw
443 changes before they are offered to the membership and adopted.

444 **Chief Paramedic's Report**

445 Sent separately

446 **QA/QI Committee**

447 Sue O'Connell, RN, Trauma Program Manager at Huntington Hospital contacted me on 8/17/22 to ask
448 whether the Squad would be interested in taking part in a Community Disaster Simulation Event in
449 October, which would be conducted in conjunction with Suffolk County Police. This sounds like an
450 excellent training opportunity, and I forwarded her contact information to Dale Bartolomeo.

451 **Social Media Committee**

452 Michaela Ryan will handle the posting of items on both Facebook and Instagram.

Lead Paramedic report August 2022

- Shift coverage/gaps

Very happy to report that coverage of the schedule has improved dramatically. August is approximately 90% covered and September is close to 95%. Weekends are no longer an issue as all hours are covered with paid medics now.

- New personnel and resignations

No resignations. New personnel Zack Harrington, Sean Rossner, Paul Rittenhouse, and Nelson Lopez all completed orientation and are on the schedule. No issues of any kind observed by myself or reported to me as of yet. I think all 4 of these men will fit in well with us. Thank you again to the BOD for agreeing to take them on.

I may have a couple more Paramedic resumes in the pipeline. Will report further when it's definite.

- Number of ALS run calls by Paid Paramedics 7/15 - 8/17

- Checkouts -No issues to report on checkout compliance. Very pleased that 82 and all the ambulance ALS equipment passed the state inspection. I proudly commend the efforts of the entire Paramedic staff who helped make this happen.

- Narcotics 7/15 - 8/17

Fentanyl - 3 admins to patients, no waste. 300 mcg administered altogether

Morphine - 0 usage or loss/diversion

Midazolam - 2 admins to patients, 7.5 mg wasted, 0 loss or diversion. 2.5 mg administered altogether

Ketamine - 0 usage or loss/diversion

Very happy to report that our narcotics program passed inspection as well!

Overall, I feel the Paramedic program is on the right track and I'm very pleased with how everything is running. The goal for the close of the year for me is to achieve 24/7 Paramedic coverage. We're very close.... In September, there are already a couple weeks that are covered 24/7. The last time I remember this happening was during the pandemic when we were offering overtime pay. Onward and upward.

453

454

Director Tom Lemp's Report August 18, 2022

455

456

Capital Improvement

457

- At the last meeting I sent an attachment on my idea of what is needed for the first floor. I also mention that we have received rough estimates. On August 4th a meeting was held including Fiona, myself, Jim, Rich Stone and Louis Dell to go over what is needed to start this project. The following was concluded:

460

461

462

463

464

465

- First, we need an architect to provide us with drawings and specs. The company that was recommended was William J. Hennessy. He will talk at tonight's board meeting.
- Once we get the drawings and specs we can get a detailed estimate for the total job.

- 466 ○ We need to move on this quickly or we may lose the grant money.

467 **Web Site**

- 468 • Solomon states that we are close to turning on the new website. We are waiting for the
469 Back-end vendor to make a link to join the front and back end sites together. He will talk
470 about the web site tonight.

471 **HCFAS Picnic**

- 472 • Recap cap of the picnic that was held on August 13, 2022 from 1200 to 1600, at the
473 Driftwood Day Camp are as follows:
474 ○ Total members that signed up were 130 adults and 25 children. Total cost was
475 \$12,087.84.
476 ○ The following members signed up but were “no Shows”:

Name	Squad #	Adults	Children	Comments
Paul Bayer	1505	2	0	No Show
Alex Bayer	1670	1	0	No Show
Vera Farina	1571	5	1	No Show
Devon Linden	1645	1	0	No Show
Odaly Velasquez	1648	3	2	No Show
Alex Hastava	1576	3	3	No Show
Dany Portillo	1678	1	2	No Show
Marissa Lindner	1646	2	0	Cancelled 8/10
Matthew Philip	1631	1	0	Car Trouble
Katie Donegan	1460	4	0	Only 2 guests got sick that didn't show
Alison Russo	884	2	0	Work called before
Kevin McCann	1143	3	0	Only 1 guest got sick that didn't show
Eve Pollack	1637	4	0	2 guests didn't show
David Kaufman	1390	1	0	Called sick
Brett Dowler	1546	1	0	Work called before

477

478 **COVID 19 Pins**

- 479 • At the last GMM meeting, Andrea started handing out COVID pins. If you didn't get your
480 pin and were active during the years 2020 and 2021 please see Andrea.

481 **Good and Welfare**

- I spoke to Kathi Bonessi last week about the SOP Article IX, Section 5 Good and Welfare Committee procedure on hospitalization guidelines. She stated that when they are not sure they would have the president decide.
- **BOD Report – Roger Winter**
- **Date 8/18/2022**
- **Awards Life Membership Plaque (BOD):** Awaiting BOD directive of new Life Members for 2020, 2021. **I will be adding Mathew Matt Sisinni, tom O’Leary to the plaque.**
- **Length of Service (Andrea Golinsky):** I need a list of length of service for 2022 members. I will contact Andrea Golinsky.
- **Memorial Wall (David Mohr):** No Report
- **Plaques & Certificates BOD/Chief Officer Corps (Roger Winter):** No Report
- **Pins and badges (Roger Winter):** No Report
- **ID/ Accountability Cards (Roger Winter):** New Member pictures need to be taken.
- **LED Display (Diane Tanko):** Up to Date and notices that are relevant to the seasons are posted and displayed.
- **Public Relations/Public Information Officer (Andrea Golinsky):** No Report
- **Fund Drive: Report (Mary Brenner):** \$63,076.53 from 1421 respondents.
- **Flag Etiquette (Roger Winter):** The US Flag protocols are being followed. **Flag Pole inspection has been completed. A new weight and collar have been installed. New safety wires between flags have been installed.**
- **Memorial Day / Veterans Day Events:** I am seeking information on the members who have served in the armed services, Army, Navy, Marine Corps, Air Force and Coast Guard. I am planning on updating the list of current members and photographs of the members while in the service and current picture.
- **Squad Photos Past Presidents and Ex. Chiefs (Roger Winter):** The only picture left to mount is Drew Silverman, President Seth Fischer.
- **Building:**
- **Committee Members as of 1/1/2022**
- **Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, Paul Bayer, Tom O’Leary, Tom Lemp.**
- **HVAC:** All issues have been addressed: GMM and hallway and committee rooms resolved.
- **Garage doors:**
- Please see the information tag on the door. Please call rich Stone for service. Notify the officers and Roger Winter. Still waiting for the doors to be fabricated.

- 520 • **Garage:** Bobby Loysch continues to clean the floor. Another outstanding
- 521 member doing what needs to be done.
- 522 • **Electricians** We have to resolve an issue with the 2nd floor ice machine and
- 523 the Marlock system that seem to be on the same circuit.
- 524 • **Ice Machine in Ready/Room Kitchen:** No issues
- 525 • **Gold Coast Cleaning:** No report.
- 526 • **Harbor Irrigation:** No report.
- 527 • **Snow Plowing:** I will be contacting our current vendor for a contract for the
- 528 next snow plowing season.
- 529 • **Pestex Pest Management:** No Report of little rescuers.
- 530 • **Wet Fire Extinguisher System:** No report
- 531 • **Building Sprinkler system:** Up to date.
- 532 • **Johnson Controls:** A duct sensor needs to be replaced in the basement. It will
- 533 be scheduled when the part comes in.
- 534 • **Fire Marshall Inspection:** We passed the inspection. The fire Marshall had a
- 535 concern about the notice in the Fire Panel regarding the duct sensor. I
- 536 showed him the paperwork regarding the repair. We have a new certificate
- 537 without any issues.
- 538 • **Lund Valve Testing Backflow Valve:** The valve has been replaced. Lund
- 539 Valve will be to record the serial numbers and report it to Suffolk County
- 540 Water Authority. Suffolk County Water Authority will inspect and we will
- 541 then get a certificate of successful inspection.
- 542 • **Washing Machine/Dryer:** MCN came in and cleaned the dryer vent. This
- 543 should be a semiannual cleaning.
- 544 • **Proposed projects:**
- 545 • **Mata Paving & Sealcoating:** I will be making another attempt to get these projects
- 546 done. I need supervisory help with the sealcoating of the lot. Who would like to
- 547 help out?
- 548 • Cement repair – Walkway ramp, tripping hazard by the curb and the repair by the post
- 549 nearer the building.
- 550 • Ramp Door N-1 - Repair of the tripping hazard on the ramp near the curb. A temporary
- 551 repair was made last year.
- 552 • Awaiting a date for the repair
- 553 • Director Report- Jeffrey Daniels
- 554 •
- 555 • Compliance committee-nothing to report
- 556 •
- 557 • Record retention committee – nothing to report
- 558 •
- 559 • Technology – nothing to report
- 560 •

- 561 • Bylaws and SOP Committee –nothing to report.
562 •
563 • Website committee
564 •
565 I received an email from Solomon as follows (he will be attending our meeting to explain
566 further):
567 •
568 • Don is changing the current hcfas.org site that he controls, to contain only the member’s site.
569 He calls it “HCFAS Member Extranet”. We created a separate domain “hcfas-members.org”
570 which will be the domain name for Don’s HCFAS Member Extranet. When he has that ready
571 then the domain “hcfas.org” will be changed to point to Grim’s version. The “members” link on
572 the new HCFAS.org will then send the user to hcfas-members.org.
573 •
574 • We are waiting for Don now to complete the change. I was under the impression from his emails
575 that he had done all the work ages ago and was just waiting for the domain name. However, I
576 was wrong, and he’s working on it now.
577 •
578 • This is from Don on July 29:
579 •
580 • - I’m not involved with the new public facing website development (Grim Media).
581 • - With regard to the secure HCFAS Member extranet, after months of follow-up
582 on my part, I received the sub-domain information from Solomon on 7/18/22. We
583 will re-engage on the project early next week and I will advise on status and next
584 steps.
585 • I hope this information is helpful.
586 • Regards,
587 • Don
588

589 **Director Bob Franz Report –08/18/22**

590 **Insurance:**

591 **MVA:**

592 -On Sunday 7/24/22 at 1630 hours, our ALS ambulance 2-15-21, a 2020 Ford came in contact with a limb
593 of a tree during a response for manpower. The tree is situated next to the roadway and is located across
594 from the call location. The street does not have sidewalks and it is a dead-end street. The tree is fine.
595 The ambulance has a hole on the right-side top front of the box and damage on the right-side box top
596 from the hole to the rear of the ambulance. The hole will require specialized repair to preserve the box
597 integrity. This was reported to our insurance carrier. Other than soreness, our driver and crewleader are
598 okay.

-Incident 6/5/22. Our insurance carrier was able to subrogate our full damages and our deductible for this event was returned. Status of other party's injury claim is unknown.

Life Insurance: A claim notice has been filed with National Income Life Insurance Company for an accidental death benefit on deceased member Thomas O'Leary. The \$4,000 benefit is provided through membership in the NYSVARA. Documentation is being obtained and forwarded to the insurance company.

LOSAP:

- I visited an inactive life member and assisted in filing a past due benefit claim with Penflex.

- I also sent a past due benefit claim to another inactive member and follow the status.

- Participants' 12/31/21 benefit statements (460) will be distributed shortly – a work in process.

--Congratulations to the eight Brookhaven Ambulance Squads who were successful in their referendum votes to increase the DBP benefit from \$20 a month to \$30 a month and to lower the entitlement age from age 65 to age 60. South Country Ambulance had the most opposition (102 No votes but the Yes votes more than doubled the opposing votes. All other squads had 32 or fewer Yes votes and no opposition.

For some reason, Tri Harbor Ambulance (Port Jefferson) had zero votes casted for their referendum.

Property tax increase should be negligible or non-existent since agencies can bill for services. Perhaps we did not push hard enough for the entitlement age decrease in 2019 with the TOH. This is now 2022.

NYSIF – I successfully opposed a claim against our WC policy. The claimant was a former member. The claim was a duplicate claim filing of where the former member is now employed.

SEMSCO Meeting July 20, 2022

Notes from the July State EMS Council (SEMSCO) meeting was distributed to the President and Chief and posted on the bulletin board. There was no SEMAC meeting due to lack of quorum.

NYSVARA Special Blanket Edition – SEMSCO & Committee July Meetings was emailed to all our members and posted on the bulletin board – makes for an interesting read.

Part F Article 30 Changes: The deleted Part F amendment of the Governor's Budget Bill was distributed with suggested changes to Suffolk REMSCO members and others for comment.

Locally, comments were made by Suffolk REMSCO, Nassau REMSCO and NYC REMSCO and submitted to SEMSCO and its legislative committee for further comment and edits. The goal is to submit a draft to the State EMS bureau for further distribution in late August. Section 3008 proposed changes regarding issuance of ambulance service certificates and the commissioner promulgation of regulation to provide for standards on the determination of need was suggested

to be deleted from the changes pending further review (this could limit REMSCOs authority re: CONs).

The next SEMAC/SEMSCO meeting is September 21 & 22nd (EMS Memorial Event is 9/20).

Northwell – As a follow up to last month’s REMSCO report regarding Holbrook FD and Northwell’s MOU for mutual aid issues: a “Could Your Community Benefit” Flyer was posted on Facebook by Northwell Center for EMS – We can Partner with any agency to provide the highest level of care when and where you need it most.

EMS Memorial Albany – Ceremony will be held in Albany on Tuesday 9/20/22. 10 names will be going on the memorial this year. Memorial is being reconfigured to allow space for all the names.

SC Recruitment Committee

The SERVES Administrative Guide has been updated – Suffolk County residents may attend a college or university in Nassau County or take on line courses from accredited institutions of higher education. Application dates have also changed. Go to www.suffolksbravest.com for the guide.

Applications must be submitted no later than the 8th Friday of the academic calendar.

NYSVARA District 7

At Tuesday’s meeting, Andrea Golinsky was elected Treasurer and Vice-President (Director) and I was elected to Chairperson of District 7 for next year.

LOSAP – Annual Report 12/31/21

TOH LOSAP Contribution

	Penflex		TOH		
Year	Calculated Contribution	TOH Paid	Payment Date	Budget	
12/31/18	\$ 432,469	\$ 475,000	9/10/19	\$ 478,950	
12/31/19	521,350	521,350	11/20/20	500,000	
12/31/20	531,317	531,317	2021	500,000	
12/31/21	475,176	TBD	Due in 2022	500,000	

-Rate of Investment Return: 2021-12.9%; 2020-14.9%; 2019-20.9%; 2018-negative 4.2%.

671 -Assumed Rate of Return used in the actuarial calculation was lowered from 5.75% to 5.5% beginning in
672 2020.

673 -Although the benefit increased from \$20 to \$30 in 2020, the increase in calculated contribution is only
674 \$10,000 higher than 2019.

675 At 12/31/21 our unfunded liability remains at \$0. HCFAS LOSAP fund is 100% funded.

676 **Director Report- Jeffrey Daniels**

677 Compliance committee-nothing to report

678 Record retention committee – nothing to report

679 Technology – nothing to report

680 Bylaws and SOP Committee –nothing to report.

681 Website committee

682 I received an email from Solomon as follows (he will be attending our meeting to explain further):

683 Don is changing the current hcfas.org site that he controls, to contain only the member's site. He calls it
684 "HCFAS Member Extranet". We created a separate domain "hcfas-members.org" which will be the
685 domain name for Don's HCFAS Member Extranet. When he has that ready then the domain "hcfas.org"
686 will be changed to point to Grim's version. The "members" link on the new HCFAS.org will then send the
687 user to hcfas-members.org.

688
689 We are waiting for Don now to complete the change. I was under the impression from his emails that he
690 had done all the work ages ago and was just waiting for the domain name. However, I was wrong, and
691 he's working on it now.

692
693 This is from Don on July 29:

694
695 - I'm not involved with the new public facing website development (Grim Media).
696 - With regard to the secure HCFAS Member extranet, after months of follow-up on my
697 part, I received the sub-domain information from Solomon on 7/18/22. We will re-
698 engage on the project early next week and I will advise on status and next steps.
699 I hope this information is helpful.

700 Regards,

701 Don

702
703 Motion by Fiona Witkowski and seconded by Roger Winter to adjourn.

704 **MOTION APPROVED UNANIMOUSLY**

705 Meeting adjourned 2220 hours

706 Minutes submitted by Carol Nucci, secy

Huntington Community First Aid Squad

Board of Directors Meeting

August 31, 2022

Members:

President Fiona Witkowski (FW)	Present
Vice President Thomas Lemp (TL)	Present
Secretary Carol Nucci (CN)	Present
Treasurer Roger Winter (RW)	Present
Jeffrey Daniels (JD)	Absent
Robert Franz (RF)	Present
Lehti Laas (LL)	Absent
James Mallilo (JM)	Present
Chief David Kaufman (DK)	Absent

Guests: Sean Delle, Dom Heavey, and Devon Linden

Speaker: Peter DeAngelo, CPA

Meeting began at 1901 hours

Motion to approve minutes of August 18, 2022 minutes

Motion by Jim Mallilo and seconded by Robert Franz to accept the minutes of the Board of Directors meeting of August 18, 2022

MOTION APPROVED Vote 5-0-0 (RW did not vote- was out of room greeting speaker)

Motion by Jim Mallilo and seconded by Tom Lemp to change the order of business.

MOTION APPROVED 5-0-0 (RW did not vote stepped out to greet the speaker)

Speaker Peter DeAngelo our CPA from the Fuoco Group, our accounting firm.

Mr. DeAngelo went line by line thru our audit, explaining and answering questions.

24 **Proposals:**

25 Motion to accept HCFAS & HCAD Financial Statement for 2021

26 Motion to accept the Amended HCAD Budget 2023

27 Motion to engage William J, Hennessy, architect for ready room reno

28 Motion regarding third quarter allowance

29 Motion for disposal of 2007 Chevy Suburban

30 Motion for Mets Game 2023 EMS Day deposit

31 Motion to pay PPs

32 Motion to approve new member Isha Dave

33

34 **Financial Statements HCFAS & HCAD 2021**

35 Motion by Roger Winter and seconded by Robert Franz to approve the 2021 financial statements
36 for HCFAS and HCAD as prepared and presented by FUOCO Group, CPA.

37 **HCAD / HCFAS Funds**

38 **MOTION APPROVED UNANIMOUSLY**

39

40 **Amended HCAD Budget 2023**

41 Motion by Roger Winter Treasurer and seconded by Fiona Witkowski, President, to accept the
42 proposed amended budget for 2023 for submission to the Town of Huntington. The proposed
43 budget for 2023 is \$1,842,559.00. The Town requested that the budget be reduced to reflect a
44 maximum increase of 2%.

45 **HCAD Funds**

46 **MOTION APPROVED UNANIMOUSLY**

47

48 **Engaging architect to prepare construction drawings for renovation of ready room**

49 Motion by Tom Lemp and seconded by Jim Mallilo to engage William J. Hennessy architect, 11
50 Chester Court, Huntington, NY 11743. Contact information: (631) 262-0060, fax (631) 262-
51 0079, email: wharchitect@optonline.net. Mr. Hennessy will prepare construction drawings and
52 technical specifications for interior alterations as described in the proposal. Architect cost not to
53 exceed \$11,500.00. Breakout is as follows:

- | | | |
|----|--|---------|
| 54 | • Retainer | \$3,500 |
| 55 | • At completion of drawings and specifications | \$5,500 |

- 56 • At completion of construction \$2,000
- 57 • Additional services (if needed) \$250/hr

58 **SAM Grant**

59 **MOTION APPROVED by email vote on 8/24/22**

60 Vote: 7-0-2 Yes: FW, TL, CN, JD, JM, LL, DK Abstain: RF, RW

61 **Quarterly Allowance**

62 Motion by Robert Franz and seconded by Jim Mallilo to issue the first quarter \$10 food
63 allowance in the third quarter in addition to the third quarter allowance for a total of \$20 per
64 member. All members will print, sign, and date for receipt of allowance.

65 **HCAD Funds**

66 **MOTION NOT APPROVED** Vote 1-4-1 Yes-RF, No-FW, TL, CN, JM, and RW abstaining

67 **Third Quarter Allowance**

68 Motion by Tom Lemp and seconded by Jim Mallilo to issue the third quarter food allowance of
69 \$10 per member. All members will print, sign and date for receipt of allowance.

