Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: January 7, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**2000 hours**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Andrew Campagnola, Shayna Castagna, Bernard Poole, Peter Nakelski, Susan Seibel, Thomas Lemp, Ferd Neumann, Elizabeth Wuestman, Ann Donegan, Alex Klotsche, Alyssa Axelrod, Dale Bartolomeo and Lehti Laas

Meeting called to order at: 19:30 hours

Motion by Robert Franz and seconded by David Mohr to approve the minutes of December 3, 2015 as amended.
Yes: RF, DM, SF, LV, RS Abstain: DH (BC requested no vote cast for him)
MOTION APPROVED

Motion by Robert Franz and seconded by David Mohr to approve the minutes of November 23, 2015 as amended.
Yes: RF, DM, SF, LV, RS Abstain: DH (BC requested no vote cast for him)
MOTION APPROVED

Motion by Robert Franz and seconded by David Mohr to approve the minutes of December 11, 2015 as amended.
Yes: RF, SF, LV, RS Abstain: DH, DM (BC requested no vote cast for him)
MOTION APPROVED

Proposals-
Banking Resolutions with HCFAS's Designated Banks
Monthly Recruitment Activities (Tabled)
Motion for January Recruitment Activities
Parades / Activities
Refreshments Parades / Events
Motions for Consideration Format
The Not-So-Irish-Band

Membership Badges
Installation Dinner Entertainment
Motion to Rescind for 2016 meetings
General Meeting Room Use Request Saturday 03/5/16 – Sara Manning #1345
2016 Working Budget

Banking Resolutions with HCFAS's Designated Banks
Motion by Brian Canty and seconded by Seth Fischer to authorize and approve the President, Vice President, Secretary and Treasurer to execute the required banking resolutions with HCFAS's designated banks (Bank of New York and TD Bank). The resolutions shall specify that all withdrawals (payment orders, wire transfers etc.) and borrowing will require the authorized signatures of any two corporate officers listed above. A printed confirmation of all transfers will be sent by the bank to the Treasurer directly.
MOTION APPROVED UNANIMOUSLY

Monthly Recruitment Activities
Motion by Robert Franz seconded by Richard Stone to approve, Publicity Chairperson Andrea Golinsky and Recruitment Chairperson Mike Barker and authorize the expenditure to announce monthly recruitment activities at a cost not to exceed $2400 for the year, from January 2016 thru December 2016. Advertisement announcements will be approved by the Recruitment Committees' Board Liaison. This cost would include meeting expenses.
HCAD Funds

Motion to Table
Motion by Brian Canty and seconded by Seth Fischer to table the motion.
Yes: BC, RS, LV, DM, SF, DH No: RF
MOTION APPROVED to table

Motion for January Recruitment Activities
Motion by David Mohr and seconded by Brian Canty to authorize the Recruitment Chairperson Mike Barker to expend up to fifty (50) dollars for January Recruitment activities.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Parades / Activities
Motion by Chief Dominic Heavey and seconded by Robert Franz to authorize and approve HCFAS's participation in the St. Patrick's Day Parade, Memorial Day Parade, the Huntington Manor Fire Department Parade, East Northport Fire Department Parade, Eaton's Neck Fire Department Parade, and the Greenlawn Fire Department Parade. Post 215 members are invited to march in these parades providing the required Post 215 advisors shall be present at the parade and any refreshment events. Post 215 Advisors and Chief will identify them and take all directions from the HCFAS Chief concerning the event. Alcoholic beverages, if provided by the parade host, will only be allowed to be consumed by parade participants at the conclusion of the parade. Squad members, Post 215 members and any of their guests below the NYS legal drinking age are not allowed to consume alcoholic beverages under any circumstances while

participating in these events. SOP Article IX, Section 1-3 Parade Refreshments Protocol will apply to the St. Patrick's and Memorial Day Parades. The Chief will disburse a meal allowance of $10.00 per person for all fire department parade participants, including Post 215 members and advisors to be distributed at the time of the parade or event for refreshments. Only authorized members on standby per 4 hour shift during the fair will also receive a $10 meal allowance as authorized by the Chief at the time of the parade or event for refreshments (unless refreshments are provided by the host department or HCFAS). The Chief will do a timely submission to The PULSE and/or electronic blast e-mail announcing each event and post a signup sheet for each event at least 14 days prior to the event. The Chief is also authorized to request an advance from the Treasurer for each event which will be accounted for in accordance with SOP Article X Section 1 of the HCFAS Purchasing Policy (PP) and the Treasurer will provide the Board of Directors an accounting of the cost of each event at the Board meeting immediately following the receipt of the event accounting, which is due 10 days after the event. The Chief will be responsible for these events.

HCFAS Funds

Motion by David Mohr and seconded by Seth Fischer to add Eatons Neck Fire Department.

MOTION APPROVED UNANIMOUSLY

On the original motion as amended:

MOTION APPROVED UNANIMOUSLY

Refreshments Parades / Events

Motion by Chief Dominic Heavey and seconded by David Mohr to authorize and approve the Special Event Committee Chairperson Brian Canty, request to provide refreshments, including beer and the remaining holiday party wine, after the St. Patrick's Day Parade at a cost not to exceed $1,500.00 and refreshments before the Memorial Day Parade at the cost not to exceed $500.00. Both events are in accordance with SOP Section Article IX, Section 1-3 Parade Refreshments Protocol. Post 215 members are invited to these refreshment events and may bring parents (guardians) and siblings. Alcoholic beverages, provided by HCFAS, will only be allowed to be consumed by parade participants at the conclusion of the parade. Squad members, Post 215 members and any of their guests and band members below the NYS legal drinking age are not allowed to be served or consume alcoholic beverages under any circumstances while participating in these events (these restrictions must be posted as part of the parade signup sheets). Approval of any other invitee will be at the discretion of the Special Event Committee Chairperson with the approval of the Board liaison. The above amounts include flowers, paper goods, decorations, (table decorations only), beverages and desserts. The special events committee will be responsible to provide an accounting to the Treasurer in accordance with SOP Article X Section 1 HCFAS Purchasing Policy (PP) and the Treasurer will provide the Board of Directors an accounting of the cost of each event at the Board meeting immediately following the receipt of the event accounting which is due 10 days after the event. The Chief will be responsible for these events.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Motions for Consideration Format

Motion by David Mohr and seconded by Brian Canty that:

1. All motions for consideration at a Board meeting must be sent to the President, in electronic format, no later than 9:00AM the Friday before the following week's Board of Directors meeting. The President will have them electronically distributed by Saturday, during the day if possible, or at the earliest time available.
2. All supporting documentation for Board motions must be signed by all the appropriate personnel and placed in each Board members mailbox or by email, no later than 12:00 PM the Sunday before the following week's Board meeting.
3. Emergency Motions will be considered by the President.
4. As always any motion can be presented by any Director at the Meeting if the President and Board of Directors deem it necessary providing proper documentation is distributed seventy-two (72) hours prior to the meeting.
5. All meetings shall cease at 10:30PM unless a motion to extend is approved.

MOTION APPROVED UNANIMOUSLY

The Not-So-Irish-Band

Motion by David Mohr and seconded by Robert Franz to have Member Mark Cappola extend an invitation once again to The Not-So-Irish-Band to play for us again at the dinner after the St. Patrick's Day parade in March 2014 at no cost.

MOTION APPROVED UNANIMOUSLY

Director Orr entered the meeting during the following motion.

Membership Badges

Motion by Chief Dominic Heavey and seconded by Seth Fischer to order all future member badges from the vendor representing Smith & Warren, to be issued without the membership number panel attached to the bottom. A member who has completed five (5) years of active service will be issued a member badge with their membership number attached.

Yes: DH, SF, RF, RS, DM, BC   No: LV   Abstain: GO

MOTION APPROVED

Installation Dinner Entertainment

Motion by Gregory Orr and seconded by Richard Stone to approve the recommendation of the Special Event Committee Chairperson Brian Canty, to accept the bid of "Get Your Groove On, Inc.", Lindenhurst, NY and enter into an agreement/purchase order for their services as the DJ for the 2016 Installation and Inspection Dinner on 02/20/2016 from 6:00PM to 12:00AM at a cost not to exceed $1,100. The HCFAS cancellation policy will be part of the contractual agreement.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Motion to Rescind

Motion by Brian Canty and seconded by Chief Dominic Heavey to rescind any motions passed in 2015 whereas expenses for 2016 were allocated for meetings, conferences and/or seminars outside the Nassau/Suffolk region requiring overnight accommodations.

Motion by Loreley Villamide-Herrera and seconded by Seth Fischer to table the above motion.
Yes: RS, RF, SF, LV, GO No: DH, BC, DM
MOTION APPROVED to table

General Meeting Room Use Request Saturday 03/5/16 – Sara Manning #1345
Motion by Robert Franz and seconded by David Mohr to allow Sara Manning # 1345 the use of the General Membership Meeting Room in accordance with HCFAS General Meeting Room Use Application and Rules to conduct her sister's Bridal Shower on Saturday March 5, 2016 from 1:00 PM to 4:00 PM. Set-up time will be on Saturday 3/5/16 from 12:30 PM to 1:00 PM. Cleanup will be after the event from 4:00 PM to 6:00 PM. A Security deposit of $100 has been received. No insurance certificates are required for this event. The member was informed that there is an EMT course session that ends at 3:30 PM on Saturday 3/5/16 and that only the kitchen side of the room can be used. The member is responsible for contacting the President or Chief in a timely manner for pre and post inspections of the room. Sara's sister Amanda #1322 is a former member (2/10/11 to 9/17/13).

Note: Under the rules for general meeting room use Item 9, the board can request the member to obtain and pay for an umbrella policy covering the event.
MOTION APPROVED UNANIMOUSLY

The following motion was approved under the Treasurer's report
2016 Working Budget
Motion by Brian Canty and seconded by David Mohr to accept the 2016 working budget as presented and amended.

Motion by Robert Franz and seconded by Gregory Orr to amend the motion to include that the Officers and the committee's will get a copy of the working budget for comment.
Yes: RF, GO No: DM, RS, SF, BC, DH Abstain: LV
MOTION NOT APPROVED to amend

On the original motion:
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty seconded by Chief Dominic Heavey to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

December 17, 2015 –January 7, 2016:
HCAD 59 Checks Totaling $598,503.94
HCFAS 13 Checks Totaling $31,295.52
MOTION APPROVED UNANIMOUSLY

Transfers:
$460,000.00 from HCAD Savings to HCAD Checking

Chief's Report – Dominic Heavey:
Officer's Meeting List of dates attached. The First Officer's meeting for 2016 will be held on Wednesday 13, 2016 at 7 pm. (all other Officers meetings will take place at the same time)

Huntington Chiefs Council list of dates attached.

NSLIJ Hospital meeting will be held on January 19, 2016 at 7 pm in the Sammis Board Room. Huntington Hospital has a New Director of Patient Care Services in the Emergency Department, Michael J Recupero RN, MSN he will be working with us over the next few weeks on making our job easier and more suffocation.

B.O.D. and Officer's e-mail and phone numbers have being posted in the Dispatches Office.

Chiefs Rotation Program for 2016 will be posted soon.

Department Installation for 2016

The Chief will attend the Eaton's Neck FD Installation to be held on 02/13/2016

The Second Deputy Chief will attend Commack installation to be held on 02/30/2016

The Chief's ae hoping to have a meeting with Huntington FD and Huntington Manor FD in the near future. We have sent a letter notifying them of the change to our Chief Officers for 2016.

We had a total of 522 calls for December of 2015 with 4/24. Total calls for 2015 were 2016 and 90/24. Other information attached. We received our first 24 for 2016 on Sunday overnight we were out on a call.

The Chief and the Second Deputy Chief attended the Town of Huntington Inaugural Ceremony on Sunday January 3, 2016 at the Walt Whitman High School.

New SERVES Program from Department of Fire, Rescue and Emergency Service has being posted down stairs and a blast e-mail sent out to members. It will be talked about more at the G.M.M.

H.C.F.A.S. Agency EMS Liaison with Suffolk County EMS Division is First Deputy Chief Casey Orr as of January 1, 2016. 1st assistant Chief Orr will be the individual in our Agency responsible to receive and distribute EMS information to the members of our Agency.

On December 18, 2015 Ex. Chief Tom Lemp sent a letter to Hon. Jo-Ann Raia Town Clerk with our concerns of the significantly narrowed of Railroad Street in front of our building. We have not heard anything back as of yet.

Letter received from Joshua Parsons SC/PD EMT/P requesting that he be allowed to restock ALS supplies at the squad. I will inform him that we do not allow any other ALS enters our supply room. If there is a Chief Officer or ALS provider in the building when he comes in I have no problem re-stocking items he may have used.

Haron Foundation Grant Patty Salajka got us a Grant for $6,000.00 to be spent on "Life Saving" equipment. December 23rd, 2015. A thank you card will be sent to Patty for her work in this.

Motion for Member's Badges. The Officers have noticed over the past few years we have a nice collection of old badges with members numbers on them. We called the supplier who states they cannot take off the old number, but if we would like to return them they will destroy them for us. If we decide to go with the motion we will save $8 on every badge we get and we can reuse any badge that is returned to us going forward. We have a total of 28 badges at the moment that cannot be used; we are looking into trying to get the number of them so we can re issue them to new members.

Moving forward with 2-15-89, 2-15-19, 2-15-25 and 2-15-34 we will be talking about these vehicles at the Officers meeting on January 13, 2016.

Upcoming projects for 2016. (These are in no special order)

1. Replacing the carpet in the Dispatcher Office and changing it to ta tiled floor.
2. Replacing the blinds in the Dispatches Office.
3. Placing two reading lamps in the dispatch office for the overnight dispatcher's.
4. Getting new furniture for the ready room.
5. Getting rid of the Red Log book in the Dispatch Office.

Secretary's Report –Robert Franz:

Status Change:
Motion by Robert Franz and seconded by David Mohr to grant the following Status Change: Maryann Schramm #595, from Active membership to Inactive Life Membership, Effective 1/1/16 per her 12/9/15 request.
MOTION APPROVED UNANIMOUSLY

Ambulance NYS DMV Registrations – Ambulance renewal registrations were completed before the year end and given to the Third Deputy Chief to put on the vehicles.

2016 / 2017 Volunteer Ambulance Workers (VAWs) 10% Property Tax Exemption Application Forms – I will be distributing applications to new 5 year eligible members and to new 20 year eligible members. I will also be renewing the current 5 year exemptions (68) and 20 year exemptions (52). A notice was put in the January Pulse, posted on the bulletin board and will be mentioned at the January GMM.

NYS Income Tax Claim for Volunteer Ambulance Workers (VAWs) $200 refundable Credit for 2015-A notice was put in the January Pulse & will be mentioned at the January

GMM. NYS tax form IT-245 with instructions is posted on the bulletin board and copies are on top of the mail folder cabinet.

Request for member's employment records from July 2012 to Present

An attorney's request (signed by the member) for employment records will be answered with copies of LOSAP reports of shift attendance. Tim Glynn was informed of the request and showed the reports being sent and gave his approval of same.

Huntington Fire District – Proposed sale of vacant land on Oakwood Road

A 12/9/15 Newsday Article reports that the HFD voters approved the sale of a 1 acre parcel of unimproved land on Oakwood Road valued at $550,000. Perhaps President Palmieri) can look into this to see if it would be suitable for HCFAS needs in the future.

Town's Parking Plan Shifts into High Gear – Long Islander 12/31/15

The attached article indicates that a RFP went out for a multi- level parking structure in the village. Perhaps we should send a certified letter to make sure that the height of the levels is sufficient for an ambulance to enter. The RFP deadline is 2/5/16.

Platt's Developer will resubmit plans for proposed structure at Park Avenue and 25A

This item was brought up at a GMM last year. If we have any concerns regarding any delays that additional traffic will cause our response going or coming from Huntington Hospital, we should send a certified letter expressing those concerns.

Inauguration of Town of Huntington Elected Officials – January 3, 2016

This event was attended by me, Chief Dominic Heavey, 2nd Deputy Chief Thomas Lemp, and PIO Andrea Golinsky. It was a great time to meet all the Town Board and all the other elected officials at this celebratory event.

Electronic Pre-hospital Care Reporting System Upgraded

Published Monday, January 4, 2016
by Karl W. Klug

Suffolk County EMS is proud to announce that our electronic Pre-hospital Care Reporting program has been upgraded. **Of significant importance to you, access to your agency's data is achieved effortlessly through Zoll's cloud-based server as compared to previous server access issues. Suffolk County EMS remains committed to facilitating the migration from paper –to –electronic patient care reporting.** Significant work between Zoll DataSystems - the software vendor – and the County's Health Department's Information Technology Division has resulted in the migration from a County server-based solution to a hosted environment solution. This means that all PCR data is encrypted and stored securely by Zoll DataSystems**.** Electronic medical records have become the standard for any health care organization, including ambulance services. We invite all EMS agencies to look at the benefits of the revised program. An important component of this upgrade is that the RescueNet Tablet*PCR* program is the latest version (6.0), and is fully compliant with NEMSIS Version 3 and NY State electronic data reporting requirements. Technical requirements for laptops and tablets can be obtained by contacting the SCEMS office.

We will be hosting an Open House training session in early 2016 and ask that you respond with your level of interest in electronic data collection as soon as possible. Please contact Karl Klug via email karl.klug@suffolkcountyny.gov or 852-4457 to obtain more information and to discuss your agency's commitment to the transition.

NYS Volunteer Ambulance & Rescue Association - The next scheduled Board meeting of the NYSVA&RA will be on Saturday February 13, 2016 in Albany.

Old Business:
Contract with the Town of Huntington discussed.

New Business: None

SOP Changes

Article V -
Section 4 – Trainee:

1. The Trainee must be properly certified as per Article I, Section3b of the By-Laws.
2. The Trainee must complete and pass Ambulance Orientation and any other approved training programs as may be designated by the Chief Officers (unless Dispatcher only status) and must learn dispatching procedures. Members who will be permanent dispatchers and those riding members who will have some shift responsibility for dispatching, must complete and pass the dispatch training program as approved by the Operational Officers. Members who are accepted with New York State EMT or above certifications or who are assigned to a shift that has a permanent dispatcher will be required to complete a modified dispatch training program as approved by the Operational Officers.
3. The Trainee must become familiar with crew organization, general Squad operations and responsibilities.
4. The Trainee is expected to attend all training sessions in blue pants, white shirt and sturdy shoes.

Section 5 – Probationary Member:

1. The Probationary Member must be properly certified as per Article I, Section 3b of the By-Laws.
2. The probationary period will be one (1) year from acceptance date. This period can be extended by the Operational Officers if necessary.
3. During this probationary period, the Squad may expel a new member for any conduct not in accordance with the Standard Operating Procedures and rules set by the Squad.

4. The new member must pay the $3.00 membership fee prior to any training and will be issued a membership card. However, probationary members may not vote during this period.
5. During the probationary period, the member must attend a minimum of ten (10) activities other than the required trainings. These activities must be completed as follows:
   a. five (5) General Membership Meetings.
   b. Five (5) from the following; standbys, parades, drills.
   c. The Chief may allow exceptions for specific circumstances.

Motion by Seth Fischer and seconded by David Mohr to adjourn the meeting at 2140 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: February 17, 2016

Amended and approved: March 3, 2016
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: January 21, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**1938 hours**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Ann Donegan, Casey Orr, Liz Mohr, Dave Kaufman, Alexander Klotsche, Jeffrey Brenner, Bernard Poole, Susan Seibel, Andrew Taylor, Thomas Lemp and Lehti Laas

Meeting called to order at: 19:30 hours

Motion by Robert Franz and seconded by Seth Fischer to approve the minutes of December 17, 2015 as amended.
Yes: DM, RF, SF, GO, RS, LV, DH Abstain: BC
MOTION APPROVED

Director Villamide-Herrera entered the meeting at 1938 hours.

Motion by Brian Canty and seconded by David Mohr to approve the proposed SOP change Article V, Sections 5-9 as amended by the Board of Directors pending the approval of the By-laws change Article I Section 3 and Article III Section 2. (See below for the approved SOP)
Yes: DM, BC, SF, GO, RS, LVH, DH Abstain: RF
MOTION APPROVED

Proposals-
Email Distribution of 2016 BOD Meeting Reminders and Motions
Member Attendance at the EMS Mega Show
Untable- To Rescind Certain 2015 Motions Passed
Rescind Certain 2015 Motions Passed (From 1/7/16 BOD meeting)
Motion to Untable- Monthly Recruitment Activities
Monthly Recruitment Activities (Tabled)

Motion for Email Distribution of 2016 BOD Meeting Reminders and Motions

Motion by Seth Fischer and seconded by David Mohr to send out an email to the active HCFAS membership prior to each regularly scheduled 2016 Board of Directors meeting. The email will include a reminder of the next meeting date and time, as well as a summary of each preliminary motion proposed for that meeting. The email will include a disclaimer that these preliminary motions may not be inclusive of all motions, that motions may be withdrawn and/or amended. There will be no notice of meetings that are not open to the general membership. Director Seth Fischer will be responsible for this email distribution and these emails will be sent out no later than 48 hours prior to the referenced BOD meeting.

Rational: Few HCFAS members have ever attended a BOD meeting. Some express little interest, but many are surprised to learn that meetings are open to the membership. They have no idea when the meetings are scheduled and thus, an illusion of inaccessibility. Providing the membership with the information they need to see what we do, allows for a more transparent process that builds trust within the organization.

MOTION APPROVED UNANIMOUSLY

Motion for Member Attendance at the EMS Mega Show

Motion by Chief Dominic Heavey and seconded by Seth Fischer to approve the payment of the discounted admission fee for any active or inactive life member, attending the FIRE, RESCUE, and EMS MEGA Show at the Suffolk Community College, Brentwood Campus- Brentwood Sports Field House on Saturday, February 20th and/or Sunday, February 21st, 2016. The Second Deputy Chief will arrange for members to sign in at the campus. The discounted price will be $12.00 per member, which will be billed to the Squad. Mileage will not be reimbursed. Members are encouraged to car pool. Members must bring their current membership card at sign-in. Parking is free. The Second Deputy Chief will be responsible to arrange for the billing to the Squad, to post the Mega Show's flyer (anticipated January 31st) on the bulletin board with the reimbursement policy and procedure and to email a notification to the membership.

MOTION APPROVED UNANIMOUSLY

Motion to Untable- To Rescind Certain 2015 Motions Passed

Motion by Treasurer Brian Canty and seconded by David Mohr to untable the motion from January 7th proposed by Brian Canty and seconded by Dominic Heavey to rescind any motions passed in 2015 whereas expenses for 2016 were allocated for meetings, conferences and/or seminars outside the Nassau/Suffolk region requiring overnight accommodations.

Yes: BC, DM, DH, RS, JP No: GO, LH, RF Abstain: SF

MOTION APPROVED to untable

Original Motion:

Motion to Rescind

Motion by Brian Canty and seconded by Chief Dominic Heavey to rescind any motions passed in 2015 whereas expenses for 2016 were allocated for meetings, conferences and/or seminars outside the Nassau/Suffolk region requiring overnight accommodations.

Motion to amend the motion to rescind made by David Mohr and seconded by Seth Fischer to allow the 2016 Board of Directors to agree to fund the February 13, 2016 (or other date to be determined) NYSVARA board meeting in Albany with the appropriate GSA room and meals & incidentals rate.

Yes: DM, DH, SF, GO, LV No: RF, BC, RS

MOTION APPROVED

Motion to Untable- Monthly Recruitment Activities

Motion by Robert Franz and seconded by David Mohr to untable the motion of January 7, 2016 proposed by Robert Franz and seconded by Richard Stone to approve and authorize the Publicity Chairperson Andrea Golinski and Recruitment Chairperson Mike Barker to announce monthly recruitment activities at a cost not to exceed $2400 for the year, from January 2016 to December 2016. Advertisement announcements will be approved by the Recruitment Committee's Board Liaison. This cost would include meeting expenses.

HCAD Funds

Yes: DM, DH, SF, GO, LV,BC, RS No: RF

MOTION APPROVED

Motion by Seth Fischer and seconded by David Mohr to table the motion.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty seconded by David Mohr to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

December 31, 2015 –January 21, 2016: 30 Checks & 3 Direct Debits from HCAD funds totaling $14,943.65

December 31, 2015 –January 21, 2016: 5 Checks & 2 Direct Debits from HCFAS funds totaling $5309.51

MOTION APPROVED UNANIMOUSLY

Chief's Report – Dominic Heavey:

- Response from Jo-Ann Raia Huntington Town Clerk Dated December 31, 2015. Copy of same letter sent to all B.O.D.

- New Serves Program December 1, 2015. Blast e-mail sent out to all members Dead line date February 1, 2016.

- Ancient Order of Hibernians Huntington St. Patrick's Day Parade. Sunday March 13, 2016. Parade line up is at 1:00pm kick off at 2:00pm Sharp.

- New Committee Structure: All fall under the Second Deputy Chief
    - Chair-Martin LoCascio
    - Lifepak Coordinator-Al Szigethy
    - ALS Supply Coordinator-Alyssa Axelrod
    - ALS Checkout Coordinator-Maxine Epstein
    - Outdated Drug drop off-Paul Kelly and Rich Rudolph
    - Narcotic's-Michele Miller
    - New Ideas-Keith Davis and Keith Tamayo

- 2016 Emergency Response Guidebook have being ordered and will NOT be in until May 1, 2016

- 2015 Grant of $6,000. From Harmon Foundation for "Life Saving" equipment. The Officers would like to get the Laryngoscopes.

- Dispatch Review the Chief Officers are working on an up dated version of our Dispatch program to work with what the Town will be looking for in reports.

- Probationary Training Layout. In response to all the questions that were asked at the last G.M.M. on the New By-Law Change for RTE, the Officers are looking at a Lay Out that will explain all our taught and concerns.

- Hospital Meeting January 19, 2016.

    - Spoke about bottle neck at charge nurse station. Hospital staff will try to correct this problem.
    - Contacting the hospital by radio. There is no need for us as an agency to contact the hospital for every call.
    - Dr. Shah MD,JD Chairman and medical director of emergency medicine has agreed to become our new medical director. He has received all the paper work.

Building:

- The paint has been cleaned up from South 5.

- Half the ceiling tiles in the Truck room have been replaced. This is an ongoing project.

- Laundry room-the 3rd deputy chief is working on replacing the missing pipe, should be completed by 01/23/2016.

- All the heating systems have being turned on.

- Gym committee has reported some problem with the gym.

  - Mirror broken.
  - New fan needed.
  - Bike needs service.

Vehicles:

  - 2-15-17 went to Ace for a light problem on 01/20/2016.
  - 2-15-16 will remain 6 due.
  - 2-15-18 has being looked at by the insurance company and a check has been received-the 3rd deputy chief will look into getting the damage fixed.
  - 2-15-20 has been in an unreported accident with extensive damage.

Status Change:

Member #	Last Name	First Name	Day & Shift	From	To	Effective	Notes
1463	Como	Michael	Friday 2300	Aide	FA	1/13/2016	
1462	Como	Ryane	Friday 2300	Aide	FA	1/13/2016	
1404	Hirasawa	Tomoko	Monday 2300	ACL	CL	1/13/2016	
1439	Laforest	Jonathan	Tuesday 0700	Disp	OBS	1/13/2016	
1456	Baez	David	Sunday 1500	Disp. Trn	Dispatcher	1/13/2016	
1252	Gibbs	Tyler	CO.8	ALS/CL	DT	1/13/2016	Amb First
1383	Donegan	Patrick	Sun 1100	Cap/CL	DT	1/13/2016	Amb First

Shift Change:

Member #	Last Name	First Name	From	To	Effective	Reason	Notes
1467	Cambareri	Anthony	Friday 0700	Monday 0700	1/13/2016	School	**on probation
979	Lemp	Tom	Co. 8	Tuesday	1/1/2016		

0700

Secretary's Report –Robert Franz:

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Aviles, Manuel	Sunday	1434	Educational	1/17/16 – 5/20/16
Collado, Lenny	Sunday	1428	Educational	1/17/16 – 5/22/16
Gallego, Vanessa	Monday	1450	Extended Medical	1/2/16 – 4/2/16
Kaempf, Joseph	Friday	1389	Educational	1/4/16 – 4/4/16
Klotsche, Alexander	Sunday	1363	Educational	1/25/16 – 6/6/16

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve an Educational LOA request from 12/26/15 – 3/26/16 for Emily Schaffert #1248 (Wednesday).
No: RS, RF, BC, SF, LV, GO, DM, DH
MOTION NOT APPROVED

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Aiman, Taha	Friday	1201	1/8/16	Operational
Caracciolo, Stephanie	Mon	1171	12/22/15	Extended Medical
Salzone, Meaghan	Tues	1244	1/19/16	Medical

Suffolk REMSCO Meeting – January 12, 2016
There were no handouts for this meeting.
Life Saver Awards: Southampton Village Ambulance & two NYS Troopers, Sag Harbor Ambulance, East Farmingdale Fire Department & SCPD and Smithtown FD –Kings Park FD-SCPD.
Gold Medal CPR Training Award – Stony Brook Heart Center with over 2,000 Hands Only CPR trained.
Education and Training committee Best Practices Conference will be on Saturday April 23, 2016 at SCCC in Brentwood. Conference will have a clinical and operational segment.
There will be an autism presentation on 2/16/16.
Know your monitor presentations scheduled: 1/23 – Physio Control; February – Phillips and March – Zolls.

