Huntington Community First Aid Squad
2012 Board of Directors Meeting for Election of Executive Officers
December 22, 2011

2012 Board of Directors present with 2011 executive offices listed:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**Via Phone**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: Mark Cappola, Jeff O'Neil and Joanne Vogel.

2011 President Winter chaired the meeting.
2011 Secretary Franz acted as Secretary for the meeting.

Meeting called to order at 1900 hours.

Voting will be by ballot with Director Laas emailing her vote to Secretary Robert Franz and verified by Vice President Richard Stone.

President Winter opened the floor to nominations for the position of President .
Lehti Laas nominates Robert Franz.
Chief John Palmieri nominates Roger Winter.
President Winter closed nominations after asking for additional nominations three times.
Roger Winter 6 votes and Robert Franz 3 votes.

2012 President is Roger Winter.

President Winter opened the floor to nominations for the position of Vice President.
Lehti Laas nominates Robert Franz.
Chief John Palmieri nominates Richard Stone.
President Winter closed nominations after asking for additional nominations three times.
Richard Stone 6 votes and Robert Franz 3 votes.

2012 Vice President is Richard Stone.

President Winter opened the floor to nominations for the position of Treasurer.
Lehti Laas nominates Robert Franz.
Chief John Palmieri nominates Brian Canty.
President Winter closed nominations after asking for additional nominations three times.
Brian Canty 6 votes and Robert Franz 3 votes.

2012 Treasurer is Brian Canty.

President Winter opened the floor to nominations for the position of Secretary.
Alyssa Axelrod nominates Robert Franz.
Brian Canty nominates Bernard Poole DECLINED
Chief John Palmieri nominates Alyssa Axelrod DECLINED
President Winter closed nominations after asking for additional nominations three times.
Robert Franz 6 votes Abstentions 3

2012 Secretary is Robert Franz

Motion by Robert Franz and seconded by Richard Stone to destroy the ballots.
MOTION APPROVED UNANIMOUSLY

It was decided that the 2012 Board of Directors meeting start time will be 1930 hours and the meetings will be the 2nd and 4th Thursday of each month. Scheduled meetings during the summer will be as needed.

Brian Canty indicated that he will not be at the next meeting.

Motion by Brian Canty and seconded by Andrea Golinsky to adjourn the meeting at 1930 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Robert Franz

Robert Franz
2011 Secretary

Draft sent to Board members: January 8, 2012

Amended and approved: January 12, 2012

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: January 12, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**Present via telephone**
Alyssa Axelrod (AA)	**2004 hours**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: Peter Nakelski and Tim Ebert

Meeting called to order at: 1930 hours

Motion by Lehti Laas and seconded by Chief John Palmieri to approve the minutes of the special election for 2012 Executive Board held on December 22, 2012 as amended.
Yes: RS, RF, LL, AG, AA, JP Abstain: BP
MOTION APPROVED

Treasurer Brian Canty called into the meeting at 1933 hours.

Motion by Lehti Laas and seconded by Chief John Palmieri to approve the minutes of December 22, 2012 as amended.
Yes: RS, RF, LL, AG, AA, JP, BP Abstain: BC
MOTION APPROVED

The Board reached a consensus to invite the squad attorney as per member's suggestions to the February General Membership meeting. The purpose will be for discussing the draft social networking policy. Director Laas will contact the attorney.

Note: The following discussion took place after the motions were voted on:
Board discussed the pending By-Law on Post 215 members to accrue time for HCFAS associate membership while on the Post. The membership had some questions that the attorney can answer when at the February general membership meeting.

Proposals-
Banking Resolutions with HCFAS's Designated Banks
Monthly Recruitment Activities
Parades/ Activities

Refreshment Parades / Activities
NYSVA&RA District 7 Delegate and 1st Alternate to attend the NYSVA&RA Board meetings near Albany, NY
Snow Removal

Banking Resolutions with HCFAS's Designated Banks
Motion by Chief John Palmieri and seconded by Richard Stone to authorize and approve the President, Vice President, Secretary and Treasurer to execute the required banking resolutions with HCFAS's designated banks (Bank of America, Valley National Bank, Bank of New York and TD Bank). The resolutions shall specify that all withdrawals (payment orders, wire transfers etc.) and borrowing will require the authorized signatures of any two corporate officers listed above. A printed confirmation of all transfers will be sent by the bank to the Treasurer directly.
MOTION APPROVED UNANIMOUSLY

Director Axelrod entered at 2004 hours during the discussion of the next motion.

Monthly Recruitment Activities
Motion by Robert Franz seconded by Andrea Golinsky to approve, Publicity Chairperson Andrea Golinsky and Recruitment Chairperson Mike Barker and authorizes the expenditure to announce monthly recruitment activities at a cost not to exceed $2400 for the year, from January 2012 thru December 2012. Advertisement announcements will be approved by the Recruitment Committees' Board Liaison. This cost would include meeting expenses.
HCFAS funds
Yes: RS, RF, LL, BP, JP,BC No: AG Abstain: A
MOTION APPROVED

Parades / Activities
Motion by Chief John Palmieri and seconded by Andrea Golinsky to authorize and approve HCFAS's participation in the St. Patrick's Day Parade, Memorial Day Parade, the Huntington Manor Fire Department Parade, East Northport Fire Department Parade, and the Greenlawn Fire Department Parade. Post 215 members are invited to march in these parades providing the required Post 215 advisors shall be present at the parade and any refreshment events. Post 215 Advisors and Chief will identify them and take all directions from the HCFAS Chief concerning the event. Alcoholic beverages, if provided by the parade host, will only be allowed to be consumed by parade participants at the conclusion of the parade. Squad members, Post 215 members and any of their guests below the NYS legal drinking age are not allowed to consume alcoholic beverages under any circumstances while participating in these events. SOP Section IX (A) Parade Refreshments Protocol will apply to the St. Patrick's and Memorial Day Parades. The Chief will disburse a meal allowance of $10.00 per person for all fire department parade participants, including Post 215 members and advisors to be distributed at the time of the parade or event for refreshments. Only authorized members on standby per 4 hour shift during the fair will also receive a $10 meal allowance as authorized by the Chief at the time of the parade or event for refreshments (unless refreshments are provided by the host department). The Chief will do a timely submission to The PULSE and/or electronic blast e-mail announcing each event and post a signup sheet for each event at least 14 days prior to the event. The Chief is also authorized to request an advance from the Treasurer for each event which will be accounted for in

accordance with HCFAS Purchasing Policy Procedures (PPP) and the Treasurer will provide the Board of Directors an accounting of the cost of each event at the Board meeting immediately following the receipt of the event accounting. The Chief will be responsible for these events.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Refreshments Parades / Events

Motion by Chief John Palmieri and seconded by Robert Franz to authorize and approve the Special Event Committee Chairperson Brian Canty, request to provide refreshments, including beer and the remaining holiday party wine, after the St. Patrick's Day Parade at a cost not to exceed $1,500.00 and refreshments before the Memorial Day Parade at the cost not to exceed $500.00. Both events are in accordance with SOP Section IX (A) Parade Refreshments Protocol. Post 215 members are invited to these refreshment events and may bring parents (guardians) and siblings. Alcoholic beverages, provided by HCFAS, will only be allowed to be consumed by parade participants at the conclusion of the parade. Squad members, Post 215 members and any of their guests and band members below the NYS legal drinking age are not allowed to be served or consume alcoholic beverages under any circumstances while participating in these events (these restrictions must be posted as part of the parade signup sheets). Approval of any other invitee will be at the discretion of the Special Event Committee Chairperson with the approval of the Board liaison. The above amounts include flowers, paper goods, decorations, (table decorations only), beverages and desserts. The special events committee will be responsible to provide an accounting to the Treasurer in accordance with HCFAS Purchasing Policy Procedures (PPP) and the Treasurer will provide the Board of Directors an accounting of the cost of each event at the Board meeting immediately following the receipt of the event accountings. The Chief will be responsible for these events.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

NYSVA&RA District 7 Delegate and 1st Alternate to attend the NYSVA&RA Board meetings near Albany, NY

Motion by Andrea Golinsky seconded by Lehti Laas to authorize and approve NYSVA&RA District 7 Delegate and 1st Alternate to attend the NYSVA&RA Board meetings near Albany, N.Y. on Sunday , January 29, 2012 and Monday January 30,20112 (or other alternate dates). Further, to authorize and approve the use of a squad vehicle (with more than one driver) at the discretion of the Chief or mileage reimbursement for one personal vehicle, plus tolls and parking, the reimbursement of hotel accommodations on Sunday, January 29, 2012 at an amount not to exceed a base room rate of $125.00 per person and the reimbursement on January 29, 2012 and January 30, 2012 of the GSA per diem rate for Meals and Incidentals (current rate $61.00 per day) less 25% for travel days. The NYS exempt organization sales tax certificates must be obtained from Treasurer and used where applicable. Original receipts must be provided as applicable within 10 days of this event and the Treasurer will provide the BOD an accounting this event at the next Board meeting immediately following the request for reimbursement for the event. Delegate and 1st Alternate is authorized to extend an invitation to other NYSVA&RA delegates, officers or members and other VAS or FD members to ride in an authorized Squad vehicle or personal vehicle to attend this meeting provided there is adequate room to accommodate them. Further, Delegate and 1st alternate are authorized and approved to attend other 2012 quarterly board meeting in accordance with the above and the BOD will be informed in advance of these quarterly meetings.

HCAD Funds

Yes: RS, RF, LL, AG, AA, BP,JP No: BC

MOTION APPROVED

Treasurer Canty disconnected from the meeting at 2015 hours.

Note: the vote on the following motion on snow removal took place after the Chief's report.

Snow Removal

Motion by Andrea Golinsky and seconded by Richard Stone to accept the recommendation of Third Deputy Chief Paul Biersack and authorize and approve Chief John Palmieri or President Winter to accept Harbor Irrigation (Harbor Landscaping & Home Maintenance, Inc.) and issue a purchase order/agreement for automatic snow removal basic services for the 2011/2012 season as outlined in the contract supplied by Harbor Irrigation. Harbor Irrigation must provide an acceptable Certificate of Liability Insurance with HCFAS named as additional insured and proof of workers' compensation coverage certificate.

HCAD funds

Yes: RS, RF, AG, AA, BP,JP No: LL

MOTION APPROVED

Treasurer's Report – Brian Canty:

Motion by Robert Franz, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

December 22, 2011 - December 31, 2011 72 transactions = $226,675.77 HCAD Funds
December 22, 2011 - December 31, 2011 8 Transactions = $ 6,430.84 HCFAS Funds

Yes: RS, LL, AG, BP, JP Abstain: AA, RF

MOTION APPROVED

Secretary's Report –Robert Franz:

Motion by Robert Franz and seconded by Chief John Palmieri to approve the following LOA's:

Name	Membership #	Type	Dates
Bielanski, Scott	1076	Medical	12/1/11 -3/1/12
Maresco, Karen	999	Extended Operational	10/1/11 – 1/1/12
Milione, Danielle	1258	Extended Educational	9/30/11- 12/30/11
Milliken, Brian	1085	Extended Operational	10/1/11 -1/1/12
Moreno, Monique	1042	Medical	9/12/11 -12/12/11

MOTION APPROVED UNANIMOUSLY (Note: BC not present for the vote)

Return to Duty:

Name	Membership #	RTD Date	Note
Cappola, Mark	1087	12/14/11	Medical
Maresco, Karen	999	1/11/12	
Milliken, Brian	1085	1/5/12	
Schaffert, Emily	1248	12/21/11	
Tiersch, Kristin	1333	12/17/11	

New Members:

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Marisol Maddox as a new probationary member #1353, Shift: Wednesday 1500 in accordance with Article III, Section 2 of the By-Laws.

Yes: AA, LL, RS, RF, BP, JP Abstain: AG

MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Melanie Thompson as a new probationary member #1354, Shift: Sunday 1100 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY **(**Note: BC not present for the vote**)**

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Maria Valentin as a new probationary member #1355, Shift: Sunday 1100 in accordance with Article III, Section 2 of the By-Laws.

Yes: AA, LL, RS, RF, BP, JP Abstain: AG

MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Kristin VanBenschoten as a new probationary member #1356, Shift: Saturday 2300 in accordance with Article III, Section 2 of the By-Laws.

Yes: AA, LL, RS, RF, BP,JP No: AG

MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Elizabeth Ziembicki as a new probationary member #1357, Shift: Tuesday 1500 in accordance with Article III, Section 2 of the By-Laws.

Yes: AA, LL, RF No: AG Abstain: JP, RS, BP

MOTION APPROVED

Resignations:

Motion by Robert Franz and seconded by Chief John Palmieri to accept the resignation of Tomoko Hirasawa, member # 1129, effective January 3, 2012.

MOTION APPROVED UNANIMOUSLY **(**Note: BP out of the room**,** BC not present for the vote**)**

Motion by Robert Franz and seconded by Chief John Palmieri to accept the resignation of Nancy Griesel-Eckhardt, member # 1170, effective January 1, 2012.
MOTION APPROVED UNANIMOUSLY **(**Note: BP out of the room**,** BC not present for the vote**)**

Insurance:
Soda Dispensing System Water Leak Insurance Claim – On December 29, 2011 a water leak was discovered from the basement soda dispensing system. Brian Canty's discovery of the leak in response to a complaint of bad tasting soda saved us countless additional damages. Brian cleaned up most of the water extending from the storage room to the uniform room and boiler room. Mitigation Solutions, LLC recommended by Bernard Poole came in on Friday morning and did mitigation work on the drywalls and set up heaters & fans to dry out the moisture. The insurance adjuster assessed the damages on Friday 1/6/12. Earlier on 12/29/11, Long Island Beverage Systems had changed the external water filter for the system (and returned on 12/30/11 to replace the burst water line). This information was given to the insurance adjuster for their determination for subrogation. We are awaiting the insurance adjuster's repair estimate. There was also a basement soda dispensing system water leak on December 21, 2008. I sent preventive suggestions to the President, Chief, Third Deputy Chief Biersack and Brian, one of which is the installation of a moisture detection alarm system on the floor of the vending room which will sound on the first floor (similar to alarms that individuals have in their homes with a sump pump in the basement). VP Richard Stone informed the Board that he is obtaining a quote for detection alarms for the basement vending and bike rooms from the Squad's electrician H.Giudici.

Tropical Storm Irene Insurance Claim Check $18,249 – We have received the check from VFIS. Copies of all documents were distributed to the President, Chief and First Deputy Chief David Mohr for their FEMA claim and to the Third Deputy Chief to schedule the additional repair work. David informed me that he scheduled an appointment with FEMA for this Saturday (FEMA requested a copy of our insurance policy).

Motor Vehicle Damage 1/03/12 – While Driver Training 2-15-21 struck a clearance mirror on a parked unattended delivery truck. The truck owner is paying for his mirror and 2-15-21 sustained a small scratch on the rear of the box at the roof line. No insurance claim is being filed.

VAWBL Claim – On 1/9/12, a member injured their back while trying to avoid a combative patient. Claim forms were submitted and I spoke to the member on 1/10/12 and the injury appears to be soreness. The claim form will not be filed with the NYSIF at this time.

Ambulance NYSDMV Registrations – Ambulance renewal registrations were completed by December 30, 2011 including registration of new 2-15-18 and plate surrender of old 2-15-18. Our insurance premiums will be adjusted for the new 2-15-18 and deletion of old 2-15-18.

Article 78 squad attorney inquiry – I responded to Tim Glynn's inquiry regarding past disciplinary issues with the petitioner including a hearing on July 16. 2009. Information was needed for the 1/9/12 petition response. Thank you Lehti for your assistance. The Squad's insurance coverage has been increased to $25,000 without an additional increase in premium.

Town of Huntington Inaugural Ceremony 1/8/12 – Andrea Golinsky and I attended the Sunday afternoon inauguration of Councilwoman Susan Berland, Councilman Eugene Cook, Town Clerk Jo-Ann Raia and Receiver of Taxes Ester Bivona.

Snow Removal Bids – At the request of the President, I obtained the 2011/2012 Deck & Patio snow removal proposal & copied the Muller 2011/2012 proposal and all the 2009 snow removal proposals and gave the information to Bernard Poole.

2012 / 2013 VAW 10% Property Tax Exemption Application Forms – I distributed applications to new eligible members and to some members who notified me that they purchased homes since 3/1/11. I have not received the bulk renewal form from the TOH Assessor's office as of yet. A notice was put in the January Pulse and mentioned at the January GMM.

NYS Income Tax Claim for Volunteer Ambulance Workers $200 refundable Credit for 2011-A notice was put in the January Pulse & mentioned at the January GMM. NYS tax forms IT-245 were posted on the bulletin board.

Suffolk REMSCO – Meeting January 10, 2012
Copies of the meeting agenda and related handouts were distributed to the Board and Chief Officers and posted on the bulletin board. Highlights: Executive 2012 strategy (as outlined in the REMSCO/REMAC White Paper) 1) obtain accurate response data, 2) initiate citizen CPR (hands only) and 3) install a full time EMS Medical Director; response committee survey will be going out; pediatric commitment hospitals – SBUH and Good Samaritan (providers will make destination decision (consider time factor for helicopter etc.)); website malfunction has been corrected; getting closer for the purchase of an ambulance medical bus for use in disasters; SCPD Emergency Medical Training Unit transfer to SCEMS (3 staff) and SC FRES (1 staff) has been effected for payroll but staff is still at SCPD – meeting with SC Executive Bellone is being scheduled to try to reverse the transfer; vacancies were filled for REMSCO seats including Joel Vetter (replaces John Searing); Expansion of the Saltaire operating certificate to include Kismet is in progress; Carl Goodman will be delegate to SEMAC and Tom Lateulere will be SEMSCO delegate; Brian Sherwood will be doing ambulance inspection renewals from 3PM to 11PM so volunteers do not have to take a day off from work; Dr. Mark Henry is retiring from SEMAC and Karen Meganhoffen (sic) has retired; NSLIJ letter to all 2nd Division EMS providers and NSLIJ rebuttal in the Northport Observer were mentioned – suggestion was made to have NSLIJ write clarification in their next Healthline issue – still open is cohesive integration to 911 system & EMS agencies (on going dialogue).
The next meeting is Tuesday March 13, 2012 at 7PM at SCEMS in Hauppauge.

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.
See Secretary's report for final disposition of personnel.
Chief's Report – John Palmieri:
The Operational Officers will meet on Thursday January 19, 2012.

LOAs:

Karen Maresco	#999	From 10/1/11 to 1/1/12	ExtOper
Monique Moreno	#1042	From 9/12/11 to 12/12/11	Med
Brian Milliken	#1085	From 10/1/11 to 1/1/12	ExtOper
Scott Bielanski	#1076	From 12/1/11 to 3/1/12	Med
Danielle Milione	#1258	From 9/30/11 to 12/30/11	Ed

Overdue Return to Duty:

Eileen Burns	#767	As of 11/22/11	From Med
William Martin	#1063	As of 12/06/11	From Med
Tina Sholes	#1250	As of 12/28/11	From Oper

Return to Duty:

Karen Maresco	#999	As of 1/11/11	From Oper
Brian Milliken	#1085	As of 1/05/12	From Oper
Mark Cappola	#1087	As of 12/14/11	From Med
Emily Schaffert	#1248	As of 12/21/11	From Ed
Kristin Tiersch	#1333	As of 12/17/11	From Ed

Advancements:

Theresa Wray-Dolgin	#1315	As of 1/02/12	To Obs
Chris Daddura	#1318	As of 1/07/12	To Obs
Fiona Witkowski	#1343	As of 1/04/12	To Obs
Maxine Epstein	#1346	As of 12/20/11	To Obs

Probation Ending: None

Change of Status:

William Billups	#793	As of 1/3/12	Active to Admin
Tiffany White	#1259	As of 1/11/12	To Dispatch Only*
Leslie Wissner	#1285	As of 12/15/11	To Dispatch Only*

Shift Changes:

Karen Maresco	#999	From Wednesday 1900 to Sunday 2300
Chris Evers	#1216	From Tuesday 1100 to Co 8

Resignations:

Tomoko Hirasawa	#1129	As of 1/3/12
Nancy Griesel-Eckhardt	#1170	As of 1/1/12

“No Shows”:

Megan Davis	#1066	On 12/31/11 For the 2300 Shift

* Needs Med LOA

Motion by Lehti Laas and seconded by Andrea Golinsky to enter into Executive Session at 2235 hours.
MOTION APPROVED UNANIMOUSLY (Note: BC not present for the vote**)**

Out of Executive Session at 2255 hours.

The following reports were submitted via email but were not discussed due to Board approved time constraints.

President's Report – Roger Winter:
Life Membership –Complete
Membership Badges – More badges are to be ordered for those members who are off of probation. I will see the chief for names.
Fund Drive – Sal reports $82,561.00 as of 12/21/2011.
Committee List for 2011 – the list is being adjusted as members are not performing duties as listed on the committee list in its' original format.
Monument and Signage project: - The project is complete
Explorer Post 215 – The Post will be taking a field trip to Med-Com in the near future.
Huntington Station Rotary Club – They are unsure if the Rotary Club will be able to sustain its own membership due to the economy. If they do, we can give them a name for volunteer of the year in February, according to Frank.

Director Axelrod Report:
<u>Membership</u>
There are five prospective members up for BOD consideration this week. Please review the five files in the transition box. Flowsheet for prospective members is attached.

<u>Recruitment</u>
The next RTE course will run Sunday afternoons, starting February 12 and ending April 1, 2012. The next Recruitment Orientation is scheduled for Sunday, January 15.

New Business: ADP contract and pricing changes discussed.

Motion by Andrea Golinsky and seconded by Richard Stone to adjourn the meeting at 2307 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: January 22, 2012

Amended and approved: January 26, 2012
MOTION APPROVED

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: January 26, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**1944 Hours**

Guests: Juan Flores

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Richard Stone to approve the minutes of January 12, 2012 as amended.
Yes: RS, RF, LL, AG, AA, BP No: BC
MOTION APPROVED UNANIMOUSLY

A discussion on the attorney attending the February general membership meeting to discuss the draft social networking policy took place. It was confirmed that he will be attending. The discussion concluded with Vice President Stone will look into how much information the attorney has received from the By-Laws committee on the 05-2011 Bylaw (Post 215 members time counting towards associate membership consideration). The attorney will be informed that questions on this topic maybe raised at the general membership meeting.

Chief John Palmieri entered the meeting at 1944 hours during the above discussion.

Motion by Chief John Palmieri and seconded by Brian Canty to enter into Executive Session at 1955 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2015 hours.

Proposals-
Motions for Consideration Format
Suffolk County Ambulance Chiefs Association Dues $100
Annual contribution to Suffolk County Ambulance Chiefs Association $500
The Not-So-Irish-Band
Disc Jockey Installation & Inspection Dinner 2012

Photographer for the Installation Dinner
Explorer Post 215 Activities 2012
Explorer Post 215 Fundraisers
SCM Annual Maintenance Contract Software and Hardware
Snow Removal Amendment to include "Magic Salt"
Susan Manning # 666 General Meeting Room Request

Motions for Consideration Format
Motion by Chief John Palmieri, seconded by Vice President Richard Stone that:
1. All motions for consideration at a Board meeting must be sent to the President, in electronic format, no later than 9:00pm the Friday before the following week's Board of Directors meeting. The President will have them electronically distributed by Saturday, during the day if possible, or at the earliest time available.
2. All supporting documentation for Board motions must be signed by all the appropriate personnel and placed in each Board members mailbox no later than 12:00 PM the Sunday before the following week's Board meeting.
3. Emergency Motions will be considered by the President.
4. As always any motion can be presented by any Director at the Meeting if the President and Board of Directors deem it necessary providing proper documentation is distributed forty-eight (48) hours prior to the meeting.
5. All meetings shall cease at 11pm unless a motion to extend is approved.
MOTION APPROVED UNANIMOUSLY

Suffolk County Ambulance Chiefs Association Dues $100
Motion by Andrea Golinsky and seconded by Robert Franz to pay annual dues to Suffolk County Ambulance Chiefs Association in the amount of $100.00 for 2012.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Annual contribution to Suffolk County Ambulance Chiefs Association $500
Motion by Andrea Golinsky and seconded by Robert Franz to make annual contribution to Suffolk County Ambulance Chiefs Association in the amount of $500.00 for 2012.
HCFAS funds

Motion by Richard Stone and seconded by Chief John Palmieri to table the annual contribution motion.
Yes: RS, LL, AA, JP,BP No: RF, AG, BC
MOTION APPROVED TO TABLE

The Not-So-Irish-Band
Motion by Chief John Palmieri and seconded by Brian Canty to extend an invitation once again to The Not-So-Irish-Band to play for us again at the dinner after the St. Patrick's Day parade in March 2012.
MOTION APPROVED UNANIMOUSLY

Disc Jockey Installation & Inspection Dinner 2012

Motion by Alyssa Axelrod and seconded by Brian Canty to accept the recommendation of the Special Event Committee Chairperson Brian Canty and to accept the bid of Get Your Grove On Inc. and enter into an agreement/purchase order for their services as the DJ for the 2012 Installation and Inspection Dinner on 2/25/2012 from 6:00PM to 12:00AM at a cost not to exceed $ 1,100.00. The HCFAS cancellation policy will be part of contractual agreement.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Photographer for the Installation Dinner

Motion by Richard Stone and seconded by Brian Canty to accept the recommendation of the Special Event Committee Chairperson Brian Canty and authorize and approve the President or his designee to sign an agreement or purchase order for the services of Creative Compositions as the photographer (used since 2001) for the 2012 Installation and Inspection Dinner at a cost not to exceed $ 1,050.00 for 3 hours of photography. A Creative Composition photographer will be performing services for this event. HCFAS's cancellation policy will be included as part of the agreement/purchase order. A proof book containing committee approved pictures shall be delivered no later than June 1st, 2012.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Explorer Post 215 Activities 2012

Motion by Brian Canty and seconded by Chief John Palmieri to approve the following events and fund raisers for Explorer Post 215 for the 2011-2012 school year. Chief Advisor Sheryl Roach will oversee all events with the appropriate adult supervision. Any activity that requires a permission slip for Explorer Post 215 will be included in the prerequisite for participation. If a BSA permission slip is necessary that will also be required for participation as well as any Boy Scouts of America permit required. If insurance coverage for an activity is necessary all necessary documentation will be requested from our insurance committee chair. Prior to each event the Board of Directors will be notified.

1. Joint Training with BSA Post 218 - TBA
2. Fall & Spring Donation Food Drives – Recipients to be announced TBA
3. St. Patrick's Day Parade / Dinner - TBA.
4. Touch-A-Truck - TOH TBA.
5. Fund Raisers, including in house activities, GM meetings - Candy Sales, Car Wash, Flower Sale - TBA
6. Holiday Extravaganza - TBA.
7. EMS Week Open House - TBA.
8. Explorer Post 215 Installation Dinner - TBA.
9. Participation in a Charity Softball game – TBA.
10. Explorer Post 215 Recruitment Meetings - TBA.
11. Annual Pasta dinner or all you can eat breakfast - TBA.
12. EMS Competition – TBA.
13. Joint Training with Huntington Manor Fire Department Juniors – TBA.
14. Joint Training with Huntington Fire Department Juniors – TBA.

15. Joint Training with Halesite Fire Department Juniors – TBA.
16. EMS ALS Demonstration at Dix Hills Fire Department. – TBA.
17. Ice Skating with other local Department Youth Squads. – TBA.
18. Field Trip to Med Com – TBA.

MOTION APPROVED UNANIMOUSLY (Note: BC not in the room during the vote)

Explorer Post 215 Fundraisers
Motion by Brian Canty and seconded by Chief John Palmieri to permit Explorer Post 215 to fundraise at HCFAS and/or Explorer Post 215 meetings and events for 2012. Fundraising events would include but not limited to the following; Holiday Extravaganza, Spring Food Drive & Donation – Family League, Candy Sales, Car Wash, Flower Sale, further to authorize Explorer Post 215 solicitation for funds, gift certificates, and merchandise including businesses that are HCFAS vendors. Prior to each event the Board of Directors will be notified.
Yes: RS, LL, AG, AA, BP, JP,BC No: RF
MOTION APPROVED

SCM Annual Maintenance Contract Software and Hardware
Motion by Brian Canty, seconded by Chief John Palmieri to accept the recommendation of Jim Mallilo of the Systems Committee and Brian Canty the Board Liaison to Technology and authorize the Annual Maintenance Contract for SCM Software and Hardware for the period January 1, 2012 through December 31, 2012 at a cost of $8,000 for software maintenance and $975 for hardware maintenance (finger readers). A certificate of insurance with HCFAS named as additional insured and a certificate indicating workers compensation coverage will be requested from the vendor. Please note that there is no increase in the cost for 2012.
HCAD funds
Yes: RS, RF, AG, AA, BP, JP,BC No: LL
MOTION APPROVED

Snow Removal Amendment to include "Magic Salt"
Motion by Chief John Palmieri, seconded by Bernard Poole to accept the recommendation of President Roger Winter and authorize and approve President Winter to accept the low bid Harbor Irrigation, 179 New York Avenue, Huntington, New York 11743 and issue a purchase order/agreement for automatic snow removal basic services for the 1/1/2012 to 04/30/2012 season as outlined in the contract supplied by Harbor Irrigation.
The amendment is needed to include "Magic Salt "application instead of sand and salt application. Contact information for Harbor Irrigation is as follows; James F. Brown, Office # 631-673-3134, Cell: 516-313-8367, harborirrigation@aol.com. Harbor Irrigation (Harbor Landscaping and Home Maintenance, Inc.), must provide an acceptable Certificate of Liability Insurance with HCFAS named as additional insured and a certificate indicating proof of workers' compensation coverage.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Susan Manning # 666 General Meeting Room Request
Motion by Robert Franz and seconded by Bernard Poole to allow Susan Manning

#666 use of the General Membership Meeting Room for an event (Wedding Shower) on Saturday, March 10, 2012, Set-up time is 9:00 pm to 11:00 am, event time is 11:00 am to 3:00 pm, clean-up time 3:00 pm to 4:30 pm. A Security deposit has been received by Secretary Robert Franz. Chief John Palmieri permission has been received. No insurance certificates are required for this event. In the event a DJ is used, insurance certificates from the DJ with a hold harmless agreement is required for this event with HCFAS named as additional insured (approval pending proper insurance).

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

12/31/2011 - 01/26/2012 HCAD 31 Checks Totaling $39,717.51
12/31/2011 - 01/26/2012 HCFAS 3 Checks Totaling $ 348.50
Yes: RS, RF, LL, AA, BP, JP, BC Abstain: AG

MOTION APPROVED

Please be advised that the report is a little different because we had payments in both 2011 and 2012 so they had to be combined.

Additionally, we did the following **Transfers**:
01/18/2012 - From HCAD Savings to HCAD Checking $10,000
01/20/2012 - From HCAD Savings to HCAD Checking $25,000

We have also received a $17,405.29 from the insurance company for the damage to the basement from the 12/29/2011 incident.

Secretary's Report –Robert Franz:

Motion by Robert Franz and seconded by Chief John Palmieri to approve the following LOA's:

Name	Membership #	Type	Dates
Dovi, Adriana	1120	Operational	2/3/12 - 5/3/12
Gabriel, Rodriguens	1224	Educational	1/23/12 - 6/23/12
Harrigan, James	1112	Educational	11/1/11 - 2/1/12
Hogan, Judith	1104	Operational	2/4/12 - 5/4/12
Martin, William	1063	Extended Medical	12/6/11 – 3/6/12
Masten, Caroline	1212	Medical	12/27/11 - 3/27/12
Mohr, Samantha	1341	Medical	1/13/12 - 4/13/12
Mulchandani, Monica	1162	Operational	1/8/12 - 4/8/12
Neumann, Ferd	369	Extended Operational	1/4/12 - 4/4/12
Rubenstein, Keith	1154	Medical	1/23/12 - 4/23/12

Steenson, Elizabeth	820	Extended Medical	12/27/11 -3/27/12
Tiersch, Kristin	1333	Educational	1/8/12 -5/8/12
White, Tiffany	1259	Medical	1/7/12 - 4/7/12
Wissner, Leslie	1285	Medical	12/8/11 -3/8/12

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri.to grant an Operational LOA to Dina Kutcher, member # 950, from 12/21/11 – 3/21/12.
Yes: LL, AA, BP, JP, RW No: RS, RF, AG, BC
MOTION APPROVED

Probation Ending:
Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Joseph Gander Jr., member #1329, eligible 1/15/12, effective 1/26/11.
MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Membership #	RTD Date	Note
Mohr, David	748	12/28/11	Dispatch only to Full Riding
Mohr, Samantha	1341	1/19/12	Medical LOA to Dispatch Only
Wissner, Leslie	1285	12/15/11	Medical LOA to Dispatch Only

Resignation:
Motion by Robert Franz and seconded by Chief John Palmieri to accept the resignation of Eduardo Nelson, member #1340, effective 1/3/12.
MOTION APPROVED UNANIMOUSLY

Insurance:
Soda Dispensing System Water Leak Insurance Claim Check $ 17,405 – We have received the check from VFIS. Copies of all documents were distributed to the President, Chief and to the Third Deputy Chief to schedule the repair work.

VAWBL Claim – On 1/23/12, a member injured their back while carrying a patient. The member is in process of completing the VAW Claim forms. Although it appears to be a pulled muscle, the member will lose a week of work and the claim forms will be filed with the NYSIF for medical and compensation.
A member was paid $2,960 compensation plus medical expense from a 9/20/11 injury in addition to a VFIS A&S policy compensation payment of $800.

2012 / 2013 VAW 10% Property Tax Exemption Application Forms – New eligible members are returning the application forms or asking questions about eligibility. I have received the bulk renewal form from the TOH Assessor's office. A notice will be repeated in the February Pulse and mentioned at the February GMM.

NYS Income Tax Claim for Volunteer Ambulance Workers $200 refundable Credit for 2011- The notice will be repeated in the February Pulse & mentioned at the February GMM. Copies of NYS tax form IT-245 are posted on the bulletin board.

NSLIJ – 12/15/11 Northport Observer articles – I distributed copies of two editorial articles to the President and Chief. The articles are entitled "In emergency call 911 immediately, not LIJ" and "911 still your emergency service dispatcher". The following is an excerpt from the draft January REMSCO meeting minutes regarding this issue.
Bob DeLagi stated that since the REMSCO's last meeting, he and Mr. Lateulere met with their leadership to address concerns expressed by the REMSCO and several members of ambulance services. Bob Delagi cited North Shore's extreme willingness to do whatever it takes to be viewed as partners with assistance to offer, as opposed to the "sleeping giant" poised to "take over" the EMS System. He paraphrased a December 28th letter (previously distributed) that was authored by Alan Schwalberg, Vice President for CEMS that was sent to all agencies in the 2nd Division, acknowledging that NSU-LIJ is in no way looking to replace EMS volunteers, simply offering an alternative to serve their physicians and patients within the health system. Bob Delagi also read a rebuttal article written by Terry Lynam, VP for Public Relations for NSU-LIJ, in which the original publication erroneously suggested that NSU-LIJ was trying to supplant the county's 911 emergency response system. He concluded that plans were in place to ensure that NSU-LIJ's communications center was appropriately linked to the Suffolk County Communications Center, that Quality Improvement Reviews were undertaken to monitor responses that would be shared with Suffolk County EMS, that regional protocols were followed, that their responses were not in violation of PHL Article 30 section 3017, and that their goal was to service the physicians and facilities within their health system, the very same facilities that EMS providers typically register their concerns about responding to. Mr. Blower suggested that NSU-LIJ send a rebuttal letter to the community through the same newsletter publication that advertised the service. Bob Delagi stated he would suggest that.

Legislative Bill Drafting Commission # 12675-01-2
This is a bill before the NYS legislature that clears a path through state law to allow passage of the 2012-2013 Budget. The legislative explanation about items specific to EMS is:
…to amend the public health law, in relation to simplifying committee structure and increasing effectiveness of emergency medical services; to repeal sections 3002, 3002-a, 3003-a, 3009 and 3017 of the public health law, relating to the New York state emergency medical services council, the state emergency medical advisory committee, EMS program agencies, continuation of existing services and emergency medical services in Suffolk county; to amend the public health law, in relation to providing for the New York state emergency medical services board and regional boards; to repeal articles 30-B and 30-C of the public health law, relating to emergency medical, trauma and disaster care and emergency medical services for children; to

amend the state finance law, in relation to the New York state emergency medical services training account…

FYI – Section 3017 EMS, SC is what helps protect HCFAS primary territory (Ambulance Service Certificate) from other ambulance services such as NSLIJ.

We should study this bill and oppose it, if necessary.

ePCR – Two "Train the Trainer" sessions are being held: 1/26 6PM SC Legislative Auditorium in Riverhead and 1/27 6PM at H. Lee Dennison Building's Media Center.

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.

See Secretary's report for final disposition of personnel.

Chief's Report – John Palmieri:

The Operational Officers met on Thursday January 19, 2012.

LOAs:

Ferd Neumann	#369	From 1/4/12 to 4/4/12	ExtOper
Liz Steenson	#820	From 12/27/11 to 3/27/11	ExtMed
Dina Kutcher	#950	From 12/21/11 to 3/21/12	Oper
William Martin	#1063	From 12/6/11 to 3/6/12	ExtMed
Judith Hogan	#1104	From 2/4/12 to 5/4/12	Oper
James Harrigan	#1112	From 11/1/11 to 2/1/12	Ed
Adriana Dovi	#1120	From 2/3/12 to 5/3/12	Oper
Keith Rubenstein	#1154	From 1/23/12 to 4/23/12	Med
Monica Mulchandani	#1162	From 1/8/12 to 4/8/12	Oper
Caroline Masten	#1212	From 12/27/11 to 3/27/12	Med
Rodriguens Gabriel	#1224	From 1/23/12 to 6/23/12	Ed
Tiffany White	#1259	From 1/7/12 to 4/7/12	Med
Leslie Wissner	#1285	From 12/8/11 to 3/8/12	Med
Kristin Tiersch	#1333	From 1/08/12 to 5/08/12	Ed
Samantha Mohr	#1341	From 1/13/12 to 4/13/12	Med
(Daniele Milione	#1258	(Check for Date- 12/30/11 or 1/17/12)	

Overdue Return to Duty:

Eileen Burns	#767	As of 11/22/11	From Med
Tina Sholes	#1250	As of 12/28/11	From Oper
	(Will Check Her Medical Leave Possibilities)		

Return to Duty:

David Mohr	#748	As of 12/28/11	Full Riding
Leslie Wissner	#1285	As of 12/15/11	Dispatch Only
Samantha Mohr	#1341	As of 1/19/12	Dispatch Only

Advancements:

John Vasquez	#1055	First Aider

Brian Quinn	#1256	Driver Training
Dennis Vangroski	#1274	ACL
Kazuo Ishikawa	#1282	Driver
Ann Schwartz	#1313	ACL
Chris Daddura	#1318	Aide
Andrew Taylor	#1338	Dispatcher
Maxine Epstein	#1346	First Aider

Shift Changes:

Audin Delva	#1185	From Thursday 1500 to Monday 1100
Laurie Hoffman	#1243	From Tuesday 2300 to Friday 2300
Joseph Grant	#1304	From Monday 1100 to Friday 2300

Probation Ending:

Joseph Gander, Jr #1329 As of 1/15/12

Change of Status:

William Billups #793 As of 1/3/12 Active to Admin

(His Return to Duty Must Be Signed By the Doctor)

Resignations:

Eduardo Nelson #1340 As of 1/3/12

President's Report – Roger Winter:

Life Membership –Complete

Membership Badges – More badges are to be ordered for those members who are off of probation. I will see the chief for names.

Fund Drive – no report as of today

Committee List for 2011 – the list is being adjusted as members are not performing duties as listed on the committee list in its' original format.

Explorer Post 215 – The Post will be taking a field trip to Med-Com in the near future.

Vice President's Report – Rich Stone:

I am waiting for one more price to complete the estimate for moisture sensor installation in the vending room and bike room. I have emailed Phil Schmidt regarding his position on the records retention committee.

I should have answers on both topics by Thursday's meeting.

Director Axelrod Report:

Membership

There are no prospective members up for BOD consideration this week. The flowsheet for all prospective members is attached.

I have contacted Sally in regards to the ADP rate increase for background checks, and informed her of the discussion that took place at the previous BOD meeting. I have let her know that the Board is requesting this service be bid out by the committee.

Recruitment

The next RTE course will run Sunday afternoons, starting February 12 and ending April 1, 2012. The next Recruitment Open House is scheduled for Sunday, February 19th.

I informed the Recruitment and Membership Committees Chairs that I would like to schedule a meeting in early February to discuss their goals, plans, and needs for this year.

Director Golinsky Report:

New York State Vol. Amb. & Rescue Association - District 7

The meeting was held January 17th at Central Islip/ Hauppauge Vol. Amb.

Discussion was held regarding the changes in Suffolk County EMS. Joe Williams remains as the FRES Commissioner and Joel Vetter is the EMS Coordinator. Other changes will be taking place but are not confirmed as yet. There have been some changes in Trauma Protocols with regard to the use of helicopters for medevac. Funds have not been released yet for the purchase of the new larger helicopter. It was discussed that the smaller helicopters will not be used for calls that take place over water.

North Shore/LIJ ambulance response is several communities was discussed. No other department has reported any problems with their ambulances responding to emergency calls. Discussions with NS/LIJ, Bob Delaugi and Tom Lautiliar are ongoing.

The Suffolk County FF Burn Center is being moved from the 4th floor to the 8th floor to be closer to bariatric services. The bed count will be increased. It was reported that a problem arose during the holiday weekends when a nurse pulled staff from the burn center and allocated them to other locations. Telephone calls to the burn center then went unanswered. Assurances have been made that the center will be fully staffed at all times.

Tom Cronogue made a request for suggestions for CME classes. The next CME will be given at the Feb. meeting at North Amityville FC. The topic will be care of the asthma patient.

Radio Frequency narrow banding was discussed. The deadline is 12/31/12. There have been some issues with licensing renewal requests submitted on the wrong forms causing some delays.

Suffolk County Recruitment Committee

The meeting was held January 18th in at the FRES library in Yaphank

The new media campaign will be rolled out in mid February. SAFER grant money pays the campaign so it for FD only but there was some photos of FD/EMS personal. It was suggested that the Star of Life be more prominent on the female “jumpsuit”.
The deadline for the SERVES program is May 1st.

Suffolk County Ambulance Chiefs Association

The meeting was held January 18th at Southampton Vol. Amb . Corps

Discussions were held re narrowing banding and the progress of some of the departments. Make sure the correct forms are being used in order to avoid delays.
Remsco reports were made available.
Discussion of the Long Island Jewish “emergency ambulance” call number was held along with the article published in the Northport Observer.
It was reported there were several letters sent in support of Joe Williams to retain his position as Commissioner of FRES.
Letters of support to fill the Deputy Commissioner position were sent to the County Exec.Public Safety Commission and Joe Williams.
There were discussions regarding the budget, public safety and the move of SCPD EMS personal to the EMS Dept.
There will be an open house at the SC FF Burn Center at a time and date to be announced.

On Tuesday January 24th I attended the press conference held by Suffolk County Executive Steve Ballone at the parking lot at New York Ave. and Pulaski Road. I had the opportunity to meet and speak with Mr. Ballone, Chief of Police Steve Burke, Legis. “Doc” Spencer and Town of Huntington Councilman Eugene Cook.

Director Laas Report:
Records Retention: Phil knows I am no longer the Records Retention liaison.

Uniform Code: Continues to meet Tuesday’s. They are in the final stages and I need to confirm with Deacon Ed when the document will be ready for submission. He is aware that he should submit it to David Mohr who was 2011 Chair of the By-Laws committee.

Good and Welfare: 2011 was a good year and I’m sure 2012 will run smoothly.

Minutes: all minutes for 2011 will be complete on the server and website prior to the start of the Board meeting. A week ago was the first time I was able to access the minutes folder on the server.
Please remember to submit your reports as a Word document using “Times New Roman” 12.
The reports just get cut and pasted into the minutes. No corrections are made unless changes are requested when the draft is submitted.

<u>2011 Personnel numbers</u>:
I wanted to Thanks the Chief and all of his Operational Officers. There was a DRAMATIC difference in the concern the Board needed to have on personnel than in previous years. It was really great not having to remind the Chief about members multiple times.
2011 was CLEAN HOUSE year. We dropped our highest number of members that I have seen since I've been on the Board:
Dropped: 15
Resignations: 21
New Members accepted: 38
Members needing an LOA in 2011: 84

Motion by Lehti Laas and seconded by Andrea Golinsky to enter into Executive Session at 2300.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2303 hours.

Motion by Andrea Golinsky and seconded by Richard Stone to adjourn the meeting at 2307 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: January 30, 2012

Amended and approved: February 2, 2012
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: February 2, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: Christopher Fischer, Juan Flores, Timothy Ebert

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of January 26, 2012 as amended.
MOTION APPROVED UNANIMOUSLY

Director Poole entered the meeting at 1933 hours.

Presentation by Director Axelrod & Juan Flores on ePCR's in reference to their attendance at a train the trainer meeting on release of RescueNetTablet PCR version 5.2.3 at SC EMS on Friday 1/27/12.

Proposals-
-Town of Huntington Earth Day Event- Touch-A-Truck
-Agreement between the Huntington Community Ambulance District Town of Huntington and the Huntington Community First Aid Squad 2012
-Accept TOH HCAD Budget 2012
-Accept Working Budget for 2012

Town of Huntington Earth Day Event- Touch-A-Truck
Motion by Andrea Golinsky and seconded by Robert Franz to authorize and approve the Squad to participate in Town of Huntington Earth Day Expo, the Touch-A-Truck event upon review of the Hold Harmless and Indemnification agreement with the Town of Huntington. The event will be conducted on April 21, 2012, from 9 a.m.-1 p.m. A hold harmless and indemnification agreement will be executed as previously approved by the squad attorney. The Squad will provide a Certificate of Insurance with the Town as additional insured as requested.
MOTION APPROVED UNANIMOUSLY

Agreement between the Huntington Community Ambulance District Town of Huntington and the Huntington Community First Aid Squad 2012

Motion by Brian Canty and seconded by Richard Stone to sign the 2012 Agreement between the Huntington Community Ambulance District Town of Huntington and the Huntington Community First Aid Squad. The contract has been previously distributed to the members of the Board of Directors. Glynn Mercep & Purcell, LLP, have reviewed the Agreement and see no errors and approve the agreement. Insurance documents will be provided by the insurance committee to as specified in the agreement.