70 **HCAD Funds**

71 **MOTION APPROVED** 5-0-1 Yes-FW, TL, CN, RF, JM with RW abstaining

72 **Disposal of 2007 Chevrolet Suburban**

73 Motion by Tom Lemp seconded by Roger Winter to accept the collision value of \$12,575.05 for
74 the 2007 Chevrolet Suburban K1500 LS (2-15-80) and have the vehicle taken to LI Proliner Inc.
75 18 Peconic Ave, Medford, NY 11763 to have the adjuster see it there is further damage that
76 should be considered for reimbursement. While awaiting the additional claim the vehicle will be
77 stripped of all lettering and equipment needed for the new 2-15-80 at LI Proliner. (VIN#
78 3GNFK16397G127600)

79 **No Funds**

80 Tom Lemp withdrew the motion

81 **METS GAME 2023 EMS DAY DEPOSIT**

82 Motion by Tom Lemp and seconded by Robert Franz to approve a deposit of \$500 for the “NY
83 METS EMS Night” on a date TBD to be able to secure our purchase seats in the “Big Apple”
84 reserved (B.A.R.) section once they become available. This deposit will allow us to select the
85 rows of our liking once the tickets go on sale. This deposit will be applied to our purchase of the
86 group tickets once they become available.

96 **HCFAS Funds**

97 **MOTION APPROVED UNANIMOUSLY**

98
99 **Motion to accept new member**

100
101 Motion by Jim Mallilo and seconded by Tom Lemp to accept as a new probationary student
102 member Isha Dave in accordance with Article III, Section 2 of the By-Laws. Member # 1686
103 assigned Monday 1500

104
105 **MOTION APPROVED UNANIMOUSLY**

106
107 **Motion to pay bills**

108 Motion by Treasurer Roger Winter Seconded by Robert Franz to accept the following for
109 payment in accordance with the PPs and previous Board of Directors' motions:

110 Checks dated: August 17, 2022, 2022 to August 29, 2022

111 HCAD – 16 Checks, 2 Direct Debits totaling \$16,926.81

112 HCFAS – 0 checks, 0 Direct Debits totaling \$0

113 POST 215: 0 Checks

114 **MOTION APPROVED UNANIMOUSLY**

115 **Secretary's Report**

116 No personnel report for this meeting.

117 **Director Tom Lemp's Report August 31, 2022**

118 **Capital Improvement**

- 119 ○ A motion was issued and approved for William J. Hennessy to start work. A
120 retainer of \$3,500 was submitted. I will follow up on the status of this job.

121 **Web Site**

- 122 ● Solomon states that we are close to turning on the new website. According to Solomon
123 we are not going to wait for the Back-end vendor to make a link to join the front and
124 back end sites together. We will turn on the web site and make any adjustments as
125 needed.

126
127 **Mets Game 2023**

- 128 ● A motion has been submitted for next year's Mets game. A deposit of \$500 is needed.

COVID 19 Pins

- At the last GMM meeting, Andrea started handing out COVID pins. If you didn't get your pin and were active during the years 2020 and 2021 please see Andrea.

Good and Welfare

- I spoke to Kathi Bonessi last week about the SOP Article IX, Section 5 Good and Welfare Committee procedure on hospitalization guidelines. She stated that when they are not sure they would have the president decide.

Administration

- An email was sent to all administration members stating that a CPR card is required. I can set up a class for those members who don't have an updated card.

Uniform

- Last Sunday Carol and I spent four hours inventorying all duty uniform clothing in the basement. An order will be going out this week. Also, Carol is getting a price from All American for winter jackets (our vendor does not carry that style any more). Thank-you Carol Nucci for your hard work.

Chief David Kaufman's Report

I'm camping and don't have service for a formal report but a few updates from August 18th report:

19 was in an accident. The driver is being remediated.

81 was supposed to be done but some of the technicians got sick with COVID.

Greenlawn Parade is this Thursday 9/1.

Medic coverage has been excellent due to recent hires.

EVOC Class at HCFAS would be \$975.00 for 2 lectures at our building and then one hands on at the SCFA. Up to 24 students. Still gathering information. Let me know if this is something the board would be willing to fund.

Several pairs of pediatric AED pads shipped from Stryker. There is still a long back order on these.

BOD Report – Roger Winter

Date 8/31/2022

Awards Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members for 2020, 2021. **I will be adding Mathew Matt Sisinni, tom O'Leary to the plaque.**

Length of Service (Andrea Golinsky): I need a list of length of service for 2022 members. I will contact Andrea Golinsky.

169 **Memorial Wall (David Mohr):** A plaque has arrived for mounting.
170 **Plaques & Certificates BOD/Chief Officer Corps (Roger Winter):** No Report
171 **Pins and badges (Roger Winter):** No Report
172 **ID/ Accountability Cards (Roger Winter):** New Member pictures need to be taken.
173 **LED Display (Diane Tanko):** Up to Date and notices that are relevant to the seasons are
174 posted and displayed.

175 **Public Relations/Public Information Officer (Andrea Golinsky):** No Report

176 **Fund Drive: Report (Mary Brenner):** \$64,071.53 from 1445 respondents.
177 **Flag Etiquette (Roger Winter):** The US Flag protocols are being followed.

178 **Memorial Day / Veterans Day Events:** I am seeking information on the members
179 who have served in the armed services, Army, Navy, Marine Corps, Air Force and
180 Coast Guard. I am planning on updating the list of current members and
181 photographs of the members while in the service and current picture.
182 **Squad Photos Past Presidents and Ex. Chiefs (Roger Winter):** The only picture
183 left to mount is Drew Silverman, President Seth Fischer.

184 **Building:**
185 **Committee Members as of 1/1/2022**
186 Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo.
187 **HVAC:** All issues have been addressed: GMM and hallway and committee rooms is not
188 resolved yet. They are coming in to inspect and resolve.

189 **Garage doors:**
190 Please see the information tag on the door. Please call Rich Stone for service. Notify the
191 officers and Roger Winter. Still waiting for the doors to be fabricated.
192 **Garage:** Bobby Loysch continues to clean the floor. Another outstanding member doing
193 what needs to be done.
194 **Electricians** We have to resolve an issue with the 2nd floor ice machine and the
195 Marlock system that seem to be on the same circuit.
196 **Ice Machine in Ready/Room Kitchen:** No issues
197 **Gold Coast Cleaning:** No report.
198 **Harbor Irrigation:** No report.
199 **Snow Plowing:** I will be contacting our current vendor for a contract for the next
200 snow plowing season.
201 **Pestex Pest Management:** No Report of little rescuers.
202 **Wet Fire Extinguisher System:** No report
203 **Building Sprinkler system:** Up to date.
204 **Johnson Controls:** A duct sensor has been replaced in the basement.
205 **Fire Marshall Inspection:** We passed the inspection.
206 **Lund Valve Testing Backflow Valve:** The valve has been replaced. Lund Valve will
207 be to record the serial numbers and report it to Suffolk County Water Authority.
208 Suffolk County Water Authority will inspect and we will then get a certificate of
209 successful inspection.
210 **Washing Machine/Dryer:** no report
211 **Proposed projects:**

212 **Mata Paving & Sealcoating: I will be making another attempt to get these projects done. I**
213 **need supervisory help with the sealcoating of the lot. Who would like to help out?**

214 Cement repair – Walkway ramp, tripping hazard by the curb and the repair by the post nearer
215 the building.

216 Ramp Door N-1 - Repair of the tripping hazard on the ramp near the curb. A temporary repair
217 was made last year.

218 Awaiting a date for the repair

219

220 **Director Bob Franz Report –08/31/22**

221 **Insurance:**

222 **MVA:** -As previously reported, on Sunday 7/24/22 at 1630 hours, our ALS ambulance 2-15-21,
223 a 2020 Ford came in contact with a limb of a tree during a response for manpower. VFIS has
224 paid \$33,986 net of our deductible to us based upon Capital Adjusters estimate of damages with
225 input by Proliner.

226 - A full report to our insurance carrier cannot be made since information for an 8/21/22 incident
227 has not been received. While leaving a scene, 2-15-19 backed into and dented the driver side
228 door of a SCPD vehicle. The rear step of 2-15-19 was slightly damaged.

229 **LOSAP 2021 Benefit Statements**

230 -The December 31, 2021 LOSAP benefit statements have been received and were distributed to
231 all participants in their member mail folder or by the USPS. Upon receipt, members were
232 requested to review their statement carefully and if any of the information is incorrect, to please
233 put a detail note with any corrections in Director Bob Franz's mailbox. If they require a change
234 of beneficiary, please use HCFAS Form # 430 which can be found on the form rack outside the
235 dispatch office or on the Squad website or server.

236 Please make sure your legal name and address is correct.

237 Many thanks go to Mary Brenner, Joan Florio, Neddy Serrano and other Friday evening crew
238 members for their assistance with the statement distribution. If you have any other questions,
239 please contact Bob Franz (robo4200@hotmail.com).

240 -Return mail due to incorrect addresses is a work in process. All address changes were forwarded
241 to First Deputy Chief Katie Donegan (SCM) and Brian Canty (website).

242 **LOSAP Benefit Claim Applications** – There are no outstanding benefit claim applications at
243 this time.

244

245 **Director Jim Mallilo's report**

246 Interview for New members,

247 Recruitment,

248 Onboarding,

249 Historian,

250 Suffolk Recruitment,

251 F.I.R.E. Recruitment

252 Nothing to report

253 **Membership**

254 Nicki Campbell has left the committee, Sean Delle has assumed responsibility

255 **Social Media**

256 Replacement for John Mancino will be Michaela Ryan for Facebook and Instagram.

257 **Medical**

258 Angie Kalodukas researching where original copy of form HCFAS 111, that is used

259 for our new candidate's medical exam. Clean copy needed to spruce up the

260 packet given to recruits.

261 **New Business:**

262 Discussion regarding purchase of year end gift card purchase. TD bank will eliminate gift cards
263 after October 2022. Motion will be place on next board meeting agenda.

264

265 We will email The Pulse to our paid employees.

266

267 Motion at 2115 to go into executive session.

268

269 Out of executive session 2135

270

271 Motion by Roger Winter and seconded by Tom Lemp to adjourn.

272

273 MOTION APPROVED UNANIMOUSLY

274

275 Meeting adjourned at 2136

276 Minutes submitted

277 Carol Nucci, secy

278

**Huntington Community First Aid Squad
Board of Directors Meeting
September 15, 2022**

Attendance:

<u>President Fiona Witkowski (FW)</u>	<u>Present</u>
<u>Vice President Tom Lemp (TL)</u>	<u>Present</u>
<u>Secretary Carol Nucci (CN)</u>	<u>Present</u>
<u>Treasurer Roger Winter (RW)</u>	<u>Absent</u>
<u>Jeffrey Daniels (JD)</u>	<u>Absent</u>
<u>Robert Franz (RF)</u>	<u>Present</u>
<u>Lehti Laas (LL)</u>	<u>Present</u>
<u>James Mallilo (JM)</u>	<u>Present</u>
<u>Chief David Kaufman (DK)</u>	<u>Absent</u>

Guests: Katie Donegan, Colin Weigele, Jake Levinsky

Meeting called to order at 1903 hrs

Motion by Carol Nucci and seconded by Bob Franz to accept the minutes of the Board of Directors' meeting held on August 31, 2022.

MOTION APPROVED UNANIMOUSLY

Proposals:

Motion to dispose of 2007 Chevy Tahoe (was an email vote)

Motion for the purchase of holiday/gift cards

Motion for Paramedic Bridge Program (Ann Maloney)

Motions regarding election in December (use of voting machines, meals, cash box, hours, candidate presence at polls and email addresses for candidate letter)

Motion for NYSVARA gift basket donation

Motion for NYSVARA Pulse Check Scholarship donation

Motion for overnight gift card incentive

Motion for membership referral program (day shift)

Motion for membership referral program (overnight shift)

Motion to offer EVOC class at headquarters

Motion to accept the treasurer's payments of bills

Motions regarding Personnel actions

Disposal of 2007 Chevrolet Tahoe

Motion by Jim Mallilo and seconded by Roger Winter to dispose of 2-15-80, a 2007 Chevrolet Tahoe VIN# 3GNFK16397G127600; and have our vendor L.I. Proliner Inc., at 18 Peconic Avenue Medford, NY 11763, remove any/all HCFAS equipment that is suitable for use in a replacement vehicle; (radios, light bars etc.).

L.I. Proliner Inc. is also to remove all Huntington Community First Aid Squad identifying lettering or labels from the vehicle.

The vehicle is then to be sold or scrapped for any residual value. Any funds recovered will be held in the new vehicle account to offset current or future vehicle purchases.

HCFAS Funds**MOTION APPROVED**

Email vote: Yes: JM, JD, CN, TL, FW, RW, RF, LL (9/7/22) No: DK (9/8/22)

Approve the purchase of up to 250 \$200 gift cards

Motion by Tom Lemp and seconded by Jim Mallilo to approve the purchase of up to 250 \$200 holiday/gift cards from TD Bank for eligible members under the following requirements per the SOP Article X, Section 1, #17, Miscellaneous Items, Section g.

HCFAS Funds**MOTION APPROVED UNANIMOUSLY****Approve the purchase of \$200 gift cards for Life Members**

Motion by Bob Franz and seconded by Tom Lemp to approve the purchase of \$200 holiday/gift cards for life members from TD Bank under the following requirements per the SOP Article X, Section 1, #17, Miscellaneous Items, Section g.

HCFAS Funds**MOTION APPROVED UNANIMOUSLY****Purchase 2022 Gift Cards for paid staff**

Motion by Robert Franz and seconded by Lehti Laas to purchase a \$200 gift card for each of our paid paramedics, our paid bookkeeper, and contractual cleaning personnel (2), that were employed prior to December 1, 2022.

Motion Bob Franz and seconded by Tom Lemp to table this motion.

HCFAS Funds**MOTION APPROVED UNANIMOUSLY****Ann Maloney Paramedic Bridge Program**

Motion by Bob Franz seconded by Fiona Witkowski to accept the recommendation of Second Deputy Chief Dale Bartolomeo to preauthorize reimbursement of member Ann Maloney upon successful completion of Northwell Health EMT-CC to Paramedic Bridge Program from October 20, 2022 to January 19, 2023 at a cost not to exceed \$3500 including tuition, books (physical or digital), medical/background tests, FISDAP- Scheduling Software & exams, ACLS certificate, PALS certificate, parking, travel/mileage, EMT-P certification, approval to practice in Suffolk County, as applicable, to be payable in thirds. The first third will be reimbursed upon

completion of course, the second third will be reimbursed in 6 months (June 2023), and the final third will be reimbursed in one year (October 2023).

Entitlement to reimbursement is contingent upon the member meeting the following service requirements:

Remain a member in good standing.

Maintain the status of an active HCFAS EMT-P.

Fulfill additional duty requirements as follows:

Must ride as an ALS provider when on duty except as otherwise approved by the operational officers.

Provide an additional four hours per week either on a second duty tour or as back-up personnel for a duty tour as approved by the operational officers.

Not go on any Leaves of Absences, other than medical leave. In the case of medical leave, the member shall not be credited for service requirements, but the one year reimbursement period will be extended for the period that cumulative Medical LOAs exceed three months.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Use of Voting Machine on Election Day

Motion by Carol Nucci and seconded by Jim Mallilo to authorize and approve the Secretary or designee to enter into a purchase order/agreement with the County of Suffolk Board of Elections (SCBOE) for the rental of a voting machine including the services of a voting machine technician, the preparation and printing of ballots, other necessary election paperwork, and delivery and pick up of the machine in connection with the annual HCFAS elections on December 12, 2022 at a cost not to exceed \$1,900.00. Delivery and pick up of the machine may be contracted to Bay Shore Movers or another SCBOE recommended reputable moving company at an additional cost of \$350.00 if the SCBOE cannot perform the task. The total amount is not to exceed \$2,250.00.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Advance for Meals on Election Day

Motion by Carol Nucci and seconded by Jim Mallilo to authorize a \$175.00 advance to the Secretary for Election Day meals for the staff who are working the 2022 election. All original receipts and a purchase order will be submitted to the Treasurer.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Advance for the Cash Box on Election Day

Motion by Carol Nucci and seconded by Lehti Laas to authorize the Treasurer to fund the cash box with \$100.00 to provide change when members pay their annual dues on December 12, 2022. A full accounting of the dues monies that are collected and the initial \$100.00 cash box advancement will be detailed in a financial report to be provided to the Treasurer by December 19, 2022.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

2022 Election Day Hours

Motion by Carol Nucci and seconded by Lehti Laas to set the times of the 2022 General Election Day from 8:00 AM to 8:00 PM on Monday December 12, 2022.

No Funds

MOTION APPROVED UNANIMOUSLY

Restrict Candidate Presence on Election Day

Motion by Carol Nucci and seconded by to prohibit any HCFAS member who currently holds an HCFAS elected position, or a member who is a candidate for an elected position, to be in the HCFAS headquarters building at any time from 8:00 AM to 6:30 PM on the day of election except for the purpose of being on a regularly scheduled shift, answering a back-up call, acting in the position of the Monday Day Captain or as a Chief Officer, or for casting a ballot. Any exceptions are to be authorized by the President or her designee.

NO Funds

MOTION APPROVED Yes- FW, TL, CN, JM, LL Abstaining RF

Provide Member Email Addresses for Election Candidates

Motion by Carol Nucci and seconded by Lehti Laas to authorize and approve the candidates for office in 2023, a single use of HCFAS members' email addresses for the purpose of sending candidate qualifications and other pertinent information to the members to solicit votes. Upon request of the candidates, Brian Canty or his designee will facilitate the transmittal of the candidates' emails to the membership. There will be a maximum of three candidate emails sent each day and the last email group will be sent on Friday 12/9/22.

NO Funds

MOTION APPROVED UNANIMOUSLY AS AMENDED

2022 NYSVARA Pulse Check Raffle Gift Basket Donation

Motion by Lehti Laas and seconded by Robert Franz to authorize and approve HCFAS to make a gift basket donation at a cost not to exceed \$100.00 for the 2022 NYSVARA Pulse Check raffle. NYSVARA District 7 Chief Delegate Andrea Golinsky or her designee will be responsible to make and deliver the gift basket to the NYSVARA.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

2022 NYSVARA Pulse Check Scholarship Donation

Motion by Jim Mallilo and seconded by Robert Franz to authorize and approve HCFAS to sponsor a scholarship at a cost not to exceed \$500.00 for the 2022 NYSVARA Pulse Check. NYSVARA District 7 Chief Delegate Andrea Golinsky will be responsible to submit the reservation form to the NYSVARA.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Overnight Gift Card Incentive

Motion by Chief David Kaufman and seconded by _____ to authorize the chief to award up to 15 \$25 gift cards per week for the remainder of 2022 for a total cost not to exceed \$6000 to incentivize members to cover overnights which have no dispatcher or first due crew. Members who make up the second crew will also be eligible.

HCAD Funds

Membership Referral Program:

Motion by Chief David Kaufman and seconded by _____ to award a \$50 gift card to any member who refers a new member and joins a day shift that needs personnel, or a \$100 gift card if the applicant joins an overnight shift. This payment will be made after the new member successfully completes 90 days of membership. The program allowance shall be limited to \$2000 and apply to applicants submitted before the end of 2022, but the program may be renewed at the discretion of the 2023 Board of Directors, at the recommendation of Operations. Limit \$300 in referral bonus per member.

HCAD Funds

Membership Referral Program:

Motion by Chief David Kaufman and seconded by _____ to award a \$50 gift card to any member who refers a new member who joins HCFAS or a \$100 gift card if the applicant successfully joins an overnight shift. This payment will be made after the new member successfully completes 90 days of membership. The program allowance shall be limited to \$2000 and apply to applicants submitted before the end of 2022, but the program may be renewed at the discretion of the 2023 Board of Directors, at the recommendation of Operations. Limit \$300 in referral bonus per member.

HCAD Funds

Motions by Chief David Kaufman regarding incentive programs will be acted upon at our next board of directors meeting due to the Chief's absence at tonight's meeting.

EVOC Class at Headquarters:

Motion by Jim Mallilo and seconded by Bob Franz to host an Emergency Vehicle Operators Course (EVOC) with lectures to be held at headquarters in GMM room on Tuesday October 11th and Tuesday October 18th and skills class at Suffolk County Fire Academy Saturday October 22nd at a cost not to exceed \$975 for up to 24 students. The minimum number of students to hold class will be 10 members. Enrollees, who are present drivers or accepted into the driver training program as of 9/15/2022, must submit a check for \$50. Upon successful completion, the checks will be returned.