Long Island EMS Training, Inc. was not approved as a course sponsor since their application was incomplete and were non responsive for additional information.
Catholic Health Systems was approved to fill a vacancy on the Council.
The results on the survey on CO Monitoring / Responder Safety Initiative were distributed.
There were 108 responses from 62 departments.
An additional amount for the purchase of award pins for up to 35 years EMT longevity was approved. Presentations are planned at REMSCO meeting during the year for 25 year and up awards (Open to volunteers and paid providers in Suffolk County). **The Deadline for submission of all nominations is January 31, 2016.**
Legislation - Bill requiring seat belts to be worn by VFF & VAW was signed by the Governor on 11/20/15 – Chapter 448.
NYS DOH EMS Bureau 2015 Awards: Deadline for submission to Suffolk REMSCO will be **March 1, 2016** since the NYS DOH deadline is May 1st and the regional selection must be completed at the March 8, 2016 meeting.
The NYS DOH has released the policy on the Syringe Epinephrine Kit (SEK) program in conjunction with the University of Rochester. Suffolk agency participation requires REMAC approval. These are non- auto injector kits.
REMSCO meeting schedule for 2016 are: 3/8; 5/10; 7/17; 8/13; 11/8 at SCEMS in Yaphank.

2016 / 2017 VAW 10% Property Tax Exemption Application Forms – All application forms were distributed to new 5 year eligible members. Some completed forms were received and another notice will be put in February pulse. Notice is also on the bulletin board with the application.

NYS Income Tax Claim for Volunteer Ambulance Workers $200 refundable Credit for 2015-A notice will be repeated in the February Pulse. NYS tax form IT-245 with instructions is posted on the bulletin board and copies are available on the mail folder counter (Please do not remove them).

SERVES Tuition Assistance Program (SC FRES Recruitment Committee) – The administrative guide is on the bulletin board and notices were in the Pulse and the Chief did a blast email reminding any prospective participants that the deadline date is February 1, 2016 for the spring semester.

NSLIJ Northwell – It was mentioned at Tuesday’s District 7 meeting that NSLIJ has a response vehicle in Riverhead and a response vehicle and ambulance in Manorville. Peconic Bay Hospital is now owned by NSLIJ and has a large medical clinic in Manorville. In Riverhead their response will start February 1, 2016.

Vice President’s Report – David Mohr:

Meeting with the Town on January 21, 2016, 3:00pm to discuss the eight recommendations for the Squad and the three for the Town contained in the Consultant Report.

Participants: Terry McNally, Chief Fire Marshall, Phillip Ingerman, Assistant Deputy Supervisor, Casey Orr, First Deputy Chief and David Mohr, Vice-President

Terry gave a brief background of the situation and the report.

He pointed out that there was a 600-call disparity between the County and the Squad, even after the elimination of duplicate calls and stand-bys. We stated that our run numbers now match the Counties.

He also pointed out that there was a time disparity between the County and the Squad. He did acknowledge that there wasn't much that could be done about that.

With respect to the reporting of our calls and times, Terry stated that CVAC has the same system as we do and that the consultant is working with them to create a report. That report will then be given to us as well. He does not want the Squad or CVAC to spend large amounts of money to revamp our programs.

We asked to be included in the loop on the report formatting and Terry agreed.

On point one, we informed them that we are working with our members and our recruitment committee to address the issue of additional shifts.

On points two and three, some of the reporting will be captured by the report the consultant is creating. They do want us to address and report on out 24's. We did not say it, but what they want is contained in the report that Ferd runs each month.

On point four, we stated we were in the process of allowing alternate shifts. It was brought out that CVAC does not do shifts, but counts hours and their members have to do a required number of hours per week. Casey is going to further look into that idea.

Points five, six and seven all deal with the same issue. We informed them that progress was being made, that a By-Law and SOP change was read at the last GMM to address the issue. He asked for that to be included in our response.

Point eight is a funding issue and the Towns position is that while they totally understand our pride in the all volunteer system, we must adapt to the times. They are not going to tell us what to do, just that we have to address the issue and advise the Town on what we are doing towards handling all our calls. From the Towns perspective, they are looking at the Real Property Tax Cap and the cost to residents.

Addressing the three recommendations for the Town:

Monthly reporting, the consultant is working on that. We are in a data driven world and we must address the situations based on data, not emotion.

Terry told us about a complaint that it took us twenty minutes to respond to a cardiac arrest. When he looked in to the call it was nowhere near twenty minutes, it was within the guidelines the Town put in the proposed contract. So the data actually helped us.

On point two, the Town wanted to have different time frames for each level of call, but in the end, CVAC agreed to just two levels.

On point three, Terry acknowledged that it wouldn't be feasible to obtain, due to the differing operations within all the Departments.

Terry asked for a little more substance in our responses to the recommendation. He said to just include what we verbally informed him and it would be acceptable.

We asked about being able to have an EMT-B stop the clock for Alpha and Bravo calls and his response was that Town want the two contracts to be identical, but that could be brought up for the next contract.

We asked about VIP calls and Lloyd Neck calls and he said that he understood and it should be reported as such.
With respect to the contract and John's meeting the week before, Terry advised us that Pat, Deputy Supervisor, had been out sick all week, so nothing has been done. Terry was going to look over the spreadsheet John provided and get back to us.
All in all, it was a very cordial and productive meeting. Terry said they are not looking to condemn us, but that in it was their hope that the report and the associated data, would be the evidence for us to be able to effect adaptation to current times, call volume and trends.

Old Business:
Points from January 7th
1. Property on Oakwood Road- This property is approximately 1/3 of an acre
2. RFP on Parking Garage- Still in planning stages as to where and what
3. Corner of 25A & Park- Possible medical building??

-Town of Huntington Contract was discussed

New Business:
-Vice President Mohr will look into 1 acre of HFD property on Oakwood Road.

SOP Changes

Article V -
In the old SOP's: Delete Section 5: Aider. Delete Section 6: Observer.
Section 7 Dispatcher is now renumbered in the new SOP's as Section 5 Dispatcher.

Section 6 – Trainee:

1. The Trainee must be properly certified as per Article I, Section3b of the By-Laws.
2. The Trainee must complete and pass Ambulance Orientation and any other approved training programs as may be designated by the Chief Officers (unless Dispatcher only status) and must learn dispatching procedures. Members who will be permanent dispatchers and those riding members who will have some shift responsibility for dispatching, must complete and pass the dispatch training program as approved by the Operational Officers. Members who are accepted with New York State EMT or above certifications or who are assigned to a shift that has a permanent dispatcher will be required to complete a modified dispatch training program as approved by the Operational Officers.
3. The Trainee must become familiar with crew organization, general Squad operations and responsibilities.
4. The Trainee is expected to attend all training sessions in blue pants, white shirt and sturdy shoes.

Section 7 – Probationary Member:

1. The Probationary Member must be properly certified as per Article I, Section 3b of the By-Laws.
2. The probationary period will be one (1) year from acceptance date. This period can be extended by the Operational Officers if necessary.
3. During this probationary period, the Squad may expel a new member for any conduct not in accordance with the Standard Operating Procedures and rules set by the Squad.
4. The new member must pay the $3.00 membership fee prior to any training and will be issued a membership card. However, probationary members may not vote during this period.
5. During the probationary period, the member must attend a minimum of ten (10) activities other than the required trainings. These activities must be completed as follows:
    a. five (5) General Membership Meetings.
    b. Five (5) from the following; standbys, parades, drills.
    c. The Chief may allow exceptions for specific circumstances.

Motion by Richard Stone and seconded by Seth Fischer to adjourn the meeting at 2200 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: March 1, 2016

Amended and approved: March 3, 2016
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: February 4, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**1915 hours**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Ann Donegan, Alyssa Axelrod, Casey Orr, Peter Nakelski, Ferd Neumann, Bernard Poole, Elizabeth Wuestman, Patrick Donegan, Andrew Campagnola, Jeffrey Brenner, Shayna Castagna, Lehti Laas and HCFAS attorney's Jackie Fink, Esq and Thomas Hogan, Esq.

Meeting called to order at: 19:00 hours

For disposition of new members see the Secretary's Report.

Proposals-
Mayday Annual Maintenance on Audiolog Recording System
Paint Nite Event
Ready Room Furniture Replacement Purchase
East Coast Marketing and Media Inc. (ECMM)
Wall (Picture) Hanging System
Vehicle Assignment
Clinical Clean Disinfect/Clean Vehicles 2016
Super Bowl Sunday
Outstanding Member Award 2016

Mayday Annual Maintenance on Audiolog Recording System
Motion by Dominic Heavey and seconded by Robert Franz to accept the recommendation of Communications Chairperson James Mallilo to exercise our option to renew the annual service and maintenance contract with Mayday Communications Inc., 19 Gazza Blvd., Farmingdale, NY 11735 for annual maintenance service from 2/1/16 to 2/1/17 of the 8 channel Audiolog digital voice recording system, 8 channel Audiolog-Single DVD Drive, SN: E-1446 #60901, including parts, labor, anti-virus software and software upgrades, at an annual cost of $1,940.00. A certificate of insurance with HCFAS named an additional insured and a certificate indicating workers compensation coverage is required from the vendor. Note: Same pricing as last year.
HCAD Funds
MOTION APPROVED UNANIMOUSLY (Note: Director Orr not present for vote)

Paint Nite Event
Motion by Gregory Orr and seconded by David Mohr to hold a Paint Nite outing at Storyville American Table on Monday, February 22nd from 7:30 PM to 9:30PM. The event will be run by Paint Nite, Inc. and a minimum of 20 attendees is required to host the event. The cost per attendee is $40 and includes the canvas, paint and supplies, and instruction. Friends and family members are welcome to attend at a cost of $40 per person to be paid for by the individual. Members that attend will have their checks returned to them; members that sign up, but do not attend will have their checks deposited. Food and drink will be available for purchase at the cost of attendees.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Treasurer Canty entered the meeting at 1915 hours during the next motion.

Ready Room Furniture Replacement Purchase
Motion by Chief Dominic Heavey and seconded by Loreley Villamide-Herrera to purchase new recliners and couches from Overstock.com at a cost not to exceed $5100.
HCAD Funds

Motion by David Mohr and seconded by Richard Stone to table the motion.
Yes: RS, RF, BC, DH, JP No: DM, SF, GO, LV
MOTION APPROVED to table

Motion by Brian Canty and seconded by Chief Dominic Heavey to purchase 8 new recliners to replace the existing ones in the ready room from Overstock.com for $399.99 each. The current damaged and obsolete recliners will be disposed of by 3rd Deputy Chief Jeffrey Brenner by putting them out for garbage collection. Cost not to exceed $3,300.00 including a 5 year limited warranty for $49.00.
HCAD Funds
Yes: RS, SF, DM, LV, DH, BC, GO No: RF
MOTION APPROVED

Motion by Seth Fischer and seconded by David Mohr to enter into Executive Session at 1929 hours. HCFAS attorney's Jackie Fink, Esq and Thomas Hogan, Esq. were present.
Yes: RS, SF, DM, LV, DH, BC, RF No: GO
MOTION APPROVED

Executive Session ended at 2100 hours.

East Coast Marketing and Media Inc. (ECMM)
Motion by Brian Canty and seconded by Seth Fischer to rescind the termination letter to East Coast Marketing and Media Inc. (ECMM) on February 1, 2016 cancelling the contract and submit a revised contract for discussion with ECMM.
MOTION APPROVED UNANIMOUSLY

Wall (Picture) Hanging System
Motion by Richard Stone and seconded by Brian Canty to accept the quote from PictureHangingSystems.com for a picture hanging system at a cost of $670.41, less discount of $33.52, for a grand total of $636.89. Installation of the system will be done by in-house members at no cost to the Squad.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Vehicle Assignment
Motion by Chief Dominic Heavey and seconded by Seth Fischer for the BOD to approve the plan of the Operational Officers as to the assignment of Squad vehicles as proposed:

a- 2-15-25 to be replaced by current 2-15-19 at the Squad acceptance of a new ambulance purchased from VCI. 2-15-19 to be relabeled "25" and "Firefighter Rehab/ MCI Vehicle" at a cost of approximately $500.
b- New ambulance to be numbered 2-15-19.
c- 2-15-16 to be retained for trade-in on a second ambulance to be purchased in 2016 from VCI.
d- 2-15-89 to be decommissioned as per previous BOD motion 6/4/15.
e- 2-15-34 to be relabeled as 2-15-89 at a cost of approximately $200.

HCAD Funds

Motion by Robert Franz and seconded by Brian Canty to table the motion.
Yes: BC, RF, RS No: DM, SF, GO, LV, DH
MOTION NOT APPROVED to table

On the original motion:
MOTION APPROVED UNANIMOUSLY

Clinical Clean Disinfect/Clean Vehicles 2016
Motion by Chief Dominic Heavey and seconded by Robert Franz to renew our contract with Clinical Clean Sanitizing and Disinfecting Service for calendar year 2016. The service will come to our site and clean and disinfect all six ambulances. There will be a cost of $1,434.00 every two months ($239.00 per ambulance times six ambulances equals $1,434.00). If an ambulance is unavailable as the cleanings are being done, the second deputy chief will make an appointment at a later date at no extra charge.
Clinical Clean will clean and disinfect our fly cars at a cost of $269.85 every four months ($89.95 per fly car times 3 fly cars equals $269.85).
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Super Bowl Sunday
Motion by Chief Dominic Heavey and seconded by Gregory Orr to authorize an expenditure of up to $350 for the purchase of food for Super Bowl Sunday, February 7th, 2016. An email invite will go out to the membership. Sunday Day Captain Patrick Donegan will submit to the

Treasurer an accounting of the expenditures including all original receipts within 10 days of the event.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Outstanding Member Award 2016

Motion by Chief Dominic Heavey and seconded by Gregory Orr to issue up to eight (8) monthly gift cards valued at $25.00 each to an outstanding member from each day, including a Company 8 member. The Captain's will be responsible to pick a member of their day, on a monthly basis that has done an outstanding job. Upon the failure of the Captains, the Chief Officers will be responsible. The Chief will be responsible for the purchasing and accounting of the gift cards following the Puchasing Policy. This will be included in their Officer's report submittal. Total value per month will equal $200.00. Total expenditure for the year will not exceed $2,400.00.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by David Mohr to accept the following for payment in accordance with the PPP and previous Board of Director motions:

January 21, 2016 – February 4, 2016:

HCAD Funds: 30 Checks & 6 Direct Deposits Totaling $42,500.38

HCFAS Funds: 5 Checks Totaling $4,371.66

MOTION APPROVED UNANIMOUSLY

Transfers:

1/22/16 HCAD Money Market to HCAD $50,000.00

2/02/16 Bond Interest Payment $17, 705.63

- Combined Income Statements for the month of January 2016 were distributed to the Board of Director's
- A member who went to the EMS Expo conference has not supplied receipts
- 7 members have been sent letters for non-payment of the $3.00 dues

Chief's Report – Dominic Heavey:

1* Please find Personnel Report Attached.

2* Spinal Motion Restriction to go into effect on February 22, 2016. A blast e-mail was sent out to all members advising. Out of the 177 EMT/EMT-CC/EMT-P, 114 have completed the Spinal Protocol.

3* Vehicles:

All Vehicles are service at this time.

2-15-17 Master cylinder fixed by ACE;

Trailer – Top hatch is broken – working on replacing it. For the time being the trailer will be parked under the hanging of South 1.

All Vehicles have 2 tubs in them now with salt in one and speedy dry in the other.

Building:

The 3rd Deputy Chief is working on replacing ceiling tiles.

Dryer duct – on going, supplies ordered.

Furniture – on going

As of 01/31/2016 all P.O. from the 3rd Deputy Chief have being submitted to the Treasure for payment.

4* During the month of January we did 505 calls with 4/24. See attached

The Red Book has being removed from the Dispatch Office for the month of February. The Chief Dispatcher is monitoring what the Dispatchers are doing with the information. We hope by the end of February we will be able to leave it out of the Dispatcher Office. It was reported by the Chief Dispatcher that we did 22 calls, 3 no patient found and 2 stands by for Lloyd Harbor during the first Snow Storm, between January 22, 2016 and January 24, 2016.

5* February Review Training will be on Blood Borne Pathogens it is now posted on line.

6* Hospital Meeting:

A meeting was held on 01/19/2016 with hospital staff and other Agencies. Gave paper work to Dr. Shah of Huntington Hospital who wants to become our Medical Director.

7* Nominations for SC/REMSCO years of EMT Service have being submitted.

8* Defense Driving is set for February 6, 2016

9* Huntington Chiefs Council meeting held at Cold Spring Harbor FD on Feb 1, 2016. EX Session held to talk about the upcoming St. Patrick Day Parade in Huntington. As of next year we will all be marching as one unit in the 2nd Prc. Next meeting to be held at Halesite on March 28, 2016.

10* Next Officers meeting will be held on Wednesday, February 10, 2016.

Status Changes:

Member #	Last Name	First Name	Day & Shift	From	To	Effective	Notes
1437	Lenio	Christian	Sunday 1100	CL	DR. TR	1/28/2016	Clean License
1247	Coyle-Mcaleavey	Margaret (Peggy)	Tuesday 1900	FA	DR. TR	1/28/2016	Clean License
1454	Menard	Jonathan	Friday 1100	Disp Tr	Disp	1/28/2016	Eligible to come off probation 5/5/2016
1454	Menard	Jonathan	Friday 1100	Disp	FA	1/28/2016	
1454	Menard	Jonathan	Friday 1100	FA	ACL	1/28/2016	Already an EMT
1465	Korman	Yael	Tuesday 1100	Disp Tr	Disp	1/28/2016	Eligible to come off probation 5/16/2016
1464	Wood	Elizabeth	Tuesday 1100	Disp Tr	Disp	1/28/2016	Eligible to come off probation 5/16/2016
1388	Dell	Louis	Thursday 2300	CL	DR. TR	1/28/2016	Clean License
1465	Korman	Yael	Tuesday 1100	Disp	Obs	1/28/2016	Already an EMT
1464	Wood	Elizabeth	Tuesday 1100	Disp	Obs	1/28/2016	Already an EMT
1371	Ganely	Jim	Tuesday 1900	DR	ACL	1/28/2016	

1349	Jean	Steeven	Saturday 0700	CL	DR. TR	1/28/2016	Clean License
1459	Erickson	Jane	Thursday 1500	FA	ACL	1/28/2016	
1439	LaForest	Jonathan	Tuesday 0700	Disp	Obs	1/28/2016	

Shift Changes:

Member #	Last Name	First Name	From	To	Effective	Reason
962	Sisinni	Mary	Friday 1100	Saturday 1900		Work
1164	Salajka	Patrcia	Satuday 0700	Co. 8		Work
1350	Reyes	Rafael	Tuesday 2300	Tuesday 0700		Work

No Show:
#1234 Christopher Mallilo, Thursday 1500. No Show 1/28/16

Overdue Return To Duty:
James Lupo #959 Wednesday 1100

Secretary's Report –Robert Franz:

New Members:
Motion by Chief Dominic Heavey and seconded by Seth Fischer to accept Vincent Castillo as a new probationary member #1474, Shift: Friday 1100 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Amaya, Vanessa	Wednesday	1182	Educational	1/20/16 – 5/20/16
Burns, Eileen	Sunday	767	Medical	1/20/16 – 4/20/16
Gurtowski, Donna	Saturday	1168	Emergency Medical	1/12/16 – 4/12/16
Heller (Borg), Meredith	Wednesday	1351	Operational	1/1/16 – 4/1/16
Ramjohn-Bernal, Marisa	Wednesday	1430	Educational	1/20/16 – 4/20/16

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the following LOA: Donald Freed #1471 on Saturday 2300 requesting an Operational LOA from 1/12/16 – 4/12/16.

No: RS, SF, DM, LV, DH, BC, GO, RF
MOTION NOT APPROVED

Probation Ending:
Motion by Robert Franz and seconded by Chief Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Stephanie Sawyer, member #1445, eligible 9/27/15, effective 2/4/16.
MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Amaya, Vanessa	Wednesday	1182	12/30/15	Educational

Resignation:
Motion by Robert Franz and seconded by Chief Dominic Heavey to accept the resignation of Candace Sobina Mills (Baldwin), member #1362, resignation letter dated 1/18/16, effective 2/4/16.
MOTION APPROVED UNANIMOUSLY

2016 / 2017 VAW 10% Property Tax Exemption Application Forms – All application forms were distributed to new 5 year eligible members. Some completed forms were received and another notice was put in February pulse. Notice is also on the bulletin board with the application.

NYS Income Tax Claim for Volunteer Ambulance Workers $200 refundable Credit for 2015-A notice was repeated in the February Pulse. NYS tax form IT-245 with instructions is posted on the bulletin board and copies are available on the mail folder counter. The Chief also sent out a blast email to members.

LOSAP – Past President Winter submitted eligible 2015 elected directors & officers and committee chairs to the LOSAP point committee for entry into the system and a final 2015 LOSAP Point list will be posted shortly.

Old Business: None

New Business: None

Motion by David Mohr and seconded by Seth Fischer to adjourn the meeting at 2155 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: March 13, 2016

Amended and approved: March 17, 2016
MOTION APPROVED

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: February 18, 2016

Members:

President John Palmieri (JP)	**ABSENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**1939 hours**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Andrew Taylor, James Mallilo, Jeffrey Brenner, Casey Orr, Elizabeth Wuestman, Alyssa Axelrod, Susan Seibel, Ferd Neumann.

Meeting called to order at: 19:30 hours

For disposition of new members see the Secretary's Report.

Proposals-
Video Laryngoscopes
IV Poles
Children's Easter Egg Hunt 2016
Ready Room Sofas
HCAD Loan

Video Laryngoscopes
Motion by Chief Dominic Heavey and seconded by Robert Franz to purchase Four (4) additional McGrath Mac EMS Video Laryngoscope with a 3.6V battery and #2, 3 and 4 blades. The additional four will provide a set on each ambulance and two fly cars. The total price will be $13,160 with a discount of $3,164 making our total cost of $9,996. This cost will be offset by the $6,000 grant donation.
HCAD & HCFAS Grant Funds
MOTION APPROVED UNANIMOUSLY

IV Poles
Motion by Chief Dominic Heavey and seconded by Gregory Orr to purchase six (6), each 2 stage IV pole, and six (6) each equipment Hooks from Stryker. These will be mounted on each of our stretchers to support the Life-pack 15's and ALS IV bags. The total price is not to exceed $2,009.28. The breakout is as follows: IV pole is $278.65 times 6 equals $1,671.90 and the equipment hook is $56.23 times 6 equals $337.38.

HCAD Funds
MOTION APPROVED UNANIMOUSLY

Treasurer Canty entered the meeting during the last motion at 1939 hours and did not vote.

Children's Easter Egg Hunt 2016
Motion by Gregory Orr and seconded by Brian Canty, to accept the recommendation of the Events Committee Co-Chairperson for Children's Easter Egg Hunt Ann Maloney and authorize and approve the Children's Easter Egg Hunt and Party on Saturday March 26, 2016 from 10am to 12 noon. The hunt will be at Jefferson School on Oakwood Road and Pulaski Road (or other suitable location if not available) from 10am to 10:45am. The party will follow at HCFAS immediately following the egg hunt, in the General Meeting room. Further, to authorize an amount not to exceed $1,200.00 for refreshments, paper goods, favors, prizes, photography expenses, & table decorations (only table decorations are permitted) etc. Also, to authorize the issuance of any required certificate of insurance in connection with the hunt. The Event Coordinator, Ann Maloney-Leslie will be responsible for the event. The authorized attendees will be in accordance with the SOP Article IX Section 6 and will be posted as part of the sign- up sheet. The Special Events Committee Co-Chairperson for Children's Easter Egg Hunt, with the approval of the Board Liaison will have the authority to approve requests by other interested parties to attend the event providing a fee of $15.00 per attendee is paid in advance. The Special Events Committee Coordinator for Children's Easter Egg Hunt may request an advance from the Treasurer that will be accounted for in accordance with the PP. No other funds will be provided without the express pre-approval of the Board of Directors. The Special Events Committee Co-Chairperson for Children's Easter Egg Hunt will submit to the Treasurer an accounting of the expenditures for this event including all original receipts within 10 days of the event and the Treasurer will give the BOD an accounting for this event at the next Board meeting immediately following the request for reimbursement for the event.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Ready Room Sofas
Motion by Chief Dominic Heavey and seconded by Seth Fischer to purchase two new recliner sofas to replace the sofas in the ready room from Overstock.com at a cost not to exceed $1,800.00. Delivery to be free from Overstock.com and sent to 3rd Deputy Chief Jeffrey Brenner at headquarters, 2 Railroad St., Huntington Station, N.Y. 11746, who will be responsible for the placing the items out for use and disposal of old items to the garbage.
HCAD Funds
Yes: RS, RF, DH, DM, LV, SF, GO No: BC
MOTION APPROVED

Note: The following motion was made under the Treasurer's Report
HCAD Loan
Motion by Brian Canty seconded by Chief Dominic Heavey, to loan the Huntington Community Ambulance District (HCAD) the sum of $75,000 (seventy-five thousand dollars and no cents) from HCFAS TD SMALL BUSINESS MMKT PLUS Account x2382 until such time as the

HCAD contract with the Town of Huntington (TOH) is signed and executed. Once a check is received from the TOH it shall be deposited into the HCAD and a $75,000 (seventy-five thousand dollars and no cents) transfer back into HCFAS TD SMALL BUSINESS MMKT PLUS Account x2382 owned by HCFAS for loan repayment will take place.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty seconded by David Mohr to accept the following for payment in accordance with the PP's and previous Board of Directors' motions:

February 5, 2016 to February 18, 2016:

HCAD - 23 Checks and 4 Direct Debits Totaling $28,511.03

HCFAS - 3 Checks and 1 Direct Debits Totaling $7,800.53

POST - 1 Direct Debit Totaling $270.00

MOTION APPROVED UNANIMOUSLY

Tranfers:

2/09/2016 $20,000 HCAD Money Market to HCAD Checking

2/16/2016 $25,000 HCAD Money Market to HCAD Checking

Chief's Report – Dominic Heavey:

1* We have received the recliners for the ready room and they are set up. We have received a lot of positive complements on the new recliners.

2* The D- Driving Course held on Saturday had a good turnout.

3* Superball Sunday had 33 people at the Squad. Great job done by first time Captain Patrick Donegan.

4* Next Huntington Chiefs Council will be held at Halesite on Monday Feb 22, 2016.

5* The First Deputy and Myself had a meeting with the Interview Committee on 02/11/2016, 8 members of the committee were present along with Chief Dispatcher, First Deputy and Chief. The meeting went very well and the First Deputy Chief will be sending the points discussed to Seth.

6* The Officer's met on 02/15/2016 to discuss the Contract with the Town. We had a lengthy meeting and have some concerns with the contract. A copy of the Report/Questions will be sent to the President for discussion. It has been recommended by the Officers that a meeting be held between the B.O.D. and Officers to discuss the contract before it is signed.

7* An MDT has been placed in 2-15-20 for members to look at. We are getting another model to run long side it to see how members like them, and so as we can explore our options. More information to follow on this.

8* We will be holding a PCR Class on March 2, 2016 at 6:30 pm. The class will run for 3 hours and was approved for CME Credit. A signup sheet will be placed in the ready room.

9* 2-15-21 had an Accident on 02/12/2016 with some damage to the R-Side, Driver was cleared to drive by 2-15-33.