Yes: RS, RF, AG, AA, BP, JP,BC No: LL

MOTION APPROVED

Accept TOH HCAD Budget 2012

Motion by Treasurer Brian Canty and seconded by Richard Stone to accept the final HCAD budget for 2012 for submission to the Town of Huntington as amended. (Amended budget is attached to the end of this document)

Yes: RS, RF, AG, AA, BP, JP,BC No: LL

MOTION APPROVED

Accept Working Budget for 2012

Motion by Treasurer Brian Canty and seconded by Richard Stone to accept the proposed working budget for 2012 dated 01/29/2012 as amended.

Motion by Alyssa Axelrod and seconded by Lehti Laas to table the motion.

Yes: RF, AA,LL No: BC, RS, JP, BP Abstain: AG

MOTION NOT APPROVED to table

Motion by Chief John Palmieri and seconded by Richard Stone to move the motion.

Yes: RS, AG, AA, BP, JP,BC No: RF, LL

MOTION APPROVED to move the motion

On the motion to accept the working budget for 2012:

Yes: RS, AG, AA, BP, JP,BC No: LL Abstain: RF

MOTION APPROVED

Treasurer's Report – Brian Canty:

Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

01/26/2012 - 02/02/2012 HCAD 22 Checks Totaling $30,900.95

01/26/2012 - 02/02/2012 HCFAS 5 Checks Totaling $5,115.73

MOTION APPROVED UNANIMOUSLY

Transfers:

Additionally, we did the following transfers:

01/30/2012 - From HCAD Savings to HCAD Checking $50,000

01/31/2012 - Wire Transfer to BONY for Bond Interest - $46,799.38

A detailed report of the Adult Holiday Party and the Children's Holiday Party was distributed to the Board.

Secretary's Report –Robert Franz:

Return to Duty:

Name	Membership #	RTD Date	Note
Keith Rubenstein	1154	1/27/12	Medical to Full Riding

Motion by Robert Franz and seconded by Chief John Palmieri to accept the resignation of Marisol Maddox, member #1353, effective 1/26/12.
MOTION APPROVED UNANIMOUSLY

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.
See Secretary's report for final disposition of personnel.
Chief's Report – John Palmieri:
The Operational Officers met on Thursday January 19, 2012.
Chief's Report for 2/2/12
Ideas That The Officers Are Considering

A. Holiday Gift
Since the Holiday Gift is a "Thank You" from the Squad to its members that have given of their time, knowledge, and energy over the past twelve months, we believe that it should be an enticement to participate. Therefore, we are proposing to refine the current guidelines to be more in keeping with that direction. In order to qualify for the Holiday Gift Card, a member must be in compliance with the following, during the twelve month period, beginning December 1 and ending November 30.
1. A member must be in good standing, which means to be off probation, current with regard to certifications, and not to have been suspended during these twelve months.
2. A member must attend at least 3 General Membership Meetings, not the dinners, but the actual meetings. This fosters morale boosting (even if the meeting is boring), acquaintance with members of other days, and networking for coverage.
3. A member must attend and be a part of, 3 Squad events over the twelve month period. They are: Holiday Party, Installation Dinner, Squad Picnic, St. Patrick's Day Parade, Memorial Day Parade, Huntington Manor, Greenlawn, or East Northport Firemens Parades, Huntington Station Awareness Day Parade, or the Town of Huntington Holiday Parade.
4. A member must attend 75 per cent of their shift requirements. Since many members do different shifts, this could be instead be counted as hours, with each member doing 156 hours to equal 75 per cent. In this manner, a member can do a 4 hour shift, an overnight, an alternate overnight, and fill-ins. This would also apply to administrative members who would have to put in 75per cent of their required hours.

We believe that a revision along these lines will benefit the members and help the Squad cut down on 24s.

B. Dave has come to me with an idea about more staffing.
The Squad will no longer fund a member taking an EMT class, who is not off probation and who has not signed up to be a Crew Leader and/or Driver before the class starts. Since a member can ride as a First Aider with a RTE card, that member can participate to the level that is comfortable to him without the need for attending an EMT course. If, after spending time on the ambulance, the member would like to go further, then the Squad would back that person's request to take the class. This approach would take pressure off new members who might be better off starting more slowly and also would push some members to progress who otherwise might stay undeveloped as far as Driving or Crew Leading goes. We desperately
need additional Drivers and Crew Leaders in order to cut down our "no responses".

C. It is imperative that we consider different ways to get our ambulances out. We require Drivers to be EMTs, a change that was made to our operations back in the 80s. That EMT driver can only assist the EMT Crew Leader until the patient is in the rig. Once back behind the wheel, his EMT status is irrelevant Since we allow members to be First Aiders with a RTE card and that is what the Driver becomes when he gets in the back, it makes the question of being an EMT to be a Driver questionable. This change would also open up our membership to available Fire personnel who might be available to join as Drivers, but who do not want to be EMTs.

LOAs: None

Overdue Return to Duty: Still No Responses as Yet

Eileen Burns	#767	As of 11/22/11	From Med
Tina Sholes	#1250	As of 12/28/11	From Oper

Return to Duty:

Keith Rubenstein	#1154	As of 1/27/12	From Med

Advancements: None

Probation Ending: None

Change of Status: None

Shift Changes: None

Resignations:

Marisol Maddox	#13	As of 1/26/12

“No Shows”: None

Motion by Chief John Palmieri and seconded by Andrea Goinsky to enter into Executive Session at 2145 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2150 hours.

President's Report – Roger Winter:

- Committee list – will be revised.
- Fund Drive - Greg Blower has been hospitalized and has not assembled the cost estimate for the 2012 Fund Drive. He expects to be out of the hospital and have it ready for the next Board of Directors meeting 2/16/2012

Director Golinsky Report:

New York State Volunteer Ambulance & Rescue Association

E-Board meeting held January 29th & 30th .
Report of PulseCheck 2011 given. Update of PulseCheck 2012 presented. It was suggested that as soon as the Crowne Plaza posts on line registration for the conference reservations be made. West Point is holding a class reunion that weekend and rooms may go fast.
The various chairs of the various committees were named.
Discussion of Gov. Cuomo's 2012 budget and the repercussions for EMS as we now know it.
President Mastrianni stated he was to attend meetings with Semsco and the Coalition to discuss the reorganization of Article 30 of the Public Health Dept. A Coalition statement was issued Feb. 1st- copy attached to this report.
Electronic version of the Blanket will be going out mid-Feb., printed version will go out twice a year.
President Mastrianni was asked by NAEMT to attend their "Day on the Hill" in Washington DC to promote EMS on the Federal level.

Bob Franz and I met with Ed Holohan from Penflex to discuss the New York State taxability issue of LOSAP.

NYSVA&RA Legislative Day has been scheduled for Monday April 30th with the Board meeting to be held on Sunday April 29th. As usual meetings will be made with our local legislators.

Public Relations

Councilman Gene Cook will be visiting the squad on Wednesday at 8 AM

The flag that was flown at the Field of Honor was received by the squad.

Old Business: Director Golinsky discussed Board special meeting dates.

Motion by Chief John Palmieri and seconded by Brian Canty to enter into Executive Session at 2210 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2215 hours.

Motion by Brian Canty and seconded by Andrea Golinsky to adjourn the meeting at 2220 hours.
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2012 Proposed HCAD Budget

Name		2012 Proposed Budget
Payroll		62,300
EMS Supplies		97,770
Vehicles		247,755
Building		113,475
Utilities		94,600
Communications		67,745
Professional Fees		34,680
Insurance		293,200
Office		17,115
Members Inspection		43,000
Training		37,220
Public Relations		9,000
Subsistence and Uniforms		48,440
Bond		587,200
Medical		25,000
Other Expenditures		7,000
		1,785,500

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: February 11, 2012

Amended and approved: February 16, 2012
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: February 16, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**ABSENT**
Lehti Laas (LL)	**Present via Telephone**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: Thomas O'Leary, Martha Brenner, and Juan Flores

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Brian Canty to approve the minutes of February 2, 2012 as amended.
MOTION APPROVED UNANIMOUSLY

Proposals-
Brian Quinn #1256 General Meeting Room Request
Fund Drive
Memorandum of Understanding (Agreement) Jamie McCrae 2012-2014
FIRE, RESCUE & EMS MEGA SHOW 2012 at the Nassau Coliseum

Brian Quinn #1256 General Meeting Room Request
Motion by Robert Franz and seconded by Richard Stone to allow Brian Quinn #1256 use of the General Membership Meeting Room for an event (High School Graduation Party) on Saturday, August 8, 2012. Set-up time is 2:00 pm to 5:00 pm; event time is 5:00 pm to 9:00 pm, clean-up time 9:00 pm to 11:00 pm. A Security deposit has been received by Secretary Robert Franz. Chief John Palmieri permission has been received. The only insurance certificate with HCFAS named as additional insured and hold harmless agreement that are required for this event is from the DJ (approval pending proper insurance).
MOTION APPROVED UNANIMOUSLY

Fund Drive
Motion by John Palmieri and seconded by Richard Stone to approve an amount not to exceed ($26,500.00) for the supplies, production, and mailing of Fund Drive materials for calendar year 2012. Supplies are to be purchased by, all data processing and printing by, and transport to the

postal service for mailing by Imagemakers, as in previous years. A letter of request for funds was e-mailed and placed in all Directors Mail boxes.
HCFAS funds
Yes: RS, RF, LL, BP No: BC, AA Abstain: JP
MOTION APPROVED

Memorandum of Understanding (Agreement) Jamie McCrae 2012-2014
Motion by Brian Canty and seconded by Chief John Palmieri to enter into an agreement with Jamie McCrae (Full Charge Bookkeeper), dba JCM Bookkeeping Service, located at 64 The Boulevard, Amityville, New York 11701. The terms of the agreement are outlined in the agreement document and supplied to all Board of Directors. The rate of pay is $32.00 per hour, for an average maximum number of hours per quarter not to exceed twenty five (25) hours per week. This agreement will stay in effect for a two (2) years from February 27, 2012. Either party has the right to cancel the agreement thirty (30) days after the presentation of a notice of cancellation in writing to the other party.
Yes: RS, LL, AA, BP, JP,BC No: RF
HCAD funds
MOTION APPROVED

FIRE, RESCUE & EMS MEGA SHOW 2010 at the Nassau Coliseum
Motion by Robert Franz, seconded by Brian Canty to approve the payment of the discounted admission fee and parking fee for any active member or inactive life member attending the FIRE, RESCUE & EMS MEGA SHOW 2012 at the Nassau Coliseum on February 25 and 26, 2012 (Saturday and or Sunday) providing original receipts are provided to the Treasurer attached to a completed Purchase Order. Mileage will not be reimbursed. Members are encouraged to car pool. Discount tickets should be utilized or members must sign in at L.I. Productions booth (Information Booth) and Squad will be billed for the member's admission fee. The 2nd Deputy Chief will be responsible to arrange for the billing of the Squad and Post 215; also to post the Show's flyer on the bulletin board along with the reimbursement policy and procedure.
HCAD funds
MOTION APPROVED UNINIMOUSLY

Treasurer's Report – Brian Canty:
Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

February 2, 2012 - February 16, 2012 HCAD 26 Checks Totaling $10,107.69
February 2, 2012 - February 16, 2012 HCFAS 3 Checks Totaling $510.00

Check # 2777 Voided and Deleted from report processed from HCAD instead of HCFAS.
Check# 2778 Voided and Deleted from report processed from HCAD instead of HCFAS.
Check # 2785 Voided and Deleted from report wrong vendor name.
MOTION APPROVED UNANIMOUSLY

Secretary's Report –Robert Franz:
Return to Duty:

Name	Membership #	RTD Date	Note
Tiffany White	1259	2/2/12	Medical LOA to Full Riding

Motion by Brian Canty, and seconded by Lehti Laas to enter into Executive Session at 2022 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2024 hours.

New Members:
Motion by Robert Franz and seconded by Alyssa Axelrod to accept Richard Cutler as a new probationary member #1358, Shift: Tuesday 1100, in accordance with Article III, Section 2 of the By-Laws.
Yes: LL No: RS, BP, JP,BC Abstain: RF, AA
MOTION NOT APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Jeffrey Daniels as a new probationary member #1358, Shift: Saturday 1100 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Jeannette Russell as a new probationary member #1359, Shift: Wednesday 0700 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Angela Wallace as a new probationary member #1360, Shift: Wednesday 1100 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri to accept the resignation of Melanie Thompson, member #1354, effective 2/16/12.
MOTION APPROVED UNANIMOUSLY

INSURANCE:
VAWBL & WC
OSHA's Form 300A for year 2011 summary of work related injuries and illnesses have been posted on the bulletin board on 2/1/12.
NY State Insurance Fund will conduct an audit of our VAWBL policy for 2011. In addition to other items, they have requested a listing of all our active members.

Equipment claim: I submitted to VFIS a $948 equipment claim for the radio left in the dispatch office by the 2011 Friday Captain on April 8, 2011 which disappeared.

Basement Water leak 12/30/11 – VFIS was not successful in securing reimbursement from Long Island Beverage Systems since there was not strong enough evidence to place liability on Long Island Beverage Systems.

10 % Property tax exemption application forms – the filing package with the Town Assessor's office is in process. We have 4 new applications so far.

NYS Income Tax Claim for Volunteer Ambulance Workers $200 refundable Credit for 2011-A notice will be put into the March Pulse, mentioned at the February GMM and posted on the bulletin board. Tax forms were also put on the mail folder counter.

SERVES Tuition Assistance – A notice will be put into the March Pulse regarding the May 1 application deadline for the fall and spring semesters. The summer session is not eligible for the program.

Revisions to Article 30 – Discussion of the revisions to Article 30 are progressing on the State level by the NYS EMS Coalition. On February 8 a statement was presented to the NYS Legislature 2012-2013 Joint Public Hearing for Health and Medicaid and a meeting was scheduled for today with the Governor's staff responsible for the Article 30 revisions and a State EMS Bureau should be attending as well. Another meeting with the Assembly's Health Committee Chairperson Assemblyman Gottfried's staff is also scheduled.
Locally, SC EMS Prehospital Medical Operations and Acting Director Robert Delagi will be hosting an Article 30 Proposed Changes meeting at SCEMS on Friday 2/17 at 6:30pm.

President's Report – Roger Winter:
Life Membership –Compiling a new committee for 2012 any suggestions for members?
Membership Badges – More badges are to be ordered for those members who are off of probation. I will see the chief for names.
Fund Drive – Budget request has been submitted to the Board of Directors.
Committee List for 2011 – Completed for 2012, the list is being adjusted as members are not performing duties as listed on the committee list in its' original format.
Explorer Post 215 -

- Cookie Dough Fund Raiser in progress.
- The placement of HCFAS 911 signs has been completed by Eagle Scout Candidate Dan Roach. New Boundary Signs have been installed.
- Ice skating event with Boy Scout Troop 218 at the Syosset-Woodbury rink planned.
- Fund Raising Event at Mama Luchia a success Boy Scout Troop 218. For Eagle Scout Project.
- Med-Com Tour to take place.

Vice President's Report – Rich Stone:
Updated the vending room leak and estimates received.

Records Retention: 22 boxes destroyed and county contacted to renew contract.

Director Axelrod Report:

Membership

There are currently 4 prospective members up for BOD consideration this week. The flowsheet for all current prospective members is attached.

Recruitment

The current RTE / CPR course started February 12th and runs until April 1st.. Twenty students attended, and most of them say they want to join HCFAS. Roster of attendees as follows:

Allen, Marie	**Jules, Ruth**
Blecher, Kathryn	**Klotsche, Alex**
Carrion, Andrew	**Ortiz, Caitlin**
Carrion, Anna	**Porzse, Nicole**
Diaz, Danna	**Przybylski, Kristen Anne**
Donegan, Patrick	**Robertson, Craig**
Femminella, Claudia	**Schwartz, Kristin**
Ganley, James	**Sobina-Mills, Candace**
Gulino, Lucinda	**Stanton, Patrick**
Hernandez, Christina	**Villamide-Herrera, Loreley**

Director Laas Report:

Good and Welfare: New year is going fine.

Line Of Duty Death/BereavementCommittee: This committee has been in place since the start of the year. At the last Board meeting I was made aware that I would remain liaison. I spoke to Mary Brenner at the general membership meeting and she no longer would like to co-chair the committee. She will remain on the committee as a member instead. The new Co-Chairs, pending the President's approval, are Ed Billia and Andrea Golinsky. A meeting is in the works to start the 2012 year.

Publc Relations: Andrea has not informed me of any issues.

Old Business:

-The President will contact the hospital about terminating the ride-a-long discussions.

-Drug and Alcohol Policy will be revisted.

New Business: Data Back-up was discussed.

Motion by Richard Stone and seconded by Robert Franz to adjourn the meeting at 2050 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: March 4, 2012

Amended and approved: March 8, 2012
MOTION APPROVED

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: March 8, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**ABSENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: Mark Cappola, Sally Staszak, Juan Flores, Jim Mallilo

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of February 16, 2012 as amended.
Yes: RS, RF, LL, AA, BP, BC Abstain: JP
MOTION APPROVED

Social Networking Policy Draft six discussed. The consensus of the Board is to have Director Laas contact the attorney to review the changes to the document.

Proposals-
Huntington Township Fire Chiefs Council
Non-Payment of Dues 2012
NYSVA&RA Legislative Day on May 2, 2012
Children's Easter Egg Hunt
Firefighter Cancer Support Network
Brian Quinn Paramedic Program
Pager Purchase
Engrave Pagers
Schedule Roll-over for the Captains
Traditional Air Conditioning Systems & Service annual agreement 2012
Bike Patrol 3 Lifepak CRPlus Defibrillators
Mets EMS Night

Huntington Township Fire Chiefs Council
Motion by Chief John Palmieri and seconded by Brian Canty to pay for the Huntington Township Fire Chiefs Council $350.00 Annual Dues for 2012. Chief will be responsible for posting the minutes and providing the President a copy for distribution.

HCAD funds
MOTION APPROVED UNANIMOUSLY

Non-Payment of Dues 2012
Motion by Treasurer Brian Canty and seconded by Chief John Palmieri to drop from membership in accordance with Article V, Section 1 of the by-laws (non-payment of dues for 2012) the following members:
1323 Mathew Cho
MOTION APPROVED UNANIMOUSLY

NYSVA&RA Legislative Day on April 30, 2012
Motion by Lehti Laas and seconded by Bob Franz to accept the recommendation of Andrea Golinsky, the Squad's Legislative Committee Chairperson and primary delegate to NYSVA&RA District 7, and authorize and approve Andrea Golinsky and other interested Squad members to attend a NYSVA&RA Legislative Day on Monday, April 30, 2012, at the Legislative Office Building in Albany, NY. Further to authorize and approve the use of a Squad vehicle(s) (with more than one driver) at the discretion of the Chief and/or mileage reimbursement for personal vehicles plus tolls, parking; the reimbursement for hotel accommodations on Sunday, April 29, 2012 at an amount not to exceed base room rate of $110.00(double occupancy required or a member requesting single occupancy pays incremental supplement) and a GSA meal allowance of $61.00 per day less 25% for travel days. A sign-up sheet will be posted by Andrea to determine the number of members wishing to attend. The Chief and Andrea will determine the number of members who will attend this event up to a maximum of 8 Squad members. The NYS exempt organization sales tax certificate must be obtained from the Treasurer and used where applicable. Each attendee must submit an accounting of his expenditures including all original receipts within ten days of this event and the Treasurer will provide an accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Andrea is authorized to extend an invitation to other NYSVA&RA delegates, officers and /or members and other VAS or FD members to ride in an authorized Squad vehicle or personal vehicle to attend this function providing there is adequate room to accommodate them. Andrea will provide a written summary to the event to the Board of Directors and the Treasurer.
HCAD funds
Yes: RS, RF, LL, AA No: BC Abstain: BP (Note: JP out of the room)
MOTION APPROVED

Children's Easter Egg Hunt
Motion by Bernard Poole and seconded by Brian Canty to accept the recommendation of the Events Committee Co-Chairperson for Children's Easter Egg Hunt Ann Maloney and authorize and approve the Children's Easter Egg Hunt and Party on Saturday April 7, 2012 from 10am to 12 noon. The hunt will be at Jefferson School on Oakwood Road and Pulaski Road (or other suitable location if not available) from 10am to 10:45am. The party will follow at HCFAS immediately following the egg hunt, in the General Meeting room. Further, to authorize an amount not to exceed $1,100.00 for refreshments, paper goods, favors, prizes, photography expenses, & table decorations (only table decorations are permitted) etc. Also, to authorize the issuance of any required certificate of insurance in connection with the hunt. The Event Co-

Chairperson, Ann Maloney-Leslie will be responsible for the event. The authorized attendees will be in accordance with the SOP Article IX Section A5 and will be posted as part of the sign-up sheet. The Special Events Committee Co-Chairperson for Children's Easter Egg Hunt, with the approval of the Board Liaison will have the authority to approve requests by other interested parties to attend the event providing a fee of $10.00 per attendee is paid in advance. The Special Events Committee Co-Chairperson for Children's Easter Egg Hunt may request an advance from the Treasurer that will be accounted for in accordance with the PPP. No other funds will be provided without the express pre-approval of the Board of Directors. The Special Events Committee Co-Chairperson for Children's Easter Egg Hunt will submit to the Treasurer an accounting of the expenditures for this event including all original receipts within 10 days of the event and the Treasurer will give the BOD an accounting for this event at the next Board meeting immediately following the request for reimbursement for the event.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Firefighter Cancer Support Network

Motion by Chief John Palmieri and seconded by Richard Stone to sponsor a "Hole Sponsor" sign at a cost of $50.00 for the Firefighter Cancer Support Network, 3rd Annual Golf, May 7, 2012 at the Hamlet Wind Watch Golf & Country Club. A "Hole Sponsor", will cost just $50.00 and they will display a professionally made sign at a Hole on the course with our name on it.

HCFAS funds

Yes: JP, BC, RS, RF, AA,BP No: LL

MOTION APPROVED

Brian Quinn Paramedic Program

Motion by Chief John Palmieri and seconded by Robert Franz to accept the recommendation of 2nd Deputy Tim Ebert and pre approve member Brian P. Quinn #1256 request to enter an EMT-P course at Saint John's University, Jamaica, NY , starting March 26, 2012. Chief John Palmieri will verify in writing that Brian Quinn has been in good standing for the last six months prior to his request. This motion is to authorize and approve reimbursement for an amount not to exceed $9,800.00 for tuition & fees, books and mileage payable upon successful completion of the course and receipt of his NYSDOH EMT-P certification, reimbursement certification. The member must be a member in good standing at the time of reimbursement. All other conditions of Section 10 of the PPPs remain in effect.

1. The approved mileage will not exceed $1,000.00 as per the PPPs, the standard mileage reimbursement rate for the members' personal vehicle for all approved activities, is .40 per mile.
2. Tuition - $7900
3. General Fees - $300
4. Books - $600

Brian Quinn will provide a signed statement that no other party is reimbursing him for this course, or will reimburse any part of these costs associated with this course. The initial reimbursement will be for 1/6 of the total approved course cost, (General fees, tuition, books, and mileage), after the applicant receives the status of EMT-P and is approved to ride in Suffolk County. For the next two and a half years, every six months, from the date of 1st payment, Brian Quinn must complete a Purchase Order and form 154 for an additional 1/6 of the total approved costs and submit this to the Treasurer. The Treasurer will obtain a written verification from the Chief, that during the reimbursement period, the member has maintained the status of an active HCFAS EMT-P, fulfilled additional duty requirements as listed below; not gone on any leaves of Absences, other than a Medical Leave, and is good standing with the squad before reimbursement may occur. The two and half year's reimbursement period will be extended for the period that cumulative Medical LOAs exceed three months. The member must ride as an ALS provider when on duty and any regular deviation must be approved by the operational officers. The member must agree to provide an additional 4 hours per week either on a second shift or as back-up personnel for a shift during the reimbursement period. The second shift must be approved by the operational officers. Any member not meeting the reimbursement requirements for the period will be reviewed by the Board of Directors. IT IS THE RESPONSIBILITY OF THE MEMBER TO APPLY FOR AND FOLLOW UP ON THESE SEMI ANNUAL REIMBURSEMENTS.

Courses not sponsored by the Nassau or Suffolk County EMS program agency will be reimbursed to a member provided that the following documents are completed:

a. Pre-approval is required by the Board of Directors and must be presented to the Board of Directors by the Chief.
b. Course/Seminar Reimbursement Request form is completed with verification of course costs attached, (fees, tuition, books, and detail daily mileage).
c. Documented successful completion of the course is supplied (copy of certificates).
d. The member submits a completed certification, HCFAS form, stating that HCFAS is the last dollar reimbursement.
e. The member submits a completed acknowledgement of squad reimbursement HCFAS form.
f. Member provides proof of completion of all requirements to ride as a member of the Suffolk County system as an EMT-P.

Note: The Treasurer is responsible to file with the NYSDOH for any course reimbursement voucher. The member is responsible to provide the Treasurer with any documentation required by the NYSDOH; otherwise the squad's reimbursement to the member will be delayed.

HCAD funds

Yes: RS, RF, LL, JP, AA No: BC, BP

MOTION APPROVED

Pager Purchase

Motion by Richard Stone and seconded by Robert Franz to purchase 20 (twenty) Minitor V pagers dual channel with stored voice, 5 year warranty standard charger and battery pack as quoted by Motorola Solutions, Quote # QU0000176951 effective until 4/21/2012. At a total cost of 9,865.60.

HCAD funds

Yes: RS, RF, JP, LL, BP Abstain: BC, AA

MOTION APPROVED

Engrave Pagers
Motion by Richard Stone and seconded by Robert Franz to engrave 20 Minitor pagers with 2 lines of custom engraving. Price for each pager is $22.00 as quoted by Norcom/IWT. At a total cost of $440.00
HCAD funds
Yes: RS, RF, JP, LL, BP, AA Abstain: BC
MOTION APPROVED

Schedule Roll-over for the Captains
Motion by Chief John Palmieri, seconded by Brian Canty to expend the sum not to exceed $520 ($130/hr. * 4hrs) for the development and testing of a schedule roll-over option for the captains scheduling administration by Definitive Marketing & Communications, Inc.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Traditional Air Conditioning Systems & Service annual agreement 2012
Motion by Chief John Palmieri and seconded by Bernard Poole to authorize and approve the automatic renewal of the Traditional Air Conditioning Systems & Service (Traditional) agreement for annual air conditioning and heating maintenance for the period 3/1/2012 to 2/28/2013 (renewable annually each February 28 and/or cancelled in writing by either party at any time) at an annual cost of $3,275.00 which is the same price since 2002. Agreement does not include filters which are billed separately. A certificate of insurance with HCFAS named an additional insured and a certificate of workers compensation coverage will be required from Traditional. Traditional was the sub-contractor for Irwin Construction and was approved by the Squad's construction manager H2M.
HCAD funds
MOTION APPROVED U NANIMOUSLY

Bike Patrol 3 Lifepak CRPlus Defibrillators
Motion by Chief John Palmieri seconded by Brian Canty to accept the recommendation of Bike Patrol Co-Chair Michele Miller with the authorization of Second Deputy Tim Ebert and purchase 3 Lifepak CRPlus Defibrillators and start kits to be used by the Bike Patrol from Physio-Control under NYS Contract PC63997 at a total cost not to exceed $5,000.

Forms 124 & 126 will follow once they are signed.
From our Purchase Policy “Bids or quotes are not necessary when a proposed purchase is made on state (Office of General Services, www.ogs.state.ny.us), county or town contracts, providing the appropriate contract number is noted on the purchase approval form or proposal and referenced in the motion and supporting documentation is attached.”
HCAD funds
Yes: RS, RF, AA, BP, JP, BC No: LL
MOTION APPROVED

Mets EMS Night
Motion by Brian Canty, second by to purchase a minimum of 50tickets to attend the **Mets “EMS Night”** Mets v Padres game on May 24, 2012 at a group purchase promotional cost of $18.00per

seat for “Big Apple Reserved” (B.A.R.) seats or seats of equal value for members and guest (s), or a Post member wishing to attend this game. Bus transportation to and from Citifield has been graciously donated by Mr. Paul Mori at no cost to HCFAS. Non-member guests attending with the member must pay $25.00 for their ticket. A check payable to HCFAS for each non-member must be received prior to the purchase of tickets for the member group. Member/Post member and non-member tickets will be purchased at the same time to ensure that the group sits together. The Post Chief Advisor will be responsible to ensure adequate supervision of Post 215 members. In addition, each squad member/post member signing up for the trip must give the event coordinator Mark Cappola a $25.00 check covering their cost, and a separate check for guest (s). In order to guarantee B.A.R. seats all checks must be received prior to March 20, 2012. Tickets will not be purchased for anyone unless their checks are in hand on March 20, 2012. Actual attendees (member/post members only) will have their checks returned to them after the trip. Members and Post members signing up and not attending will have their check deposited by the squad. All guest checks will be deposited regardless of attendance. In addition, a bus driver tip of $40/driver is requested (2 buses have been requested/offered). Minimum cost $1085. Captain Mark Cappola will be responsible for this event. Squad members will be responsible for both their behavior and their guests. Members and non- member guests may not bring alcoholic beverages on the bus.

Cost breakdown as follows:
50 tickets at $18.00 $ 900
processing fee $25 per order $ 25
parking $40/bus $ 80
bus driver tip 2@$40 $ 80
Total $1085

Note: 20% down payment on 50 tickets ($180) due as soon as possible to guarantee B.A.R. section selection. Full payment due by March 24.
HCFAS and Post 215 Funds
MOTION APPROVED UNANIMOUSLY

Treasurer’s Report – Brian Canty:
Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

02/16/2012 - 03/08/2012, 70 Transactions, HCAD Funds $**$86,376.13 (report says 74 but there were 4 voids)**
02/16/2012 - 03/08/2012, 4 Transactions, HCFAS Funds $**$15,361.70**
02/16/2012 - 03/08/2012, 2 Transactions, Explorer Post Funds **$208.99**
MOTION APPROVED UNANIMOUSLY

Transfers:
$50,000 Transfer from HCAD Savings to HCAD Checking 02/20/2012
$830,000 Transfer from HCAD Ck to HCAD Savings on 02/27/2012

Rec'd 1/2 Half of Town Check in the amount of $892,750

Rec'd Reimbursement for Missing Radio Check for 1,055.70
We have been notified by National Grid that from Feb 23, 2011 - Feb 2, 2012 they were not filling is with the correct multiplier, thus rendering a wrong bill for gas consumption. They corrected the modifier and we now owe them $14,553.32. We are reviewing with National Grid all the bills by month.

Secretary's Report –Robert Franz:
Motion by Robert Franz and seconded by John Palmieri to approve the following LOA's:

Name	**Membership #**	**Type**	**Dates**
Scott Bielanski	1076	Extended Medical	3/1/12 – 6/1/12
Megan Davis	1066	Operational	1/14/12 – 4/14/12
Richard Gierbolini	1124	Operational	12/14/11 – 2/9/12
Thomas Hogan	879	Emergency Medical	1/1/12 – 4/1/12
Matty Lupinacci	1330	Medical	2/14/12 – 5/14/12
Donna Maltese	1151	Operational	2/22/12 – 5/22/12
David Mohr	748	Medical	2/14/12 – 5/14/12
William Martin	1063	Extended Medical	3/6/12 – 6/6/12
Donna Smith	1193	Medical	1/31/12 – 4/30/12
Nathaniel Watts	1316	Medical	2/6/12 – 5/6/12

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by John Palmieri to approve the following LOA's:

Name	**No.**	**Type**	**Dates**
James Lupo	959	Extended Operational	2/23/12 – 5/23/12

Yes: RS, LL, AA, BP, JP No: RF Abstain: BC
MOTION APPROVED

Probation Ending
Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Sara Manning, member #1345, eligible 2/14/12, effective 3/8/12.
MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	**Membership #**	**RTD Date**	**Note**
Matty Lupinacci	1330	2/14/12	Medical LOA to DISPATCH only
David Mohr	748	2/14/12	Medical LOA to DISPATCH only
Paul Mori	934	2/6/12	Medical RTD

Motion by Alyssa Axelrod and seconded by Robert Franz to enter into Executive Session at 2022 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2048 hours.

New Members:
Motion by Robert Franz and seconded by Alyssa Axelrod to accept Sean Quinn as a new probationary member #1361, Shift: Saturday 1900 in accordance with Article III, Section 2 of the By-Laws.
Yes: JP, LL No: RF, BC Abstain: AA, BP, RS
MOTION NOT APPROVED

Resignation:
Motion by Robert Franz and seconded by Chief John Palmieri to accept the resignation Vincent Maltese, member #1262, effective 2/24/12.
MOTION APPROVED UNANIMOSLY

See Proposal motion for Dropped From Membership for non payment of dues: Matthew Cho #1323

INSURANCE

VAWBL- NY State Insurance Fund conducted their audit of our VAWBL policy for 2011. The requested list of our active members was waived by the auditor after a discussion of the necessity for the list.

VAWBL claim- On 3/2/12, a member was exposed to bio-hazards and sustained a minor laceration of a finger while effecting a rescue of a man trapped in a sewage treatment toxic pool after a fall. Claim forms were submitted. Brian Canty and I advised the member to contact Dr. Michael Stratemeier as to any required treatment. The claim form will not be filed with the NYSIF at this time.

Equipment claim: VFIS paid the full amount of the equipment claim including charger and additional 2 year warranty for the radio which disappeared from the dispatch office o/a April 8, 2011.

10 % Property tax exemption application forms – the filing package was filed on 2/29 with the Town Assessor’s office. There were 105 renewals and 9 new applications for 2012/13 tax year.

SERVES Tuition Assistance – A notice was put into the March Pulse regarding the May 1 application deadline for the fall and spring semesters.

NYS Income Tax Claim for Volunteer Ambulance Workers $200 refundable Credit for 2010-A notice was put into the March Pulse, mentioned at the February GMM and posted on the bulletin board. Tax forms were also put on the mail folder counter.

LOSAP 2011 points – Listing for TOH is in progress. Notice was put into the March Pulse, asking members to review the current posted list and report any discrepancies to the LOSAP Point Committee.

Revisions to Article 30 – Discussion of the revisions to Article 30 are progressing on the State level by the NYS EMS Coalition. Several meetings were held with several legislators on March 1, 2012. Locally, Suffolk REMSCO issued their opposition to the changes and sent letters to key legislators (copies were emailed to all directors and operational officers). Nassau REMSCO & NYC REMSCO also sent opposition letters. All the letters can be found on their respective websites. Discussion bullets were distributed by Suffolk REMSCO which were forwarded to all Directors and Chief Officers.

SC FRES Recruitment Committee – The January 18 meeting minutes were distributed to the President, Chief, recruitment committee and posted on the bulletin board. The next meeting is March 21st in Yaphank at 6PM. SC FRES sent a request to all EMS agency Chiefs asking for their member census at 12/31/10 and 12/31/11. This is needed for their FEMA grant report.

INSTALLATION DINNER - February 25, 2012

Life membership- Members Deacon Ed Billia and Hugh O'Brien were presented with Life Membership which were approved by the Board of Directors on December 8, 2011.
Distributed letter dated March 8, 2012 from Deacon Ed Billia thanking BOD for bestowing Life Membership on him.

Operational Officers Awards For 2011 – The Chief presented the following 2011 awards:

Probationary Member of the Year –	George Reeder
Dispatcher of the Year-	Mary Brenner
BLS Provider of the Year-	Tom O'Leary
ALS Provider of the Year-	Paul Kelly
Excellence in the Field-	Mark Brenner

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.
See Secretary's report for final disposition of personnel.

Chief's Report – John Palmieri:

The Operational Officers will meet on Thursday March 15, 2012.

LOAs:

David Mohr	#748	From 2/14/12 to 5/14/12	Med
Tom Hogan	#879	From 1/01/12 to 4/01/12	EmerMed
James Lupo	#959	From 2/23/12 to 5/23/12	ExtOper

William Martin	#1063	From 3/06/12 to 6/06/12	Ext Med
Megan Davis	#1066	From 1/14/12 to 4/14/12	Oper
Donna Maltese	#1151	From 2/22/12 to 5/22/12	Oper
Donna Smith	#1193	From 1/31/12 to 4/30/12	Med
Nathaniel Watts	#1316	From 2/06/12 to 5/06/12	Med
Matty Lupinacci	#1330	From 2/14/12 to 5/14/12	Med

Overdue Return to Duty: Still No Responses as Yet

Eileen Burns	#767	As of 11/22/11	In Hospital ?
Tina Sholes	#1250	As of 12/28/11	Paid Dues ?

Return to Duty:

David Mohr	#748	As of 2/14/12	From Med-Disp Only
Paul Mori	#934	As of 2/06/12	From Med
Matty Lupinacci	#1330	As of 2/14/12	From Med-Disp Only

Advancements:

Taha Aimen	#1201	To Crewleader
Fiona Witkowski	#1314	To Aide
Meagan Pereira	#1344	To Dispatcher
Kiera Schiavetta	#1348	To First Aider

Probation Ending:

Sara Manning	#1345	As of 2/14/12

Change of Status:

None

Shift Changes:

Melissa Anastos	#1309	From Sat 1100 to Fri 2300

Resignations:

Vincent Maltese	#1262	As of 2/24/12

“No Shows”:

None

President’s Report – Roger Winter:

- Committee list –I have edited the list according to feedback and will distribute another.
- Fund Drive Sal and Greg we have received invoices to send out wave 1.
- Fund Drive: we have experienced some differences when calculating fund drive bank receipts and SCM list of funds received.. I believe it has been straighten out. I am awaiting the results from the next deposit to check against the SCM report.

Director Axelrod Report:

Membership

There is 1 prospective member, Sean Quinn, up for BOD discussion this week. Please review his application prior to the meeting. The flow sheet of all current applicants is attached.

Director Laas Report:

Minutes are all up-to-date on the website. Bernie adds them to the book downstairs. I am contacting Jim, the "minutes" folder on the server have disappeared. Therefore, I can't add them until this is fixed.

Social Networking Policy Draft 6 was sent out to everyone with changes made post-General Membership meeting comments.

No other reports from my Chair's.

Old Business: None

New Business: None

Motion by Chief John Palmieri and seconded by Richard Stone to enter into Executive Session at 2302 hours.

MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2307 hours.

Motion by Brian Canty and seconded by Chief John Palmieri to adjourn the meeting at 2308 hours

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: March 19, 2012

Amended and approved: March 22, 2012

MOTION APPROVED

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: March 22, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: Juan Flores

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of March 8, 2012 as amended.
Yes: RS, LL, RF, JP, AA No: BC Abstain: AG, BP
MOTION APPROVED

Proposals-
Social Networking & Internet Communication Policy 2012
Physio- Control, Inc. Technical Service Support Agreement
VSS Security
Mets v Yankees Night
Mayday Annual Maintenance on Audiolog Recording System
Server Back – up Service 2012-2013
Social Networking & Internet Communication Policy into the SOP's, Article X - Policies.
Mets EMS night 90 tickets
Bowling To Help Kids With Burns

Social Networking & Internet Communication Policy 2012
Motion by Lehti Laas and seconded by Andrea Golinsky to accept the Social Networking & Internet Communication Policy as amended. The policy was printed in the Pulse and discussed at two General Membership Meetings with the squad attorney present at the last meeting to answer questions.
Yes: RS, RF, LL, AG,AA No: BC, JP, BP
MOTION APPROVED

Physio- Control, Inc. Technical Service Support Agreement
Motion by Chief John Palmieri and seconded by Alyssa Axelrod to accept the recommendation of Second Deputy Chief Tim Ebert and renew the Physio- Control, Inc. Technical Service Support Agreement. This agreement begins 4/16/2012 and expires on 4/15/2013. The designated Coverage Equipment and/or Software is listed on Schedule A. This agreement is for 9 Lifepak 12's and 3 Battery Support System 2. A complete contract is located in the Treasurer/Secretary's Office. Price of coverage specified on Schedule A is $7,113.00 per term, payable in a One Time Installment.
HCAD funds
MOTION APPROVED UNANIMOUSLY

VSS Security
Motion by Brian Canty, seconded by Chief John Palmieri to renew the annual service agreement, for the period April 1, 2012 to March 31, 2013, and authorize the Technology Board Liaison, Richard Stone or President Roger Winter, to sign the agreement for the Millennium Access Control System and the Digital Video Security System by VSS Security Systems Inc. as per their proposal dated March 28, 2011 at a cost not to exceed $8,000, to be paid in two semi-annual payments of $4,000 each. The service agreement amount is the same as last year. A certificate of insurance with HCFAS named as additional insured and a certificate indicating workers compensation coverage will be required from the vendor.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Mets v Yankees Night
Motion by Brian Canty, seconded by Lehti Laas to purchase a maximum of 75 tickets to attend the **Mets v Yankees** game on June 22, 2012 at a group purchase promotional cost of $70.00 per seat for "Left Field Reserved" (L.F.R.) seats or seats of equal value for members and guest(s), wishing to attend this game. Bus transportation to and from Citifield has been graciously donated by Mr. Paul Mori at no cost to HCFAS. Cost is $70 per person. Non-member guests attending with the member must pay $70.00 for their ticket. A check payable to HCFAS for each non-member must be received prior to the purchase of tickets. In addition, each squad member signing up for the trip must give the event coordinator Mark Cappola a separate $70.00 check covering their cost, and a separate $70.00 check for guest(s). Member and non-member tickets will be purchased at the same time to ensure that the group sits together. In order to guarantee L.F.R. seats all checks must be received prior to April 1, 2012. Tickets will not be purchased for anyone unless their checks are in hand on April 1, 2012. Actual member attendees will have their checks returned to them after the trip. Members signing up and not attending will have their check deposited by the squad. All guest checks will be deposited regardless of attendance. Members have until Monday, March 26th, 2012 to submit their checks and a separate check to cover their guests(s). Guests will be considered on Tuesday, March 27th, 2012 based upon availability of tickets and check submissions.

All rules and regulations of the NY Mets and Citifield must be complied with by all attendees. In addition, a bus driver tip of $40/driver is requested (3 buses have been requested/offered). Maximum cost $5,140.

cost breakdown as follows:

75 tickets at $65.00	$4875
processing fee $25 per order	$ 25
parking $40/bus (3 buses)	$ 120
bus driver tip 3@$40	$ 120
Total	$5140

Note: Because this game is a "Marquis Game" the order must be paid for in full at the time it is placed.

HCFAS Funds

Yes: RS, LL, AG, AA, JP,BC Abstain: RF (Note: BP not present for the vote)

MOTION APPROVED

Mayday Annual Maintenance on Audiolog Recording System

Motion by Chief John Palmieri, seconded by Brian Canty to accept the recommendation of the Chief to exercise our option to renew the annual service and maintenance contract with Mayday Communications Inc. 19 Gazza Blvd. Farmingdale, NY 11735 for annual maintenance service from 4/15/12 to 4/14/13 of the 8 channel Audiolog digital voice recording system,8 Channel Audiolog – Single DVD Drive, SN: E-1446 #60901, including parts, labor, anti-virus software and software upgrades, at a annual cost of $1,850.00. A certificate of insurance with HCFAS named an additional insured and a certificate indicating workers compensation coverage will be required from the vendor. Note: Same pricing as last year.

HCAD funds

MOTION APPROVED UNANIMOUSLY (Note: BP not present for the vote)

Server Back – up Service 2012-2013

Motion by Chief John Palmieri and seconded by Brian Canty to accept the recommendation of Chief Dispatcher and Computer and Technology Chair Jim Mallilo to purchase server back-up protection from MozyPro at a cost of $56.95 a month. Total cost for the year is $683.40. A recommendation would be for a period of two years with an option to extend the service if satisfied with the service.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Social Networking & Internet Communication Policy into the SOP's, Article X - Policies.

Motion by Alyssa Axelrod and seconded by Lehti Laas to incorporate the Social Networking & Internet Communication Policy into the SOP's, Article X - Policies.

2/3rds approval needed.

Yes: LL, RS, AG, AA,RF No: BC, JP, BP

MOTION NOT APPROVED

Mets EMS night 90 tickets

Motion by Brian Canty, and seconded by Andrea Golinsky to amend the Mets EMS night motion of March 8, 2012 to purchase a maximum of 90 tickets total.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Bowling To Help Kids With Burns
Motion by Andrea Golinsky and seconded by Chief John Palmieri to sponsor a "Boo Boo Bear" lane at a cost of $50.00 for the Boo Boo Bears, Bowling To Help Kids With Burns, March 31, 2012 at Smithtown Bowl
HCFAS funds
Yes: JP, LL, RS, AA, AG,BP No: BC, RF
MOTION APPROVED

Treasurer's Report – Brian Canty:
Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

03/08/2012 - 03/22/2012 HCAD 39 Checks Totaling $38,529.59
03/08/2012 - 03/22/2012 HCFAS 7 Checks Totaling $ 3,765.47
MOTION APPROVED UNANIMOUSLY

Secretary's Report –Robert Franz:
Motion by Robert Franz and seconded by Chief John Palmieri to approve the following LOA's:

Name	Membership #	Type	Dates
Guadagnin, Linda	1148	Educational	2/23/12 – 5/23/12
Kelly, Paul	634	Emergency Medical	3/14/12 – 6/14/12
Lupo, James	959	Operational	11/23/11 – 2/23/12
Manning, Kenneth	1236	Extended Medical	2/8/12 – 5/8/12
Mastropietro, Donna	714	Medical	2/7/12 – 5/7/12
Milione, Danielle	1258	Extended Educational	12/30/11 – 5/20/12
O'Brien, Hugh	853	Emergency Medical	12/29/11 – 3/29/12
Scalzetti, Mindy	1255	Medical	3/17/12 – 6/17/12
Sholes, Tina	1250	Extended Operational	12/28/11 – 3/28/12
Tanko, Diane	1240	Medical	2/28/12 – 5/28/12

MOTION APPROVED UNANIMOUSLY

Probation Ending
Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Venel Grimadeau, member #1298, eligible 3/15/12, effective 3/22/12.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Fiona Witkowski, member #1343, eligible 3/2/12, effective 3/22/12.