HCAD Funds

MOTION APPROVED UNANIMOUSLY AS AMENDED

Treasurer's report:

Motion by Treasurer Fiona Witkowski seconded by Bob Franz to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: August 30, 2022, to September 14, 2022

HCAD: 30 Checks, & 8 Direct Debits Totaling \$ 60,782.66

HCFAS: 12 Checks, 1 Direct Debit Totaling \$ 8,266.66

POST 215: No Activity

MOTION APPROVED UNANIMOUSLY

Secretary Carol Nucci's Report:

Personnel report

Motion by Carol Nucci and seconded by Tom Lemp to accept a status change for Liz Beach # 1377 from Active to Associate effective 9/2/2022

MOTION APPROVED Yes-FW, TL, CN, RF, JM. No- LL

Motion by Carol Nucci and seconded by Tom Lemp to accept a status change for Nicole Calderone # 1339 from Active (LOA) to dropped due to no respond to return to duty, effective 9/15/2022

MOTION APPROVED UNANIMOUSLY

Motion by Carol Nucci and seconded by Tom Lemp to accept a status change for Carolyn Dia # 1223 from Active to Associate effective 8/1/2022

MOTION APPROVED UNANIMOUSLY

Motion by Carol Nucci and seconded by Tom Lemp to accept a status change for Kathy Hayes #749 from Active to Administrative, effective 9/15/2022

MOTION APPROVED Yes- FW, CN, BF, JM, LL Abstaining-TL

Motion by Carol Nucci and Tom Lemp to accept all leaves of absences.

MOTION APPROVED UNANIMOUSLY

Motion by Carol Nucci and seconded by Fiona Witkowski to grant active membership to Salvatore Esposito # 1658 in accordance with Article III, Section 2 of the By-Laws effective 9/9/2022. He will be on the Wednesday 1100 shift.

MOTION APPROVED UNANIMOUSLY

Motion by Carol Nucci and seconded by Fiona Witkowski to grant active membership to Jerry Hernandez # 1657 in accordance with Article III, Section 2 of the By-Laws effective 9/9/2022. He will be on the Sunday 1900 shift.

MOTION APPROVED UNANIMOUSLY

		Officers Meeting:	9/8/2022	BOARD MEETING	APPROVAL:	9/15/2022	
Status Change/Advancement							

Member #	Last Name	First Name	Day & Shift	From	To	Effective	Notes
1671	Bacchus	Sheon	Monday 1100	CL	DR TR	9/6/2022	see note on report
1628	Barnes	Evan	Monday	CL	DR TR	9/6/2022	clean lens
1475	Benjamin	Steven	Saturday 1900	Driver TR	DR	8/27/2022	
1681	Carino	Sara	Wednesday 1100	Disp TR	Dispatcher	7/12/2022	
1686	Dave	Isha	Monday 1500	Disp TR	Dispatcher	8/31/2022	passed as a post member
1685	Hanson	James	Saturday 1900	Disp TR	Dispatcher	7/5/2022	
1678	Portillo	Dany	Thursday 2300	Disp TR	Dispatcher	7/21/2022	
1677	Raza	Zainab	Saturday 1100	Dispatcher	FA	8/21/2022	
1682	Winter	Barry	Tuesday 1100	Disp TR	Dispatcher	8/19/2022	
1682	Winter	Barry	Tuesday 1100	Dispatcher	FA	8/23/2022	
1682	Winter	Barry	Tuesday 1100	FA	ACL	9/1/2022	
1682	Winter	Barry	Tuesday 1100	FA	Driver TR	9/6/2022	see note on report
POST 215							
Member #	Last Name	First Name	Day & Shift	From	To	Effective	Notes
Administrative Status Change							
Member #	Last Name	First Name	From	To	Effective	Reason	Notes
1377	Beach	Liz	Active	Associate	9/2/2022	moved	10 years service
1339	Calderone	Nicole	Active (LOA)	Dropped	9/15/2022	no response to return	
1223	Dia	Carolyn	Active	Associate	8/1/2022	moved	13 years service
749	Hayes	Kathy	Active	Admin	9/15/2022	Health related	pending BOD approval-assisting chiefs
							fund raise?

Shift Change							
Member #	Last Name	First Name	From	To	Effective	Reason	Notes
1665	Meitz	William	Friday 1500	Wednesday 1900	8/26/2022	work schedule	
Return to Duty							
Member #	Last Name	First Name	Day & Shift	LOA End	Type of LOA	RTD Date	NOTES
1368	LoCascio	Martin	Thursday 0700	10/1/2022	MLOA	9/6/2022	
1522	Vodopia	Julia	Sunday 1500	6/15/2022	MLOA	8/14/2022	dispatch only
Leave of Absence							
Member #	Last Name	First Name	Day & Shift	LOA Start	LOA End	Type of LOA	Notes
1455	Aviles	Maria	Wednesday 1900	10/12/2022	1/12/2022	OLOA	personal
1603	Bram	Jon	Thursday 1100	9/1/2022	12/17/2022	ELOA	
1623	Costa	Juliet	Monday 0700	8/29/2022	12/19/2022	ELOA	
1568	Curry	Ben	Saturday 1900	8/13/2022	12/18/2022	ELOA	
1686	Dave	Isha	Monday 1500	9/7/2022	12/19/2022	ELOA	
1640	Kata	Grace	Monday 1100	8/22/2022	12/12/2022	ELOA	
1651	Kelly	Bronwyn	Thursday 1100	9/5/2022	12/21/2022	ELOA	awaiting schedule
1646	Lindner	Marissa	Sunday 1100	9/4/2022	12/4/2022	OLOA	needs to focus on school
1607	Rosselli	Kathleen	Monday 1100	8/22/2022	12/16/2022	ELOA	
1549	Savaglio	Joseph	Tuesday 1100	8/30/2022	11/30/2022	MLOA	
Off Probation							
Member #	Last Name	First Name	Day & Shift	Packet?	Acceptance Date		
1658	Esposito	Salvatore	Wednesday 1100	yes	9/9/2021		

1657	Hernandez	Jerry	Sunday 1900	yes	9/9/2021		
No Shows							
Member #	Last Name	First Name	Date of Offense	Day & Shift			
Letters Of Intent							
Member #	Last Name	First Name	Reason	Day & Shift			

Chief Report BOD Meeting

Equipment & Vehicles –

16: In quarters.

17: In quarters.

18: In quarters.

19: In quarters.

20: In quarters.

21: At Proliner, Repair pending.

80: OOS

81: In quarters. Third Deputy will be working on returning to service today or tomorrow.

82: In quarters.

Paramedic Program

Coverage has been excellent. One new paramedic interviewed, but had to defer application due to other commitments.

Events/Projects

- Parades held: Greenlawn 9/1/22
- Labor Day Weekend - Lighthouse Music Festival - only one alarm the Friday evening before. Successfully coordinated with Huntington Fire Dept and Huntington Harbormaster.

- 9/11 Events: Town of Huntington and Huntington Manor Candlelighting Ceremony attended
- Standbys- Cow Harbor Day (Northport FD) 9/17/22 and Centerport FD Country Festival 9/24/22
- Continuing to send ambulances to HMFD and HFD Yaphank Standbys
- Unity Day Parade 9/17
- Fall Festival: Have received affirmative responses from many outside agencies. Sign ups posted
- The Friday Captain met with the previous captain and was briefed on her responsibilities.

Officer Concerns:

Recruitment:

Only approximately 17 new members were brought on year to date. At this rate we would end the year with around 20-25 (estimating 5-6 per quarter).

Past years:

2021: ~40 members (source: SCM member roster by badge numbers and service date)

2020: 46 new members (source W. M. Barker retention report)

2019: 36 (source W. M. Barker retention report)

Slowing recruitment/membership levels should be a major concern for both the Board and Operations. We need members to dispatch, and staff our ambulances even if they only stay a short time. I understand that more is not necessarily better, but the last few years where we have been at least in the 30s have been successful in terms of shift coverage.

I see we have a number of applicants in the pipeline. **Sean Delle is doing great so far and we should support him and the recruitment/membership committees in bringing in applicants as expeditiously as possible and encourage members to have friends and colleagues join.**

Overnights:

We have overnights which presently have no members.

At our last meeting, the officers discussed at length potential strategies to improve overnight coverage:

- Gift cards have been used as a tool in the past, as a way to thank and incentivize people.
- Differential in end of year gift card for those who staffed a set number of overnights.
- Buy food for overnight crews.
- Recruit dispatch only members for overnight shifts. If we have a dispatcher, we can propose sustainable respond-from-home programs aka “duty nights.”

- Require new company 8 members to do one overnight shift per quarter.
- Require new members to do a small number of overnight shifts before they come off probation to introduce them to the idea.
- Survey to find out what it would take for members to be interested in overnights.

Trainings:

September Review Training Ebola

Lead Paramedic report

• Shift coverage/gaps

I'm beyond ecstatic to report that coverage of the Paramedic schedule has stabilized. It is the best I've ever seen it since I've been in this position and EXTREMELY close to 24/7 coverage, which is my goal for the closing of the year. As of right now, only 1 open shift on the September schedule, just shy of 100% ! Only 5 open shifts in October!

Two things I would like to propose to aid in covering the schedule, which the employees have expressed interest in:

Extending the cap of maximum allowable consecutive worked hours from 16 to 24. This is not something I would schedule as a regular shift, employees would only be allowed to work 24's as a last resort for coverage. This would not violate any labor laws.

Extending the cap of maximum shift hours for the week from 36 to 40, if feasible. If OT is a concern with this, I have been very diligent with making sure no one hits OT and would continue to do the same were this to be approved. Even if someone were to hit OT, it would be at most a half hour or hour, maybe once or twice each week. If you take the 32/hr bracket, that's roughly 38 dollars netted after taxes for an extra hour with time and a half factored in. Altogether, you're looking at possibly an extra 100 - 200 dollars a week (if that) for over time, assuming people even hit it. That would amount to roughly 5 - 9 grand possibly from the payroll budget. I doubt it would even come close to hitting the higher end of that range. I'm sure the concern is that people may try to abuse this, but I will not allow that to happen. People are strictly held to filling out Paid Time adjustment forms with legitimate reasons for extra hours paid if work beyond their scheduled hours. Any time an adjustment form for a late job is submitted, the CAD is always reviewed to make sure the information recorded is truthful.

I believe these would strongly aid in further covering the schedule. Any consideration is appreciated.

• New personnel and resignations

No new personnel or resignations to report. I have a very seasoned Paramedic who I've known for many years interested in coming to work here. He will be sending his resume soon. Beloved former Paramedic employee, Hector Feliciano, has also recently expressed interest in jumping back on the roster.

- Number of ALS run calls by Paid Paramedics 8/17 - 9/15

76

- Checkouts

No issues to report on checkout compliance.

- Narcotics 8/17 - 9/15

Midazolam - 4 admins, 35 mg admin altogether

Waste: 0mg

Loss: 0mg

Morphine - No useages

Fentanyl - 2 admins, 172 mcg

Waste: 28mcg

Loss: 0mcg

Ketamine - 1 admin, 200 mg admin altogether

Waste: 300 mg

Loss: 0mg

Special recognition goes to new Paramedic employee Nelson Lopez for his recent CPR save along with crew members Jackie DeBruin and Captain Jake Lavinsky!

Director Tom Lemp's

Capital Improvement

- We will have a sit-down meeting with the architect early next week to discuss status and any last minute changes.

Quarterly Allowance

- I have submitted a PO for the 3rd quarter allowance to issued to the administrative members.

COVID 19 Pins

- All COVID 19 pins were given to Andrea. Any member that was part of HCFAS in the years 2020 and 2021 will be issued a pin. Please see Andrea if you haven't received your pin.

Good and Welfare Committee Guidelines:

- I have updated the SOP Article IX, Section 5, Good and Welfare Committee Guidelines and will submit it to Dave Mohr this week to include in the next GMM meeting.

Director Lehti Laas' Report

LONGEVITY AWARDS

Andrea Golinsky contacted me and will try to attend to discuss a Longevity Award purchase. She is unsure if a motion is needed or not.

The President requested I assist with contacting members who have pending open requests.

Director Bob Franz Report

Insurance:**MVA:**

- A report to our insurance carrier was made from verbal information for an 8/22/22 incident pertaining to 2-15-19 backing into and dented the driver side door of a SCPD vehicle.

Legislation:

Governor Kathy Hochul signed 5 new 9/11 bills to help and support New Yorkers whose lives were transformed on that day. Some of the bills pertain to the Victim Compensation Fund awards such as the establishment of a simplified alternative method consisting solely of non-economic losses such as emotional damages, a requirement to treat all victims and their claims equally, gives presumption for Workers' Compensation claims for any health impairment or death of individuals who participated in the WTC rescue, recovery and clean-up operations

Director Jeff Daniels Report

I will be away on Thursday in Pennsylvania as a staff member for a Men's retreat. In my absence, I wanted to share with everyone Tim Glynn's comments on the way we have been doing board minutes. In addition to Tim's comments, I believe that a part of the problem is with the inclusion of Director reports in the minutes which are already a part of the documents retained by HCFAS. Including them in the minutes is, in my opinion, repetitive and adds nothing that isn't already in the records, except to make the minutes read more like a short novel (If the reports were shorter, which they should be, it wouldn't be as much of a problem i.e the condition of trees at an MVA, and other non-material items which add nothing other than more words to read).

Tim's email is as follows:

The general principles are that, under NY Rules and IRS rules, not-for-profits like the Squad are required to keep minutes of membership, officers and director's meetings.

There is an outline of sorts in Roberts' Rules, Section 48 beginning on page 468 of the 11th Edition, but the short version is that minutes need to include:

- The name of the Organization
- The time and date
- The place
- The roll call of those present and those absent
- Names of other attendees
- Purpose of the meeting
- Approval of the pervious meeting's minutes
- A summary of any motions made, by whom, and the results of the vote. It is not necessary to record the name of the seconder, although it does no harm.
- The time the meeting ends

Minutes should not reflect the discussion, the differing points of view or the opinions of the Secretary, only the outcome of the votes.

Looking at the sample you sent me, I have the following thoughts (with apologies to the Secretary and giving due deference to whatever the past practice has been)::

- The list of proposals belongs in an Agenda distributed in advance of the meeting, not in the minutes.
- As I noted earlier, there are an awful lot of personnel actions requiring individual votes. It seems to me that your meetings and you minutes would be a lot shorter if those were reported in advance, listed on the Agenda and broken down into
 - Report of the Chief, Paid Personnel
 - New Members
 - Member Changes of Status
 - Maybe something else
- Similarly, (and no need for a lot discussion, just approved or not)
 - repair and maintenance
 - capital projects
 - You don't need to spell out the insurance requirements in the minutes or discuss what happens if a new cable is needed.
- I would have thought the table and the liquor for the Chief's Council Dinner could have been dealt with in one motion.
- Adding things like "We have four potential new hires . . . " doesn't belong in the minutes.
- There is a kind of community newspaper chatty quality to a lot of what I see. The focus should be on recording the business transacted, as concisely as possible.

I hope this helps and doesn't unduly offend anyone.

Tim

Motion by Lehti Laas and seconded by Jim Mallilo to go into executive session at 2015 hrs.

MOTION APPROVED UNANIMOUSLY

Out of executive session at 2034 hrs.

Motion by Fiona Witkowski and seconded by Tom Lemp to adjourn at 2041 hrs.

Minutes submitted by
Carol Nucci, secy.

Approved 10/6/2022

Huntington Community First Aid Squad
Board of Directors' Meeting
October 6, 2022

Attendance:

<u>President Fiona Witkowski (FW)</u>	<u>Present</u>
<u>Vice President Tom Lemp (TL)</u>	<u>Present</u>
<u>Secretary Carol Nucci (CN)</u>	<u>Present</u>
<u>Treasurer Roger Winter (RW)</u>	<u>Present</u>
<u>Jeffrey Daniels (JD)</u>	<u>Absent</u>
<u>Robert Franz (RF)</u>	<u>Absent</u>
<u>Lehti Laas (LL)</u>	<u>1912 hrs</u>
<u>Jim Mallilo(JM)</u>	<u>Present</u>
<u>Chief David Kaufman (DK)</u>	<u>1905 hrs</u>

Guests: Mary Winter, Brian Canty, Sebastian Pierre

Meeting called to order at 1903 hrs

Motion by Carol Nucci and seconded by Jim Mallilo to approve the minutes of the 9/15/2022 Board of Directors Meeting.

APPROVED UNANIMOUSLY

Motion by Jim Mallilo and seconded by David Kaufman to accept as a new probationary member Denise Long in accordance with Article III, Section 2 of the bylaws. Member #1687 assigned to Thursday 1100 shift

APPROVED UNANIMOUSLY

PROPOSALS:

Bestow posthumous Life Membership to Alison Russo #884

Approve Memorial Star for Alison Russo

Allocation of funds for food after Alison Russo's funeral

Bestow posthumous Life Membership to Joseph Nappi #753

Disposal of Panasonic Toughbook model CF19 & amp, Getac Toughbook model v110

Proposed SOP change 03-2022

Proposed SOP change 04-2022

Purchase 2022 gift cards for paid staff

Purchase 2022 gift cards for paid paramedics

Purchase 10 used Motorola portable radios

Accept the treasurer's payment of bills

Motion to bestow posthumous Life Membership on Alison Russo #884

Motion by President Witkowski and seconded by Vice President Tom Lemp to bestow posthumous Life Membership on Alison Russo #884 for her loyal service to HCFAS. Alison joined the squad 29 years ago and has served as a paramedic, a day captain and a member of the QA/QI team. Her life was taken in a random act of violence on 9/29/22 and she will be sorely missed. Approval of this motion will not prevent the board from approving four additional members for Life Membership.

(Email vote 9/30/22) Yes: JD, JM, LL, DK, RW, FW, TL, RF, CN

APPROVED UNANIMOUSLY

Motion to approve special Memorial Star for Alison Russo

Motion by President Witkowski and seconded by Roger Winter to approve the special memorial star for FDNY Captain Alison Russo who was killed in the line of duty on 9/29/22. Cost not to exceed \$150 including shipping. Motion amended pending final design.

HCFAS Funds

APPROVED UNANIMOUSLY

Motion to allocate funds to buy food for guests after Alison Russo's funeral services Motion by President Witkowski and seconded by Jim Mallilo to allocate funds for food related to the wake and funeral services for Alison Russo.

Email vote 9/30/22 Yes: JD, JM, LL, DK, RW, FW, TL, RF, CN

HCFAS Funds

APPROVED UNANIMOUSLY

Motion to bestow posthumous Life Membership on Joseph Nappi #753

Motion by President Witkowski and seconded by Roger Winter to bestow posthumous Life Membership on Joseph Nappi #753 for his loyal service to HCFAS. Joe was a member of the squad for over 33 years. Approval of this motion will not prevent the board from approving four additional members for Life Membership.

APPROVED UNANIMOUSLY

Disposal of Panasonic Toughbook model CF19 & Getac Toughbook model V110

Motion made by Jim Mallilo seconded by Roger Winter to dispose of the following: Eight Panasonic Toughbook computers model CF 19 and disposal of seven Getac Toughbook computers model V110. These computers are beyond their usable life, disk drives will be destroyed. All units to be scrapped and properly disposed of. There is no residual value.

APPROVED UNANIMOUSLY

Proposed SOP Change 03-2022

To add a protocol for the Memorial Tree

Background/Justification:

The Memorial Tree was passed by a motion of the BOD. To ensure and provide for continued direction for future BODs on each classification of membership and the related star or rock color.

Change (additions are underlined and deletions are ~~stricken~~):

Add Article IX, Protocols, Section 5, Miscellaneous Protocols, Paragraph 4, Memorial Tree

4. The symbolism of the Tree, located on the staircase in Headquarters, is a tribute to our deceased members. Each Star is engraved with the member's name, number, membership status, and date "they answered their last call". The Rocks at the bottom represent our Charter Members. A Charter Member's Rock is silver, while a Charter and Life member's Rock is gold, with silver trim. The Stars on the Tree are brass for Members, in Good Standing according to Article II, Section 1 of the Standard Operating Procedures, Associate members and Honorary members. Gold Stars are for Life members and 20-Year Exempt Membership. Should a member die in the Line of Duty, as approved by the Board of Director, the rim of their star will be purple. Existing Stars shall remain in place.

Motion to table this motion made by Jim Mallilo and seconded by Tom Lemp

APPROVED UNANIMOUSLY (2/3 vote requirement met)

Proposed SOP Change 04-2022

To clarify the Length of Service Awards Eligibility SOP for the time frame and notification for lengths of service awards

Background/Justification:

To eliminate and clarify the time frames for notification of length of service awards.

Change (additions are underlined and deletions are ~~stricken~~):

Article X, Section 1, Paragraph A(17)(h), Length of Service Awards ~~Recognition~~ Eligibility

For lengths of service in excess of twenty (20) years, the member will be notified, in writing, by the Committee Chairperson ~~four (4) months in advance of reaching a milestone length of service and will have two (2) months, from the service date~~ three (3) months in advance of reaching a milestone length of service and will have two (2) months, from that notification date, to notify the Committee Chairperson of their choice. If the anniversary recipient does not notify the Committee Chairperson of their choice with all pertinent information for the purchase to be made within said 2 months, a certified letter will be sent giving the member 30 days to response before forfeiting their award. The Committee Chairperson will make every attempt to secure the requested gift by the recipient's service anniversary month. To commence on January 1, 2023.