10* Next Officers meeting will be held on February 25, 2016 7:00 pm sharp (Thursday)

Status Changes:

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1341	Mohr	Samantha	Sunday 1500	DR. TR	DR	2/10/2016
1451	McGlone	William	Sunday 1900	Obs	FA	2/10/2016
1453	Crane	John	Tuesday 1500	ACL	CL	2/10/2016
1453	Crane	John	Tuesday 1500	CL	DR. TR	2/10/2016
1448	Talwar	Jasmet	Friday 0700	FA	ACL	2/10/2016

Shift Changes:

Member #	Last Name	First Name	From	To	Effective	Reason
1365	Stanton	Patrick	Wednesday 2300	Wednesday 1100	2/10/2016	Work
1310	Allsopp	Jenna	Monday 1500	Tuesday 1900	2/10/2016	Work

Secretary's Report –Robert Franz:

New Members:
Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Steven Benjamin as a new probationary member #1475, Shift: Saturday 1100 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Status Change:
Motion by Robert Franz and seconded by Chief Dominic Heavey to grant the following Status Change:
Active Operational Membership to Associate Membership to Daniel Kelly, member #1096, effective February 18, 2016.
2/3 approval needed
MOTION APPROVED UNANIMOUSLY

Return To Duty

Name	Member #	Day & Shift	RTD date	Type of LOA
Tomoko Hirasawa	1404	Monday 2300	12/21/15	Extended Operational
Alexander Klotsche	1363	Sunday 1900	12/27/15	Educational
Christian Lenio	1437	Sunday 1100	1/10/16	Educational

Donna Mastropietro	714	Tuesday 2300	11/10/15	Medical
Emily Schaffert	1248	Wednesday 1500	2/3/16	Educational
Carlos Suarez	1103	Sunday 1900	12/27/15	Educational

Personnel

VAWBL - A member fell and injured their hand and shoulder while taking a patient on a stretcher into HH ED. Member experienced some stiffness but should be back on duty within a week with no issues. This is being treated as a first aid case.

SC ADA Interview - A member was interviewed by a SC ADA in connection with the 2014 homicide of Maggie Rosales. The member was accompanied by squad attorney Jackie Fink. The member may be called to give testimony in an upcoming criminal trial.

2016 / 2017 VAW 10% Property Tax Exemption Application Forms – All application forms were distributed to new 5 year eligible members. Some completed forms were received and another notice was put in February pulse. Notice is also on the bulletin board with the application. The renewal of current recipients and new applications received will be processed next week and delivered to the Assessor's office by March 1, 2016.

NYS Income Tax Claim for Volunteer Ambulance Workers $200 refundable Credit for 2015-A notice was repeated in the February Pulse. NYS tax form IT-245 with instructions is posted on the bulletin board and copies are available on the mail folder counter.

LOSAP – The 2015 points for the committee chairs have to be entered and then a revised listing will be posted on the bulletin board.

NYSVARA – I am giving Chief Heavey 7 free tickets to the LI Fire EMS Mega Show at SCCC – Brentwood Campus on Saturday 2/20 and Sunday 2/21 courtesy of NYSVARA.

SC FRES Recruitment Committee meeting February 17, 2016

Fifty (50) applicants are in the new SERVES program (32FT & 18PT) including a HCFAS member. The bids for the grant's marketing and advertising program will be opened on 2/29/16.

Old Business: None

New Business:

Installation Dinner Cocktail hour to start at 5:45 PM to 7:15PM

Motion by Brian Canty and seconded by Seth Fischer to adjourn the meeting at 2009 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: March 14, 2016

Amended and approved: March 17, 2016
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Board of Directors Special Meeting
DATE: February 28, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Meeting Notification: A timely special meeting notification had been given to all the Directors by President Palmieri / Secretary Franz.

Meeting called to order at: 2011 hours.

Guests: First Deputy Chief Casey Orr, Thomas Hogan, Esq.

Proposals-
Emergency Replacement of the Ready Room Refrigerator

Emergency Replacement of the Ready Room Refrigerator
Motion by Richard Stone and seconded by Brian Canty to authorize and approve for the ready room an emergency purchase of a stainless steel Whirlpool refrigerator Model #WRB322DMBM from Capuano Appliances 125A Central Avenue Farmingdale NY 111735 for a price not to exceed $1,100.00 including delivery and removal of the old refrigerator. The manufacturer limited warranty is for one year.
MOTION APPROVED UNANIMOUSLY

Contract with Town of Huntington HCAD 2/24/16 Draft
The Board discussed their concerns with the 2/24/16 draft contract with the Town of Huntington HCAD: TOH can pursue an alternate vendor, billing, fee schedule, crewleader determines type of call, health insurance company payments, member recruitment, paid personnel integration, fund drive, ePCR etc.

Motion by David Mohr and seconded by Richard Stone to accept and approve the 2016 contract with the HCAD as proposed on February 24, 2016 as amended February 28, 2016 for submission to Town of Huntington pending review by the Board of Directors. The Board members must email dissent with copy within 24 hours of receipt.
Yes 6 (GO, BC, SF, RS, DM, JP) No 2 (LHV, BF)

Old Business: None

New Business:

Installation Dinner Cocktail hour to start at 5:45 PM to 7:15PM

Motion by David Mohr and seconded by Richard Stone to adjourn the meeting at 2200 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: April 16, 2016

Amended and approved: April 21, 2016

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: March 3, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**1942 hours**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Jeffrey Brenner, Andrew Campagnola, Ann Donegan, Ferdinand Neumann, Casey Orr, Bernard Poole, Andrew Taylor, Claire Tesoriero, Elizabeth Wuestman.

Meeting called to order at: 19:34 hours

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the minutes of January 7, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the minutes of January 21, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

Treasurer Canty entered the meeting at 1942 hours.

For disposition of new members see the Secretary's Report.

Proposals-
Budget for 2016 Fund Drive
Fund Drive Brochure Insert Card 2016
911 Stickers
General Meeting Room Use Request Friday 031816 – Tiffany White #1259

Budget for 2016 Fund Drive
Motion by John Palmieri and seconded by Robert Franz to authorize the Fund Drive Chairpersons Mary Brenner and Peter Nakelski to establish a Fund Drive budget for 2016. The budget for the development and production of the Fund Drive Brochure for 2016 would be

produced by David S. Warheit of ZacMel Graphics, LLC. The budget would include the following items:
Insert card, quantity 65,000, $1943.00;
#9 Reply envelope, quantity 65,000, $1803;
#10 Window envelope, quantity 65,000, $2425.65;
Fulfillment and mailings, March, June, November, $4702.00;
Total is $10,873.65. In order to absorb any postage increases, the cost for this motion will not exceed $11,000.00.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Fund Drive Brochure Insert Card 2016
Motion by Richard Stone and seconded by Brian Canty to approve the Fund Drive Brochure insert card, four color, for the 2016 Fund Drive. The Fund Drive Committee has approved the brochure for 2016.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

911 Stickers
Motion by Seth Fischer and seconded by Brian Canty to approve the expenditure, at a cost not to exceed $3300.00, to produce and print 25,000 florescent 911 phone label stickers to be inserted into the first mailing of the Fund Drive Brochures by ZacMel printing. The Fund Drive Committee has approved the labels for 2016. The extra stickers will be distributed over the following years as requested by district members.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

General Meeting Room Use Request Friday 031816 – Tiffany White #1259
Motion by Robert Franz and seconded by Chief Dominic Heavey to approve Tiffany White #1259 the use of the General Membership Meeting Room for her children's' Birthday Party on Friday March 18, 2016 from 5PM to 9PM. Set-up time will be on Friday afternoon 3/18/16 from 2PM to 5PM and cleanup will be after the event on Friday until 11:00PM.
A $100 security deposit has been received. The calendar has no events scheduled for this date and times. Alcohol will not be served and food service will be by the member. There will be a family member acting like a DJ playing recorded music. All insurance requirements are being waived for this event. The member is responsible for contacting the President or Chief in a timely manner for pre and post inspections of the room. Member was informed that there is an EMT class on Saturday 3/19/16 taught by Brian Canty and room has to be reset for the class.
Note: Under the rules for general meeting room use Item 9, the board can request the member to obtain and pay for an umbrella policy covering the event.
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Richard Stone to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

February 18, 2016 –March 3, 2016:

HCAD 40 Checks Totaling $68,549.30
HCAD 5 Direct Debits Totaling $5,404.65
HCAD Total $73,953.95

HCFAS 8 Checks Totaling $20,691.14

MOTION APPROVED UNANIMOUSLY

Transfers: $75,000.00 on 2/18/2016 from HCFAS Money Market to HCAD Checking

See Secretary's report for member's who were dropped for non-payment of dues.

Chief's Report – Dominic Heavey:

02/25/2016: Radios went down at 1.30 am could only get in touch with rigs through MC. Called Mayday were contacted who came in and Keith R. went over to Boxer Court with them and met up with Huntington FD and Bruce Smith. More information to follow on this.

02/25/2016: Sometime after 4.30 am we had a water leak in the basement from the soda machine. It is all fixed and under controlled. There will be an Insurance claim for this.

02/26/2016: Emergency Motion sent to the BOD to replace the Refrigerator in the ready room. The refrigerator is no longer working.

Annual Installation Dinner:
Cold Spring Harbor FD March 5, 2016 The Chief will attend
Dix Hill FD March 12, 2016 The Chief will attend
Melville FD April 9, 2016 The Chief will attend
East Northport FD April 16 2016 The Chief will attend.

The Officers meeting for February 25, 2016 was canceled next Officers meeting will be held on March 9, 2016.

Status Change:

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1458	Bonilla	Nerida	Saturday 1500	Disp Tr	Disp	2/15/2016
1466	Giordano	Nicolette	Saturday 2300	Disp Tr	Disp	2/15/2016
1468	Ferreira	Maria	Monday 1500	Disp Tr	Disp	2/22/2016
1438	Crespo	Suzette	Monday 2300	Aide	FA	2/23/2016

1416	Marino	Michele	Monday 1100	FA	ACL	2/23/2016

Shift Change:

Member #	Last Name	First Name	From	To	Effective	Reason
1308	Cheng	Terrence	Wednesday 1100	Co. 8		Work
1339	Calderone	Nicole	Sunday 1500	Sunday 1900	2/23/2016	Work

No Show:

Member #	Last Name	First Name	Day & Shift	Date of Occurance
1384	Mayer	Douglas	Tuesday 2300	2/16/2016

Secretary's Report –Robert Franz:

New Members:

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Lawrence Donnelly as a new probationary member #1476, Shift: Tuesday 1100 in accordance with Article III, Section 2 of the By-Laws.

Yes: RS, RF, DM, SF, DH, GO Abstain: LV, BC

MOTION APPROVED

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Gerard Stokkers as a new probationary member #1477, Shift: Tuesday 1500 in accordance with Article III, Section 2 of the By-Laws. (Note: Shift changed to Friday 0700)

Yes: RS, RF, DM, SF, DH, GO Abstain: LV, BC

MOTION APPROVED

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Linda Guadagnin	Monday	1148	Operational	2/22/16 – 5/22/16
Tomoko Hirasawa	Monday	1404	Medical	2/8/16 – 5/8/16
Christian Lenio	Sunday	1437	Educational	2/28/16 – 5/28/16
Mary Winter	Admin	485	Medical	2/10/16 – 5/10/16

Matthew Valle	Co. 8	1238	Operational	2/11/16 – 5/11/16

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	M,embership #	RTD Date	Note/From
Eileen Burns	Sunday	767	2/14/16	Medical to Full Riding
Vanessa Gallego	Monday	1450	2/22/16	Medical to Full Riding

Resignations:
Motion by Robert Franz and seconded by Chief Dominic Heavey to accept the resignation of Katherine Dolgin, member #1237, via email dated 2/15/16, effective 3/3/16 .
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavey to accept the resignation of Donald Freed, member #1471, via email dated 2/11/16, effective 3/3/16 .
MOTION APPROVED UNANIMOUSLY

Dropped:
Motion by Brian Canty and seconded by Richard Stone to drop from membership for non-payment of dues probationary member Herold Michel, member #1442, effective 3/3/16. The member is automatically expelled without further notification in accordance with the By-Laws Article V Section 1.
MOTION APPROVED UNANIMOUSLY

Insurance – Property Damage
There was a water leak in the basement as a result of the failure of a water tube connection due to pressure in the line. Roger Winter was informed of the leak by the dispatcher on Thursday 2/25/16. He called in member Bernard Poole's company Mitigation Solutions to remove the baseboard molding and do the cleanup and set up dehumidifiers and air movers. A claim has been filed with our insurance agent and we are waiting for VFIS Glatfelter Claims Management to assign a claims adjuster to examine the damage. We are also waiting for the Mitigation Solutions invoice and pictures of the damage.

2016 / 2017 VAW 10% Property Tax Exemption Application Forms – All renewals and new applications were filed on 2/26/16 with the Town Assessor's office. There were 120 renewals and 6 new applications for the 2016/17 tax year (52-20 year exemptions and 74 -5 year exemptions).

NYS Income Tax Claim for Volunteer Ambulance Workers $200 refundable Credit for 2015-A notice was repeated in the March Pulse. NYS tax form IT-245 with instructions is posted on the bulletin board and copies are available on the mail folder counter.

LOSAP 2015 points – An updated 2015 LOSAP Point listing has been posted on the bulletin board. The preparation of the list for TOH will begin later this month and filed by the end of the month. A notice was put into the March Pulse, asking members to review the current posted list and report any discrepancies to the LOSAP Point Committee. There is an error in the format of the report and this is being resolved by Jim Mallilo and SCM but this does not cause any error in the points earned.

Legislation:
There is a push to include in the NYS budget an increase in the NYS refundable income tax credit for volunteer FFs and volunteer ambulance workers from $200 to $300. Members are encouraged to write their NYS senators – the increase is being spearheaded by Senator William Larkin (R) representing areas in Orange & Rockland Counties.

FRES Call Statistics
I received the following from Greg Miniutti at FRES:
Due to the system upgraded started in November, and not yet completed
FRES has no mechanism to produce stats.
As soon as they are available they will be distributed as always
through this list.

INSTALLATION DINNER - February 20, 2016

Life membership- Members Ann Donegan #692, Thomas Lemp # 979 and Gregory Orr #983 were presented with Life Membership which was granted by the Board of Directors on December, 2015.

Operational Officers Awards For 2015 – Presented by 2015 officers 1st Deputy Chief Dominic Heavey and other officers.
Probationary Member of the Year – William Connolly #1457
Dispatcher of the Year- Mary Sisinni #962
BLS Provider of the Year- Elizabeth Wuestman #1399
ALS Provider of the Year- Keith Tetrault #995
Excellence in the Field- Susanna Otto #790, Alyssa Axelrod #1102, Melisa Flores #1213, Dale Bartolomeo #1289, Nicole Calderone #1339, Andrew Campagnola #1352 and Shayna Castagna #1381.

Longevity Awards for 2015:

20 Years*	Gilda Decker	Eric Schmierer		
25 Years	Claire Tesoriero	Sheryl Burke	Elizabeth Steenson	Tom Curry
30 Years	Donna Mastropietro	Karen Reim		
35 Years	MaryAnn Schramm	James Barkocy	Phil Schmidt	
40 Years	Ferd Neumann	Sally Staszak		

* - mentioned at event

Veterans:
Veterans were presented with a VETERAN pin by SC Legislator Lou D'Amaro aide. Pin was approved by SC Legislature for all volunteer FF & Ambulance Workers to wear on their uniforms.

To: Board of Directors
From: Andrea Golinsky
Subject: Meeting with Assemblyman Chad Lupinacci

In October of 2015 I had received a phone call from Assemblyman Lupinacci telling me that there was a meeting scheduled with Renaissance Downtowns representatives, Senator Marcellino and himself. At the time he wanted any information on issues we may have had with that proposal. I did address issues concerning the hotel, office building and parking for our members and others that may utilize our building.

On Friday, February 26th Bob Franz and I had a 1-1/2 hour meeting with Assemblyman Lupinacci at his Huntington office. The meeting was to bring us up to date with regard to Renaissance Downtowns progress on obtaining the DOT property along New York Avenue that is needed to build the hotel and office building in the municipal parking lot next to our building.

We were informed that there has been no progress in ceding the property to the Town of Huntington who would then transfer it to Renaissance Downtowns. Part of the property belongs to the Federal government and so there are several entities involved in this transaction. Assemblyman Lupinacci is of the opinion that this could take a year or more, however he will be monitoring it and will also keep us informed.

The situation also exists that financing is difficult to obtain without tenants willing to make a commitment and tenants are reluctant to commit without the financing being in place before hand.

There is a Source the Station meeting scheduled March 16th (6 to 8 PM) to be held at St. Hugh's Church. It was reported that Ryan Porter will be giving updates on their progress. Neither Bob nor I will be able to attend as we have another commitment that evening.

President's Report – John Palmieri:
President delivered the HCFAS proposed HCAD Contract to the TOH. Deputy Supervisor Patricia Del Col will review the contract and get back to John. Discussion items followed: Billing issues, final bond payments, 2017 budget, 2016 LOSAP funding, etc.

Old Business: None

New Business: None

Motion by David Mohr and seconded by Seth Fischer to adjourn the meeting at 2115 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: April 4, 2016

Amended and approved: April 7, 2016
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: March 17, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**1937 hours**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: First Deputy Chief Casey Orr, Ann Donegan, David Kaufman, Andrew Taylor, Peter Nakelski, Jerry Giacomini and Mark Cappola.

Meeting called to order at: 1936 hours

Treasurer Canty called into the meeting at 1936 hours.

Motion by Robert Franz and seconded by Richard Stone to approve the minutes of February 4, 2016 as amended.
Yes: RS, RF, BC, DM, LV, SF Abstain: JP
MOTION APPROVED

Director Orr arrived at 1937 hours.

Motion by Robert Franz and seconded by Richard Stone to approve the minutes of February 18, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

For disposition of new members see the Secretary's Report.

Proposals-
Budget for 2016 Fund Drive
Motion for HCFAS Exit Interview Form
Motion to Dispose of Vehicle
Motion AHA BLS Instructor Course
Motion for Uniform Veterans Bar
Motion to Fund a Weight Watchers Class
NYS EMS Memorial Ceremony in Albany New York on Tuesday May 17, 2016

Hotel/Meal Per Diem for NYS EMS Memorial Ceremony in Albany, New York on Monday & Tuesday May 16 and 17, 2016
NYSVA&RA District 7 Delegate and 1st Alternate to attend the NYSVA&RA Board meetings near Albany, NY on May 22, 2016
NYSVA&RA Legislative Day on Sunday May 22 and May 23, 2016
2016 Town of Huntington contract
HCAD Loan

Budget for 2016 Fund Drive
Motion by John Palmieri and seconded by David Mohr to increase the budget for the Fund Drive for 2016. The reason for the increase is clerical error in that the cost of the Insert Card was based on two color, not the four color as approved.
Original cost Insert card, quantity 65,000, $1943.00; Revised cost is $2535.30.
#9 Reply envelope, quantity 65,000, $1803;
#10 Window envelope, quantity 65,000, $2425.65;
Fulfillment and mailings, March, June, November, $4702.00;
Total is now $11,465.95. In order to absorb any postage increases, the cost for this motion will not exceed $11,500.00.
This motion replaces the 3/3/16 fund drive budget motion.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Motion for HCFAS Exit Interview Form
Motion by John Palmieri and seconded by David Mohr to approve the HCFAS Exit Interview Form #431 to be used by the HR/Exit Committee to interview those members who have left HCFAS in order to direct future operations of the Squad to increase retention of members.
MOTION APPROVED UNANIMOUSLY

Motion to Dispose of Vehicle
Motion by Treasurer Brian Canty and seconded by Seth Fischer to approve the donation of the former 2-15-89, 2001 Ford Crown Victoria, 4DSD, vin 2FAFP71W61X182314, to the Terry Farrell Firefighter Fund, 510 Grumman Road, Bethpage, NY 11714. This is a 501c3 organization. Third Deputy Chief Jeffrey Brenner is responsible to obtain an acknowledgement of the donation and a copy of their 501C3 IRS designation letter.
MOTION APPROVED UNANIMOUSLY

Motion AHA BLS Instructor Course
Motion by Seth Fischer and seconded by Robert Franz to approve the attendance of up to two members to the AHA BLS Instructor Course to be held at the Suffolk County EMS Academy, 360 Yaphank Avenue, Suite 1B, Yaphank, NY 11980 on March 19 and 26, 2016 from 9AM to 3PM each day. Cost will be a fee of $200.00 plus $110.00 for the Instructor Toolkit (#15-1012) and $30.00 for the BLS Essentials Course for each member. Total cost not to exceed $680.00. Each member will be required to teach two classes per year for as long as the certification is valid. Instructor tool kit will be turned over to 2nd Deputy Chief Lemp after completion of the course.

HCAD Funds
MOTION APPROVED UNANIMOUSLY

Motion for Uniform Veterans Bar
Motion by John Palmieri and seconded by Brian Canty to approve the wearing of the "Veteran Bar" badge as provided by the Suffolk County Legislature on the HCFAS Class "A" uniform. The Bar should be worn on the left side of the uniform above the left pocket under the member badge.
Yes: SF, GO, BC, DM, LV, RS No: RF
MOTION APPROVED

Motion to Fund a Weight Watchers Class
Motion by Gregory Orr and seconded by David Mohr to accept the recommendation of Joanne Cunningham of the Social Committee to reimburse eligible members attending a 12-week series of Weight Watchers Classes to begin on Sunday, April 3rd at 11AM at Headquarters. Cost will be $156.00 per member. Classes will be open to family members who will not be reimbursed. Each attending Squad member will be eligible to receive a full reimbursement of the cost of the 12 week session given the following conditions: the member must achieve a minimum weight loss of 5% of their starting weight (e.g. a 300lb person must lose 15lbs, a 160lb person would have to lose 8lbs). Personal information would remain confidential.
HCFAS Funds
Yes: SF, GO, RF, DM, LV, RS Abstain: BC
MOTION APPROVED

NYS EMS Memorial Ceremony in Albany New York on Tuesday May 17, 2016
Motion by Robert Franz and seconded by Loreley Villamide-Herrera to accept the recommendation of Andrea Golinsky, the Squad's primary delegate to NYS Volunteer Ambulance & Rescue Association District 7, and authorize and approve Andrea Golinsky and other interested squad members not to exceed 10 members to attend the NYS EMS Memorial Ceremony in Albany, New York on Tuesday May 17, 2016 at 11:00 AM or other alternate date or time. Further to authorize the use of a squad vehicle(s) (with more than one driver) at the discretion of the Chief and approve mileage reimbursement for personal vehicles as authorized by the Chief, plus tolls and parking for all vehicles. A signup sheet will be posted by Andrea to determine the number of members wishing to attend. The Chief and Andrea Golinsky will determine the members who will attend this memorial ceremony. The NYS exempt organization sales tax certificate must be obtained from the Treasurer and used where applicable.
Each attendee will receive the GSA per diem rate for meals and incidentals of $59 less 25%. Each attendee must submit an accounting of his expenditures for this event including all original receipts, as applicable, within 10 days of this event and the Treasurer will provide the BOD an accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Andrea is authorized to extend an invitation to other NYSVA&RA delegates, officers or members of other VAS or Fire Department to ride in an authorized Squad vehicle or personal vehicle (as authorized by the Chief) to attend this event providing there is adequate room to accommodate them.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Hotel/Meal Per Diem for NYS EMS Memorial Ceremony in Albany, New York on Monday & Tuesday May 16 and 17, 2016

Motion by Robert Franz and seconded by Gregory Orr to authorize and approve the reimbursement of hotel accommodations on Monday May 16, 2016 at an amount not to exceed a base room rate of $115.00 per person (double occupancy required, if applicable, or a member requesting single occupancy pays the incremental supplement) and the reimbursement on May 16 & 17, 2016 of the GSA per diem rate for meals and incidentals of $59.00 per person per day less 25% for travel days for those attendees of the NYS EMS memorial ceremony in Albany, N.Y. that travel to the event on Monday.

HCAD funds

Yes: RS, RF, GO, LV No: BC Abstain: DM, SF

MOTION APPROVED

NYSVA&RA District 7 Delegate and 1st Alternate to attend the NYSVA&RA Board meetings near Albany, NY on May 22, 2016

Motion by Robert Franz and seconded by Richard Stone to authorize and approve NYS Volunteer Ambulance & Rescue Association District 7 Delegate and 1st Alternate to attend the NYSVA&RA Board meetings near Albany, N.Y. on May 22, 2016 (or other alternate date) and Legislative Day the following day. Further, to authorize and approve the use of a squad vehicle (with more than one driver) at the discretion of the Chief or mileage reimbursement for one personal vehicle, plus tolls and parking for all vehicles, the reimbursement of hotel accommodations on May 22, 2016 or alternate date at an amount not to exceed a base room rate of $115.00 per person and the reimbursement on May 22 and 23, 2016 or alternate dates of the GSA per diem rate for meals and incidentals of $59.00 per person per day less 25% for travel days. The NYS exempt organization sales tax certificates must be obtained from Treasurer and used where applicable. Original receipts must be provided as applicable within 10 days of this event and the Treasurer will provide the BOD an accounting this event at the next Board meeting immediately following the request for reimbursement for the event. Delegate and 1st Alternate is authorized to extend an invitation to other NYSVA&RA delegates, officers or members and other VAS or FD members to ride in an authorized Squad vehicle or personal vehicle to attend this meeting provided there is adequate room to accommodate them. Further, Delegate and 1st alternate are authorized and approved to attend other 2016 quarterly board meetings in accordance with the above and the BOD will be informed in advance of these quarterly meetings.

HCAD funds

Yes: RS, GO, RF, LV No: BC, JP Abstain: SF, DM

MOTION APPROVED

NYSVA&RA Legislative Day on Sunday May 22 and May 23, 2016

Motion by Robert Franz and seconded by Richard Stone to accept the recommendation of Andrea Golinsky, the Squad's primary delegate to NYS Volunteer Ambulance & Rescue Association District 7, and authorize and approve interested Squad members to attend a NYSVA&RA Legislative Day Committee meeting on Sunday May 22, 2016 and the NYSVA&RA Legislative Day on Monday May 23, 2016 or other alternate dates to be determined at the Legislative Office Building in Albany, NY. Further to authorize and approve the use of a Squad vehicle(s) (with more than one driver) at the discretion of the Chief and/or mileage reimbursement for personal vehicles plus tolls, parking for all vehicles; the reimbursement for hotel accommodations on Sunday, May 22, 2016 at an amount not to exceed base room rate of $115.00 and a GSA per diem rate for meals and incidentals of $59.00 per day less 25% for travel days. A sign-up sheet will be posted by Andrea to determine the number of members wishing to attend. The Chief and Andrea will determine the number of members who will attend this event up to a maximum of 6 Squad members. The NYS exempt organization sales tax certificate must be obtained from the Treasurer and used where applicable. Each attendee must submit an accounting of his expenditures including all original receipts within ten days of this event and the Treasurer will provide an accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Andrea is authorized to extend an invitation to other NYSVA&RA delegates, officers and /or members and other VAS or FD members to ride in an authorized Squad vehicle or personal vehicle to attend this function providing there is adequate room to accommodate them. Andrea will provide a written summary of the event to the Board of Directors and the Treasurer.

HCAD funds

Yes: RS, RF, GO   No: LV, BC, SF   Abstain: DM, JP

MOTION NOT APPROVED

Note: The following motion was made after the Executive Session

2016 Town of Huntington contract

Motion by John Palmieri and seconded by David Mohr to allow the President and Vice President to sign the 2016 Town of Huntington contract for supplying EMS service to the HCAD.

Yes: RS, GO, LV, BC, SF, DM, JP   No: RF

MOTION APPROVED

Note: The following motion was made under the Treasurer's Report

HCAD Loan

Motion by Brian Canty seconded by Robert Franz, to loan the Huntington Community Ambulance District (HCAD) the sum of $50,000 (fifty thousand dollars and no cents) from HCFAS TD SMALL BUSINESS MMKT PLUS Account x2382 until such time as the HCAD contract with the Town of Huntington (TOH) is signed and executed. Once a check is received from the TOH it shall be deposited into the HCAD and a $50,000 (fifty thousand dollars and no cents) transfer back into HCFAS TD SMALL BUSINESS MMKT PLUS Account x2382 owned by HCFAS for loan repayment will take place.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty seconded by John Palmieri to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

March 3, 2016 –March 17, 2016:

HCAD 29 Checks Totaling $26,279.99

HCAD 4 Direct Debits Totaling $2843.25

HCAD Total $29,123.24

HCFAS 6 Checks Totaling $3002.02
MOTION APPROVED UNANIMOUSLY

Transfers- $50,000 on 3/17/2016 from HCFAS to HCAD (see above motion)

Chief's Report – Dominic Heavey:
Good Evening everyone and Happy St. Patrick's Day to you and your families. I am sorry I am not at the meeting tonight. John has the motions I would like to bring up this evening. The First Deputy Chief Casey Orr will be on hand to answer any questions on the Personnel Report. If the meeting goes into executive session for the contract I ask that Casey be allowed to sit in for me. I gave John two invites for FD Installation that none of the Chief Officers can attend.
The next Hospital meeting will be held on Thursday, April 14 at 7pm at Huntington Hospital.
The Officers are working on a report for our 24 rate and should have the report for the BOD next meeting.