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Membership #	RTD Date	Note
Gierbolini, Richard	1124	2/10/12	
Lapidus, Harvey	1141	9/17/11	
Manning, Kenneth	1236	3/17/12	Medical to Dispatch Only
Menditto, Nicole	1294	1/29/12	
Moreno, Monique	1042	3/2/12	Dispatch to Full Riding
Neumann, Ferd	369	1/24/12	
Otto, Susanna	790	1/29/12	
Sisinni, Mary	962	2/10/12	
Steenson, Elizabeth	820	2/21/12	Medical to Dispatch Only
Rivadeneira, Fernando	965	11/19/11	
Valle, Matthew	1238	12/20/11	
Wissner, Leslie	1285	2/14/12	Dispatch to Full Riding

Personnel

- A prospective member not accepted for membership has appealed the decision of the Board to deny membership (3/13/12) letter distributed.

– Three members have been requested to speak to a defendant's attorney concerning a call involving the plaintiff. This has been referred to squad attorney Glynn Mercep Purcell.

- Two members and a former member have been requested to speak to the SC District Attorney concerning a stabbing call. The defendant was not the patient. All three may be subpoenaed for the criminal trial. This has been referred to squad attorney Glynn Mercep Purcell.

-We received a request for various membership application documents from a denied membership applicant. A copy of the letter has been sent to squad attorney Glynn Mercep Purcell.

- A Freedom of Information Request was received from a third party for various membership records pertaining to a denied membership (copied on the letter Supervisor Petrone / Huntington Town Board). This has been referred to squad attorney Glynn Mercep Purcell.

INSURANCE

VAWBL- NY State Insurance Fund audit of our VAWBL policy for 2011 resulted in a no change.

VAW claims-
-On 3/10/12, a member injured their shoulder while carrying a patient in a stair chair down a narrow staircase with a 90 degree turn. The doctor ordered an MRI to verify if the member has a torn rotator cuff. A claim form was filed with the NYSIF.
-On 3/11/12, a member injured their back while lifting a patient on a pram. An x-ray was taken and a muscle relaxer was prescribed. Member still has some soreness. This will be treated as a first aid case and HCFAS will pay the bills.
-On 3/16/11, a member's head struck an ambulance cabinet while going to a call. The member complains of headaches and neck pain and will be examined by a physician paid by the Squad. A claim will not be filed with NYSIF unless it is warranted. The member is in process of submitting a report of the incident.

VESO Term Life Insurance 2012 Budget - Security Mutual Life Insurance Company of New York (underwriter of the VESO Life Trust) has declared a dividend for policy year 2011. The dividend of $6,564 will be payable in four quarterly installments as a reduction of our future quarterly premiums. Therefore the 2012 budget can be reduced $4,923. The rate scale of future premium rates will also be reduced.

SERVES Tuition Assistance – A notice was put into the March Pulse regarding the May 1 application deadline for the fall and spring semesters at SCCC.

LOSAP 2011 points – Listing for TOH is in progress. Notice was put into the March Pulse, asking members to review the current posted list and report any discrepancies to the LOSAP Point Committee.

Suffolk REMSCO – Meeting March 13, 2012

Copies of the meeting agenda and related handouts (EMS Division Staff Report & NYS EMS Council Delegates Reports) were distributed to the Board and Chief Officers and posted on the bulletin board. Highlights of the meeting:
-Approved Saltaire Volunteer Fire Company expansion of operating authority to include Kismit Fire District which has no ambulance service;
-Approved Port Jefferson Ambulance EMS Academy for BLS Course Sponsor authority – EMT classes will be limited to PJA members and potential PJA members. PJA wishes to have two EMTs on each ambulance within a year and apply for accreditation from the National Commission on Accreditation of Ambulance Services (CAAS);
-Narrowbanding to be completed by October 31st. A notice will go out shortly regarding installation of VHF radios for ambulances. Installation to be completed from April to October 31st which will leave two months to get any bugs out;
-NYS DOH SEMSCO (REMSCO) 2011 award information went out at the end of January and a reminder was recently sent. Nominations must be received by the deadline of April 20th. Information is available on the REMSCO website;
-EMS staff held its second follow-up meeting with the administration of the North Shore-LIJ Center for EMS to address issues of mutual concern regarding NS-LIJs emergency ambulance response in the EMS System. This meeting included a representative of FRES Communications to address interagency communications issues and quality improvement initiatives relative to

sharing of dispatch determinant information. An 800 MHz radio has been given to NS-LIJ communications center;
-NS-LIJ has entered into an agreement with Hempstead Village to provide emergency ambulance and medical transportation services during a six-month trial period starting in June at no cost to the Village or taxpayers;
-REMAC - If a review of 2011 CPAP data and other information indicates the benefit of this practice and continues in a positive direction, the use of CPAP for BLS providers may be considered;
-SEMAC passed a motion that therapeutic hypothermia (TH) is the standard of care for prehospital resuscitation, in regions that are capable of ensuring hospital continuation of TH. The motion also included a reference to supporting development of regional TH programs in regions that are in need of assistance;
-Disaster Planning-EMS bus specifications are complete. Hospitals were trained and have use of the county's ETeam emergency management software;
-Citizen CPR campaign in Suffolk County is a priority for REMSCO in 2012;
-Approved Karl Klug to attend Zoll Data Systems annual summit;
-Presentation of 8 hour Safety course in the future:
-Article 30 Proposed Changes in Governor's Budget bill – Currently there are three bills: Senate bill has redacted the Governor's changes; Assembly bill has amended some of the Governor's proposed changes and Governor's bill with the proposed changes. The Assembly bill requires ePCR for any agency with 5,000 or more calls and the Governor's bill has ePCR use will be determined by the NYS Commissioner of Health. Suffolk REMSCO is against the proposed changes in the Governor's bill and the NYS EMS Coalition while not agreeing to all the changes is trying to amend some of the changes. As with any proposed budget bill, the final decision usually rests with the Governor Cuomo, Senator Skelos and Assemblyman Silver.
- The next meeting is Tuesday May 8, 2012 at 7PM at SCEMS in Hauppauge.

NYS DOH Bureau of EMS Policy Statements issued
#12-02 Prehospital Care Reports (PCRs)
#12-03 Electronic PCR Data Submission
#12-04 Advisory on Patient Care in a Moving Ambulance (Posted on Bulletin Board)

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.
See Secretary's report for final disposition of personnel.

Chief's Report – John Palmieri:
The Operational Officers met on Thursday March 15, 2012.

The Officers wish to advance a motion to purchase cleaner and a dispensing machine for our EP Gear for approximately $700.00. Since the purchase of the EP gear, six years ago, we have had no ability to clean the gear once it has been soiled. To this date, we have relied on the ability of Dominic Heavey to get it cleaned for the Squad offsite and without charge. This cleaning ability will soon end. The purchase of the cleaner and the dispenser will allow us to clean the gear at our site. Our existing machine will clean one set at a time. The dispenser would release the correct amount of cleaner for one load. After the washing is done, the cleaning agent would be removed from the dispenser so that that particular cleaning agent could not be used on any other fabrics. It would be kept in a locking cabinet in the laundry room which would also hold the records of which gear was cleaned, by whom, and when. It has only been pointed out to us that this gear should be cleaned on a regular basis to maintain the integrity of the OSHA approved fabric and seams. A starter kit and instructions for its use would be supplied and installation done by the company. I am not able to furnish more than one bid tonight, so this motion will be made at the next meeting.

First Deputy David Mohr is researching each day, month by month, to aid the Captains in their ability to keep tabs on the attendance of riding members. Their hours are being checked and absences are being questioned. Our next step is to place the administration members under the same microscope.

A By-Laws amendment is before that committee to change the certification for drivers.

The Officers are checking the certifications of each member to be sure that they are current. To that end, we have had RTE challenge courses with another scheduled for April1,2012. We will also be setting up CPR renewal courses for April.

Suffolk County has been chosen as part of a pilot program for EMT/B to administer Narcan nasally. We will be submitting PCRs that would be show that the patient would be aided with the administration of Narcan.

LOAs:

Paul Kelly	#634	From 3/14/12 to 6/14/12	EmerMed
Donna Mastropietro	#714	From 2/07/12 to 5/07/12	Med
Hugh O'Brien	#853	From 12/29/11 to 3/29/12	EmerMed
James Lupo	#959	From 11/24/11 to 2/24/12	Oper
William Martin	#1063	From 3/6/12 to 6/6/12	ExtMed
Scott Bielanski	#1076	From 3/01/12 to 6/01/12	ExtMed
Linda Guadagnin	#1148	From 2/23/12 to 5/23/12	Oper
Ken Manning	#1236	From 2/08/12 to 5/08/12	ExtMed
Diane Tanko	#1240	From 2/28/12 to 5/28/12	Med
Tina Sholes	#1250	From 12/28/11 to 3/28/12	ExtOper
Mindy Scalzetti	#1255	From 3/17/12 to 6/17/12	Med
Danielle Milione	#1258	From 12/30/11 to 5/20/12	ExtEd

Return to Duty:

Ferd Neuman	#369	As of 1/24/12	From Oper
Susanna Otto	#790	As of 1/29/12	From Ed
Liz Steenson	#820	As of 2/21/12	From Med-Disp Only
Mary Sisinni	#962	As of 2/10/12	From Oper
Fernando Rivadeneira	#965	As of 11/19/11	From Ed
Monique Moreno	#1042	As of 3/02/12	From ExtMed
Richard Gierbolini	#1124	As of 2/10/12	From Oper
Harvey Lapidus	#1141	As of 1/07/12	From Oper
Ken Manning	#1236	As of 3/17/12	From Med-Disp Only
Matt Valle	#1238	As of 12/20/11	From Ed
Leslie Wissner	#1285	As of 2/14/12	From Med
Nicole Menditto	#1294	As of 1/29/12	From Oper

Overdue Return to Duty: Still No Responses as Yet
Eileen Burns #767 As of 11/22/11 In Hospital ?
James Harrigan #1112 As of 2/1/12 Ed

Advancements:
Jennifer Ladd #1267 To Driver
Jenna Arcati #1310 To Crewleader
Chris Vultaggio #1346 To Observer
Steeven Jean #1349 To Dispatcher (3/19/12)
Andrew Campagnola#1352 To Dispatcher (3/19/12)

Probation Ending:
Venel Grimadeau #1298 Eligible as of 3/15/12
Fiona Witkowski #1343 Eligible as of 3/2/12

Shift Changes:
Golan Stern #1284 From Sun 1500 to Co. 8
George Reeder #1328 From Mon 2300 to Mon 1900

Change of Status: None
Resignations: None
"No Show": None
Letters of Intent: None

President's Report – Roger Winter:

- Committee list –I have edited the list according to feedback and will distribute another.
- Fund Drive Sal and Greg we have received invoices to send out wave 1.
- Fund Drive: a procedure will be developed for the committee to eliminate any discrepancies.
- A meeting took place with SCPD Sergeant Jerry Romane and the Friday 1100 hr. crew regarding a civilian complaint against the police on call # 3576, on 8/19/11. After conferring with Tim, he was in agreement to let them talk about the police action, but not about the patient.

Director Axelrod Report:

Membership
There are no prospective member applications up for BOD consideration this week. Please see attached flowsheet.

Recruitment
The Recruitment Open House on 3/18 was attended by 10 members of the community.

Director Golinsky Report:

New York State Volunteer Ambulance & Rescue Association-District 7
Meeting was held March 20th at Exchange Ambulance of the Islips

Report was given re: latest information on Article 30 of the proposed budget by Governor Cuomo. As if this evening, the Senate has pulled Article 30 in its entirety from the budget and the Assembly has submitted its' own version which makes some changes in the Governor's version. The Assembly version is bad in that it has many inconsistencies and is not clear on specific aspects of the bill. The EMS Coalition has a list of the inconsistencies and will be monitoring this closely. Now the three entities will get together to try to come to an agreement on this portion of the budget. There followed a lengthy discussion on this matter

President Mastrianni and Vice-president Ehrhardt have been in Washington DC representing New York at the National Association of EMT(NAEMT) at their "Day on the Hill". They had meetings with NY Legislators. A report will be forthcoming.

NYSVA&RA Legislative Day will be April 30th in Albany. HCFAS will be sending a delegation to discuss EMS issues with our local government representative.

National EMS Week will be May 20th thru May 26th with the EMS Memorial Ceremony held Wednesday May 23rd in Albany

District 7 will be hosting a Drill Competition in July. An invitation will go out to squads to participate, whether they are members of the District or not. We hope to allow non members to see what a competition is all about. A site is needed for this competition. (Possibly HCFAS?)

Next meeting April 17th at a location TBA

Huntington Station Business Improvement District.--

Meeting was held March 21st. at Huntington Station Branch of Huntington Library

The new citizen group , Huntington Station Action Now, put together by Supervisor Petrone will be meeting April 18 5:30-7:30 at Town Hall. A list of sub-committees was distributed by Dee Thompson They will be discussing activities in Huntington Station in the upcoming months.

The celebrate Huntington Parade has been scheduled for Sept. 22,2012

There will be a public meeting on March 27th at the TriCYA in the Big H at 7PM to reveal and discuss the report issued regarding the Brownfield Opportunity Area Program. The members of the BID have been asked to attend this important meeting.

Artwork for the Plaza has been approved and work on this project should be started soon. This might cause some routing disruption along New York Ave. I will monitor this to see how it may impact transportation to HH.

Next meeting April 18th.

Suffolk County Recruitment Committee-

Meeting was held March 21st at the FRES Library in Yaphank.

Minutes have been given to the President, Chief and are posted on the bulletin board.

The projected expense for 2012 is estimated to be $50,000.00. The recruitment committee is trying to insure that funding remains in the County budget. There are some potential issues and possible reductions. The SAFER grant money is due to end in 2013.

Census and agency forms have been sent to all departments 2 weeks ago. Approximately 24% of the departments have responded. It was stated that is extremely important that departments return these forms. It was also strongly brought out that volunteer ambulance corps need to push our Federal legislators for inclusion is the SAFER funding for EMS volunteers.

Next meeting May 16th.

Suffolk County Ambulance Chiefs Council

Meeting was held March 21st at Riverhead Volunteer Ambulance Corps

The Remsco meeting report was given and a discussion followed re Article 30 of the Governor's budget.
Nominations were held. The slate is as follows:
President Brian Prosek- Exchange Amb.
V-P Scott Crosby-Exchange Amb
Sec. Connie Cosia - Patchogue
Treas. Drew Silverman- HCFAS
Directors- Helen Rosenblum- Shelter Island
Bruce Talmadge- Riverhead VAC
Barry Vrarrik E. Moriches VAC.
The next meeting will be May 16th at Exchange Amb. of the Islips.

Class A Uniform Committee

The Committee has been able to fit 3 members with uniforms from stock. One member was given a PO to go to All American Awards for a fitting as we had nothing in stock to fit him; I have gotten a reduced price of $8.00 to hem pants at Linden Cleaners, Jericho Tnpk. Members will be told they can either take their duty pants to this location or go to a tailor of their however they will only be allowed $8.00 for reimbursement..

Old Business: None

New Business: None

Motion by Robert Franz and seconded by Richard Stone to enter into Executive Session at 2150 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2200 hours.

Motion by Brian Canty and seconded by Richard Stone to adjourn the meeting at 2200 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: April 8, 2012

Amended and approved: April 12, 2012
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: April 12, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**Present via telephone @ 2000 hours**
Bernard Poole (BP)	**1953 hours**
Chief John Palmieri (JP)	**ABSENT**

Guests: David Mohr, Elizabeth Steenson, Mary Winter

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Andrea Golinsky to approve the minutes of March 22, 2012 as amended.
MOTION APPROVED UNANIMOUSLY

Mary Winter #485 addressed BOD regarding her concerns on viability/purposefulness of the Life Membership Committee.

Presentation by Don Musgnug and Cindy Farley of Fuoco Group CPAs, Re: HCFAS and HCAD 2011 financial statements.

Director Poole entered the meeting at 1953 hours.

Director Laas called into the meeting at 2000 hours.

Don Musnug and Cindy Farley left the meeting at 20:30 hours.

Proposals-
EMS WEEK Polo Shirts
Amended Mets EMS Night Motion 3/8/12
Mets EMS Night original motion 3/8/2012
Open House Motion
Landscaping

EMS Week Meals
Sheryl Roach #1253 General Meeting Room Request
Disposal Order for Physio Control Equipment
Sale of Obsolete Physio Control Equipment
Amended Motion for the Mets v. Yankee Night Game
Boot Camp Fitness Classes
Epson Work Force Pro GT-S50 Document Scanner
Simplex Grinnell Fire and Security System
2011 Financial Statements for HCFAS and HCAD

EMS WEEK Polo Shirts

Motion by Robert Franz and seconded by Bernard Poole to accept the recommendation of the Operational Officers and David Mohr, 1st Deputy Chief coordinator for the purchase of polo-shirts for EMS Week. A total of 336 shirts would be ordered; small 24, medium 84, large 108, X-large 84, 2XL 24, 3XL 12 at a total cost of $2,900.00, which includes production, shipping and handling. The vendor is Creative Advertising USA, 2333 Grant Avenue, Ogden, UT 84401-1407. The contact person is Greg Kinney, 1-800-999-7282.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Amended Mets EMS Night Motion 3/8/12

Motion by Brian Canty and seconded Bernard Poole to amend the original Mets EMS night motion dated 3/8/12 as amended on 3/22/12 and add two additional tickets to the total. An e-mail vote was taken because of a time constraint, the results were as follows; Chief John Palmieri – yes, Richard Stone – yes, Lehti Laas – yes, Alyssa Axelrod – yes, Bernard Poole – yes, Robert Franz – yes, Brian Canty – yes, Andrea Golinsky – yes, Roger Winter – yes.

HCFAS/Post 215 funds

MOTION APPROVED UNANIMOUSLY 3/24/2011

Mets EMS Night original motion 3/8/2012

Motion by Brian Canty, seconded by Lehti Laas to purchase a minimum of 50 tickets to attend the **Mets "EMS Night"** Mets v Padres game on May 24, 2012 at a group purchase promotional cost of $18.00per seat for "Big Apple Reserved" (B.A.R.) seats or seats of equal value for members and guest (s), or a Post member wishing to attend this game. Bus transportation to and from Citifield has been graciously donated by Mr. Paul Mori at no cost to HCFAS. Non-member guests attending with the member must pay $25.00 for their ticket. A check payable to HCFAS for each non-member must be received prior to the purchase of tickets for the member group. Member/Post member and non-member tickets will be purchased at the same time to ensure that the group sits together. The Post Chief Advisor will be responsible to ensure adequate supervision of Post 215 members. In addition, each squad member/post member signing up for the trip must give the event coordinator Mark Cappola a $25.00 check covering their cost, and a separate check for guest (s). In order to guarantee B.A.R. seats all checks must be received prior to March 20, 2012. Tickets will not be purchased for anyone unless their checks are in hand on March 20, 2012. Actual attendees (member/post members only) will have their checks returned to them after the trip. Members and Post members signing up and not attending will have their check deposited by the squad. All guest checks will be deposited regardless of attendance. In addition, a bus driver tip of $40/driver is requested (2 buses have been requested/offered). Minimum cost $1085. Captain Mark Cappola will be responsible for this event. Squad members will be responsible for both their behavior and their guest. Members and non- member guests may not bring alcoholic beverages on the bus.

Cost breakdown as follows:
50 tickets at $18.00 $ 900
processing fee $25 per order $ 25
parking $40/bus $ 80
bus driver tip 2@$40 $ 80
Total $1085

Note: 20% down payment on 50 tickets ($180) due as soon as possible to guarantee B.A.R. section selection. Full payment due by March 24.

HCFAS and Post 215 Funds

MOTION APPROVED UNANIMOUSLY

Open House Motion

Motion by Richard Stone and seconded by Robert Franz to authorize and approve the Chairpersons of the Recruitment, Membership, and Public Relations Committees the following amounts to hold an HCFAS Open House from 1300 to 1600 hours on Sunday May 20, 2012. Activities may include blood pressure screenings, an Ident-a-Kid clinic, a recruitment booth offering tours of the building, and tables for demonstrations by the ALS Committee, Youth Squad, Bike Patrol and others.

Anticipated expenses:

Advertising and promotion including school flyers and ads in local papers $2,000
Refreshments: Hot Dogs, Rolls, Sauerkraut, condiments.
Sodas, paper goods $ 600
Helium tank and balloons $50
Promotional items for members & guests $1,000
Outdoor signs with vinyl lettering announcing event (2) $150

Advertising will be reviewed by the Board Liaison. Board Liaison approval of bids, purchase orders, colors and reprint of advertising and items purchased is required. The Chief will determine the areas or rooms that will be used for this event and will be consulted on the location of the various refreshment and exhibit stations. Total cost not to exceed $4000.
ACCOUNTING - Original Receipts must be provided. A written accounting of the event must be provided within 10 days of completion of the event to the Treasurer
ADVANCE OF FUNDS - Authorizes the treasurer to provide funds in advance to the "responsible party." Authorizes the release of any funds pre-authorized in the PPP and SOP's.
POST 215 - Members of Post 215 are invited. At least two advisors must be present. Permission slips may be required at the discretion of the Chief Advisor and Board Liaison. REVIEW OF PRINTED MATERIALS - Drafts of printed materials are required to be reviewed by the Board Liaison and/or President prior to final printing and use.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Landscaping

Motion by Robert Franz and seconded by Bernard Poole, to accept the recommendation of Third Deputy Chief Paul Biersack to authorize and approve the landscape maintenance services with Travis Smith Landscaping. Also to authorize the Third Deputy Chief along with the Chief or President to enter into a purchase order/agreement for the 2012 season, at a cost not to exceed the proposed bid. This contract will be a roll over contract after this year with no end date. A thirty day notice of cancellation for each party is required. The Third Deputy Chief has the authority to modify the services after discussion with the landscaper and approval of the Chief. A certificate of insurance with HCFAS named as additional insured and a certificate of workers compensation coverage will be required from Travis Smith Landscaping. This is the same as last year.

HCAD funds

MOTION APPROVED UNANIMOUSLY

EMS Week Meals

Motion by Robert Franz and seconded by Brian Canty accept the recommendation of the Operational Officers and authorize and approve the purchase of meals for duty crews and administrative members during EMS week (5/20/2012 through 5/26/2012) for an aggregate amount not to exceed $2,500.00. Chief John Palmieri and or 1st Deputy Chief David Mohr or another designee will be responsible for the allocation and disbursement of the funds and will submit a detail documented accounting including original receipts etc. to the Treasurer for the expenditures. Original Receipts must be provided. A written accounting of the event must be provided within 10 days of completion of the event to the Treasurer. The Treasurer will provide the BOD with an accounting for these expenditures at the next Board of Directors' meeting following the receipt of the expenditure documentation.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Sheryl Roach #1253 General Meeting Room Request

Motion by Robert Franz and seconded by Richard Stone to allow Sheryl Roach # 1253 use of the General Membership Meeting Room for an event (Boy Scout Eagle Court of Honor Award) on Friday June 15, 2012. Set-up time is 5:00 pm to 7:00 pm; event time is 7:00 pm to 9:00 pm, clean-up time 9:00 pm to 10:00 pm. The podium, microphone, TV and DVD player are also requested to help with the ceremony. A Security deposit has been received by Secretary Robert Franz. Chief John Palmieri permission has been received. No insurance certificates are required for this event.

MOTION APPROVED UNANIMOUSLY

Disposal Order for Physio Control Equipment

Motion by Robert Franz and seconded by Treasurer Brian Canty to dispose and remove from inventory the following obsolete Physio Control equipment as listed below:

Quantity	Description
3	Physio Control Battery Support System II With power cord.
7	Physio Control A/C Chargers With power cord.
5	New Ni-cad Batteries

MOTION APPROVED UNANIMOUSLY

Sale of Obsolete Physio Control Equipment

Motion by Robert Franz and seconded by Treasurer Brian Canty to sell obsolete equipment listed below to Chris Williams, ReMed Equipment, P.O. Box 12871, Rochester, NY 14612 for a total of $2,750.00. Purchaser to pay shipping.

Qty.	Description	Amount	Price
3	Physio Control Battery Support System II with power cord.	$250.00	$750.00
7	Physio Control A/C Chargers with power cord.	$250.00	$1,750.00
5	New Ni-cad Batteries	$50.00	$250.00
Total		$2,750.00	

HCAD funds

MOTION APPROVED UNANIMOUSLY

Amended Motion for the Mets v. Yankee Night Game

Motion By Brian Canty and seconded by Richard Stone to amend the 3/22/2012 original Mets v. Yankee Night motion to include an additional purchase of one ticket to raise the total number of tickets to 76 tickets. This would increase our final total to $5,210.00. Please see original motion below for comparison.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Motion by Brian Canty, seconded by Lehti Laas to purchase a maximum of 75 tickets to attend the **Mets v Yankees** game on June 22, 2012 at a group purchase promotional cost of $70.00 per seat for "Left Field Reserved" (L.F.R.) seats or seats of equal value for members and guest(s), wishing to attend this game. Bus transportation to and from Citifield has been graciously donated by Mr. Paul Mori at no cost to HCFAS. Cost is $70 per person. Non-member guests attending with the member must pay $70.00 for their ticket. A check payable to HCFAS for each non-member must be received prior to the purchase of tickets. In addition, each squad member signing up for the trip must give the event coordinator Mark Cappola a separate $70.00 check covering their cost, and a separate $70.00 check for guest(s). Member and non-member tickets will be purchased at the same time to ensure that the group sits together. In order to guarantee L.F.R. seats all checks must be received prior to April 1, 2012. Tickets will not be purchased for anyone unless their checks are in hand on April 1, 2012. Actual member attendees will have their checks returned to them after the trip. Members signing up and not attending will have their check deposited by the squad. All guest checks will be deposited regardless of attendance. Members have until Monday, March 26th, 2012 to submit their checks and a separate check to cover their guests(s). Guests will be considered on Tuesday, March 27th, 2012 based upon availability of tickets and check submissions.

All rules and regulations of the NY Mets and Citifield must be complied with by all attendees. In addition, a bus driver tip of $40/driver is requested (3 buses have been requested/offered). Maximum cost $5,140.

cost breakdown as follows:

75 tickets at $65.00	$4875
processing fee $25 per order	$ 25
parking $40/bus (3 buses)	$ 120
bus driver tip 3@$40	$ 120
Total	$5140

Note: Because this game is a "Marquis Game" the order must be paid for in full at the time it is placed.

HCFAS Funds

Yes: RS, LL, AG, AA, JP,BC Abstain: RF (Note: BP not present for the vote)

MOTION APPROVED

Boot Camp Fitness Classes

Motion by Bernard Poole and seconded by Brian Canty to offer the membership Boot Camp Fitness Classes. There will be 8 classes; total cost per participant is $30.00. The total cost for the class will be $500.00 to be paid to the instructor. The class will be held on consecutive Saturdays at 11:00 AM for 8 weeks starting on May 1, 2012. There is a signup sheet on the bulletin board with approximately 31 names to date. Maximum class size is 25. The program will be supervised by Joanne Cunningham. Full payment for the classes must be paid before participation by each student. A full refund will be made to any squad member who attends and participates in 6 of 8 classes. A Certificate of Insurance with HCFAS named as additional insured and proof of workers' compensation coverage must be provided by The Boot Camp instructor. The meeting room will be put back in order after each class.

HCFAS funds

Yes: RS, LL, AA, BC No: AG Abstain: RF (Note: BP not present for the vote)

MOTION APPROVED

Epson Work Force Pro GT-S50 Document Scanner

Motion by Richard Stone and seconded by Brian Canty to purchase two Epson Work Force Pro GT-S50 Document Scanners. This is a joint request made by First Deputy Chief David Mohr and Chief Dispatcher Jim Mallilo so that all personnel and dispatch related documentation can be

stored digitally in the SCM system. This will make it possible to view any and all pertinent information directly from the CAD system.
The model chosen is TWAIN/SIS compliant, proprietary and more expensive.
The purchase will be made from PC Rush, 1325 E. Segundo Blvd., El Segundo, CA. 90425 for a total cost of $638.00.
HCAD funds

Motion by Brian Canty and seconded by Richard Stone to move the motion.
Yes: RS, RF, AG, AA, BC No: LL (Note: BP not in the room)
MOTION APPROVED TO MOVE

Motion by Robert Franz and seconded by Andrea Golinsky to table the motion.
Yes: RF, AG, AA, LL No: BC, RS (Note: BP not in the room)
MOTION APPROVED TO TABLE

Simplex Grinnell Fire and Security System
Motion by Andrea Golinsky, seconded by Brian Canty to accept the recommendation of Third Deputy Chief Biersack and to issue a purchase order for the Simplex Grinnell Fire and Security System contract for the period of 1/1/2012 – 12/31/2014 (30 day right to cancel) at an increase over current rates of $280.67, for a total annual cost of $5,380.67. A certificate of insurance with HCFAS named as additional insured and a certificate of workers compensation coverage will be required from Simplex Grinnell.
HCAD funds
MOTION APPROVED UNANIMOUSLY (Note: BP not in the room)

2011 Financial Statements for HCFAS and HCAD
Motion by Brian Canty and seconded by Andrea Golinsky to accept the amended 2011 HCFAS Financial Statements and Supplementary Information and the HCAD Statements of Cash Receipts and Disbursements and supplementary information for year ending 2011 as presented by Fuoco group.
Yes: RS, LL, AG, AA, BC Abstain: RF (Note: BP not in the room)
MOTION APPROVED

Treasurer's Report – Brian Canty:
Motion by Brian Canty, seconded by Richard Stone to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

Mar 22, 2012 to Apr 12, 2012 HCAD 53 Checks Totaling $35,267.85
Mar 22, 2012 to Apr 12, 2012 HCFAS 4 Checks Totaling $196.07
Mar 22, 2012 to Apr 12, 2012 POST 2 Checks Totaling $913.00
MOTION APPROVED UNANIMOUSLY (Note: BP not in the room)

Transfers:
Transfer March 23, 2012 for $25,000 from HCAD Savings to HCAD Checking
Transfer April 8, 2012 for $30,000 from HCAD Savings to HCAD Checking

One of our HCAD Bonds have matured, so I will be presenting a new investment option at the April 26th BOD meeting.

Secretary's Report –Robert Franz:

Motion by Robert Franz and seconded by Brian Canty to approve the following LOA's:

Name	Membership #	Type	Dates
James Barkocy	578	Medical	3/25/12 -6/25/12
Carol Masten	1212	Extended Medical	3/27/12 – 6/27/12
Patricia Reciniello	740	Medical	3/25/12 -6/25/12
Carlos Suarez	1103	Educational	2/19/12 – 5/19/12
Paul Tekverk	1169	Operational	4/1/12- 7/1/12

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Richard Stone to enter into Executive Session at 2115 hours.

MOTION APPROVED UNANIMOUSLY (Note: BP not in the room)

Out of Executive Session at 2154 hours

Motion by Robert Franz and seconded by Brian Canty to approve a Medical LOA for Mary Beth Kraese, #873, from 3/20/12 – 6/20/12.

Yes: RF, LL, AG, AA, BC,BP No: RS

MOTION APPROVED

Motion by Robert Franz and seconded by Brian Canty to grant a Medical LOA to Dina Kutcher #950, from 3/2/12 – 6/2/12.

Motion by Brian Canty and seconded by Richard Stone to table the motion.

MOTION APPROVED UNANIMOUSLY

Probation Ending

Motion by Robert Franz and seconded by Brian Canty to grant active membership in accordance with Article III, Section 2 of the By-Laws to Maxine Epstein, member #1346, eligible 3/22/12, effective 4/12/12.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to grant active membership in accordance with Article III, Section 2 of the By-Laws to Kiera Schiavetta, member #1348, eligible 3/19/12, effective 4/12/12.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to grant active membership in accordance with Article III, Section 2 of the By-Laws to Theresa Wray-Dolgin, member #1315, eligible 1/15/12, effective 4/12/12.

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Membership #	RTD Date	Note
Matty Lupinacci	1330	4/5/12	From a Medical
David Mohr	748	3/27/12	From a Medical
Patricia Reciniello	740	3/30/12	From a Medical
Christopher Winter	897	4/3/12	From a Operational

New Members:
Motion by Andrea Golinsky and seconded by Alyssa Axelrod to accept as a new probationary member Richard Cortes, #1361, Shift: Sunday 1900 in accordance with Article III, Section 2 of the By-Laws.
Yes: AA, LL, RS, RF, BC No: AG Abstain: BP
MOTION APPROVED

Resignations:
Motion by Robert Franz and seconded by Brian Canty to accept the resignation of Minerva Cruz, member #1331, effective 4/5/12.
MOTION APPROVED UNANIMOUSLY

Personnel
- In a 4/2/12 letter, a father, who is a member, asked that the Board meet with him to discuss possible solutions to the Board's decision not to accept his son as member. At the 4/9 General Membership meeting, the father also asked other members to support his son's application by communicating with Directors.
- Squad attorney Timothy Glynn has responded to various requests for information re: non acceptance of a member.

INSURANCE

VAWBL premium - After several months of contacting the NY State Insurance Fund and insurance agent Paul Cowell's intervention, we finally received a $24,951 reduction of our 2012 premium. The 20% NYSIF discount is equivalent to a 30% decrease in our experience rating charge. This reduction will be pro-rated over our future 2012 installment payments. For the record this has been a most frustrating endeavor and could not have been finally accomplished without Paul's assistance.

VAW claims-
-As previously reported, on 3/16/11, a member's head struck an ambulance cabinet while going to a call. The member complains of headaches and neck pain. Upon receipt of the incident report, a claim was filed with NYSIF rather than treating this as a first aid claim. (A comment was put in the April pulse and mentioned at the April GMM re: use of restraints while responding to a call along with a copy of the #12-04 NYS DOH EMS Bureau's Advisory on Patient Care in a Moving Ambulance. The advisory was also posted on bulletin board)

HCFAS Scholarship application – The application has been updated for 2012. A notice and application will be emailed to the membership at the end of April, put in the May Pulse and posted on the bulletin board. Applications will be on the counter above the member's mail folders and posted on the website.

LOSAP 2011 points – With the assistance of Chief Dispatcher Mallilo and Margaret Cornelius the 2011 point listing was submitted to the TOH for their approval. After it is approved, it will be returned to HCFAS for a 30 day mandatory posting period.

Golf Outing: The Hubbinette Cowell Associates' 27th Annual Golf Outing will be held July 10, 2012 at the Hamlet Wind Watch Golf Club starting at 7:30am. The Squad can send a foursome. Brian Canty has been given the information and will be putting up a signup sheet for a drawing at the June General Membership meeting.

2011 NYS EMS Awards Program – Recognition of outstanding contributions. The deadline for nominees for the various awards by Suffolk REMSCO is April 20, 2012.

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.
See Secretary's report for final disposition of personnel.

Chief's Report – John Palmieri:

The Operational Officers will meet on Thursday April 19, 2012.

LOAs:

James Barkocy	#578	From 3/25/12 to 6/25/12	Med
Patricia Reciniello	#740	From 3/25/12 to 6/25/12	Med
Mary Beth Kraese	#873	From 3/20/12 to 6/20/12	Med
Dina Kutcher	#950	From 3/02/12 to 6/02/12	Med
Carlos Suarez	#1103	From 2/19/12 to 5/19/12	Ed
Paul Tekverk	#1169	From 4/01/12 to 7/01/12	Oper
Caroline Masten	#1212	From 3/27/12 to 6/27/12	Ext Med

Return to Duty:

David Mohr	#748	As of 3/27/12	From Med
Chris Winter	#897	As of 4/03/12	From Oper
Matty Lupinacci	#1330	As of 4/05/12	From Med
Patricia Reciniello	#740	As of 3/30/12	From Med

Overdue Return to Duty: Still No Responses as Yet

Eileen Burns	#767	As of 11/22/11

Advancements:

Dylan Angevine	#1335	To Dispatcher (4/04/12)
Rafael Reyes	#1350	To Dispatcher (4/04/12)
Meredith Borg	#1351	To Observer

Probation Ending:

Maxine Epstein	#1346	Eligible as of 3/22/12
Kiera Schiavetta	#1348	Eligible as of 3/19/12
Theresa Wray-Dolgin	#1315	Eligible as of 1/15/12

Change of Status:
None

Resignations:
Minerva Cruz #1331 As of 4/05/12

"No Show":
None

Letters of Intent:
None

Shift Changes:
Brian Quinn #1256 From Friday 1100 to Saturday 1900

Director Axelrod Report:

Membership

There is one prospective members up for BOD consideration this week. Please review the file in the transition box.

Recruitment

The last RTE course ended on April 1st, and the following 20 people earned their RTE/CPR certification:

Allen, Mari
Blecher, Kathryn
Carrion, Andres
Carrion, Anna
Donegan, Patrick
Femminella, Claudia
Ganley, James
Gulino, Lucinda
Hernandez, Christina
Jules, Ruth
Klotsche, Alex
Ortiz, Caitlin
Ortiz, Danna
Perkins, Kristin
Porzse, Nicole
Przybylski, Kristen
Anne
Robertson, Craig
Sobina-Mills, Candace
Stanton, Patrick

Villamide-Herrera,
Loreley

The next Recruitment Orientation is scheduled for Sunday, April 15th. Mike Barker is hoping to schedule another RTE/CPR course on a weekday evening before the summer.

Director Poole Report:
Brian Canty, Special Event Chair
Ann Maloney, Easter Egg Hunt Coordinator

Date: April 7, 2012

Children's Egg Hunt Summary

	2012
Number of Children Signed UP	31
Total Cost of Games and Toys	$ 217.57
Total Cost of Candy	$ 118.44
Total Cost of Refreshments	$ 103.40
Total Cost	**$439.41**
Cost per Child	**$14.17**
Total Cost to Squad	**$439.41**

Please be advised that the following members signed up children and did not show up:

Mary Beth Kraese	2
Tiffany White	3
Laurie Hoffmann	2

Motion by Robert Franz and seconded by Brian Canty to enter into Executive Session at 2210 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2223 hours.

Motion by Richard Stone and seconded by Andrea Golinsky to adjourn the meeting at 2223 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: 4/24/12

Amended and approved: 5/10/12
MOTION APPROVED

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: April 26, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**2055 hours**

Guests: None

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of April 12, 2012 as amended.

Motion by Brian Canty and seconded by Andrea Golinsky to table the 4/12/12 minutes.
Yes: RS, BC, AA, AG, LL, BP No: RF
MOTION APPROVED

Proposals-
NYS EMS Memorial Ceremony in Albany New York on Wednesday May 23, 2012
Transportation to NYS EMS Memorial Ceremony in Albany New York
American Alternative Insurance Corporation Hubbinette Cowell Associates, Inc.
Annual Squad Scholarship
Purchase Mobile Radio (Backup)
Purchase Portable Radio (Replacement)
Host District 7 Meeting & Dinner
Host District 7 Drill Competition
Host Suffolk County Ambulance Chiefs Association Meeting
Social Networking & Internet Communication Policy 2012
World Trade Center Memorial Tickets

Note: Motions were done at the meeting after Board of Director Reports, except for the Secretary's motions.

NYS EMS Memorial Ceremony in Albany New York on Wednesday May 23, 2012
Motion by Robert Franz, seconded by Alyssa Axelrod to accept the recommendation of Andrea Golinsky, the Squad's primary delegate to NYSVA&RA District 7, and authorize and approve

Andrea Golinsky and other interested squad members not to exceed 8 members to attend the NYS EMS Memorial Ceremony in Albany, New York on Wednesday May 23, 2012 at 11AM or other alternate date or time. A signup sheet will be posted by Andrea to determine the number of members wishing to attend. The Chief and Andrea will determine the number of members who will attend this memorial ceremony. The NYS exempt organization sales tax certificate must be obtained from the Treasurer and used where applicable. Each attendee will receive the GSA per diem rate of $61 less 25% for meals. Each attendee must submit an accounting of his expenditures for this event including all original receipts, as applicable, within 10 days of this event and the Treasurer will provide the BOD an accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Andrea is authorized to extend an invitation to other NYSVA&RA delegates, officers or members of other VAS or Fire Department to ride in an authorized Squad vehicle or personal vehicle (as authorized by the Chief) to attend this event providing there is adequate room to accommodate them.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Transportation to NYS EMS Memorial Ceremony in Albany New York on Wednesday May 22-23, 2012

Motion by Robert Franz and seconded by Andrea Golinsky to authorize and approve the use of a Squad vehicle(s) (with more than one driver) at the discretion of the Chief and / or mileage reimbursement for personal vehicles as authorized by the Chief, plus tolls and parking; the reimbursement of hotel accommodations on Tuesday May 22 at an amount not to exceed a base room rate of $110.00 per person (double occupancy required or a member requesting single occupancy pays incremental supplement) and the reimbursement on May 22 and 23 of the GSA per diem rate for meals and incidentals of $61.00 per person per day less 25% for travel days for attendees of the New York State EMS memorial ceremony in Albany, NY.

HCAD funds

Yes: RS, RF, LL, AG, AA No: BC Abstain: BP

MOTION APPROVED

American Alternative Insurance Corporation Hubbinette Cowell Associates, Inc.

Motion by Lehti Laas by and seconded by Andrea Golinsky to accept the recommendation of the insurance committee chairperson Bob Franz and authorize and approve the renewal of HCFAS's current insurance coverage for portfolio (commercial multi-peril, management liability, portable equipment and member fidelity), automobile, and umbrella policies as per the attached schedule of insurance and letter quote dated May 2, 2012 from Hubbinette Cowell Associates, Inc. at a cost not to exceed $ 76,000.00 (Actual quote $75,185.00)for the period 5/2/12 to 5/2/13. The policies will be placed by Volunteer Firemen's Insurance Corporation through American Alternative Insurance Corporation which is part of American Re Corporation Group. Hubbinette Cowell Associates, Inc. is our broker of record and VFIS will not quote any other broker for our policies.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Annual Squad Scholarship
Motion by Robert Franz and seconded by Lehti Laas to approve the awarding of up to four (4) five hundred dollar ($500) squad scholarships to be given to any HCFAS Squad member in good standing or a direct family member (spouse, son, daughter, brother, sister) residing in the same home as a member in good standing. A drawing will be held at the June General Membership Meeting, beginning in 2010 and continuing subsequently each year, to select from those applicants who have applied to the Secretary as of June 1st, with the appropriate forms, as supplied by HCFAS, and with the required qualifying evidence. The Secretary will receive from the Chief, a declaration that those applicants are members, or family members of members, in good standing. These scholarships are to be an incentive for the applicants, who must present documentation of at least a 2.0 grade point average for the preceding year. The applicant must have been enrolled for a minimum of six college credit hours per semester or the equivalent period at a vocational school. All winners are precluded from entering the drawing the following year.
HCFAS funds
Yes: RS, RF, LL, AG,AA No: BC, BP
MOTION APPROVED

Purchase Mobile Radio (Backup)
Motion by Richard Stone and seconded by Robert Franz to purchase one mobile radio from Motorola Solutions, Nancy Lizza contact person. The purchase will be for 1 XTL2500 UHF R2 450-520 MHZ, 10-40 watt, additional items as listed on quote #; QU0000183085 as a backup radio. This quote includes shipping as per N Y State contract. Total maximum cost of purchase is $2,637.60.
HCAD funds

Chief John Palmieri entered the room at 2055 hours.

On the motion:
Yes: RS, RF, LL, AG, AA, BP, JP Abstain: BC
MOTION APPROVED

Purchase Portable Radio (Replacement)
Motion by Richard Stone and seconded by Chief John Palmieri to purchase one portable radio from Motorola Solutions, Nancy Lizza contact person. The purchase will be for 1 Astro digital XTS1500 UHF R2 Model 1.5 1-5W 96 Channel (Display), additional items as listed on quote # QU0000183093 at a cost of $1,050.20. This quote includes shipping as per N Y State contract. This is a replacement purchase for a missing radio.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Host District 7 Meeting & Dinner
Motion by Andrea Golinsky and seconded by Robert Franz to host the District 7 meeting on Tuesday May 15th. Dinner would be provided by HCFAS at a cost not to exceed $250.00. Dinner would be served at 7:30 P.M. and meeting to follow at 8:00 P.M.
HCAD funds

Yes: RS, RF, LL, AG, AA,BP Abstain: BC, JP

MOTION APPROVED

Host District 7 Drill Competition

Motion by Andrea Golinsky and seconded by Robert Franz to host a District 7 Drill Competition on Saturday July 21th or Sunday July 22nd (or other available Saturday or Sunday in July). Competition would be open to Senior and Youth Drill teams. Robert Franz and Andrea Golinsky will be responsible for this event.

MOTION APPROVED UNANIMOUSLY

Host Suffolk County Ambulance Chiefs Association Meeting

Motion by Andrea Golinsky and seconded by Robert Franz to host Suffolk County Ambulance Chiefs Association meeting on Wednesday, October 17, 2012. Dinner is to be provided by HCFAS at a cost not to exceed $250.00. Dinner would be served at 7:30 P.M. meeting to follow at 8:00 P.M.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Social Networking & Internet Communication Policy 2012

Motion by Lehti Laas and seconded by Andrea Golinsky to accept the Social Networking & Internet Communication Policy as amended and incorporate them into the SOP's, Article X-Policies.

They were printed in the March Pulse, emailed to the entire membership, and discussed at the February and March General Membership Meetings. The March General Membership meeting was attended by the squad attorney, and the policy was re-read at the April General Membership meeting and discussed.

2/3rds approval needed

Yes: RW, RS, RF, LL, AG,AA No: BC, JP, BP

MOTION APPROVED

World Trade Center Memorial Tickets

Motion by Robert Franz and seconded by Andrea Golinsky to authorize and approve Dominic Heavey and up to a total of 25 HCFAS members to visit the World Trade Center Memorial on Friday May 25, 2012 at a cost not to exceed $25 per member for transportation costs to and from the memorial. Any non-member will pay their own transportation. A sign-up sheet will be posted. Class A Uniforms will be worn.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Note: The Treasurer's Report was done after the motion for the minutes.