After discussion, motion by Lehti Laas and seconded by Roger Winter to accept SOP 04-2022.

Motion to table SOP 04-2022 made by Fiona Witkowski and seconded by Tom Lemp.

APPROVED UNANIMOUSLY

Overnight Gift Card Incentive

Motion by Chief David Kaufman and seconded by Lehti Laas to authorize the chief to award up to 15 \$25 gift cards per week for the remainder of 2022 for a total cost not to exceed \$6000 to incentivize members to cover overnights which have no dispatcher or first due crew. Members who make up the second crew will also be eligible. The day captain and operational officers will oversee the program and the Chief will report monthly to the Board of Directors.

HCAD Funds

MOTION NOT APPROVED Yes-LL, DK. No-CN, JM, RW, TL. Abst--FW

Membership Referral Program:

Motion by Chief David Kaufman and seconded by Lehti Laas to award a \$50 gift card to any member who refers a new member who joins HCFAS or a \$100 gift card if the applicant successfully joins an overnight shift. This payment will be made after the new member successfully completes 90 days of membership. The program allowance shall be limited to \$2000 and apply to applicants submitted before the end of 2022, but the program may be renewed at the discretion of the 2023 Board of Directors, at the recommendation of Operations. Limit \$300 in referral bonus per member.

HCAD Funds

MOTION NOT APPROVED. Yes- LL, DK. No- JM, CN, TL, RW. Abst- FW

Purchase 2022 Gift Cards for Paid Staff

Motion by Roger Winter and seconded by Carol Nucci to purchase a \$200 gift card for our Bookkeeper and contractual cleaning personnel (2), who were employed prior to December 1, 2022.

HCFAS Funds

Motion by David Kaufman and seconded by Lehti Laas to combine the motions for purchase of gift cards for paid staff and purchase of gift cards for paid paramedics.

MOTION NOT APPROVED Yes- DK, LL No- JM, TL, CN, RW. Abst-FW

Vote on the original motion to purchase gift cards for paid staff:

MOTION APPROVED Yes-FW, LL, RW, JM, CN. No- TL, DK

Purchase 2022 Gift Cards for Paid Paramedics

Motion by Chief Kaufman and seconded by Lehti Laas to purchase a \$200 gift card for every paid paramedic who was employed prior to October 1, 2022.

HCFAS Funds

MOTION NOT APPROVED Yes-LL, DK. No-JM, CN, TL, RW. Abst- FW

Motion to Purchase 10 Used Motorola Portable Radios

Motion by Chief David Kaufman and seconded by Lehti Laas to purchase 10 additional used Motorola XTS 1500 or equivalent compatible portable radios at a cost of 199.99 each for a total project cost not to exceed \$2200 at the recommendation of Chief Dispatcher Michael Capotosto. Radios will be issued to our current top responders as requested. The Chief Dispatcher shall be responsible for obtaining radio agreement forms as radios are issued.

HCAD Funds

MOTION APPROVED. Yes- JM, CN, TL, DK, LL. No-RW. Abst--FW

Treasurer's Report:

Motion by Treasurer Roger Winter Seconded by Tom Lemp to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: September 15, 2022 to October 4, 2022

HCAD - 12 Checks & 8 Direct Debits Totaling \$13,351.67

HCFAS - 2 Check & 1 Direct Debit Totaling \$2,537.72

POST 215: 01 Checks No Direct Debits Totaling \$24.37

MOTION APPROVED UNANIMOUSLY

Secretary's Report:

There is no personnel report from the first deputy, therefore, no personnel actions at this time.

Chief David Kaufman's Report:

Dave will send thank you letters to all the agencies that covered our calls during the last two weeks.

Thanked the president for all her help with Alison's services.

Working on coverage for the Huntington Fall Festival.

BOD Report – Roger Winter

Date 10/6/2022

Awards Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members for 2020, 2021. I will be adding Matt Sisinni, Tom O'Leary, Alison Russo to the plaque.

Length of Service (Andrea Golinsky): I need a list of length of service for 2022 members. I will contact Andrea Golinsky.

Memorial Wall (David Mohr): Stars will be added for recent deaths.

Plaques & Certificates BOD/Chief Officer Corps (Roger Winter): No Report

Pins and badges (Roger Winter): No Report

ID/ Accountability Cards (Roger Winter: New Member pictures need to be taken.

LED Display (Diane Tanko): Up to Date and notices that are relevant to the seasons are posted and displayed. Alison Russo announcement was outstanding.

Public Relations/Public Information Officer (Andrea Golinsky): No Report

Fund Drive: Report (Mary Brenner): \$72,142.02 from 1607 respondents.

Flag Etiquette (Roger Winter): The US Flag protocols are being followed. Flag will be at ½ staff for 30 days for Alison Russo

Memorial Day / Veterans Day Events: I am seeking information on the members who have served in the armed services, Army, Navy, Marine Corps, Air Force and Coast Guard. I am planning on updating the list of current members and photographs of the members while in the service and current picture.

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Drew Silverman, President Seth Fischer.

Building:

Committee Members as of 1/1/2022

Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo, Paul Bayer, Tom O’Leary, Tom Lemp.

HVAC: A belt and pulley broke in the HVAC unit that handles the administration. All repaired. The issue in the committee rooms is being worked on.

Garage doors:

Please see the information tag on the door. Please call Rich Stone for service. Notify the officers and Roger Winter. Still waiting for the doors to be fabricated.

Garage: Bobby Loysch continues to clean the floor. Another outstanding member doing what needs to be done. New can of cleaner has been delivered

Electricians We have to resolve an issue with the 2nd floor ice machine and the Marlock system that seem to be on the same circuit.

Ice Machine in Ready/Room Kitchen: A water line leaked. It has been repaired.

Gold Coast Cleaning: No report.

Harbor Irrigation: Closing down the irrigation system soon.

Snow Plowing: I will be contacting our current vendor for a contract for the next snow plowing season.

Pestex Pest Management: no Report.

Wet Fire Extinguisher System: No report

Building Sprinkler system: Up to date.

Johnson Controls: No Report.

Lund Valve Testing Backflow Valve: The valve has been replaced. Lund Valve will be to record the serial numbers and report it to Suffolk County Water Authority. Suffolk County Water Authority will inspect and we will then get a certificate of successful inspection.

Washing Machine/Dryer: no Report

Mata Paving & Sealcoating: No Report

Roof Leak – A report of a leak in the GMM. I will be calling for a repair.

Director Tom Lemp’s Report October 06, 2022

Capital Improvement

- **Main Floor Renovation-** We had a sit-down meeting with the architect last week and went over the plans for the main floor. Once completed, we can start getting bids. We estimate drawings completed by end of next week.
- **Garage doors-** The date now is December. Rich Stone is talking to the vendor to better this date or at least get a lock in date.

Web Site

- Solomon states that we will be turning on the web site next week. Brian had given some updated pictures to be incorporated.

Mets Game 2023

- A motion has been submitted for next year's Mets game. A deposit of \$500 is needed.

COVID 19 Pins

- Please tell all members that were active at HCFAS in the years 2020 and 2021 to get their COVID 19 Pins from Andrea.

Good and Welfare

- We have updated the SOP Article IX, Section 5, Good and Welfare Committee Guidelines. I have spoke to Dave Mohr and he stated to wait until the SOP's that are still pending to clear.

Administration

- I am still waiting on a couple of members to submit their hours. I will have the report at the next meeting.
- Quarterly Allowance- I have started handing out the third quarter allowance to the Administrative members.

Uniform

- I was asked to look into the following:
 - **Winter Coats-** The coats we have now are blood-borne and cost \$320-340 per coat. This is the only item that is blood-borne, so it's not worth the cost of supplying these coats.
 - **Polo shirts for Probationary-** There have been many complaints about the white shirts we provide the probationary members. We're looking into getting a gray or red polo shirt.
 - **Summer Shirts-** The officers have been complaining about the heavy blue polo shirt we are wearing for the summer. They would like to have members wear a t-shirt during the summer.

New business:

Need to hire a bookkeeper

Concern about dependability of T-Mobile service

Duty uniform vendor has offered to make a memorial t-shirt with Alison Russo's number which we could display—no charge.

Motion by Dave Kaufman and seconded by Lehti Laas to go into executive session at 2141 hrs.

MOTION APPROVED UNANIMOUSLY

Out of executive session at 2145

Motion by Tom Lemp and seconded by Roger Winter to adjourn at 2146

MOTION APPROVED UNANIMOUSLY

Minutes submitted by

Carol Nucci, secy

Approved on 10/20/2022

**Huntington Community First Aid Squad
Board of Directors' Meeting
October 20, 2022**

Attendance:

		8
		9
<u>President Fiona Witkowski (FW)</u>	<u>Present</u>	10
<u>Vice President Tom Lemp (TL)</u>	<u>Present</u>	11
<u>Secretary Carol Nucci (CN)</u>	<u>Present</u>	12
<u>Treasurer Roger Winter (RW)</u>	<u>Absent</u>	13
<u>Jeffrey Daniels (JD)</u>	<u>On Phone 1900-2040 hrs</u>	14
<u>Robert Franz (RF)</u>	<u>Present</u>	15
<u>Lehti Laas (LL)</u>	<u>Present</u>	16
<u>James Mallilo (JM)</u>	<u>Present</u>	17
<u>Chief David Kaufman (DK)</u>	<u>Present</u>	18

Guests: Joe Savaglio, Vera Naeaetsaari, Colin Weigele, John Palmieri, Andrew Taylor, Jake Levinsky

Motion to accept the minutes (with grammatical corrections), as amended of BOD meeting held on October 6, 2022, by Fiona Witkowski and seconded by Tom Lemp.

MOTION APPROVED UNANIMOUSLY

Proposals:

New members presented by Jim Mallilo

Approve payments made by treasurer

Post members participation in Huntington Manor Open House

Emergency Roof Repair

Accept SOP addition 03-2022 (Memorial Tree)

Accept SOP change 04-2022 (Length of Service Award Eligibility)

Continuation of Group Term Life Insurance Program

Termination of Group Term Life Insurance Coverage (Members-Ritterhaus, Hirasawa, Mulchandani)

Group Term Life Insurance Coverage Extended (LOD MLOA –Golinsky)

Participation in 2022 Holiday Parade

Hiring new Paid Paramedic—Daniel Lefebvre

Gas Card Incentive for Overnight Shifts

Purchase Outdoor Propane Fireplace

Purchase Table Tennis Table (motion withdrawn)

Purchase 2022 Gift Cards for Paid Paramedic

Personnel Report from the First Deputy

New Members:

Motion by Jim Mallilo and seconded by David Kaufman to accept as a new probationary member Paul Shapiro in accordance with Article III, Section 2 of the bylaws.

(Friday 0700) (#1688)

MOTION APPROVED UNANIMOUSLY

Motion by Jim Mallilo and seconded by David Kaufman to accept as a new probationary member Natalie Amaya in accordance with Article III, Section 2 of the bylaws.

(Saturday 2300) (#1689)

MOTION APPROVED UNANIMOUSLY

Motion by Jim Mallilo and seconded by David Kaufman to accept as a new probationary member Kenneth Jacoutot in accordance with Article III, Section 2 of the bylaws.

(Tuesday 1500) (#1690)

MOTION APPROVED UNANIMOUSLY

Treasurer's Report:

Motion by Treasurer Fiona Witkowski seconded by Tom Lemp to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: October 5, 2022 to October 19, 2022

HCAD: 20 Checks, & 8 Direct Debits Totaling \$38,498.54

HCFAS: 2 Checks, 1 Direct Debit Totaling \$1,268.60

POST 215: No Activity

MOTION APPROVED -Email vote taken 10/24/2022 YES-8, No response from DK, (Vote by email because some board members didn't receive the CDJ at the time of meeting)

Post 215-HMPD Open House

Motion by Fiona Witkowski and seconded by Lehti Laas to approve the Post 215 assisting the Huntington Manor Juniors at their Open House on October 14, 2022. Post members will be supervised by Sue Otto and this event is being organized with the approval of Chief Chuck Brady and Karen Blackburn. All Post 215 members will be in uniform.

Email vote completed 10/9/22. Yes: FW, LL, JD, JM, RF, TL, CN, RW. Abstain-DK

Emergency Roof Repair

Motion by Bob Franz and seconded by Fiona Witkowski for emergency roof repairs. Several tears in the roof and loss of adhesion repairs should be made as soon as possible. Nationwide Restoration, Inc, 1150-2 Lincoln Avenue, Holbrook NY 11741, Contact person: Wayne, Phone Work, 631-563-2100. We have an estimate of upwards of \$3,000 for the repair of several holes. Two men eight hours, time and material.

Insurance requirement:

- A certificate of liability insurance for your general liability, automobile liability and umbrella liability with Huntington Community First Aid Squad, Inc. named as additional insured. Our address is 2 Railroad St. Huntington Station, NY 11746.
- In addition, please provide a certificate of workers' compensation insurance.
- Huntington Community should be notified within 10 days or in accordance with the policy provisions should any of the policies be canceled before the expiration date.
- Since your company is a regular vendor of HCFAS, updated certificates should be mailed automatically by your insurance agent upon the renewal of each policy. This will avoid continuous correspondence and may cause a delay in payment of your invoices

HCAD Funds

MOTION APPROVED UNANIMOUSLY

SOP 03-2022 Memorial Tree

Motion by Fiona Witkowski seconded by Tom Lemp to accept the addition of proposed SOP 03-2022 to add a protocol for the Memorial Tree, which was approved by consensus of the membership at the September 2022 GMM, as amended. The SOP was printed in the July, August, and September editions of the Pulse.

Background/Justification:

The Memorial Tree was passed by a motion of the BOD. To ensure and provide for continued direction for future BODs on each classification of membership and the related star or rock color.

Change (additions are underlined and deletions are ~~stricken~~):

Add Article IX, Protocols, Section 5, Miscellaneous Protocols, Paragraph 4, Memorial Tree

4. The symbolism of the Tree, located on the staircase in Headquarters, is a tribute to our deceased members. Each Star is engraved with the member's name, number, *membership status*, and date "they answered their last call". The Rocks at the bottom represent our Charter Members. A Charter Member's Rock is silver, while a Charter and Life member's Rock is gold, with silver trim. The Stars on the Tree are brass for Members, in Good Standing according to Article II, Section 1 of the Standard Operating Procedures, Associate members and Honorary members. Gold Stars are for Life members and 20-Year Exempt Membership. Should a member die in the Line of Duty, as approved by the Board of Directors, the rim of their star will be purple. Existing Stars shall remain in place.

MOTION APPROVED UNANIMOUSLY

SOP 04-2022 Length of Service Awards

Motion by Bob Franz and seconded by Tom Lemp to accept proposed SOP change 04-2022, which will clarify the length of service awards eligibility SOP for the time frame and notification for lengths of service awards. The SOP was approved by consensus by the membership at the September GMM. The SOP was published in the July, August and September editions of the Pulse.

Background/Justification:

To eliminate and clarify the time frames for notification of length of service awards.

Change (additions are underlined and deletions are ~~stricken~~):

I, Article X, Section 1, Paragraph A(17)(h),(v), Length of Service Awards Recognition Eligibility

For lengths of service in excess of twenty (20) years, the member will be notified, in writing, by the Committee Chairperson ~~four (4) months in advance of reaching a milestone length of service and will have two (2) months, from the service date~~ three (3) months in advance of reaching a milestone length of service and will have two (2) months, from that notification date, to notify the Committee Chairperson of their choice. If the Chairperson receives no acknowledgment within 21 days, a certified letter will be sent. If the anniversary recipient does not notify the Committee Chairperson of their choice with all pertinent information for the purchase to be made, at the expiration of the two (2) months, the recipient's award will revert to the HCFAS fund. The Committee Chairperson will make every attempt to secure the requested gift by the recipient's service anniversary month.

These changes are effective on January 2023

MOTION APPROVED UNANIMOUSLY

Continuation of Group Term Life Insurance Program

Motion by Robert Franz and seconded by Fiona Witkowski to accept the recommendation of Robert Franz, the insurance committee chairperson and Paul Cowell of Hubbinette Cowell Associates, Inc., and approve the continuation of the HCFAS Members Group Term Life Insurance Program with VFIS, in accordance with the amended guidelines attached, for the period November 1, 2022 to October 31, 2023 with an approved extension to December 31, 2023 pending notification of the insurance company's November 1, 2022 renewal. The group term life insurance is to be provided by VFIS and underwritten by Combined Life Insurance Company of New York at an annual premium amount of approximately \$93,000.00 for eligible active members and inactive life members (based upon the 10/1/22 census of 225 eligible active members and 14 eligible inactive life members). The premium for the addition of eligible new participants and the termination of participants during the year will be paid or credited upon the receipt of an invoice reflecting such changes plus changes for participants moving from one age band to another age band including a reduction in coverage, if applicable. Payments will be made semi-annually from HCAD funds for active members and from HCFAS funds for inactive life members. The program will be administered by the HCFAS insurance committee.

HCAD & HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Informational Comments:

- This will be the beginning of the 3rd Year with VFIS – Combined Life and the premium calculation is the same as last year.
- Claims Paid or pending for the second year are: Thomas O'Leary - \$35,000 (\$25,000 + \$10,000 accidental death) and Alison Russo \$50,000.

- Final invoice for additions and deletions during 2nd year will not be received until after the year is closed.

Termination of Group Term Life Insurance Coverage – LOA Exceed Guidelines

Motion by Robert Franz and seconded by Fiona Witkowski to terminate group term life insurance coverage for Jaclyn Rittershaus #1498, Tomoko Hirasawa #1404 and Monica Mulchandani #1162 due to Leave of Absences (LOA) exceeding the 10/28/20 HCFAS Members Group Life Insurance Coverage Program Guidelines.

Participants' LOA exceed Life Insurance Guidelines:

- Jacklyn Rittershaus – Educational LOA 8/1/21 to present date (Exceeds 6 consecutive months)
- Tomoko Hirasawa – LOD Medical 2/9/21 to present date (Exceeds 12 consecutive months)
- Monica Mulchandani – Operational 12/28/21 to present date (Exceeds 6 consecutive months)

MOTION APPROVED UNANIMOUSLY

Group Term Life Insurance Coverage Extended for Line of Duty Medical LOA:

Motion by Robert Franz and seconded by Lehti Laas to continue the extension of the group term life insurance coverage for Andrea Golinsky during the period of her Line of Duty Medical Leave of Absence under the HCFAS Members Group Life Insurance Coverage Program Guidelines.

Participant LOA exceed Life Insurance Guidelines:

Andrea Golinsky – LOD Medical LOA 9/17/19 to present date

MOTION APPROVED 7-0-1 Abstaining-JM

Participate in the 2022 Holiday Parade

Motion by Chief David Kaufman and seconded by Fiona Witkowski to participate in the Huntington Holiday Parade for 2022 to be held Saturday, November 26, 2022. Cost for supplies to build the float and for food for the builders shall not exceed \$2,000.00.

Chief Kaufman will be responsible for the activity.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Hiring of Paid Paramedic Daniel Lefebvre

Motion by Chief David Kaufman and seconded by Fiona Witkowski to hire Daniel Lefebvre as a per diem Paramedic at a rate of \$32.00/hour.

HCFAS FUNDS

MOTION APPROVED UNANIMOUSLY

Gas Card Incentive for Overnight Shifts

Motion by David Kaufman and seconded by Tom Lemp to authorize the purchase of up to 7 gas cards per each day for the purpose of providing incentives to members filling open overnight shifts from 2300 to 0700 hours. Gas cards will be in the amount of \$25 and will be awarded to members who complete the full overnight shift. Day Captains will be authorized to approve up to 2 Crewleaders, 2 Drivers, 1 Dispatcher, 1 ALS Provider and 1 First Aider to receive a gas

card. To qualify for a gas card, members must call/text the day captain and wait to receive confirmation to come into the shift. This is based on a first-come basis. A member may not receive more than 2 gas cards per week. Members may not just come into the shift and expect the incentive. The Captains or Chiefs will be responsible for the distribution of these cards, and they must also forward a spreadsheet signed and dated by each member and approved to the treasurer each week. Members, including Company 8 personnel, may not use this overnight shift to fulfill their weekly or monthly commitment. The success of this initiative will be reviewed at the end of December 2022, and the results will be used to determine the value of continuing this incentive. The Chief will provide a monthly status report at the Board of Directors meeting in early December. This program will be terminated on January 1, 2023.