Halesite 4/16/16 Dinner -- Treasurer Canty attending
Northport 4/23/16 Dinner – Gregory Orr attending

Director Villamide-Herrera had the following comments:
-The Huntington Hospital meeting
-Friday night had to wait on top before entering Huntington Hospital Emergency Room due to number of automobiles.

Status Changes:

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1461	Costa	Tyrone	Thursday 1900	Disp Tr	Dispatcher	2/25/2016
1450	Gallego	Vanessa	Monday 1500	CL	DR. TR	3/9/2016
1468	Ferreira	Maria	Monday 1500	Disp	OBS	3/9/2016

Shift Changes:

Member #	Last Name	First Name	From	To	Effective	Reason
1157	Brenner	Pamela	Saturday 1100	Co. 8	3/9/2016	Work
1458	Bonilla	Nerida	Saturday 1500	Friday 1900		Work
1161	Vetter	Kurt	Thursday 0700	Friday 0700	3/9/2016	Personal

Secretary's Report –Robert Franz:
New Members:
Motion by Seth Fischer and seconded by Gregory Orr to accept Alicia Schroeder as a new probationary member #1478, Shift: Monday 1500 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by David Mohr to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Thomas D'Antonio	Tuesday	1006	Medical	3/9/16 – 6/9/16
Kevin DeFriest	Wednesday	1270	Operational	11/11/15 – 2/11/16
Kevin DeFriest	Wednesday	1270	Extended Operational	2/11/16 – 5/11/16
James Mallilo	Friday	1030	Medical	2/29/16 – 5/29/16

MOTION APPROVED UNANIMOUSLY

Probation Ending:
Motion by Robert Franz and seconded by President John Palmieri to grant active membership in accordance with Article III, Section 2 of the By-Laws to Kathryn Donegan, member #1460, eligible 2/29/16, effective 3/17/16.
MOTION APPROVED UNANIMOUSLY

Status Change:
Motion by Robert Franz and seconded by David Mohr to grant the following Status Change: Zebulnnessa Rahimi #1189, Active Operational Membership to Associate Membership, Effective 3/17/16.
2/3 approval needed
MOTION APPROVED UNANIMOUSLY

Return to Duty:
None

Insurance Property Damage Water Leak Claim: A check for $2,400.95 net of our deductible has been received from VFIS Glatfelter Claims Management. The claim amount was based on the invoice received from Mitigation Solutions LLC.

LOSAP 2015 points – The error in the LOSAP Point report format still exists and I am waiting for it to be resolved by Jim Mallilo and SCM before I prepare the report to be submitted to the TOH which is due by the end of the month.

Suffolk REMSCO Meeting – March 8, 2016

There were no handouts for this meeting except for an amendment to REMAC By-Laws re: REMAC membership and a summary of SEMSCO legislative actions.

Life Saver Awards: Southampton Village Ambulance.

New members and alternates were approved and added to the council.

A transfer of Operating Authority was approved pertaining to a transfer of stock ownership for Emergency Ambulance Service, Inc.

Education and Training committee Best Practices Conference will be on Saturday April 23, 2016 at SCCC in Brentwood. Conference titled “One System, One Vision” will have a clinical and operational (administrative) segment- non-core CME for lectures - Lee Burns sill be the keynote speaker – a flyer has been distributed and is also on the REMSCO website.

A seminar for Agency Medical Directors is being planned for May 18th as part of EMS week (REMSCO approved $1,000 for this event).

REMAC membership By-Laws amendment was approved. Increases number of physicians on REMAC to: 11 from each of 11 hospitals plus 14 physician members at large from hospitals in Suffolk County.

ePCR - REMAC’s motions for deadline for the use of a regionally approved ePCR by all ALS agencies utilizing controlled substances effective January 2018 (brief discussion on deadline vs. goal – deadlines were changed to goals; approved systems available – must be NEMSIS compliant; cost). (Goals for ALS agencies participating in RSI – September 17, 2016 and all remaining BLS agencies – January 2019) A technical advisory group was formed under Dr. Winslow and two co-chairs to report back at the next meeting on various issues (data bridge project and controls). Two SC agencies that do billing are currently using ePCR – PJVAC & CVAC. Two other agencies are in the pipeline. PJVAC Deputy Chief Stoessel gave a brief talk on ePCR and how their use will shock the QA process re: critical care and patient care improvements. Dr. Goodman stressed use of ePCR is necessary to improve system performance and risk management.

Presentations are planned at REMSCO meetings during the year or at an agency’s installation dinner or distribution to the agency for 25 year and up EMT longevity pins & award certificates.

Legislation – A summary of pending NYS bills with SEMSCO’s vote to support or oppose was distributed by the REMSCO legislative committee. REMSCO’s vote to support or oppose was tabled to the May meeting to afford council members time to review the bills with their constituents except for the two CON bills which REMSCO will oppose as they did in 2015.

Various REMAC protocol changes were approved by SEMSCO: Based on AHA 2015 guidelines: remove therapeutic Hypothermia and Res-Q-Pod protocols; use of FDA approved supraglottic airways; and change the STEMI protocol to add fentanyl up to 100mcg as an “Or” if morphine is not available or contraindicated. Hemorrhage control protocols are now final with wording adjustments on the placement of the tourniquet.

Discussion and concern of failure of Transcare in NYC (82 Ambulances) – Tom Lateulere and Bob Delagi to chair a TAG re: Future System Performance 1-3-5 year plan.

NYS EMS Memorial on May 17 in Albany – 6 names being added including Ralph E. Oswald – Hampton Bays VAC and Douglas Mulholland – FDNY EMS (also Lindenhurst FD).

NYS DOH EMS Bureau 2015 Awards: Deadline for submission to Suffolk REMSCO has been changed to **Friday April 1, 2016** (NYS DOH deadline is May 1st).

REMSCO meeting schedule for 2016 are: 5/10; 7/17 (may be a work meeting in Ocean Beach); 8/13; 11/8 at SCEMS in Yaphank.

REMSCO Legislative Committee Report – Bob Franz

SEMSCO Legislative Items
SEMSCO Legislative Chair: Les Freemantle
March 2, 2016

OPPOSE
A01175 / S03500 – Cahill / Little
Assembly – 1/6/16 – Referred to Health
Senate – 1/6/16 – Referred to Health
Relates to the provision of municipal advanced life support first responder service or municipal ambulance service.
Subdivision 7 (b) of Section 3008 of the Public Health Law is amended by removing the requirement that a municipality or fire district apply to their requisite regional emergency medical services council for permanent operating authority at the conclusion of their initial two-year period and instead requires the Commissioner of Health to approve a subsequent application for permanent operating authority unless the municipality or fire district has failed to meet all standards set by the department for appropriate training, staffing and equipment.

A2185 / S3354 Gottfried / Little
Assembly – 1/22/16 advanced to third reading
Senate – 1/6/16 referred to health
Subdivision 7 (b) of Section 3008 of the Public Health Law is amended by removing the requirement that a municipality or fire district apply to the regional emergency medical services council for permanent operating authority at the conclusion of its initial two-year period. Requires the Commissioner of Health to approve the application for permanent operating authority if the service meets applicable training, staffing and equipment standards, unless the municipality or fire district has caused a detrimental impact on services in the surrounding region.

SUPPORT
A01431 / Crouch /
Assembly -1/6/16 referred to ways and means
Senate –
This bill will exempt new and used emergency vehicles from the sales and compensating use taxes.

SUPPORT
A01512 / S1055-A Gottfried / Seward
Assembly – 1/12/16 amend and recommit to health
Senate – 1/11/16 amend and recommit to health
To establish a Medicaid reimbursement methodology for ambulance transportation with rates that allow providers to recoup their costs.

OPPOSE

A2043 / Quart /
Assembly – 1/6/16 referred to insurance
Senate –
This bill will ensure that New Yorkers who are innocent victims of motor vehicle crashes are provided with information about insurance benefits available to them from first responders.

OPPOSE
A2058 / S843 Quart / Robach
Assembly – 1/16/16 Referred to Health
Senate – 1/16/16 Referred to Health
Allows an ambulance service to respond to calls outside of their primary area.
Amends subdivision 1 of § 3010 of the Public Health Law to establish that an agency receiving a report of a life-threatening medical emergency outside of its primary territory may respond with ambulance services if it believes in good faith that the agency primarily responsibility for the territory will be delayed and that delay may exacerbate the emergency.

SUPPORT
A03788 / Morelle
Assembly- 1/6/16 Referred to ways and means
Senate –
This bill amends section 282-a of the tax law, section 301-b of the tax law and section 1115 of the tax law to exempt commercial ambulance services from sales tax on the purchase of diesel fuel.

SUPPORT
A8702 / S640 Magnarelli / Valesky
Assembly – 1/13/16 referred to transportation
Senate – 2/29/16 advanced to third reading
To increase the penalties for operating a motor vehicle recklessly when approaching a parked, stopped or standing authorized emergency vehicle or hazard vehicle and causing serious physical injury or death.

Non- SEMSCO Item:
Budget
Senator William Larkin, Jr. (R) representing areas in Orange & Rockland Counties is spearheading an effort to include in the NYS budget an increase in the NYS refundable income tax credit for volunteer FFs and volunteer ambulance workers from $200 to $300.

SEMSCO ENDORSED COMMUNITY PARAMEDICINE proposed legislation was pulled due to opposition by home health care agencies and nursing association.
Current law allows hospital physicians and home care to do things that are beyond their scope of work (normal list of responsibilities) and if they work together they can waive some existing laws or regulations. Hospital physician and home care can do a collaborative demonstration program with EMS outside of Article 30 so that it does not change EMS law. It would essentially say hospitals, physicians, home care and EMS would work together to take action that is not generally permitted for the purpose of doing things like preventative care, preventing

hospital readmissions, addressing health status issues in the community, helping patients transition from the hospital to the home. They would be able to waive some to the requirements the biggest requirement for us would be that our operating authority basically says that we can respond to emergencies but this would allow us to use some of the skills already in our protocols in a non-emergency situation in this program which as an optional program would have to be done in collaboration. An ambulance company could not just do this; they would have to work with others in the community. This is what is offered to us by the Home Care Association of New York State. They are going to provide specific legislative language to show all the different parties from the EMS side if we were to proceed with this then they will show all the other home care agency groups to make sure they agree with that then we will take it to the legislature as a group so basically the hospital association, the home care association and the EMS community all supporting it.
This is certainly not what we asked for and would have given us the ability to do more in the short term.
Section 2508 of the Public Health Law will make reference to EMTs and Paramedics which are defined in Article 30.

Vice President's Report – David Mohr:

During January there were 505 calls. When you eliminate calls without a 21 time you arrive at 486 calls. Of that we meet the standard outlined in the contract (8:59 & 14:59 minutes) 408 times or 84% of the time.

Further analysis of the data reveals that one of our biggest issues is getting out of the building, going signal 2. 22 times an extended signal 2 time resulted in us missing the standard. For example, 3 minutes, 43 seconds to go signal 2 and we missed the standard by 58 second. Additionally, there were an additional 21 times when the signal 2 time was over 3 minutes, but we still met the standard.

The second issue is extended times between signal 2 and 21. 21 times we missed the standard because of what appears to be an extended time between signal 2 and 21. For example 18 minutes, 22 seconds to go to 4 Allison Court, which is a half-mile from our building or 19 minutes, 40 seconds to go to East 8th Street and Depot Road.

We missed the standard 3 time because the call was a VIP and 5 times because the call was in Lloyd Harbor. So Lloyd Harbor only represents 1% of the calls when we don't met the standard. There were also a few calls in which the data didn't make sense. For example a 2 hour, 45 minute time between signal 2 and 21. According to the data the ambulance arrived on scene at 14:36 hours and the called ended at 12:13.

If we were able to decrease the signal 2 times and reduce the times between signal 2 and 21, we would have met the standard 92.8% of the time. By eliminating the VIP calls, we met the standard 93.4% of the time. FYI, VIP is not mentioned in the contract.

Computer Committee
A meeting was held on 3/16. In attendance were Jim M., John P., Seth F., Casey S., Andrew T., Keith R., Andrew C.,

Topics of discussion were expanding the CAD, MDT's, and EPCR's

Andrew T., Seth and Jim will be looking at the CAD and will be making a list of updates that need to be made to the system to make it more user friendly for our members, as well as providing the Officers with more and better information. A proposal from SCM will also be obtained along with implementation dates.

Keith and Jim will get the MDT back up and running after someone updated the OS, which caused errors with the MDT software. The OS will be locked. Keith will put together a training manual and will start training trainers. He will also put together a comment sheet for members. Proposals will also be drafted for the purchase of the necessary hardware and software and installation.

EPCR's – Andrew C., Casey, Keith and Jim are working on this. Two programs are being looked at, Sancio, which was purchased by Physio-Control in Jan 2014, and SCM's. These are non-internet based programs. The positive of SCM, is that it will automatically link with our CAD. The positives of Sancio are that it is widely used, including by North Well, which would provide us with an automatic transfer of data to the hospital and its user friendliness. Both programs have been loaded on to one of our Tough Books and are being review with the goal of presenting it to the Officers at their meeting next week. Proposals for both EPCR programs are being obtained.

John will be talking to other organizations to see what they are using and how it is working.

The goal would be to have a tablet mounted in the front of the ambulance, not like it currently is in 20, but a smaller flush mounted tablet for the MDT and the EPCR loaded on the Tough Books and mounted, but removable in the back. It was also agreed that we would want the CAD, the MDT and the EPCR's all linked together, to enable them to share information.

Motion by David Mohr and seconded by Robert Franz to enter into Executive Session at 2108 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2130 hours.

Director Fischer left the meeting at 2133 hours.

Old Business: Discussion of East Coast Media and Marketing revised agreement.

New Business: None

Motion by David Mohr and seconded by Brian Canty to adjourn the meeting at 2143 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: April 6, 2016

Amended and approved: April 21, 2016
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: April 7, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Bernard Poole, Mark Cappola, Susan Seibel, Keith Rubenstein, Casey Orr, Jeffrey Brenner, Ann Donegan, James Mallilo, Lehti Laas and from Fuoco Group: Laura Marques, CPA & Cindy Farley CPA

Meeting called to order at: 1935 hours

For disposition of new members see the Secretary's Report.

Motion by Robert Franz and seconded by Seth Fischer to approve the minutes of March 3, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Richard Stone to approve the minutes of December 17, 2015 as amended.
MOTION APPROVED UNANIMOUSLY

Presentation of 2015 HCFAS and HCAD financial statements by Fuoco Group, CPA's:
Laura Marques, CPA & Cindy Farley CPA
CPAs mentioned some recommendations to improve the Squad's accounting. The CPAs left the meeting after the following financial statement motion.

Proposals-
HCAD & HCFAS Financial Statements for 2015
Earth Day Motion
Annual Squad Scholarships
Cash Advance foe EMS Week 2016
East Coast Marketing and Media Inc. Contract Cancellation Notice

HCAD & HCFAS Financial Statements for 2015
Motion by Brian Canty and seconded by Loreley Villamide-Herrera to accept Draft 2 of the 2015 audited HCAD and HCFAS financial statements to include the value of donated services of $4,007,566.00.
Yes: JP, BC, DM, SF, LV, RS, DH Abstain: GO, RF
MOTION APPROVED

Earth Day Motion
Motion by Robert Franz and seconded by Seth Fischer to authorize and approve the Squad to participate in the Town of Huntington Earth Day Expo, the Touch-A-Truck event upon review of the Hold Harmless and Indemnification agreement with the Town of Huntington. The event will be conducted on Saturday, April 23, 2016, from 9AM-1PM. A hold harmless and indemnification agreement will be executed as previously approved by the Squad attorney. The Squad will provide a Certificate of Insurance with the Town as additional insured as requested. The certificate of insurance is already on file with the Town of Huntington.
MOTION APPROVED UNANIMOUSLY

Annual Squad Scholarships
Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the awarding of up to six five hundred dollar ($500) Squad scholarships, an increase of two scholarships over the previous years, to be given to any HCFAS Squad member in good standing or a direct family member (spouse, son, daughter, brother, sister) residing in the same home as the member in good standing. A drawing will be held at the June General Membership Meeting (continuing subsequently each year) to select from those applicants who have applied to the Secretary as of June 1st, with the appropriate forms, as supplied by HCFAS, and with the required qualifying evidence. The Secretary will receive from the Chief, a declaration that those applicants are members, or family members of Squad members, in good standing. These scholarships are to be an incentive for the applicants, who must present documentation of at least a 2.0 grade point average for the preceding year. The applicant must have been enrolled for a minimum of six college credit hours per semester (a minimum of 2 semesters is required) or the equivalent period at a vocational school. All winners are precluded from entering the drawing the following year.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Cash Advance for EMS Week 2016
Motion by Chief Dominic Heavey and seconded by David Mohr to issue a cash advance of three hundred fifty ($350.00) to each of the seven Captains for member meals during the week of 5/15/2016-5/21/2016. The Captains will issue a $10.00 meal allowance for each member on their primary shift for their day. Each member will be entitled to one meal allowance for the duration of EMS Week. Captains will be provided with current rosters by the First Deputy Chief and be responsible for obtaining a member's signature for each $10.00 disbursed.
Administrative members will be the responsibility of the Vice-President who will obtain the required signatures, distribute the $10.00 meal allowance, and complete a purchase order for the cash advance .
All Administrative members must put in their required 4 hours and Company 8 members must do a 4 hour shift during EMS Week to be eligible for the meal allowance.

The First Deputy Chief will be responsible for Company 8 members, will obtain the required signatures, distribute the $10.00 meal allowance, and complete a purchase order for the cash advance. The First Deputy Chief, Captains and the Vice-President will be responsible for returning the signed rosters and SCM detail shift attendance by member report and any excess funds to the Treasurer by 5/25/16.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Note: The following motion was approved after Executive Session

East Coast Marketing and Media Inc. Contract Cancellation Notice

Motion by John Palmieri and seconded by David Mohr to authorize and approve the President to mail a notice of contract cancellation letter to East Coast Marketing and Media Inc. in accordance with the contract terms.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty seconded by David Mohr to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

March 17, 2016 –April 7, 2016 :

HCAD	50 Checks Totaling $27,848.76
HCAD	5 Direct Debits Totaling $9,836.03
	HCAD Total $37,684.79

HCFAS	1 Check Totaling $1786.77
HCFAS	1 Direct Debit Totaling $851.18
	HCFAS Total $2,637.95

MOTION APPROVED UNANIMOUSLY

Transfers:

3/22/16: Transfer of funds from Brokerage 1060-F to HCFAS Checking 1057-F $100,000.00

3/23/16: Transfer $50,000.00 from HCFAS Checking to HCAD Checking in accordance with BOD motion.

-Year to date at 3/31/16 actual expenses comparison to budget expenses report was distributed to the Board and discussed.

Chief's Report – Dominic Heavey:

1) Please find enclosed copy of Personnel Report from Officers Meeting 03/24/2016.
2) Please find enclosed a copy of the letter received from the Second Deputy Chief resigning his position.

3) Please find enclosed a copy of the letter received from Todd McIndoo. This will be brought up at the next Officers Meeting. My concern is that Todd is the Chair Person of the By-Law Committee. We need to appoint a New Committee Chair.
4) New Equipment: 6 IV 2 Stage Poles for Stryker Stretchers have arrived
   6 Hook Kit for Stryker Stretcher have arrived, all will be placed in the next few days.
5) New Shelving placed in Truck Room between BLS and ALS storage room. All charging of batteries will be done here. On the bottom rack we will be keeping the Fire Stand By Kit.
6) Please find enclosed a copy of our Emergency Calls by Month from 1998 to 2016. As Mike Barker reported we have broken another record 547 Calls in March.
7) Please find enclosed a copy of the 2016 Co. 8 Report for 1st Quarter.
8) EMS Week 2016
   a) Work Detail Saturday, May 14, 2016 at 10 am
   b) EMS Mass at St. Hughs Church Sunday, May 15, 2016. T.T.B.A.
   c) H.C.F.A.S. Open House Sunday, May 15, 2016. 1 pm to 6 pm
   d) EMS Memorial Dedication Tuesday, May 17, 2016. Will be leaving HQ at 5 am, we will be using 2-15-16 for the trip.
9) EMS Memorial Day Parade Monday, May 30, 2016 Line up at 10.30 am
   Signup sheets have being placed in the ready room and a blast e-mail will be sent out for all these events.
10) Hospital Meeting will be held on April 14, 2016 at H.H.
11) Huntington Hospital Drill April 14, 2016 at 8 am.
12) Commack Drill April 14, 2016 staging at HQ 7.30 pm.

On a personnel note I will be out of the Country between April 20, 2016 and May 12, 2016. The First Deputy Chief will have access to my entire desk.

Status Change/Advancements:

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1472	Villegas	David	Saturday 1100	Disp. Tr	DISP	3/15/2016
1472	Villegas	David	Saturday 1100	DISP	OBS	3/24/2016
1456	Baez	David	Sunday 1500	OBS	ACL	3/24/2016
1452	Healy	Lorraine	Thursday 0700	ACL	CL	3/24/2016

Shift Change:

Member #	Last Name	First Name	From	To	Effective	Reason	Notes
983	Orr	Gregory	Tuesday 1500	Tuesday 0700	3/7/2016	Work	SWING SHIFT 6-10am
1352	Campagnola	Andrew	Prob. Co. 8	Co. 8	3/24/2016	Work	Letter Supplied

No Shows:

Member #	Last Name	First Name	Date of Offense	Day & Shift
1280	Bartolomeo	Dale	3/13/2016	Sunday 1900

Swing Shifts:
Discussed under new membership vote of John Richard Kovalsky.
Swing shifts need to be acknowledged. A policy should be written. Let membership know. Needs documentation like Company 8. SCM now has reports.

Secretary's Report –Robert Franz:

New Members:
Motion by Robert Franz and seconded by Seth Fischer to accept John Richard Kovalsky as a new probationary member #1479, Shift: Tuesday 0900 - 1300 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Seth Fischer to accept Eric Nazinitsky as a new probationary member #1480, Shift: Saturday 2300 – 0700 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by David Mohr to approve the following LOA's:

Name	No.	Type	Dates
James Lupo	959	Extended Medical	12/23/15 – 3/23/16

MOTION APPROVED UNANIMOUSLY (Note: LV out of the room)

Probation Ending:
Motion by Robert Franz and seconded by Chief Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Maria Aviles, member #1455, eligible 2/22/16, effective 4/7/16.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavey to accept the April 1, 2016 resignation of 2nd Deputy Chief Thomas Lemp #979 from his position as 2nd Deputy Chief effective April 7, 2016.
MOTION APPROVED UNANIMOUSLY

Special Election 2nd Deputy Chief: Notification postcards were mailed to eligible members on Wednesday 4/6/16. Thanks to Brian Canty for printing & addressing the cards and to Pete

Nakelski for stamping and mailing the cards. An email will also be sent to the membership advising them of the special election.

LOSAP 2015 Point Listing – On 3/31/16 the 2015 point listing was submitted to the TOH for their approval. The approved listing will be returned to HCFAS for a 30 day mandatory posting period.
There were a few members who did not qualify this year simply because they did not complete their review trainings.

Insurance MVA - On Monday 3/28/16 vehicle 2-15-20 was hit by a Greenlawn FD ambulance which was backing into a spot at Huntington Hospital ED. The driver’s side top mirror was broken and the case has a small crack. Greenlawn FD district manager has acknowledged liability and Ace is in the process of ordering some parts in order to further assess the damage to determine repair or replacement of the mirror.

Insurance – The renewal of our general, automobile and umbrella policies is in process.

Insurance – NYS Insurance Fund completed their field audit on Wednesday with no change proposed for the 2015 VAWBL policy premium.

Mets Game Tickets: Hubbinette Cowell Associates sent us tickets for 2 games (4 tickets for each game plus 1 parking ticket) which will be raffled off at the April and July GMMs.

HCFAS Scholarship application – If approved by the BOD, a notice and application will be put in the May Pulse and posted on the bulletin board. Applications will be on the counter above the member’s mail folders and posted on the website.

FASNY - FASNY is asking Emergency Service Organizations to open their doors and invite their community in to learn more about what it means to be a volunteer during RecruitNY weekend April 23rd and 24th.

Chief Dominic Heavey left the meeting at 2140 hours to check on a member in Huntington Hospital emergency department.

Director Orr Report:

From: Brian Canty, Chairman Special Events Committee

Date: December 18, 2021

Re: Cost summary for the 2016 Installation Dinner including No Show Response List

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Please be advised that the following is a summary of costs for the 2016 Installation Dinner

Catering	$	36,723.00
DJ	$	1,100.00
Flowers	$	1,452.70
Postage and Printing	$	2,646.25
Photographer	$	1,050.00
Plaques	$	2,876.26
Total Installation Cost	$	45,848.21
Budget	$	46,000.00
+ / - Budget	$	151.79

Total Cost $45,848.21

2016 Installation Dinner No Shows

No Call/No Show

Anthony Cambareri 2 People
Tom D'Antonio 2 People
Katherine Dolgin 2 People
Tomoko Hirasawa 2 People
Yael Korman 2 People
Christopher Mallilo 2 People – 2nd Year
Michele Marino 2 People
Stephen Marji 2 People
Carol Nucci 2 People
Kristen Przybylski 2 People
George Reeder 2 People
Rafael Reyes 2 People
Carlos Suarez 2 People – 2nd Year
Tiffany White 2 People

Called

Stephanie Caracciolo 2 People (Sick)
Maxine Epstein 2 People (Stuck at work)
Seth Fischer 2 People (Doing overnight)
Christy Stiles 2 People (Death of Nephew)

Invited Guests No Show

Emily Bender - CVAC 2 People
Tracey Edwards - Town of Huntington 2 People
Mark Cutherbertson - Town of Huntington 1 Person
Tanya Rivers - WWHVAC 2 People

43 No Shows

Old Business:

Vice President Mohr briefly discussed when to give Signal 2 and 21 re: response times.

New Business: None

Motion by John Palmieri and seconded by David Mohr to enter into Executive Session at 2148 hours.

Executive Session ended at 2213 hours.

Motion by John Palmieri and seconded by David Mohr to adjourn the meeting at 2215 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: April 27, 2016

Amended and approved: May 5, 2016

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: April 21, 2016

Members:

President John Palmieri (JP)	**ABSENT**
Vice President David Mohr (DM)	**ABSENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**ABSENT**
Chief Dominic Heavey (DH)	**ABSENT**

President Palmieri called in prior to the start of the meeting and the call terminated at the start of the meeting.

Guests: Keith Davis, Andrew Taylor and Lehti Laas

Meeting called to order by Secretary Franz at: 1940 hours

Motion by Brian Canty and seconded by Seth Fischer to approve the minutes of February 28, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

Motion by Brian Canty and seconded by Seth Fischer to approve the minutes of March 17, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

Proposals-
EMS Week 2016 (Tabled)
Yoga Classes
American Alternative Insurance Corporation - Hubbinette Cowell Associates, Inc.
IV Poles 2/1/16 Motion Amendment for Installation
Doug Mayer Paramedic Program
Transfer of Funds

EMS Week 2016
Motion by Richard Stone and seconded by Seth Fischer to accept the recommendation of the Officers for the purchase of 300 Executive Letter Size Writing folder with embossing as a gift to each member on EMS Week. A total of 300 Executive Letter Size Writing folders with embossing would be ordered at a price of $9.75 each, plus a $50.00 charge for art and layout. The total cost is not to exceed $2,975.00. The vendor is Gotham Promotions.
HCFAS Funds

Motion by Brian Canty and seconded by Seth Fischer to table the motion.

Yes: BC, SF, RS No: GO

MOTION APPROVED to table

Yoga Classes

Motion by Gregory Orr and seconded by Brian Canty to offer Yoga for Mind and Body Fitness Classes to the membership. There will be 10 classes with a total cost to each member who signs up of $35.00. Non-members who wish to sign up will be charged a non-refundable fee of $45.00 each. The total cost of the ten classes to the Squad will be $750.00 to be paid to the instructor at the first class. The classes will be held on consecutive Wednesdays at 7:30 PM for ten weeks starting on May 4, 2016. There is a signup sheet on the bulletin board in the Ready Room. Minimum class size is 15 persons. The program will be supervised by Joanne Cunningham. Full payment for the 10 classes must be paid prior to participation by each student. A full refund will be made to each Squad member who attends and participates in 80% of the classes (8 of the 10 classes). The Yoga instructor will be properly insured and submit a W-9. The meeting room will be put back in order after each session.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

American Alternative Insurance Corporation

Hubbinette Cowell Associates, Inc.