Treasurer's Report – Brian Canty:

Motion by Brian Canty, seconded by Robert Franz to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

Apr 12, 2012 to Apr 26, 2012 HCAD 32 Checks Totaling $35,771.50

Apr 12, 2012 to Apr 26, 2012 HCFAS 2 Checks Totaling $4,578.71

Apr 12, 2012 to Apr 26, 2012 HCFAS DUES 2 Checks Totaling $750.00
Apr 12, 2012 to Apr 26, 2012 POST 2 Checks Totaling $165.95
MOTION APPROVED UNANIMOUSLY (Note: JP not present for the vote)

Transfers:
Transfer April 24, 2012 for $30,000 from HCAD Savings to HCAD Checking

Note: The Secretary's Report Motions were done after the Proposal Motions.
Secretary's Report –Robert Franz:
Motion by Robert Franz and seconded by Chief John Palmieri to approve the following LOA's:

Name	Membership #	Type	Dates
Burns, Eileen	767	Extended Medical	11/22/11 – 2/22/12
Burns, Eileen	767	Extended Medical	2/22/12 – 5/22/12
Decker, Gilda	908	Medical	4/16/12 -7/16/12
Harrigan, James	1112	Extended Educational	2/1/12 – 5/1/12
O'Brien, Hugh	853	Extended Medical	3/28/12 – 6/28/12

MOTION APPROVED UNANIMOUSLY

Correction to 3/22/12 minutes:
<u>Hugh O'Brien</u>: Emergency Medical LOA dates are 12/28/11 -3/28/12

Motion by Robert Franz and seconded by Brian Canty to untable the LOA motion on Dina Kutcher.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to approve the following LOA:

Kutcher, Dina	950	Medical	3/21/12 – 6/21/12

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Membership #	RTD Date	Note
Barkocy, James	578	4/1/12	From Medical
Mohr, Samantha	1341	4/16/12	Dispatch only to Full Riding
Mulchandani, Monica	1162	4/8/12	From Operational

LOSAP 2011 points – On April 17, the Huntington Town Board approved the 2011 Listing as submitted. The list will be returned to the Squad for the mandatory 30 day posting period.

Vehicle claim – On April 20, 2-15-19 passenger mirror came in contact with a road construction free standing sign resulting in a cracked mirror.

Vehicle Insurance cards – cards were received and placed on all the vehicles. Thank you Bernie.

Deposition – On April 20, two members did a taped video deposition involving a 2007 call. HCFAS is not named in the litigation.

Group Life Insurance beneficiary claim – The beneficiary claim for Salvatore Signorelli's death has been processed and mailed to our insurance broker. The LOSAP administrator has also been informed of Sal's death.

Columbia Terrace – Notification of the 4/25 7:30 pm town planning board public hearing – preliminary subdivisions for proposed housing across from the squad was distributed to the President.

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.
See Secretary's report for final disposition of personnel.

Chief's Report – John Palmieri:

LOAs:

Eileen Burns	#767	From 11/22/11 to 2/22/12	ExtMed
Eileen Burns	#767	From 2/22/12 to 5/22/12	ExtMed
Hugh O'Brien	#853	From 12/28/11 to 3/28/12	Med
Hugh O'Brien	#853	From 3/28/12 to 6/28/12	ExtMed
Gilda Decker	#908	From 4/16/12 to 7/16/12	Med
Dina Kutcher	#950	From 3/02/12 to 6/02/12	Med
Jim Harrigan	#1112	From 2/1/12 to 5/1/12	ExtEd

Return to Duty:

James Barkocy	#578	As of 4/01/12	From Med
Monica Mulchandani	#1162	As of 4/08/12	From Oper
Samantha Mohr	#1341	As of 4/16/12	From Med

Overdue Return to Duty: Still No Responses as Yet

Megan Davis	#1066	As of 4/14	From Oper
Tina Sholes	#1250	As of 3/28	From Oper

Advancements:

Joseph Gander,Jr	#1329	To First Aider
Fiona Witkowski	#1343	To First Aider
Meagan Pereira	#1344	To First Aider
Kiera Schiavetta	#1348	To Crewleader
Steeven Jean	#1349	To Dispatcher ( )

Probation Ending:

None

Change of Status:
None

Resignations:
None

"No Show":
None

Letters of Intent:
None

Shift Changes:
Nicole Menditto #1294 From Sunday 1900 to Company 8

Note: Board of Director reports were done after the Secretary's Report, except for the Secretary's motions.

President's Report – Roger Winter:

Life Membership –in progress

Membership Badges – The new badge order has been sent out awaiting arrival of badges.

Committee List for 2011 – Completed for 2012, the list is being adjusted as members are not performing duties as listed on the committee list in its' original format.

ID Badge System – The printer is working and I am working on new ID cards.

Director Axelrod Report:

<u>Membership</u>

There are 5 new member applications. Apologies for the late notice, several physicals were just returned and Sally will be out of the country for several weeks. Please see attached flowsheet for prospective members in the application process.

<u>Recruitment</u>

The next RTE class is scheduled to begin May 24th and will be taught by Tom Lemp.

Director Golinsky Report:

New York State Volunteer Ambulance & Rescue Accociation-Dist 7

Meeting was held at Brentwood Legion Ambulance Squad

Discussion regarding Article 30 being removed from Governor's budget. It is widely believed that there will be legislation put forth to allow for the changes that were part of the budget. The state Association is closely monitoring this.

It was requested that the Association accept the same form that REMSCO uses for their respective Awards nominations.

NYSVA&RA Legislative Day is Monday, April 30th. If anyone is planning to attend and needs a room, contact Andrea as 5 rooms have been reserved by her.

Since there are 5 Tuesdays in May it was decided that Dist 7 would hold a May meeting (May meeting is usually cancelled at the meeting night is the night before the EMS Memorial in Albany and many people will be in Albany). A sight is needed for the May meeting. Andrea said she will try to get Huntington Community First Aid Squad.

Reminders given about securing hotel rooms for PulseCheck 2012. There is also a West Point class reunion to be held that weekend. It was pointed out that hotel rooms may be cancelled without penalty if not needed.

District 7 would like to hold a drill competition in July. Winston Lee had offered to run the drill if we could secure a site. Asked if HCFAS would be available. Meeting room would be ideal space and weather wouldn't be a factor.

It has been reported that the member benefit for the Accidental Death and Dismemberment policy has been increased from $2000.00 to $4000.00.

The newsletter the Blanket has been sent out electronically for those that have their email on file with the Association.

As District 7 Delegate I have set up Legislative appointments with the following Legislators:

10:30 Assemblyman Sweeney
11:00 Assemblyman Raia
11:30 Assemblyman Conte
12:00 Senator Jack Martins
12.30 Senator John Flanagan
Senator Carl Marcellino
Have requested 1:30 appointment with Senator Skelos awaiting confirmation.
The Association has also set up appointments and the HCFAS delegation will attend as many as possible as time permits.
There is also a meeting with Acting Director of EMS Lee Burns
A copy of the Legislative agenda is attached.

Huntington Station Business Imp. District. (BID):
I did not attend the meeting due to attending Sal's funeral.
However their minutes tells of a new business opening at the old Dairy Barn site on W. 9th Street. It will be occupied as Gourmet Hot Dogs and Burgers. A second site has also been purchased on Larkfield in E. Northport by the same people.

Suffolk County Ambulance Chief Association

Meeting was held at Exchange Ambulance of the Islips

Elections were held and the following people were elected:

President - Brian Prozak –Exchange Ambulance of the Islips
Vice President- Scott Crosby – Exchange Ambulance of the Islips
Secretary – Connie Coscia – Patchogue Vol. Amb.
Treasurer- Drew Silverman – Huntington Community First Aid Squad
Director – Helen Rosenblum- Shelter Island Ambulance
Director – Bruce Talmage – Riverhead Vol. Amb.
Director – Barry Vicik – East Moriches Vol. Amb.

Discussion held regarding Article 30 being removed from the budget. Be on lookout for possible legislation to replace some parts of the Governor's budget.

Discussion was held on what each department was doing about Social Media issues. Many departments have or are working on a policy to cover many issues. All agree there have been issues that have required some attention.

Class A Uniform Committee:
Between Sunday and Tuesday twelve members were fitted for Class A uniforms for Sal's service and funeral. These uniforms all came from stock. The committee is not automatically fitting or ordering Class A uniforms for members as they come off probation. There will be a notice going into the Pulse informing members the procedure for getting a Class A uniform and any member off probation who wishes a uniform can request one. The committee will try to fit the member from items in stock. If that is not possible the member will be given a Purchase Order to take to the vendor in Bohemia to be fitted for a uniform or any part that is needed.

Old Business:
E-PCR's discussed

New Business: None

Motion by Richard Stone and seconded by Andrea Golinsky to adjourn the meeting at 2215 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: May 7, 2012

Amended and approved: May 10, 2012
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: May 10, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: None

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Andrea Golinsky to untable the minutes of April 12, 2012 as amended.
Yes: RS, RF, AG, AA, BP, BC, LL Abstain: JP
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of April 12, 2012 as amended.
Yes: RS, RF, AG, AA, BP, BC,LL Abstain: JP
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of April 26, 2012 as amended.
MOTION APPROVED UNANIMOUSLY

New Members approved (See Secretary's Report)

Proposals-
Annual Memorial Day Wreath Ceremony – May 27, 2012 at Town Hall
Cecilia Renderos #1220 General Meeting Room Request
Un-table Epson Work Force Pro GT-S50 Document Scanner
Epson Work Force Pro GT-S50 Document Scanner
Annual Squad Picnic 2012
Annual Inspection & Dinner Dance 2013
EMS Week Floral Piece
EMS Week Golf Shirt price increase
PALS Provider Refresher Course for Keith Davis #1208

EMS Memorial Bike Ride

Annual Memorial Day Wreath Ceremony – May 27, 2012 at Town Hall
Motion by Robert Franz and seconded by Lehti Laas to accept the recommendation of Chief John Palmieri, and authorize and approve squad members to attend the annual Memorial Day wreath ceremony on Sunday May 27, 2012 at 9:30 am at Huntington Town Hall's Veterans Plaza. This is also the 40 year anniversary of the planting of the cherry trees on the Town Green in honor of the Huntington citizens killed in WWII. A squad vehicle may be used for transportation and squad members must wear their Class A uniform.
MOTION APPROVED UNANIMOUSLY

Cecilia Renderos #1220 General Meeting Room Request
Motion by Robert Franz and seconded by Brian Canty to permit Cecilia Renderos #1220 the use of the General Membership Meeting Room to conduct her niece's 15th Birthday Party celebration on Saturday, June 30, 2012 from 3:00PM to 8:00PM hours. Set-up time will be Friday evening 6/29/12 from 7:00PM to 9:00 PM and again on Saturday 6/30/12 from 1:00PM to the event start. Cleanup will be from 8:00PM to 10:00 PM a security deposit has been received. Secretary Robert Franz permission has been granted after checking the schedule and confirming with President Roger Winter.

A TIPS vertificiation for the bartender and an insurance certificate (including host liquor liability) with HCFAS named as additional insured in the amount of $250,000 is required for the event if alcohol is being served. An insurance certificate and hold harmless agreement from the DJ is required for this event with HCFAS named as additional insured. Approval is pending acceptable insurance being obtained by the member.
MOTION APPROVED UNANIMOUSLY

Un-table Epson Work Force Pro GT-S50 Document Scanner
Motion by Richard Stone and seconded by Brian Canty to un-table the Epson Work Force Pro GT-s50 Document Scanner motion of April 12, 2012.
Yes: BC, RS, JP, AA, AG, BP No: LL, RF
MOTION APPROVED TO UNTABLE

Epson Work Force Pro GT-S50 Document Scanner
Motion by Richard Stone and seconded by Brian Canty to purchase two Epson Work Force Pro GT-S50 Document Scanners. This is a joint request made by First Deputy Chief David Mohr and Chief Dispatcher Jim Mallilo so that all personnel and dispatch related documentation can be stored digitally in the SCM system. This will make it possible to view any and all pertinent information directly from the CAD system.
The model chosen is TWAIN/SIS compliant, proprietary and more expensive.
The purchase will be made from PC Rush, 1325 E. Segundo Blvd., El Segundo, CA. 90425 for a total cost of $638.00.
HCAD Funds
Yes: BC, JP, RS No: RF, AG, LL, AA Abstain: BP
MOTION NOT APPROVED

Annual Squad Picnic 2012

Motion by Bernard Poole and seconded by Chief John Palmieri to accept the recommendation of Special Event Committee Chairperson Brian Canty and to accept the menu and the bid of L & L Catering Inc. and Milk and Sugar Café aka. Big Bubba's BBQ to cater the Annual Picnic on Saturday, July 14, 2012 (Rain date Sunday July 15th) at a cost of $ 34.50 per adult (age 21 & up) and $ 20.70 per adult (age 13 -20) and $ 9.20 per child (age 5 to 12) inclusive of gratuity. Further to authorize and approve the following: $ 500.00 for decorations and incidentals and an amount not to exceed $ 1,500.00 for West Hillls Day Camp usage fee including administrative, security, maintenance staff and life guards. Special Event Committee Chairperson Brian Canty will send invitations to the bookkeeper and guest, the SCPD Sector 202, 202A, 203 and 203A Operators and their immediate families, the Town of Huntington Board members and a guest and adjacent Fire Department Chiefs and a guest and he will have them RSVP to his Voice Mail. The Special Event Committee Chairperson with the approval of the Board liaison will have the authority to approve requests to attend by other interested parties with a fee of $ 35 per adult (age 21& up), $20 per adult (13 – 20) and $ 10 per child (age 5 to 12). Post 215 members are invited and may bring their parents or guardians if they live at home with them. The Chief Advisor is responsible to give the Picnic Coordinator a list of Post 215 attendees by the posted deadline date. Post 215 advisors shall be present at the picnic to provide supervision. The Squad and Post 215 Signup sheet will include the restriction that Squad members, Post 215 members and all guests below NYS legal drinking age are not allowed to be served or consume alcoholic beverages under any circumstances at this event. The Caterer must issue certificates of liability insurance naming HCFAS (and West Hills Day Camp, if required) as additional insured with proof of workers compensation coverage and must assure that all beer will be dispensed by a tips certified bartender and honor HCFAS cancellation policy and provide a service staff of at least 3 throughout the event.

HCFAS funds

MOTION APPROVED UNANIMOUSLY (Note: BP not in the room)

Annual Inspection & Dinner Dance 2013

Motion by Andrea Golinsky, seconded by Alyssa Axelrod, to accept the Special Events Committee Chairperson Brian Canty's recommendation and authorize and approve the President, on behalf of the Special Events Committee, to enter into a contract with Watermill Caterers, for the Annual Inspection and Installation Dinner Dance on Saturday, February 23, 2013 from 6:00 PM to 12:00 AM with a minimum guarantee of 275 people at a cost not to exceed $100.00 per person inclusive of service charge plus Maitre D' (host) gratuity of $2 per person. The contract will include the Squad's standard cancellation policy.

HCAD Funds

MOTION APPROVED UNANIMOUSLY (Note: BP not in the room)

EMS Week Floral Piece

Motion by Brian Canty, seconded by Chief John Palmieri to expend a sum not to exceed $300 for a Star of Life floral piece to be placed outside above the EMS memorial during EMS Week.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY (Note: BP not in the room)

EMS Week Golf Shirt price increase
Motion by Chief John Palmieri and seconded by Brian Canty to increase the amount already approved by the Board of Directors to purchase 336 EMS Week Polo shirts by $463.42. Due to an error on the part of the contractor, the order could not be finalized at the bid price. The total cost is still the lowest bid price and the same as 2011. Total cost to be $3363.42.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY (Note: BP not in the room)

PALS Provider Refresher Course for Keith Davis #1208
Motion by Chief John Palmieri and seconded by Richard Stone to allow Keith Davis, #1208, to attend a PALS Provider Refresher Course on June 4, 2012 at NS-LIJ, 15 Burke Dr., Syosset at a cost of $150.00. This is as per his request of 4/27/12 and the PPs.
HCAD Funds
Yes: RS, RF, LL, AG, AA, JP, BC Abstain: BP
MOTION APPROVED

The following motion was approved under new business:
National EMS Memorial Bike Ride
Motion by Brian Canty and seconded by Chief John Palmieri to provide a rest stop for the National EMS Memorial Bike Ride to take place May 21st, 2012 for a sum not to exceed $500.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:
Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

Apr 26, 2012 to May 10, 2012 HCAD 42 Checks $43,224.72
Apr 26, 2012 to May 10, 2012 HCFAS 1 Checks $110.00
MOTION APPROVED UNANIMOUSLY

Transfers:
Transfer May 3, 2012 for $50,000 from HCAD Savings to HCAD Checking
Transfer May 8, 2012 for $25,000 from HCAD Savings to HCAD Checking

Outstanding Bills -
Boundtree - 12/23/11 - 588.84
Robinsons - 3/29/11 - 1080.00

Secretary's Report –Robert Franz:

New Members:
Motion by Robert Franz and seconded by Alyssa Axelrod to accept Candace Sobina-Mills as a new probationary member #1362, Shift: Wednesday 1500 in accordance with Article III, Section 2 of the By-Laws.

Yes: AA, LL, RS, RF, JP, BC Abstain: AG, BP

MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Alexander Klotsche as a new probationary member #1363, Shift: Sunday 0700 in accordance with Article III, Section 2 of the By-Laws.

Yes: AA, LL, RS, RF, BP, JP, BC Abstain: AG

MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Martin Lo Cascio as a new probationary member #1364, Shift: Thursday 1500 in accordance with Article III, Section 2 of the By-Laws.

Motion by Brian Canty and seconded by Alyssa Axelrod to table the motion on Martin Lo Cascio.

Yes: AA, LL, RS, RF, BP, JP, BC Abstain: AG

MOTION APPROVED TO TABLE

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Claudia Femminella as a new probationary member #1364, Shift: Saturday 1500 in accordance with Article III, Section 2 of the By-Laws.

Yes: AA, LL, RS, RF, AG, JP, BC Abstain: BP

MOTION APPROVED

Status Change:

Active Life Member Salvatore Signorelli #122 to deceased on 4/13/12.

Insurance renewal – I asked our broker Paul Cowell to have the underwriter revisit the renewal quote since the 7.1% premium increase was a lot to absorb in one year. Paul has informed me that the 2012/2013 premium quote will be reduced by $2,100 resulting in an increase of 4.1% ($2,850) rather than the 7.1% for the 2012/2013 year.

Equipment claim: I submitted to VFIS a $1,050 equipment claim for the loss / theft of a portable radio from 2-15-20.

LOSAP 2011 points – The Huntington Town Board approved 2011 Listing has been returned to the Squad for the mandatory 30 day posting period.

Suffolk REMSCO – Meeting May 8, 2012

Copies of the meeting agenda and related handouts (EMS Division Staff Report & Newsday article First Responders advocate "hands only" CPR) were distributed to the Board and Chief Officers and posted on the bulletin board. Copies of the Suffolk REMSCO CPR Committee Report Presentation & Take Heart Suffolk County were distributed to the President and the Chief. Highlights of the meeting:

-Awards were presented in recognition of Prehospital Saves (Manorville VAC and Community Ambulance Sayville).
-Power point presentation was made on the CPR Committee Report "Building Innovative CPR Programs & Take Heart Suffolk County. Citizen CPR campaign in Suffolk County is a priority for REMSCO in 2012. Goal is to have 150,000 citizens trained. SC FRES has 480 inflatable manikins that can be used for the program. Video only vs. Video and practice is a consideration. May utilize PSA spots on Cablevision's Channel 12 for 60 second ultra brief video.
-Reaffirmed the 3/13 vote to Approve Saltaire Volunteer Fire Company expansion of operating authority to include Kismit Fire District which has no ambulance service.
-Due to budget constraints, in the future, REMSCO's website may only be updated weekly.
-SC EMS met with FRES Communications to address ongoing concerns related to ambulance dispatch to Chemical Suicide calls. Goal is to work with the National Academies of Emergency Medical Dispatch to modify call taking procedures for select calls to ensure first responder safety in cases of suicide by chemical.
-Shortly, SC EMS will be addressing education and training requirements and program objectives with those agencies participating in the pilot program for EMT-B administration of intranasal narcan.
-SC EMS met with representatives of OEM and NYSDOH on coastal storm planning (hurricane season is not far away).
- SEMSCO/SEMAC meetings are scheduled for next week on 5/15 & 5/16 in Troy, NY.
-NYS decided to go to national verification for trauma centers. This change over is anticipated to be a three year process and result in additions and deletions of trauma hospitals.
-Individuals with special needs are being entered into the SC CAD system. The goal is to have 15,000 individuals in the system.
-Hospital CME presentations are being made during EMS week. Look at website for details. On 6/9 South Hampton Hospital is presenting "Autism for the First Responder".
-HCFAS did not receive any awards or honorable mentions for the 2011 REMSCO awards. The EMS agency of the year award went to East Marion Fire Department.
- The next meeting is Tuesday July 10, 2012 at 7PM at SCEMS in Hauppauge.

President's Report – Roger Winter:
Life Membership –in progress
Membership Badges – The new badges have arrived and the chief will distribute.
Committee List for 2011 – Completed for 2012, the list is being adjusted as members are not performing duties as listed on the committee list in its' original format.
ID Badge System – The ID badges have been produced and distributed in everyone's mail folder.
Explorer Post 215 –

- You **must** have completed the DOH mandated BBP April Review Training to enter the building.
- FYI: The May Review Training is also available to complete on line. Topic: Dispatching.
- We are having nominations for new Officers for the 2012-2013 year. You must be a member in good standing to be nominated and have completed 100% of your review trainings.

- **Uniforms, Jackets, and missing parts of the uniform are long overdue to be returned.** Please bring everything you still have at home to the meeting.
- The Cyberbullying/Networking trip is this Friday, May 11th. We are meeting at HCFAS at 5:30pm and should return around 10:00pm. <u>You need to bring a completed Permission slip</u> (attached below). A pizza/soda dinner will be provided. Please RSVP!
- FYI: for those of you going to the Met game on May 24th, we will be meeting at HCFAS at 5:00pm prompt! More details will be provided at the meeting.
- Next Hands on Training: May 19th
- EMS Open House: May 20th – sign up for a shift at the meeting - 12:30-2:30 or 2:00-4:00pm
- Save the Date: June 16th at West Hills Park for a fun day – family is invited. This will also be our installation event.

Director Axelrod Report:
Sally just informed that that there are 4 new member files in the transition box and the shifts have been written on the outside of the files. Apologies for the last notice, I just received the email from Sally. Most of us reviewed these files in preparation for the last meeting, so I am hoping we can fit them in despite the late notice. Flowsheet of applicants is attached.

Director Andrea Golinsky:
<u>New York State Volunteer Ambulance & Rescue Association</u>
Meeting was held April 29, 2012

<u>PRESENTATION</u>

David Scalisi, J.D. of National Income Life Insurance Company made a presentation, This is the company that provides the Accidental Death and Dismemberment Insurance to all enrolled members of NYSVA&RA. The previous benefit was $2000.00, it has been increased to $4000.00. Mr. Scalisi explained that enrollees would be getting a card from the insurance company informing them they will need to sign a beneficiary card. These cards are NOT sent from the insurance company itself. (NYSVA&RA do not give its membership list to any outside agencies or companies) All insurance information materials and postage will be sent to NYSVA&RA who will then do the labeling and send them out. It was explained that the beneficiary card has to be signed in person in order for the benefit to be awarded without tax consequence to the beneficiary. Without the card designating a beneficiary, the death benefit will become part the estate and would be a taxable event. The company does offer other plans and these would be explained and offered to the members but they are under no obligation to purchase any more insurance. The agent would also have important information on identity theft, offer a Child Safe Kit and provide descriptions of other insurance offered

<u>ARTICLE 30</u>

Discussion was held regarding Article 30 removal from the Governor's budget. President Mastrianni stated the battle is won but the war is not over yet. It is felt that there will be legislation introduced to enact some of the components of the budget. We will have to keep on top of bills introduced and where they are in the process.

PULSECHECK 2012

The PulseCheck 2012 committee gave a report. Several vendors have sent in confirmation of attendance, This is slightly ahead of last year's schedule. The journal committee has received several ads however they are asking those that want to place ads to do so sooner rather than later. They would like to have a better idea of the size of the journal so as to get a firmer price. All seminars have been scheduled with speakers.

LEGISLATIVE AGENDA

The Legislative agenda was discussed. The list of appointments was presented and decisions as to who was going to visit the various legislators was made. District 7 had made appointments with the following:

Assemblyman Robt. Sweeney
Assemblyman James Conte
Assemblyman Andrew Raia
Senator Jack Martins
Senator John Flanagan
Senator Carl Marcellino
Senator Dean Skelos

Information packets were also given to the aides of Assemblyman Fitzpatrick and Assemblyman Ramos,

A brief visit was made to the Assembly floor but the group was unable to stay until session convened due to meetings scheduled with Lee Burns, Acting Director of EMS and Senate Majority Leader Dean Skelos.

Length of Service Awards

The May LOSA recipients, Kathy Hayes and David Mohr have been notified that they will be recognized at the May General Membership Meeting.

New York State Volunteer Ambulance & Rescue Assoc. District 7

Meeting will be held May 15th at HCFAS

Old Business: None

New Business: EMS Memorial Bike Ride discussed.

Motion by Brian Canty and seconded by Robert Franz to enter into Executive Session at 21:50 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 22:05 hours.

Motion by Brian Canty and seconded by Andrea Golinsky to adjourn the meeting at 22:05 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: May 21, 2012

Amended and approved: May 24, 2012
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: May 24, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**19:33 hours**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**20:35 hours**
Chief John Palmieri (JP)	**PRESENT**

Guests:
Annette Hershkowitz, Bernard Hershkowitz, Deacon Edward Billia, Jerry Giacomini

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of May 10, 2012 as amended.
MOTION APPROVED UNANIMOUSLY

Director Axelrod entered the meeting at 1933 hours.

Uniform Committee Presentation – Chairperson Ed Billia and committee members Jerry Giacomini, Annette Hershkowitz, Bernie Hershkowitz, Robert Franz and Andrea Golinsky. Discussion followed. Although the revised uniform code had been previously distributed more than a week ago, the directors were not informed that it was on the agenda tonight. the consensus was that all changes should be emailed to chairperson Billia by June 8th for consideration and that a copy of the November 17, 2005 uniform code would be emailed to all directors.

Vito Reciniello #659 General Meeting Room Request
Motion by Robert Franz and seconded by Brian Canty to permit Vito Reciniello #659 the use of the General Membership Meeting Room in accordance with all HCFAS rules for General Meeting Room Usage Application and Rules to conduct his son's High School Graduation celebration on Saturday, July 7, 2012 from 3:00PM to 8:00PM. Set-up time will be Friday evening 7/6/12 from 7:00PM to 8:00 PM and again on Saturday 7/7/12 from 1:00PM to the event start. Cleanup will be from 8:00PM to 10:00 PM on 7/7/12. A security deposit of $100 has been received. Secretary Robert Franz's permission has been granted after checking the schedule and confirming with President Roger Winter. A TIPS certification for the bartender and an insurance certificate (including host liquor liability) with HCFAS named as additional insured in the

amount of $250,000 is required for the event if alcohol is being served. Approval is pending acceptable insurance being obtained by the member and receipt of the security deposit balance.
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:
Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

May 10, 2012 to May 24, 2012 HCAD 45 Checks Totaling $60,762.28
May 10, 2012 to May 24, 2012 HCFAS 8 Checks Totaling $13,407.41
May 10, 2012 to May 24, 2012 Post 1 Checks Totaling $1,960.00
MOTION APPROVED UNANIMOUSLY

Transfers:
Transfer May 22, 2012 for $30,000 from HCAD Savings to HCAD Checking

Outstanding Bills -
Boundtree - 12/23/11 - 588.84
Robinsons - 3/29/11 - 1080.00

NYSVA&RA EMS Legislative Day 2012

3 People for a total of $598.59 less $47 for single room supplement reimbursement.

Total cost to Squad $551.59

Director Poole entered the meeting at 20:35 hours.

Motion by Chief John Palmieri and seconded by Andrea Golinsky to enter into Executive Session at 20:43 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 21:10 hours.

Director Poole left the meeting at 21:35 hours.

Secretary's Report –Robert Franz:
Motion by Robert Franz and seconded by Chief John Palmieri to approve the following LOA's:

Name	**Membership #**	**Type**	**Dates**
Pamela Brenner	1157	Educational	5/5/12-8/5/12
Claudy Grimadeau	1142	Educational	6/13/12-9/13/12
Harvey Lapidus	1141	Operational	7/1/12-10/1/12
Thomas Hogan	879	Extended Medical	4/1/12-7/1/12
Kenneth Manning	1236	Medical	5/21/12-8/21/12

Raymond Pollard	1110	Operational	5/14/12-8/14/12
Vito Reciniello	659	Medical	4/30/12-7/30/12
Christopher Winter	897	Operational	5/7/12-8/7/12

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	**Membership #**	**RTD Date**	**Note**
Nancy Barker	930	4/4/12	From Dispatch to Full Riding
Linda Guadagnin	1148	5/24/12	From Educational
Judith Hogan	1104	5/4/12	From Operational
Thomas Hogan	879	4/16/12	From Medical
Paul Kelly	634	4/30/12	From Medical
James Lupo	959	5/24/12	From Operational
Donna Smith	1193	4/30/12	From Medical
Diane Tanko	1240	4/5/12	From Medical
Nathaniel Watts	1316	4/20/12	From Medical

Insurance

Equipment claim: VFIS sent us a check for $ 866.20 for claim for the loss / theft of the portable radio from 2-15-20.

SC Recruitment Committee Meeting May 16, 2012: SERVES Scholarship SCCC – There are 32 new applicants from VAS for the fall 2012 semester plus 14 current participants in the program. The remaining budget is $29,000 which results in a shortfall of $35,000 to $45,000. It is hopeful that the SC Legislature will allocate the necessary funds or that an amendment application to the SAFER grant will be approved which will allow SAFER funds to be used for VAS applicants. If the SAFER grant amendment is not approved, then VAS may have to correspond with their SC legislators to support a SC budget amendment. The media program is continuing with a good response coming from cable and radio.

HCFAS Scholarship – Applications are being received from our members (4 to date). Since the spring semester just ended in May, some applications are missing courses taken and grades. It is anticipated that these missing documents will be forthcoming.

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.

See Secretary's report for final disposition of personnel.

Chief's Report – John Palmieri:

The Operational Officers met on Thursday May 17, 2012.

LOAs:

Vito Reciniello	#659	From 4/30/12 to 7/30/12	Med
Tom Hogan	#879	From 3/31/12 to 6/30/12	ExtMed
Chris Winter	#897	From 5/07/11 to 8/07/12	Oper
Ray Pollard	#1110	From 5/14/12 to 8/14/12	Oper

Harvey Lapidus #1141 From 7/01/12 to 10/01/12 Oper
Claudy Grimadeau #1142 From 6/13/12 to 9/13/12 Ed
Pamela Brenner #1157 From 5/05/12 to 8/05/12 Ed
Kenneth Manning #1236 From 5/21/12 to 8/21/12 Med

Return to Duty:

Paul Kelly	#634	As of 4/30/12	From Med
Donna Mastropietro	#714	As of 5/07/12	From Med
Tom Hogan	#879	As of 4/16/12	From Med
Nancy Barker	#930	As of 4/04/12	From Med
James Lupo	#959	As of 5/24/12	From Oper
Judith Hogan	#1104	As of 5/04/12	From Oper
Linda Guadagnin	#1148	As of 5/24/12	From Oper
Donna Smith	#1193	As of 4/30/12	From Med
Diane Tanko	#1240	As of 4/05/12	From Med
Nathaniel Watts	#1316	As of 4/20/12	From Med

Overdue Return to Duty: Still No Responses as Yet

Megan Davis	#1066	As of 4/14	From Oper
Tina Sholes	#1250	As of 3/28	From Oper
Melissa Hernandez	#1264	As of January 2012	

Advancements:

Meagan Meyer	#1244	To Driver
Tyler Gibbs	#1252	Passed Driver Training Test
Dillon Harvey	#1254	To Crewleader
Matty Lupinacci	#1330	To First Aider
Andrew Taylor	#1338	Passed Ambulance Orientation
Nicole Calderone	#1339	Passed Ambulance Orientation
Andrew Campagnola	#1352	Passed Ambulance Orientation

Probation Ending:
None

Change of Status:
William Martin #1063 From Operational to Administrative

Resignations:
None

"No Show":
Dylan Angevine #1335 On Friday 5/11/12 2300 Shift

Letters of Intent:
Melissa Hernandez #1264 From 5/17/12

Shift Changes:
Dale Bartolomeo #1280 From Sunday 0700 to Sunday 1900
Matty Lupinacci #1330 From Saturday 2300 to Company 8

President Winter's Report:
Life Membership –in progress
Membership Badges – The Chief will give me any new names of members who need badges.
Committee List for 2011 – Completed for 2012, the list is being adjusted as members are not performing duties as listed on the committee list in its' original format. I will distribute again.
ID Badge System – All cards have been distributed and updated.

Director Axelrod Report:
Membership
There are several prospective members up for BOD consideration this week. Please review the files in the transition box.

Recruitment
The next RTE/CPR class begins tonight and 20 folks are registered. Matt Sissini is teaching, course roster is as follows:

Ahmed, Mohammad
Amaya, Christopher
Anderer, Christine
Andrews, Darryl
Beach, Charles
Beach, Liz
Bracco, Chris
Bruskin, Nathan
Castagna, Shayna
Coppola, Shaun Robert
Del Rosso, Victoria
Dell, Louis
Kothe, Ryan
Leon, Kevin
Marino, Samantha
Mayer, Douglas
Nardelli, David
Navarro, Isidro
Remson, John
Saint Louis, Daryslinikor

Director Golinsky Report:

New York State Volunteer Ambulance & Rescue Association

Meeting held May 17th at Huntington Community First Aid Squad

A per NYSVA&RA by-laws, a nominating committee was named by Chairman Bob Franz to compile a slate of officers for the 2012-2013 year.

The chair of the committee will be Bonita Mulqueen of BayShore/Brightwaters Rescue, Jim Grimes of CI/Hauppauge Vol Amb., and Joe O'Halloran of Exchange Ambulance of the Islips. The slate will be announced at the June meeting with election to take place at the August meeting.

Highlights of the REMSCO meeting were discussed. Discussion held re: REMSCO 's aim to have 150,000 Suffolk residents trained in hands only CPR by next year.

Delegates are urged to get the members of their squads that plan to attend PulseCheck reserve their hotel rooms quickly. A question was raised at a previous meeting about alternate forms being used to submit nominees for the special awards. The question was submitted to the convention committee at the E-board meeting and the answer was that all award submissions must be on the NYSVA&RA form to be considered.

Suffolk County Ambulance Chiefs Association

Meeting was held May 18th at Medford Volunteer Ambulance

Discussion regarding the narrow banding on radios and how it will affect departments was held. The deadline to have all radios narrow banded in Jan. 1, 2013. Departments that are on a 'T' band (470 Mhz to 512 Mhz) do not have to meet narrow banding requirements as that band will be taken away in 9 years. It is suggested that the Chief Dispatcher and the communications committee look into this.
It was reported that 20 agencies have requested to take part in the Narcan pilot.

A report from SC EMS stated that Regan was removed from the EMS bureau and sent to the ME's office. Dr Russo was laid off.
A previous report that there will be no EMT classes, original or refresher, until January 213 has been modified. There will be 2 original and 2 refresher courses scheduled from Sept. to Jan. It appears that these courses will be taught by EMS staff members and no per diem instructors will be used. Any one needing to renew their EMT cards are urged to apply for admission to these course as soon as they are posted as they will fill up quickly.
It was also reported that there will be new education standards introduced that will increase course time by 30 hours.

The next meeting will take place June 20th at CI/Hauppauge.

HCFAS Open House

The Open House held on Sunday May 20th to kick off the start of National EMS Week. The event was well attended. An informal survey that I took of people who were there provided the infomration that most of the the public was made aware of the event through the flyer that their child brought home from school. The flyers were delivered to the various schools on Wednesday for distribution on Thursday and Friday.
The membership committee had a table for those interested in joining and seemed to have quite a few people interested. There were also demonstrations by the bike team, an ALS provider, CPR

demonstrations provided by the Explorers, a blood pressure screening table, and games for the kids. An ambulance was pulled into the building to provide the public an opportunity to see what we carry on our rigs.

<u>Town of Huntington Fire Chiefs Council</u>

Meeting was held May 21st at the Greenlawn FD.

Congratulations to Dave Mohr who was sworn in as Secretary by Councilwoman Susan Berland. Congratulations also to scholarship winners, HCFAS member Steven Jean and Jennifer Gander, daughter of HCFAS member Joe Gander.

<u>New York State EMS Memorial Ceremony</u>

The ceremony was held Wednesday May 23rd on the Plaza in Albany. There were no new names added to the Tree of Life this year but those who had previously died in the line of duty were remembered and their names were read by Dept of Health , EMS Bureau Director Lee Burns. Our congratulations were offered to Lee Burns who has served as Acting Director for the past two years upon her appointment as Director of the Bureau.
Senator Majority Leader Dean Skelos was a speaker this year and I , once again, had a chance to speak to him. It was announced by Senator Skelos that Mark's Law (in honor of Mark Davis who was murdered in the line of duty) has been passed by the Senate and is awaiting Assembly approval before going to Governor Cuomo for his signature and enactment into law.
(This was on the NYSVA&RA Legislative Day agenda and was one of the issues we lobbied for when we met with our Legislators on Legislative Day in April.)
Bob Franz and I also had to opportunity to visit the offices of Assemblyman Conte and Assemblyman Raia.

Old Business: EPCR update given by Director Axelrod.

New Business: None

Motion by Andrea Golinsky and seconded by Brian Canty to adjourn the meeting at 21:50 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: June 10, 2012

Amended and approved: June 14, 2012
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: June 14, 2012

Members:

President Roger Winter (RW)	**ABSENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**Present via Telephone**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**ABSENT**
Chief John Palmieri (JP)	**ABSENT**

Guests: Peter Nakelski

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of May 24, 2012 as amended.
MOTION APPROVED UNANIMOUSLY

Proposals-
NYSVA&RA Pulse Check 2012 Advertisement
NYSVA&RA Drill Competition Trophies
Christy Stiles #1024 General Meeting Room Request
Adept Technology Consulting Group, Inc. Purchase of 5 hour block of hours.
Additional Scholarship Awards 2012
NYS EMS Memorial Increase of Attendees
Nitronox Unit Emergency Repair
Fire News and First Responder Newspaper Subscriptions

Note: New Members were voted upon and are under the Secretary's Report.

NYSVA&RA Pulse Check 2012 57th Annual Educational Conference & Trade Show Advertisement
Motion by Robert Franz and seconded by Richard Stone, to authorize and approve Andrea Golinsky, the Squad's public relations committee chairperson and chief delegate to the NYSVA&RA District 7, to place a full page HCFAS ad in the NYSVA&RA Pulse Check 2012 57th Annual Educational Conference & Trade Show journal at a cost not to exceed $200. Ad will

be similar to the ad placed in 2011 journal, to be reviewed by the President and Andrea Golinsky.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

NYSVA&RA Drill Competition Trophies

Motion by Robert Franz, seconded by Lehti Laas, to authorize and approve HCFAS to donate a HCFAS engraved 1st Place 1st Responder Drill Trophy & 6 Oscars ,1st , 2nd & 3rd Place for Problem 1 or 2 – 1st Responders trophy or other designated trophy to the 2012 NYSVA&RA Drill Competition Committee at a cost not to exceed $ 350.00. Andrea Golinsky will be responsible to submit the donation form to the NYSVA&RA.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Christy Stiles #1024 General Meeting Room Request

Motion by Robert Franz and seconded by Brian Canty to permit Christy Stiles #1024 the use of the General Membership Meeting Room in accordance with all HCFAS rules for General Meeting Room Usage Application and Rules to conduct a Baby Shower celebration on Saturday, July 14, 2012 from 5:00PM to 10:00PM. Set-up time will be Saturday morning 7/14/12 from 8:00AM to 10:00 AM. Cleanup will be from 10:00PM to 11:00 PM. A Security deposit has been received. Secretary Robert Franz permission has been granted after checking the schedule and confirming with President Roger Winter. The caterer must provide a hold harmless agreement and a certificate of liability insurance naming HCFAS as additional insured and demonstrating general liability insurance in the amount of $1 million combined single limit with a $2 million in the aggregate, workers' compensation coverage for catering and food service staff and if alcohol is being served by the caterer, liquor law legal liability coverage of $250,000 must be included. An umbrella policy or a certificate of liability insurance (including host liquor liability) with HCFAS named as additional insured in the amount of $250,000 is required from the member if the member is serving the alcohol. A TIPS certification for the bartender is required. The DJ must provide a hold harmless agreement and a certificate of liability insurance with HCFAS named as additional insured. Approval is pending acceptable insurance being obtained by the member.

MOTION APPROVED UNANIMOUSLY

Adept Technology Consulting Group, Inc. Purchase of 5 hour block of hours.

Motion by Brian Canty and seconded by Richard Stone to purchase a bock of time (5 hours) at $125.00 per hour for a total of $625.00, from Adept Technology Consulting, Inc., P.O. Box 1296, Center Moriches, NY 11934, as per our contract.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Additional Scholarship Awards 2012

Motion by Robert Franz, seconded by Lehti Laas to authorize and approve the acceptance of an anonymous benefactor's donation of up to $1,500.00 which will be used to fund the remainder of

the 2012 HCFAS scholarship applicants providing all application requirements are met as determined by the Secretary.
MOTION APPROVED UNANIMOUSLY

NYS EMS Memorial Increase of Attendees
Motion by Robert Franz and seconded by Richard Stone to amend the 4/26/2012 NYS EMS Memorial in Albany motion by increasing the number of attendees not to exceed 9 members from 8.
HCAD funds
Yes: RF, AG, AA, RS,LL No: BC
MOTION APPROVED

Nitronox Unit Emergency Repair
Motion by Brian Canty and seconded by Richard Stone to expend $1000 for the emergency repair of the Robinson Nitronox Unit.
Yes: RF, AA, RS, LL,BC Abstain: AG
MOTION APPROVED

Note: the following motion was approved after the Treasurer's report
Fire News and First Responder Newspaper Subscriptions
Motion by Andrea Golinsky and seconded by Lehti Laas to renew the subscription to Fire News and First Responder Newspaper, at a total cost not to exceed $200, and to continue such subscriptions on a annual basis upon approval of the Public Relations Chairperson.
MOTION APPROVED UNANIMOUSLY (Note: BC not present for the vote)

Treasurer's Report – Brian Canty:
Motion by Brian Canty, seconded by Robert franz to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

May 24, 2012 to June 14, 2012 HCAD 57 Checks Totaling $23,955.41
May 24, 2012 to June 14, 2012 HCFAS 6 Checks Totaling $884.30

MOTION APPROVED UNANIMOUSLY

<u>**EMS Week Meals Accounting**</u>
Outback - $814.02
Skorpios - $373.85
Johnny D's - 71.98
One Stop - $486.51
Total Spent - $1746.36
Subway donated the cost of the meals charged there for a total of $129.00
Attached is First Deputy Mohrs Report on EMS Week Meals
<u>**EMS Open House Expense Summary**</u> - $446.92
<u>**EMS Memorial Expense Summary**</u> - $934.36 (9 people) ***(if the BOD passes the additional person)***

We received a late fee from the State of NY because the Boiler Inspection bill sat on someones desk for a month, this cost us $450. In the future, if someone receives any kind of inspection notification, make sure a copy is left for the treasurer so we can expect a bill and not incur a penalty as such.
There should be a motion from the Chief to approve the cost of repair to a Nitronox Unit that is above what the PP's allowed. $975.

<u>Transfer</u>
6/12/12 Transfered $30,000 from HCAD Savings to HCAD Checking

Treasurer Canty disconnected from the meeting at 20:35 hours.

Secretary's Report –Robert Franz:

Note: New Member motions were voted upon at the start of the meeting

New Members:

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Patrick Stanton as a new probationary member #1365, Shift: Wednesday 2300 in accordance with Article III, Section 2 of the By-Laws.
Yes: AA, LL, RF,RS Abstain: BC, AG
MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Marie Allen as a new probationary member #1366, Shift: Tuesday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: AA, LL, RF, AG,RS Abstain: BC
MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept James Ganley as a new probationary member #1367, Shift: Saturday 1100 in accordance with Article III, Section 2 of the By-Laws.

Motion by Brian Canty and seconded by Andrea Golinsky to table the motion on James Ganley.
MOTION APPROVED UNANIMOUSLY TO TABLE

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Matthew Gershuny as a new probationary member #1367, Shift: Monday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: AA, LL, RF,RS Abstain: BC, AG
MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Martin LoCascio as a new probationary member #1368, Shift: Thursday 1500 in accordance with Article III, Section 2 of the By-Laws.

Yes: AA, LL, RF,RS Abstain: BC, AG

MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Kristin Schwartz-Perkins as a new probationary member #1369, Shift: Friday 1500 in accordance with Article III, Section 2 of the By-Laws.

Yes: AA, LL, RF,RS Abstain: BC, AG

MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Loreley Villamide-Herrera as a new probationary member #1370, Shift: Friday 2300 in accordance with Article III, Section 2 of the By-Laws.

Yes: AA, LL, RF,RS Abstain: BC, AG

MOTION APPROVED

LOSAP –The 2011 LOSAP listing was hand delivered to the TOH Comptroller after the mandatory 30 day posting period ended on 6/12. There were no reported changes to the listing.

HCFAS Scholarship – the 4 scholarship winners purchase orders / check requests are in process of being submitted to the Treasurer for checks. I am pursuing an anonymous donation of $1,500 to cover the 3 other applications that did not get selected, subject to board approval.

Old Business: None

New Business: None

Motion by Andrea Golinsky and seconded by Alyssa Axelrod to adjourn the meeting at 21:03 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: July 14, 2012

Amended and approved: July 19, 2012

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad

2012 Board of Directors Meeting

DATE: June 28, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: None

Meeting called to order at: 1930 hours

New members voted on are listed under the Secretary's report.