HCFAS funds

MOTION APPROVED 7-0-1. Abstaining-RF

Purchase Outdoor Propane Fireplace

Motion by Chief David Kaufman and seconded by Bob Franz to purchase an outdoor propane fireplace to be located in the rear patio sitting area at a cost not to exceed \$275.00. The fireplace is compatible with the existing propane tanks.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Purchase Table Tennis Table

Motion by Chief David Kaufman and seconded by Lehti Laas to purchase an indoor table tennis (ping pong) table to be located in the general membership meeting room at a cost not to exceed \$450.00. When there is an event in the membership meeting room, it will be folded upright and stored in the Hands only CPR/Audio-Visual Closet.

HCFAS Funds

Motion withdrawn by DK to write up guidelines

Purchase 2022 Gift Cards for Paid Paramedics

Motion by Chief Kaufman and seconded by Bob Franz to purchase a \$200 gift card for every paid paramedic who worked more than 100 hours in 2022 year to date prior to December 1st, or more than 48 hours in the four months preceding December 1st.

HCFAS Funds

MOTION APPROVED Yes-CN, DK, JD, LL, BF. No- FW, JM, TL

Motion by Lehti Laas and seconded by Fiona Witkowski to go into executive session at 2013 hrs

MOTION APPROVED UNANIMOUSLY

Time out of executive session—2055 hrs

Jeff Daniels left the meeting at 2040 hrs

First Deputy's Personnel Report

		Officers Meeting:	10/11/22	BOARD MEETING	APPROVAL:		
Status Change/Advancement							
Member #	Last Name	First Name	Day & Shift	From	To	Effective.	Notes
1681	Sara	Carino	Wednesday 1100	Disp	FA	8/24/22	
1658	Esposito	Salvatore	Wednesday 0700	CL	DR TR	10/20/22	Clean Lens
1683	Vahling	Matthew	Monday 0700	Disp TR	Disp	10/3/22	
1684	Weingarten	Ona	Monday 2300	Disp TR	Disp	9/27/22	
1648	Velasquez	Odaly	Thursday 1500	CL	DR TR	10/11/22	Clean Lens
POST 215							
Member #	Last Name	First Name	Day & Shift	From	To	Effective	
Administrative Status Change							
Member #	Last Name	First Name	From	To	Effective	Reason	Notes
1685	Hanson	Jim	Active	Resigned	9/30/22	Personal	Awaiting formal letter, email incl
1642	Rudas-Gomez	Melanie	Probationary	Dropped	10/11/22	Short 2 Quarters.	No communications
884	Russo	Alison	Admin	Deceased	9/29/2022		
Shift Change							
Member #	Last Name	First Name	From	To	Effective	Reason	
1570	Terrones-Nunez	Leonardo	Friday 1100	Tuesday 1500		work conflict	
Return to Duty							
Member #	Last Name	First Name	Day & Shift	LOA End	Type of LOA	RTD Date	Notes
1309	Anastos	Melissa	Co 8				Dispatch only to full riding
757	Canty	Brian	Tuesday 1900			10/1/22	Dispatch only to full riding
749	Hayes	Kathy	Sunday 1100	8/21/22	MLOA	9/11/22	return from medical to admin
72	Mullen	Carolyn	Wednesday 0700	10/21/22	MLOA	10/1/22	Perm Dispatcher
Leave of Absence							
Member #	Last Name	First Name	Day & Shift	LOA Start	LOA End	Type of LOA.	Notes

993	Atkin	Todd	Tuesday 2300	8/16/22	11/16/22	OLOA	extension
1673	Baer	Ori	Saturday 2300	8/19/22	12/18/22	ELOA	
578	Barkocy	James	Sunday 0700	9/5/22	12/5/22	MLOA	extension
1635	Rivas	Landary	Saturday 1900	10/10/22	12/16/22	OLOA	change from ELOA
1124	Gierbolini	Richard	Friday 0700	10/28/22	1/28/23	OLOA	was missing ppw
Off Probation							
Member #	Last Name	First Name	Day & Shift	Join Date	Packet Received		
1632	Ortiz	Selena	Thursday 1500	1/21/2021	Yes		
1656	Pierre	Sebastian	Thursday 1500	9/9/2021	Yes		
1648	Velasquez	Odaly	Friday 1500	6/3/2021	Yes-RT issue - not informed til 2022 Couldn't make up post EOY		
Letters Of Intent							
Member #	Last Name	First Name	Reason	Day & Shift	Notes		
1222	Alicea	Erica	Short Q3 Hours (has 42)	Weds 1900			
1597	Baer	Evyatar	Short Q3 Hours (has 32)	Co 8	Drop from Co 8		
1280	Bartolomeo	Dale	Short Q3 Hours (has 41)	Co 8			
1595	Bartolomeo	Luke	Short Q3 Hours (has 32)	Co 8	Drop from Co 8		
1380	Bruskin	Nate	Short Q3 Hours (has 36)	Friday 1100			
1562	Burton	William	Short Q3 Hours (has 26)	Monday 1900			
1594	Chermak	Justin	Short Q3 Hours (has 27)	Co 8	Drop from Co 8		
1521	Cortes	Roxanne	Short Q3 Hours (has 39)	Sat 0700			

1453	Crane	John	Short Q3 Hours (has 34)	Friday 0700		
1139	Cunningham	Josephine	Short Q3 Hours (has 37)	Tuesday 1500		
833	Curry	Thomas	Short Q3 Hours (has 33)	Co 8		
1269	Jean-Baptiste	Bency	Short Q3 Hours (has 36)	Sat 1900		
1544	Kennedy	Bridget	Short Q3 Hours (has 39)	Friday 0700		
1437	Lenio	Christian	Short Q3 Hours (has 25)	Sunday 1100		
1604	McCormack	Casey	Short Q3 Hours (has 42)	Thurs 2300		
1480	Nazinitsky	Eric	Short Q3 Hours (has 14)	Co 8		
1518	O'Riordan	Casey	Short Q3 Hours (has 2)	Tuesday 2300		
872	Poole	Bernard	Short Q3 Hours (has 37)	Tuesday 1900		
1154	Rubenstein	Keith	Short Q3 Hours (has 25)	Weds 2300		
945	Sprague- Wong	Karen	Short Q3 Hours (has 39)	Weds 1500		
1592	Tamayo	Keith	Short Q3 Hours (has 21)	Thurs 1900		
1370	Villamide- Herrera	Loreley	Short Q3 Hours (has 41)	Friday 1900		
1609	Werner	Grant	Short Q3 Hours (has 41)	Sunday 0700		
1399	Wuestman	Elizabeth	Short Q3 Hours (Has 32)	Co 8		

254

255

256 Motion by Carol Nucci seconded by Tom Lemp to accept a status change for Jim Hanson # 1685
 257 from probationary member to resigned effective 9/30/2022.

258 **APPROVED** 6-0-1 Abstaining RF. JD had left meeting.

Motion by Carol Nucci seconded by Tom Lemp to accept a status change for Melanie Rudas-Gomez # 1642 from probationary member to dropped effective 10/11/2022.

APPROVED 6-0-1. Abstaining LL. JD had left meeting.

Motion by Carol Nucci seconded by Tom Lemp to accept all leaves of absences.

APPROVED UNANIMOUSLY

Motion by Carol Nucci and seconded by David Kaufman to grant active membership to Selena Ortiz #1632 in accordance with Article III, Section 2 of the By-Laws, effective 10/20/2022. She is on the Thursday 1500 shift.

MOTION APPROVED UNANIMOUSLY

Motion by Carol Nucci and seconded by David Kaufman to grant active membership to Sebastian Pierre #1656 in accordance with Article III, Section 2 of the By-Laws, effective 10/20/2022. He is on the Thursday 1500 shift.

MOTION APPROVED UNANIMOUSLY

Motion by Carol Nucci and seconded by David Kaufman to grant active membership to Odaly Velasquez #1648 in accordance with Article III, Section 2 of the By-Laws, effective 10/20/2022. She is on the Friday 1500 shift.

MOTION APPROVED UNANIMOUSLY

President's report

Proclamation from Legislator Manuel Esteban

I will be attending Legislator Manny Esteban's Fall Ball tomorrow evening to accept a proclamation on behalf of HCFAS. The event honors First Responders.

Suffolk County Pandemic Heroes Breakfast

Assemblyman Steve Stern has invited us to attend this event which will take place on Thursday, November 3 from 9-11am at the American Air Power Museum in Farmingdale. Dominic Heavey will contact Alison Russo's family to ask whether they would attend and accept a Humanitarian Award at this event.

Annual Veterans Day Wreath Ceremony

We are invited to attend this event at Huntington Town Hall on Sunday, November 6th at 10am. RSVP to Carol Rocco, Veterans Affairs at crocco@huntingtonny.gov.

Life Membership

The Committee has completed their selection of candidates and we will be voting on four new Life Members at the board meeting.

Memorial Tree Star

A star has been ordered for Alison Russo.

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Bookkeeper

An advertisement for a bookkeeper has been posted on Craigslist.

Plans to renovate first floor

Rich Stone, Jim Mallilo and I met with Bill Hennessy, the architect, to finalize details for this project. He emailed pictures of floor and ceiling tiles and suggested color schemes for the kitchen. We have three contractors who have agreed to give bids on this job and should be able to send them the revised plans on Wednesday, October 19th. We plan to begin work as soon as possible.

Chief Report BOD Meeting

10/20/22

Equipment & Vehicles –

16: In quarters.

17: In quarters.

18: In quarters.

19: In quarters.

20: In quarters.

21: At Proliner, Repair almost complete. I requested additional items be looked at today. Brian and Bill are trying to accommodate my request.

80: OOS

81: In quarters. In service

82: In quarters.

New vehicles:

Reviewing new 80 graphic design/lettering. Almost complete.

New ambulance is almost complete- end of this year or beginning of next year.

Paramedic Program

Motion to hire Dan Lefevbre

Equipment:

Reminder- Stretcher and powerload service contract ends in March of 2024. We should consider replacements or build into 2024 budget 50k to renew contracts (we paid 40k in 2019).

Okay on AED batteries and pediatric AED Pads for now. These have 6-12 month lead times.

We will be carrying several new drugs as required by upcoming protocol changes.

Looking to purchase CO-Pilot devices with grant money ASAP to avoid purchasing additional rainbow cables.

Please report to me how much money we have left this year to stock up on supplies for the coming year.

Lead Paramedic's Report

- Shift coverage/gaps

Coming off total 24/7 coverage in September, the schedule is still well covered for October. Only 14 hours unassigned. Approximately 99%.

New personnel/resignations

No resignations. Prospective Paramedic Dan Lefebvre being brought up for review tonight

- Number ALS run calls by paid Paramedics 9/15 - 10/20 ---95

- Narcotics

Fentanyl: 3 administrations, 300 mcg altogether. 0 waste. 0 loss/diversion

Morphine: 0 usage. 0 waste. 0 loss/diversion

Midazolam: 1 administration, 5 mg altogether. 0 waste. 0 loss/diversion

Ketamine: 0 usage. 0 waste. 0 loss/diversion

- Checkouts

No issues with checkouts to report

I'd like to conclude this report by offering my sincere condolences to HCFAS for the tragic passing of Alison Russo.

BOD Report – Roger Winter

Date 10/20/2022

Awards Life Membership Plaque (BOD): Awaiting BOD directive of new Life Members for 2020, 2021. I will be adding Mathew Matt Sisinni, Tom O'Leary, Alison Russo, Joseph Nappi to the plaque.

Length of Service (Andrea Golinsky): I need a list of length of service for 2022 members. I will contact Andrea Golinsky.

Memorial Wall (David Mohr): Alison Russo plaque on order.

Plaques & Certificates BOD/Chief Officer Corps (Roger Winter): No Report

Pins and badges (Roger Winter): No Report

386 **ID/ Accountability Cards (Roger Winter):** New Member pictures need to be taken.
387 **LED Display (Diane Tanko):** Up to Date and notices that are relevant to the seasons are posted
388 and displayed.
389 **Public Relations/Public Information Officer (Andrea Golinsky):** No Report
390 **Fund Drive: Report (Mary Brenner):** \$73,337.02, 1636 respondents.
391 **Flag Etiquette (Roger Winter):** The flag will remain at ½ staff until 11/4/2022.
392 **Memorial Day / Veterans Day Events: No Report**
393 **Squad Photos Past Presidents and Ex. Chiefs (Roger Winter):** The only picture left to
394 mount is Drew Silverman, President Seth Fischer.
395 **Building:**
396 **Committee Members as of 1/1/2022**
397 **Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo.**
398 **HVAC: GMM and hallway and committee rooms is not resolved yet, apparently it is a**
399 **supply issue.**
400 **Garage doors:**
401 Please see the information tag on the door. Please call Rich Stone for service. Notify the officers
402 and Roger Winter. Still waiting for the doors to be fabricated. Target date is December 2022,
403 January 2023
404 **Garage:** Bobby Loysch continues to clean the floor. Another outstanding member doing what
405 needs to be done.
406 **Electricians We have to resolve an issue with the 2nd floor ice machine and the Marlock**
407 **system that seem to be on the same circuit.**
408 **Ice Machine in Ready/Room Kitchen:** No issues
409 **Gold Coast Cleaning:** No report.
410 **Harbor Irrigation:** No report.
411 **Snow Plowing:** I will be contacting our current vendor for a contract for the next snow
412 **plowing season.**
413 **Pestex Pest Management:** No Report of little rescuers.
414 **Wet Fire Extinguisher System:** No report
415 **Building Sprinkler system:** Up to date.
416 **Johnson Controls:** No report.
417 **Fire Marshall Inspection:** No report
418 **Lund Valve Testing Backflow Valve:** No report
419 **Washing Machine/Dryer:** No report
420 **Roof Repair:** Roof repair is scheduled. Several holes and splits. I recommend a total rip off
421 **new roof for 2023.**
422 **Proposed projects:**
423 **Mata Paving & Sealcoating:** Sealcoating will be done next year.
424 Cement repair – Walkway ramp, tripping hazard by the curb and the repair by the post nearer the
425 building.
426 Ramp Door N-1 - Repair of the tripping hazard on the ramp near the curb. A temporary repair
427 was made last year.
428 Awaiting a date for the repair
429
430 Secretary's Report for BOD meeting 10/20/22:

- 431 * Fiona has a motion in her agenda to approve the minutes of 10/6/22 (which I emailed earlier to
432 board members)
- 433 * As per the motion passed at the GMM, I compiled the BOD attendance and gave it to the
434 president
- 435 * Sent the first deputy's personnel report to board members
- 436 * I posted the notice from Suffolk County about the Pandemic Heroes Breakfast October 26th 9
437 am
- 438 * I posted the announcement of Huntington Town Hall ceremony for Veteran's Day November
439 6th at 10 am
- 440 * Sent thank you letters to NY Panini, Bill Billups and Lloyd Harbor PBA for their food
441 donations to the squad
- 442 * Received condolence card (which I'll announce at next GMM) from a retired 911 operator in
443 Maryland
- 444 * Received notice of tree planted in Alison's memory from Jody Kavanagh #928. (Can't find her
445 in our list to send thank you)

Director Tom Lemp's October 20, 2022 Report

Capital Improvement

- **Main Floor Renovation-** Fiona and committee met with Bill Hennesey on October 14 to finalize plans. There were a few minor changes which Bill will include in the final version. He will deliver copies of the plans next week so that we can send this job out for bids.

3rd Quarter Administrative hours

- At the end of the 3rd quarter the following members are short hours:
 - Andrea Golinsky- Currently on a MLOA awaiting letter from doctor.
 - Gail Glister- short 83 hours, looking into all paper was submitted to LOSAP.
 - Christine Tedone- short 48 hours. Missing the month of September
 - Michele Miller- short 64.7 hours. Missing all third quarter hours.
 - Alyssa Axelrod- Short 63.63 hours.

Emails were sent out to the above members.

Director Bob Franz Report –10/20/22

Insurance:

Group Life – A motion is presented to continue our coverage with VFIS – Combine Life Insurance Company of New York. Claims paid or pending for 2021 - \$65,000 and 2022 - \$85,000.

Legislation:

- Governor Kathy Hochul will be signing into law an amendment which will expand the 10% Property Exemption bill throughout NYS. Eligible members with 2 years of service would be eligible under this amendment.

SEMSCO / SEMAC Meeting September 21-22, 2022

-NYSVARA News sent a special edition of the Blanket covering in detail the September State EMS Council (SEMSCO) and State Emergency Medical Advisory Committee (SEMAC). Some items covered are update on Article 30 Part F revisions, Community Paramedicine legislative bill S1590 (EMS Innovations Committee), REMSCO / REMAC issue with Northwell (suspension of Northwell ambulance from providing ALS care) etc. The Blanket has been posted on the bulletin board.

-Notes from the September State EMS Council (SEMSCO) and State Emergency Medical Advisory Committee (SEMAC) distributed by Mike McEvoy representing NYSAFC were distributed to the President and Chief and posted on the bulletin board. Item 28 refers to Suffolk REMSCO / REMAC issue with Northwell (MOU with Holbrook FD). The next SEMAC/SEMSCO meeting is December 6-7, 2022 in Troy.

NYSVARA District 7 and SCACA meetings: Short discussions about recently approved legislation of body armor purchasing for EMS personnel. South Country Ambulance is the only squad that I know that has purchased these vests several years ago.

NYSVARA – The Association plans to participate with the NYS Association of Fire Chiefs, FASNY and UNYAN etc. in advocating for future legislative bills of united concern.

NYS EMS Memorial September 20, 2022 – Event was well attended and was held indoors due to pending rain. The expansion (wings) of the memorial was not completed and is a work in progress. Once completed the stars will be reconfigured on the memorial and a kiosk will be available to locate a particular star.

Re-Dedication of the SC Fire Academy Line of Duty Memorial October 29, 2022 1200 hours – It is my understanding that Heidi Behr and William Stone are included on the memorial.

Motion by Fiona Witkowski and seconded by Tom Lemp to adjourn at 2212 hrs.

MOTION APPROVED UNANIMOUSLY

Submitted by Carol Nucci, secy

Minutes approved as amended at 11/3/2022 BOD meeting

514
515 SOP 03-2022 to be added:
516 Add Article IX, Protocols, Section 5, Miscellaneous Protocols, Paragraph 4, Memorial Tree

517 4. The symbolism of the Tree, located on the staircase in Headquarters, is a tribute to our
518 deceased members. Each Star is engraved with the member's name, number, membership status,
519 and date "they answered their last call". The Rocks at the bottom represent our Charter
520 Members. A Charter Member's Rock is silver, while a Charter and Life member's Rock is gold,
521 with silver trim. The Stars on the Tree are brass for Members, in Good Standing according to
522 Article II, Section 1 of the Standard Operating Procedures, Associate members and Honorary
523 members. Gold Stars are for Life members and 20-Year Exempt Membership. Should a member
524 die in the Line of Duty, as approved by the Board of Directors, the rim of their star will be
525 purple. Existing Stars shall remain in place.

526
527 SOP 04-2022 modification
528 1, Article X, Section 1, Paragraph A(17)(h), (v), Length of Service Recognition Eligibility
529 For lengths of service in excess of twenty (20) years, the member will be notified, in writing, by
530 the Committee Chairperson three (3) months in advance of reaching a milestone length of service
531 and will have two (2) months, from that notification date, to notify the Committee Chairperson
532 of their choice. If the Chairperson receives no acknowledgment within 21 days, a certified letter
533 will be sent. If the anniversary recipient does not notify the Committee Chairperson of their
534 choice with all pertinent information for the purchase to be made, at the expiration of the two (2)
535 months, the recipient's award will revert to the HCFAS fund. The Committee Chairperson will
536 make every attempt to secure the requested gift by the recipient's service anniversary month.
537 These changes are effective in January 2023

538

DRAFT - Subject to Board Approval

Huntington Community First Aid Squad
Board of Directors Meeting
November 3, 2022

Attendance:

	10
<u>President Fiona Witkowski (FW)</u>	<u>Present</u> 11
<u>Vice President Tom Lemp (TL)</u>	<u>Present</u> 12
<u>Secretary Carol Nucci (CN)</u>	<u>Present</u> 13
<u>Treasurer Roger Winter (RW)</u>	<u>Present</u> 14
<u>Jeffrey Daniels (JD)</u>	<u>Present</u> 15
<u>Robert Franz (RF)</u>	<u>Present</u> 16
<u>Lehti Laas (LL)</u>	<u>Present</u> 17
<u>James Mallilo (JM)</u>	<u>Present</u> 18
<u>Chief David Kaufman (DK)</u>	<u>1908 hrs</u> 19
	20

Guests: Mary Winter and Rich Stone

Meeting started at 1900 hours

Motion by Carol Nucci and seconded by Jim Mallilo to accept the minutes of Board of Directors meeting held on October 20, 2022, as amended.

MOTION APPROVED Yes- FW, TL, RW, CN, JD, RF, DK No- RW, LL

New Members:

Motion by Jim Mallilo and seconded by David Kaufman to accept as a new member Henry (Hank) Waldron, a former member, in accordance with Article III, Section 2 of the by-laws. #1691 Wednesday 1100 shift.