Motion by Robert Franz and seconded by Brian Canty to accept the recommendation of the insurance committee chairperson Robert Franz and authorize and approve the renewal of HCFAS's current insurance coverage for portfolio (commercial multi-peril, management liability, porable equipment and member fidelity), automobile, and umbrella policies as per the attached schedule of insurance and email quote dated April 13, 2016 from Hubbinette Cowell Associates, Inc. at a cost not to exceed $84,500.00 for the period 5/2/16 to 5/2/17. Any additions or deletions such as a new vehicle delivered after the quote date or policy renewal date or a sale or trade in of a vehicle etc., will result in an adjustment of the annual cost. The policies will be placed by Volunteer Firemen's Insurance Corporation through American Alternative Insurance Corporation which is part of American Re Corporation Group. Hubbinette Cowell Associates, Inc. is our broker of record and VFIS will not quote any other broker for our policies.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

IV Poles 2/18/16 Motion Amendment for Installation

Motion by Brian Canty and seconded by Richard Stone to amend the Motion of 2/18/16 for the purchase of IV Poles and Equipment hooks to include Installation at a cost not to exceed $750.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Doug Mayer Paramedic Program

Motion by Brian Canty and seconded by Seth Fischer to accept the recommendation of 2nd Deputy Keith Davis and pre approve member Doug Mayer#1384 request to enter an EMT-P course at Northwell Emergency Medical Institute, Lake Success, NY, starting April 19, 2016.

Chief Heavey will verify in writing that Doug Mayer has been in good standing for the last six months prior to his request. This motion is to authorize and approve reimbursement for an amount not to exceed $11,000.00 for tuition & fees, books and mileage payable upon successful completion of the course and receipt of his NYSDOH EMT-P certification, reimbursement certification. The member must be a member in good standing at the time of reimbursement. All other conditions of Section 10 of the PPPs remain in effect.

1. The approved mileage will not exceed $1,000.00 as per the PPPs, the standard mileage reimbursement rate for the members' personal vehicle for all approved activities, is .40 per mile.
2. Tuition, Books, Lab Coats, Tablet and Cadaver Lab Costs - $10,000

Doug Mayer will provide a signed statement that no other party is reimbursing him for this course, or will reimburse any part of these costs associated with this course. The initial reimbursement will be for 1/6 of the total approved course cost, (General fees, tuition, books, and mileage), after the applicant receives the status of EMT-P and is approved to ride in Suffolk County. For the next two and a half years, every six months, from the date of 1st payment, Doug Mayer must complete a Purchase Order and form 154 for an additional 1/6 of the total approved costs and submit this to the Treasurer. The Treasurer will obtain a written verification from the Chief, that during the reimbursement period, the member has maintained the status of an active HCFAS EMT-P, fulfilled additional duty requirements as listed below; not gone on any leaves of Absences, other than a Medical Leave, and is good standing with the squad before reimbursement may occur. The two and half year's reimbursement period will be extended for the period that cumulative Medical LOAs exceed three months. The member must ride as an ALS provider when on duty and any regular deviation must be approved by the operational officers. The member must agree to provide an additional 4 hours per week either on a second shift or as back-up personnel for a shift during the reimbursement period. The second shift must be approved by the operational officers. Any member not meeting the reimbursement requirements for the period will be reviewed by the Board of Directors. IT IS THE RESPONSIBILITY OF THE MEMBER TO APPLY FOR AND FOLLOW UP ON THESE SEMI ANNUAL REIMBURSEMENTS.

Courses not sponsored by the Nassau or Suffolk County EMS program agency will be reimbursed to a member provided that the following documents are completed:

a. Pre-approval is required by the Board of Directors and must be presented to the Board of Directors by the Chief.

b. Course/Seminar Reimbursement Request form is completed with verification of course costs attached, (fees, tuition, books, and detail daily mileage).

c. Documented successful completion of the course is supplied (copy of certificates).

d. The member submits a completed certification, HCFAS form, stating that HCFAS is the last dollar reimbursement.

e. The member submits a completed acknowledgement of squad reimbursement HCFAS form.

f. Member provides proof of completion of all requirements to ride as a member of the Suffolk County system as an EMT-P.

Note: The Treasurer is responsible to file with the NYSDOH for any course reimbursement voucher. The member is responsible to provide the Treasurer with any documentation required by the NYSDOH; otherwise the squad's reimbursement to the member will be delayed.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Note: The following motion was made under the Treasurer's Report

Transfer of Funds

Motion by Brian Canty seconded by Seth Fischer to loan the Huntington Community Ambulance District (HCAD) the sum of $25,000 (twenty-five thousand dollars and no cents) from HCFAS TD SMALL BUSINESS CHECKING Account until such time as the HCAD contract with the Town of Huntington (TOH) is signed and executed. Once a check is received from the TOH it shall be deposited into the HCAD and a $25,000 (twenty-five thousand dollars and no cents) transfer back into HCFAS TD SMALL BUSINESS CHECKING Account owned by HCFAS for loan repayment will take place.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Seth Fischer to accept the following for payment in accordance with the PPs and previous Board of Director motions:

April 7, 2016 – April 21, 2016:

HCAD 19 Checks Totaling $28,482.26
HCAD 2 Direct Debits Totaling $4,067.38
HCAD Total $32,549.64

HCFAS 2 Checks Totaling $2,104.80
HCFAS 1 Direct Debit Totaling $607.41
HCFAS Total $2,712.21

MOTION APPROVED UNANIMOUSLY

Transfers:

$25,000.00 from 1057-F HCFAS Checking to 1054-D HCAD Checking
$5,000.00 from 1056-F HCFAS Money Market to 1057-F HCFAS Checking

Chief's Report – Dominic Heavey:

Status Change/Advancements:

#1454 Jonathan Menard, Friday 1100, ACL to CL, effective 4/13/16
#1464 Elizabeth Wood, Tuesday 1100, Aide to FA, effective 4/12/16
#1465 Yael Korman, Tuesday 1100, Aide to FA, effective 4/12/16
#1448 Jasmeet Talwar, Friday 0700, ACL to CL, effective 4/13/16

Shift Changes:
#1468 Maria Ferreira, From Monday 1500 to Tuesday 1500

No Show's:
#1350 Rafael Reyes 2/23/16 No Show (Tuesday 0700)
#1425 Nathalie Pierre-Paul 4/3/16 & 4/10/16 (Saturday 1100)

Secretary's Report –Robert Franz:

Motion by Brian Canty and seconded by Seth Fischer to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Grant, Joseph	Friday	1304	Emergency Medical	3/25/16 – 6/25/16
Harvey, Dillon	Sunday	1254	Extended Operational	2/15/16 – 5/15/16
Kaempf, Joseph	Friday	1389	Extended Educational	4/4/16 – 8/4/16
Manning, Sara	Thursday	1345	Emergency Medical	4/7/16 – 7/7/16
Walters, Bazeel	Tuesday	1137	Operational	4/12/16 – 7/12/16

MOTION APPROVED UNANIMOUSLY

Probation Ending:
Motion by Brian Canty and seconded by Seth Fischer to grant active membership in accordance with Article III, Section 2 of the By-Laws to Michael Como, member #1463, eligible 4/3/16, effective 4/21/16.
MOTION APPROVED UNANIMOUSLY

Motion by Brian Canty and seconded by Seth Fischer to grant active membership in accordance with Article III, Section 2 of the By-Laws to Ryane Como, member #1462, eligible 4/3/16, effective 4/21/16.
MOTION APPROVED UNANIMOUSLY

Motion by Brian Canty and seconded by Seth Fischer to grant active membership in accordance with Article III, Section 2 of the By-Laws to William Connolly, member #1457, eligible 3/11/16, effective 4/21/16.
MOTION APPROVED UNANIMOUSLY

Motion by Brian Canty and seconded by Seth Fischer to grant active membership in accordance with Article III, Section 2 of the By-Laws to Jayne Ericksen, member #1459, eligible 3/19/16, effective 4/21/16.
MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Donna Gurtowski	Saturday	1168	3/19/16	Emergency Medical to Full Riding
Joseph Grant	Friday	1304	4/8/16	Medical to Full Riding

Motion by Brian Canty and seconded by Gregory Orr to accept the resignation of:
Todd McIndoo #1306, Thursday 1100, Resignation letter dated 4/1/16, effective 4/21/16.
MOTION APPROVED UNANIMOUSLY

Motion by Brian Canty and seconded by Gregory Orr to accept the resignation of:
Stephanie Flaherty #1432, Thursday 1900, Resignation letter dated 3/16/16, effective 4/21/16.
MOTION APPROVED UNANIMOUSLY

Insurance MVA
- Greenlawn FD was faxed the Ace mirror repair bill for $ $390.42 for reimbursement to HCFAS for the damage on 3/28/16 to vehicle 2-15-20. Payment was received on 4/18/16.
- VFIS subrogation department sent us a check for $250 which was recovered from the other driver's insurance company re: damage to 2-15-18 on 12/11/15.
– The renewal of our general, automobile and umbrella policies through VFIS is on the agenda this evening.

Vice President's Report – David Mohr:
At last nights Officer meeting, the officers were able to narrow it down to 2 companies after a lengthy discussion: Sansio & AmbuPro. The officers would like to see actual demos of both software before a final decision is made, which is understandable. I have been in contact with the rep from AmbuPro and he will be coming to do a demo himself on Thursday, April 28th at 5:15pm before our officers meeting that night.

After the 2 demos, the officers will let you know the final recommendation. If any of you would like to attend and see the demo as well, feel free. I will send Cindy from Sansio an email to set up a demo with her as well for the officers over the next 2 weeks.

Motion by Seth Fischer and seconded by Richard Stone to enter into Executive Session at 2025 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2035 hours.

Old Business: None

New Business: None

Motion by Brian Canty and seconded by Seth Fischer to adjourn the meeting at 2036 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: May 2, 2016

Amended and approved: May 5, 2016
MOTION APPROVED

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: May 5, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**1939 via phone**
Loreley Villamide-Herrera (LV)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Jeffrey Brenner, Casey Orr, Andrew Taylor, James Mallilo, Susan Seibel and Lehti Laas (via phone)

Meeting called to order at: 19:30 hours

Motion by Robert Franz and seconded by Brian Canty to approve the minutes of April 7, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to approve the minutes of April 21, 2016 as amended.
Yes: RF, BC, SF, GO, Abstain: JP, DM, LV
MOTION APPROVED

Richard Stone called in at 1939 hours.

For disposition of new members see the Secretary's Report.

Proposals-
EMS Week 2016
Notary Public Motion
NYSVA&RA Drill Competition Trophy(s)
NYSVA&RA Pulse Check 2016 61st Annual Educational Conference & Trade Show Advertisement
General Meeting Room Request Saturday 8/27/16 – Mary Jane Woznick #769
Recognition

EMS Week 2016

Motion by John Palmieri and seconded by Gregory Orr to accept the recommendation of the Officers for the purchase of 300 Executive Letter Size Writing folder with embossing as a gift to each member on EMS Week. A total of 300 Executive Letter Size Writing folders with embossing would be ordered at a price of $9.75 each, plus a $50.00 charge for art and layout. The total cost is not to exceed $2,975.00. The vendor is Gotham Promotions.

HCFAS Funds

Yes: RS, BC, SF, DM, GO, JP, LV Abstain: RF

MOTION APPROVED

Notary Public Motion

Motion by John Palmieri and seconded by Brian Canty to authorize and allow Squad Bookkeeper Jamie McCrae to take a New York State preparation course that will prepare her to take the New York State Department of State examination to become a licensed and certified Notary Public. The cost of the course, examination, filing fees and stamp shall not exceed $250.00. She will be responsible for renewing her certification every 4 years. She will perform the duties of a NYS certified Notary Public for all and any requirements to HCFAS or members at no cost to the Squad.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

NYSVA&RA Drill Competition Trophy(s)

Motion by Robert Franz and seconded by Brian Canty to authorize and approve HCFAS to sponsor an adult and/or a youth trophy(s) for the 2016 NYSVA&RA Drill Competition at a cost not to exceed $ 300.00. NYSVA&RA District 7 Delegate Andrea Golinsky or her designee will be responsible to submit the trophy sponsor reservation form to the NYSVA&RA.

HCFAS funds

Yes: RS, BC, SF, RF, GO, JP, LV Abstain: DM

MOTION APPROVED

NYSVA&RA Pulse Check 2016 61st Annual Educational Conference & Trade Show Advertisement

Motion by Robert Franz and seconded by Brian Canty to authorize and approve Andrea Golinsky, the Squad's public relations committee chairperson and chief delegate to the NYSVA&RA District 7, to place a full page HCFAS ad in the NYSVA&RA Pulse Check 2016 61st Annual Educational Conference & Trade Show journal at a cost not to exceed $200. Ad will be similar to the ad placed in 2015 journal, to be approved by the President and Andrea Golinsky.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

General Meeting Room Request Saturday 8/27/16 – Mary Jane Woznick #769

Motion by Robert Franz and seconded by Brian Canty to permit Mary Jane Woznick #769 the use of the General Membership Meeting Room in accordance with HCFAS General Meeting Room Use Application and Rules to conduct her granddaughter's Wedding Shower on Saturday August 27, 2016 from 12 noon to 8:00PM. Set-up time will be on Friday 8/26/16 from 5:00 PM

to 8:00 PM. Cleanup will be after the event from 8:00 PM to 10:00 PM. A security deposit of $100 has been received. Secretary Robert Franz checked the calendar and no events are scheduled for the requested dates and time. Since alcohol is being served by the caterer for this event, a copy of the caterer's bartender's TIPS certification must be submitted and the required caterer's certificate of liability insurance in the amount of $1,000,000 with Huntington Community First Aid Squad named as additional insured must include liquor law legal liability coverage. The caterer will also provide a certificate of Workers' Compensation coverage. Approval is pending the receipt of the acceptable certificates of insurance and the caterer's bartender's tip certification and the security deposit balance.
Note: Under the rules for general meeting room use Item 9, the board can request the member to obtain and pay for an umbrella policy covering the event.
MOTION APPROVED UNANIMOUSLY

Recognition
Motion by Brian Canty and seconded by John Palmieri that in recognition of 5 years of dedicated service, a one time payment of $1750.00 is authorized for Jamie McRae.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:
Motion by Brian Canty and seconded by David Mohr to accept the following for payment in accordance with the PPs and previous Board of Directors' motions: April 21, 2016 –May 5, 2016

HCAD 34 Checks Totaling $36,086.33
HCAD 4 Direct Debits Totaling $6341.42
HCAD Total $42,427,75

HCFAS 4 Checks Totaling $11,685.92
HCFAS 0 Direct Debit Totaling $0
HCFAS Total $11,685.92
MOTION APPROVED UNANIMOUSLY

Transfers-
$75,000.00 from 1060-F to 1053-D
$50,000.00 from 1053-D to 1054-D
$5,000.00 from 1053-D to 1057-F
$17,705.63 from 1054-D to 1013-F (Bond Interest Payment funds)
$20,000 from 1053-D to 1054-D

5/4/2016 - $20,000 from HCAD savings to HCAD Checking
4/27/2016 - $50,000 from HCAD Savings to HCAD Checking
4/27/2016 - $5,000 from HCAD Savings to HCFAS - took too much out of HCFAS account, had to replace $5,000 to keep the minimum balance to avoid charges.

Chief's Report – Dominic Heavey (Given by First Deputy Chief Orr):

- Officers saw a demo of AmbuPro. They all seemed to like the program so we are seeing the backend of the system on Thursday, May 12th before our next officers meeting.
- Waiting to hear back from the Sansio about a demo of their program. Hopefully no later than the 12th well see theirs.
- 3 Members have been removed from Co. 8 and 2 were sent warning letters
- Captains have come up with projects/committees they are interested in to improve HCFAS
- Portfolios have been purchased and arrive should be on the 13th
- Beach Sticker list has been sent to Terry McNally
- TOH has grant money to be used to PR for volunteer departments… I have reached out to Terry but have not heard back.
- Officers are discussing the idea of a "special" ambulance for the 50th anniversary
- Officers would like to see more of our own PR getting out there. We are putting together a Community Education Committee
- MDT's are still being discussed. Officers want to look into other MDT systems
- Officers are discussing sig 2 & 21 times
- Captains having issues with overnights. Discussion of paid personnel has become an important topic with us
- Personnel Report
- Vehicle Report
    - New ambulance- build has begun!!! We hope around 90 days!!!
    - 20- is at Chevy with multiple trouble codes
    - Trailer- the hatch has been installed and has been moved away from South 1&2 for the rest of the year
    - Crown vic- will hopefully be gone to Terry Ferral FF fund within two weeks
- Building Report
    - Someone undid the hydraulics to the door for the quiet room- this has caused damage to the wall. Notes to remind persons to turn lights and TV off in that room will be going up. If you see the room empty and those items on kindly turn them off.
    - Dryer vent ducting has been fixed- thank you P Donegan for your help!!!
    - May 14th is the work detail- all members are strongly encouraged to attend. During this time we hope to clean the truck room and all bay doors, remove all garage from the basement storage room and reorganize the storage room.

Status Change/Advancements:

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1478	Schroder	Alicia	Tuesday 1500	OBS	FA	4/22/2016
1472	Villegas	David	Saturday 1100	OBS	FA	4/9/2016
1453	Crane	John	Friday 0700	CL	DR. TR	4/28/2016

Shift Change:

Member #	Last Name	First Name	From	To	Effective
1453	Crane	John	Tuesday 1500	Friday 0700	4/28/2016
1342	Vultaggio	Chris	Co. 8	Tuesday 0700	4/28/2016

No Show:

Member #	Last Name	First Name	Date of Offense	Day & Shift
1274	Vangroski	Dennis	4/19/2016	Tuesday 2300
1274	Vangroski	Dennis	4/26/2016	Tuesday 2300
1439	LaForest	Jonathan	4/19/2016	Tuesday 0700

Richard Stone hung up at 2025 hours.

Secretary's Report –Robert Franz:
New Members:
Motion by Robert Franz and seconded by Brian Canty to accept Thomas Reid as a new probationary member, Shift: Friday 2300 in accordance with Article III, Section 2 of the By-Laws.

Motion by Robert Franz seconded by Brian Canty to table.
Yes: RS, BC, RF, SF, JP, LV No: DM, GO
MOTION APPROVED to table

Motion by Robert Franz and seconded by Gregory Orr to accept Drew H. Zimmerman as a new probationary member #1481, Shift: Thursday 0700 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Note: The following motion was approved after the proposals
Motion by Brian Canty and seconded by David Mohr to accept Donald Freed as a new probationary member #1482, Shift: Saturday 0700 in accordance with Article III, Section 2 of the By-Laws. Note: Previously accepted as #1471 on Saturday 2300 & resigned.

Yes: RS, BC, SF, DM, GO, JP, LV Abstain: RF
MOTION APPROVED

Motion by Robert Franz and seconded by Brian Canty to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Burns, Eileen	Sunday	767	Emergency Medical	4/10/16 – 7/10/16
Evers, Chris	Co. 8	1216	Operational	5/1/16 – 8/1/16
Lupo, James	Wednesday	959	Extended Medical	3/23/16 – 6/23/16
Pierre – Paul, Nathalie	Saturday	1425	Operational	4/8/16 – 7/8/16

Yes: RF, SF, JP, DM, GO, LV No: BC
MOTION APPROVED

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Brumm, Patricia	Monday	1117	3/28/16	Operational
Grimadeau, Claudy	Thursday	1142	10/1/15	Educational
Heller (Borg), Meredith	Wednesday	1351	4/13/16	Operational
Sisinni, Mary	Saturday	962	1/22/16	Educational

Insurance
MVA 2-15-17 – While exiting HH ED ambulance came in contact with a temporary fence erected by HH during their construction. Area was very tight since a Northwell repair truck entered the driveway when ambulance was exiting the driveway. Damage is to the patient door window and a paint scratch on the box after the door.
I requested Third DC Brenner to provide an estimate of the damage. This incident is not being reported to our insurance company.

2016 HCFAS Scholarship – Deadline June 1 - A notice and application form was included in the May Pulse and posted on the bulletin board and the Squad's website.

Vice President's Report – David Mohr:
Meeting on radio frequencies was held on 5/4/16.
~ In 2012 Federal government passed a law revoking frequencies 470-512
~ 2nd Division is looking at a three-pronged approach

~ Look to get new frequencies
~ Lobby to change the law
~ Come together as a division and have commonality
~ Bruce Smith is putting together a spreadsheet of all the 2nd division frequencies
~ We have one frequency that falls into the range.

Old Business:
President Palmieri gave an update on Jaqueline Fink and talks with ECMM in utilizing the time already bought with the radio stations.

New Business:
Treasurer Canty updated the Board that he applied for a National Provider Insurance (NPI) number for Medicare and Medicaid billing purposes.

Motion by Gregory Orr and seconded by Brian Canty to adjourn the meeting at 2042 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: May 28, 2016

Amended and approved: June 2, 2016
MOTION APPROVED

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: June 2, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**1935 hours**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**2015 hours**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Jeffrey Brenner, Casey Orr, Elizabeth Wuestman, Pamela Brenner, Keith Davis, Ann Donegan, Andrew Taylor and Lehti Laas.

Meeting called to order at: 19:30 hours

Motion by Robert Franz and seconded by Richard Stone to approve the minutes of May 5, 2016 as amended.
Yes: RF, RS, SF, LV, DM Abstain: DH
MOTION APPROVED

Treasurer Canty called into the meeting at 1935 hours.

For disposition of new members see the Secretary's Report.

Motion by Seth Fischer and seconded by David Mohr to enter into Executive Session at 1940 hours. First Deputy Chief Orr will remain in the room.
Yes: RF, RS, SF, DH, DM (Note: LV out of the room & BC ended phone call prior to the vote)
MOTION APPROVED

Treasurer Canty entered the meeting at 1941 hours

Out of Executive Session at 1944 hours.

Proposals-
Annual Inspection & Installation Dinner Dance (via email 5/19/16)
Benevolent Committee Request (via email 5/19/16)
HCFAS Fishing Trip

Annual Inspection & Installation Dinner Dance (via email 5/19/16)
Motion by Gregory Orr and seconded by Richard Stone to accept the recommendation of the Special Events Committee Chairperson, Brian Canty, to authorize and approve the President, on behalf of the Special Events Committee to enter into a contract with Watermill Caterers, for the Annual Inspection and Installation Dinner Dance on Saturday, March 4, 2017 from 5:30 PM to 11:30 PM with a guarantee of 300 people at a cost not to exceed $102.00 per person inclusive of service charge plus Maitre D' and Captain gratuity of $3.00 per person. The contract will include the Squad's standard cancellation policy.
HCAD Funds
Yes: RS, RF, SF, JP, BC, DM, GO, DH No: LV
MOTION APPROVED

Benevolent Committee Request (via email 5/19/16)
Motion by Brian Canty and seconded by David Mohr to accept the recommendation of the benevolent committee chairperson, James Barkocy, and as presented by committee member Brian Canty, and authorize and approve a loan of $2,500.00 to an HCFAS active member. Repayment arrangements have been made by the committee. The member is in "good standing" according to the HCFAS By-Laws.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

HCFAS Fishing Trip
Motion by Richard Stone and seconded by Seth Fischer to provide a full-day fishing trip out of Huntington Harbor on June 11, 2016, from 7AM to 3PM. A minimum of 30 people are needed to secure the boat. Each member or guest will provide checks of $60.00 each, $40.00 for children, prior to June 5, 2016. Members who attend will receive their checks back. Guests and children will not be reimbursed. Cost not to exceed $1,800.00.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:
Motion by Brian Canty and seconded by Richard Stone to re-affirm the motion sent to the Board via email accepting the following payments in accordance with the PP's and previous Board of Director's motions (via email 5/19/16):

May 05, 2016 to May 19, 2016 HCAD 36 Checks & 2 Direct Debits Totaling $43,073.98
May 05, 2016 to May 19, 2016 HCFAS 8 Checks 8 Totaling $4,510.02
May 05, 2016 to May 19, 2016 POST 1 Check Totaling $401.55
MOTION APPROVED UNANIMOUSLY

Motion by Brian Canty and seconded by Chief Dominic Heavey to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: May 19, 2016 to Jun 02, 2016 HCAD 26 Checks & 3 Direct Debits Totaling $17,641.48

Checks dated: May 19, 2016 to Jun 02, 2016 HCFAS 6 Checks Totaling $3,135.00
MOTION APPROVED UNANIMOUSLY

Transfers:
Transfer 05/04/2016 $20,000 from HCFAS Money Market to HCAD checking

Deposited TOH 1st 1/2 check on 5/13/2016 - $792,501.50

-Director Mohr mentioned that members are still being reimbursed for using their personal credit cards. Chief Heavey agreed to send out a blast email & the Treasurer agreed.

-Secretary Franz asked if there was a breakdown of payment dollars for checks and direct debits? Per Treasurer Canty, no, only a total payment amount will be given.

Chief's Report – Dominic Heavey:

<u>Medical Director, Ethan S. Brandler, MD, MPH, FACEP. See attached.</u>

1) NYS/EMS, SC/EMS have being notified of our change; Mr. Brian Sherwood was also notified.
2) M. Miller is getting all the paper work for controlled substances and will have him sign off on it.
3) Second Deputy Chief has sat down with him and showed him around the building.
4) He has requested a copy of our By Laws and SOP which he will be given.
5) First Deputy Chief to run his NYS/DL, He has requested to have Red Light and Siren in his private car. He will respond to certain calls.

<u>2-15-34/2-15-89</u>
The Crown Vic has been taken to Terry Farrell on May 27, 2016, the old 81 (currently 34 – to be changed to 2-15-89 as approved by the BOD will be done soon. We have secured a Hold Harmless Agreement from Terry Farrell Firefighters Fund, copy to the Squad Secretary.

<u>Suffolk REMSCO Service Award</u>
We have received the Suffolk REMSCO Years of Continuous Service Award; they will be handed out at the June G.M.M. Copy to the Squad Secretary.
1 X 40 Year, 4 X 35 Years, 1 X 30 Year, 5 X 25 Years, 13 X 20 Years, 17 X 15 Years, 21 X 10 Years and 37 X 5 Years.

<u>Beach Pass 2016</u>
The passes are being handed out by any of the Chief Officers.

Huntington Community F.A.S. Scholarship 2016

We have a total of 16 Application for this year; Bob and Chief are going through them to see if they qualify. They will be drawn at the June G.M.M.

Resignation as Chairman of Christmas Decoration

As of May 30, 2016 Gerry Giacomini has resigned as Chairman of the Christmas Decorations.

50th Anniversary Logo Designs

The Officers picked Logo # 2

Paramedic Proposal

At the Officers meeting we discussed hiring Paramedic for our Squad. We as Officer's and BOD have talked about this before and the Officers are in agreement that we need to start this possess. The Officers would like the input of the BOD so as we can make a motion at the next BOD meeting. Please find a copy of our ideas attached.

First Deputy Report for 5/12/2016 and 05/26/2016

Sent to the Secretary and sent out to all BOD members.

Memorial Weekend

Thank you Ex. Chief Roger Winter for setting the Reith in front of the building.

New Members

There are 7 New Folders in the BOD Transection Box.

Status Change:

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1463	Como	Michael	Friday 2300	FA	DR. TR	5/12/2016
1479	Kovalsky	John	Tuesday 0700	Disp. TR	DR. TR	5/12/2016
1462	Como	Ryane	Friday 2300	FA	DR. TR	5/12/2016
1423	Biersack	Robert	Monday 0700	FA	DR. TR	5/12/2016
1457	Connolly	William	Friday 2300	FA	DR. TR	5/12/2016
1461	Costa	Tyrone	Thursday 1900	OBS	FA	5/14/2016
1475	Benjamin	Steven	Saturday 1100	OBS	FA	5/14/2016
1482	Freed	Donald	Saturday 0700	OBS	FA	5/21/2016
1467	Cambareri	Anthony	Monday 0700	Disp. Tr	Disp	5/25/2016
1467	Cambareri	Anthony	Monday 0700	Disp	ACL	5/26/2016
1457	Connolly	William	Friday 2300	Disp	ACL	5/26/2016
1462	Como	Ryane	Friday 2300	Disp	ACL	5/26/2016
1463	Como	Michael	Friday 2300	Disp	ACL	5/26/2016
1475	Benjamin	Steven	Saturday 1100	FA	ACL	5/26/2016
1482	Freed	Donald	Saturday 0700	FA	ACL	5/26/2016

Shift Change:

Member #	Last Name	First Name	From	To	Effective	Reason
1410	Lemp	Brian	Saturday 0700	Thursday 1900	5/12/2016	Work
1148	Guadagnin	Linda	Monday 1900	Co. 8	5/12/2016	Work
1363	Klotsche	Alexander	Suunday 1900	Co. 8	5/12/2016	Work

No Show:

Member #	Last Name	First Name		
1349	Jean	Steeven		
1470	Brenner	Israel		
1439	Laforest	Jonathan	5/24/2016	Tuesday 0700

-Officers Paid Paramedic proposal handed out & discussed.