Proposals-

-NYSVA&RA 2012 Pulse Check 57th Annual Educational Conference Delegates
-EMS WORLD EXPO New Orleans 2012
-NYSVA&RA 2012 Pulse Check 57th Annual Educational Conference and Trade Show Members

NYSVA&RA 2012 Pulse Check 57th Annual Educational Conference and Trade Show Delegates

Motion by Andrea Golinsky and seconded by Lehti Laas to authorize and approve the Squad's New York State Volunteer Ambulance and Rescue Association (NYSVA&RA) District 7 delegate, Andrea Golinsky and alternate delegate, Robert Franz (if either the primary delegate or alternate delegate is unable to attend, the 2nd alternate delegate will take their place) to attend the NYSVA&RA 2012 Pulse Check 57th Annual Educational Conference and Trade Show from Thursday, 10/11/12 to Sunday 10/14/12 held at the Crowne Plaza, Suffern, NY. Reimbursement will consist of the course and trade show registration of $165.00 per person, hotel & meals (Breakfast to Breakfast) not to exceed $555.00 per person depending on room occupancy plus mileage, tolls and the current GSA rate in effect less 25% (as of 10/01/2011 GSA rate is $61.00) for meals per person per travel day. There will be no reimbursement of meals which are included as part of the conference cost and alcoholic beverages will not be reimbursed. Each delegate will attend an aggregate combination of four of the following: educational sessions, or youth team or adult team competitions or business meetings including voting of the Squad's and individual members' proxies or annual banquets or perform other NYSVA&RA conference or trade show duties as requested (such as credentials, trade booth or registrations duties). The Thursday business meeting and Saturday evening business and banquet and Sunday morning business meeting should be attended. Delegates will obtain sales tax exemption certificates from the treasurer. Further, to authorize with the approval of the Chief, the use of vehicle 2-15-89 or other Squad vehicle for transportation on the date of departure if the attendee requests such vehicle in lieu of HCFAS mileage reimbursement. Each delegate will submit a list of the events attended including course completion certificates received with LOSAP forms (certificates not received will be submitted upon receipt with the LOSAP forms and each delegate will submit a synopsis of an educational session attended (should not be the same session as another delegate) as part of the reimbursement documentation. Upon request of the Chief, Second Deputy Chief or Board of Directors (BOD) each delegate must be available to make a report as determined by the requestor concerning one of the educational sessions attended. Advances of money are not permitted. Reimbursement of deposits due to no-attendance is the responsibility of the delegate, unless requested by the member in writing and approved by the BOD. Reimbursement will be in accordance with HCFAS Purchasing Policy and include a statement that no other party is paying or reimbursing the attendee for this conference or any part thereof. All required reimbursement documentation must include original receipts and be approved by the Second Deputy Chief and the Chief and be submitted to the Treasurer within 10 days of return from the conference. The Treasurer will provide the BOD an accounting for this conference at the next BOD meeting following the request for reimbursement after the conference.

HCAD funds

MOTION APPROVED UNANIMOUSLY

EMS WORLD EXPO New Orleans 2012

Motion by Chief John Palmieri and seconded by Brian Canty to accept the recommendation of Second Deputy Chief Tim Ebert and authorize and approve up to ten (10) members to attend the EMS World Expo in New Orleans, LA between October 30 and November 2, 2012 at a registration cost of $255 per person (3 – 5), $205 (6+), hotel accommodations not to exceed $600.00 per person, plus taxes (double occupancy is encouraged), Tuesday night, October 31 through Friday, November 2, meals and incidental expenses of GSA federal rate (as of 10/1/11 GSA rate is $71.00) (breakfast, lunch, and dinner) (less 25% for travel days) per day per person, providing no meals are included as part of the registration package (alcoholic beverages are excluded for reimbursement), round trip coach air fare not to exceed $400.00 per person per trip, round trip transportation from/to Huntington to/from the airport of $40.00 per person per trip, round trip shuttle bus from the airport to/from hotel not to exceed $40.00 per person. Members will attend a minimum of 3 educational sessions each day. A listing of the sessions attended and any course completion certificates received will be submitted with LOSAP forms as part of the reimbursement package, as well as a comprehensive report (submitted electronically) on at least one session attended per person that will be used as a future Review Training for our members (the attendee may be asked by the 2nd Deputy Chief to write a test on the comprehensive report) which will be given to the Second Deputy Chief within 10 days after returning from the conference. Upon request of the Chief, Second Deputy Chief, or the Board of Directors, the member must be available to make a report as determined by the requestor concerning one of the educational sessions attended. Reimbursement of deposits or prepaid tickets due to non-attendance is the responsibility of the member, unless an exception is requested by the member in writing and approved by the Board of Directors. Reimbursement will be in accordance with HCFAS Purchasing Policy Procedures and will include original receipts, approved by the Second Deputy Chief and Chief, and submitted to the Treasurer at the same time (single package) within

10 days of return from the conference. The Treasurer will provide the Board of Directors an accounting for this conference at the Board of Directors meeting immediately following the request for reimbursement after the event.

HCAD funds

MOTION APPROVED UNANIMOUSLY

NYSVA&RA 2012 Pulse Check 57th Annual Educational Conference and Trade Show Members

Motion by Lehti Laas, seconded by Robert Franz, to accept the recommendation of the Second Deputy Chief Tim Ebert and authorize and approve up to ten (10) members to attend the NYSVA&RA 2012 Pulse Check 57th Annual Educational Conference and Trade Show between Thursday, 10/11/12 to Sunday 10/14/12 held at the Crowne Plaza, Suffern, NY. Reimbursement will consist of the course and trade show registration of $165.00 per person (group package for 6 - $900.00 or $150.00 per person), hotel & meals (Breakfast to Breakfast) not to exceed $555.00 per person depending on room occupancy (double occupancy is encouraged) plus mileage, tolls and the current GSA rate in effect less 25% (as of 10/01/2011 GSA rate is $61.00) for meals per person per travel day. There will no reimbursement for meals which are included as part of the conference cost and alcoholic beverages will not be reimbursed. Members will attend a minimum of 3 educational sessions each day. A listing of the sessions attended and any course completion certificates received will be submitted with LOSAP forms as part of the reimbursement documentation, as well as a comprehensive report (submitted electronically) on at least one session attended per person that can be used as a future Review Training for our members (the attendee may be asked by the Second Deputy Chief to write a test on the comprehensive report) which will be given to the Second Deputy Chief within 10 days after returning from the conference. Upon the request of the Chief, Second Deputy Chief or the Board of Directors, the member must be available to make a report as determined by the requestor concerning one of the educational sessions attended. Reimbursement of deposits or prepaid tickets due to non-attendance is the responsibility of the member, unless an exception is requested by the member in writing and approved by the Board of Directors. Reimbursement will be in accordance with HCFAS Purchasing Policy and will include original receipts and be approved by the Second Deputy Chief and Chief, and will be submitted to the Treasurer within 10 days of return from the conference. The Treasurer will provide the Board of Directors an accounting for this conference at the Board of Directors meeting immediately following the request for reimbursement after the event.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

June 15, 2012 to June 28, 2012	HCAD 36 Checks Totaling $27,120.72
June 15, 2012 to June 28, 2012	HCFAS 12 Checks Totaling $6,916.30
June 15, 2012 to June 28, 2012	POST 1 Checks Totaling $60.50

MOTION APPROVED UNANIMOUSLY

<u>Outstanding Bills</u>:
All American Awards - $56.67 - 05/17/2012
All American Awards - $56.67 - 04/19/2012

Fire News - $150

Robinson Industrial Gas - $122.00 - 04/16/2012
- $61.75 - 04/30/2012
- $66.50 - 05/31/2012
-$167.00 - 05/29/2012
-$122.00 - 05/17/2012
-$122.00 - 05/03/2012

Moore Medical - $139.45 - 06/04/2012

Received $773.52 from NYS from FEMA for the Federal Portion of what was submitted for Hurricane for crew readiness for Hurricane Irene. The amount submitted was $1,031.36.

<u>Mets vs Yankee Recap</u>
Total cost of Tickets, Parking and Tip $5,035
Total reimbursement from guests $2,730

Total cost to HCFAS $2,305

Secretary's Report –Robert Franz:
Motion by Robert Franz and seconded by Chief John Palmieri to approve the following LOA's:

Name	Membership #	Type	Dates
Autz, Eric	903	Operational	10/14/11 – 1/14/12
Autz, Eric	903	Extended Operational	1/14/12-4/14/12
Barker, William	862	Medical	6/30/12 – 9/30/12
Calderone, Nicole (probationary member)	1339	Educational	7/1/12-10/1/12
Dovi, Adriana	1120	Extended Operational	5/3/12 – 8/3/12
Gabriel, Anne	919	Operational	6/23/12 – 9/23/12
Harrigan, James	1112	Extended Educational	5/1/12 – 8/1/12
Hazelton, Luminita	1239	Operational	7/2/12 – 10/2/12
Moreno, Monique	1042	Medical	5/21/12 – 8/21/12
Reeder, George	1328	Military	6/11/12 – 9/11/12
Scalzetti, Mindy	1255	Extended Medical	6/17/12 – 9/17/12
Schiavetta, Kiera	1348	Educational	6/23/12 – 9/23/12
Tiersch, Kristin	1333	Medical	5/27/12 -8/27/12

Vasquez, Gerardo	1055	Operational	3/14/12 – 6/14/12
Wissner, Leslie	1285	Operational	6/17/12 – 9/17/12

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri to approve an Operational LOA for probationary member, Chris Vultaggio, member # 1342, from 5/1/12 – 8/1/12.
Yes: RS, LL, AA, BP, JP No: BC, RF Abstain: AG
MOTION APPROVED

Probation Ending
Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Andrew Taylor, member #1338, eligible 5/2/12, effective 6/28/12.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Meagan Pereira, member #1344, eligible 6/6/12, effective 6/28/12.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Chris Vultaggio, member #1342, eligible 5/23/12, effective 6/28/12.
MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	**Membership #**	**RTD Date**	**Note**
Billups, William	793	5/30/12	From Medical. Doctors note received 1/9/12, with a RTD with limitations
Burns, Eileen	767	5/18/12	From Medical
Maltese, Donna	1151	5/22/12	
Martin, William	1063	5/14/12	From Medical to Administrative
Reciniello, Vito	659	6/1/12	From Medical
Suarez, Carlos	1103	5/19/12	
Tiersch, Kristin	1333	5/7/12	From Educatonal
Tiersch, Kristin	1333	6/8/12	From Medical
Vasquez, Gerardo	1055	6/27/12	
Vultaggio, Chris	1342	5/24/12	

New Members: (Note: the motions on new members were voted on at the start of the meeting)

Motion by Robert Franz and seconded by Lehti Laas to untable the discussion for membership on James Ganley.
Yes: RS, RF, LL, AA, BP Abstain: AG, JP, BC
MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept James Ganley as a new probationary member #1371, Shift: Saturday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: AA, LL, RS, RF, JP No: AG Abstain: BC, BP
MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Glen Field as a new probationary member #1372, in accordance with Article III, Section 2 of the By-Laws.
Yes: LL No: RS, RF, AG, AA, BP, BC Abstain: JP
MOTION NOT APPROVED

Status Changes:
Motion by Robert Franz and seconded by Chief John Palmieri to grant the following Status Change: Operational Life Member to Administrative Life Member for William Billups, member #793, effective 5/30/12.
Yes: AA, LL, RS, RF, JP, BP No: BC Abstain: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Chief John Palmieri to grant the following Status Change: Operational to Administrative member for William Martin, member #1063, effective 5/14/12.
MOTION APPROVED UNANIMOUSLY

Resignations:
Motion by Robert Franz and seconded by Chief John Palmieri to accept the resignation of Danielle Millione, member #1258, effective 5/30/12.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri to accept the resignation of Dylan Angevine, member #1335, effective 6/16/12.
Yes: RS, RF, LL, AA, BP, JP No: BC Abstain: AG
MOTION APPROVED

Drop from Membership:
Motion by Robert Franz and seconded by Chief John Palmieri to drop from membership for failure to fulfill shift requirements Megan Davis, member #1066, effective 6/28/12.
Yes: RS, RF, AG, AA, BP, JP,BC No: LL
MOTION APPROVED

Motion by Robert Franz and seconded by Chief John Palmieri to drop from membership for failure to fulfill shift requirements Melissa Hernandez, member #1264, effective 6/28/12.
Yes: RS, RF, AG, AA, BP, JP,BC No: LL
MOTION APPROVED

Motion by Robert Franz and seconded by Chief John Palmieri to drop from membership for failure to fulfill shift requirements probationary member Jacques Cadet, member #1334, effective 6/28/12.
MOTION APPROVED UNANIMOUSLY

Insurance

Equipment claim: the portable radio from 2-15-20 reappeared. VFIS previously paid our claim for the loss / theft and HCFAS purchased a new radio. VFIS gave us two options: 1- return the radio to them or give them the claimed radio purchase invoice and they will compute a depreciated/salvage value for which we can purchase the radio from them. Jim Mallilo and Rich Stone were sent an email requesting the documents for the computation.

MVA – 2-15-21 clipped the mirror of a parked car of an unknown owner. No damage was reported to 21.

Injury – a member injured their finger on a call and received treatment at Huntington Hospital ED. This will be processed as a first aid claim since the finger was not broken just badly swollen. The member has been requested to complete an injury claim report.

Life Insurance - a member's life insurance coverage will be terminated since consecutive educational LOAs have exceeded 6 months.

GMM Room Usage – Member is having difficulty in having HCFAS named as additional insured on DJ's policy. This is not uncommon even for squad events and unless the Board feels otherwise, the requirement will be waived. The certificate of liability insurance indicates the DJ has more than adequate insurance.

HCFAS Scholarship – all scholarship checks were mailed including the three applications covered by the anonymous donation of $1,500.

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.
See Secretary's report for final disposition of personnel.
Chief's Report – John Palmieri:

The Operational Officers had an informational meeting on
Thursday June 21, 2012.

LOAs:
Michael Barker #862 From 6/30/12 to 9/30/12 Med

Eric Autz	#903	From 10/14/11 to 1/14/12	Oper
Eric Autz	#903	From 1/14/12 to 4/14/12	Oper
Anne Gabriel	#919	From 6/23/12 to 9/23/12	Oper
Monique Moreno	#1042	From 5/21/11 to 8/21/12	Med
Gerardo Vasquez	#1055	From 3/14/12 to 6/14/12	Oper
James Harrigan	#1112	From 5/01/12 to 8/01/12	ExtEd
Adriane Dovi	#1120	From 5/03/12 to 8/03/12	Oper
Luminita Hazelton	#1239	From 7/02/12 to 10/02/12	Oper
Mindy Scalzetti	#1255	From 6/17/12 to 9/17/12	ExtMed
Leslie Wissner	#1285	From 6/17/12 to 9/17/12	Oper
George Reeder	#1328	From 6/11/12 to 9/11/12	Mil
Kristen Tiersch	#1333	From 5/27/12 to 8/27/12	Med
Nicole Calderone	#1339	From 7/01/12 to 10/01/12	Ed
Chris Vultaggio	#1342	From 5/01/12 to 8/01/12	Oper
Kiera Schiavetta	#1348	From 6/23/12 to 9/23/12	Ed

Return to Duty:

Vito Reciniello	#659	As of 6/01/12	From Med
Eileen Burns	#767	As of 5/18/12	From Med
William Billups	#793	As of 5/30/12	From Med
Hugh O'Brien	#853	As of 6/07/12	From Med
Carlos Suarez	#1103	As of 5/19/12	From Ed
Gerardo Vasquez	#1055	As of 6/27/12	From Oper
William Martin	#1063	As of 5/14/12	From Med
Donna Maltese	#1151	As of 5/22/12	From Oper
Kristen Tiersch	#1333	As of 5/07/12	From Ed
Kristen Tiersch	#1333	As of 6/08/12	From Med
Chris Vultaggio	#1342	As of 5/24/12	From Oper

Advancements:

Tyler Gibbs	#1252	To Driver
Jennifer Ladd	#1267	To Driver
Ann Schwartz	#1313	To Crewleader
Chris Vultaggio	#1342	To Observer
Chris Vultaggio	#1342	To Aide
Steeven Jean	#1349	To Aide
Jeffrey Daniels	#1358	Passed Ambulance Orientation
Jeffrey Daniels	#1358	To Aide
Jeffrey Daniels	#1358	To First Aider

Probation Ending:

Andrew Taylor	#1338	As of 5/02/12
Chris Vultaggio	#1342	As of 5/23/12
Meagan Pereira	#1344	As of 6/06/12

Change of Status:
William Billups #793 From Operational to Administrative 5/30
William Martin #1063 From Operational to Administrative 5/14

Resignations:
Danielle Millione #1258 As of 5/30/12
Dylan Angevine #1335 As of 6/16/12

“No Show”:
Elizabeth Ziembicki #1357 On Tuesday 5/01, 5/08. 5/15 1500 Shift

Letters of Intent:
Megan Davis #1066 On 5/29/12
Tina Sholes #1250 On 6/18/12
Melissa Hernandez #1264 On 5/29/12
Elizabeth Ziembicki #1357 On 6/19/12

Shift Changes:
Alexander Klotsche #1363 From Sunday 0700 to Sunday 1900

Overdue Return to Duty: Still No Responses as Yet
Mary Beth Kraese #873 As of 6/20 From Med
Dina Kutcher #950 As of 6/02 From Med
Scott Bielanski #1076 As of 6/01 From Med

President’s Report Roger Winter

- I am in the process of recruiting Tony Cruz and Chris Vultaggio for research into a system to hang the pictures. The old rail system is not a good visual experience. A free hanging system is more pleasing to the eye.
- The second wave of the Fund Drive has gone out and received by the public.
- We need reflective safety vest ANSI II, we have none in stock and it is required for all members who are in a roadway.
- I have handed out an Energy Services from MC Alliance Energy Group, Inc. for your review. We will try to obtain another service for comparison.

Director Axelrod Report:

<u>Membership</u>

There are several new member applications up for review, including 2 files that were tabled at the last BOD meeting. Please review folders in the transition box. The prospective member flow sheet is attached.

<u>Recruitment</u>

The last recruitment orientation was held on Sunday, June 17. The next one is scheduled for Sunday, July 15.

Director Golinsky Report:
District 7

Meeting was held June 19th at Wyandanch/ Wheatley Height Vol. Amb.

Discussion was held reference Senate Bill # 9943 and Assembly Bill # 7013 District 7 had taken an active part in sending emails to Suffolk County Senators and Assemblymen to express opposition to these bills. As of now the bills have been passed by both houses and is to be presented to the Governor for his signature. A letter campaign will be made to the Governor to ask for his veto on this matter.

District 7 also sent emails to Legislators in Suffolk County to request a review of the budget cuts to EMS. As of now it appears there will be 4 original EMT courses and 2 refresher courses offered in the fall. It appears that Reagen's position has been restored to the EMS Dept. New EMT classes that will be offered in January 2013 may be more expensive and could add 40 ro 60 hours to the class.

The PulseCheck 2012 conference was discussed and delegates were asked to go back to their squads and get ads for the journal and donations of trophies.
It was reported that HCFAS has taken a full page ad and will be donating a trophy.

Delegates were reminded of the importance of having their annual reports on file with the Financial Secretary so that they will be able to either use their 25 votes if they attend the conference or use a proxy for their vote.

Huntington Station Business Improvement Dist.

Meeting was held June 20th at the Huntington Station Branch of the Huntington Library.

Keith Barrett, President reported that a request has been made to enlarge the BID district. The plan is to incorporate all of the geographic area of Huntington Station into the BID. Town of Huntington Dep Atty is looking to the steps that need to be taken.
The flower baskets have been hung and they are looking very nice.
The new garbage cans that had been ordered are in and will be distributed shortly.

Suffolk County Ambulance Chiefs Association

Meeting was held June 20th at Central Islip/Hauppauge Ambulance Corp.

It was reported by President Bryan Prozak that a joint meeting is to held with Suffolk County Executive Ballone to discuss the budget cuts to the Fire Academy, FRES personal, and to EMS training.

FRES reminded everyone that the mobile command center is available to any dept that has a situation where the command center can be utilized.

Suffolk County Burn Center will hold their annual fund raiser at Martha Clara Vineyards on Oct. 6th.

The NFPA is to meet in Las Vegas to note on the ambulance standards that have been discussed. If these new standards are passed they will take effect in 2013. These new standards , if passed, could affect the price of new ambulances with an increase of $8000.00 to $20,000.00.

Old Business: None

New Business: LIPA Energy Benchmark discussion.
Class A Uniforms not returned by two members who requested new ones.

Motion by Richard Stone and seconded by Andrea Golinsky to adjourn the meeting at 21:55 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: July 17, 2012

Amended and approved: July 19, 2012
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: July 19, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**1935 hours**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**ABSENT**

Guests: Sally Staszak

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of June 14, 2012 as amended.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of June 28, 2012 as amended.
MOTION APPROVED UNANIMOUSLY

Proposals-
Repair of Basement from Soda Dispenser Incident
Water Sensors with Relays Vending Room Bike Room
HCAD Budget Proposal 2013
Repurchase Portable Radio, Insurance Settlement
M.C. Alliance Energy Group, Inc.
Bond Investment of $375,000.00

Repair of Basement from Soda Dispenser Incident
Motion by Richard Stone and seconded by Chief John Palmieri to authorize and approve President Roger Winter to enter into a contract with Kieron Traynor Carpentry, 162 Main Street, Yaphank, New York 11980 for the repair of the basement as outlined in the bid supplied by and requested by Vice President Richard Stone. The total cost not to exceed $8,990.00 as submitted by bid. The vendor must supply an acceptable Certificate of Insurance with Huntington Community First Aid Squad as additional insured and proof of Worker's Compensation Insurance coverage.
HCAD funds

Email Vote taken 070512-070912
Results: RW-Y, RS-Y, JP-N, BC-N, AA-Y, RF-Y, AG-Y, LL-N, BP- N, 5-4

Water Sensors with Relays Vending Room Bike Room
Motion by Vice President Richard Stone and seconded by Secretary Robert Franz to have R&T Electric, 82 Birchwood Drive, Huntington Station, New York 11746 install a water sensor with relay in the soda dispensing room (Vending). Also, to install a water sensor with relay in the bike room under the water pump. The function is to turn off the water supply to prevent leaks and sound an alarm. Total cost $1,250.00.
HCAD funds
Email Vote Results: RW-Y, RS-Y, BC-Y, AA-Y, RF-Y,
No Response as of 071112 – LL, BP, JP, AG.
Vote: 5-0-4 no response as of 7/11/12

Treasurer Canty arrived at 19:35 hours.

HCAD Budget Proposal 2013
Motion by Treasurer Brian Canty and seconded by V.P. Richard Stone by to accept the 2013 HCAD budget of $1,856,920 representing a 4% increase as submitted by the Budget and Finance Committee for submission to the Town of Huntington.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Repurchase Portable Radio, Insurance Settlement
Motion by Robert Franz and seconded by V.P. Richard Stone to authorize and approve the repurchase of Unit 20's portable radio which was previously reported as a loss claim, paid for by the insurance company ($866) and subsequently located, at a price not to exceed $660.00. Motorola radio Astro Digital XTS1500 UHF R2 Model 1.5-5W 96 Channel Serial # 687CLF0540 was purchased o/a March 2010 for $835.20 after a special $200 discount.
HCAD funds
MOTION APPROVED UNANIMOUSLY

M.C. Alliance Energy Group, Inc.
Motion by Richard Stone and seconded by Robert Franz to have President Roger Winter enter into a contract with M.C. Alliance Energy Group, 30 Crossways East, Bohemia, NY 11716, P-631-589-5252, F-631-589-1411, www.mcaeg.com , to implement the EAP sm Energy Expert Module-Operating Agreement as outlined 6/28/12. Payable as follows; First Year-Payment terms based on total energy budget of $4,000.00, payable as follows;
1. $2,000.00 due on signing,
2. $2,000.00 due on completion of evaluation and creation of web based worksite. Agreement has a performance gaurentee that there will not be any additional cost until our fee of $4,000.00 has been recouped 100%.
3. Additional years - $800.00/year - $200.00 Quarterly.
HCAD funds
MOTION APPROVED UNANIMOUSLY

The following motion was approved under the Treasurer's Report

Bond Investment of $375,000.00

Motion by Brian Canty and seconded by Richard Stone to invest $375,000.00 into three (3) bonds of $125,000.00 each. They will be mature in 2016 and 2017.

Yes: RS, LL, AG, AA, BC, BP Abstain: RF

MOTION APPROVED

Treasurer's Report – Brian Canty:

Motion by Brian Canty, seconded by Andrea Golinsky to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

June 29, 2012 to July 19, 2012 HCAD 53 Checks Totaling $35,511.88
June 29, 2012 to July 19, 2012 HCFAS 6 Checks Totaling $11,937.62
June 29, 2012 to July 19, 2012 POST 1 Checks Totaling $94.61

MOTION APPROVED UNANIMOUSLY

<u>AFG GRANT</u>

We submitted a Assistance to Firefighters Grant from FEMA for a new MCI Vehicle. Thanks to Roger and Jamie on helping with the preparation of the grant.

<u>TOH Second Half Payment</u>

We have submitted an invoice to the TOH for the second half of our district money

<u>Transfers:</u>

07/13/2012 $25,000 from HCAD Savings to HCAD Checking

<u>Squad Picnic</u>

I am awaiting a call from WHDC on the price to use the grounds, it seems we had two different numbers.

Update: $1,500.00 is the price.

The proposed 2013 budget is listed at the end of the minutes.

Secretary's Report –Robert Franz:

Return to Duty:

Name	Membership #	RTD Date	Note
Hugh O'Brien	853	7/11/12	From Medical to Dispatch Only

New Members:

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Ralph Murphey as a new probationary member #1372, Shift: Tuesday 1100 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Caitlin Ortiz as a new probationary member #1373, Shift: Tuesday 1500 in accordance with Article III, Section 2 of the By-Laws.
Yes: LL, AA No: RS, RF, AG, BC Abstain: BP
MOTION NOT APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Kristen Przybylski as a new probationary member #1373, Shift: Thursday 1500 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Ivette Salinas as a new probationary member #1374, Shift: Friday 0700 in accordance with Article III, Section 2 of the By-Laws.
Yes: LL No: RS, RF, AG, BC, BP Abstain: AA
MOTION NOT APPROVED

Motion by Robert Franz and seconded by Lehti Laas to accept John Palazzola's application for membership.
Yes: LL No: RS, RF, AG, BC, BP, AA
MOTION NOT APPROVED

Suffolk REMSCO – Meeting July 10, 2012
Copies of the meeting agenda and related reports were distributed to the Board and Chief Officers and posted on the bulletin board that evening. A couple of items follow: "hands only" CPR was again stressed as a priority for 2012 and a you do not have to be a CPR instructor to show someone how to do it – for more information contact Joel Vetter at SC FRES/EMS; the proposed additional 30+ hours for an EMT course does not affect CME recertification at the present time; the NYS specific EMT CC will continue under the new curricula; NFPA 1917, Technical Standards for Ambulance Construction are in final form and will take effect 1/1/13; there will be a version 6 PCR, likely multiple pages with mostly check off boxes and NYS will continue to supply them and REMSCO Award Ceremony will be on Thursday 10/25 at Peconic Landing in Greenport - EMS agency of the year award went to East Marion Fire Department. The next meeting is Tuesday September 18, 2012 at 7PM at SCEMS in Hauppauge.

Insurance Equipment claim: Recovered portable radio 2-15-20: VFIS will let HCFAS purchase the recovered radio for $650 or we can send the radio to them since they reimbursed us for a new radio. A motion is being presented tonight to purchase the radio.

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.
See Secretary's report for final disposition of personnel.
Chief's Report – John Palmieri:

Chief's Report
7/19/2012

1. The Officers will meet on July26th since the BOD decided to use our meeting date for budgetary reasons. As such, I have no Personnel Report.
2. I have received a Thank You from Glen Cove VEMS for providing a crew to do a standby for them in June.
3. Huntington Honda West is offering special pricing to VEMS and will donate $100.00 for every car purchased with this deal.
4. East Northport FD would like to be informed as to how many people they can expect from us.
5. Medford Fire Department has invited us to take part in their 90^{th} birthday parade on August 4,2012.
6. CVAC is staging a 5K Run/Walk on August 18,2012 if anyone is interested in joining.
7. Greenlawn FD would like to know our intentions to participate in their parade on August 30, 2012.
8. The Fire Chiefs Council of Suffolk County is hosting a 19^{th} annual golf outing on September 24, 2012 and they would like us to donate $50.00 to sponsor a hole.
9. The Suffolk County Coalition Against Domestic Violence is asking for a donation, $50.00 and up, to continue their work.
10. New County radios were installed in each ambulance except 16 which was out of the building for repairs and will be installed later.
11. TM Kenney was in to check Door 3 for a motor that would not stop running.
12. The water overflow alarms worked, but shutting off the alarm proved to be a concern and will be addressed.
13. Questions about Dispatchers performing receptionist duties will be discussed when the Chief Dispatcher is available.

Director Axelrod Report:

<u>Membership</u>

There are 4 prospective members up for review this week: Kristen Przybylski, Caitlin Ortiz, Ralph Murphy, and Ivette Salinas. Please see attached flowsheet, complete with a column indicating shift requested.

Sally plans on attending this meeting to discuss a prior applicant, John Palazzo. Sally just received another application from John. He has applied 3 other times and has been turned down. Roger sent him a letter in 2007, and there is also a non- recommendation from Dr. Timson in 2002, both included in his file. When he came into the building last Wednesday, Sally explained all this and told him he is not a candidate for the Squad. He told Sally that he could get a letter from his PCP clearing him for membership. Sally is looking for guidance in this matter.

Old Business: None

New Business: None

Huntington Community Ambulance District
Proposed 2013 Budget

Name	2013 Request
Payroll	**64,200**
EMS Supplies	**100,850**
Vehicles	**244,400**
Building	**120,850**
Utilities	***108,700***
Communications	***70,905***
Professional Fees	***35,015***
Insurance	**293,200**
Office	**30,040**
Members Inspection	**44,000**
Training	**46,707**
Public Relations	**8,000**
Uniforms and Subsistence	**73,200**
Bond Interest	***582,198***
Other Expenditures	**34,655**
	1,856,920

Request to Town of Huntington, July 23, 2012

Motion by Richard Stone and seconded by Andrea Golinsky to adjourn the meeting at 21:35 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: August 4, 2012

Amended and approved: August 9, 2012
MOTION APPROVED

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: August 9, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**ABSENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: Jerry Giacomini, Susan Siebel, David Mohr

Meeting called to order at: 19:30 hours

Note: The minutes were approved at the end of the meeting after the motion to extend the meeting was approved.

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of July 19, 2012 as amended.
Yes: RF, LL, AG, AA No: BP Abstain: JP, BC
MOTION APPROVED

Proposals-
SOP Change 02-2012 Gift Card and Event eligibility
Fall Festival 2012
Voting Machine and Elections
Advance for Meals on Election Day
Maier's Attendance at New York State Volunteer Ambulance & Rescue Association PulseCheck 2012 Memorial Service/Banquet
2012 Election Day Hours
Greenlawn Lineup Parade Refreshments

SOP Change 02-2012 Gift Card and Event eligibility
Motion by Brian Canty seconded by Andrea Golinksy to accept the proposed SOP Change 02-2012 regarding the eligibility criteria to the receipt of gifts or attendance at events sponsored by the squad as amended re: Article X - Policies - Purchasing Policy, Paragraph A (17) - Miscellaneous Items and Article IX - Protocols, Section 1 of the SOP's as attached.
Yes: RF, LL, AG, AA, BP, BC Abstain: JP
MOTION APPROVED

Fall Festival 2012

Motion by Chief John Palmieri and seconded by Alyssa Axelrod, to authorize and approve HCFAS to be the provider of EMS for the Huntington Chamber of Commerce at Huntington's Long Island Fall Festival and to designate Chief John Palmieri or his designee (1st Deputy Chief David Mohr) as the Emergency Medical Action Plan Coordinator for the festival with the authority to prepare and sign the EMAP document with SCEMS. Further to authorize and approve HCFAS and Explorer Post 215, with the required number of advisors, to participate in the Festival standby from Saturday, October 6 to Sunday, October 7, 2012. The Chief or his designee will ensure that proper transportation will be provided for the Explorers to and from Squad headquarters and the festival with Squad vehicles. Further to authorize, at the Chief's discretion, a meal allowance of $10.00 per Squad member, Explorer Post 215 member or approved mutual aid department member that stand by for HCFAS during the festival for each complete four (4) hour shift to be paid from HCAD funds. Explorer Post 215 must have the required advisors for each shift and take direction from the HCFAS Chief. No emergency response with explorers on board a Squad vehicle is permitted. All meal allowance money will be centrally distributed, signed for and accounted for by the Chief or his designee. Further to authorize the Chief or his designee an amount not to exceed $750.00 for event duty t-shirts (red with white lettering) for the festival and authorize the Recruitment, Membership and the Public Relations Committees' chairpersons a combined amount not to exceed $250.00 for the printing of recruitment and and/or RTE/CPR course flyers etc. for distribution at the festival. With their consent, any eligible HCFAS member is authorized to act as a temporary Post 215 advisor if requested by a Post 215 advisor.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Renew Adept Technology Contract

Motion by Chief John Palmieri, seconded by Brian Canty to accept the recommendation of the Systems Committee Jim Mallilo and the Board Liaison to Technology and authorize the President to renew the service agreement for the Squads computers with Adept Technology Consulting, Inc., P.O. Box 1296, Center Moriches, NY 11934, Phone: 800-506-9981, at an initial annual cost of $4,800 for forty hours of on-site support for maintenance, emergencies, upgrades, new installations, software and hardware problems, etc. as per the attached proposal from Adept Technology Consulting, Inc.. This service contract will include 24/7/4 hour response emergency service. Materials are not included.

HCAD Funds

Motion by Andrea Golinsky and seconded by Bernard Poole to table the motion.

Yes: AG No: LL Abstain: RF, AA, BP, JP, BC

MOTION NOT APPROVED to table

Motion withdrawn by motion makers.

Voting Machine and Elections

Motion by Robert Franz, seconded by Lehti Laas to authorize and approve the Secretary to enter into a purchase order/agreement with the County of Suffolk Board of Elections for the rental of a

voting machine including the services of a voting machine technician, the preparation and printing of ballots, other necessary election paperwork and delivery and pick up of the machine in connection with the Squad's annual election on December 10, 2012 at a cost not to exceed $1,200.00. Delivery and Pick up of the machine may be contracted to Bay Shore Movers or other reputable moving company if Suffolk County cannot perform the task at a cost of $200.00.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

Advance for Meals on Election Day
Motion by Secretary Robert Franz and seconded by Lehti Laas to authorize a $150.00 advance to the Secretary for meals on Election Day for staff who are working the election.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

Maier's Attendance at New York State Volunteer Ambulance & Rescue Association PulseCheck 2012 Memorial Service/Banquet
Motion by Andrea Golinsky and seconded by Robert Franz to extend an invitation to Lorraine and John Maier (daughter and son-in-law of late Ex-Chief, Past President, Life Member, Salvatore Signorelli who will be honored) to attend the New York State Volunteer Ambulance & Rescue Association PulseCheck 2012 Memorial Service / Banquet. The event is to be held Saturday, Oct. 13, 2012 in Suffern, NY at a cost of $150.00. Further to include 1 night at the Crowne Plaza Hotel (site of the service/banquet) to also include breakfast, cost not exceed $180.00.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

2012 Election Day Hours
Motion by Brian Canty and seconded by Bernard Poole to set the time of the 2012 General Election from 7:00am to 8:00pm.
MOTION APPROVED UNANIMOUSLY

Greenlawn Lineup Parade Refreshments
Motion by Chief Palmieri and seconded by Brian Canty to approve and authorize the Chief or his designee to purchase food, soda, beer and water to be provided during the lineup time for the Greenlawn FD parade on Thursday, August 30, 2012. Beer is being provided as per Article IX, Section 1, Paragraph 6, Other Squad Adult Events of the SOP's. Cost not to exceed $10 per person signed up.
HCFAS funds

Motion by Robert Franz and seconded by Lehti Laas to exclude beer from the motion.
Yes: RF, LL, AG No: BC, JP, BP, AA
MOTION NOT APPROVED

On the original motion:
Yes: BC, JP, BP,AA No: RF, LL, AG
MOTION APPROVED

Treasurer's Report – Brian Canty:
Motion by Brian Canty and seconded by Chief John Palmieri to accept the following for payment in accordance with the PPP and previous Board of Director motions:

July 20, 2012 to August 9, 2012 HCAD 52 Checks Totaling $117,935.80
July 20, 2012 to August 9, 2012 HCFAS 6 Checks Totaling $4,784.64
MOTION APPROVED UNANIMOUSLY

Transfers: 07/27/2012 $50,000 from HCAD savings to HCAD checking

Wire Transfer for Bond Interest 08/01/2012 $46,799.38

Second Half of HCAD Funds were received from the Town and Deposited
2013 Budget was submitted to the Town on Monday, July 23rd
2012 Picnic total cost was $8,313.79 - Detailed Report provided by Director Poole

<u>Outstanding Bills - Director Golinsky</u>
All American Uniforms - 103 Days $56.67
All American Uniforms - 75 Days $56.67
All American Uniforms - 54 Days $114.11, includes a credit of $62.00 Total due was $176.11
All American Uniforms - Due Now - $495.80

<u>Boundtree - Chief Palmieri/Ebert</u>
Still Need to know whats going on with the Polo Shirt that was ordered and not paid for

Secretary's Report –Robert Franz:
Motion by Robert Franz and seconded by Chief John Palmieri to approve the following LOA's:

Name	Membership #	Type	Dates
Cruz, Krystal	1211	Operational	6/29/12 – 9/29/12
Decker, Gilda	908	Extended Medical	7/16/12 – 10/16/12
Kraese, Mary Beth	873	Extended Medical	6/20/12 – 9/20/12
Meyer, Meaghan	1244	Medical	6/25/12 – 9/25/12
Moreno, Monique	1042	Medical	7/22/12 – 10/22/12
Tiersch, Kristin	1333	Educational	8/20/12 – 12/20/12
Vogel, Joanne	861	Operational	7/6/12 – 10/6/12

Yes: RF, LL, AA, BP, JP, BC Abstain: AG
MOTION APPROVED

Probation Ending
Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Meredith Borg, member #1351, eligible 7/6/12, effective 8/9/12.
MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Membership #	RTD Date	Note
Autz, Eric	903	3/29/12	From Operational
Dovi, Adriana	1120	5/4/12	From Operational
Gabriel, Rodriguens	1224	6/23/12	From Educational
Harrigan, Jim	1112	7/17/12	From Educational
Moreno, Monique	1042	6/25/12	From Medical to Dispatch Only
Reeder, George	1328	7/2/12	From Military
Stone, Casey	920	7/12/12	Dispatch to Full Riding
Winter, Christopher	897	8/7/12	From Operational

Note: New Members were voted on after the SOP motion and the Executive Session motion was prior to motions being discussed above.

New Members:
Motion by Robert Franz and seconded by Alyssa Axelrod to accept Carolyn Corkett as a new probationary member #1374, Shift: Thursday 2300 in accordance with Article III, Section 2 of the By-Laws.
Yes: AA, LL, RF, BP Abstain: AG, JP, BC
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to enter into Executive Session at 21:31 hours.
Yes: RF, LL, AG, AA, BP, JP Abstain: BC
MOTION APPROVED

Motion by Robert Franz and seconded by Chief John Palmieri to accept the resignation of Paul Tekverk, member #1169, dated 7/1/12, effective 8/9/12.
MOTION APPROVED UNANIMOUSLY

Insurance Equipment claim: After discussion, VFIS will let HCFAS purchase the recovered radio for $500 the previous quote as approved by the BOD was $650. A purchase order will be prepared and submitted to the treasurer.
SC Recruitment Committee Meeting July 25, 2012: SERVES Scholarship SCCC – Updated good news 8/7/12: FEMA approved the SC FRES requested amendment to the SAFER grant to allow volunteer ambulance SERVES participants to be included in the SAFER grant. This will cover the anticipated $45,000 shortfall for VAS SERVES participants for the coming school year and also provide funding for future grant years without relying on SC for the funds. This will open the door for future SAFER grant applications to include VAS EMS related expenses.
SC FRES Facebook will be featuring “Department of the Year / Month”.
SC Legislature will have a Volunteer Fire & EMS recognition day in September.

PR – looking at the possibility of doing Pride Ink on the internet in conjunction with Tattoo Lou's.
Department Recruitment Coordinator - there will be Train the Trainer presentations from o/a September 26 to October 18 at various locations.
Annual Election December 10, 2012: SC Board of Elections has been contacted for use of a tabulator voting machine and custodial services.
NYSVA&RA Special Awards: The deadline is August 25, 2012. Form can be found on NYSVA&RA website and can be submitted on line. Suggestion: Use NYSDOH/REMSCO submissions.

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.
See Secretary's report for final disposition of personnel.
Chief's Report – John Palmieri:

The Operational Officers had a meeting on
Thursday July 26, 2012.

LOAs:

Joanne Vogel	#861	From 7/06/12 to 10/06/12	Oper
Mary Beth Kraese	#873	From 6/20/11 to 9/20/12	ExtMed
Gilda Decker	#908	From 7/16/12 to 10/16/12	ExtMed
Monique Moreno	#1042	From 7/22/12 to 10/22/12	Med
Krystal Cruz	#1211	From 6/29/12 to 9/29/12	Oper
Meaghan Meyer	#1244	From 6/25/12 to 9/25/12	Med
Kristin Tiersch	#1333	From 8/20/12 to 12/20/12	Ed

Return to Duty:

Chris Winter	#897	As of 8/07/12	From Oper
Eric Autz	#903	As of 3/29/12	From Oper
Casey Stone	#920	As of 7/12/12	From Disp to Riding
Monique Moreno	#1042	As of 6/25/12	From Med to Disp
Jim Harrigan	#1112	As of 7/17/12	From Ed
Adriane Dovi	#1120	As of 5/04/12	From Oper
Rodriguens Gabriel	#1224	As of 6/23/12	From Ed
George Reeder	#1328	As of 7/02/12	From Mili

Advancements:

Chris Daddura	#1318	To Aide
Kelly Murphy	#1325	To ACL
Joe Gander Jr.	#1329	To ACL
Maxine Epstein	#1346	To Crewleader
Rafael Reyes	#1350	To Aide
Kristin VanBenSchota	#1356	To Aide

Probation Ending:

Meredith Borg	#1351	As of 7/06/12

Change of Status:

Don Roulo	#1017	From Driver to First Aider
Taha Aiman	#1201	From Crewleader to First Aider

Shift Changes:

Matthew Valle	#1238	From Tuesday 2300 to Sunday 0700
Dennis Vangroski	#1274	From Monday 0700 to Tuesday 2300

Resignations:

Paul Tekverk	#1169	As of 7/01/12

"No Show":

Monique Moreno	#1042	On Monday 7/02
Chris Mallilo	#1234	On Monday 7/09

Letters of Intent:

Tina Sholes	#1250	On 6/18/12
Elizabeth Ziembicki	#1357	On 6/19/12

Overdue Return to Duty:

Caroline Masten	#1212	As of 6/27	From Med
Dina Kutcher	#950	As of 6/02	From Med
Scott Bielanski	#1076	As of 6/01	From Med

President's Report – Roger Winter:

Life Membership –in progress

Membership Badges – The badges have arrived the chief will distribute.

Committee List for 2012 –The list is being adjusted as members are not performing duties as listed on the committee list in its' original format.

ID Badge System – no report, all cards up to date.

Explorer Post 215 –Sheryl Roach – The Post Officers will meet in the Board Room on the 2nd Monday of the month. The goal of this is to show the officer group what takes place at a GMM.

Director Axelrod Report:

Membership

There are several new member applications up for review. Please review folders in the transition box; there are several there now and Sally we be placing 2 more in the box on Tuesday. The prospective member flow sheet is attached.

Recruitment

The last recruitment orientation was held on Sunday, July 15. The next one is scheduled for Sunday, August 19th.

Director Golinsky Report:

Suffolk County Recruitment Committee

Meeting was held in Yaphank.

Report was given by Bob Franz but it is of special note that through the efforts of Ryan Murphy, Volunteer Programs Coordinator, volunteer ambulance corps will now be included in the SAFER grant for recruitment.

New York State Volunteer Ambulance & Rescue Association

E-board meeting was held July 28-29 in Albany. The Pulse Check 2012 conference committee reported that all areas are slightly ahead of last year. This includes ads, vendors, sponsors etc. It was noted that they have not received many special awards nominations as yet. The applications for special awards is due by Aug. 25th.

District 7 was charged with being the nominating committee this year. Correspondence was received from all incumbants with the exception of Chris Bitner 2011 vice president. Steve Dziura of District 15 had expressed his desire to be considered for that position. The committee also received a letter from District 18 nominating Ralph Cefalo for the office of President.

The nominating committed considered all requests and set the following slate

President	Michael Mastrianni	District 1
Ex. Vice President	Henry Ehrhardt	District 4
Vice-President	Steve Dziura	District 15
Secretary	Teresa Hamilton	District 1
Treasurer	Robert Franz	District 7
Financial Sec.	Colleen James	District 19

It was reported by President Mastrianni that the bill for the change in the CON process had not at that time been signed by the Governor.

District 7

No meeting was held in July. The next meeting will be held August 21st at South Country Ambulance in Brookhaven.

Suffolk County Ambulance Chiefs Association

No meeting was held in July. The next meeting will be held Sept. 18th

Community Parade – Public Safety Sub-Committee Meeting

Parade to be held Sept. 22nd at 11 AM. Route to be from West Hlls Road to the Church St. parking lot.

At the request of President Winter, I attended the meeting of the Public Safety sub-committee of the Unity Parade Committee.