MOTION APPROVED UNANIMOUSLY

Motion by Jim Mallilo and seconded by David Kaufman to accept as a new member Paul Carvajal in accordance with Article III, Section 2 of the by-laws. #1692 Friday 2300 shift. (He will be dispatch training on Wednesday 1900 shift)

MOTION APPROVED UNANIMOUSLY

Motion by Jim Mallilo and seconded by David Kaufman to accept as a new member Monica Rios, current Post 215 member, in accordance with Article III, Section 2 of the by-laws. #1693 Wednesday 0700 shift.

MOTION APPROVED UNANIMOUSLY

46 **Proposals:**

47 Motion to accept new members
48 Renewal of Accident Policy
49 Accident Policy for Paid Paramedics
50 2022 Adult Holiday Party
51 2022 Children's Holiday Party
52 Payment of Greenlawn Fire District Ambulance Damage
53 Motion to Approve Treasurer's Payments

54 Motion by Treasurer Roger Winter seconded by Fiona Witkowski to accept the following for
55 payment in accordance with the PPs and previous Board of Directors' motions:

56 Checks dated: October 20, 2022 to November 1, 2022

57 HCAD – 20 Checks, No Direct Debits totaling \$28,909.66

58 HCFAS – 3 checks, No Direct Debits totaling \$1,511.99

59 POST 215: 0 Checks

60 **MOTION APPROVED UNANIMOUSLY**

61 Treasurer reports the Fund Drive (update) has received \$ 76,858.99 this year with 1679
62 community members contributing.

63

64 **Renewal of Accident Policy 11/27/22**

65 Motion by Robert Franz and seconded by Fiona Witkowski to accept the recommendation of
66 Robert Franz, insurance committee chairperson, and Paul Cowell of Hubbinette-Cowell
67 Associates, Inc. to continue coverage for HCFAS volunteers under the National Union Fire
68 Insurance Company of Pittsburgh, PA accident insurance policy as administered by Volunteer
69 Firemen's Insurance Services Inc (VFIS), for the period 11/27/22 through 11/27/23 for an annual
70 premium of \$8,179.00. (A schedule of coverage and benefits was sent to board members.) The
71 premium has not changed from the last two years.

72 **HCAD funds.**

73 **MOTION APPROVED UNANIMOUSLY**

74

75 **Accident Policy Coverage for per diem Paramedics**

76 Motion by Robert Franz and seconded by Fiona Witkowski to add our per diem paramedics to
77 the National Union Fire Insurance of Pittsburgh, Pa Accident Policy at an annual cost of \$1,100
78 per paramedic who works an average of 24 hours or more per week. It is estimated that the
79 annual cost will be approximately \$3,300 for all the medics based upon the Treasurer's email
80 that only three current paramedics will or may average 24 hours or more per week. The policy
81 period is 11/27/22 to 11/27/23.

82 **HCAD Funds**

83 **MOTION APPORVED UNANIMOUSLY**

84

85 **2022 Adult Holiday Party**

Motion by Tom Lemp and seconded by to accept and approve the recommendation of Special Events Chairperson Brian Canty and authorize the Squad's Adult Party to be held on Saturday, December 17, 2022 from 1730 hours to 2230 hours in the General Meeting Room. Further to authorize the engagement of two Tips certified bartenders plus one Bar Back; and the purchase of the bar inventory for an aggregate cost not to exceed \$1,700.00. Alcoholic beverages will be dispensed in accordance with SOP Article IX Section 1-7, by Tips certified bartenders. It is understood that no tip receptacle (jar) will be placed on the bar during the event. A disclaimer is to be posted at the bar, in compliance with our SOPs, concerning alcohol consumption. (No one under the age of 21 years is to be served or is to consume alcoholic beverages.) Brian Canty, Chairperson of the Special Events Committee, will be in charge of the stocking and of the manning of the bar. Further to authorize an amount not to exceed \$1,600.00 for linen, table pieces, decorations and photo film and an amount of \$750.00 for a D.J. for Entertainment. Attendance or invitees to the event will be in accordance with the SOP Social Committee Protocols, Article IX Sections 1-1, 1-2A, and 1-7 and all "Life & Exempt Members" this will be posted with the signup sheet. Special Events Committee Chairperson Brian Canty will offer timely invitations to Suffolk County Police Personnel from sector cars 202, 202A, 203, and 203A with the same guest privileges as HCFAS members. A member sign in sheet will be used for this event. In accordance with the SOP's the Chief will provide the Board of Directors and the Event Committee Chairperson a listing of members not eligible to attend one month prior to the event. Members not eligible to attend will be notified by the Chief. The Special Event Committee will be responsible for this event and the Squad Chief will be responsible for conduct of members at this function. An accounting for this event, with original receipts and a liquor inventory will be prepared within 14 days of the event and submitted to the Treasurer. The Treasurer will provide an accounting for this event at the next Board meeting following the receipt of the paperwork from the Special Event Committee. Cost not to exceed \$ 4050.00

HCFAS funds

MOTION APPROVED 8-0-0 LL not in room to vote

2022 Children's Holiday Party

Motion by Tom Lemp and seconded by Robert Franz to authorize and approve the Special Events Committee to have the Children's Holiday Party on Saturday, December 10, 2022, from 11:00 A.M. - 1:30P.M. at headquarters. The authorized attendees and gift eligibility for this event will be in accordance with the Social Committee protocols of Article IX Section 1-5 of the SOPs which must be posted with the signup sheet including that the child must be present to receive a gift. The Special Events Committee, with approval of the Board liaison will have the authority to approve or deny requests to attend by other interested parties with a fee of \$50.00 per child to offset the cost of the gift and incidentals, which is to be paid in advance by the squad member requesting approval but fee must be paid no later than December 1, 2022. Further to authorize an advance of \$5,000.00 which will be accounted for in accordance with the PPP and is to be used to cover the expenditures for food, paper goods, decorations, (table decorations only - no ceiling decorations), entertainment, film and gifts. It is estimated that the gifts will not exceed \$50.00 per child. No other funds will be provided without the express pre-approval of the Board of Directors. The eligible child must be present to receive a gift, no exceptions. Members paying

the \$50.00 fee may receive the child's gift, if the child is unable to attend. The Special Events Committee Children Holiday Party Coordinator, Susan Otto will be responsible for this event and will produce for the Treasurer and Special Events Committee Chairperson, an accounting of this event with original receipts within ten days of the event, and the Treasurer will give the BOD an accounting for this event at the next BOD meeting immediately following receipt of the accounting.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Payment of Greenlawn Fire District Ambulance Damages

Motion by Chief David Kaufman and seconded by Robert Franz to authorize and approve the payment to 9th Street Collision, Huntington Station, NY or Greenlawn Fire District for the repair of GFD ambulance 2-7-45 which was damaged by HCFAS on 10/25/22 for an amount not to exceed \$600.00 based on an estimate of \$531.53.

HCAD funds.

MOTION APPROVED UNANIMOUSLY

President's report:

Suffolk County Pandemic Heroes Breakfast

There was a good attendance from HCFAS at this event today and Danielle Fuoco, Alison Russo's daughter, accepted a Humanitarian Award.

Memorial Tree Star

Chief David Kaufman led a small ceremony to honor Alison Russo with a star on our Tree of Life at the Squad following the Heroes Breakfast.

Plans to renovate first floor

Bill Hennessey, the architect, has completed his plans and the project has been sent out to three contractors for bids. Submissions are due by November 14, 2022.

Garage doors

The new doors are scheduled to be delivered to our supplier in approximately two weeks.

CME on burns

Dr. Brandler will be conducting a CME on burns next Wednesday, November 9th.

Free flu shots provided by Huntington Hospital

Huntington Hospital reached out to us offering to come here and provide free flu shots for members and their families. A blast email was sent to the members to gauge interest. Dr. Savasta is also providing physicals and flu shots to our members on Sunday November 13th.

Chief Report BOD Meeting

11/04/22

177 **Equipment & Vehicles –**

178 16: In quarters.

179 17: In quarters.

180 18: In quarters.

181 19: In quarters.

182 20: In quarters.

183 80: OOS

184 81: In quarters.

185 82: In quarters.

186

187 **New vehicles:**

188 The new vehicle committee reviewed the new response vehicle command box design.

189 **Paramedic Program**

190 Controlled substance med forms will now be stored in a central location. Email sent to
191 providers.

192

193 Potential new candidate, we will be setting up an interview soon.

194

195 **Equipment:**

196

197 Third Deputy Connolly ordered several new BLS bags for the ambulances while we wait for
198 warranty replacements from Meret

199

200 Ongoing work on Lifepak 15 transmission issue

201 **Events/Projects**

202

203 ● Parades upcoming: Holiday Parade- Saturday 11/26 -

204 ● Standbys- numerous standbys including School district events and EMS/Fire Dept
205 events. Thanksgiving run standby again this year. Bike Team requested.

206 ● Fire Academy LODD memorial 10/29. Attended by me, Bill Connolly, Bob Franz and Mike
207 Capitosto.

208 ● Veterans Day Ceremony 11/6 @ 10:00a Huntington Town Hall - Veterans Plaza

- 209 • Expecting a drill with Huntington Hospital the last week of November. Waiting for more
210 details from them. Will involve Huntington Fire Department as well.
- 211 • EVOC: Class in progress. About 20 people took the first class. The fire academy sent two
212 instructors.
- 213 • Waiting for information from Suffolk EMS regarding ALS protocol changes. I called there
214 the other day and they said it will be a few more weeks at least. Lead Paramedic Alex
215 Mullin is also eager to get his people up to speed on the new protocol and is ready to
216 take action once the materials are available.
- 217 • HCFAS is hosting the November Chiefs council meeting. 11/28. We have several
218 scholarship winners who will be presented with their awards. An invite was sent to
219 current and past HCFAS chiefs.

220 **Trainings:**

221 November Review Training: Atrial Fibrillation

222

223 **Director Tom Lemp's Report November 3, 2022**

224

225 **Capital Improvement**

- 226 • The architect plans were completed and were sent out to three contractors for bids. The
227 contractors are:
 - 228 ○ Elmer L. Henn
 - 229 ○ MJG contractors
 - 230 ○ Joe Shea
- 231 • The architect still plans on sending samples on flooring etc...

232

233 **Garage Doors**

- 234 • We are still scheduled for the first week in December to replace the garage doors. Rich
235 Stone will keep pressure on the vendor to make this happen.

236

237 **Quarterly Allowance**

- 238 • I have received the 3rd quarter allowance. I will issue the remaining money to the admin
239 members at the GMM meeting.

240

241 **Uniform's**

242 On October 27, Carol and I went to a new vendor 911 ERP, to discuss pricing and clothing. The
243 vendor has scheduled a meeting with us on Wednesday, November 9th

244

245 **BOD Report – Roger Winter**

246 **Date 11/3/2022**

247 **Awards Life Membership Plaque (BOD):** Awaiting BOD directive of new Life Members
248 for 2020, 2021. **I will be adding Mathew Matt Sisinni, Tom O'Leary, Alison Russo,**
249 **Joseph Nappi to the plaque.**

250 **Length of Service (Andrea Golinsky):** I need a list of length of service for 2022
251 members. I will contact Andrea Golinsky.
252 **Memorial Wall (David Mohr):** Alison Russo is ready to be mounted.
253 **Plaques & Certificates BOD/Chief Officer Corps (Roger Winter):** No Report
254 **Pins and badges (Roger Winter):** No Report
255 **ID/ Accountability Cards (Roger Winter):** New Member pictures need to be taken.
256 **LED Display (Diane Tanko):** Up to Date and notices that are relevant to the seasons
257 are posted and displayed.
258 **Public Relations/Public Information Officer (Andrea Golinsky):** No Report
259 **Fund Drive: Report (Mary Brenner):** \$73,337.02, 1636 respondents.
260 **Flag Etiquette (Roger Winter):** The flag has been raised to full staff.
261 **Memorial Day / Veterans Day Events:** The next event is Veterans Day. Red White and
262 Blue Bunting will be put up around the garage doors and above the front door. A wreath has
263 been made for Veterans' day by Joan Florio and Nancy Barker. I thank both for their efforts. I
264 would like to thank Tom Lemp and Greg Orr for taking down the Funeral Bunting.
265 **Squad Photos Past Presidents and Ex. Chiefs (Roger Winter):** The only picture
266 left to mount is Drew Silverman, President Seth Fischer.
267 **Building:**
268 **Committee Members as of 1/1/2022**
269 **Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo.**
270 **HVAC: GMM and hallway and committee rooms is not resolved yet, apparently it**
271 **is a supply issue.**
272 **Garage doors:**
273 Please see the information tag on the door. Please call Rich Stone for service. Notify
274 the officers and Roger Winter. The doors are to be delivered to All American in two
275 weeks. Replacements will then be scheduled.
276 **Garage:** Bobby Loysch continues to clean the floor. Another outstanding member doing
277 what needs to be done.
278 **Electricians We have to resolve an issue with the 2nd floor ice machine and the**
279 **Marlock system that seem to be on the same circuit.**
280 **Ice Machine in Ready/Room Kitchen:** No issues
281 **Gold Coast Cleaning:** The GMM carpet needs to be spot cleaned. It is being
282 scheduled.
283 **Harbor Irrigation:** No report.
284 **Snow Plowing:** I will be contacting our current vendor for a contract for the next
285 snow plowing season.
286 **Pestex Pest Management:** No Report of little rescuers.
287 **Wet Fire Extinguisher System:** No report
288 **Building Sprinkler system:** Up to date.
289 **Johnson Controls:** No report.
290 **Fire Marshall Inspection:** No report
291 **Lund Valve Testing Backflow Valve:** No report
292 **Washing Machine/Dryer:** Members are not cleaning the dryer screen before using the
293 dryer.
294 **Roof Repair:** Roof repair has been fixed. Several holes and splits. I recommend a
295 total rip off new roof for 2023.

Door Repair: The door leading to the truck room needed repair. Someone broke the door closer. The repair was completed and the front door was also looked at for adjustment.

Proposed projects:

Mata Paving & Sealcoating: No report

Director Bob Franz Report –11/03/22

Insurance:

-Accident Policy – A motion is presented to continue our accident policy with VFIS – National Union Fire Insurance Company of Pittsburgh, PA. Policy covers volunteers when on duty – accidental death benefit amount \$250,000.

-Life Insurance & LOSAP- Beneficiary – A group life insurance death claim has been submitted to VFIS for Alison Russo’s beneficiary and the LOSAP death claim form has been mailed to the beneficiary.

-MVA 7/9/22 – 2-15-80 -2007 Chevy -An addendum payment of \$696.50 was approved by Capital Adjusters via Proliner. Total damages \$13,271.

Rededication of the Suffolk Fire Academy LOD Memorial – 10/29/22

Chief Kaufman, Third Deputy Chief Connolly, Chief Dispatcher Capotosto and I attended the re-dedication ceremony. Alison Russo was one of the six names from VAS that were read. Alison’s daughter Danielle was at the ceremony.

EMS was well represented primarily with South Country Ambulance having 5 ambulances, two response vehicles and over 20 members in Class A uniform.

Director Lehti Laas Report:

Lehti read a letter from Tom Lemp. As of January 1, 2023 he is resigning from his position as co-chair of the Duty Uniform Committee. Lehti thanked him for his service.

Motion by Jeff Daniels and seconded by Tom Lemp to go into executive session at 2057.

MOTION APPROVED UNANIMOUSLY

Jeff Daniels left the meeting at 2132

Tom Lemp left the meeting at 2140

Out of executive session at 2143

Motion by Lehti Laas and seconded by Fiona Witkowski to adjourn at 2143 hours.

Minutes submitted by

Carol Nucci, secy

Approved at 11/17/2022 as amended

**Huntington Community First Aid Squad
Board of Directors Meeting
November 17, 2022**

Attendance:

	10
<u>President Fiona Witkowski (FW)</u>	<u>Present</u> 11
<u>Vice President Tom Lemp (TL)</u>	<u>Present</u> 12
<u>Secretary Carol Nucci (CN)</u>	<u>Present</u> 13
<u>Treasurer Roger Winter (RW)</u>	<u>Present</u> 14
<u>Jeffrey Daniels (JD)</u>	<u>Present</u> 15
<u>Robert Franz (RF)</u>	<u>Present</u> 16
<u>Lehti Laas (LL)</u>	<u>1909 hrs</u> 17
<u>James Mallilo (JM)</u>	<u>Present</u> 18
<u>Chief David Kaufman (DK)</u>	<u>1919 hrs</u> 19
	20
	21

Guests: Mary Winter and Eric Kramer

Meeting called to order at 1903 hours.

Motion by Carol Nucci and seconded by Jim Mallilo to approve the minutes, as amended, from the Board of Directors meeting held on 11/3/2022.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by David Kaufman to change the order of business

MOTION APPROVED 6-0-3 YES-FW, JD, DK, LL, JM, RF Abstain-CN, TL, RW

Motion by Lehti Laas and seconded by Tom Lemp to go into executive session at 1926 hours.

MOTION APPROVED UNANIMOUSLY

Out of executive session at 2015 hours.

Life Membership

Motion by Lehti Laas and seconded by Tom Lemp to bestow life membership to members as selected by the Board of Directors in Executive Session, to be announced at the annual installation dinner on April 1, 2023.

No Funds

2/3 Vote Required

MOTION APPROVED UNANIMOUSLY

47 **Destroy Ballots**
48 Motion by Jim Mallilo and seconded by Fiona Witkowski to destroy the ballots from Executive
49 Session.

50 **MOTION APPROVED UNANIMOUSLY**

51

52 **Proposals:**

53 Hire bookkeeper Incris Maldonado
54 Adult Holiday Party 2022
55 Invite paid personnel to holiday party
56 Purchase new Digital Repeater GTR 8000
57 Purchase table tennis table
58 Suffolk County Ambulance Chief's Association dues
59 NYSVARA annual dues
60 NYSVARA individual dues
61 Fireman's Association State of New York individual dues
62 2022 20-year exempt membership
63 Yoga Class for members
64 Life membership selection
65 Destroy ballot used for life membership selection
66 Approve Treasurer's Payments

67

68 **Hiring of Bookkeeper Incris Maldonado**

69 Motion by President Fiona Witkowski and seconded by Treasurer Roger Winter to hire Incris
70 Maldonado as a Bookkeeper working 15-20 hours per week at a rate of \$30.00/hour.

71 **HCAD Funds**

72 Email vote completed 11/13/22 Yes: FW, RW, CN, JD, JM, TL, RF In person vote yes-DK, LL

73 **MOTION APPROVED UNANIMOUSLY**

74

75 **HCFAS Adult Holiday Party 2022**

76 Motion by Tom Lemp and seconded by Roger Winter to accept and approve the recommendation
77 of Special Events Chairperson Brian Canty and authorize Brian Canty to accept the bid from L &
78 A Bubbas BBQ LLC. (caterer) at a cost of \$70.00 (based on 150 people) per person inclusive of
79 gratuity and service fees. The Squad's standard cancellation clause will be part of all agreements
80 and the caterer will provide a certificate of insurance with HCFAS named as additional insured
81 and certificate of workers compensation coverage.

82 **HCFAS Funds**

83 **MOTION APPROVED UNANIMOUSLY**

84 **Invite paid personnel to Holiday Party**

85 Motion by Robert Franz and seconded by Roger Winter to amend the 11/03/2022 Holiday Party
86 Motion to offer timely invitations to paid personnel with the same guest privileges as HCFAS
87 members.

88 **HCFAS Funds**

89 **MOTION APPROVED UNANIMOUSLY**

90 **Purchase new Digital Repeater GTR 8000**

Motion by Jim Mallilo and seconded by David Kaufman to purchase new Digital Repeater GTR 8000 at a cost not to exceed \$18,440.00, not to include installation. NYS OGS contract PT68722. Repeater is a replacement and Motorola must be used to be fully compatible with our radio system.

Justification: Our analog repeater (F2) recently needed service; IWT, our vendor was able to repair with parts left over from their shop. This unit and our Digital repeater (F1) are no longer supported by manufacturer Motorola. Current lead time for the purchase of the repeater is 8 or more months. Time sensitive purchase.

Communications would be severely hampered for an extended period of time if we were not proactive and prepared for future failure(s).

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Purchase Table Tennis Table

Motion by Chief David Kaufman and seconded by Lehti Laas to purchase an indoor table tennis (ping pong) table to be used in the truck room at a cost not to exceed \$450.00. When not in use, it will be folded upright and stored against the wall. The rules for use will be approved by the board and posted on the underside of the table, so that they are in view while it is in storage mode.