Director Orr entered the meeting at 2015 during the above discussion

-Vice President Mohr asked for a combined total of all EMS conferences.

-Vice President Mohr asked about the Medical Director portion of the Chiefs report and a discussion on the topic took place.

Secretary's Report –Robert Franz:
New Members:
Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Thomas L. Reid as a new probationary member #1483, Shift: Friday 2300 in accordance with Article III, Section 2 of the By-Laws.
Yes: RS, BC, SF, LV, DH, DM Abstain: RF
MOTION APPROVED

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Louis Elefonte as a new probationary member in accordance with Article III, Section 2 of the By-Laws.
No: RS, BC, SF, LV, DH, DM, RF
MOTION NOT APPROVED

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Nicholas Michalakis as a new probationary member in accordance with Article III, Section 2 of the By-Laws.
No: RS, BC, SF, LV, DH, DM, RF
MOTION NOT APPROVED

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Mallilo, Christopher	Thursday	1234	Medical	3/3/16 – 6/3/16
Mohr, David	Monday	748	Medical	5/23/16 – 8/23/16
Suarez, Carlos	Sunday	1103	Educational	3/27/16 – 6/27/16
Valle, Matthew	Company 8	1238	Extended Operational	5/11/16 – 8/11/16

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Aviles, Manuel (Manny)	Sun	1434	5/21/16	Educational
Aviles, Maria	Sun	1455	5/21/16	Educational
Burns, Eileen	Sun	767	5/1/16	Medical to Full Riding
Collado, Lenny	Sun	1428	5/21/16	Educational
Hirasawa, Tomoko	Mon	1404	5/9/16	Medical to Full Riding
Lupo, James	Wed	959	5/18/16	Medical to Full Riding
Mallilo, Christopher	Thurs	1234	5/26/16	Medical to Full Riding
Ramjohn-Bernal, Marisa	Wed	1430	5/11/16	Operational
Walters, Bazeel	Tues	1137	5/13/16	Operational

Motion by Robert Franz and seconded by Chief Dominic Heavey to accept the resignation of Chelsea Miller, member #1321, resignation via email dated 4/26/16, accepted 6/2/16.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavey to accept the resignation of Dennis Vangroski, member #1274, resignation via text to day captain, accepted 6/2/16.
Yes: LV, DH, GO, RF, DM No: BC, RS Note: SF out of the room
MOTION APPROVED

Insurance
MVA 2-15-18 – While repositioning the ambulance in the parking stall at HH ED our ambulance came in contact with a Northwell ambulance and damaged its driver side mirror.

Parking area was very congested. Chief Heavey was informed and will reach out to Northwell (to date Northwell has not contacted us). As of now, this incident is not being reported to our insurance company.
HCAD Agreement – A copy of our HCAD agreement will be sent to VFIS as per their request.
2-15-89 – VFIS has been notified to delete 2-15-89 (2001 Ford Crown Victoria) from our insurance policy. The license plates are being turned into the NYS DMV.

2016 HCFAS Scholarship – Deadline June 1 - A follow up email was sent to the members notifying them of this scholarship. Sixteen scholarship applications have been received of which four were rejected- two where applicant or sponsor is not a member in good standing (not off probation), one was a 2015 scholarship recipient and one is a post 215 member.

LOSAP 2015 – The 2015 LOSAP listing has not been on the TOH Board agenda for approval at their April and May meetings. I will be looking at their June 7 meeting preliminary agenda and if I do not see it on the agenda, I will ask the President to call the Town Comptroller to determine the reason why. The list has to be approved by the Town Board and returned to HCFAS for a 30 day posting period. This will delay current benefit recipients from receiving their 2015 additional $20 monthly payment.

NYS EMS Memorial Dedication Service Albany, NY on May 17, 2016 – The number of agencies sending representatives and vehicles to this event gets larger each year. As usual it was a very moving ceremony. Six names were added to the Tree of Life - two from SC -Ralph Oswald and Douglas Mulholland. Suffolk County was well represented by SC EMS Division and nine agencies. I wish to thank the board and officers for your support and participation in this event. A copy of the program is posted on the bulletin board. This event also provided an opportunity to show our NYS legislators who we are. Eight NYS legislators, including two from SC, spoke at the ceremony.

Suffolk REMSCO Meeting – May 10, 2016
I will keep this report very brief since the draft summary of the meeting has been printed and posted on the bulletin board and also distributed to the Chief and President. There were no handouts for this meeting.
Life Saver Awards: Seven agency recipients including Sag Harbor VAC, Sayville Community VAC, Southampton Town VAC and Westhampton VAC.
The Best Practices Conference "One System - One Vision" was cancelled due to lack of registration, probably due to lack of sufficient notification lead time will be presented sometime in 2017.
In the fall there will be revised training focused on EMS involvement with people with disabilities.
Four course sponsors were approved for renewal pending receipt of properly completed applications.
Continuing upgrades to the website are progressing. Facebook & website continue to be a very valuable form of communication within the EMS system.
The ePCR TAG has been formed with a vendor showcase tentatively scheduled for early June.
United Cerebral Palsy of Greater Suffolk was approved for a seat on the council.

The REMAC QA QI committee was combined with the REMSCO PI committee to work on similar projects. We can't fix what we don't measure, therefore trends will be identified for 4 specific bundles and one bundle will be reviewed each month. The process will be beta tested with several agencies participating with data. Ultimately best practices will evolve which agencies can follow for improved patient care.
REMAC by- law amendment to increase membership was approved. REMAC is working on a few minor protocol revisions for medication dosing modifications.
The Regional EMS Award winners have been submitted to NYS DOH. Bay Shore Brightwaters VAC is the 2015 agency of the year.
The 2nd Suffolk County Marathon will be held October 30th. Last year's courses will be reversed for this year's marathon and end in Patchogue Village. EMS plans are under way under the direction of CHSLI. The safety of the public is of utmost importance.
Palm (reference) cards are being sent to all EMS agencies re: drug dependence counselor help 24/7 hotline and reporting of community drug activity to SCPD 24/7 hotline.
REMSCO meeting schedule for 2016 are: 7/17; 8/13; 11/8 at SCEMS in Yaphank.

District 7 Delegate Report-Andrea Golinsky

District 7 was represented by members of Middle Island FD, Wyandanch Wheatley Heights Vol. Amb., Huntington Community First Aid Squad (Bob Franz and myself) at the New York State Volunteer Ambulance & Rescue Association's Legislative Day held May 23rd. We had appointments with all our local Assemblymen and Senators to present and discuss our agenda. We had lengthy meetings with Assemblymen Lupinacci and Raia. Senator Majority Leader John Flanagan and his staff were most attentive to our issues. We focused our opposition on Senate bill 1914/Assembly bill 209b which would have allowed fire departments to bill for service and was in the Senate Finance Committee. On May 26th President Michael Mastrianni sent an email advising us that the bill was not going to be moved out of committee because "It has received much opposition" It is proof that our voices are heard in Albany.

Old Business: None

New Business: None

Motion by President Palmieri and seconded by David Mohr to enter into Executive Session at 2140 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2221 hours.

Motion by David Mohr and seconded by Loreley Villamide-Herrera to adjourn the meeting at 2221 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: June 12, 2016

Amended and approved: June 16, 2016
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: June 16, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**Via phone**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**ABSENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**2050 hours**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Thomas O'Leary, Casey Orr, James Malillo, Ann Donegan, Bernard Poole and Lehti Laas via phone.

Meeting called to order at: 1933 hours

For disposition of new members see the Secretary's Report.

Motion by Robert Franz and seconded by David Mohr to approve the minutes of June 2, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

Motion by Seth Fischer and seconded by Robert Franz to enter into Executive Session at 1941 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 1952 hours.

Proposals-
SOP 01-2016 - Red Log Book & FCC Log Book
Paid Paramedic Proposal
50^{th} Logo
Medical Director
Discontinue HCFAS Form #159 Administrative Monthly Hours Report Sheet

SOP 01-2016 - Red Log Book & FCC Log Book
Motion by David Mohr and seconded by Chief Dominic Heavey to remove the Red Book and FCC Logbook from the Dispatch office.
2/3 approval needed
MOTION APPROVED UNANIMOUSLY

Director Villamide-Herrera arrived at the meeting at 2050 hours

Paid Paramedic Proposal
Motion by Chief Dominic Heavey, seconded by Vice-President David Mohr to approved the Paramedic Proposal, and to further authorize the President to form the five member interview committee, to conduct interviews and make recommendations to the BOD for the hiring of a sufficient number of Paramedics to staff the hours included in the Paramedic Proposal; and to authorize When to Work for the purpose of scheduling the Paramedics. The Lead Paramedic will provide the Board with a report at the first Board meeting each month. The funding for the program will be from HCAD. Due to the current budget situation, should there not be enough funds in HCAD, funds from HCFAS will be used and when funds become available in HCAD, funds will be transferred to repay said funds to HCFAS.
HCAD Funds

Motion by Seth Fischer and seconded by David Mohr to move the motion.
2/3 approval needed
MOTION APPROVED UNANIMOUSLY

On the original motion:
Yes: RS, BC, LV, DM, DH, SF Abstain: RF
MOTION APPROVED

50th Logo
Motion by John Palmieri and seconded by David Mohr to accept the 50th Anniversary Logo #2 for the HCFAS 50th Year Anniversary 2017. This logo is to be used for Fund Drive.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Medical Director
Motion by Chief Dominic Heavey and seconded by Seth Fischer to approve Dr. Ethan S. Brandler, MD, MPH, FACEP as one of our Medical Director's for Huntington Community First Aid Squad, Inc.

Motion by David Mohr and seconded by Seth Fischer to move the motion.
2/3 approval needed
MOTION APPROVED UNANIMOUSLY

On the original motion:
Yes: RS, LV, DM, DH, SF Abstain: RF No: BC
MOTION APPROVED

The following motion was made after the Secretary's Report:
Discontinue HCFAS Form #159 Administrative Monthly Hours Report Sheet
Motion by David Mohr and seconded by Seth Fischer to discontinue the use of HCFAS Form #159 Administrative Monthly Hours Report Sheet.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by David Mohr to accept the following for payment in accordance with the PPs and previous Board of Directors' motions: June 2, 2016 – June 16, 2016

HCAD 16 Checks Totaling $5,777.48
HCAD 5 Direct Debits Totaling $3,424.94
HCAD Total $9,202.42

HCFAS 4 Checks Totaling $5,893.00
HCFAS Direct Debit Totaling $0
HCFAS Total $5,893.00

MOTION APPROVED UNANIMOUSLY

Transfers: None

Chief's Report – Dominic Heavey:

-Treasurer Canty expressed his concern of the number of members that are not fulfilling their duty tour requirements and therefore are not members in good standing. He feels the Officers are not doing a sufficient job in controlling this. Chief Heavey will review this with his Officers.
-EMS Expo questions will be answered and then a motion will be submitted to the Board.
-Suffolk County has asked us to provide how many females volunteer at HCFAS.
Vice President Mohr requested a legal opinion if we should submit the information.
-Upcoming parades discussed.
-2-15-20 in a accident, 3rd Deputy Chief Brenner mediated it and the driver is back.
-No shows will be handled differently, V.P. Mohr stated you must do 52 shifts per year.
-Scholarship applicants have to be vetted by the Chief.

-President Palmieri asked if anybody brought the other freezer in, they got $200 for it.

Status Change:

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1467	Cambareri	Anthony	Monday 0700	Aide	FA	6/8/2016
1467	Cambareri	Anthony	Monday 0700	ACL	CL	6/8/2016
1469	Browne	Karen	Wednesday 1100	Disp	Aide	6/8/2016
1304	Grant	Joe	Friday 2300	CL/DR	DR ONLY	6/1/2016
1482	Freed	Donald	Saturday 0700	FA	Dr.TR Fly Ca	6/8/2016

Shift Change:

Member #	Last Name	First Name	From	To	Effective	Reason
1254	Harvey	Dillon	Sunday 2300	Co. 8	6/7/2016	Work
1373	Przybylski	Kristen	Thursday 1500	Sunday 1100	6/8/2016	Personal

No Show:

Member #	Last Name	First Name	Date of Offense	Day & Shift
1470	Brenner	Israel	5/19/2016	Thursday 1100
1470	Brenner	Israel	5/26/2016	Thursday.

Secretary's Report –Robert Franz:

New Members:

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Brian Block as a new probationary member #1484, Shift: Tuesday 1500 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept James Scheff as a new probationary member #1485, Shift: Saturday 1100 in accordance with Article III, Section 2 of the By-Laws.

Yes: RS, RF, JP, DM, DH, SF Abstain: BC

MOTION APPROVED

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Sean Harkins as a new probationary member #1486, Shift: Tuesday 2300 in accordance with Article III, Section 2 of the By-Laws.

Yes: RS, JP, DM, DH, SF Abstain: BC, RF

MOTION APPROVED

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Joshua Berman as a new probationary member #1487, Shift: Saturday 1500 as a Permanent Dispatcher in accordance with Article III, Section 2 of the By-Laws.

Yes: RS, RF, JP, DM, DH, SF Abstain: BC

MOTION APPROVED

Note: The following three motions were made after the 1941 hours Executive Session.

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept GianPalo Dato as a new probationary member in accordance with Article III, Section 2 of the By-Laws.

No: RS, JP, DM, DH, SF Abstain: BC, RF

MOTION NOT APPROVED

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Lea Dato as a new probationary member in accordance with Article III, Section 2 of the By-Laws.
No: RS, JP, DM, DH, SF Abstain: BC, RF
MOTION NOT APPROVED

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Lori Breslin as a new probationary member in accordance with Article III, Section 2 of the By-Laws.
No: RS, JP, DM, DH, SF Abstain: BC, RF
MOTION NOT APPROVED

-President Palmieri asked Director Fischer to email the Board when new membership folders are ready.

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Crespo, Suzette	Monday	1438	Educational	6/1/16 – 9/1/16
Gabriel, Rodriguens	Monday	1224	Educational	5/23/16 – 8/23/16
Rubino, Melissa	Sunday	1213	Operational	6/25/16 – 9/25/16

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the following LOA:

Schroeder, Alicia (Probationary member)	Tuesday	1478	Emergency Medical	5/24/16 – 8/24/16

Yes: RS, DH, SF, DM, JP No: BC, RF, LV
MOTION APPROVED

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve an Operational LOA for Jenna Allsopp, member # 1310 from 6/24/16 – 8/24/16.
No: RF, RS, SF, LV, DM, DH, BC
MOTION NOT APPROVED

Probation Ending:
Motion by Robert Franz and seconded by Chief Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to David Baez, member #1456, eligible 5/12/16, effective 6/16/16.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Nicolette Giordano, member #1466, eligible 6/15/16, effective 6/16/16.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Jonathan Menard, member #1454, eligible 5/5/16, effective 6/16/16.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Elizabeth Wood, member #1464, eligible 5/13/16, effective 6/16/16.

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Christian Lenio	Sunday	1437	6/5/16	Educational
David Mohr	Monday	748	5/30/16	Medical to Dispatch Only

Status Change:

Motion by Robert Franz and seconded by Chief Dominic Heavey to grant the following Status Change: Administrative membership to Operational Dispatch Only for Kathi Bonessi, member #936, effective 4/28/16.

MOTION APPROVED UNANIMOUSLY

Dropped:

Motion by Robert Franz and seconded by Chief Dominic Heavey to drop from membership for failure to fulfill shift requirements Israel Brenner, member #1470, effective 6/16/16.

MOTION APPROVED UNANIMOUSLY

Insurance

MVA 2-15-20 – Ambulance 2-15-20 broke their passenger side mirror when it brushed a TOH bus while travelling to Huntington Hospital with a patient on board. No injuries were reported and the only damage was to our ambulance. As of now, this incident is not being reported to our insurance company.

2016 HCFAS Scholarship – Six scholarship applicants were selected by a drawing at the June GMM. As soon as the applicants or their sponsors are approved as members in good standing by the Chief, purchase orders will be completed for payment. The winners are: Joseph Grant, Daniel Roach, Michael Harlan, Peter Magerle, Brianne Bennett and Vincent Castillo.

LOSAP 2015 Points

- The 2015 LOSAP Records Listing was approved by the Huntington Town Board on June 7, 2016. In compliance with General Municipal Law, this approved listing will be returned to the Squad and posted on the bulletin board for a mandatory 30 day period. It will be requested that each member review the information next to their name and report any changes in writing to the President with a copy to the Secretary. Each reported change must be clearly identified and explained. Verification of the member's legal name will also be requested.
Listing was returned to the Squad via certified mail on 6/16/16 and listing was posted on the bulletin board on 6/17/16.

- The Interim Comptroller of the Town of Huntington informed us that the accounting firm Cullen & Danowski will conduct an audit of the 2015 LOSAP point listing. A tentative date of June 29, 2016 has been scheduled for the audit. Various reports have been generated for the 15 members selected and Christy Stiles will be pulling the required documents needed. Jim Mallilo and or Brian Canty have been requested to print various review training tests for these members. Note: All previous years LOSAP audits were conducted by the Town of Huntington Comptroller's office.

SC FRES Recruitment Committee Meeting – June 15, 2016

-The SERVES program administrative guide has been modified and will be posted on the Suffolk Bravest website o/a July 1, 2016.

- The SERVES application is a flowing document with only deadline dates for each semester – February 1 for the spring semester and October 1 for the fall semester.
- Due to the increase in applicants over the prior years, approximately $120,000 has been requested in the 2016 SC budget for non-fire EMS volunteers.
- To comply with the 2015 SAFER grant, a census of members at 12/31/15 and 12/31/14 has been requested from all Fire & EMS agencies. An additional census item has been added – the number of females in each agency – this will be used to evaluate the current recruitment campaign which has an emphasis on female recruitment. The Chief has the form to complete.
- Changes have been made to the website, brochures and radio ads to concentrate on female recruitment.
- All chiefs were notified to sign on the correct signature block when completing a participating member's sponsoring agency tracking form.

Suffolk REMSCO – Five of the nominees submitted for the NYS DOH EMS Awards have won the State award. The winners are: Bay Shore Brightwaters Rescue – Agency of the Year Award, Physician of Excellence – Scott Coyne, MD (SCPD), EMS Educator of Excellence – Tom Lateulere (Wading River FD), Joshua Lebbens (West Islip FD) – ALS Provider of the Year and Connie Kraft, RN MSN MS (SBUMC) – Registered Professional Nurse of Excellence.

Old Business: None

New Business: Director Stone asked about trade in ambulance and the power pram on the new ambulance.

Motion by David Mohr and seconded by Seth Fischer to adjourn the meeting at 2228 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: July 17, 2016

Amended and approved: July 21, 2016
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: July 7, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**1936 hours**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**1940 hours**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**ABSENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Jeffrey Brenner, James Malillo, Casey Orr, Keith Tamayo, Ann Donegan and Lehti Laas

Meeting called to order at: 19:30 hours

Motion by Seth Fischer and seconded by David Mohr to enter into Executive Session at 1933 hours. (Note: 1st Deputy Casey Orr and 3rd Deputy Jeffrey Brenner remained in the room)
MOTION APPROVED UNANIMOUSLY

Treasurer Canty called into the meeting at 1936 hours

Director Orr entered the meeting at 1940 hours

Treasurer Canty entered the meeting at 1943 hours

Out of Executive Session at1946 hours.

For disposition of new members see the Secretary's Report.

Proposals-
Motion for ALS Key Locking System
Picnic Camp Motion
General Meeting Room Request – Israel Cortes
Diane Tanko Pulse Check Reimbursement
Ambulance Lease

Motion for ALS Key Locking System
Motion by David Mohr and seconded by Brian Canty to purchase keyless locking systems for 5 ambulance ALS cabinets, 5 ALS drawers and 3 First Responders (a total of 13 systems) to

replace all the locks as the originals are broken or missing. To be purchased from "gokeyless.com" at a price not to exceed $780.00 inclusive. Our ambulance vendor, Proliner, states that the original locks are no longer manufactured to be able to replace the existing locks. The Second Deputy will be responsible for educating the membership as to how to use the locks and the codes attached to each lock. The Second and Third Deputy Chiefs will be responsible for the installation and maintenance of this locking system. Old locks and associated keys will be disposed of by the Third Deputy Chief.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Picnic Camp Motion

Motion by Brian Canty and seconded by David Mohr to enter into a contract with the Driftwood Day Camp for the purpose of the HCFAS 2016 picnic. Huntington Community First Aid Squad (HCFAS) will rent the facilities of Driftwood Day Camp (DDC) on August 13, 2016 for a sum of $1800.00. HCFAS will arrive at 9:30 AM and leave about 5:00 PM on Saturday August 13, 2016. HCFAS will utilize DDC facilities and DDC will run all activities and events of the picnic.

The use of the swimming pool is included. A lifeguard will be present. DDC will provide a total of 8 lifeguards/specialists. All services are outlined in the agreement dated 6/28/2016, signed by Mike Wagenberg, Owner/Director.

HCFAS will provide a certificate of insurance, naming DDC as an additionally insured party.

To indicate acceptance of the contract, a non-refundable deposit of $500.00 is due upon signing. The balance of payment is due on arrival on 8/13/2016.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

General Meeting Room Request

Motion by Robert Franz and seconded by Gregory Orr to allow Israel Cortes #1174, the use of the General Membership Meeting Room in accordance with HCFAS General Meeting Room Use Application and Rules to conduct his daughter's Baby Shower on Saturday, August 6, 2016, from 5:00 PM to 9:00 PM. Set-up time will be on Saturday, 8/6/2016, from 1:00 PM to event start. Cleanup will be after the event, from 9:00 PM to 11:00 PM. A Security Deposit of $100 has been received. No insurance certificates are required for this event.

MOTION APPROVED UNANIMOUSLY

Diane Tanko Pulse Check Reimbursement

Motion by Brian Canty seconded by David Mohr to reimburse Diane Tanko the sum of $182.50 for her attendance at NYSVARA Pulse Check from Sept 24, 2015 to Sept 27, 2015 in accordance with the motion dated May 7, 2015.

MOTION APPROVED UNANIMOUSLY

The following motion was made after the 2107 hours Executive Session ended at 2128 hours:

Ambulance Lease

Motion by Brian Canty and seconded by David Mohr to authorize the Treasurer to enter into a lease agreement with RVE Vehicles For Life for a lease on the $163,000.00 remaining balance of the new vehicle, a 2016 Horton Ford Ambulance for a period not to exceed 5 years.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by David Mohr to accept the following for payment in accordance with the PPs and previous Board of Directors' motions: June 17, 2016 – July 7, 2016:

HCAD 39 Checks Totaling $40,196.05
HCAD 8 Direct Debits Totaling $17,002.05
HCAD Total $57,198.10

HCFAS 5 Checks Totaling $3,850.00
HCFAS 1 Direct Debit Totaling $2,975.00
HCFAS Total $6,825.00

MOTION APPROVED UNANIMOUSLY

Transfers:
None

-A new Oxygen company is being used

Chief's Report – Dominic Heavey: (Note: given by 1st Deputy Chief Orr)

Status Change:

Member #	Last Name	First Name	Day & Shift	From	To
1475	Benjamin	Steve	Saturday 1100	Disp. TR	Disp
1473	Marji	Stephen	Sunday 2300	Disp. TR	Disp
1468	Ferreira	Maria	Tuesday 1500	Aide	FA
1480	Nazinitsky	Eric	Saturday 2300	Aide	FA
1439	LaForest	Jonathan	Tuesday 0700	Aide	FA
1475	Benjamin	Steve	Saturday 1100	ACL	CL
1466	Giordano	Nicki	Saturday 2300	Aide	FA
1480	Nazinitsky	Eric	Saturday 2300	FA	ACL

Shift Change:

Member #	Last Name	First Name	From	To	Effective
1341	Mohr	Samantha	Sunday 1500	Co. 8	6/23/2016

No Show's:

Member #	Last Name	First Name	Date of Offense	Day & Shift
1350	Reyes	Rafael	6/21/2016	Tuesday 0700

Letter's of Intent:

Member #	Last Name	First Name	Day & Shift	
1330	**Lupinacci**	**Matty**	**Saturday 1900**	**Has been given a formal notification of his shift change and was sent another letter stating that he must show up for this shifts from here on out or diciplinary actions will be taken.**
1185	**Delva**	**Audin**	**Thursday 1100**	**Left me a message and I called him back twice. I have not received anything in writing as of 7/7/16**
1108	**Ryan**	**Samantha**	**Company 8**	**No response to letter of intent received.**
1164	Salajka	Patricia	Saturday 0700	She is going Associate
1342	Vultaggio	Chris	Tuesday 0700	Replied back to letter of intent. Will make up shifts and be consistent. Letter with reply is in his personel folder.
1422	Williamson	Tiffany	Wednesday 1900	Replied back to letter of intent. Will make up shifts and be consistent. Letter with reply is in her personel folder.

Secretary's Report –Robert Franz:

New Members:

Motion by Seth Fischer and seconded by Robert Franz to accept EMT-B William Cohn as a new probationary member #1488, Shift: Monday 2300 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Seth Fischer and seconded by Robert Franz to accept Christina Denker as a new probationary member #1489, Shift: Friday 2300 & a secondary shift in accordance with Article III, Section 2 of the By-Laws. She must pass dispatch training within one month after her educational LOA's have terminated and will be eligible to be off probation after 4 months from that date.

Yes: DM, GO, SF, RS No: BC, RF

MOTION APPROVED

Motion by Seth Fischer and seconded by Robert Franz to accept Chelsea Keatley as a new probationary member in accordance with Article III, Section 2 of the By-Laws.

No: BC, RF, DM, GO, SF, RS

MOTION NOT APPROVED

Motion by Robert Franz and seconded by Gregory Orr to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Angevine, Gina	Wednesday	1073	Operational	6/17/16 – 9/17/16
Aviles, Maria	Sunday	1455	Educational	1/17/16 – 5/20/16
Rittenhouse, Paul	Wednesday	1146	Operational	6/22/16 – 9/22/16
Schwartz, Kristin	Friday	1369	Operational	7/1/16 – 10/1/16
Valentin, Maria (Del Carmen)	Wednesday	1355	Medical	6/22/16 – 9/22/16

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Sara Manning	Thursday	1345	4/26/16	Emergency Medical to Riding

Status Change:

Motion by Robert Franz and seconded by David Mohr to grant the following Status Change:

Janet Zapata #1203 Operational Membership to Associate Membership.

Effective 7/7/16

2/3 approval needed

MOTION APPROVED UNANIMOUSLY

Insurance – vehicle incidents:

2-15-17 – 6/29/16 -While at Caumsett State Park searching for a patient the ambulance was turning around in a grassy area and came in contact with a tree stump which broke the fuel line and caused other damages estimated at $3,000. This has been reported to our insurance carrier and we are waiting for an adjuster to be assigned..

2-15-21 – 7/5/16 – Ambulance came in contact with a town car at the intersection of NY Avenue and Broadway (Railroad St). Ambulance was going north bound on NY Ave. with lights and siren and town car was going west bound on Broadway and did not yield the right of way. This has been reported to our insurance carrier and we are waiting for an adjuster to be assigned. The front end of the ambulance is damaged as well as the driver's side front panel.

LOSAP 2015:
The Town of Huntington Comptroller's Department CPA firm Cullen & Danowski, LLP performed their field audit on June 29, 2016 at HCFAS and continue to request information and reports from our SCM system. Jim and I continue to follow up on these requests.
Thanks again go to Jim Mallilo, Angie Kalodukas for entering the points during the year and Christy Stiles for pulling all the documentation for the audit.

HCFAS Scholarships – As soon as I receive the Chief's sign off on the scholarship applications, all HCFAS scholarship Purchase Orders will be processed for the six scholarship winners: Members: Joseph Grant and Michael Harlan and Daniel Roach son of Sheryl Roach, Peter Magerle son of Heidie Magerle, Brianne Bennett daughter of Lori Bennett and Vincent Castillo son of Kathy Castillo.

SC FRES Recruitment Committee SERVES Program
The modified July 1, 2016 SERVES Administrative Guide was approved by Suffolk County and is posted on the bulletin board. An article was also printed in the July Pulse with the standard application deadline dates - October 1st for the Fall semester and February 1st for the Spring semester.

Motion by David Mohr and seconded by Brian Canty to enter into Executive Session at 2107 hours. (Note: 1st Deputy Chief Casey Orr remained in the room)
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2128 hours

Old Business: None

New Business: None

Motion by David Mohr and seconded by Brian Canty to adjourn the meeting at 2132 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: July 18, 2016

Amended and approved: August 4, 2016
MOTION APPROVED

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: July 21, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**ABSENT**
Seth Fischer (SF)	**ABSENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**ABSENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Ann Donegan, Casey Orr, Bernard Poole, James Malillo, and Lehti Laas

Meeting called to order at: 19:30 hours

For disposition of new members see the Secretary's Report.