Meeting was held Aug. 9th at the Tri –CYA building at the Big H shopping center. In attendance were Sgt Arnold of the 2nd Precienct, representatives from Legis. D Amaro's office, Legis. William Spenser office, TOH Public

Safety and Chief of HMFD

Several problems that arose from last years parade were addressed, large gap in parade, traffic, etc.
This year there will be a float contest.
HMFD has offered to advertise the parade on their two electronic signs in front of their buildings.
It was suggested that safety vests be worn by all parade staffers as tee shirts are not being ordered this year.
The parking lot next to our building will be used for the display of the antique cars this year.
HCFAS was asked to have a 'first aid station" or some type of presence such as the bike team or gator rather than an ambulance. A question was posed if the Explorers could participate.
Next meeting to be held Sept. 14

Director Poole Report:

Recap of 2012 Picnic

Total Signed Up	**196**	**42**	**39**	**26**
NO SHOWS	**27**	**4**	**10**	**2**
Add Ons	**3**	**0**	**0**	**0**
Max Total attending	**172**	**38**	**29**	**24**
Total paid	**172**	**36**	**34**	

Costs

Catering	$6,692.00
Camp Use	$1,500.00
Misc	$121.79
Total Cost	$8,313.79

NO SHOWS

	Name	Memb #	# Guest 21 &	# 13 - 20 Incl	# Guest 6 - 12	# Guest 5 & Under
1	**Alicea, Erica**	**1222**	**2**	**0**	**3**	**1**
2	***Allen, Marie (Notified Me)***	***1366***	***2***			
3	***Cappola, Mark (Notified ME)***	***1087***	***2***	***0***		
4	**Connors, John**	**1272**	**2**	**0**		
5	**Giershuny, Matthew**	**1367**	**2**			
6	**Jean, Steeven**	**1349**	**1**	**0**		
7	**Lupinacci, Matty**	**1330**	**2**	**0**		
8	***Maier, John (Notified Me)***	***886***	***2***	***1***	***3***	
9	**Moreno, Monique**	**1042**	**2**	**3**	**2**	**1**
10	**Ryan, Samantha**	**1108**	**1**	**0**		
11	**Schaffert, Emily**	**1248**	**2**	**0**		
12	**Stiles, Christy**	**1024**	**2**	**0**	**2**	
13	**Taylor, Andrew**	**1338**	**3**	**0**		
14	**Watts, Nathaniel**	**1316**	**2**	**0**		
			27	4	10	2

Those who came and did not sign up

Name	Memb #	# Guest 21 & Up Incl You	# 13 - 20 Incl Yourself if under 21	# Guest 6 - 12	# Guest 5 & Under
McIndoo, Todd		**2**			
Davis, Keith		**1**			
		3			

Motion by Andrea Golinsky and seconded by Lehti Laas to extend the meeting by 15 minutes.
Yes: RF, LL, AG, AA No: BC Abstain: JP, BP
MOTION APPROVED

Treasurer Canty left the meeting at 23:05 hours.

Old Business: None

New Business: None

Motion by John Palmieri and seconded by Andrea Golinsky to adjourn the meeting at 23:15 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: August 21, 2012

Amended and approved: September 13, 2012
MOTION APPROVED

Draft 08/12/12 (Note: an amendment was made at the 8/23/12 meeting)

Add the following to Article X – Policies, Section 1 – Purchasing Policy, Paragraph A (17) – Miscellaneous Items.

(f) Gift Eligibility – In order to receive a holiday gift card as approved by the Board of Directors annually, a member must fulfill the following requirements:

i. The member must be a member in good standing as defined in Article II, Section 1 of the SOP's, with the exception of the hourly commitment, which is defined in paragraph (iii) and (iv) below, as of December 1st.
ii. The member may not have been suspended, or received a temporary suspension, during the twelve (12) month period preceding December 1st.
iii. As of December 1st, Operational members must have completed thirty-six (36) four (4) hour duty tours or thirty-six (36) eight (8) hour overnight duty tours or eighteen (18) eight (8) hour duty tours if on Alternating Overnight Status. Duty tours include both weekly shifts and each four (4) hour standby.

iv. As of December 1st, Administrative members must have completed and submitted to the Chief Dispatcher a total of eighty-two (82) hours of duty time.
v. The Chief will provide a list of all eligible and ineligible members to the Board of Directors no later than the 2nd Board meeting in December.
vi. Any exception to the above must be approved by the Board of Directors.

Amend and add the following to Article IX – Protocols, Section 1 – Social Committee Protocols.

1. Eligibility Criteria - For a member to attend any social event, excluding parades, as described below they must meet the following eligibility criteria:
   A. The member must be a member in good standing as defined in Article II, Section 1 of the SOP's, with the exception of the hourly commitment, which is defined in paragraph (C) and (D) below, one month prior to the event.
   B. The member may not have been suspended, or received a temporary suspension, during the six (6) month period preceding the event.
   C. One (1) month prior to the event, Operational members must have completed eighteen (18) four (4) hour duty tours or eighteen (18) eight (8) hour overnight duty tours or nine (9) eight (8) hour duty tours if on Alternating Overnight Status during the prior six months. Duty tours include both weekly shifts and each four (4) hour standby. Probationary members will be prorated based on their acceptance date.
   D. One (1) month prior to the event, Administrative members must have completed and submitted to the Chief Dispatcher a total of forty-one (41) hours of duty time during the prior six months. Probationary members will be prorated based on their acceptance date.
   E. The Chief will provide the Board of Directors and the Event Committee Chairperson a listing of membes not eligible to attend one month prior to the event. Members not eligible to attend will be notified by the Chief.
   F. Any exception to the above must be approved by the Board of Directors.

Amend and adjust all numbers within the section subsequent the proposed change.

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: August 23, 2012

Members:

President Roger Winter (RW)	**ABSENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**ABSENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: David Mohr, Kyle Rudden, Sally Staszak

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of August 9, 2012 as amended.

Motion by Brian Canty and seconded by Andrea Golinsky to table the minutes.
MOTION APPROVED UNANIMOUSLY

New members were voted on, see Secretary's Report.

Motion by Andrea Golinsky and seconded by John Palmieri to enter into Executive Session with guests at 20:05 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 20:25 hours.

SOP change 02-2012
Motion by Robert Franz and seconded by Lehti Laas to further amend Standard Operating Procedures change 02-2012 which was previously adopted by the Board of Directors on August 9, 2012 but was not distributed to membership due to a technical error within the amendment.
MOTION APPROVED UNANIMOUSLY
Note: SOP is printed at the end of the minutes

EMS Expo increase of attendees
Motion by Chief John Palmieri, seconded by Brian Canty, to increase the number of possible attendees to EMS Expo 2012 from 10 to 12.
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

August 10, 2012 to August 23, 2012 40 Checks Totaling $36,325.67

August 10, 2012 to August 23, 2012 2 Checks Totaling $1,671.73

MOTION APPROVED UNANIMOUSLY

Transfers:

8/17/12 Transfer HCAD CK to HCAD Savings $800,000

8/17/12 Transfer HCFAS SAV to HCFAS Ck $125,000

Bond:

GENERAL ELECTRIC CAP CORP,

Coupon: 4.00%

Maturity: 08/17/2032

Callable: 08/17/2015 @ 100 monthly thereafter

Outstanding Bills:

Good and Welfare - Director Laas - missing PO from Happy Farms 7/10/2012 for $55

Subscriptions - Director Golinsky - Missing PO from Fire News 03/12/12 for $150

Secretary's Report –Robert Franz:

Motion by Robert Franz and seconded by Chief John Palmieri to approve the following LOA's:

Name	Membership #	Type	Dates
Bielanski, Scott	1076	Extended Medical	6/1/12-9/1/12
Fernandez, Richard	1217	Operational	7/26/12-10/26/12
Maldonado, Beatris	1275	Operational	8/8/12-11/8/12
Roulo, Donald	1017	Operational	7/28/12-10/28/12
Staszak, Sally	397	Medical	7/28/12-10/28/12

MOTION APPROVED UNANIMOUSLY

Probation Ending

Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Nicole Calderone, member #1339, eligible 7/6/12, effective 8/23/12.

Yes: RS, LL, AA, JP,BC No: RF, AG

MOTION APPROVED

Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Steeven Jean, member #1349, eligible 7/19/12, effective 8/23/12.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Rafael Reyes, member #1350, eligible 8/4/12, effective 8/23/12.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Andrew Campagnola, member # 1352, eligible 7/19/12, effective 8/23/12.

Motion by Robert Franz and seconded by Lehti Laas to table.
Yes: RF, LL, AG, AA,RS No: JP, BC
MOTION APPROVED TO TABLE

Return to Duty:

Name	Membership #	RTD Date	Note
Barker, William	862	8/3/12	Medical to Dispatch
Brenner, Pamela	1157	8/5/12	From an Educational
Manning, Kenneth	1236	8/15/12	Medical to Dispatch
Mastropietro, Donna	714	3/25/12	Medical to Dispatch
Vogel, Joanne	861	8/23/12	From an Operational

Note: New members were voted on after the minute's motion above.
New Members:

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Christopher Amaya as a new probationary member #1375, Shift: Tuesday 1500 in accordance with Article III, Section 2 of the By-Laws.
Yes: AA, LL, RF, JP, BC, RS Abstain: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Christine Anderer as a new probationary member #1376, Shift: Saturday 0700 in accordance with Article III, Section 2 of the By-Laws.
Yes: AA, LL, RF, JP, BC, RS Abstain: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Elizabeth Beach as a new probationary member #1377, Shift: Thursday 0700 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Charles Beach as a new probationary member #1378, Shift: Monday 0700 in accordance with Article III, Section 2 of the By-Laws.
Yes: AA, LL, RF, JP, BC, RS Abstain: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Kathryn Blecher as a new probationary member #1379, Shift: Sunday 1900 in accordance with Article III, Section 2 of the By-Laws.
Yes: AA, LL, JP, BC, RS Abstain: AG, RF
MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Nathan Bruskin as a new probationary member #1380, Shift: Friday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: AA, LL, RF, JP, BC, RS Abstain: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Shayna Castagna as a new probationary member #1381, Shift: Sunday 1900 in accordance with Article III, Section 2 of the By-Laws.

Motion by Richard Stone and seconded by Chief John Palmieri to table the motion.
Yes: RS, RF No: LL, AA, JP Abstain: BC, AG
MOTION NOT APPROVED TO TABLE

On the original motion:
Yes: AA, LL, RF,JP No: BC, AG Abstain: RS
MOTION APPROVED

Motion by Robert Franz and seconded by Chief John Palmieri to drop from membership for failure to fulfill shift requirements Tina Sholes, member #1250, effective 8/23/12.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri to drop from membership for failure to fulfill shift requirements probationary member Elizabeth Ziembicki, member #1357, effective 8/23/12.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri to drop from membership for failure to fulfill shift requirements Nicole Menditto, member #1294, effective 8/23/12.
MOTION APPROVED UNANIMOUSLY

Insurance:

MVA claim: On 8/11/12 as our ambulance 2-15-18 was leaving, it came in contact with an unattended Dix Hills Fire District ambulance parked alongside us at Huntington Hospital ED parking lot. The damages to 2-15-18 are estimated at $4,179 and the DHFD ambulance damages are estimated at $994. VFIS has authorized the work to be done on our ambulance and Proliner was notified on 8/20 to commence the work. On 8/23/12 we received a check from VFIS for $3,929 net of our deductible.

VAWBL: The 1/1/13 policy experience modification issued by the NYCIRB is 1.14 which should result in a decrease in the amount budgeted (used 1.30 in budget calculation). Any NYCIRB 2013 rate per ambulance or assessment increase and NYSIF differential or discount are still unknown.

NYSVA&RA Special Awards: The deadline is August 25, 2012. Form can be found on NYSVA&RA website and can be submitted on line. Suggestion: Use NYSDOH/REMSCO submissions.

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.
See Secretary's report for final disposition of personnel.

Chief's Report – John Palmieri:

The Operational Officers had a meeting on
Thursday August 14, 2012.

LOAs:

Sally Stazack	#397	From 7/28/12 to 10/28/12	Med
Don Ruolo	#1017	From 7/28/11 to 10/28/12	Oper
Scott Bielanski	#1076	From 6/01/12 to 9/01/12	ExtMed
Richard Fernandez	#1217	From 7/26/12 to 10/26/12	Oper
Beatris Maldonato	#1275	From 8/08/12 to 11/08/12	Oper

Return to Duty:

Joanne Vogel	#861	As of 8/23/12	From Oper
Mike Barker	#862	As of 8/03/12	From Med to Disp
Pam Brenner	#1157	As of 8/05/12	From Ed
Ken Manning	#1236	As of 8/15/12	From Med to Disp

Advancements:

Tiffany White #1259 To Crewleader

Probation Ending:

Nicole Calderone	#1339	As of 7/06/12
Steeven Jean	#1349	As of 7/19/12
Rafael Reyes	#1350	As of 8/04/12

Andrew Campagnola #1352 As of 7/19/12

Change of Status:
None

Shift Changes:
None

Resignations:
None

"No Show":
Audin Delva #1185 Mon 7/30/12

Members to be Dropped as per Vote of Officers, 8/16/12:
Tina Sholes #1250
Elizabeth Ziembicki #1357
Nicole Menditto #1294

Overdue Return to Duty:

Ray Pollard	#1110	As of 8/14	From Oper
Dina Kutcher	#950	As of 6/02	From Med

Both are being investigated by the 1st Deputy and have personal problems that are being dealt with.

President's Report – Roger Winter:

- I will be working on an Air Cleaner for the Truck Room. I am putting the proposal together for the next meeting or the first meeting in September.

Director Alyssa Axelrod Report

Membership

There are 10 new member applications up for review. Please review folders in the transition box. The prospective member flow sheet is attached.

Recruitment

The last recruitment orientation was held on Sunday, August 19th. The next one is scheduled for Sunday, September 16th. The next RTE class is planned for September.

Old Business: None

New Business: The Chief was asked if nominees were going to be submitted for Pulse check, he responded yes.

Motion by Brian Canty and seconded by Andrea Golinsky to adjourn the meeting at 21:56 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: September 10, 2012

Amended and approved: September 27, 2012
MOTION APPROVED

Add the following to Article X – Policies, Section 1 – Purchasing Policy, Paragraph A (17) – Miscellaneous Items.

(f) Gift Eligibility – In order to receive a holiday gift as approved by the Board of Directors annually, a member must fulfill the following requirements:

i. The member must be a member in good standing as defined in Article II, Section 1 of the SOP's, with the exception of the required duty tours or hourly commitment, which is defined in paragraph (iii) and (iv) below, as of December 1st.
ii. The member may not have been suspended, or received a temporary suspension, during the twelve (12) month period preceding December 1st.
iii. As of December 1st, Operational members must have completed thirty-six (36) four (4) hour duty tours or thirty-six (36) eight (8) hour overnight duty tours or eighteen (18) eight (8) hour duty tours if on Alternating Overnight Status. Duty tours include both weekly shifts and each four (4) hour standby.
iv. As of December 1st, Administrative members must have completed and submitted to the Chief Dispatcher a total of eighty-two (82) hours of duty time.
v. The Chief will provide the list of all eligible members or members who received a gift and those ineligible members to the Board of Directors no later than the 2nd Board meeting in December.
vi. Any exception to the above must be approved by the Board of Directors.

Amend and add the following to Article IX – Protocols, Section 1 – Social Committee Protocols.

1. Eligibility Criteria - For a member to attend any social event, excluding parades, as described below they must meet the following eligibility criteria:
    A. One (1) month prior to each event, the member must be a member in good standing, as defined in Article II, Section 1 of the SOP's, with the following exceptions: a) member does not have to be off probation and b) the required duty tours or hourly commitment is defined in paragraph (C) and (D) below.
    B. The member may not have been suspended, or received a temporary suspension, during the six (6) month period preceding the event.
    C. One (1) month prior to each event, Operational members must have completed eighteen (18) four (4) hour duty tours or eighteen (18) eight (8) hour overnight duty tours or nine (9) eight (8) hour duty tours if on Alternating Overnight Status during the prior six months. Duty tours include both weekly shifts and each four (4) hour standby. Probationary members will be prorated based on their acceptance date.
    D. One (1) month prior to each event, Administrative members must have completed and submitted to the Chief Dispatcher a total of forty-one (41) hours of duty time during the prior six months. Probationary members will be prorated based on their acceptance date.
    E. The Chief will provide the Board of Directors and the Event Committee Chairperson a listing of members not eligible to attend one month prior to the event. Members not eligible to attend will be notified by the Chief.
    F. Any exception to the above must be approved by the Board of Directors.

Amend and adjust all numbers within the section subsequent to the proposed change.

SOP Change 02-2012[1] BOD 080912 082312

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: September 13, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**ABSENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: None

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of August 9, 2012 as amended.
Yes: RS, RF, LL, AA, BP,JP No: BC
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of August 23, 2012 as amended.

Motion by Brian Canty and seconded by Chief John Palmieri to table the motion.
Yes: RS, BC, BP,JP No: LL, RF Abstain: AA
MOTION APPROVED

New members were voted on, see Secretary's Report.

Proposals-
Explorer Post 215 SOP Change Article III, Section 8, Paragraph C and Article V Section 1
Presence at the time of Yearly Elections
Powerheart AED Cardiac Science – Henry Schein (Tabled)
Renew Adept Technology Contract
Purchase a Field of Honor Flag
Richard Rudolph Pre-Hospital Trauma Life Support Course

Explorer Post 215 SOP Change Article III, Section 8, Paragraph C and Article V Section 1
Motion by Chief John Palmieri and seconded by Alyssa Axelrod to add a new subparagraph 2 and amend subparagraph 1- of Article III Section 8 paragraph C and amend Article V, Section 1 as outlined in their signed affidavit, as amended. (See the end of the minutes for changes made)

Yes: RS, RF, LL, AA, BC,JP Abstain: BP

MOTION APPROVED

Presence at the time of Yearly Elections

Motion by Chief John Palmieri and seconded by Treasurer Brian Canty to prohibit any HCFAS member who currently holds a HCFAS elected position or a member who is running for an elected position, to be in the HCFAS headquarters building at any time from 7:00 A.M. to 6:30 P.M. on the day of election except for the purpose of being on a regularly scheduled shift, answering a back-up call, acting in the position of Monday day captain or as a Chief Officer, casting a ballot, or for attending the General Membership meeting on Monday evening. Any exceptions are to be authorized by the President or his designee.

Motion by Robert Franz and seconded by Brian Canty to amend the above motion to include: "This prohibition will not affect the Secretary and Treasurer from the performance of their duties in regards to the election."

Yes: AA, LL, RF,BC No: JP Abstain: BP, RS

MOTION APPROVED

On the amended motion:

MOTION APPROVED UNANIMOUSLY

Powerheart AED Cardiac Science – Henry Schein

Motion by Chief John Palmieri and seconded by Alyssa Axelrod to have President Roger Winter enter into a contract with Henry Schein® 135 Duryea Road, Melville, New York 11747, contact person Keith Brady to purchase 15 Powerheart AED manufactured by Cardiac Science at a cost of $20,199.30 as outlined in their proposal dated 7/11/12. This is the recommendation of second Deputy Chief Tim Ebert and endorsed by the officer corps.

HCAD funds

Motion by Alyssa Axelrod and seconded by Brian Canty to table the motion.

Yes: RS, RF, LL, AA, BP,BC No: JP

MOTION APPROVED TO TABLE

Renew Adept Technology Contract

Motion by Chief John Palmieri, seconded by Brian Canty to accept the recommendation of the Systems Committee Jim Mallilo and the Board Liaison to Technology and authorize the President to renew the service agreement for the Squads computers with Adept Technology Consulting, Inc., P.O. Box 1296, Center Moriches, NY 11934, Phone: 800-506-9981, at an initial annual cost of $4,800 for forty hours of on-site prepaid block hours that will be billed at a rate of $120.00. This covers 8x5 support hours Monday – Friday excluding holidays. In the event of services are needed after hours or on a holiday to handle emergency on the network, we will be billed at 1.5 times the normal rate which is $180.00 an hour and will be deducted from the 40 hour block. Additional hours can be purchased in 5 hour increments at $125.00 an hour or be billed at a normal rate of $135.00 an hour. There is a minimum of 1 hour for onsite support calls. Any remote support is billed in 15 minute increments. Response time will be within 4 hours.

These parameters are as per the attached proposal from Adept Technology Consulting, Inc. Materials are not included. Effective date: 9/1/12.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Purchase a Field of Honor Flag

Motion by Brian Canty and seconded by Robert Franz to purchase one 3x5 American Flag mounted on an 8-foot pole for the "Field of Honor" sponsored by the Kiwanis Club of Huntington. The flag will have a custom printed yellow ribbon personalized with Huntington Community First Aid Squad. In honor of Veterans Day, the flags will be placed in precision rows on the front lawn of the Huntington Town Hall from Saturday, October 20, 2012 to Saturday, December 8, 2012 after December 8, 2012 the flag will become the property of Huntington Community First Aid Squad. The cost of the flag is $35.00, a check payable to the Huntington Kiwanis Club.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Richard Rudolph Pre-Hospital Trauma Life Support Course

The following motion was approved at the end of the meeting:

Motion by Chief John Palmieri and seconded by Robert Franz to approve a Pre-Hospital Trauma Life Support Course held at Port Jefferson Volunteer Ambulance for Richard Rudolph for a cost of $260. This was previously approved by 2nd Deputy Chief, Tim Ebert.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

August 24, 2012 to September 13, 2012 HCAD 48 Checks Totaling $37,242.99

August 24, 2012 to September 13, 2012 HCFAS 4 Checks Totaling $421.38

MOTION APPROVED UNANIMOUSLY

<u>Transfer</u>

08/31/2012 HCAD Savings to Checking $25,000

<u>National Grid</u>

We have finally completed our analysis with National Grid and we paid them $14,553.32 for the miss billing for period 2/2011 to 2/2012

All outstanding Bills have been processed.

Secretary's Report –Robert Franz:

New Members

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Viktorija DelRosso as a new probationary member #1382, Shift: Thursday 1100 in accordance with Article III, Section 2 of the By-Laws.

Yes: AA, LL, RF, RS, JP No: BC Abstain: BP
MOTION APPROVED

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Patrick Donegan as a new probationary member #1383, Shift: Sunday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: AA, LL, RF, RS Abstain: JP, BC, BP
MOTION APPROVED

NY State Insurance Fund (VAWBL) – The NYSIF did a walkthrough at the Squad on Friday September 7th and said he was pleased with the overall safety of the premises and mentioned one item which will be given to the 2nd Deputy Chief for correction.

President's Report – Roger Winter:
Life Membership – in progress
Membership Badges – no report all badges up to date
Committee List for 2012 –The list is being adjusted as members are not performing duties as listed on the committee list in its' original format.
ID Badge System – no report, all cards up to date.
Fund Drive – As of 8/31/2012, fund drive total contributions are $61,946.44 by 1855 contributors.
Explorer Post 215 –Sheryl Roach – An Open House for membership is scheduled for Sunday 9/16, 2012. Displays and a recruitment video will be presented. Parents and students are invited to learn what the Explorer Post is all about. A field trip to the 9/11 memorial is planned for the spring.

Vice President's Report – Rich Stone:
Discussed the Verizon phone incident that occurred and proposed looking into other avenues.

Director Axelrod Report:
Membership
There are 2 new member applications up for review. Please review folders in the transition box. The prospective member flow sheet is attached.

Recruitment
The next recruitment orientation is scheduled for Sunday, September 16th. The next RTE/CPR class is scheduled to start in late September.

Old Business: None

New Business: Paramedic course reimbursement for Richard Rudolph discussed.

Motion by Brian Canty and seconded by Richard Stone to adjourn the meeting at 21:10 hours.
MOTION APPROVED UNANIMOUSLY

ARTICLE III

SECTION 8 - PROBATIONARY MEMBER

a. The probationary period is six months from the day the member is accepted. This period can be extended by the Operational Officers with the approval of the Chief Advisor.

b. During the probationary period the Post may expel a member for any conduct not in accordance with the Standard Operation Procedures and rules set by the Post.

c. By the end of the probationary period the member must be properly certified per Article I, Section 4(d) of the Standard Operating Procedures and rules set by the Post.

1. The member must pay the annual fee to the Boy Scouts of America and the $3.00 annual dues prior to any training, and will be issued a membership card.

2. The new member must pay for their certifications for RTE and CPR, but may apply for reimbursement 6 months after completion of those certifications if they are a member in good standing.

d. Members will have no voting privileges during their probationary period.

ARTICLE V

SECTION 1 - DUES

There will be an annual fee required to become a member of the Boy Scouts of America payable upon acceptance into the Post.

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: September 23, 2012

Amended and approved: October 11, 2012
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: September 27, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: None

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of August 23, 2012 as amended.
Yes: RS, RF, LL, AA, BP, JP, BC Abstain: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of September 13, 2012 as amended.

Motion by Brian Canty and seconded by Chief John Palmieri to table the minutes of 9/13/12.
Yes: BC, AA, AG, RS No: LL, RF Abstain: BP, JP
MOTION APPROVED

Proposals-
Aviation Demonstration
Air Vac 911® Engine Exhaust Removal System (tabled)
Powerheart AED Cardiac Science – Henry Schein (tabled)
Holiday Cards 2nd Division FD & VAS
Holiday Cards for Inactive Life members
Holiday Gift Cards
FASNY Legislative Conference
Renewal and continuation with VESO Trust (Voluntary Emergency Service Organization)

Note: the following motion was done by email voting:

Aviation Demonstration

Motion by Chief John Palmieri and seconded by Bernard Poole to approve participation of HCFAS members in an Aviation Demonstration sponsored by Greenlawn Fire Department and the Town of Huntington Chiefs Council to be held at Western Suffolk BOCES - Manor Plains Campus, 200 Little Plains Rd, Huntington, NY 11743, Thursday, September 27, 2012 at 7:00 P.M. Signup is posted on the bulletin board. Transportation will be offered to the members by squad vehicles with permission of the chief.

Motion Pass

9/26/12 vote via email:

AA - Yes, BC - Yes, BP - Yes, JP - Yes, RW - Yes, LL - Yes, RF - Yes, RS - Yes AG - Vacation

8-0-0

MOTION APPROVED UNANIMOUSLY (Note: AG out of the country)

Air Vac 911® Engine Exhaust Removal System

Motion by President Roger Winter and seconded by Chief John Palmieri to have President enter into a contract with Air Vacuum Corporation, P.O. Box 517, Dover NH 03821-0517, contact person John Kuris, Telephone #: 1-800-540-7264, to purchase and install the Air Vac – 911 Exhaust system as outlined in the proposal dated July 31, 2012 at a cost of $32,520.00.

Terms: ½ payment with the order and final payment prior to release. Lead time is 8-10 weeks.

Insurance Certificate Requirement: A Certificate of Insurance with HCFAS named as additional insured and proof of workers' compensation coverage must be provided by Air Vacuum Corporation

HCAD funds

Moion by Robert Franz and seconded by Alyssa Axelrod to table the motion.

Yes: RF, LL, AG, AA, BP, BC Abstain: JP, RS

MOTION APPROVED TO TABLE

Powerheart AED Cardiac Science – Henry Schein

Motion by Chief John Palmieri and seconded by Alyssa Axelrod to have President Roger Winter enter into a contract with Henry Schein® 135 Duryea Road, Melville, New York 11747, contact person Keith Brady to purchase 15 Powerheart AED manufactured by Cardiac Science at a cost of $20,934.30 as outlined in their proposal dated 7/11/12. This is the recommendation of second Deputy Chief Tim Ebert and endorsed by the officer corps.

HCAD funds

Motion by Robert Franz and seconded by Alyssa Axelrod to table the motion.

Yes: RS, RF, LL, AG, AA Abstain: JP, BP, BC

MOTION APPROVED TO TABLE

Holiday Cards 2nd Division FD & VAS

Motion by Brian Canty and seconded by John Palmieri to authorize and approve the Secretary to purchase 2012 holiday cards, labels and stamps and timely mail the cards to all 2nd Division fire departments and ambulance squads at a cost not to exceed $100.00 which will be accounted for in accordance with the PPP.

HCFAS funds

Yes: RS, LL, AG, AA, JP, BP, BC Abstain: RF

MOTION APPROVED

Holiday Cards for Inactive Life members

Motion by Lehti Laas and seconded by Alyssa Axelrod to authorize and approve the Secretary to purchase 2012 holiday cards, labels and stamps and timely mail the cards to all inactive Life Members, at a cost not to exceed $100.00 which will be accounted for in accordance with the PPP.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Holiday Gift Cards

Motion by Treasurer Brian Canty and seconded by Chief John Palmieri to authorize and approve the purchase and distribution of a $125.00 Bank Card (from a local bank) to eligible active members, in accordance with the Holiday Gift Card Eligibility approved by Board of Directors on 6/23/11 as amended as a SOP change on 8/23/12 and inactive life members. The distribution of the gift cards will be made on December 10, 2012. The Vice President will be responsible for the purchase and distribution of the gift cards.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

FASNY Legislative Conference

Motion by Robert Franz and seconded by Andrea Golinsky to authorize and approve Robert Franz, at his discretion, to attend the FASNY legislative conference on Sunday November 4, 2012 in Albany, NY. Meals and mileage & tolls will be reimbursed in accordance with the PPP.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Renewal and continuation with VESO Trust (Voluntary Emergency Service Organization)

Motion by Robert Franz, seconded by Brian Canty, to accept the recommendation of Robert Franz, insurance committee chairperson and authorize and approve the renewal and continuation with VESO Trust (Voluntary Emergency Service Organization) the HCFAS Members Group Term Life Insurance Program, in accordance with the guidelines attached, for the period November 1, 2012 to October 31, 2013 with an approved extension up to February 28, 2014 pending notification of the insurance company's November 1, 2013 renewal. The group term life insurance is to be provided by VESO Trust and underwritten by Security Mutual Life Insurance Company of New York at a monthly amount of approximately $ 5,000.00 for active members and $ 700.00 for inactive life members (based upon the 08/01/12 census of 244 eligible active members and 19 eligible inactive life members). The addition of eligible new participants and the termination of participants during the year will be paid or credited upon the receipt of an invoice reflecting such changes. Payments will be made quarterly from HCAD funds for active members and from HCFAS funds for inactive life members. The program will be administered by the HCFAS insurance committee.

HCAD & HCFAS funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:
Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

Sept 14, 2012 to Sept 27, 2012 HCAD 25 Checks Totaling $21,280.05
Sept 14, 2012 to Sept 27, 2012 HCFAS 2 Checks Totaling $192.37
Sept 14, 2012 to Sept 27, 2012 POST 1 Checks Totaling $44.75

MOTION APPROVED UNANIMOUSLY

Transfers:
09/17/2012 30,000 HCAD Savings to Checking

NYS Gas Tax
Refund Filed on Saturday, Sept 15th, 2012 for approximately $1,500.00

Motion by Brian Canty and seconded by Andrea Golisnky to enter into Executive Session at 20:35 hours.
MOTION APPROVED UNANIMOUSLY (Note: BP not in the room)

Out of Executive Session at 21:02 hours.

Secretary's Report –Robert Franz:
Motion by Robert Franz and seconded by Chief John Palmieri to approve the following LOA's:

Name	**Membership #**	**Type**	**Dates**
Burns, Eileen	767	Emergency Medical	9/11/12 – 12/11/12
Gabriel, Rodriguens	1224	Educational	9/3/12 – 12/23/12
Guadagnin, Linda	1148	Educational	9/6/12 – 12/20/12
Harrigan, James	1112	Educational	9/11/12 – 12/11/12
Lau, Allison	1226	Educational	9/1/12 – 1/1/13
Mallilo, Christopher	1234	Medical	8/17/12 – 11/17/12
Manning, Sara	1345	Medical	8/27/12 – 11/27/12
Maresco, Karen	999	Medical	7/29/12 – 10/29/12
Rahimi, Zebulnessa	1189	Educational	9/9/12 -12/16/12
Reciniello, Patricia	740	Emergency Medical	8/25/12 – 11/25/12
Schaffert, Emily	1248	Educational	8/30/12 – 12/20/12
Suarez, Carlos	1103	Educational	9/24/12 – 12/24/12
Wissner, Leslie	1285	Extended Operational	9/17/12 -12/17/12

MOTION APPROVED UNANIMOUSLY (Note: BP not in the room)

Probation Ending:
Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Jeffrey Daniels, member #1358, eligible 9/16/12, effective 9/27/12.
MOTION APPROVED UNANIMOUSLY (Note: BP not in the room)

Return to Duty:

Name	**Membership #**	**RTD Date**	**Note**
Gabriel, Anne	919	9/23/12	From Operational
Manning, Sara	1345	8/27/12	Medical to DISPATCH only
O'Brien, Hugh	853	8/29/12	Dispatch to FULL RIDING
Staszak, Sally	397	9/4/12	Medical to FULL RIDING

Status Change:
Motion by Robert Franz and seconded by Chief John Palmieri to grant the following Status Change: Active to In-Active Life Membership to Christopher Winter, member #897, effective 8/30/12.
MOTION APPROVED UNANIMOUSLY (Note: BP not in the room)

Motion by Robert Franz and seconded by Chief John Palmieri to grant the following Status Change: Active to Associate Membership to Raymond Pollard, member #1110, effective 8/14/12.
MOTION APPROVED UNANIMOUSLY (Note: BP not in the room)

Resignation:
Motion by Robert Franz and seconded by Chief John Palmieri to accept the resignation of Nimka Khanna, member #1195, effective 8/27/12.
Yes: RS, RF, LL, AG, AA, JP No: BC (Note: BP not in the room)
MOTION APPROVED

NY State Insurance Fund (VAWBL) – As mentioned at the last meeting, on September 19th I met with a NYSIF investigator regarding a member's claim. Roger attended the final closing of the meeting. A statement regarding the claim and documents requested were given except for medical records which I asked that a written request be made indicating the specific records needed. On 9/26/12 the investigator called and asked to interview the members on the call that claimant was injured. I informed him that this request must be made in writing.

Injury – On 9/25/12 a member fell and was injured during a call. Member was seen at the HH ED. I am waiting to see if member's injury is healing or gets worse before a decision is made to file a VAW claim or treat as a first aid claim.

Legislation: Bill A09943C / S7013C – The bill for the change in the CON process had been delivered to the Governor. Emails should be sent to the Governor requesting that he veto the bill (www.governor.ny.gov). I would like HCFAS to send an email

Suffolk REMSCO Meeting September 18, 2012 - Copies of the meeting agenda and related reports were distributed to the Board and Chief Officers and posted on the bulletin board that evening. A couple of items follow: Prehospital Lifesaving Awards were presented to several agencies including Exchange Ambulance of the Islips, Medford VAC and Riverhead VAC; Citizen hands only CPR is being advocated and SBU preliminary study indicated voice only instruction retention is good – for more information contact Joel Vetter at SC FRES/EMS; SCPD's course sponsorship agreement was cancelled by the NYSDOH after completing an investigation. SC EMS has assumed role of course sponsor for SCPD in the interim until all concerns are addressed; FRES is in process of providing response time data to the REMSCO response committee; Additional 13 hours for CME recertification required to comply with the National Standard Curricula. Tom Lateulere will be sending a memo out on this on 9/19 followed by a listing of classes for the additional transition supplemental course hours. See the Suffolk REMSCO website for additional information & required forms; the 2011 REMSCO awards will be at the Peconic Landing, Thursday October 25th 7pm. - East Marion FD is the EMS Agency of the Year.
The next meeting is Tuesday November 13, 2012 at 7PM at SCEMS in Hauppauge.

NYSVA&RA District 7 Meeting September 18, 2012 – Discussed Suffolk REMSCO meeting, Pulse Check Educational Conference and the CME 13 hour transition supplemental course required to comply with the National Standard Curricula adopted by NYS DOH BEMS.

SC FRES Recruitment Committee Meeting September 19, 2012 - Copies of the minutes of the July 25th meeting and an 8/30 memo re: SAFER funded Train the Recruiter training were distributed to the President, Chief and recruitment committee and posted on the bulletin board. I understand that Mike Barker and Sally Staszak have signed up for the Halesite FD presentation. New posters, brochures and lawn signs will be available at that meeting. Recruitment advertising program is working very well and referrals are transmitted to each agency in a timely manner. HCFAS was complimented for following up each referral with an acknowledgement letter to the individual. Other agencies were encouraged to do the same to cut down on referrals contacting FRES as to their status. The FEMA SAFER grant amendment to allow volunteer ambulance SERVES participants to be included in the SAFER grant was not approved (it was previously reported that it had been approved). The shortfall in funding for VAS participants of approximately $45,000 is being requested from SC or some other source or method. The next meeting will be on Wednesday November 7 at 6PM at the FRES library in Yaphank.

SCACA Meeting September 19, 2012 – Past SC FRES Commissioner David Fischler, Esq. made a short presentation on the NFPA 1917, Technical Standards for Ambulance Construction which will take effect 1/1/13. The emphasis is on the occupants' safety. David chaired the NFPA committee that produced these standards. The committee was made up equally of users, manufacturers & enforcers. The first draft resulted in over 1700 comments and the second draft had 47 comments. All comments were addressed by the committee. Ambulances purchased on 1/1/13 and thereafter will receive a certificate that the vehicle is NFPA 1917 compliant or a letter that it is non compliant. Purchaser must provide minimum usage payload (weight distribution on each axle). Top speed will be 72 MPH. Each manufacturer must do a crash test; stability is emphasized with ABS; doors rated at 2500 lbs; alarm in driver's compartment re: non seat belt use of rear occupants; accessibility to the patient, child safety etc. The Star of Life is not required, if used; it must conform to DOT specifications.

These standards will be looked at again in the summer of 2013, spring of 2014 etc. and further amendments will be made. Some future changes- no bench seats (all seating front to back with access to the patient), no side windows and vehicle data recorder.

SC Volunteer Firefighter's Burn Center Fund "Night at the Vineyards" – Martha Clara Vineyards, October 6, 2012, 6:30PM to 11PM - $40 per person.

FRES Directory being updated. Agency can log in and make changes. Approved 7 new dispatchers and 4 dispatchers promoted to supervisor.

The next meeting is Wednesday October 17th at 7:30 PM at Huntington Community First Aid Squad.

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.

See Secretary's report for final disposition of personnel.

Chief's Report – John Palmieri:

The Operational Officers had a meeting on
Thursday September 19, 2012.

LOAs:

Patricia Reciniello	#740	From 8/25/12 to 11/25/12	EmMed
Eileen Burns	#767	From 9/09/12 to 12/09/12	EmMed
Karen Maresco	#999	From 7/29/11 to 10/29/12	Med
Carlos Suarez	#1103	From 9/24/12 to 12/24/12	Ed
James Harrigan	#1112	From 9/11/12 to 12/11/12	Ed
Linda Guadagnin	#1148	From 9/06/12 to 12/20/12	Ed
Zebulnessa Rahimi	#1189	From 9/09/12 to 12/16/12	Ed
Rodriguens Gabriel	#1224	From 9/03/12 to 12/23/12	Ed
Allison Lau	#1226	From 9/01/12 to 1/01/13	Ed
Chris Mallilo	#1234	From 8/17/12 to 11/17/12	Med
Emily Schaffert	#1248	From 8/30/12 to 12/20/12	Ed
Leslie Wissner	#1285	From 9/17/12 to 12/17/12	Oper
Sara Manning	#1345	From 8/27/12 to 11/27/12	Med

Return to Duty:

Sally Staszak	#397	As of 9/04/12	From Med- Riding
Hugh O'Brien	#853	As of 8/29/12	From Med-Riding
Anne Gabriel	#919	As of 9/23/12	From Oper
Sara Manning	#1345	As of 8/27/12	From Med-Disp Only

Advancements:

John Connors	#1272	To Crewleader
Kristen VanBenschoten	#1356	To First Aider
Maria del Carmen Valentin	#1355	To Dispatcher

Claudia Femminella	#1364	To Dispatcher
Jeanette Russell	#1359	To Dispatcher
Richard Cortes	#1361	To Dispatcher
Alexander Klotsche	#1363	To Dispatcher
Richard Cortes	#1361	To Aide
Alexander Klotsche	#1363	To Aide

Probation Ending:

Jeffrey Daniels	#1358	As of 9/16/12

Change of Status:

Chris Winter	#897	From Active to In-Active Life

Shift Changes:

Chris Mallilo	#1234	From Mon 2300 to Thurs 0700

Resignations:

Ray Pollard	#1110	As of 8/14/12
Nimka Khanna	#1195	As of 8/27/12

"No Show":

Terrence Cheang	#1308	Mon 9/10/12	1500 Shift
Ona Mastroiaani	#1029	Mon 9/15/12	1500 Shift

Overdue Return to Duty:

Dina Kutcher	#950	As of 6/02	From Med

Has been contacted about working with Alyssa on ALS supplies. Should have all paperwork done by next meeting.

President's Report – Roger Winter:

Life Membership – in progress

Membership Badges – no report all badges up to date

Committee List for 2012 –The list is being adjusted as members are not performing duties as listed on the committee list in its' original format.

ID Badge System – no report, all cards up to date.

Fund Drive – As of 9/22/2012, fund drive total contributions are $63,966.44 by 1882 contributors.

Explorer Post 215 **–Sheryl Roach –** First, I would like to say thank you to everyone who came to our Open House Recruitment meeting on September 15th. It was obviously a HUGE success, and I'm very excited to have such a great group that is interested in learning about Emergency Medical Services! I think that you will find it a fun and rewarding way to learn new things, possibly life saving skills, while feeling a sense of belonging in your community.

We are in the planning stages of putting together our yearly calendar, and as we mentioned on Saturday, we have a long list of great activities that we are going to do! However, with great trips comes great price tags, and so we are in the process of our first required fundraiser.

Current members have received their 10 Pasta Dinner tickets to sell, and new members will receive them at our next scheduled meeting, which is October 2nd. All members are also required to acquire 5 items/gift cards to raffle off at this event taking place on November 10th at the squad. I have attached a letter requesting donations with this email, that you can print out. I will also have a stack of them to give out on Oct 2nd. If you have a parent that works for a business, that is a great way to request items. Otherwise, when you go out to eat, or to any other business that you frequent, ask for a donation. Please let the business owner/manager know that we will advertise their business to the 300 HCFAS volunteers, as well as to the 250-300 people that attend this dinner. Their donation can bring in new customers to their business! Most places easily see the value in this and are glad to donate. Please get the persons business card as well, so that we can send them a thank you card for their support. The Pasta Dinner is on Saturday, Nov 10th 5:30pm-7:00pm. Please plan on being there early to help cook, and late to help clean up!

Also, our next event is the Huntington Fall Festival which we will be at on Saturday, and Sunday, Oct 6th & 7th. There will be 2 shifts to sign up for. 11am-3pm, and 3pm-7pm. Plan on being at HCFAS 1 hour before the start of your shift to allow for transportation to Heckscher Park. Be sure to also arrange for prompt pick up from HCFAS at the end of your shift. You will receive a participation t-shirt specifically for this event, and a food voucher for each shift you participate in. We will be stationed at the Cottage the entire time giving ambulance tours and CPR demonstrations. New members, this is a great way for you to become accustomed with our equipment and also get to know our older members!

Remember that CPR and RTE certifications are mandatory, and training will be at HCFAS. I will let you know as soon as I have a commitment from an instructor. All sessions are mandatory, and there are NO makeup classes.

Please feel free to email any questions that you may have!
Please RSVP for the Fall Festival as to the day and shift you would like to be there. Yes, you can do more than one shift.
Please also let me know your t-shirt size: S,M,L,XL

WELCOME NEW MEMBERS! I am looking forward to getting to know you and have you as part of our Explorer Post!
Parents, if you would like to become Advisors, please let me know. There is an Adult Leader application and a Youth Protection Training module that would need to be completed.

Vice President's Report – Rich Stone:
It has come to my attention that our garage doors have been breaking down with increasing frequency. Since the beginning of this year we have spent over 2,500.00 in repairs and this does not include the repair made to north 3 this past Monday. I spoke with our vendor to get his input on what we need to do to keep our doors functioning reliably. He will be giving us a proposal to refurbish each door that will include replacing the operator, new cables, rollers, and torsion springs. He is of the opinion that the door panels and track are as good or better than anything available today.

All the service calls this year have been on North 1, 2 and 3 so we should consider these doors first. I will have the proposal by next week and will email it to the BOD.

Director Axelrod Report:

Membership

There are no new member applications up for consideration this week. Please see attached flowsheet of prospective members.

Recruitment

The next RTE/CPR course is being taught by Matt Sissini and is scheduled to begin Friday, September 28th. It will finish on October 19th.

The last Recruitment Orientation was held Sunday, September 16th. The next one is is scheduled for Sunday, October 21st.

Director Laas Report:

Huntington Awareness Day (9/22/12):

HCFAS participated in the parade portion by having 2 vehicles.

At the fair, the bike team and gator were present.

8 of our members volunteered that day: Dominic H, Alyssa A, Keith R, Dale B, Tim Q, Bedel S, Keith T, and Jeff O.

Harassment Complaint Procedure – I emailed the members that worked on the Uniform Code to have a meeting. We are currently looking to meet the 2nd week of October. I will forward the group what I have received from Brian Canty.

LODD: I would like the Harassment Complaint Procedure done first and then this will be worked on.

There are no issues with any of my committees.

Old Business: None

New Business:

-Director Golinsky will look into obtaining signs that prohibit unauthorized video/photography on the premises.

Motion by Andrea Golinsky and seconded by Richard Stone to adjourn the meeting at 21:53 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas

Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: October 8, 2012

Amended and approved: October 11, 2012
MOTION APPROVED

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: October 11, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**ABSENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**ABSENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: Sally Staszak

Meeting called to order at: 1930 hours

Motion by Lehti Laas and seconded by Chief John Palmieri to approve the minutes of September 13, 2012 as amended.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Chief John Palmieri to approve the minutes of September 27, 2012 as amended.
Yes: RS, LL, AA, BP, JP No: BC
MOTION APPROVED

Treasurer Canty requested that the minutes reflect he made a motion to table the September 27, 2012 minutes but the motion died since it was not seconded.

See Secretary's Report for new members voted on during this portion of the meeting.