HCFAS Funds

MOTION APPROVED Yes: 8-0-1 Abstain: RW

Suffolk County Ambulance Chief's Association (SCACA) Dues

Motion by Robert Franz and seconded by Chief David Kaufman to pay the annual dues to Suffolk County Ambulance Chief's Association in the amount of \$100.00 for 2023.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Annual NYSVARA Squad Dues & Report

Motion by Robert Franz and seconded by Chief David Kaufman to authorize the Squad Primary Delegate to update the NYS Volunteer Ambulance and Rescue Association (NYSVARA) Member Organization report and approve the dues payment to NYSVARA of \$140.00 for 2023. The annual report will name Andrea Golinsky as Primary Delegate and Robert Franz as the Alternate Delegate. The primary delegate will be responsible to inform the President, Chief and the membership of any important topics from District 7 meetings that are not covered by Association emails.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Annual NYSVARA Individual Dues

Motion by Robert Franz and seconded by Chief David Kaufman to approve and pay the annual individual dues request of \$10.00 for new or renewal membership in the NYS Volunteer Ambulance and Rescue Association for Huntington Community First Aid Squad members for the year 2023.

HCAD Funds

135 **MOTION APPROVED 8-1-0 No: TL**

136

137 **Annual Association of Fire Chiefs Individual Dues**

138 Motion by Robert Franz and seconded by Chief David Kaufman to approve and pay the annual
139 dues request (\$40.00 for 2022) for new or renewal active or affiliated membership in the NYS
140 Association of Fire Chiefs for any director or Chief officer holding office in 2023 and for any
141 past president or ex-chief. There will be a maximum number of four memberships or a total
142 amount not to exceed \$180.00 which will cover any increase in dues.

143 **HCAD Funds**

144 **MOTION APPROVED UNANIMOUSLY**

145

146 **Annual Firemen's Association State of New York Individual Dues**

147 Motion by Robert Franz and seconded by Chief David Kaufman to approve and pay the annual
148 dues requests (\$15.00 for 2022) for new or renewal active or associate membership in the
149 Firemen's Association of the State of New York for any director or Chief officer holding office
150 in 2022 and for any past president or ex-Chief. There will be a maximum number of four
151 memberships or a total amount not to exceed \$60.00.

152 **HCAD Funds**

153 **MOTION APPROVED 8-1-0 No: JM**

154

155 **2022 20-year exempt membership**

156 Motion by Roger Winter and seconded by Fiona Witkowski to grant 20-year exempt
157 membership status to the following members, per Article III, Section 5 of the By-laws:
158 Janet Rubel #1054; Deborah Rudilosso #1053. Jonathan Stone #1052; Susan Martin #1057;
159 Arlene Lindsay #1067; Joel Paul #1068 and Gina Angevine #1073

160 **No Funds**

161 **MOTION APPROVED UNANIMOUSLY**

162 **YOGA CLASS**

163 Motion by Lehti Laas and seconded by Chief David Kaufman to allow Sara Carino #1681 to
164 have a free 1 time yoga class for HCFAS members only on Tuesday, December 6, 2022 in the
165 General Membership Meeting room.

166 **MOTION APPROVED UNANIMOUSLY**

167

168 Motion by Roger Winter and seconded by Robert Franz to accept the following for payment in
169 accordance with the PPs and previous Board of Director's motions:

170 Checks dated: November 2, 2022, to November 16, 2022

171 HCAD 24 Checks, 7 Direct Debits. Totaling \$ 54,724.72

172 HCFAS 3 Checks, 1 Direct Debit. Totaling \$ 8,914.30

173 Post 215: 0 Checks

174 **MOTION APPROVED UNANIMOUSLY**

175 **Chief Report BOD Meeting**

176 **Equipment & Vehicles –**

177 16: In quarters. New batteries.

178 17: In quarters.

179 18: In quarters.

180 19: In quarters.

181 20: In quarters.

182 21: In quarters.

183 80: OOS

184 81: In quarters. In service after new fuel tank.

185 82: In quarters. Needs engine repair hopefully covered under power train warranty. Appointment
186 scheduled with Smithtown dealer.

187 Third Deputy Chief Connolly planning to have Specialty Fleet Services coming to service all
188 door handles and locks and several other items.

189 **Paramedic Program**

190 New candidate Kasey Miller almost ready.

191

192 Will be onboarding Daniel Lefevre shortly.

193

194 **Equipment:**

195

196 Members informed of restored Lifepak 15 transmission ability.

197 **Events/Projects**

198

199 ● Parades upcoming: Holiday Parade- Saturday 11/26 - Dan Mugavero coordinating
200 construction. Working with Rich to accommodate new garage doors.

201 ● Standbys- numerous standbys including HMFD, Bay Shore, Holiday Parade,
202 Thanksgiving run standby again this year. Bike Team requested.

203 ● Helicopter Drill tomorrow 11/18. Sending two ambulances with Captain Dominic
204 Heavey in charge.

205 ● Waiting for information from Suffolk EMS regarding ALS protocol changes. It seems
206 that it goes live in January.

- 207 • HCFAS is hosting the November Chiefs council meeting. 11/28. Working with Lisa
208 Mohr to make sure everything is ready.

209 **Trainings:**

210 November Review Training: Atrial Fibrillation

211 **Secretary's Report**

212 Due to the late receipt of the First Deputy's November Personnel Report, information could not
213 be verified, and board members needed more time to consider. Therefore, the report and the
214 board's actions will be taken up at our next board meeting on December 1, 2022.

215 Qualification letters have been sent to those members nominated at our November GMM for
216 2023 Board of Directors, Chiefs', and Day Captains.

217 **Director Tom Lemp's November 17, 2022 Report**

218

219 **Capital Improvement**

- 220 • **Main Floor Renovation-** The contractors bids are due in for review this Friday.
221 Once received the committee will set up a meeting for discussion.
- 222 • **Garage Doors-** The material for the garage doors should arrive tomorrow,
223 November 17, 2022. Installation should start within a week. Thanks to Rich Stone
224 and Jim Mallilo.
- 225 • **Web Site-** The new web site is up and running. Please review to see if you have
226 any problems. Thanks to Brian Canty and Solomon Walden.

227 **Holiday Party**

- 228 • The Adult Holiday Party is scheduled for 12/17/22 from 1730 to 2230.
- 229 • The Children's holiday party is scheduled for 12/10/22 from 1100-1330

230 Thank to Brian Canty for taking care of this.

231 **Uniforms**

- 232 • Carol and I met with the vendor 911 ERP on November 9th. We discussed clothing and
233 pricing. We forwarded the information to Lehti.

234 **Gift Cards**

- 235 • A request was e-mailed to the chief and first deputy for a list of members who will get
236 gift cards.

237 **BOD Report – Roger Winter**

238 **Date 11/17/2022**

239 **Awards Life Membership Plaque (BOD):** Awaiting BOD directive of new Life Members for
240 2020, 2021. **I will be adding Mathew Matt Sisinni, Tom O'Leary, Alison Russo, Joseph**
241 **Nappi to the plaque.**

242 **Length of Service (Andrea Golinsky):** I need a list of length of service for 2022 members. I
243 will contact Andrea Golinsky.

244 **Memorial Wall (David Mohr):** Up to date.

245 **Plaques & Certificates BOD/Chief Officer Corps (Roger Winter):** No Report
246 **Pins and badges (Roger Winter):** No Report
247 **ID/ Accountability Cards (Roger Winter):** New Member pictures need to be taken.
248 **LED Display (Diane Tanko):** Up to Date and notices that are relevant to the seasons are posted
249 and displayed.
250 **Public Relations/Public Information Officer (Andrea Golinsky):** No Report
251 **Fund Drive: Report (Mary Brenner):** \$77,313.99, 1691 respondents.
252 **Flag Etiquette (Roger Winter):** The flag has been raised to full staff. The All Service flag will
253 be flown until the end of the month.
254 **Memorial Day / Veterans Day Events:** The Veterans Day Wreath will be removed on Friday
255 and stored.
256 **Squad Photos Past Presidents and Ex. Chiefs (Roger Winter):** The only picture left to
257 mount is Drew Silverman, President Seth Fischer.
258 **Building:**
259 **Committee Members as of 1/1/2022**
260 **Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo.**
261 **HVAC: GMM and hallway and committee rooms is not resolved yet, apparently it is a**
262 **supply issue.**
263 **Garage doors:**
264 The replacement doors are in and will be stored in the truck room for installation later this week
265 and next week.
266 **Garage:** Bobby Loysch continues to clean the floor. Another outstanding member doing what
267 needs to be done.
268 **Electricians We have to resolve an issue with the 2nd floor ice machine and the Marlock**
269 **system that seem to be on the same circuit.**
270 **Ice Machine in Ready/Room Kitchen:** No issues
271 **Gold Coast Cleaning:** The GMM carpet has been cleaned. The ready room carpet was dry-
272 cleaned. The elevator rug was also cleaned. Another outstanding job by Gold Coast Cleaning.
273 **Harbor Irrigation:** No report.
274 **Snow Plowing:** The contract was signed. We are ready for the 2022 – 2023 snow season.
275 **Pestex Pest Management:** This is the time of year we get mice intruding into the building.
276 Close all doors and do not leave doors open when smoking in the truck room.
277 **Wet Fire Extinguisher System:** No report
278 **Building Sprinkler system:** Up to date.
279 **Johnson Controls:** No report.
280 **Fire Marshall Inspection:** No report
281 **Lund Valve Testing Backflow Valve:** No report
282 **Washing Machine/Dryer:** Members are not cleaning the dryer screen before using the dryer.
283 **Roof Repair:** No report
284 **Proposed projects:**
285 **Mata Paving & Sealcoating:** No report
286
287 **Director Bob Franz Report –11/17/22**
288 **Insurance:**
289 **MVA:** On 10/25/22 An ambulance struck a parked Greenlawn Ambulance at the HH ED
290 Department. GFD damages of \$531.15 will be paid by HCFAS as approved on 11/3/22 BOD.
291 Minor damages to HCFAS ambulance. No report to insurance company.

Life Insurance & LOSAP- Beneficiary – A group life insurance death claim has been approved by VFIS for Alison Russo’s beneficiary and the checks for basic life and ADD have been mailed to the Alison’s daughter.

LOSAP 2021 TOH Audit

I received an email from the TOH independent auditors requesting various documents regarding their audit of the 2021 LOSAP points.

I will coordinate this request and subsequent requests for documentation with Jim Mallilo, Angie Kalodukas and Christy Stiles.

NYS 2021 Awards:

Joseph Losquandro of Centereach FD received the NYS ALS provider of the year award at Vital Signs at the end of October.

REMAC

-ALS collaborative protocol adoption process by 1/1/23 is moving forward.

-Each of the 40 agency medical directors have been credentialed by REMAC with the idea that a major project for 2023 will be the clarification of the qualifications and the process on becoming an agency medical director in SC (to be done by the REMAC as a collective body).

REMSCO

-NEMSIS 3.5 is coming. All 17 authorized ePCR vendors have been made aware.

-2 ePCR projects: 1- host WebEx meeting with ESO and agencies using ESO to discuss validation issues to the NYS and state and regional Image Trend site. 2- setting up training sessions in SC for all ePCR Coordinators (one daytime two evenings). Use of the Regional Image Trend elite site for looking up reports that were not uploaded and to assist agency with ePCR QA/QI activities. Need to bring internet capable device to training sessions.

Lehti Laas Report

Thank you to Carol Nucci and Tom Lemp for obtaining prices on another vendor who has Class A uniforms. Prices are attached. I will be speaking to the Treasurer about the amount in the budget remaining for Class A uniform expenditures as we are depleted and I am getting numerous member requests.

Motion by Tom Lemp and seconded by Jeff Daniels to adjourned

MOTION APPROVED UNANIMOUSLY

Respectively submitted,

Carol Nucci, secy

**Huntington Community First Aid Squad
Board of Directors Meeting
December 1, 2022**

Attendance:

	10
<u>President Fiona Witkowski (FW)</u>	<u>Present</u> 11
<u>Vice President Tom Lemp (TL)</u>	<u>Present</u> 12
<u>Secretary Carol Nucci (CN)</u>	<u>Present</u> 13
<u>Treasurer Roger Winter (RW)</u>	<u>Present</u> 14
<u>Jeffrey Daniels (JD)</u>	<u>Absent</u> 15
<u>Robert Franz (RF)</u>	<u>Present</u> 16
<u>Lehti Laas (LL)</u>	<u>Present</u> 17
<u>James Mallilo (JM)</u>	<u>Present</u> 18
<u>Chief David Kaufman (DK)</u>	<u>Absent</u> 19
	20
	21
	22

No guests

Meeting called to order at 1904 hours.

Motion by Carol Nucci and seconded by Jim Mallilo to approve the minutes, as amended, from the Board of Directors meeting held on 11/17/2022.

MOTION APPROVED UNANIMOUSLY

Proposals:

Hiring of Paid Paramedic Kasey Miller

Continue NYS VAWBL Insurance for Volunteers for 2023

Continue Workers' Compensation Insurance for Employees 2023

Continue Employee Disability Benefits & PFL Coverage with NYS Insurance Fund for 2023

Motions for 12/1/22

Hiring of Paid Paramedic Kasey Miller

Motion by Fiona Witkowski and seconded by Roger Winter to hire Kasey Miller as a per diem Paramedic at a rate of \$29/hour.

HCAD FUNDS

MOTION APPROVED UNANIMOUSLY

Continue NYS VAWBL Insurance for Volunteers for 2023

Motion by Fiona Witkowski and seconded by Roger Winter to accept the recommendation of the Insurance Committee Chairperson, Robert Franz, and our insurance agent, Hubbinette Cowell

Associates, to continue for 2023 the New York State Volunteer Ambulance Worker's Benefit Law insurance coverage and Employer Part B with the New York State Insurance Fund (NYSIF) for our volunteers at an estimated annual premium of \$29,500.00 for the 2023 calendar year (based on the number of ambulances (6) and response vehicles (3) that we currently have).

NYSIF is the sole provider of VAWBL insurance for volunteer ambulance squads in NYS.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Continue Workers' Compensation Insurance for Employees for 2023

Motion by Fiona Witkowski and seconded by Roger Winter to accept the recommendation of the Insurance Committee Chairperson, Robert Franz, and our insurance agent, Hubbinette Cowell Associates to continue for 2023 the New York Workers' Compensation Law insurance coverage with the New York State Insurance Fund (NYSIF) for our employees at an estimated annual premium of \$26,500.00 for the 2023 calendar year (based on \$270,000 annual gross wages).

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Continue Employee Disability Benefits & PFL coverage with NYS Insurance Fund for 2023

Motion by Fiona Witkowski and seconded by Roger Winter to accept the recommendation of the Insurance Committee Chairperson, Robert Franz, and our insurance agent, Hubbinette Cowell Associates to continue the New York Disability Law insurance coverage and the Paid Family Leave (PFL) coverage for our employees with the New York State Insurance Fund (NYSIF) at an estimated annual premium of approximately \$ 2,100.00 for the 2023 calendar year (based on \$200,000 of annual gross wages). Disability coverage includes an enriched statutory benefit equal to one-half of the average weekly wage of the employee limited to a maximum of 4 times the statutory benefit of \$170.00 per week or \$680.00. The 2023 PFL premium paid by the employee is 0.455% of gross wages. The Disability premium will be partially paid by the employee – maximum of \$0.60 per week (same as 2022).

The State Fund disability premium modification remains at 300% for 2023 due to claims. (The modification rate increased from 200% to 300% in 2022).

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Motion by Roger Winter and seconded by Tom Lemp to accept the following for payment in accordance with the PPs and previous Board of Directors' motions, as amended.

Checks dated: November 17, 2022 to November 30, 2022

HCAD---17 Checks, 1 Direct Debits totaling \$74,319.25

HCFAS---1 Check, No Direct Debits totaling \$499.00

Post 215--- 0 Checks

MOTION APPROVED UNANIMOUSLY

93
 94 Chief Report BOD Meeting 12/01/22

95 **Equipment & Vehicles –**
 96 16: In quarters.
 97 17: In quarters.
 98 18: In quarters. Waiting for estimate. Damage to front right corner of module.
 99 19: In quarters.
 100 20: In quarters.
 101 21: In quarters.
 102 80: OOS
 103 81: In quarters.
 104 82: At Smithtown Chevy. Warranty coverage for engine repair, but they are charging for some of
 105 the removal and reinstallation of the upfit items.

106 **Paramedic Program**
 107 New candidate Kasey Miller
 108
 109 Daniel Lefevre started working.
 110

111 **Events/Projects**
 112

113 ● Parades hosted: Holiday Parade- Saturday 11/26 - The parade was a great success. We
 114 had about 40 people in attendance. Dan Mugavero did an excellent job on the float and
 115 we received many compliments.

116 ● Standbys - Holiday Parade- we stood by in Huntington Village for parade and stood by
 117 for Thanksgiving 5K

118 ● Helicopter Drill held 11/18. We were able to send two full crews. Friday Captain Jackie
 119 de Bruin was IC. Captain Dominic Heavey served as evaluator. We had approximately 8
 120 members transport 4 imaginary patients. The Hospital greatly appreciated our
 121 participation.

122 ● Second Deputy Dale Bartolomeo tracking member and employee completion of Suffolk
 123 EMS ALS protocol changes to be ready for go live date.
 124 ● Second Deputy submitting save nomination for recent CPR call.
 125 ● HCFAS hosted the November Chiefs council meeting. 11/28. It was a great success.

126

127 **Trainings:**

128 December Review Training: Diabetes

129

130 **Lead Paramedic report 12/1/2022**

131

132 • Shift coverage/gaps

133 Coverage of the schedule remains steady each month between 95 - 100%. The following is a
134 review of overall monthly schedule coverage from the start of the year til now as we approach
135 the end of the year:

136 January - 56%

137 February - 65%

138 March - 65%

139 April - 62%

140 May - 61%

141 June - 75%

142 July - 74%

143 August - 91%

144 September - 100%!!!

145 October - 98%

146 November - 95%

147 December - 100%!!!

148

149 January schedule was just published and it's already 92% covered! One of my goals with the
150 program this year was to sustain 95 - 100% coverage each month. Happy to say it looks like that
151 goal was achieved. Hoping we continue this trend into the next year

152

153

154 • New personnel, resignations, and current rolls

155

156 Daniel Lefebvre was hired earlier this month. Will be completing his second ride along soon.
157 Prospective Paramedic Employee Kasey Miller up for review tonight. Paramedic Employee Paul
158 Rittenhouse informed me he would be resigning since him and his wife will be relocating to
159 South Carolina. He will be sending me a letter of resignation and returning his corps issued
160 equipment. We thank Paul for his service.

161

162 With Paul's departure, the current Paramedic staff is 19 employees. • Number of ALS run calls
163 by Paid Paramedics 10/20 - 11/26

164

165 107 calls

166

167 • Checkouts

168 No issues to report on checkout compliance.

169
170 • Narcotics
171 Midazolam - 2 admins, 15 mg admin altogether
172 Waste: 0mg
173 Loss: 0mg
174 Morphine - 0 useage
175 Fentanyl - 3 admins, 300 mcg admin altogether
176 Waste: 0 mcg
177 Loss: 0 mcg
178 Ketamine - 2 admins, 372 mg admin altogether
179 Waste: 628 mg
180 Loss: 0mg
181
182 Narcotics Semi Annual report for second portion of the year coming up. Will be submitted
183 before 1/30/23 deadline. 03C narcotics License renewal is due before 7/30/23.
184
185
186 Miscellaneous:
187 New Employee Handbook was drafted by myself. Submitted to the BOD president and chief for
188 review.
189
190 Happy holidays to everyone.
191
192
193 **Secretary's Report:**
194 November's Personnel report as submitted by First Deputy Katie Donegan.
195 Motion by Carol Nucci and seconded by Fiona Witkowski to accept a status change for Nathan
196 Bruskin # 1380 from Active to Associate, effective 11/11/2022.
197 **MOTION APPROVED UNANIMOUSLY**
198
199 Motion by Carol Nucci and seconded by Fiona Witkowski to accept a status change for Christian
200 Lenio # 1437 from Active to Resigned, effective 10/30/2022.
201 **MOTION APPROVED UNANIMOUSLY**
202 Motion by Carol Nucci and seconded by Fiona Witkowski to accept a status change for Alyssa
203 Wohl # 1655, a probationary member, from Active to Dropped, effective 11/9/2022.
204 **MOTION APPROVED UNANIMOUSLY**
205 Motion by Carol Nucci and seconded by Fiona Witkowski to grant active membership to Alissa
206 Barber # 1636 in accordance with Article III, Section 2 of the By-Laws, effective 12/1/2022.
207 She is on the Saturday 1500 shift.