Motion by Robert Franz and seconded by Gregory Orr to approve the minutes of June 16, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

Proposals-
SOP Proposal: #02-2016 – 52 Duty Tours (Withdrawn)
SOP Proposal: #03-2016 – Martin Luther King Day federal holiday
SOP Proposal: #04-2016 – Administrative Personnel Hours
SOP Proposal: #05-2016 – Update SOP language
Motion for 2016 Pulse Check - Delegates
Motion for Food/Refreshment Purchase for 2016 Picnic
Motion for Emergency Repair of Building AC Motor
Motion to Purchase ePCR Software
Motion for an Ice Cream Truck at Picnic
Motion for Recognition
Professional Services for a member

SOP Proposal: #02-2016
Motion by David Mohr and seconded by Gregory Orr to approve:
SOP Proposal: #02-2016
To clarify the requirement of members to do a minimum of fifty-two, four-hour, duty tours per year or equivalent.

Background/Justification:
To clarify the requirement of membership to do a duty tour each week for a minimum of fifty-two duty tours per year.

Change (additions are underlined and deletions are ~~stricken~~):
Article II, Section 2 – On-Duty Crews
1. Duty Tours
   A. All Operational members ~~should~~ shall serve one regularly scheduled four-hour duty tour ~~shift~~ a week, totaling fifty-two, four hour duty tours, per year, or equivalent (overnights, or alternating overnight), and ~~should~~ shall be present at least ten minutes before their scheduled duty tour ~~shift~~ (see "Alternating Overnight" below).

5. Replacements
   A. If you are unable to serve on your duty tour ~~shift~~, it is your responsibility to obtain a replacement of equal or higher status and notify your Day Captain. It is only with the Captain's permission that you may get a replacement of a status lower than your own. If you become suddenly ill or an emergency arises (e.g. family illness) you must notify the Day Captain of your absence and the Dispatcher on duty ASAP.
   B. If you miss your duty tour, it is your responsibility to make up that duty tour. Duty tours can be made up by doing another four hour duty tour where there is a need or by doing a four hour stand-by. ~~If you are unsuccessful in obtaining a replacement, you must call your Day Captain at least 24 hours prior to your shift with a list of names of members that you have contacted.~~

In all places through out the SOP's, where applicable, replace "shift" with "duty tour"

(Note: Read at the July general membership meeting and a consensus vote taken)

MOTION WITHDRAWN

SOP Proposal: #03-2016
Motion by David Mohr and seconded by Robert Franz to approve the following:
SOP Proposal: #03-2016
To add Martin Luther King Day to the holidays listed in the Purchasing Policy for food for the on-duty crews and increase the allowance to $500.00

Background/Justification:
It is a Federal holiday

Change (additions are underlined and deletions are ~~stricken~~):
Article I, Section 1, Paragraph A

12. Holidays
   Being a twenty-four hour a day, seven day a week, three hundred and sixty-five day a year operation, there will be times when crews will be required to be on-duty during holidays. In an effort to make those holidays a little more enjoyable the Squad Chief is authorized to spend an

amount not to exceed $500.00 for food and refreshments on each pre-approved holiday. The pre-approved holidays to which this authorization applies are:

New Year's Eve Day	New Year's Day
Martin Luther King Day	Easter Sunday
Memorial Day	Labor Day
Independence Day	Christmas Eve Day
Thanksgiving Day	Christmas Day

(Note: Read at the July general membership meeting and a consensus vote taken. Finalized version at the end of the minutes)

2/3 approval needed

MOTION APPROVED UNANIMOUSLY

SOP Proposal: #04-2016

Motion by David Mohr and seconded by Gregory Orr to approve the following:

SOP Proposal: #04-2016

To proceduralize the process of recording Administrative Personnel hours.

Background/Justification:

Administrative members have no clear guideline for how to record their hours.

Change (additions are underlined and deletions are ~~stricken~~):

Article II - ~~Operational~~ Member Guidelines

Add a new Section 3

Section 3 – Administrative Personnel

Administrative Personnel provide a variety of vital functions for the Squad, some of which are performed outside the walls of the Squad building. Administrative Personnel are required to perform sixteen (16) hours of work for the Squad per month.

1. Members performing work inside the building or arriving at the building, to then go and do work outside the building, will finger in using the finger reader. Upon completion of the work they will finger out.
2. Members performing work outside of the building will complete a Monthly Administrative External Hours Tracking Form (Form #159) with the exact hours they started Squad work and ended Squad work. The member is responsible for getting the form to the Vice-President who will sign the form and put it in the LOSAP Form mailbox for entry. These forms must be completed and submitted within one week following the end of the month.

Section ~~3~~ 4 - Leave of Absence

Section ~~4~~ 5 – Uniform Code

(Note: Read at the July general membership meeting and a consensus vote taken. Finalized version at the end of the minutes)

Motion by David Mohr and seconded by Gregory Orr to move the motion.

Yes: DM, DH, RS, GO No: RF

2/3 approval needed
MOTION APPROVED to move the motion

On the original motion:
Yes: DM, DH, RS, GO No: RF
2/3 approval needed
MOTION APPROVED

SOP Proposal: #05-2016
Motion by David Mohr and seconded by Chief Dominic Heavey to approve the following:
SOP Proposal: #05-2016
To update language in SOP's

Background/Justification:
To update language and be consistent in the use of titles.

Change (additions are underlined and deletions are ~~stricken~~):
Article II - Operational Member Guidelines
Section 2 - On-Duty Crews:
2. ~~Sign-In Roster~~ Duty Tour Schedule
   A. Upon arriving at headquarters each member should sign-in using the finger reader.
   B. The ~~Duty Roster~~ Duty Tour Schedule will inform you of what ~~a~~ crewmember~~s~~ responsibilities you are expected to serve on your shift.
   C. At times the Day Captain may write pertinent information for the crew on the ~~roster~~ Duty Tour Schedule that you will be expected to read.

(Note: Read at the July general membership meeting and a consensus vote taken. Finalized version at the end of the minutes)

Change (additions are underlined and deletions are ~~stricken~~):
Article I – Chain of Command
Section 6 - Day Captain:

1. In the absence of the Chief Officers, the Day Captains are the senior Operational Officers for their day.
2. Day Captains are responsible for providing weekly ~~duty rosters~~ duty tour schedules for their day. Completed ~~duty rosters~~ duty tour schedules must be posted 48 hours in advance. Day Captains shall inspect quarters upon their arrival and see to it that only qualified and authorized personnel use the equipment. They shall ascertain that the vehicles and equipment are properly functioning at Headquarters and on emergency calls.

2/3 approval needed
MOTION APPROVED UNANIMOUSLY

Motion for 2016 Pulse Check - Delegates

Motion by Robert Franz and seconded by Gregory Orr to authorize and approve the Squad's New York State Volunteer Ambulance and Rescue Association's (NYSVA&RA) District 7 delegate, Andrea Golinsky, and alternate delegate, Robert Franz, to attend the NYSVA&RA 2016 Pulse Check 61st Annual Educational Conference and Trade Show from Thursday, 9/29/16 to Sunday, 10/2/16 to be held at the Marriott, Albany, New York. Reimbursement will consist of the course and trade show registration of $225.00 per person, hotel accommodations, not to exceed $146.00 per night per person, daily meals and incidental expenses allowance at the GSA per diem rate per person ($59.00 as of 10/1/15) less 25% for travel days, plus mileage and tolls. There will be no reimbursement of meals which are included as part of the conference cost (the banquet dinner deduction is $26 per person as per the 10/1/15 GSA breakdown) and alcoholic beverages will not be reimbursed. Each delegate will attend at least two (2) educational sessions. Delegates will obtain sales tax exemption certificates from the Treasurer. Further, to authorize with the approval of the Chief, the use of 215-34 (89) or 215-88 for transportation on the date of departure if the attendee requests such vehicle in lieu of HCFAS mileage reimbursement. Each delegate will submit a list of the events attended and where applicable, attach the course completion verifications received with LOSAP forms and a synopsis of an educational session attended (this synopsis should not be the same session as the other delegate) as part of the reimbursement documentation. Each delegate must be available to make a report as determined by the requestor concerning one of the educational sessions attended. Reimbursement of deposits due to non-attendance is the responsibility of the delegate, unless requested by the member in writing and approved by the BOD. All payments shall be on Squad credit card. Reimbursement will be in accordance with HCFAS Purchasing Policy and include a statement that no other party is paying or reimbursing the attendee for this conference or any part thereof. All required reimbursement documentation must include original receipts and be approved by the Second Deputy Chief and the Chief and be submitted to the Treasurer by 10/16/2016. The educational session synopsis is due within 10 days after the session course material has been posted on the Association website. The Treasurer will provide the BOD an accounting for this conference at the next BOD meeting following the request for reimbursement after the conference.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Motion for Food/Refreshment Purchase for 2016 Picnic

Motion by Gregory Orr and seconded by Chief Dominic Heavey to accept the recommendation of Special Event Committee Chairperson Brian Canty and to accept the menu and the bid of Big Bubba's BBQ (Corrine and Augusta Food Inc. D/B/A Milk and Sugar Café) to cater the annual picnic on Saturday, August 13, 2016 at a cost of $36.58 per adult (age 21 and up), $29.50 per adult (age 13-21), and $14.16 per child (age 5-12) inclusive of gratuity.

The agreement will require the vendor to provide certificates of liability insurance with Huntington Community First Aid Squad as an additional insured and the Day Camp, if required by Driftwood, and a certificate proving Worker' Compensation Coverage. The Squad's standard cancellation clause will also be part of the agreement.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Motion for Emergency Repair of Building AC Motor
Motion by Richard Stone and seconded by Chief Dominic Heavey to remove and install a new Supply Air Fan Motor for the AC unit for the administrative wing of the 2nd floor. Service to be performed by Traditional Air Conditioning Inc., 32 East Carl Street, Hicksville, NY 11801. Removal and installation took place on 6/27/2016 at a cost of $1,995.00 for the motor. Our annual service contract covered the labor costs.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Motion to Purchase ePCR Software
Motion by David Mohr and seconded by Chief Dominic Heavey to authorize the Officers to purchase software from Cedar Ledge Solutions, Inc., (AmbuPro), to initiate use of electronic PCRs. This software is compatible with the hardware that HCFAS currently owns. Training will be by AmbuPro to a group of members who will then train the membership. Support will be available by email. The cost of the software, training and support and maintenance services is $12,700.00 per year. The payments will be made monthly at a cost of $1,058.33.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Motion for an Ice Cream Truck at Picnic
Motion by Gregory Orr and seconded by Chief Dominic Heavey to engage a "Mister Softee" truck for $600.00 to dispense ice cream for about 1 hour or however long it takes to serve 150 people.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Note: The following motion was made after the 2146 hour Executive Session.
Motion for Recognition
Motion by Chief Dominic Heavey and seconded by Gregory Orr to approve a recognition action as discussed in Executive Session.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Note: The following motion was made after the 2214 hour Executive Session.
Professional Services for a member
Motion by John Palmieri and seconded by Robert Franz to authorize and approve extending professional services for a member for 10 additional sessions at an amount not to exceed $550.
HCFAS funds
10/1/15 Motion:
Note: The following motion was made after the Executive Session
Professional Services for a member
Motion by Robert Franz and seconded by Seth Fischer to authorize and approve professional services for a member for an amount not to exceed $1,500. The provision of these services will be coordinated by President Roger Winter.
HCFAS funds
Yes: AA, RS, RF, DM, GO, SF Abstain: LV
MOTION APPROVED
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by David Mohr and seconded by Gregory Orr to accept the following for payment in accordance with the PPs and previous Board of Directors' motions: July 7, 2016 – July 21, 2016

HCAD 27 Checks Totaling $13,823.05
HCAD 2 Direct Debits Totaling $2,339.85
HCAD Total $16,162.90
HCFAS 2 Checks Totaling $809.00
HCFAS1Direct Debit Totaling $47.00
HCFAS Total $856.00

Fund Drive 1 Check Totaling $2,077.94
MOTION APPROVED UNANIMOUSLY

Transfers:
1 Wire Transfer for Bond Interest from HCAD to BONY $17,705.63

Deposit of $792,501.50 from TOH for final 2016 contract payment.

Chief's Report – Dominic Heavey:

First please accept my apology for not being at the last BOD meeting. I am back on track with everything now.

We had a Hospital meeting last Thursday night where we had a tour of the new ER. I spoke with Lorraine Maier about patient billing. On 7/21/2016 she e-mailed me with the following,

Hi Dom,
I checked with our Corporate Compliance and Access Services Departments and our ED registration staff can provide you with the patient's insurance information if requested. However, we will not be able to provide you with a copy of our "face sheet" as it contains additional PHI that cannot be released. Our staff has been instructed of the same.
Let me know if you have any further questions.
Thanks,
Lorraine

A Chiefs Order # 01-2016 was Posted and sent out to all members by e-mail on getting billing information from patients. I will do a follow up e-mail with the new information I have obtained from the hospital.

1. Fall Festival. A date for our first meeting with Ellen O'Brien has being set up for Friday, July 24th at 9 am.

2. As everyone is aware we are down Two Ambulance with sufficient damage.
    a. Damage to 2012 Chevy Ambulance at a cost of $2,935.81
    b. Damage to 2009 Chevy Ambulance at a cost of $15,581.68
    c. 2-15-18 has an exhaust system problem.
    d. 2-15-43/89 AC has being repaired.
    e. 2-15-81 is out for service.
    f. 2-15-80 is now in full service BLS and ALS are back on board.

3. H.M.F.D. Fair/Parade Our Agency had a big turnout for the parade last night and our Post 215 took home the Trophy for best POST. We spent a total of $313.98 on food and beverages. Well done to all that turned out.

4. There is NO Personnel report for tonight's meeting as all the Officers were running calls at our last Officers meeting.

5. Here is a break down on our 24 rate for 2016 so far.
   July Stats (July 1, 2016- July 31, 2016)

   Alarms…………………. 3357 (as of 7/13/2016)
   Signal 24's………………38 (0.00113)

   Signal 24 break down by Day of Week as of July 13, 2016
   Sunday……………...5 (YTD)

   Monday……………..0 (YTD)

   Tuesday…………….9 (YTD)

   Wednesday………..8 (YTD)

   Thursday…………..2 (YTD)

   Friday………………9 (YTD)

   Saturday…………..5 (YTD)

   January 2015..7 February 2015..5 March 2015..11 April 2015..7 May 2015…7
   June 2015…3 July 2015…
   January 2016..4 February 2016..12 March 2016…..6 April 2016..1 May 2016…5
   June 2016…4 July 2016…2

6. We provided a stand-by for Tom Lateulere's services.
7.

Motion by David Mohr and seconded by Robert Franz to enter into Executive Session at 2146 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2203 hours.

Secretary's Report –Robert Franz:

New Members:
Motion by Gregory Orr and seconded by Chief Dominic Heavey to accept Brianna Cali as a new probationary member #1490, Shift: Sunday 2300 in accordance with Article III, Section 2 of the By-Laws.
Yes: DM, DH, RS, GO Abstain: RF
MOTION APPROVED

Insurance – vehicle incidents:
2-15-17 – 6/29/16 – Vehicle has been repaired and back on line.
2-15-21 – 7/5/16
– Adjuster and VCI are still in process of determining the extent of the damage. I understand the preliminary estimates are: 1- repair & straighten chassis - $ 20k to $30k. 2 - Unable to straighten chassis – total ambulance or remount on another chassis.
- All reports and witness information has been sent to our insurance carrier's claims agent including the driver's recorded statement. A copy of the SCPD DMV report has been distributed to the President, Chief and First Deputy Chief.
- The contractual process for the use of a VCI loaner ambulance is progressing. President Palmieri is being kept advised of the status.

LOSAP 2015:
-After the mandatory posting at the Squad for 30 days, the 2015 LOSAP point listing was returned to the TOH for further processing (thank you John for dropping it off).
- I have not heard from the auditors this week.

NYSVA&RA – The next scheduled Board meeting is Saturday July 30, 2016 at Capitol Hill in Albany, NY.

Suffolk REMSCO Meeting July 12, 2016 – Copies of the agenda with notations was distributed to the President and Chief and posted on the bulletin board. Upon receipt, minutes will also be distributed and posted.

General Meeting Room Use – Israel Cortes verbally informed me that he will not use the room on August 6, 2016 but will submit another application form for Saturday September 17, 2016.

Medical Director's Expanded Activity - Available documentation and insurance coverages etc. are being obtained and reviewed to achieve the goal of having Dr. Brandler responding to calls while not a member of HCFAS. The President is being kept advised of the status.

Per Diem Paramedics – Part time per diem paramedics engaged for less than 25 hours a week are able to participate under our Accident and Sickness policy at no cost – provides $250,000 death benefit if a LODD occurs (25 hours or more a week –approx. $1,600 per individual).

Motion by David Mohr and seconded by Robert Franz to enter into Executive Session at 2214 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2229 hours.

Old Business: None

New Business: None

Motion by David Mohr and seconded by Gregory Orr to adjourn the meeting at 2230 hours.
MOTION APPROVED UNANIMOUSLY

SOP Approved: #03-2016
Article I, Section 1, Paragraph A

12. Holidays
Being a twenty-four hour a day, seven day a week, three hundred and sixty-five day a year operation, there will be times when crews will be required to be on-duty during holidays. In an effort to make those holidays a little more enjoyable the Squad Chief is authorized to spend an amount not to exceed $500.00 for food and refreshments on each pre-approved holiday. The pre-approved holidays to which this authorization applies are:

New Year's Eve Day	New Year's Day
Martin Luther King Day	Easter Sunday
Memorial Day	Labor Day
Independence Day	Christmas Eve Day
Thanksgiving Day	Christmas Day

SOP Approved: #04-2016:

Article II - Member Guidelines

Section 3 – Administrative Personnel
Administrative Personnel provide a variety of vital functions for the Squad, some of which are performed outside the walls of the Squad building. Administrative Personnel are required to perform sixteen (16) hours of work for the Squad per month.

1. Members performing work inside the building or arriving at the building, to then go and do work outside the building, will finger in using the finger reader. Upon completion of the work they will finger out.
2. Members performing work outside of the building will complete a Monthly Administrative External Hours Tracking Form (Form #159) with the exact hours they started Squad work and ended Squad work. The member is responsible for getting the form to the Vice-President who will sign the form and put it in the LOSAP Form mailbox for entry. These forms must be completed and submitted within one week following the end of the month.

Section 4 - Leave of Absence
Section 5 – Uniform Code

Huntington Community First Aid Squad, Inc.
Monthly Administrative External Hours Tracking Form

Name: ________________________________ Member #: ________

All Administrative Personnel who conduct Squad work outside of the building shall use this form. It should not be used if the member is using the finger reader. The form shall include only one calendar months worth of entries. Enter the date, the time you started Squad work, the time you ended Squad work and the total amount of time. Place the completed form in the Vice-Presidents mailbox no later than the third day following the end of the month. If more space is required, use additional forms.

Date	Start	End	Total

Vice-President: ____ Member #: ___________

Place the completed form in the LOSAP Forms mailbox.

HCFAS Form #159 (07-21-16)

SOP Approved: #05-2016

Article II - Operational Member Guidelines

Section 2 - On-Duty Crews:

3. Duty Tour Schedule
    D. Upon arriving at headquarters each member should sign-in using the finger reader.
    E. The Duty Tour Schedule will inform you of what crewmember responsibilities you are expected to serve on your shift.
    F. At times the Day Captain may write pertinent information for the crew on the Duty Tour Schedule that you will be expected to read.

Article I – Chain of Command

Section 6 - Day Captain:

3. In the absence of the Chief Officers, the Day Captains are the senior Operational Officers for their day.

4. Day Captains are responsible for providing weekly Duty Tour Schedules for their day. Completed Duty Tour Schedules must be posted 48 hours in advance. Day Captains shall inspect quarters upon their arrival and see to it that only qualified and authorized personnel use the equipment. They shall ascertain that the vehicles and equipment are properly functioning at Headquarters and on emergency calls.

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: August 1, 2016

Amended and approved: August 4, 2016
MOTION APPROVED

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: August 4, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**1937 hours**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Ann Donegan, Susan Siebel, Jeffrey Brenner, Susan Martin, & Casey Orr

Meeting called to order at: 19:30 hours

Motion by Robert Franz and seconded by Seth Fischer to approve the minutes of July 7, 2016 as amended.
Yes: RF, BC, SF, GO, RS Abstain: DM
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Gregory Orr to approve the minutes of July 21, 2016 as amended.
Yes: RF, DM, GO, RS Abstain: SF, BC
MOTION APPROVED UNANIMOUSLY

1st Deputy Chief assume Chief duties
Motion by Brian Canty and seconded by David Mohr to have 1st Deputy Chief Casey Orr assume Chief duties until Chief Dominic Heavey is able to return to duty in capacity of Chief as per By-Laws Article II Section 10 – 1st Deputy Squad Chief - Upon the death, inability to act in his capacity, or resignation of the Squad Chief, the 1st Deputy shall assume the duties of the Squad Chief, pending the approval of the Board of Directors.
MOTION APPROVED UNANIMOUSLY

Director Villamide-Herrera entered the meeting at 1937 hours.

For disposition of new members see the Secretary's Report.

Proposals-

1st Deputy Chief assume Chief duties
Motion for General Meeting Room Use Israel Cortes
Motion for Emergency Repair of Radio System
Motion to Repay HCFAS from HCAD
50TH Anniversary Duty Uniform Shirt
HCAD 2017 Budget Proposal
Loaner Ambulance
Day Captain Quarterly Allowance

Motion for General Meeting Room Use Israel Cortes

Motion by Robert Franz and seconded by David Mohr to amend the use date of the July 7, 2016 board motion for the general meeting room use request of Israel Cortes from Saturday, August 6, 2016 to Saturday, September 17, 2016. The set up start time on the day of the event is changed from 1:00 PM to 4:00 PM due to a scheduled EMT course. All other terms and conditions remain the same. A revised General Meeting Room Use application has been received.

The EMT course instructor, Brian Canty, is in agreement with the above.

MOTION APPROVED UNANIMOUSLY

Motion for Emergency Repair of Radio System

Motion by Richard Stone and seconded by David Mohr to remove and install a new power supply and 100 watt amplifier for the base radio system. Service was performed by MayDay Communications, 19 Gazza Blvd, Farmingdale, NY 11735. Removal and installation took place on 6/17/16 and 6/29/16 at a cost of $860.00 for the power supply and $1,730.00 for the amplifier. Our annual service contract does not cover these items.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Motion to Repay HCFAS from HCAD

Motion by Brian Canty and seconded by John Palmieri to repay the HCFAS account in the amount that was advanced to HCAD during 2016, due to the delay in securing the contract between HCAD and HCFAS. The amount is $175,000.00. A detail list of advances will be provided by the Treasurer.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

50TH Anniversary Duty Uniform Shirt

Motion by David Mohr and seconded by Brian Canty to purchase 50th Anniversary Duty Uniform Shirts to be worn during 2017 from Long Island Screen Printing as per the 8/1/16 quote. The 50th Anniversary logo will be on the left breast and at the member's option, the members first name will be on the right breast. All active members will receive two shirts and the shirts are to be worn during 2017. Up to 600 shirts will be ordered and the price will not to exceed $20,000.00.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Note: The following motions were made under the Treasurer's report.

HCAD 2017 Budget Proposal
Motion by Treasurer Brian Canty and seconded by Richard Stone to accept the proposed HCAD 2017 Budget of $2,254,595.00 as amended and attached below. Tomorrow, the Treasurer will submit this budget request to the Town of Huntington for approval.
HCAD funds

Motion by Brian Canty and seconded by David Mohr to move the motion.
2/3 approval needed
Yes: BC, DM, SF, LV, GO, RS No: RF
MOTION APPROVED

On the original motion:
Yes: BC, DM, SF, LV, GO, RS No: RF
MOTION APPROVED

Note: The following motion was approved after the Secretary's report.
Loaner Ambulance
Motion by David Mohr and seconded by Brian Canty to approve the President to enter into a loaner ambulance agreement with VCI that is satisfactory to our attorney and insurance carrier.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Note: The following motion was approved after the 2213 hours Executive Session.
Day Captain Quarterly Allowance
Motion by Brian Canty and seconded by David Mohr to authorize in recognition of the outstanding work of crews and membership in lowering our 24 rate, the Board of Director's is authorizing $500.00 per quarter for each Day Captain for the final two quarters of 2016. All original receipts must be submitted to the Treasurer within 10 days of the end of the quarter as per PP.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Robert Franz to accept the following for payment in accordance with the PPs and previous Board of Directors' motions: July 21, 2016 – August 4, 2016

HCAD 31 Checks Totaling $61,772.94
HCAD 5 Direct Debits Totaling $9,332.47

HCAD Total $71,105.41

HCFAS 7 Checks Totaling $8,136.82
HCFAS 0 Direct Debit Totaling $0
HCFAS Total $8,136.82

MOTION APPROVED UNANIMOUSLY

Transfers: None

For Approved Proposed 2017 Budget see below.

Chief's Report – Dominic Heavey: (Given by 1st Deputy Chief Orr)

Status Change:

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1469	Browne	Karen	Wednesday 1100	Aide	FA	6/29/2016
1469	Browne	Karen	Wednesday 1100	FA	ACL	8/1/2016
1423	Biersack	Robert	Monday 0700	DR. TR.	ACL	8/1/2016
1482	Freed	Donald	Saturday 0700	Disp. Tr	Dispatcher	7/21/2016
1444	Harlan	Michael	Thursday 2300	ACL	Dr. TR	8/1/2016
1475	Benjamin	Steven	Saturday 1100		Dr. Tr	8/1/2016
1479	Kovalsky	John	Tuesday 0700	ACL	Dr. TR	8/1/2016
1488	Cohn	William	Monday 2300	Disp. Tr	Dr. TR	8/1/2016
1459	Erickson	Jayne	Thursday 1500	ACL	CL	8/1/2016
1444	Harlan	Michael	Thursday 2300	ACL	CL	8/1/2016
1383	Donegan	Patrick	Sunday 1100	DR. TR.	Driver	8/1/2016
1252	Gibbs	Tyler	Co. 8	DR. TR.	Driver	8/1/2016
1408	Giusto	Andrew	Tuesday 1500	DR. TR.	Driver	8/1/2016

Shift Changes:

Member #	Last Name	First Name	From	To	Effective
1467	Cambareri	Anthony	Monday 0700	Friday 0700	7/13/2016
1484	Block	Brian	Tuesday 1500	Saturday 1100	7/9/2016

No Show's:

Member #	Last Name	First Name	Date of Offense	Day & Shift
1350	Reyes	Rafael	7/5/2016	Tuesday 0700
1373	Przybylski	Kristen	7/17/2016	Sunday 1100

1373	Przybylski	Kristen	7/10/2016	Sunday 1100
1330	Lupinacci	Matty	7/2/2016	Saturday 1900
1269	Jean-Baptiste	Bency	7/2/2016	Saturday 1900
1330	Lupinacci	Matty	7/16/2016	Saturday 1900
1330	Lupinacci	Matty	7/23/2016	Saturday 1900
1269	Jean-Baptiste	Bency	7/16/2016	Saturday 1900
1269	Jean-Baptiste	Bency	7/23/2016	Saturday 1900

Secretary's Report –Robert Franz:

New Members:
Motion by Seth Fischer and seconded by Gregory Orr to accept Emily Meyer as a new probationary member #1491, Shift: Saturday 1500 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Note: The following motion was made at the end of the Treasurer's Report
Motion by Seth Fischer and seconded by Gregory Orr to accept Jessica Gonzalez Hurtado as a new probationary member #1492, Shift: Friday 0800-1200 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Seth Fischer to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Tomoko Hirasawa	Monday	1404	Medical	7/18/16 – 10/18/16
Carlos Suarez	Sunday	1103	Emergency Medical	5/31/16 – 8/31/16

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Richard Stone to approve an Operational LOA for Matty Lupinacci #1330.
No: RF, RS, BC, DM, SF, LV, GO
MOTION NOT APPROVED

Probation Ending:
Motion by Robert Franz and seconded by Richard Stone to grant active membership in accordance with Article III, Section 2 of the By-Laws to Nereida Serrano, member #1458, eligible 6/15/16, effective 8/4/16.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Richard Stone to grant active membership in accordance with Article III, Section 2 of the By-Laws to David Villegas, member #1472, eligible 7/15/16, effective 8/4/16.
MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	**Day**	**Membership #**	**RTD Date**	**Note/From**
David Mohr	Monday	748	7/4/16	Medical Dispatch to Full Riding
James Mallilo	Friday	1030	5/27/16	Medical Dispatch only

Motion by Robert Franz and seconded by Richard Stone to grant the following Status Change:
Patricia Salajka #1164 Operational to Associate Membership effective 8/4/16
2/3 approval needed
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Richard Stone to accept the resignation of Stephen Marji, member #1473, effective 8/4/16.
MOTION APPROVED UNANIMOUSLY

Insurance – vehicle incidents:
2-15-21 – 7/5/16
- The driver of the other vehicle has engaged an attorney and filed a claim with our insurance carrier. Voluntary payment has been denied by our carrier's claims management company.
- The contractual process for the use of a VCI loaner ambulance is progressing. Paperwork has been received and given to President Palmieri for consult with our squad attorney. Our insurance agent Hubbinette & Cowell Associates has explained the insurance requirements to our attorney which should facilitate obtaining an agreement which is satisfactory to all parties concerned.