Proposals-
Explorer Post 215 Renewal 2012-2013 School year
Explorer Post 215 Chief Advisor Appointment 2012-2013
Explorer Post 215 Associate Advisors, Committee Members and Adult Leaders Appointments for 2012-2013
Explorer Post 215 Activities 2012-2013
Explorer Post 215 Fundraisers 2012-2013
Explorer Post 215 Photo Release Form 2012-2013
Explorer Post 215 Rules of Conduct 2012-2013
Town of Huntington Chiefs Counsel Annual Dinner
General Meeting Room Use - Honorary Member Jim Conte
Full Squad Services for - Honorary Member Jim Conte

Funeral Floral Arrangement – Honorary Member Jim Conte
Physio Control AED Purchase

Explorer Post 215 Renewal 2012-2013 School year

Motion by John Palmieri and seconded by Brian Canty to authorize the President to renew the annual memorandum of understanding for HCFAS participation in the Learning for Life Exploring Program for Post 215 effective October 15, 2012 in accordance with HCFAS By-Laws Article III, Section 7. Further, to approve the dues payment of $17.00 for each of the 28 youth participants and 11 registered adult participants as listed below and the annual participation fee of $20.00.

12 Registered Adult Participants - $204.00 HCFAS funds
27 Registered Youth Participants - $459.00 Post 215 funds
Participation Fee - $20.00 HCFAS funds
<u>Total: $683.00</u>

HCFAS Funds and Post 215 Funds

2/3 vote required.

Youth		Registered Advisors
		Chief Advisor
Vinny	Castillo	Sheryl Roach
Nathan	Dentry	1
Cristobal	Forno	Associate Advisors
Matt	Goodman	Dominic Heavey
Andrew	Hovestadt	Jeannette Russell
John	Hovestadt	John Maier
Riki	Ishikawa	Terry Sorrentino
Aleia	Isoldi	David Mohr
Katherine	Jenkins	Karen Martin
Sean	Karott	Tyler Gibbs
Annie	Lites	7
Chad	Maier	
Joseph	Marrone	
Monica	Marrone	
Jessica	Martorell	Committee Members
William	Mejia	Brian Canty
Jimmy	Naqvi	Sue Otto
Cynthia	Pacas	Liz Steenson
Julio	Pacas	Ann Maloney
Randy	Paul	4
Sean	Quinn	
Joshua	Renderos	Non-Registered Advisors
Dana	Roach	Mary Winter
Trinity	Russell	Roger Winter
Melissa	Sorrentino	

Sofia	Suarez	
Kirby	Wang	
27		11

MOTION APPROVED UNANIMOUSLY

Explorer Post 215 Chief Advisor Appointment 2012-2013

Motion by Brian Canty and seconded by Chief John Palmieri to approve President Roger Winter's appointment of Sheryl Roach as Chief Advisor effective October 15, 2012 in accordance with Post 215 Standard Operating Procedures Article II, Section 1.
2/3 vote required
MOTION APPROVED UNANIMOUSLY

Explorer Post 215 Associate Advisors, Committee Members and Adult Leaders Appointments for 2012-2013

Motion by Lehti Laas and seconded by Chief John Palmieri to approve Post Chief Advisor Sheryl Roach's appointment of the above listed associate advisors, committee members and adult leaders effective October 15, 2012 in accordance with Post 215 Standard Operating Procedures Article II, Section 2 and Section 4.
2/3 vote required.
MOTION APPROVED UNANIMOUSLY

Explorer Post 215 Activities 2012-2013

Motion by Brian Canty and seconded by Chief John Palmieri to approve the following events and fund raisers for Explorer Post 215 for the 2012-2013 school year. Chief Advisor Sheryl Roach will oversee all events with the appropriate adult supervision. Any activity that requires a permission slip for Explorer Post 215 will be included in the prerequisite for participation. If a BSA permission slip is necessary that will also be required for participation As well as any Boys Scouts of America permit required. If insurance coverage for an activity is necessary all necessary documentation will be requested from our insurance committee chair.

1. Joint Training with BSA Troop 218 - TBA
2. Spring Donation Food Drive – Scouting for Food – TBA
3. St. Patrick's Day Parade/Dinner - TBA.
4. Touch-A-Truck - TOH - TBA.
5. Fund Raisers - Candy Sales, Cookie Dough, Raffle Fundraiser … - TBA
6. EMS Week Open House - TBA.
7. Explorer Post 215 Installation Breakfast/Dinner - TBA.
8. Participation in a Charity Softball game – TBA.
9. Explorer Post 215 Recruitment Meeting - TBA.
10. Annual Pasta dinner Fundraiser- TBA.
11. EMS Competitions – TBA.
12. Joint Training with Huntington Manor Fire Department Juniors – TBA.
13. Joint Training with Huntington Fire Department Juniors – TBA.

14. Joint Training with Greenlawn Fire Department Juniors – TBA.
15. EMS ALS Demonstration at Dix Hills Fire Department.
16. Ice Skating with other local Department Youth Squads.
17. Participation in Parades: St. Patrick's Day, ENP,HMFD, GFD, Memorial Day, Annual Huntington Holiday Parades – TBA
18. Medical Communications Tour – TBA
19. Huntington's Fall Festival First Aid Patrols/Ambulance Tours – TBA
20. Civil Air Patrol Rescue Drills – TBA
21. HCFAS Assorted Children's Parties – TBA
22. West Hills Day Camp Family Fun Day – TBA
23. Baseball Games/EMS Facility Tour at Citifield, Yankee Stadium, or similar stadium setting – TBA
24. JFK Airport EMS Tour – TBA
25. MCI Drills – TBA
26. 911 Memorial and/or Museum Tour – TBA
27. Ellis Island/Statue of Liberty Tour – TBA
28. Bodies Exhibit/South Street Seaport Trip – TBA
29. Wilderness Extrication Drill/Canine Search & Rescue – TBA
30. White water rafting/canoe trip - TBA

MOTION APPROVED UNANIMOUSLY

Explorer Post 215 Fundraisers 2012-2013

Motion by Brian Canty and seconded by Chief John Palmieri to permit Explorer Post 215 to fundraise at HCFAS and/or Explorer Post 215 meetings and events for 2012-2013. Fundraising events would include but not limited to the following; Spring Food Drive & Donation – Family Service League, Dolan Family Health Center, Candy Sales, Car Wash, Flower Sale, further to authorize Explorer Post 215 solicitation for funds, gift certificates, and merchandise including businesses that are HCFAS vendors.

MOTION APPROVED UNANIMOUSLY

Explorer Post 215 Photo Release Form 2012-2013

Motion by John Palmieri and seconded by Brian Canty to adopt the Explorer Post 215 Photo Release form as presented. This form is a duplicate of the BSA photo release with revisions to accommodate HCFAS Explorer Post 215. The Photo Release Form was reviewed by Lauren Vlachos, and given the approval by Suffolk County Boy Scouts of America.

Yes: RS, LL, AA, JP, BC Abstain: BP

MOTION APPROVED

Explorer Post 215 Rules of Conduct 2012-2013

Motion by Chief John Palmieri and seconded by Brian Canty to adopt the Rules of Conduct as amended. The Rules of Conduct are a synopsis of the SOP's and by-laws to make it easier for the youth members to understand and follow.

MOTION APPROVED UNANIMOUSLY

Town of Huntington Chiefs Counsel Annual Dinner
Motion by Chief John Palmieri and seconded by Brian Canty to purchase no more than twelve (12) tickets at a cost of $85.00 per person to the Town of Huntington Chief's Council Annual Dinner, October 21, 2011 from 3:00p to 8:00p with an open buffet. The dinner will be held at the Hyatt in Hauppauge, the cost $85 per person. The total cost is not to exceed $1020.00 the dinner. Checks are to made payable to Town of Huntington Chief's Council, forward checks to HMFD 1650 New York Avenue Huntington Station, New York.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

General Meeting Room Use - Honorary Member Jim Conte
Motion by Brian Canty and seconded by Chief Palmieri to authorize the use of our meeting room to the family of Honorary Member, Assemblyman James D. Conte for a post funeral gathering. 2/3's majority vote needed.
All voting was completed as of 10/9/12 via email.
BC -Yes, RW - Yes, JP - Yes, RF - Yes, BP - Yes, RS - Yes, AA - Yes, LL - Yes, AG - Yes
Results: Pass, 9-0-0
MOTION APPROVED UNANIMOUSLY

Full Squad Services for - Honorary Member Jim Conte
Motion by Brian Canty and seconded by Robert Franz to permit full squad services for Honorary Member, Assemblyman James D. Conte, as outlined in our funeral protocols. 2/3's majority vote needed.
All voting was completed as of 10/9/12 via email.
RF - Yes, BC - Yes, RW - Yes, AG - Yes, RS - Yes, LL- Yes, BP – JP – Yes, AA - Yes
Results: Pass, 9-0-0
MOTION APPROVED UNANIMOUSLY

Funeral Floral Arrangement – Honorary Member Jim Conte
Motion by Robert Franz and seconded by Brian Canty to provide a $250.00 Funeral Floral Arrangement or a donation to a charity specified by the family, (not covered under Good and Welfare guidelines), for Honorary Member, Assemblyman James D. Conte. 2/3's majority vote needed.
All voting was completed as of 10/9/12 via email.
RF - Yes, BC - Yes, RW - Yes, AG - Yes, RS - Yes, LL – Yes, BP –Yes, JP – Yes, AA - Yes
HCFAS funds
Results: Pass, 9-0-0
MOTION APPROVED UNANIMOUSLY

Physio Control AED Purchase
Motion by Chief John Palmieri and seconded by Alyssa Axelrod to have President Roger Winter enter into a contract with Physio Control, 11811 Willows Road NE, P.O. Box 97023, Redmond,

WA 98073-9723 as outlined in their quote # 1-235240747 dated 9/26/12. These units are compatible with our existing equipment with no additional training.

For the purchase of:
99425-000023 – LIFEPAK 1000 Basic with Graphical Display – 5 Year Warranty Qty: 10
99996-000117 – TRAINER1000 – Version America Qty: 3
80427 – 000134 – PACKAGE, LP EXPRESS, SEMI, AHA 2005 Qty: 5
111250 – 000073 – LIFEPAK CR PLUS TRAINING SYSTEM Qty: 1

Cost not to exceed $29,016.40
HCAD funds
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:
Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

Sept 27, 2012 to Oct. 12, 2012 HCAD 34 Checks Totaling $33,753.04
Sept 27, 2012 to Oct. 12, 2012 HCFAS 3 Checks Totaling $235.00
MOTION APPROVED UNANIMOUSLY

Transfers:
10/02/2012 $30,000 HCAD Savings to Checking

Secretary's Report –Robert Franz:

Note: New members were voted on after the approval of the minutes.
New Members:

Motion by Alyssa Axelrod and seconded by Chief John Palmieri to accept Douglas Mayer as a new probationary member #1384, Shift: Tuesday 2300 in accordance with Article III, Section 2 of the By-Laws.
Yes: AA, LL, RS, BP, JP Abstain: BC
MOTION APPROVED

Motion by Alyssa Axelrod and seconded by Chief John Palmieri to accept Rachel Zarahn as a new probationary member #1385, Shift: Saturday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: AA, LL, RS, BP, JP Abstain: BC
MOTION APPROVED

Motion by Alyssa Axelrod and seconded by Chief John Palmieri to accept Darryl Andrews as a new probationary member #1386, Shift: Thursday 1500 in accordance with Article III, Section 2 of the By-Laws.

Yes: JP No: LL, RS, BP, BC Abstain: AA

MOTION NOT APPROVED

NY State Insurance Fund (VAWBL) Claim - At the 9/24 WCB hearing for a claimant, the judge made a decision that there was no compensable lost time and all medical care is authorized. The claimant may apply for a review of any part or all of the Judge's decision.

NYSIF – Our 2013 estimated renewal premium should be approximately $80,000 which is a decrease of $23,000 from the 2012 premium. This decrease is partially attributed to NYSIF giving us a 20% discount. The NYIRB did not raise the basic premium per ambulance for 2013 at this time.

MVA – On 9/29/12 ambulance 2-15-16 came in contact with a field gate at Huntington High School and damaged the molding over the right rear wheel well. There was no damage to the gate. This is not being reported to our insurance.

Legislation: Bill A09943C / S7013C – Unfortunately the bill for the change in the CON process had been signed into law by the Governor. Andrea and I thank the BOD and President Winter for your support in opposing this bill.

President's Report – Roger Winter:

Life Membership – in progress

Membership Badges – no report all badges up to date

Committee List for 2012 –The list is being adjusted as members are not performing duties as listed on the committee list in its' original format.

ID Badge System – I am processing ID Badges for the Explorer Post 215.

Fund Drive – As of 10/5/2012, fund drive total contributions are $64,441.44 by 1895 contributors. An average of $5-$100 is given by contributors.

Explorer Post 215 –Sheryl Roach – New Member Open House Recruitment Day: 14 members were registered with the Boy Scouts and the Post, Pasta dinner November 10th, cost $10, Adult, children $5, The Post participated in the Huntington Fall Festival; CPR Demonstration, recruitment events were featured. The Explorer post 215 made the Hunting Patch Electronic newspaper with their CPR Demonstration. New Officers; Chief - Trinity Russell, 1st – Dana Roach,
2nd – Melissa Sorrentino, Captain – Will Mejia, Sec/Tres. – Jessica Martorell.

Vice President Stone:

Updated T.M. Kenny quote and will obtain comparative quotes.

Director Axelrod Report:

There are 3 new member applications up for discussion this week. Please review folders in the transition box. Flowsheet of prospective members is attached.

Recruitment

The next Recruitment Open House is scheduled for Sunday, 10/21.

Update on ePCRs - the ePCR training committee will be meeting with Chief Timothy Lay from North Amityville FD next week. North Amityville has been using the Zoll RescueNet software for the last 4 years. Chief Lay will be showing us the hardware they operate, reviewing the software, and discussing the training approach that his department used to get all members proficient in using the software.

In regards to the question of our software options, the state has determined that a county-wide approach is optimal. In response, SCEMS went out to bid several years ago to determine the best software option for Suffolk county. They selected the Zoll RescueNet software and purchased licenses for each of the 99 agencies in the county. All agencies in Suffolk that currently use or are training to transition to ePCRs use the Zoll RescueNet software, which has been customized for Suffolk county protocols. Several HCFAS members have asked the committee to look into the option of using other ePCR software, and SCEMS has confirmed that *all agencies in Suffolk must use the RescueNet software*. Of note, this software has achieved NEMSIS Gold compliance. NEMSIS stands for the National Emergency Medical Services Information System, which is an program designed to create a national repository of EMS data. Accredited software has met strict standards of compatibility for inclusion of data in the national registry. Software that was not NEMSIS Gold compliant was not considered in the bidding process.

Old Business: Director Laas asked about the status of Life Membership committee. The President reports he is working on it and would like some suggestions of life members to be on the committee. He has already asked Peter Nakelski.

New Business: Sensors to turn on and off systems in the truck room. Energy savings can be 3% on electric and $6,000 on gas. The entire cost is approximately $25,000. Of that, a rebate is made to LIPA to get half of the cost covered.

Chief Palmieri brought up his concerns over members speaking at the general membership meeting.
He also addressed members wearing other department issued apparel at our meetings.
Chief did already speak to a member about wearing other department apparel and only coming for the general membership meeting meal and leaving before the meeting starts.

The President discussed some issues with Captains and use of the computer system.

Motion by Brian Canty and seconded by Richard Stone to adjourn the meeting at 21:05 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas

Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: October 22, 2012

Amended and approved: October 25, 2012
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: October 25, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**ABSENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: None

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of October 11, 2012 as amended.
MOTION APPROVED UNANIMOUSLY

Proposals-
HCFAS members' email addresses for the purpose of sending the candidates' qualifications
Advancement of $100.00 for the Cash Box – Election Day
Board of Directors Annual Dinner Meeting
Operational Officers Annual Dinner Meeting
Application for Interim Gas Energy Efficiency Program Noxious Gas Detector M.C. Alliance
Holiday Parade 2012
TV purchase for Ready Room (Tabled)

HCFAS members' email addresses for the purpose of sending the candidates' qualifications
Motion by Lehti Laas, and seconded by Robert Franz to authorize and approve candidates for office in 2012 a single use of HCFAS members' email addresses for the purpose of sending the candidates' qualifications and other pertinent information to members to solicit their votes. Upon request of the candidates, Brian Canty will facilitate the transmittal of the candidates email.
Yes: RS, RF, LL, AA, BP,BC Abstain: JP
MOTION APPROVED

Advancement of $100.00 for the Cash Box – Election Day
Motion by Lehti Laas and seconded by Robert Franz to authorize the Treasurer to submit a PO for the advancement of $100.00 to fund the cash box for change when members pay their annual

dues on December 10, 2012. A full accounting of the Dues monies that are collected and the accounting of the $100.00 advanced monies are to be detailed in a financial report to be given by the Treasurer by December 17, 2012.

HCFAS funds

Yes: RS, RF, LL, AA,JP No: BC (Note: BP not in the room)

MOTION APPROVED

Board of Directors Annual Dinner Meeting

Motion by Chief John Palmieri, seconded by Brian Canty to approve the 2012 & 2013 Board of Directors Annual Dinner meeting at a date and time to be determined by the President, at a cost not to exceed $2,000.00, sales tax exemption certificate must be utilized. The President will be responsible to timely inform all eligible attendees of the date, time and location of the dinner.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Operational Officers Annual Dinner Meeting

Motion by Chief John Palmieri seconded by Lehti Laas to approve the 2012 & 2013 Operational Officers Annual Dinner meeting at a date and time to be determined by the Chief, at a cost not to exceed $2,000.00; sales tax exemption certificate must be utilized. The Chief will be responsible to timely inform all eligible attendees of the date, time and location of the dinner.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Application for Interim Gas Energy Efficiency Program
Noxious Gas Detector M.C. Alliance

Motion by Roger Winter and seconded by Richard Stone to have the President, Roger Winter, enter into a contract with M.C. Alliance to install the GEM-II multipurpose gas detector. GEM-EECO-END-SW GEM-II Multi-Purpose, Self-Contained Gas Detector. Dual Channel, integral electrochemical carbon monoxide (CO) sensor (0-200 ppm range), integral electrochemical nitrogen dioxide (NO_2) sensor (0-10 ppm range), LED indicators, 4-20 mA output, two 5A @ 240 VAC SPDT relays, audible alarm, silence push.

The proposed cost to install the controls and equipment, complete linking all parts, labor and materials not to exceed $16,800.00.

This purchase would fall under a National Grid rebate program; we would be able for a 50% rebate on the completed project. The project must be submitted as soon as possible and completed and operational by December 21, 2012. A Certificate of Insurance with HCFAS named as additional insured and proof of workers' compensation coverage must be provided. H2M will be contacted by the President to request their verbal opinion of this project's specifications.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Holiday Parade 2012

Motion by Brian Canty and seconded by Bernard Poole to participate in the Town of Huntington, Huntington Chief's Council, Huntington Fire Department, Huntington Manor Fire Department, The Huntington Chamber of Commerce and the Huntington Business Improvement District

sponsored Holiday Parade, Tree Lighting and Carnival on Wall Street on Saturday November 27, 2012, from 1700 -2100 hours. The cost is not to exceed $1,000 for decorating vehicles, miscellaneous items, the purchase of candy canes and entrance fee. First Deputy Chief, David Mohr will be responsible for this event.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

TV purchase for Ready Room
Motion by Brian Canty Seconded by Chief Palmieri to accept the bid dated October 8, 2012 from Sound Insight for a Sharp 70" TV with wall mounts, installation and warranty for a total cost not to exceed $4,000.00 Keith Davis will be the member in charge of this project. Additionally, to move the current Large Screen TV into the Sitting room to replace the TV that is in there.
HCAD funds

Motion by Richard Stone and seconed by Robert Franz to table the motion.
Yes: RS, RF, LL, AA No: BC Abstain: BP, JP
MOTION APPROVED TO TABLE

Treasurer's Report – Brian Canty:
Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

Oct 11, 2012 to Oct 25, 2012 HCAD 30 Checks Totaling $31,113.45
Oct 11, 2012 to Oct 25, 2012 HCFAS 4 Checks Totaling $2,060.78
Oct 11, 2012 to Oct 25, 2012 POST 1 Checks Totaling $459.00
MOTION APPROVED UNANIMOUSLY

Transfers:
Transfer from HCAD Savings to HCFAS Checking $30,000

No outstanding Bills.

NYS gasoline tax refund application for approximately $1, 400 was rejected and will not be pursued.

Secretary's Report –Robert Franz:
Motion by Robert Franz and seconded by Chief John Palmieri to approve the following LOA's:

Name	**Membership #**	**Type**	**Dates**
Bielanski, Scott	1076	Extended Medical	9/1/12-12/1/12
D'Antonio, Thomas	1006	Emergency Medical	10/17/12 – 1/17/13
Dovi, Adriana	1120	Operational	10/26/12-1/26/13
Fitts, Brendan	1180	Operational	10/8/12-1/8/13
Gierbolini, Richard	1124	Medical	9/28/12-12/28/12

Hershkowitz, Annette	82	Operational	10/24/12-1/24/13
Hershkowitz, Bernard	374	Medical	10/2/12-1/2/13
Hershkowitz, Bernard	374	Emergency Medical	10/23/12-1/23/13
Meyer,Meaghan	1244	Extended Medical	9/25/12-12/25/12
Roulo, Donald	1017	Extended Operational	10/28/12-1/28/13
Schramm, Maryann	595	Medical	10/3/12-1/3/13
Szigethy, Alphonse	724	Medical	9/25/12-12/25/12
Vasquez, Gerardo	1055	Medical	9/26/12-12/26/12

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	**Membership #**	**RTD Date**	**Note**
Burns, Eileen	767	9/21/12	Medical to riding
Calderone, Nicole	1339	8/5/12	Educational to Riding
Cruz, Krystal	1211	8/31/12	Operational to Riding
Decker, Gilda	908	10/22/12	Medical to riding
Gierbolini, Richard	1124	10/19/12	Medical to dispatch
Grimadeau, Claudy	1142	9/13/12	Educational to Riding
Hershkowitz, Bernard	374	10/15/12	Medical to administrative
Lapidus, Harvey	1141	9/22/12	Operational to Riding
Meyer, Meaghan	1244	10/16/12	Medical to Dispatch
Szigethy, Alphonse	724	10/11/12	Medical to Administrative

Status Change:

Motion by Robert Franz and seconded by Chief John Palmieri to grant the following Status Change: Active Operational to Administrative for Elizabeth Smith, member #929, effective 10/25/12. She will be working on Alyssa's ALS checkout committee.

MOTION APPROVED UNANIMOUSLY

Resignations:

Motion by Robert Franz and seconded by Chief John Palmieri to accept the resignation of Christine Anderer, member #1376, effective 10/9/12.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri to accept the resignation of Luminita Hazelton, member #1239 effective 10/1/12.
MOTION APPROVED UNANIMOUSLY

LOSAP
- The 2011 LOSAP Benefit Statements were received from Penflex, Inc. and will be distributed to all active members in their mail folders. The distribution of statements to non active retirees and vested participants will be done via USPS.
- It appears that after the TOH pays the 2011 LOSAP contribution of $355,103, the HCFAS LOSAP fund is underfunded by approximately $471,000 ($395,000 in 2010). Investment income was only $26,000 for 2011 vs. $226,000 for 2010.

NY State Insurance Fund (VAWBL) Claim – Injury – A member's injury due to a fall on 9/25/12 is being treated as a first aid claim.

Vehicle Insurance Claim – VFIS paid the $500 deductible for damage claimed on a member's personal vehicle on 10/8/12.

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.
See Secretary's report for final disposition of personnel.
Chief's Report – John Palmieri:

The Operational Officers had an informational meeting on
Thursday October 18, 2012.

LOAs:

Annette Hershkowitz	#82	From 10/24/12 to 1/24/13	Oper
Bernard Hershkowitz	#374	From 10/02/12 to 1/02/13	Med
Bernard Hershkowitz	#374	From 10/23/12 to 1/23/13	Emer Med
Mary Ann Scramm	#595	From 10/03/12 to 1/03/13	Med
Al Szigethy	#724	From 9/25/12 to 12/25/12	Med
Thomas D'Antonio	#1006	From 10/17/12 to 1/17/13	EmerMed
Donald Roulo	#1017	From 10/28/12 to 1/28/13	Ext Oper
Gerardo Vasquez	#1055	From 9/26/12 to 12/26/12	Med
Scott Bielanski	#1076	From 9/01/12 to 12/01/12	Ext Med
Adriana Dovi	#1120	From 10/26/12 to 1/26/13	Oper
Richard Gierbolini	#1124	From 9/28/12 to 12/28/12	Med
Brendan Fitts	#1180	From 10/08/12 to 1/08/13	Oper
Meaghan Meyer	#1244	From 9/25/12 to 12/25/12	Ext Med

Return to Duty:

Bernard Hershkowitz	#374	As of 10/15/12	From Med to Admin
Al Szigethy	#724	As of 10/11/12	From Med to Admin
Eileen Burns	#767	As of 9/21/12	From Med to Riding
Gilda Decker	#908	As of 10/22/12	From Med to Riding
Richard Gierbolini	#1124	As of 10/19/12	From Med to Dispatch
Harvey Lapidus	#1141	As of 9/22/12	From Oper to Riding
Claudy Grimadeau	#1142	As of 9/13/12	From Ed to Riding
Krystal Cruz	#1211	As of 8/31/12	From Oper to Riding
Meaghan Meyer	#1244	As of 10/16/12	From Med to Dispatch
Nicole Calderone	#1339	As of 8/05/12	From Ed to Riding

Advancements:

Karen Blackburn	#998	To Driver Training
Margaret Coyle	#1247	To Driver Training
Andrew Taylor	#1338	To First Aider
Andrew Campagnola	#1352	To First Aider
Jeannette Russell	#1359	To Aide
Angela Wallace	#1360	To Dispatcher on 9/27/12
Richard Cortes	#1361	To First Aider
Candace Sobina-Mills	#1362	To Dispatcher on 9/25/12
Alexander Klotsche	#1363	To First Aider
Patrick Stanton	#1365	To Dispatcher on 9/25/12
Kristin Schwartz-Perkins	#1369	To Dispatcher on 10/4/12
Lorely Villamide-Herrera	#1370	To Dispatcher on 10/ 9/12
Ralph Murphey	#1372	To Dispatcher on 7/19/12
Ralph Murphey	#1372	To Aide

Probation Ending:

None

Change of Status:

Elizabeth Smith	#929	From Active to Administrative

Shift Changes:

Donna Smith	#1193	From Mon 1100 to Thurs 0700
Tyler Gibbs	#1252	From Fri 1900 to Co. 8
Mindy Scalzetti	#1255	From Sat 1100 to Fri 1500

Resignations:

Christine Anderer	#1376	As of 10/9/12

“No Show”:

Mary Beth Kraese	#873	Fri 10/5,12.19/12	1500 Shift
Kiera Schiavetta	#1348	Sat !0/6,13.20/12	0700 Shift

LOI:

Mary Beth Kraese	#873	10/24/12
Kiera Schiavetta	#1348	10/24/12

Overdue Return to Duty:

Mary Beth Kraese	#873	As of 9/20/12	From Med
Mindy Scalzetti	#1255	As of 9/17/12	From Med
Kiera Schiavetta	#1348	As of 9/23/12	From Ed
Dina Kutcher	#950	As of 6/02	From Med

Motion by Lehti Laas and seconded by Robert Franz to enter into Executive Session at 20:35 hours.

Yes: LL, RF, RS, AA,JP No: BC, BP

MOTION APPROVED

Out of Executive Session at 20:50 hours.

President's Report – Roger Winter:

Life Membership – committee is complete. Eileen Burns, Mary Brenner, John Maier, Kurt Vetter, Jim Mallilo, Peter Nakelski, Dominic Heavey, Oscar Gomez, Stephanie Caracciolo.

Membership Badges – no report all badges up to date.

Committee List for 2012 –The list is being adjusted as members are not performing duties as listed on the committee list in its' original format.

ID Badge System – New badge material ordered for the new ID badge run for 2013.

Fund Drive – As of 10/24/2012, fund drive total contributions are $65,511.44 by 1912 contributors.

Explorer Post 215 –Sheryl Roach – Chief – Trinity Russell, 1st Deputy Chief – Dana Roach, 2nd Deputy Chief – Melissa Sorrentino, Captain – Will Mejia, Sec./Tres. – Jessica Martorell.

Director Axelrod Report:

Membership

There are no new member applications up for consideration.

Recruitment

An RTE class is currently in progress. The last Recruitment Open House was Oct 21. The next Open House is scheduled for Nov 18th.

ePCR Committee

The ePCR committee met with Chief Timothy Lay of the North Amityville Fire Department on 10/19. North Amityville transitioned to using ePCRs 4 years ago and Chief Lay was the Officer in charge of implementation. He brought the Panasonic CF-19 laptops that his department runs the RescueNet software on, and ran through the basics of using the software. He has offered us his assistance throughout the process of our transition.

The committee is currently working on a training plan to present in conjunction with the purchase of the hardware. The current plan is to present the motion at the Nov 8th BOD meeting. We will be recommending the purchase on 11 Panasonic CF-19 laptops. We hope to begin the initial stage of training in a "train-the-trainers" format in early January.

Director Golinsky Report:
New York State Volunteer Ambulance & Rescue Association

Pulse Check 2012 the Educational Conference of the State Association took place at the Crowne Plaza Hotel in Suffern, NY Oct 11th thru Oct. 14th.

Eight HCFAS members attended this year. By all accounts the Conference was a huge success.

Four hundred forty-two people were registered this year an increase over last year. The seminars were well attended and well received.

The Drill Competition had 16 teams entered, 11 youth and 5 senior teams. Each of the problems was very interesting and realistic with sound effects.

There was also a good display of vendors.

This year there were two scholarship winners from District 7. One from Central Islip/Hauppauge and our own Patty Salajka

- NOTE Dr. Michael McEvoy, one of the Seminar Co-ordinators, left two days after the Conference for Austria to speak at their invitation at the Austrian National EMS Conference.

NYSVA&RA is negotiating with the Crowne Plaza for its PulseCheck 2013 Conference. The date will be October 17th thru 20th.

NYSVA&RA District 7

Meeting took place at Bay Shore/ Brightwaters Rescue Ambulance, Oct. 16th.

Members present who had attended PulseCheck 2012 Educational Conference gave a brief overview of the seminars that were presented.

It was generally agreed that this years' conference was one of the best-presented EMS conferences offered.

There was a lot of discussion with regard to the new EMT course requirements. There seems to be a lot of confusion with the transition courses being held.

It was announced the invoices for the 2012-2013 year have been sent and some departments have already returned their dues.

Huntington Station Business Improvement District

Meeting was held Oct. 17th at the Huntington Station Branch of the Huntington Library.

Present at this meeting was Steve Rossetti of the Suffolk County Idustrial Development Agency who put forth his idea to form an Economic Recovery Zone in Huntington Station. The area would cover Rt. 110 from Olive St. to West 23rd St. and parts of Depot Road. This zone would offer tax incentives to new business that would be developed in this area. One of the ideas that was presented was to make Rt 110 safer to cross. The thought was that a divider on Rt. 110 would solve that problem. I voiced my objection to that idea but was told it may be a viable plan. I will continue to attend these meetings and keep the squad aware of any plans.

Suffolk County Ambulance Chiefs Association

Meeting was held Wed. Oct. 17th at HCFAS

The EMT transition classes were discussed and again there was a lot of confusion about how these classes would affect current EMT cardholders.
A representative from SC EMS was present and tried to explain who would need to take these classes. CME courses were also discussed with relation to these classes.
President Bryan Prozek spoke about PulseCheck 2012. He had attended the conference for the first time and although he only came to the conference for the Saturday seminars he spoke highly of the quality of the seminars he attended. He stated it was a conference well worth attending and he looked forward to going for the weekend next year. Since it will be held in the same near by location in 2013 he urged people who had not attended in the past to try to go.

On a personal note, as an Ex-Chief who has attended these meetings for many years I was embarrassed by the "dinner" that was offered to the SC Ambulance Chief's Council. I understand members of the kitchen committee were not available to make their usual fine bill of fare, however serving what appeared to be thawed leftovers that was then over cooked to a burned condition was very unappealing and unappetizing. If in the future the people who usually provide the refreshments are not available, I would be happy to handle that portion of the meeting.

Director Laas Report:
The minutes are up-to-date on the server and website.

Old Business: None

New Business: None

Motion by Bernard Poole and seconded by Brian Canty to adjourn the meeting at 21:07 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: November 6, 2012

Amended and approved: November 8, 2012
MOTION APPROVED

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: November 8, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: None

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of October 25, 2012 as amended.
Yes: RS, RF, LL, AA, BP, JP Abstain: BC, AG
MOTION APPROVED

Proposals-
TV purchase for Ready Room
Children's Holiday Party
Food Drive St. Hugh of Lincoln Parish Outreach
Purchase Invitations, Programs Postage 2013 Installation and Inspection Dinner
Flowers for the Installation and Inspection Dinner 2013
Used Stryker Power Pro XT 6500 Stretcher
T D Bank Gift Card to Membership
LIPA Crews Housing

TV purchase for Ready Room
Motion by Brian Canty Seconded by Chief Palmieri to accept the bid dated October 8, 2012 from Sound Insight for a Sharp 70" TV with wall mounts, installation and warranty for a total cost not to exceed $4,000.00 Keith Davis will be the member in charge of this project. Additionally, to move the current Large Screen TV into the second floor Training Room to replace the TV that is in there. This set is being purchased for the reduced power consumption & improved contrast and the 3D feature will not be utilized. Any 3D glasses that come with the set will be secured in the President's office
HCFAS funds
Yes: RS, RF, LL, AG, BP, JP, BC Abstain: AA
MOTION APPROVED

Children's Holiday Party

Motion by Bernard Poole and seconded by Brian Canty to authorize and approve the Special Events Committee to have the Children's Holiday Party on Saturday, December 8, 2012, from 2:00P.M. - 5:00P.M. at headquarters. The authorized attendees and gift eligibility for this event will be in accordance with the Social Committee protocols of Article IX Section 1-5 of the SOP's which must be posted with the signup sheet including that the child must be present to receive a gift. The Special Events Committee, with approval of the Board liaison will have the authority to approve or deny requests to attend by other interested parties with a fee of $35.00 per child to offset the cost of the gift and incidentals, which is to be paid in advance by the squad member requesting approval but fee must be paid no later than December 1, 2012. Further to authorize an advance of $5,500.00 which will be accounted for in accordance with the PPP and is to be used to cover the expenditures for food, paper goods, decorations, (table decorations only- no ceiling decorations), entertainment, film and gifts. It is estimated that the gifts will not exceed $35.00 per child. No other funds will be provided without the express pre-approval of the Board of Directors. The eligible child must be present to receive a gift, no exceptions. Members paying the $35.00 fee may receive the child's gift, if the child is unable to attend. The Special Events Committee Children Holiday Party Coordinators, Susan Otto and Trish Reciniello will be responsible for this event and will produce for the Treasurer and Special Event Committee Chairperson, an accounting of this event with original receipts within ten days of the event, and the Treasurer will give the BOD an accounting for this event at the next BOD meeting immediately following receipt of the accounting.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Food Drive St. Hugh of Lincoln Parish Outreach

Motion by Lehti Laas and seconded by Andrea Golinsky to permit Mary Winter and Margaret "Peggy" Coyle to set up a collection box for donated food products for the St. Hugh of Lincoln Parish Outreach for the months of November and the December Holidays. All foods collected will be delivered by Mary Winter, Roger Winter, Margaret "Peggy" Coyle or their designee to the Parish Outreach Center.

MOTION APPROVED UNANIMOUSLY

HCFAS Adult Holiday Party

Motion by Bernard Poole and seconded by Brian Canty, to accept and approve the recommendation of the Adult Holiday Party Coordinator Stephanie Moore Caracciolo and Special Events Chairperson Brian Canty and authorize the Squad's Adult Party to be held on Saturday, December 15, 2012 from 1730 hours to 2230 hours in the General Meeting Room.

Further to authorize Stephanie Moore Caracciolo to accept the bid from Milk and Sugar Cafe, Bayshore (caterer) at a cost of $34.45 per person inclusive of gratuity and service fees. The Squad's standard cancellation clause will be part of all agreements and caterer will provide a certificate of insurance with HCFAS named as additional insured and will provide a certificate of insurance indicating workers compensation coverage.

Further to authorize the engagement of two Tips certified bartenders plus one 'Bar Back' and the purchase of the bar inventory for an aggregate cost not to exceed $1,700.00. Alcoholic beverages will be dispensed in accordance with SOP Article IX by Tips certified bartenders. It is understood that no tip receptacle (jar) will be placed on the bar during the event. A disclaimer is to be posted at the bar, in compliance with our SOP's concerning alcohol consumption. (No one under the age of 21 years is to be served or is to consume alcoholic beverages) Brian Canty, Chairperson of the Special Events Committee, will be in charge of the stocking and of the manning of the bar.

Further to authorize an amount not to exceed $1,600.00 for linen, table pieces, decorations and photo film and an amount of $750.00 for a D.J. for Entertainment.
Attendance or invitees to the event will be in accordance with the SOP Social Committee Protocols, Article IX and Section 2A and all "Life Members" this will be posted with the signup sheet. Special Events Committee Chairperson Brian Canty will offer timely invitations to Suffolk County Police Personnel from sector cars 202, 202A, 203, and 203A with the same guest privileges as HCFAS members. A member sign in sheet will be used for this event. The Special Event Committee will be responsible for this event and the Squad Chief will be responsible for conduct of members at this function.

An accounting for this event, with original receipts and a liquor inventory will be prepared within 10 days of the event and submitted to the Treasurer. An accounting for this event will be given to the Board of Directors by the Treasurer at the next Board meeting following the receipt of the paperwork from the Social Committee.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

Purchase Invitations, Programs Postage 2013 Installation and Inspection Dinner
Motion by Robert Franz and seconded by Lehti Laas to authorize the Special Event Committee Chairperson Brian Canty to expend the sum not to exceed $2,750 for the purchase of the invitations, programs and postage stamps for the 2013 Installation and Inspection Dinner Dance. Further to authorize the President and/or his designee to sign off on the invitation and program proofs prior to printing.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Flowers for the Installation and Inspection Dinner 2013
Motion by Robert Franz and seconded by Lehti Laas to accept the recommendation of the Special Event Committee Chairperson Brian Canty and authorize and approve the purchase of flowers for the 2013 Installation and Inspection Dinner at an amount not to exceed $2,500.00 (excluding all outgoing boutonnières and corsages).
HCAD funds
Yes: RS, RF, LL, AG, BP, AA, BC Abstain: JP
MOTION APPROVED

Used Stryker Power Pro XT 6500 Stretcher

Motion by Chief John Palmieri, seconded by Brian Canty to purchase a Pre-Owned Never used Stryker Power Pro XT 6500 Stretcher with 700lb capacity, under manufacturer's warranty, complete with mattress, straps, 2ea Dewalt Batteries, 1ea Dewalt Battery Charger, from Foundations, Inc. of Bayshore, NY at a cost not to exceed $10,000.

HCAD funds

MOTION APPROVED UNANIMOUSLY

T D Bank Gift Card to Membership

Motion by Richard Stone and seconded by Brian Canty to purchase 225, T D Bank Gift cards at $125.00 per card total cost $28,125.00. The Chief and Vice President Richard Stone will determine the gift card eligibility as per guidelines, Article X Section 1A-17f of the SOP's as approved by the Board of Directors on August 23, 2012 (previously approved 6/23/11).

HCFAS funds

MOTION APPROVED UNANIMOUSLY

LIPA Crews Housing

Motion by Chief John Palmieri and seconded by Bernard Poole to make available our General Membership Meeting room for LIPA contracted workers for use of sleeping and showering. A sign in and sign out will be in place. Richard Hutchinson is the LIPA coordinator in charge. There will be no smoking and no alcohol consumed in the building. An insurance certificate naming HCFAS additional insured will be provided.

Yes: RS, LL, AG, AA,JP No: BP, RF Abstain: BC

MOTION APPROVED

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Chief John Palmieri to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Oct 25, 2012 to Nov 08, 2012 HCAD 36 Checks Totaling $54,116.88

Oct 25, 2012 to Nov 08, 2012 HCFAS 5 Checks Totaling $ 2,982.48

MOTION APPROVED UNANIMOUSLY (Note: BP not in the room)

Bond Payment Wire Transfer from HCAD Checking - 11/01/2012 $441,799.38

Transfers

10/26/12 HCAD Savings to HCAD Checking - $450,000

11/05/12 HCAD Savings to HCAD Checking - $50,000

Recap of PULSE Check Conference

A recap can not be given at this time. As of 11/06/12 at 12:30pm - Director Laas, Christine Roulo and Don Roulo have not submitted their paperwork. This was due on Oct. 24. At this time I am asking the BOD how they would like to handle.

Secretary's Report –Robert Franz:

New Members:

Motion by Robert Franz and seconded by Alyssa Axelrod to accept Michael Petronella as a new probationary member #1386, Shift: Wednesday 2300 in accordance with Article III, Section 2 of the By-Laws.

Yes: AA, LL, RS, AG, BP, JP Abstain: BC, RF

MOTION APPROVED

LOSAP - The 2011 LOSAP Benefit Statements received from Penflex, Inc. were distributed to all participants. Thank you for your help Mary Brenner, Pete Nakelski and Clara Elliot. Thank you Chief Dispatcher Jim Mallilo & Andy Ball for having all the data entered for 2011.

Vehicle Insurance Claim – After being forced to exit a congested Valero gas station over a curb, 2-15-82 skidded off the curb forcing it to come in contact with a utility pole. The vehicle was towed to Ace and then to Proliner. VFIS was informed and an adjuster determined that the extent of the damage to passenger side front end is approximately $10,100. The sole occupant was not injured and there was no damage to the pole.

Life Insurance Claim – I am in process of sending to Bernard Hershkowitz's beneficiary the $5,000 claim application paperwork.

President's Report – Roger Winter:

I would like to thank Chief John Palmieri and First Deputy Chief David Mohr for making all the necessary arrangements to service our community during hurricane "Sandy", arranging for extra crews, supplying them with food and sleeping arrangements. Also to accommodate for the families of crew members, housing and feeding them during this event. Again, I would like to thank the Chief Officers and Captains for all the extra work that went into this event.

Life Membership – committee is complete. Eileen Burns, Mary Brenner, John Maier, Kurt Vetter, Jim Mallilo, Peter Nakelski, Dominic Heavey, Oscar Gomez, Stephanie Caracciolo.

Membership Badges – up to date. The Chief gives me the numbers to order.

Committee List for 2012 –The list is being adjusted as members are not performing duties as listed on the committee list in its' original format.

ID Badge System – Pictures will be taken of all members who have not had their picture taken. New ID cards will be distributed at the December General Membership Meeting.

Fund Drive – As of 11/3/2012, fund drive total contributions are $65,706.44 by 1916 contributors.

Explorer Post 215 –Sheryl Roach – Chief – Trinity Russell, 1st Deputy Chief – Dana Roach, 2nd Deputy Chief – Melissa Sorrentino, Captain – Will Mejia, Sec./Tres. – Jessica Martorell. The Post 215 Pasta Dinner Fundraiser scheduled for this Saturday has been postponed.

Thank you for your support and please hold onto your tickets which will be honored at a later date.

I will keep you posted as to the new date as soon as it is scheduled.

Director Axelrod Report:

Membership

Sally just informed me that we have 2 new member applications complete. If all BOD members have a chance to review prior to the meeting, they can be brought up for a vote. Please review the files in the transition box.

e-PCR

The committee has been meeting regularly and is finalizing a training plan. The training plan will be presented in conjunction with the motion for purchase of all necessary ePCR equipment, including Toughbooks, printers, and mounting bases/docking stations for all rigs and responders. The motion is expected to be presented at the 11/29 BOD meeting.

Old Business: None

New Business: Discussed LIPA contacting HCFAS for use of the General Membership meeting room. The motion approved is above.

Motion by Richard Stone and seconded by Andrea Golinsky to adjourn the meeting at 21:05 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: November 25, 2012

Amended and approved: November 29, 2012

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: November 29, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**ABSENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: Tim Ebert, Jim Malillo, Tom O'Leary, Juan Flores

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of November 8, 2012 as amended.
MOTION APPROVED UNANIMOUSLY **(**Note: BC not in the room)

Proposals-
SOP change 03-2012
NYSVA&RA 2012-2013 annual squad report, Dues
NYSVA&RA 2012-2013 Individual Dues
Snow Removal
Member attendance at the Adult Holiday Party
Operational Officers plaque like awards 2012
Explorer Post Laser Tag / Dodgeball Outing
AED Donation to Eaton's Neck Fire Department
20 Year Exempt Status

SOP change 03-2012
Motion by Brian Canty and seconded by Chief John Palmieri to accept the proposed SOP change 03-2012.