208 **MOTION APPROVED UNANIMOUSLY**

209

210 Motion by Carol Nucci and seconded by Fiona Witkowski to grant active membership to
 211 Victoria Schwartz # 1659 in accordance with Article III, Section 2 of the By-Laws, effective
 212 12/1/2022. She is on the Monday 1500 shift.

213 **MOTION APPROVED UNANIMOUSLY**

214

Officers Meeting: 11/9/2022 BOARD MEETING					APPROVAL :	11/17/2022	
Status Change/Advancement							
Member #	Last Name	First Name	Day & Shift	From	To	Effective	Notes
1422	Gonzalez	Tiffany	Monday 1900	CL	Disp Only	11/9/2022	
1656	Pierre	Sebastian	Thurs 1500	CL	DR TR	11/17/2022	clean lens
1677	Ramos	Noah	Saturday 0700	ACL	CL	10/14/2022	
1691	Waldron	Hank	Wednesday 1100		DR	11/9/2022	fast tracked- returning member
1691	Waldron	Hank	Wednesday 1100		CL	11/9/2022	
1609	Werner	Grant	Sunday 0700	CL	DR TR	11/17/2022	
1682	Winter	Barry	Tuesday 1100	ACL	CL	10/27/2022	
POST 215							
Member #	Last Name	First Name	Day & Shift	From	To	Effective	Notes
Administrative Status Change							
Member #	Last Name	First Name	From	To	Effective	Reason	Notes
1380	Bruskin	Nathan	Active	Resigned	11/11/2022	relocated	
1437	Lenio	Christian	Active	Resigned	10/30/2022	work/school	
1655	Wohl	Alyssa	Active	Dropped	11/9/2022	no communication	last shift- 6/27/22
Shift Change							
Member #	Last Name	First Name	From	To	Effective	Reason	Notes
1571 Farina-Ehlers Vera Weds 0700 Co 8					Immediately	Family/Work Conflicts	
Return to Duty							
Member #	Last Name	First Name	Day & Shift	LOA End	Type of LOA	RTD Date	NOTES
1246	Booth	Lenise	Sunday 1900	7/2/2022	MLOA	10/22/2022 has	been out- notified of gradual return to full CL
499	Palmeiri	John	Tuesday 1900	11/1/2022	OLOA	10/11/2022	

1549	Savaglio	Joseph	Tuesday 1100	11/30/2022	MLOA	11/1/2022	
Leave of Absence							
Member # Last Name First Name Day & Shift				LOA Start	LOA End	Type of LOA	Notes
Probation							
Member # Last Name First Name Day & Shift Date Accepted				Packet?			
1636	Barber Alyssa		Saturday 1500	2/18/2021	yes		
1659	Schwartz Victoria		Monday 1500	9/9/2021	yes		
No Show's							
Member # Last Name First Name Date of Offense Day & Shift							
Letters Of Intent							
Member # Last Name First Name Reason Day & Shift							

215

216

217

218 Director Tom Lemp's December 1, 2022 Report

219

220 Capital Improvement

- 221 • **Main Floor Renovation-** The committee has received two bids The third
- 222 contractor canceled due staffing issues. The bids came in at \$250K+. The
- 223 committee met with the architect to discuss issues and cuts.
- 224 • **Garage Doors-** The garage doors have been installed. A big Thank-you to Rich
- 225 Stone and Jim Mallilo.
- 226 • **Web Site-** The new web is up and **slow** running. Talking with Solomon Walden,
- 227 the back end seems to be a problem.

228 Holiday Party

- 229 • The Adult Holiday Party is scheduled for 12/17/22 from 1730 to 2230.
- 230 • The Children's holiday party is scheduled for 12/10/22 from 1100-1330
- 231 Thank to Brian Canty and his committee for taking care of this.

232 Gift Cards

- 233 • A request was e-mailed to the chief and first deputy for a list of members who will get
- 234 gift cards. I need the list by 12/01/2022
- 235 • As per the Chief's order the following members didn't complete January's review
- 236 training:
- 237 ○ Nathan Bruskin 1380
- 238 ○ Kathleen Castillo 1276
- 239 ○ Anne Gabriel 919
- 240 ○ Michael Giarrizzo 1578
- 241 ○ Richard Gierbolini 1124
- 242 ○ Tomoko Hirrsawa 1404

243	○ Dino Macharola	1599
244	○ Sara Manning	1345
245	○ Jessica Mason	1591
246	○ Monica Mulchandani	1162
247	○ Eric Nazinitsky	1480
248	○ Kathleen Rosselli	1607
249	○ Bedel Saget	1175

250

251 **BOD Report – Roger Winter**

252 **Date 12/1/2022**

253

254 **Awards Life Membership Plaque (BOD):** Awaiting BOD directive of new Life Members for
 255 2020, 2021. **I will be adding Mathew Matt Sisinni, Tom O’Leary, Alison Russo, Joseph**
 256 **Nappi to the plaque. All new members will be added at the same time. The Plaque will be**
 257 **stored until the Installation Dinner.**

258 **Length of Service (Andrea Golinsky):** I need a list of length of service for 2022 members. I
 259 will contact Andrea Golinsky.

260 **Memorial Wall (David Mohr):** No Report

261 **Plaques & Certificates BOD/Chief Officer Corps (Roger Winter):** Request sent for 2022
 262 award winner.

263 **Pins and badges (Roger Winter):** No Report

264 **ID/ Accountability Cards (Roger Winter):** New Member pictures need to be taken.

265 **LED Display (Diane Tanko):** Up to Date and notices that are relevant to the seasons are posted
 266 and displayed.

267 **Public Relations/Public Information Officer (Andrea Golinsky):** No Report

268 **Fund Drive: Report (Mary Brenner):** \$78,504.99, 1719 respondents.

269 **Flag Etiquette (Roger Winter):** The flag has been raised to full staff.

270 **Memorial Day / Veterans Day Events:** No report

271 **Squad Photos Past Presidents and Ex. Chiefs (Roger Winter):** The only picture left to
 272 mount is Chief Drew Silverman, President Seth Fischer.

273 **Building:**

274 **Committee Members as of 1/1/2022**

275 **Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo.**

276 **HVAC: GMM and hallway and committee rooms is not resolved yet, apparently it is a**
 277 **supply issue.**

278 **Garage doors:** All the overhead garage doors have been replaced.

279 **Garage:** Bobby Loysch continues to clean the floor. Another outstanding member doing what
 280 needs to be done.

281 **Electricians We have to resolve an issue with the 2nd floor ice machine and the Marlock**
 282 **system that seem to be on the same circuit.**

283 **Ice Machine in Ready/Room Kitchen:** No issues

284 **Gold Coast Cleaning:** The GMM carpet has been cleaned.

285 **Harbor Irrigation:** No report.

286 **Snow Plowing:** Contract in place.

287 **Pestex Pest Management:** No Report of little rescuers.

Wet Fire Extinguisher System: Will be in on Friday at 5:00 PM to inspect
Building Sprinkler system: Up to date.
Johnson Controls: No report.
Fire Marshall Inspection: No report
Lund Valve Testing Backflow Valve: No report
Washing Machine/Dryer: Members are not cleaning the dryer screen before using the dryer.
Proposed projects:
Roof Repair: I recommend a total rip off new roof for 2023.
Mata Paving & Sealcoating: No report

Director Bob Franz –12/01/22

NYSIF VAWBL, WC & Disability and PFL Renewal 2022

Renewal motions are being presented this evening.
Although there has been a decrease in the basic rates, the squad's claim or experience modification increased 68% in 2023 from 57% to 96%. The basic premium rate in 2023 is increased by this modification factor (i.e. \$100 basic premium would be \$196). This experience modification is applied to both the VAWBL and WC policies.
The proposed NYSIF 2023 discount was 10% but I was able to maintain the 2022 discount of 25% for 2023 to offset part of this increase for both policies. The discount for 2022 is 25% (the proposed was 10%) and the discount for 2021 was 10%.

We must keep our claims under control.

LOSAP Points TOH Audit:

Documents are being pulled to support all the points recorded for 15 members selected by the Town's independent auditors. This is not a simple task to find all of the proper documentation. Many thanks to Christy Stiles and Jim Mallilo for assisting with this project. Auditors are reviewing the SCM system screens for those committee members, officers and members that have access to record entries or changes in the system. Their review also includes the application of the point system and procedures for the points entered into the system. Some errors have been noted in the recording of points. They also obtain the annual report prepared by Penflex.

Insurance:

MVA – 2-15-18 came into contact with the overhang at Rodeway motel on Jericho Turnpike on 11/24/22. I have not received a call back from the Rodeway GM to obtain an estimate of motel damages or process for repair. HCFAS damage is estimated to be \$300.
This will not be reported to our insurance company. Damages to be paid by HCFAS if within reason.

PCR Requests

The number of PCR requests continue to be received and is a very time -consuming endeavor as many require additional data, forms etc. from the requestor. I had to locate current correspondence and a check that was removed from my desk and put into the basement by VP.

Huntington Fire District Election Vote

HFD has a referendum on their election ballot which would increase their LOSAP period to earn service credit from 40 to 50 years.

Legislation

As reported by Carol's emails, the NYS bill to permit an amendment to the HCFAS LOSAP Plan was signed into law by the Governor. An amendment to the HCFAS plan sponsored by the TOH requires a referendum vote by the eligible voters in our district. The amendment would increase our LOSAP period to earn a service credit from 40 years to up to 50 years. Since the maximum service credit earned through 2022 by any member is 32 years, we have seven to eight years before this amendment would benefit our members.

Ambulance Registrations Renewal Insurance Certificates

All required insurance certificates for the renewal of ambulance registrations have been obtained and given to Secretary Nucci. Five registrations have been received from the NYSDMV.

TOH HCAD 2023 Budget & Agreement

Budget and agreement for 2023 has been approved by the Town Board on November 17, 2022. The Town Board authorized an agreement with HCFAS for 2023 including readopting a schedule of user fees (billing).

Renewal of Maintenance and Service Agreements

Board liaisons must obtain updated Certificates of Liability Insurance with HCFAS named as additional insured and certificates of workers compensation insurance coverage when maintenance and service agreements are renewed. This insurance requirement must be included in the signed agreement or purchase order.

New Business:

- *Class A Uniform budget

- *Immediate purchase of accessories for Class A

- *Issues with the "new" website—

- *V.P. Lemp will arrange a meeting to discuss specs for the back end

- *Updating return to duty form to clarify what administrative members are permitted to do during their MLOA and upon their return to duty.

Unfinished Business:

- *Concern about cyber-security

- *Request for Co. 8 attendance

Motion by Tom Lemp and seconded by Fiona Witkowski to go into executive session at 2055 hours.

MOTION APPROVED UNANIMOUSLY

380
381 Out of executive session at 2112 hours
382
383 Motion by Tom Lemp and seconded by Fiona Witkowski to adjourn at 2113 hours.
384 **MOTION APPROVED UNANIMOUSLY**
385
386 Minutes respectfully submitted,
387
388 Carol Nucci, secy.

Meeting was reconvened by Pres. Fiona Witkowski at 1929 hours after the 2023 Board of Directors meeting adjourned.

Motion by Carol Nucci and seconded by Robert Franz to accept the 12/1/2022 Board of Directors Meeting minutes.

MOTION APPROVED UNANIMOUSLY

Proposals:

Authorize the President to sign the Town of Huntington 2023 contract
Repair bill for damage to Rodeway Motel overhang by 2-15-18

Town of Huntington 2023 Contract

Motion by Robert Franz and seconded by Thomas Lemp to authorize the President to sign the contract between the Town of Huntington and Huntington Community Ambulance District to provide ambulance services for the Town during 2023. The contract is the same as the 2022 contract but provides for a 2% raise at a proposed contract fee of \$ 1,842,559 payable in 12 equal monthly payments.

MOTION APPROVED UNANIMOUSLY

Repair bill for damage to Rodeway Motel overhang by 2-15-18

Motion by Robert Franz and seconded by Fiona Witkowski to authorize and approve the repair to Rodeway Motel building overhang damaged by 2-15-18 on 11/24/22 for an estimated cost NTE \$ 2000.00

HCAD funds.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Roger Winter:

Motion by Treasurer Roger Winter Seconded by Thomas Lemp to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: December 1, 2022 to December 14, 2022
HCAD – 35 Checks, 8 Direct Debits totaling \$96,636.48
HCFAS – 10 checks, 2 Direct Debits totaling \$18,370.13
POST 215: 0 Checks

MOTION APPROVED UNANIMOUSLY

Chief Report – William Connolly

Equipment & Vehicles

16: In quarters. Tie Rod Repair.
17: In quarters.
18: In repair at Specialty Fleet Services
19: In quarters.

20: In quarters.
21: In quarters.
80: OOS
81: In quarters. Fuel Tank Repair.
82: At Smithtown Chevy. Repair complete. Small balance due to removal and reinstallation of push bar.
Equipment Maintenance is up to date. Recommend
Paramedic Program
New paramedic Kasey Miller will start in January

Events/Projects

Parades hosted: Holiday Parade- Clean up in progress.
Standbys - Bay Shore Installation Dinner, Shirley Funeral Services completed.
Suffolk EMS ALS protocol updates in progress.
Second Deputy requested to follow up with Mike Masterton on all save award nominations from 2022.
2023 Officers will be briefed on their responsibilities.

Trainings:

December Review Training: Diabetes
January Review Training: TDB

Discuss of paramedic hiring practice. Chief will direct Alex Mullin, Lead Paramedic, to mail paperwork to new hire for the required completion and signature prior to start date.

President's report – Fiona Witkowski

On Thursday December 8th, I attended the opening ceremony for the new First Central Savings Bank on New York Avenue in Huntington. They presented me with a check for \$2,500.00 which will be deposited in the Fund Drive account. I spoke to Supervisor Ed Smyth while I was at this event, and he informed me that the Town Board will be discussing the dedication of Railroad Street to Alison Russo at their meeting on January 4, 2023. We should plan to have a ceremony early in the New Year to celebrate this event.

At the last Town Board meeting on Tuesday, December 14th, Eugene Cook honored Halesite Fire Department for saving the life of a man who went into cardiac arrest at Flower Hill School. We should make sure that the Town Board knows about our saves.

Director Tom Lemp's December 15, 2022 Report

Capital Improvement

- **Main Floor Renovation-** The committee has received Three bids. The Committee will meet on Monday with the architect to discuss the next step.

- **Web Site-** A meeting was held Wednesday to discuss specs to speed up the new web site. The main problem is when a member retrieves data from SCM. Jim put a call in with Don Teroriero to ask for solutions and cost to fix the problem. We are still waiting for him to get back.

Holiday Party

- The Adult Holiday Party is scheduled for 12/17/22 from 1730 to 2230. We will have an interruption at 1830 for about 10 minutes to close the books on the election.
- The Children's holiday Party was a complete success. A big thanks to Sue Otto, Brian Canty and staff

Gift Cards

- The gift cards were completed and handed to the election committee Monday morning. There are still about 90 members that didn't pay their dues or collect their cards.

In closing I would like to wish everyone a Happy Holiday and a Happy and Healthy New Year. Also, Congratulations to Ryane Como and Eric Kramer on joining the board. Many thanks to Carol and Roger for taking on the critical positions of the board and both working very hard in accomplishing the job. You both will be truly missed. Thank You

Director Bob Franz –12/15/22

LOSAP 2021 Audit

The 2021 LOSAP Point audit by the CPA firm appointed by the TOH started on 12/14/22. Documentation was presented to the auditor who will continue to perform the audit off premises and correspond with me via email or set another date to come to HCFAS. Thanks to Jim Mallilo, Angie Kalodukas, Brian Canty and Christy Stiles for their assistance in gathering the documentation for the audit.

Insurance:

MVA 11/24/22 – The email vote approved payment for damage to Rodeway Motel. I will be processing the request to pay for the damages totaling \$ 1,780.00 and obtain a release from Rodeway.

Legislation

-Gov Kathy Hochul signed a tax credit bill sponsored by two Hudson Valley lawmakers into law. The law allows any local government in the state to provide a tax credit to volunteer firefighters and ambulance corp members. Local governments can decide whether to adopt the law, which would exempt up to 10% of assessed value of a primary home for volunteers who have been members of a department for at least two years (can choose minimum service requirement between two and five years). (Suffolk County had this benefit since 188)

- All 2021/2022 bills that did not become law will have to be reintroduced as new bills in the 2023/2024 legislative session.

-**NYSVARA** is in process of finalizing their 2023 Legislative agenda addressing various issues, such as, EMS Workforce Shortage & Education, increase the NYS Volunteer Ambulance Workers NYS tax credit, increase Medicaid rates for ambulance services, support of direct insurance reimbursement, support enactment of the uniform ambulance assessment program, support various tax credit exemption and incentive programs, support enabling Community Paramedicine, support payment for volunteer ambulance and FF death benefits, support student loan forgiveness, support low interest rate mortgage program, support free use of state parks and campsites by VAWs and FFs, support amending VAW & FF benefit laws in relation to COVID-19 exposure, support amendments and development of a consolidated assistance program for not-for-profit and municipal EMS services.

2021/2022 accomplishments: Establishment of the NYS Rural Ambulance Services Task Force and the designation of Public Safety Dispatches as “First Responders in Communication.

It has been a pleasure to serve with my fellow directors during the past year and I will certainly miss Roger as a fellow board member and Treasurer over the past years. You are truly an inspiration for all of us to emulate as we enter the new year. Chief David, it has been a pleasure working with you for the last two years and Lehti & Carol, many thanks for taking on the duties and responsibilities of Secretary for the past year. I look forward to working with Chief Bill Connolly and Directors Ryane Como and Eric Kramer in 2023. I wish everyone Safe and Happy Holidays.

Director Winter Report:

Awards Life Membership Plaque (BOD): New Life Members for 2022 have been added to the list. I will be adding Mathew Matt Sisinni, Tom O’Leary, Alison Russo, Joseph Nappi to the plaque. All new members will be added at the same time. The Plaque will be stored until the Installation Dinner.

Length of Service (Andrea Golinsky): I need a list of length of service for 2022 members. I will contact Andrea Golinsky.

Memorial Wall (David Mohr): No Report

Plaques & Certificates BOD/Chief Officer Corps (Roger Winter): Request sent for 2022 award winner.

Pins and badges (Roger Winter): I will be ordering Flat back badges for the Chief’s Plaque and 5-year and 10-year pins.

ID/ Accountability Cards (Roger Winter): New Member pictures need to be taken.

LED Display (Diane Tanko): Up to Date and notices that are relevant to the seasons are posted and displayed.

Public Relations/Public Information Officer (Andrea Golinsky): No Report

Fund Drive: Report (Mary Brenner): \$79,904.99, 1740 respondents. We received a donation check from First Central Savings Bank for \$2,500.00 Add this to the current total \$82,404.99

Flag Etiquette (Roger Winter): No report

Memorial Day / Veterans Day Events: No report

Squad Photos Past Presidents and Ex. Chiefs (Roger Winter): The only picture left to mount is Chief Drew Silverman, President Seth Fischer. Chief David Kaufman.

Building:

Committee Members as of 12/1/2022

Rich Stone, Jon Stone, Bob Biersack, Bob Loysch, Jim Mallilo.

HVAC: Committee Room and Fund Drive Room, hallway is not resolved yet. Diligent will be in Sunday to bleed the hot water supply lines. They also will be looking into the garage heaters. I will supply a new review of our HVAC at the next meeting.

Garage doors: No Report

Garage: Bobby Loysch continues to clean the floor. Another outstanding member doing what needs to be done.

Electricians We have to resolve an issue with the 2nd floor ice machine and the Marlock system that seem to be on the same circuit.

Ice Machine in Ready/Room Kitchen: No issues

Gold Coast Cleaning: The GMM carpet has been cleaned.

Harbor Irrigation: No report.

Snow Plowing: Contract in place.

Pestex Pest Management: No Report of little rescuers.

Wet Fire Extinguisher System: Will be in on Friday at 5:00 PM to inspect

Building Sprinkler system: Up to date.

Johnson Controls: No report.

Fire Marshall Inspection: No report

Lund Valve Testing Backflow Valve: No report

Washing Machine/Dryer: Members are not cleaning the dryer screen before using the dryer.

Proposed projects:

Roof Repair: I recommend a total rip off new roof for **2023**.

Mata Paving & Sealcoating: No report

HVAC - New Air Conditioning Unit RTU #4 need to be replaced. New environmental laws are requiring us to upgrade at a much higher cost for replacements of refringent.

Motion by Thomas Lemp and seconded by Jeffrey Daniels to adjourn the meeting at 2045 hours.

MOTION APPROVED UNANIMOUSLY

Draft given to Board members by 2022 Secretary Nucci: January 2, 2023

Amended Draft sent to Board members: February 15, 2023

Amended and approved: ?

MOTION APPROVED UNANIMOUSLY