Motion by Robert Franz and seconded by Lehti Laas to table the motion.
Yes: RF, LL, AA No: BC, JP, BC, RS
MOTION NOT APPROVED

On the Motion:
Yes: BC, JP, BC, RS No: LL, RF Abstain: AA
2/3 approval needed
MOTION NOT APPROVED

NYSVA&RA 2012-2013 annual squad report, Dues
Motion by Alyssa Axelrod and seconded by Robert Franz, to authorize the Secretary to complete the NYSVA&RA 2012/2013 annual squad report and approve the dues payment to NYSVA&RA of $125.00 for the period 10/01/12 to 9/30/13. The annual squad report will name Andrea Golinsky as Primary Delegate and Bob Franz as alternate delegate and Annette Hershkowitz as 2nd alternate delegate. Primary Delegate will be responsible to distribute District 7 Minutes to the President and the Chief and to post a copy of the minutes and the Blanket publication on the Bulletin Board.
HCAD funds
MOTION APPROVED UNANIMOUSLY

NYSVA&RA 2012-2013 Individual Dues
Motion by Alyssa Axelrod and seconded by Robert Franz to approve and pay annual dues request of $10.00 for new or renewal of membership in NYSVA&RA for Huntington Community First Aid Squad members for fiscal year ending 9/30/13.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Snow Removal
Motion by Bernard Poole and seconded by Richard Stone to accept the recommendation of Third Deputy Chief Paul Biersack and authorize and approve Chief John Palmieri or President Winter to accept Harbor Irrigation (Harbor Landscaping & Home Maintenance, Inc.) and issue a purchase order/agreement for automatic snow removal basic services for the 2012/2013 season as outlined in the contract supplied by Harbor Irrigation, as per bid as of 9/24/12. Harbor Irrigation must provide an acceptable Certificate of Liability Insurance with HCFAS named as additional insured and proof of workers' compensation coverage certificate.
HCAD funds

Motion by Richard Stone and seconded by Brian Canty to move the motion.
Yes: RS, RF, AA, JP, BC, BP No: LL
MOTION APPROVED

On the original motion:
MOTION APPROVED UNANIMOUSLY

Member attendance at the Adult Holiday Party
Motion by Chief Palmieri and seconded by Brian Canty to approve the list of members **not** eligible for the adult holiday party as per the Social Committee Guidelines, Article IX – Protocols, Section 1 –Social Committee Protocols, 1. Eligibility Criteria A, B, C, D, E, F. as amended by the Board of Directors. To be presented at the 11/29/12 Meeting.
MOTION APPROVED UNANIMOUSLY

Operational Officers plaque like awards 2012
Motion by Chief John Palmieri and seconded by Brian Canty to accept the recommendation of the 2012 Operational Officers and authorize and approve Chief John Palmieri to purchase and present plaque like awards at the 2013 Installation Inspection Dinner for the Operational Officers' 2012 Awards at a cost not to exceed an aggregate amount of $500.00. The award recipients were selected by the 2012 Operational Officers. The awards are for Probationary Member of the Year, BLS Provider of the Year, ALS Provider of the Year, Chiefs Outstanding Performance in the Field and Operational Member of the Year.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Explorer Post Laser Tag / Dodgeball Outing
Motion by Chief John Palmieri and seconded by Brian Canty, to approve the participation of Explorer Post 215 in a Laser Tag/Dodgeball Outing scheduled for December 26, 2012 with the Greenlawn Fire Department Juniors. All expenses will be the responsibility of the participants and the Explorer Post 215. A guardian signed permission slip will be required for participation. Sheryl Roach and Explorer Post 215 are requesting the use of 2-15-88 to transport participants to and from HCFAS and Lazerland of Long Island, 54 A Vanderbilt Motor Parkway, Commack, NY. Explorer Post 215 Chief Advisor Sheryl Roach and an appropriate number of supervisors will supervise the event.
Post 215 funds
MOTION APPROVED UNANIMOUSLY

AED Donation to Eaton's Neck Fire Department
Motion by Chief John Palmieri and seconded by Alyssa Axelrod to approve the recommendations of Second Deputy Chief, Tim Ebert to donate 1(One) LP500 AED to Eaton's Neck Fire Department for their general membership room.
Background:
Background: Eaton's Neck Fire department has a General Membership room that is not only used for the members of the Eaton's Neck Fire Department but also for the community of Eaton's Neck. The room is located on the second floor of the fire department and they currently have no AED on that floor. This room serves as a meeting room for activities such as, Eaton's Harbor Corp monthly meetings, Property owners of Eaton's Neck Beach Association monthly meeting, and Eaton's Neck day and night time home makers club which runs several charitable projects throughout the year. Eaton's Neck Fire district has gone through some financial difficulties in that last several years and had to raise taxes on the residence by 14% last year in order to compensate for their loses. Several times in the last couple of years members of the department have proposed to put an AED in the member's room but it was turned down because of financial reasons. As you know we at HCFAS have a close relationship with Eaton's Neck Fire department first because they are a fellow TOH department and we both reciprocate with stand-by's, but also because many of their members are also members here. Our attorney will draft the proper document for the transfer of the AED.
Inventory/HCAD
MOTION APPROVED UNANIMOUSLY

20 Year Exempt Status
Motion by Chief John Palmieri and seconded by Robert Franz grant 20 year exempt status to Michael Barker # 862 (3/26/1992).
MOTION APPROVED UNANIMOUSLY

20 Year Exempt Status
Motion by Chief John Palmieri and seconded by Robert Franz grant 20 year exempt status to Thomas Curry #833 (12/3/1990).
MOTION APPROVED UNANIMOUSLY

20 Year Exempt Status
Motion by Chief John Palmieri and seconded by Robert Franz grant 20 year exempt status to Joseph Denimarck #883 (11/2/1992).
MOTION APPROVED UNANIMOUSLY

20 Year Exempt Status
Motion by Chief John Palmieri and seconded by Robert Franz grant 20 year exempt status to Kathleen Leonard #860 (3/26/1992).
MOTION APPROVED UNANIMOUSLY

20 Year Exempt Status
Motion by Chief John Palmieri and seconded by Robert Franz grant 20 year exempt status to Bernard Poole #872 (4/30/1992).
Yes: RS, RF, LL, AA, JP, BC Abstain: BP
MOTION APPROVED

20 Year Exempt Status
Motion by Chief John Palmieri and seconded by Robert Franz grant 20 year exempt status to Alison Russo #884 (11/2/1992).
MOTION APPROVED UNANIMOUSLY

20 Year Exempt Status
Motion by Chief John Palmieri and seconded by Robert Franz grant 20 year exempt status to Claire Tesoriero #811 (2/19/1990).
MOTION APPROVED UNANIMOUSLY

20 Year Exempt Status
Motion by Chief John Palmieri and seconded by Robert Franz grant 20 year exempt status to Mary Beth Kraese #873 (4/30/1992).
MOTION APPROVED UNANIMOUSLY

Pediatric Education for Prehospital Professionals (PEPP) Class
Motion by Alyssa Axelrod and seconded by Robert Franz, to hold a Pediatric Education for Prehospital Professionals (PEPP) Original class for ALS Providers in Headquarters on Saturday, January 12, 2013 from 9am to 5pm and Saturday, January 19th, 2013 from 9am to 5pm. The class is being offered through Heartstart Educators.

Cost of the class is based on the final number of attendees as follows:
10 - 15 = flat fee of $2200
16 - 21 = flat fee of $2750
Textbook fee is $45 each for all students requiring a textbook.

Material that is covered only in the AHA Pediatric Advanced Life Support (PALS) class is being added to the content of this course, making participants eligible for dual certification. Students wishing to receive PALS certification in addition to PEPP certification may test out at the end of the course, for an additional cost of $31 per provider.

A deposit of $250 is required in advance. Attendance not expected to exceed 21 members, for a total cost not to exceed $4,346.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Reimbursement for Lehti Laas, Christine Roulo and Don Roulo, Pulse Check 2012
Motion by Robert Franz and seconded by Bernard Poole to reimburse Lehti Laas, Christine Roulo and Don Roulo for expenses authorized at the June 28, 2012 Board of Directors meeting, NYSVA&RA 2012 Pulse Check 57th Annual Educational Conference and Trade Show Members. This motion is necessary due to the fact that the submission of the required reports and documentation exceeded the time limit requirement for submission in the original motion.
HCAD funds
Yes: RS, RF, AA, BP, JP No: BC Abstain: LL
MOTION APPROVED

Computer Purchase for Internal Bulletin Boards
Motion by Chief John Palmieri and seconded by Richard Stone to accept the recommendation of Technology Committee chair Jim Mallilo and purchase from HP under NYS OGS contract, a HP Compaq 6300 small form computer for the use of the internal bulletin board at a cost of not to exceed $724 plus shipping if applicable. Installation will be performed by Adept Technology Consulting Inc. and charged against our contract.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Sale of 2-15-17
Motion by Brian Canty and seconded by Robert Franz to offer the sale of 2-15-17 to Bellmore-Merrrick E.M.S. due to the damage of their ambulances during Superstorm Sandy for an amount not to exceed $8,000. This sale will not include any radios or other equipment.
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

Nov 08, 2012 to Nov 29, 2012 HCAD 50 Checks Totaling $71,831.69
Nov 08, 2012 to Nov 29, 2012 HCFAS 5 Checks Totaling $37,278.92
MOTION APPROVED UNANIMOUSLY

Transfers

11/10/12 HCAD Savings to HCAD Checking - $25,000
11/18/12 HCAD Savings to HCAD Checking - $25,000
11/27/12 HCAD Savings to HCAD Checking - $50,000

Recap of PULSE Check Conference

Total Cost after Approval of outstanding PO's this evening is $5,468.88 for 8 people or $683.81 per person
Note from the treasurer - I am going to request that one of the members attending be in charge of making sure all the paperwork is correctly submitted. I spent countless hours chasing down hotel bills.

Recap of EMS Expo 2012 Conference

All the hotel deposits were refunded, the conference registration of $2,460.00 was credited for next year.

Secretary's Report –Robert Franz:

Motion by Robert Franz and seconded by Chief John Palmieri to approve the following LOA's:

Name	Membership #	Type	Dates
Kraese, Mary Beth	873	LOD Injury Extended Medical	9/20/12-12/20/12
Lupo, James	959	Operational	11/29/12-2/29/13
Maldonado, Beatris	1275	Medical	11/8/12 – 2/8/13
Maresco, Karen	999	Extended Medical	10/29/12-1/29/13
Martin, William	1063	Emergency Medical	11/28/12-2/28/13
Moreno,Monique	1042	Extended Medical	10/22/12-1/22/13
Steenson, Elizabeth	820	Emergency Medical	11/6/12 – 2/6/13

MOTION APPROVED UNANIMOUSLY

Probation Ending

Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Andrew Campagnola, member #1352, eligible 7/19/12, effective 11/29/12.
Yes: RS, LL, AA, BP, JP, BC Abstain: RF
MOTION APPROVED

Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Kristin VanBenschoten, member #1356, eligible 10/8/12, effective 11/29/12.
MOTION APPROVED UNANIMOUSLY

Name	Membership #	RTD Date	Note
Szigethy, Alphonse	724	11/8/12	Administrative to Riding

Motion by Robert Franz and seconded by Chief John Palmieri to drop from membership for failure to fulfill shift requirements Kiera Schiavetta, member #1348, effective 11/29/12.
MOTION APPROVED UNANIMOUSLY

Status Change:
Active Life Member Bernard Hershkowitz #374 to deceased on 4/13/12.

LOSAP – We received a note that the Town of Huntington Audit & Control will be auditing the 2011 LOSAP Point's listing submitted to them in April. I anticipate that the audit will be performed in the latter part of December.

Vehicle Insurance Claim
- VFIS sent us a $9,833 check to cover the damages to 2-15-82 re: 10/31/12 MVA (net of $250 deductible). Proliner should have their work completed by the latter part of next week.
- On November 9, 2-15-19 passenger mirror came in contact with an unoccupied parked van and damaged their rear directional light and driver side mirror. Our mirror was replaced but no claim will be submitted to VFIS for damages since the cost after deductible is less than $200. VFIS reported that the other vehicle driver indicated that he has back pain but has not sought medical treatment. All reports indicate the van was unoccupied. VFIS will continue to monitor this issue.

Life Insurance Claim – The claim application has been given to Bernard Hershkowitz's beneficiary and will be sent to the insurance carrier when it is returned.

Election – Each candidate's qualification for office has been approved by the First Deputy Chief and letters have gone out to all the candidates including how their name will appear on the ballot. The ballot format is in process of being completed and then a print order will be placed. Chief Dispatcher Mallilo is in process of preparing the voter list for the election. Absentee ballots requests have been fulfilled as they were received. Absentee ballot request notices have been posted on the bulletin board and recently sent via email to the members.

Suffolk REMSCO Meeting November 13, 2012 – Copies of the meeting agenda and handouts were distributed to all Directors and Chief Officers. Some of the highlights of the meeting are as follows: Incumbent officers were nominated and elected for another year; council members with terms expiring December 31, 2012 were approved pending confirmation from their constituent organization; Bob Delagi gave a verbal report on the EMS staff activities prior to, during and after super storm Sandy; the Suffolk REMSCO awards ceremony was a success; due to the storm, the resource needs committee has not received all the PSAP's data reports and will give them a few more weeks to submit the data; SBUH is making a resuscitation video; it was reported that there appears to be an increase in volunteerism county wide; Bayport Fire District BLS-FR application was approved (Community Ambulance of Sayville will transport the patients); the Disaster Planning committee will be setting up a meeting in the near future to review Sandy response etc.; it was noted that if Foley NH is sold, an EMS staff member may be demoted; Suffolk REMSCO approved a $1,000 contribution to the NYSVA&RA Sandy relief fund; as previously reported since there was no quorum for the SEMAC October meeting, therefore the revised ALS protocols will not be approved until their January meeting; the 2 year NARCAN pilot program is going so well that the 2 years may be reduced to 1 year. The next meeting is January 8, 2013 at 7PM at SCEMS in Hauppauge.

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.
See Secretary's report for final disposition of personnel.

Chief's Report – John Palmieri:

The Operational Officers had an informational meeting on
Thursday November 15, 2012.

LOAs:

Elizabeth Steenson	#820	From 11/06/12 to 2/06/13	EmerMed
Mary Beth Kraese	#873	From 9/20/12 to 12/20/12	ExtMed
James Lupo	#959	From 11/29/12 to 2/29/13	Oper
Karen Maresco	#999	From 10/29/12 to 1/29/13	ExtMed
Monique Moreno	#1042	From 10/22/12 to 1/22/13	ExtMed
Beatris Maldonado	#1275	From 11/08/12 to 2/08/13	ExtMed

Return to Duty:

Al Szigethy	#724	As of 11/08/12	From Admin to Riding

Advancements:

Matthew Gershuny	#1367	To Dispatcher
Martin LoCascio	#1368	To Dispatcher
James Ganley	#1371	To Dispatcher
Maria Del Carmen Valentin	#1355	Passed Ambulance Orientation
Martin LoCascio	#1368	Passed Ambulance Orientation
Loreley Villamide-Herrera	#1370	Passed Ambulance Orientation
Martin LoCascio	#1368	To Aide
Andrew Campagnola	#1352	To First Aider
Martin LoCascio	#1368	To First Aider
Martin LoCascio	#1368	To ACL
Jeffrey Daniels	#1358	To Crewleader

Probation Ending:

Andrew Campagnola	#1352	Eligible 7/19/12
Kristin VanBenschoten	#1356	Eligible 10/8/12

Change of Status:
Bernard Hershkowitz #374 From Administrative to Deceased
Tyler Gibbs #1252 From ALS/Driver to ALS

Shift Changes:
Laurie Hoffman #1243 From Fri 2300 to Co. 8
Rachel Zarahn #1385 From Sat 1100 to Sat 0700

Resignations:
None

"No Show":
None

LOI:
None

Overdue Return to Duty:
Mindy Scalzetti #1255 As of 9/17/12 From Med
(Still waiting for RTD form)
Kiera Schiavetta #1348 As of 9/23/12 From Ed
(Officers recommend that BOD drop Kiera from membership)
Caroline Masten #1212 As of 6/27/12
(Has RTD, but needs LOA forms)
Richard Fernandez #1217 As of 10/26/12 From Oper
(Needs to fill out LOA form for Ext)

President's Report – Roger Winter:

Life Membership – committee is complete. Eileen Burns, Mary Brenner, John Maier, Kurt Vetter, Jim Mallilo, Peter Nakelski, Dominic Heavey, Oscar Gomez, Stephanie Caracciolo. The committee has meet, four members did not attend due to conflicts in their schedule. The committee will meet one more time and vote.

Membership Badges –The Chief will give me the numbers to order.

Committee List for 2012 –The list is being adjusted as members are not performing duties as listed on the committee list in its' original format.

ID Badge System – Pictures will be taken of all members who have not had their picture taken. New ID cards will be distributed at the December General Membership Meeting.

Fund Drive – Jamie has two issues with SCM. Jim Mallilo has been informed and will be working on it. I can't log onto SCM, and the fund drive reports are not reconciling to the bank deposits. I spoke to Mary Brenner and she said they were having trouble printing reports. Mary called Jim, after troubleshooting reports are combining. Mary really needs this fixed before donations from wave III come in.
Jamie.
As of 11/24/2012 we have received $66,346.44 for 1932 contributors.

Explorer Post 215 –Sheryl Roach – Chief – Trinity Russell, 1st Deputy Chief – Dana Roach, 2nd Deputy Chief – Melissa Sorrentino, Captain – Will Mejia, Sec./Tres. – Jessica Martorell. The

Post 215 Pasta Dinner Fundraiser scheduled for this Saturday has been postponed.
Thank you for your support and please hold onto your tickets which will be honored at a later date.
I will keep you posted as to the new date as soon as it is scheduled.

Old Business: None

New Business: None

Motion by Chief John Palmieri and seconded by Brian Canty to adjourn the meeting at 22:40 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: December 12, 2012

Amended and approved: December 27, 2012
MOTION APPROVED

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: December 13, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**19:41 Hours**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: James Malillo, Thomas O'Leary, Lori Stone

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of November 29, 2012 as amended.

Motion by Brian Canty and seconded by Lehti Laas to table the minutes.
MOTION APPROVED UNANIMOUSLY

Life Membership:

Motion by Robert Franz and seconded by Brian Canty to enter into Executive Session at 19:32 hours.
MOTION APPROVED UNANIMOUSLY

Chair of the 2012 Life Membership Committee, James Malillo, made a presentation to the Board.

Director Axelrod entered the meeting at 19:41 Hours.

Out of Executive Session at 20:25 hours.

Motion by Andrea Golinsky and seconded by Brian Canty to destroy the ballots.
MOTION APPROVED UNANIMOUSLY

Proposals-

Replace Existing Radio and Emergency Phone Recorder
Life Membership
Town of Huntington Budget for HCFAS
Glynn Mercep & Purcell, LLP contract renewal
New York State Insurance Fund Volunteer Ambulance Worker's Benefit Law 2013
Replacement Treadmills and Recumbent Bike
Radio Room Video Display Upgrade
Toy Drive Donation Friends of Huntington Station Latin Quarter (HSLQ)
Annual Dues Suffolk County Ambulance Chiefs Association
Contribution to Suffolk County Ambulance Chiefs Association
Host the Suffolk County Ambulance Chiefs Association
NYSVA&RA District 7 Delegate and 1st Alternate to attend the NYSVA&RA Board meetings near Albany, NY

Replace Existing Radio and Emergency Phone Recorder

Motion by Chief John Palmieri and seconded by Richard Stone to accept the recommendation of Chief Dispatcher and purchase Verint Audiolog Voice Recording Solution Upgrade as outline in quote Q1-16 12A-HCFAS from Mayday Communications Inc. 19 Gazza Boulevard, Farmingdale, NY 11735 at a cost $11,850.00 (Net of trade-in of existing autolog 8 system). We have options to purchase annual maintenance contract; year 2&3 maintenance contract $1,850.00 each year, year 4&5 maintenance contract $1,950.00 each year. Verint Audiolog is on GSA contract #GS35F-0661T. Contact Cliff Casazzone, Mayday Communications Inc. Mayday Communications Inc. must provide an acceptable Certificate of Insurance with HCFAS named as additional insured and proof of workers' compensation coverage. Access to the system will be limited to system administrator and Chief Dispatcher. Recordings will be limited to our main radio and emergency phone

HCAD funds

MOTION APPROVED UNANIMOUSLY

Life Membership

Motion by Richard Stone and seconded by Chief John Palmieri to bestow life membership to members as selected by the Board of Directors in Executive Session, to be announced at the annual installation dinner on February 23, 2013.

2/3 vote required.

Yes: RS, RF, LL, AG, AA, BP, JP No: BC

MOTION APPROVED

Town of Huntington Budget for HCFAS

Motion by John Palmieri and seconded by Lehti Laas to accept the Town of Huntington's HCAD 2013 budget in the amount of $1,828,434.00. This is a $42,934 increase over last year's budget**.**

HCAD funds

MOTION APPROVED UNANIMOUSLY

Glynn Mercep & Purcell, LLP contract renewal

Motion by Brian Canty and seconded by Vice President Richard Stone to authorize and approve President Roger Winter to accept the Glynn Mercep & Purcell, LLP, December 3,2012 renewal retainer engagement letter for calendar year 2013 retainer engagement in the amount of $7,500.00 for 45 hours of time. The hourly billings of $225.00 per partner hour will be in effect after the initial retainer of $7,500.00 or 45 partner hours are exceeded. Any Article 78 litigation is not included in the retainer and will be billed separately at $225.00 per hour. The period of engagement will be from January 1, 2013 through December 31, 2013

HCAD funds

MOTION APPROVED UNANIMOUSLY

New York State Insurance Fund Volunteer Ambulance Worker's Benefit Law 2013

Motion by Robert Franz seconded by Andrea Golinsky to accept the recommendation of the Insurance Committee Chairperson Robert Franz and our insurance agent Hubbinette Cowell Associates to obtain the New York Volunteer Ambulance Workers' Benefit Law insurance coverage and Employer Part B from the New York State Insurance Fund (NYSIF) at an estimated annual premium $82,000.00 for the 2013 calendar year. NYSIF is the sole provider of VAWBL for Volunteer Ambulance Squads in NYS.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Replacement Treadmills and Recumbent Bike

Motion by Brian Canty and seconded by Chief John Palmieri to accept the recommendation of Exercise Room Chairperson Cindy Cairl and purchase from Fitness Showrooms, 667 West Jericho Turnpike, Huntington, NY 11743, - 2 BH Fitness Select Series T8 Sport Treadmill – Commercial Grade, also to purchase 1 Vision R70 Recumbent Bike, and installation of equipment. Cost not to exceed $7,100.00 with installation.

Fitness Showrooms, 667 West Jericho Turnpike, Huntington, NY 11743 must provide an acceptable Certificate of Insurance with HCFAS named as additional insured and proof of workers' compensation coverage.xisting equipment being replaced will be removed by the vendor. Includes manufacturer's warranty of 5 years on parts and lifetime on motor. Vendor will provide 2 years preventative maintenance labor.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Radio Room Video Display Upgrade

Motion by Brian Canty and seconded by Chief John Palmieri to accept the recommendation of Jonathan Stone Technology Security and Jim Mallilo Technology Systems and purchase from VSS Security Systems, 44 Spruce Street, Selden, New York 11784 as quoted on Estimate # 1137 dated 11/8/12, – 2 MU-VW16RT, Video Display Multiplex 16 Ports, 2 TVM-1202 Sharp TV Monitor 46" Display with Inputs for Composite Video, 2 Remote Control Extender Kit, 3 Miscellaneous Parts/Hardware/Wiring.

This proposal is for the supply and installation of (2) large screen monitors and associated equipment, for display of all security cameras now on sequencing monitors in the dispatch office. This will also include the bay door cameras. Cost $4,500.00.

VSS Security Systems must provide an acceptable Certificate of Insurance with HCFAS named as additional insured and proof of workers' compensation coverage. VSS is the sole provider for this equipment. Equipment will be covered under the current VSS maintenance agreement.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Toy Drive Donation Friends of Huntington Station Latin Quarter (HSLQ)
Motion by Lehti Laas, seconded by Robert Franz to participate in the toy drive by Friends of Huntington Station Latin Quarter (HSLQ) allowing a box to be placed in the ready room for toys to be dropped off. HSLQ will collect all boxes on December 17th and start distribution on the 18th to needy children that sign up in the Township of Huntington. Last year they were able to provide fifty families with over 350 gifts. There are 18 sites as of now in the Township of Huntington with boxes set up for this toy drive.
The group gives gifts based on need. They are located out of Xavier Palacios law office across the street from Jacobsen's funeral home. If anybody knows of needy kids they should contact Laura at:
Laura@HSLQ.org
Yes: RS, RF, LL, AG, AA, JP, BC Abstain: BP
MOTION APPROVED

Annual Dues Suffolk County Ambulance Chiefs Association
Motions by Andrea Golinsky and seconded by Chief John Palmieri to pay the annual dues to Suffolk County Ambulance Chiefs Association in the amount of $100.00.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Contribution to Suffolk County Ambulance Chiefs Association
Motion by Andrea Golinsky and seconded by Robert Franz to make annual contribution to Suffolk County Ambulance Chiefs Association the amount of $500.00.
HCFAS funds
Yes: RS, RF, LL, AG, AA, JP No: BP, BC
MOTION APPROVED

Host the Suffolk County Ambulance Chiefs Association
Motion by Andrea Golinsky and seconded by Chief John Palmieri to host the Suffolk County Ambulance Chiefs Association meeting on Wednesday, June 19, 2013. Dinner is to be provided by HCFAS at a cost not to exceed $250.00. Dinner is to be served at 7:00 PM.
HCAD funds
MOTION APPROVED UNANIMOUSLY

NYSVA&RA District 7 Delegate and 1st Alternate to attend the NYSVA&RA Board meetings near Albany, NY
Motion by Andrea Golinsky and seconded by Lehti Laas to authorize and approve NYSVA&RA District 7 Delegate and 1st Alternate to attend the NYSVA&RA Board meetings near Albany, N.Y. on Saturday February 16, 2013 and Sunday February 17th, 2013 (or other alternate dates). Further, to authorize and approve the use of a squad vehicle (with more than one driver) at the

discretion of the Chief or mileage reimbursement for one personal vehicle, plus tolls and parking, the reimbursement of hotel accommodations on Saturday, February 16, 2013 at an amount not to exceed a base room rate of $125.00 per person and the reimbursement on February 16 and February 17, 2013 of the GSA per diem rate for Meals and Incidentals (current rate $61.00 per day) less 25% for travel days. The NYS exempt organization sales tax certificates must be obtained from Treasurer and used where applicable. Original receipts must be provided as applicable within 10 days of this event and the Treasurer will provide the BOD an accounting this event at the next Board meeting immediately following the request for reimbursement for the event. Delegate and 1st Alternate is authorized to extend an invitation to other NYSVA&RA delegates, officers or members and other VAS or FD members to ride in an authorized Squad vehicle or personal vehicle to attend this meeting provided there is adequate room to accommodate them. Further, Delegate and 1st alternate are authorized and approved to attend other 2013 quarterly board meeting in accordance with the above and the BOD will be informed in advance of these quarterly meetings.

HCAD funds

Yes: AA, AG, RF, LL, JP,RS No: BC, BP

MOTION APPROVED

Treasurer's Report – Brian Canty:

Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

Nov 29, 2012 to Dec 13, 2012 HCAD 38 Checks Totaling $16,922.84
Nov 29, 2012 to Dec 13, 2012 HCFAS 8 Checks Totaling $6,658.68
Nov 29, 2012 to Dec 13, 2012 POST 2 Checks Totaling $116.81
Yes: RS, RF, AG, AA, JP, BC, LL Abstain: BP

MOTION APPROVED

Secretary's Report –Robert Franz:

Status Change:

William Martin #1063 Active to Deceased on 11/29/12
Charles Beach #1378 Active to Deceased on 12/6/12

LOA'S:

Note: Beatris Maldonado's LOA from 11/29/12 is a Medical LOA, not "extended".

Vehicle Insurance Claim

- The driver of 2-15-19 made a recorded statement to VFIS regarding the unoccupied van that came in contact with our passenger mirror after VFIS reported that the other vehicle driver indicated that he has back pain. All reports indicate the van was unoccupied. VFIS will continue to monitor this issue.

Life Insurance Claims – Claims by the beneficiaries of Bernard Hershkowitz and William Martin have been mailed to the insurance broker for processing.

VAWBL – Several invoices have been processed which covers a member's 9/25 injury treated as first aid case. All invoices were reduced to workers' compensation rates.

Election – The election process went very smoothly thanks to all the advance planning and timely communications. Many thanks to Annette Hershkowitz for setting up the staff needed for the day and for overseeing the election process, dues collection, gift card & installation invitation distribution. Thank you Chief Dispatcher Mallilo for preparing the voter list for the election and Treasurer Brian Canty for preparing the dues collection & gift card listings. All absentee ballots requests were fulfilled in a timely manner.

NYSVA&RA December Board Meeting – Pulse Check 2013 hotel meal plan has been eliminated (Brian should like that). The Registration fee may be increased next year (maximum increase 15%). It has been rumored that Article 30 changes will be back in the 2013 NYS budget bill – the Association is monitoring this and hopes to be invited to participate in the change process. SEMSCO appointed a TAG to look into the NFPA 1917 standards. President Mastrianni will be serving on the committee. A comparison of the NFPA 1917 standards with KKK standards may be forthcoming. Many of the agencies devastated or affected by super storm sandy were assisted with donations or loans of ambulances, equipment and supplies by other agencies, hospitals and vendors as well as mutual aid from FD and EMS agencies locally and statewide. Steve Stevenson died on 12/2/12 at North Shore University Hospital in Manhasset while operating in NY on Sandy relief efforts. He was a Fire Captain with the City of Otsego, in Allegan County, Michigan and a Paramedic with American Medical Response. Sprint is collecting old cell phones for proper disposal to protect the environment. The Association will be applying for a NYS recruitment/retention grant and requests member agencies to participate. The next group of EMT courses may see less time spent in some areas to offset some of the additional time needed for the new areas to conform to the national standards. The next meeting is scheduled for February 16, 2013.

Suffolk REMSCO – Due to SCEMS move to Yaphank, the next meeting will be on Tuesday January 15, 2013 at 360 Yaphank Ave, Suite 1B, Yaphank, NY 11980. Many know this building as the "old Suffolk County infirmary."

Building water damage – On 12/12/12 a VFIS appointed adjuster performed an onsite inspection of the damages and will calculate the loss estimate as soon as he receives some additional data/bills from us.

President's Report – Roger Winter:
Life Membership – committee is complete. Eileen Burns, Mary Brenner, John Maier, Kurt Vetter, Jim Mallilo, Peter Nakelski, Dominic Heavey, Oscar Gomez, Stephanie Caracciolo. The vote has taken place and will be presented at this meeting.
Membership Badges –The Chief will give me the numbers to order.
Committee List for 2012 –The list is being adjusted as members are not performing duties as listed on the committee list in its' original format.
ID Badge System –New ID cards will be distributed at the end December.

Fund Drive – The fund drive room was flooded and the insurance adjuster has been in. It is in operating condition. There was no damage to the computers, but old paper records were destroyed.
Explorer Post 215 –Sheryl Roach – Chief – Trinity Russell, 1st Deputy Chief – Dana Roach, 2nd Deputy Chief – Melissa Sorrentino, Captain – Will Mejia, Sec./Tres. – Jessica Martorell.

Vice President's Report – Rich Stone:
2-15-82 went for repairs. It is approximately $10,000.00.
There is a missing radio.

Old Business: None

New Business: Length of Service awards were discussed by Director Golinsky.

Motion by Bernard Poole and seconded by Brian Canty to adjourn the meeting at 22:00 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: December 24, 2012

Amended and approved: December 27, 2012
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2012 Board of Directors Meeting
DATE: December 27, 2012

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Richard Stone (RS)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Alyssa Axelrod (AA)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Bernard Poole (BP)	**PRESENT**
Chief John Palmieri (JP)	**PRESENT**

Guests: Tim Ebert, Thomas O'Leary, Jeffrey O'Neill, Joseph Denimarck, Matthew Sisinni, Matthew Valle, Martha Brenner

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to untable the minutes of November 29, 2012.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of November 29, 2012 as amended.
Yes: RS, RF, LL, AA, BP, BC, JP   Abstain: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of December 13, 2012 as amended.
MOTION APPROVED UNANIMOUSLY

First Deputy Chief David Mohr gave a presentation to the Board on the gift card eligibility of members. (See Motions for changes made to the SOP's)

Proposals-
Amend Article X, Section 1, Paragraph A of the SOP's (Holiday gift card eligibility)
Toughbooks for e-PCR
Fuoco Group LLP 2012 HCFAS
Fuoco Group LLP 2012 HCAD
Driver Improvement Classes (aka Defensive Driving)
SCM Annual Maintenance Contract Software and Hardware
Sale of Surplus Lifepak 500 AEDs

Amend Article X, Section 1, Paragraph A of the SOP's (Holiday gift card eligibility)

Motion by Richard Stone and seconded by Brian Canty to amend Article X, Section 1, Paragraph A of the SOP's regarding the holiday gift card to include mismatches <15 minutes and <30 minutes (as a complete shift), and to reduce the shift criteria from 36 to 32 for the 2012 gift card.

Motion by Robert Franz and seconded by Lehti Laas to take into consideration Line of Duty Injuries in the calculation of gift cards.

Yes: LL, RF No: RS, AG Abstain: BC, JP, BP, AA

MOTION NOT APPROVED

On the original motion:

Yes: RS, LL, AA, BP, JP,BC No: AG, RF

2/3 approval needed

MOTION APPROVED

Toughbooks for e-PCR

Motion by Alyssa Axelrod and seconded by Chief John Palmieri to accept the bid dated October 31, 2012 from Island Tech Services (NYS Contract PT65147) and approve the recommendation of e-PCR coordinator Tim Ebert and Alyssa Axelrod to purchase 8 Toughbook CF19's, 1 Combo CD/DVD Drive, 5 year warranty for all Toughbooks The total purchase price for computer equipment will be $34,547.00. Tim Ebert and Alyssa Axelrod will be in charge of training and overseeing installation of all equipment. A one year option for 2013 has been received from the vendor for future installation and purchase as per the 10/31/12 quote AAA Q54 11-01.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Fuoco Group LLP 2012 HCFAS

Motion by Brian Canty, seconded by John Palmieri to engage the services of the Fuoco Group LLP for the purpose of the 2012 audit and tax return preparation as outlined in their letter of engagement for the Huntington Community First Aid Squad, Inc. dated December 13, 2012 as distributed. The estimated fee for the service is $2,100. Report to be received by May 1, 2013.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Fuoco Group LLP 2012 HCAD

Motion by Brian Canty, seconded by Chief John Palmieri to engage the services of the Fuoco Group LLP for the purpose of the 2012 audit as outlined in their letter of engagement for the Huntington Community Ambulance District Division of Huntington Community First Aid Squad, Inc. dated December 13, 2012 as distributed. The estimated fee for the service is $12,625. Report to be received by May 1, 2013.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Driver Improvement Classes (aka Defensive Driving)

Motion by Brian Canty and seconded by Chief John Palmieri to have AAA New

York, 1415 Kellum Place, Garden City, New York 11530, conduct a Driver Improvement class (Defensive Driving Classes) at HCFAS. The class will be conducted tentatively on Sunday, January 13^{th}, 2013 from 9:00am – 4:00pm. This program will be organized by 1^{st} Deputy Chief elect Tim Ebert. The classes will be open to all HCFAS members and their families. All non-members will pay the required course fee of $25.00. HCFAS will pay for all HCFAS members who successfully complete the class. The requirement for the class will be a minimum of 20 people and a maximum of 40 people. Breakfast and lunch will be provided at a cost not to exceed $400.00. A total cost for the whole program not to exceed $1,400.

HCAD funds

MOTION APPROVED UNANIMOUSLY

SCM Annual Maintenance Contract Software and Hardware

Motion by Brian Canty, seconded by Robert Franz to accept the recommendation of Jim Mallilo of the Systems Committee and Brian Canty the Board Liaison to Technology and authorize the Annual Maintenance Contract for SCM Software and Hardware for the period January 1, 2013 through December 31, 2013 at a cost of $8,000 for software maintenance and $975 for hardware maintenance (finger readers). Total cost $8,975.00. A certificate of insurance with HCFAS named as additional insured and a certificate indicating workers compensation coverage will be requested from the vendor. Please note that there is no increase in the cost from 2012.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Sale of Surplus Lifepak 500 AEDs

Motion by Alyssa Axelrod and seconded by Brian Canty to accept the recommendation of Second Deputy Chief Tim Ebert and sell our surplus Lifepak 500 AEDs to Huntington CPR LLC, 224 Oakwood Rd, Huntington Station, per attached offer. Huntington CPR is offering $260 per AED with accompanying accessories. Units must be in good repair and purchase would be subject to a positive unit self-test. Huntington CPR offers us the highest price for purchase, as compared to an offer of $150 per unit from Zoll, and $250 per unit from Physio/Foremost Equipment. Huntington CPR is also a local company that trains community members in CPR/AED use, so these units would continue to provide direct benefit to members of our community. Any sales tax will be the responsibility of the vendor. The Board is aware a members(s) may have a conflict of interest, but determined that the transaction is in HCFAS's best interest and benefit, and is fair and reasonable.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty, seconded by Chief John Palmieri to accept the following for payment in accordance with the PPPs and previous Board of Directors' motions:

Dec 13, 2012 to Dec 27, 2012	HCAD	35 Checks Totaling $38,362.51
Dec 13, 2012 to Dec 27, 2012	HCFAS	7 Checks Totaling $ 7,429.96

Dec 13, 2012 to Dec 27, 2012 POST 2 Checks Totaling $ 1,275.75
MOTION APPROVED UNANIMOUSLY

Transfers:
12/21/12 - 40K from HCAD Savings to HCAD Checking

Secretary's Report –Robert Franz:
Motion by Robert Franz and seconded by Chief John Palmieri to approve the following LOA's:

Name	Membership #	Type	Dates
Blackburn, Karen	998	Medical	12/2/12 – 3/2/13
Lupinacci, Matty	1330	Educational	1/3/13 – 4/3/13
Masten, Caroline	1212	Extended Medical	6/27/12 – 9/27/12
Reciniello, Patricia	740	Extended Medical	11/25/12 – 2/25/13
Vargas, Anel	1277	Operational	10/1/12 -1/1/13

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri to approve the following LOA:

Name	No.	Type	Dates
Kraese, Mary Beth	873	Extended LOD Medical	12/20/12 – 3/20/13

Yes: RS, LL, AG, AA, BP, JP, BC Abstain: RF
MOTION APPROVED

Probation Ending
Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Richard Cortes, member #1361, eligible 12/ 16/12, effective 12/27/12.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Alexander Klotsche, member #1363, eligible 12/20/12, effective 12/27/12.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Claudia Femminella, member #1364, eligible 12/20/12, effective 12/27/12.
MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Membership #	RTD Date	Note
Barker, William	862	11/24/12	Dispatch to Riding
Fernandez, Richard	1217	10/26/12	From Operational
Guadagnin, Linda	1148	12/27/12	From Educational

Mallilo, Christropher	1234	11/19/12	Medical to Riding
Masten, Caroline	1212	7/24/12	Medical to Riding
Rahimi, Zebulnnessa	1189	12/23/12	From Educational
Schaffert, Emily	1248	12/26/12	From Educational
Schramm, Maryann	595	12/5/12	Medical to Dispatch
Tiersch, Kristin	1333	12/17/12	Educational to Riding

Motion by Robert Franz and seconded by Chief John Palmieri to grant the following Status Change: Operational to Administrative for Dina Kutcher, member #950, effective 12/13/12. She is assigned to the ALS committee.

MOTION APPROVED UNANIMOUSLY

Insurance

- Building water damage – On 12/12/12 a VFIS appointed adjuster performed an onsite inspection of the damages and will calculate the loss estimate as soon as he receives some additional data/bills from us (Mitigation Solutions invoice was sent to him today). I asked Rich Stone to get an estimate from the contractor who repaired the basement for the repair and tile replacement etc for these damages.

-On 12/19/12 vehicle 2-15-18 came in contact with a yellow pylon while being backed into the building without the use of a spotter. The right side rear vehicle damages were a bottom light bar being ripped off and the wheel well rubber covering was bent. This is not being reported to our insurance carrier.

LOSAP death claim – William Martin's beneficiaries returned their completed claim paperwork to Penflex and payment has been authorized.

Life Insurance Claims – Claims by the beneficiaries of Bernard Hershkowitz and William Martin have been mailed to the insurance broker for processing.

NFPA 1917 - A comparison of the NFPA 1917 ambulance construction standards with the Federal KKK standards and the ASTM standards were emailed to the New Vehicle Committee chairperson Brian Canty.

VAWBL – Several invoices have been processed which covers a member's 9/25 injury treated as first aid case. All invoices were reduced to workers' compensation rates. Additional invoices have been received and were reviewed and processed for payment.

LOSAP 2011 Audit – With Margaret Cornelius's help, documents are being located, copied and assembled for the TOH audit.

Note: At the Chief's request his report is to remain in original format. No corrections are made and therefore what is printed in the report may not have been Board approved.
See Secretary's report for final disposition of personnel.

Chief's Report – John Palmieri:

The Operational Officers had a meeting on Thursday December 20, 2012.

LOAs:

Patricia Reciniello	#740	From 11/25/12 to 2/25/13	ExtMed
Mary Beth Kraese	#873	From 12/20/12 to 3/20/13	ExtLODMed
Karen Blackburn	#998	From 12/02/12 to 3/02/13	Med
Caroline Masten	#1212	From 6/27/12 to 9/27/12	ExtMed
Anel Vargas	#1277	From 10/01/12 to 1/1/13	Oper
Matty Lupinacci	#1330	From 1/03/13 to 4/03/13	Ed

Return to Duty:

Mary Ann Schramn	#595	As of 12/05/12	From Med to Disp
William Barker	#862	As of 11/24/12	From Disp to Riding
Linda Guadagnin	#1148	As of 12/27/12	From Ed
Zebulnessa Rahimi	#1189	As of 12/23/12	From Ed
Caroline Masten	#1212	As of 7/24/12	From Med to Riding
Richard Fernandez	#1217	As of 10/26/12	From Oper to Riding
Chris Mallilo	#1234	As of 11/19/12	From Med to Riding
Emily Schaffert	#1248	As of 12/26/12	From Ed
Kristen Tiersch	#1333	As of 12/17/12	From Ed to Riding

Advancements:

Kristen Przybylski	#1373	To Dispatcher
Carolyn Corkett	#1374	To Dispatcher
Kathryn Blecher	#1379	To Dispatcher
Nathan Bruskin	#1380	To Dispatcher
Claudia Femminella	#1364	Passed Ambulance Orientation
James Ganley	#1371	Passed Ambulance Orientation
Claudia Femminella	#1364	To Aide
Rafael Reyes	#1350	To First Aider
Ralph Murphy	#1372	To First Aider
Loreley Villamide-Herrera	#1368	To First Aider
Andrew Campagnola	#1352	To ACL
Casey Orr	#1283	To Crewleader
Kelly Murphy	#1325	To Crewleader
Meagan Pereira	#1344	To Crewleader

Probation Ending:

Richard Cortes	#1361	Eligible 12/16/12

Alex Klotsche #1363 Eligible 12/20/12
Claudia Femminella #1364 Eligible 12/20/12
(Jeannette Russell #1359 as of 12/20; to be brought up in January)

Change of Status:
Gilda (Jill) Decker#908 From First Aider to Permanent Dispatcher

Shift Changes:
Matt Valle #1238 From Sun 0700 to Co. 8
Alexander Klotsche #1363 From Sun 1900 to Sun 1100

Resignations:
None

"No Shows":
None

LOIs:
None

Overdue Return to Duty (comments updated on 12/28/12):
William Billups #793 As of 5/30/12 From Med
(Spoke to Bill 12/28; He is sending in a letter to go inactive life and I read him the letter that I had drafted to send him)
Scott Bielanski #1076 As of 12/01/12 From ExtMed
(Called 12/28; no response to home or cell messages)
James Harrigan #1112 As of 12/11/12 From Ed
(Called 12/28; no response to home or cell messages)
Mindy Scalzetti #1255 As of 9/17/12 From Med
(Waiting for RTD form, but will contact her doctor by 12/31 as per phone 12/28)
Leslie Wissner#1285 As of 12/17/12 From Oper
(Will be in to extend her LOA as per phone 12/28)

President's Report – Roger Winter:
I have selected Black and Blue restaurant for our "End of Year Dinner". The date for the dinner meeting is Friday, December 28, 2012, 7:00 P.M.
Membership Badges –The Chief will give me the numbers to order.
Committee List for 2012 –The list is being adjusted as members are not performing duties as listed on the committee list in its' original format.
ID Badge System –New ID cards will be distributed at the end of December
Fund Drive – The fund drive room was flooded and the insurance adjuster has been in. It is in operating condition. There was no damage to the computers, but old paper records were destroyed.
Explorer Post 215 –Sheryl Roach – Chief – Trinity Russell, 1st Deputy Chief – Dana Roach, 2nd Deputy Chief – Melissa Sorrentino, Captain – Will Mejia, Sec./Tres. – Jessica Martorell.

MC Alliance project: is underway and expected to be completed on time. Electricians have been in and the equipment should be installed soon.

Director Golinsky Report:

New York State Volunteer Ambulance & Rescue Association
District 7

There was no meeting scheduled for Dec. Next meeting will be held January 15th at Central Islip/Hauppauge Vol. Amb.

PO has been submitted for the annual renewal of HCFAS and individual members. When check is received individual member information and the annual squad report will be submitted to NYSVA&RA. The Association has sent out via the Directors a letter requesting grant money due to losses from Tropical Storm Sandy.

The two firefighters killed this week in West Webster NY were also active EMS volunteers and condolences and offers of assistance were sent to the Chairman of the District by President Mastrianni.

Huntington Station BID

Meeting was held Wed. Dec. 19th at the Huntington Station branch of the Huntington Library. Announcement will be published in the Long Islander re: election of Officers to take place at the January 16 2013 meeting.

Suffolk County Ambulance Chiefs Association

No meeting was held in December. The next meeting will be held January 16, 2013.

Class A Uniform Committee

Gold name and member since plates have been ordered for the newly elected Officers and BOD members as follows:

P.Tufo	K. Rudden	T. O'Leary
2008	2010	2007
K.Castillo	J. ONeill	
2009	2010	

All other newly elected officers have at one time served as officers and should have their gold plates from their previous service.

Director Poole Report:

Recap of 2012 Children's Holiday Party

2012	
Number of Children Signed Up	53
Number of Children Attending	45
Total Cost of Gifts	$1,312.51
Total Cost of Entertainment	$350.00
Total Cost of Misc/Refreshments	$352.92

Total Cost		**$2,015.43**	
Cost per Child		**$44.79**	
Reimbursements			
Total Reimbursements	$560.00		16

Recap of 2012 Holiday Party

Total Signed Up 202

Guarantee to Caterer 180

Total checked in 192

Liquor	$1,540.87
Catering	$5,899.65
Decorations	$367.15
Misc	$1,531.85
	$9,339.52
Total Signed UP	202
Total to Caterer	180
Total Checkedin	192
Total Per Person Cost	$51.89
No Shows	11
Add On's	7
	-4

Motion by Lehti Laas and seconded by Andrea Golinsky to enter into Executive Session at 22:05 hours.

Yes: RS, LL, AG, AA, BP, JP,BC No: RF

MOTION APPROVED

Executive Session ended at 22:45 hours.

Old Business: None

New Business: None

Motion by Brian Canty and seconded by Lehti Laas to adjourn the meeting at 22:45 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas

Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: January 6, 2013

Amended and approved: January 10, 2013
MOTION APPROVED UNANIMOUSLY