LOSAP 2015 - The auditors have asked for additional information regarding edit reports for changes made for duty tours which has been provided to them.

Suffolk REMSCO Meeting July 12, 2016 – Copies of the draft meeting summary has been distributed to the President and Chief and posted on the bulletin board.

Medical Director's Expanded Activity - Available documentation and insurance coverages etc. are in the process of being obtained and reviewed to achieve the goal of having Dr. Brandler responding to calls while not a member of HCFAS. The President is being kept advised of the status.

PCR- Nicole Calderone, the crewleader on the Maggie Rosales call, testified at Maggie's murder trial. Assistance and comfort was provided by squad attorney Jackie Fink. Nicole is very grateful to the Board of Directors for letting Jackie accompany her during this ordeal and thanks you for providing this support. Nicole was able to answer all the questions effectively and professionally. (See the 8/3/16 Newsday article on the bulletin board)

NYSVARA Board meeting July 30, 2016 – President Mastrianni reported that a meeting is being scheduled with the Workers' Compensation Board and NYS Insurance Fund to discuss combined or hybrid volunteer agencies being charged twice for workers' compensation premiums. Currently these agencies pay a volunteer ambulance workers' premium based on the number of ambulances and response vehicles and a workers' compensation premium based on employees' compensation. In essence a double premium to some extent is being charged. When paid paramedics are hired and respond to calls, we should document every call that they respond to and what calls that they accompany the patient to the hospital in one of our ambulances. We should also document the use of the designated paramedic response vehicle when it is used by a volunteer to respond to a call. This type of information may allow us to allocate the premium being charged on audit.

Director Fischer left the meeting at 2127 hours.

Old Business: None

New Business:

Meetings for September are changed to 9/8 and 9/22 due to the Greenlawn Fire Department Parade on 9/1/16.

Billing – The President is negotiating Ambu Pro's proposed 8.5% fee based upon all collections.

Motion by Robert Franz and seconded by Loreley Villamide-Herrera to enter into Executive Session at 2152 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2213 hours.

Motion by David Mohr and seconded by Brian Canty to adjourn the meeting at 2215 hours.
MOTION APPROVED UNANIMOUSLY

Huntington Community Ambulance District
Proposed 2017 Budget

Name		2017 Request
Paid Employees	$	382,200
EMS Equipment & Supplies	$	102,400
Vehicles, Equipment, Repairs, Maintenance, Fuel	$	457,600
Building Repair & Maintenance	$	116,975
Utilities	$	92,950
Communications Equipment & Repairs	$	114,800
Professional Fees	$	21,500
Insurance	$	298,900
Office	$	30,200
Members Uniforms & Subsistence	$	73,650
Members Inspection	$	46,000
Education and Training	$	62,420
Public Relations	$	15,500
Bond Interest & Principal	$	601,000
Other Expenditures & Medical Expenses	$	38,700
Total 2017 Budget Request	$	2,454,795

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: August 16, 2016

Amended and approved: August 18, 2016

MOTION APPROVED

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: August 18, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**1933 hours**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**ABSENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Elizabeth Wuestman, Casey Orr, Jeffrey Brenner, Elizabeth Mohr, Keith Davis, Ann Donegan and Lehti Laas

Meeting called to order at: 19:30 hours

Motion by David Mohr and seconded by Richard Stone to have Chief Dominic Heavey reinstated as Chief.
MOTION APPROVED UNANIMOUSLY

Treasurer Canty entered the meeting at 1933 hours.

Motion by Robert Franz and seconded by Richard Stone to approve the minutes of August 4, 2016 as amended.
Yes: RS, RF, BC, SF, LV, DH Abstain: BC
MOTION APPROVED

Proposals:
SOP Change #02-R-1-2016
SOP Change #06-2016
NYSVA&RA 2016 Pulse Check 61st Annual Educational Conference and Trade Show Members
EMS WORLDEXPO New Orleans 2016

SOP Change #02-R-1-2016

Motion by David Mohr and seconded by Chief Dominic Heavey to accept effective October 1, 2016, SOP Change #02-R-1-2016 - Read by David Mohr – Chairman of By-Laws Committee at the July General Membership Meeting as amended:

Article II, Section 2 – On-Duty Crews

1. Duty Tours
   A. All Operational members shall serve one regularly scheduled four-hour duty tour a week, for a minimum of one hundred and ninety-two hours (192) per year, or equivalent (overnights, or alternating overnight), and shall be present at least ten minutes before their scheduled duty tour (see "Alternating Overnight" below).
   B. A quarterly review of duty tour hours will be completed by the First Deputy Chief. Any member who has not completed the minimum of forty-eight (48) duty tour hours per quarter will be notified, in writing, and will be given till the end of the following quarter to make up those hours. A Board of Director approved leave of absence will be exempt from the hourly requirement and will not have to be made-up.

Renumber B-F, to C-G

5. Replacements

A. If you are unable to serve on your duty tour, it is your responsibility to obtain a replacement of equal or higher status and notify your Day Captain. It is only with the Captain's permission that you may get a replacement of a status lower than your own. If you become suddenly ill or an emergency arises (e.g. family illness) you must notify the Day Captain of your absence and the Dispatcher on duty ASAP.

B. If you miss your duty tour, it is your responsibility to make up those duty tour hours. Duty tours hours can be made up by doing another duty tour where there is a need; by coming in early or by staying late on your regularly scheduled duty tour; by doing in-house back-up; or by doing a stand-by.

In all places throughout the SOP's, where applicable, replace "shift" with "duty tour"

Motion by Richard Stone and seconded by David Mohr to move the motion.

2/3 Approval Needed

Yes: DM, DH, RS, SF, LV No: RF Abstain: BC

MOTION APPROVED

On the original motion as amended:

MOTION APPROVED UNANIMOUSLY

Original Proposal to the Board of Directors:
To clarify the requirement of members to do a regularly scheduled shift per week or equivalent, and if absent, to make up those hours for a total minimum of two hundred and eight (208) duty tour hours per year.

Background/Justification:
To clarify the requirement of membership to do a duty tour each week and if absent to make up those missed hours.

Change (additions are <u>underlined</u> and deletions are ~~stricken~~):

Article II, Section 2 – On-Duty Crews

1. Duty Tours

   A. All Operational members ~~should~~ shall serve one regularly scheduled four-hour duty tour ~~shift~~ a week, totaling two hundred and eight hours (208) per year, or equivalent (overnights, or alternating overnight), and ~~should~~ shall be present at least ten minutes before their scheduled duty tour ~~shift~~ (see "Alternating Overnight" below).

   B. A quarterly review of duty tour hours will completed by the First Deputy Chief. Any member who has not completed the minimum of fifty-two (52) duty tour hours will be notified, in writing, and will be given till the end of the following quarter to make up those hours. A Board of Director approved leave of absence will be exempt from the hourly requirement and will not have to be made-up.

   Renumber B-F, to C-G

5. Replacements

   A. If you are unable to serve on your duty tour ~~shift~~, it is your responsibility to obtain a replacement of equal or higher status and notify your Day Captain. It is only with the Captain's permission that you may get a replacement of a status lower than your own. If you become suddenly ill or an emergency arises (e.g. family illness) you must notify the Day Captain of your absence and the Dispatcher on duty ASAP.

   B. If you miss your duty tour, it is your responsibility to make up those duty tour hours. Duty tours hours can be made up by doing another duty tour where there is a need; by coming in early or by staying late on your regularly scheduled duty tour; by doing in-house back-up; by answering a back-up call; or by doing a stand-by. ~~If you are unsuccessful in obtaining a replacement, you must call your Day Captain at least 24 hours prior to your shift with a list of names of members that you have contacted.~~

In all places throughout the SOP's, where applicable, replace "shift" with "duty tour"

SOP Change #06-2016

Motion by David Mohr and seconded by Brian Canty to accept SOP Change #06-2016 Read by David Mohr – Chairman of By-Laws Committee at the July General Membership Meeting as amended:

Article II - Member Guidelines
Section 1 - Member in Good Standing:

The status of a member in good standing is one that all members shall maintain. To be a member in good standing, a member must: be in compliance with the Standard Operating Procedures and be current in the completion of his duty tours or hourly commitment.

Any member not in good standing for one (1) quarter will receive a letter of intent from the First Deputy Chief. Any member not in good standing for more than two (2) quarters during any twelve month period will automatically be suspended for two (2) weeks and will be required to make up any duty tours missed as a result of the suspension. Members will be notified of their suspension in writing by the Chief and will be given the opportunity to appeal the suspension to the Board of Directors in accordance with Article III, Section 9 of the By-Laws. Any member not in good standing for more than three (3) quarters will automatically be suspended pending a hearing in accordance with Article III, Section 9 of the By-Laws. Members will be notified of their suspension in writing by the Chief and will be notified of the charges being brought against them.

MOTION APPROVED UNANIMOUSLY

Original Proposal to the Board of Directors:

Proposed SOP Change
06-2016

Proposal:

To clearly outline the requirement of being a member in good standing.

Background/Justification:
There needs to be a clear understating of the requirement to be a member in good standing and what will occur if you are not.

Change (additions are underlined and deletions are ~~stricken~~):
Article II - Member Guidelines
Section 1 - Member in Good Standing:

The status of a member in good standing is one that all members ~~should~~ shall maintain. To be a member in good standing, a member must: be in compliance with the Standard Operating Procedures; ~~be off probation;~~ and be current in the completion of his duty tours or hourly commitment.

Any member not in good standing for two (2) consecutive quarters will receive a letter of intent from the First Deputy Chief. Any member not in good standing for more than three (3) quarters during any twelve (12) month period will automatically be suspended for one (1) week and will be required to make up any shifts missed as a result of the suspension. Members will be notified of their suspension in writing by the Chief and will be given the opportunity to appeal the suspension to the Board of Directors in accordance with Article III, Section 9 of the By-Laws. Any member not in good standing for more than four (4) quarters during any twelve month period will automatically be suspended for two (2) week and will be required to make up any shifts missed as a result of the suspension. Members will be notified of their suspension in writing by the Chief and will be given the opportunity to appeal the suspension to the Board of Directors in accordance with Article III, Section 9 of the By-Laws. Any member not in good standing for more than four (4) quarters will automatically be suspended pending a hearing in accordance with Article III, Section 9 of the By-Laws. Members will be notified of their suspension in writing by the Chief and will be notified of the charges being brought against them.

NYSVA&RA 2016 Pulse Check 61st Annual Educational Conference and Trade Show Members

Motion by Robert Franz and seconded by Richard Stone to accept the recommendation of Second Deputy Chief Keith Davis and authorize and approve up to eight (8) members (non-delegates) who are in good standing, at the Officers' discretion, to attend the NYSVA&RA 2015 Pulse Check 61st Annual Educational Conference and Trade Show between Thursday, 9/29/16 through Sunday 10/02/16 (3 nights) held at the Marriott, Albany, NY. Reimbursement will consist of the course and trade show registration of $225.00 per person (group package for 6 - $1,150.00 or $191.67 per person), hotel accommodations not to exceed $146.00 per night per person (double occupancy is required), daily meals and incidental expenses allowance at the GSA per diem rate per person ($59 at 10/1/15) less 25% for travel days plus mileage and tolls. A squad vehicle may be requested from the Chief in lieu of the mileage reimbursement (group travel is encouraged). There will no reimbursement for meals which are included as part of the conference cost (the banquet dinner deduction is $ 26.00 per person as per the 10/1/15 GSA breakdown) and alcoholic beverages will not be reimbursed. Members will attend a minimum of 3 educational sessions (each day Friday and Saturday), plus the Saturday evening memorial service and banquet and the Sunday morning educational presentation. A listing of the sessions attended and any course completion verifications received will be submitted with LOSAP forms as part of the reimbursement documentation, as well as a comprehensive report including a test (submitted electronically) on at least one session attended per person that can be used as a future Review Training for our members which will be given to the Second Deputy Chief within 14 days after returning from the conference or within 10 days after the educational course material has been posted on the Association website whichever is later. Upon the request of the Chief, Second Deputy Chief or the Board of Directors, the member must be available to make a report as determined by the requestor concerning one of the educational sessions attended. Reimbursement of deposits or prepaid tickets due to non-attendance is the responsibility of the member, unless an exception is requested by the member in writing and approved by the Board of Directors. Reimbursement will be in accordance with HCFAS Purchasing Policy and include a statement that no other party is paying or reimbursing the attendee for this conference or any part thereof. All required reimbursement documentation must include original receipts and be approved by the Second Deputy Chief and the Chief and be submitted to the Treasurer within 14 days of return from the conference. The Treasurer will provide the BOD an accounting for this conference at the next BOD meeting following the request for reimbursement after the conference.

HCAD funds

MOTION APPROVED UNANIMOUSLY

EMS WORLD EXPO New Orleans 2016

Motion by Chief Dominic Heavey and seconded by David Mohr to accept the recommendation of Second Deputy Chief Keith Davis and authorize and approve up to six (6) members who are in good standing, at the Officers' discretion, to attend the EMS World Expo at the Earnest N Morial Convention Center in New Orleans, Louisiana from Tuesday, October 4, 2016 through Friday, October 7, 2016 at a registration cost not to exceed \$440.00 per person, (3 – 5), \$310 per person, (6+) \$270.00 per person. Hotel accommodations not to exceed \$425.00 per person and roundtrip airfare not to exceed \$425.00 per person (inclusive of any taxes and fees, double occupancy is required), Tuesday, October 4, 2016 through Friday, October 7, 2016 (3 nights). Meals and incidental expenses not to exceed GSA federal government rate (as of 10/1/2015 GSA rate is \$64.00) (breakfast, lunch, and dinner) (less 25% for travel days) per person per day, providing no meals are included as part of the registration package (alcoholic beverages are excluded for reimbursement). All ground transportation not to exceed \$160.00 per person. Members will attend a minimum of 9 educational sessions. A listing of the sessions attended and any course completion certificates received will be submitted with LOSAP forms as part of the reimbursement package, as well as a comprehensive report, including a test (submitted electronically) on at least one session attended per person that will be used as a future Review Training for our members, which will be given to the Second Deputy Chief within 10 days after returning from the conference. Upon request of the Chief, Second Deputy Chief, or the Board of Directors, the member must be available to make a report as determined by the requester concerning one of the educational sessions attended. Reimbursement of deposits or prepaid tickets due to non-attendance is the responsibility of the member, unless an exception is requested by the member in writing and approved by the Board of Directors. Reimbursement will be in accordance with HCFAS the SOP's and will include original receipts and a statement that no other party is paying or reimbursing the attendee for this conference or any part thereof. It will be approved by the Second Deputy Chief and Chief, and submitted to the Treasurer. Each attendee must submit a package of materials requested and paid original invoices within 10 days of return from the conference to be reimbursed. The Treasurer will provide the Board of Directors an accounting for this conference at the Board of Directors meeting immediately following the request for reimbursement after the event. Only actual expenses shall be reimbursed up to their approved limit and category. If possible all airfares and room expenses will be paid by an HCFAS corporate credit card.

HCAD funds

Yes: RF, RS, DM, SF, LV, DH No: BC

MOTION APPROVED

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by David Mohr to accept the following for payment in accordance with the PPs and previous Board of Directors' motions: August 4, 2016 – August 18, 2016

HCAD 26 Checks Totaling $189,140,70 (includes HCAD repayment of $175,000.00 HCFAS advance)
HCAD 6 Direct Debits Totaling $6,646.00
HCAD Total $195,786.70

HCFAS 4 Checks Totaling $9,063.00
HCFAS 1 Direct Debit Totaling $64.50
HCFAS Total $9,127.50
MOTION APPROVED UNANIMOUSLY

Transfers: None

Chief's Report – Dominic Heavey:

Status Change:

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1489	Denker	Christina	Friday 1500 & 2300	Aide	FA	8/5/2016
1479	Kovalsky	John	Tuesday 0700	Aide	FA	8/2/2016
1480	Nazinitsky	Eric	Saturday 2300	Disp. Tr	Dr. Tr	8/10/2016
1462	Como	Ryane	Friday 2300	ACL	CL	8/10/2016
1463	Como	Michael	Friday 2300	ACL	CL	8/10/2016
1457	Connolly	William	Friday 2300	ACL	CL	8/10/2016
706	Orlando	Phil	Friday 1900	DCL/DR	DR	8/10/2016

Shift Change:

Member #	Last Name	First Name	From	To	Effective
1094	Terenzi	Paul	Wednesday 0700	Thursday 0700	9/1/2016

-On 8/29/16 there will be a combined Huntington Chief's and Director's meeting at East Northport Fire Department.

Secretary's Report –Robert Franz:

LOA's:

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the following

Name	Day	Membership #	Type	Dates
Aiman, Taha	Friday	1201	Medical	8/5/16 – 11/5/16
Heavey, Dominic	Wednesday	973	Emergency Medical	8/4/16 – 11/4/16
Otto, Susanna (Sue)	Sunday	790	Operational	6/25/16 – 8/25/16

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Eileen Burns	Sunday	767	8/7/16	Medical to Full Riding
Dominic Heavey	Wednesday	973	8/11/16	Emergency Medical to Full Riding

Resignations:

Motion by Robert Franz and seconded by Richard Stone to accept the resignation of Brian Quinn, member #1256, Resigned 8/8/16, effective 8/18/16.

MOTION APPROVED UNANIMOUSLY

Members Dropped From Membership:

Motion by Robert Franz and seconded by Chief Dominic Heavey to drop from membership for failure to fulfill shift requirements Matty Lupinacci, member #1330, effective 8/18/16.

MOTION APPROVED UNANIMOUSLY

Motion by Chief Dominic Heavey and seconded by David Mohr to drop from membership for failure to fulfill shift requirements Kevin DeFriest, member #1270, effective 8/18/16.

MOTION APPROVED UNANIMOUSLY

Insurance

-Loaner ambulance: I have not received a signed VCI agreement for the use of a VCI loaner ambulance with all the items that are necessary to bind the insurance that is satisfactory to VCI.

-Group life insurance: A member's insurance was terminated due to their educational LOA exceeding six months.

LOSAP 2015 – I have not heard from the Town's auditors since the last board meeting.

Medical Director's Expanded Activity - Status quo. Available documentation and insurance coverages etc. are in the process of being obtained and reviewed to achieve the goal of having Dr. Brandler responding to calls while not a member of HCFAS. The President is being kept advised of the status.

SC FRES Recruitment & Retention Committee meeting – August 17, 2016

- Media campaign to be launched in September and run for several months – cable, sports network and internet. Ads have been redone with emphasis on female recruitment.

- Looking for members for legacy interviews which will be posted on line (3rd generation members etc.).
- SERVES applications are being received for the fall semester.

-Member census for years 2014 and 2015 including number of female members is in progress.

- Minutes of the meeting will be posted on the bulletin board and distributed to President and Chief and recruitment and membership chairpersons.

Director Orr Report:

2016 Picnic – Special Events Chair Brian Canty

Recap of 2016 Picnic

Total Signed Up	**166**	**20**	**38**	**16**
NO SHOWS	**15**	**0**	**1**	**1**
Add Ons	**9**	**0**	**3**	**0**
Max Total attending	**160**	**20**	**40**	**15**
Total paid	**160**	**15**	**20**	**16**

Costs

Catering	$7,167.00
Camp Use	$1,800.00
Misc	$524.50
Total Cost	$9,491.50

No Shows

Name	Memb #	# Guest 21+	# 13 - 20	# Guest 6 - 12	#< 5
Aievoli, Allison	1433	1	0		
Castillo, Antonio	1405	2	0		
Gander Jr., Joseph	1329	2	0		
Gander, Joseph	1166	2	0		
Kelly, Paul	634	1	0		
Melgar, Cecilia	1220	3	0	1	1
Russo, Alison	884	1	0		
Sawyer, Stephanie	1445	3	0		
		15		1	1

Adds

Name	Memb #	# Guest 21+	# 13 - 20	# Guest 6 - 12	#<5
Bauer, Claudia		**1**			
Collado, Lenny		**1**			
Quigley, T		**1**			
Campanelli, Mike		**1**			
Sprage-Wong, K		**1**		**1**	
Bonessi, K		**2**		**2**	
Scheff, James		**1**			
Rubino, M		**1**			
		9	0	3	0

Old Business:
-Discussions on including “Paramedic” on 2-15-82 responder vehicle. The Board consensus was to label the vehicle Paramedic.

New Business: None

Motion by David Mohr and seconded by Richard Stone to enter into Executive Session at 2206 hours. Requested to stay are members of the interview committee: First Deputy Chief Casey Orr and Day Captain’s Elizabeth Mohr and Elizabeth Wuestman.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2231 hours for the following motion.

Motion by John Palmieri and seconded by David Mohr to extend the meeting an additional 15 minutes.
Yes: RS, RF, BC, SF, LV, DH No: BC
MOTION APPROVED

The BOD's returned into Executive Session at 2231 hours.

Out of Executive Session at 2249 hours.

Motion by David Mohr and seconded by Brian Canty to adjourn the meeting at 2250 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: September 9, 2016

Amended and approved: September 22, 2016
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: September 8, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**ABSENT**
Richard Stone (RS)	**ABSENT**
Loreley Villamide-Herrera (LV)	**1948 hours**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: James Mallilo, Jeffrey Brenner, Elizabeth Wuestman, Ann Donegan, Susan Seibel, Gail Glister, Keith Tamayo, Maxine Epstein and Lehti Laas

Meeting called to order at: 19:40 hours

Seth Fischer spoke about membership committee's prospective members.

Proposals-
Employment Agreement
Hot Spots to Enable ePCRs
Mobile Data Plan
Venue for the 50th Anniversary Party
Donate 2-15-25 to HMFD
Purchase a Field of Honor Flag
Holiday Cards for Inactive Life members
Holiday Cards 2nd Division FD & VAS
SCVFBCF Fundraiser Tickets
Table for the Chief's Council Dinner
Voting Machine and Elections 2016
Advance for Meals on Election Day 2016
Advancement of $100.00 for the Cash Box – Election Day
2016 Election Day Hours
Presence at the time of Yearly Elections
Approve NYS Volunteer Ambulance & Rescue Association Delegate(s) as HCFAS's proxy
Fireman's Association State of NY Legislative Conference
Annual Dues NYS Association of Fire Chiefs 2016/2017
Annual Dues Firemen's Association of the State of NY 2016/2017

Director Villamide-Herrera arrived at 1948 hours.

Employment Agreement

Motion by Brian Canty and seconded by John Palmieri to enter into an agreement of employment with Jamie McCrae to be hired as an employee of the Huntington Community First Aid Squad as a Full Charge Bookkeeper/ Office Manager. The terms of the employment agreement are outlined in the agreement document and have been supplied to all members of the Board of Directors. Benefit days may only be used after they are accrued. The rate of pay is to remain at $34.00 per hour and to increase to $35.00 per hour as of January 1, 2017. The hours are not to exceed thirty hours per week. This agreement will stay in effect until December 31, 2017 and new agreements will be entered into on a yearly basis. Either party has the right to cancel the agreement two (2) weeks after the presentation of a notice of cancellation in writing to the other party.

HCAD Funds

Motion by Seth Fischer and seconded by David Mohr to move the motion.

2/3 approval needed

Yes: DM, BC, LV, SF, DH No: RF

MOTION APPROVED

On the original motion:

Yes: DM, BC, LV, SF, DH No: RF

MOTION APPROVED

Hot Spots to Enable ePCRs

Motion by Chief Dominic Heavey and seconded by David Mohr to accept the recommendation of the Computer Systems Chairman, Jim Malillo, to purchase ten (10) mobile hotspots that will provide a connectivity point for our ambulances and fly cars. The product (Mobile Beacon 4G LTE Internet service G-49863) purchased through Tech Soup, an Internet company, at a cost of $108.00 for 10 units. This is a promotional deal that saves the Squad $72.00.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Mobile Data Plan

Motion by Brian Canty and seconded by David Mohr to accept the recommendation of the Computer Systems Chairman, Jim Malillo, to purchase the yearly data plan of $10.00 per month per hotspot, paid annually in advance. Mobile Beacon's Internet Service is provided on Sprint's 4G LTE Network. Cost not to exceed $1200.00 per year.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Venue for the 50th Anniversary Party

Motion by David Mohr and seconded by Loreley Villamide-Herrera to approve and authorize President John Palmieri to enter into a contract with Oheka Castle for the 50th Anniversary Cocktail Party to be held on Friday, August 4, 2017, at a cost of $220.00 per person, plus a site fee of $8,690.00. Oheka Castle requires a minimum of 150 guests on that date, thus the base cost would be $33,000.00 plus the $8,690.00 site fee for a total of $41,690.00. Members must be eligible in accordance with Article IX, Section 1 of the SOPs. All members, Life Members, Associate Members, Ex-Chiefs and Past Presidents will be invited and may invite one guest. Oheka Castle also has a hotel within the Castle and will provide a reduced room rate sheet to all invitees. The Squad will not institute a block on rooms. The reserving of rooms will be at the invitee's own discretion.

HCFAS Funds

Yes: DM, BC, LV, SF, DH Abstain: RF

MOTION APPROVED

Donate 2-15-25 to HMFD

Motion by Chief Dominic Heavey and seconded by Robert Franz to donate 2-15-25 (the 1991 Wheeled Coach Ambulance) currently used as a MCI vehicle, to the Huntington Manor Fire Department at no cost to HCFAS. This unit is to be decommissioned in accordance with the BOD Motion passed 2/4/2016. It will be the responsibility of the Third Deputy Chief, Jeffrey Brenner, to arrange the donation with HMFD, secure the proper paperwork and to organize an intra-departmental extrication training exercise with HCFAS and HMFD members. Also, to authorize HCFAS to split the cost of refreshments at said training exercise with HMFD at a cost not to exceed $500.00 to HCFAS and to complete all appropriate paperwork and submit receipts to the Treasurer within 10 days of the event.

HCAD Funds

Yes: DM, RF, SF, DH No: BC, LV

MOTION APPROVED

Purchase a Field of Honor Flag

Motion by Robert Franz and seconded by Chief Dominic Heavey to authorize Roger Winter to purchase one 3x5 American Flag mounted on an 8-foot pole for the "Field of Honor" sponsored by the Kiwanis Club of Huntington. The flag will have a custom printed yellow ribbon personalized with Huntington Community First Aid Squad. In honor of Veterans Day, the flags will be placed in precise rows on the front lawn of the Huntington Town Hall from September 2016 to December 2016; After December 2016, the flag will become the property of the Huntington Community First Aid Squad. The cost of the flag is $35.00, a check payable to the Huntington Kiwanis Club, PO Box 251, Huntington, New York 11743.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Holiday Cards for Inactive Life members

Motion by Robert Franz and seconded by Seth Fischer to authorize and approve the Secretary to purchase 2016 holiday cards, labels and stamps and timely mail the cards to all inactive Life Members, at a cost not to exceed $100.00 which will be accounted for in accordance with the PP. Mailing labels will be provided by the First Deputy Chief.

HCFAS funds

Yes: LV, SF, RF No: BC, DH, DM

MOTION NOT APPROVED

Holiday Cards 2nd Division FD & VAS
Motion by Robert Franz and seconded by Loreley Villamide-Herrera to authorize and approve the Secretary to purchase 2016 holiday cards, labels and stamps and timely mail the cards to all 2nd Division fire departments and ambulance squads at a cost not to exceed $100.00 which will be accounted for in accordance with the PP. Mailing labels will be provided by Brian Canty**.**
HCFAS funds
No: LV, SF, RF, BC, DH, DM
MOTION NOT APPROVED

SCVFBCF Fundraiser Tickets
Motion by Chief Dominic Heavey and seconded by David Mohr to purchase two (2) tickets for the Suffolk County Volunteer Firefighter Burn Center Fund Country Line Dance Fundraiser. The tickets are $35.00 each, for a total of $70.00. The event will take place on September 25, 2016 from 2PM to 7PM behind 419 West Main Street, Smithtown, NY. Tickets are to be raffled off to the membership at the General Membership Meeting on September 12, 2016.
HCFAS Funds
Yes: SF, RF, DH, DM No: BC Abstain: LV
MOTION APPROVED

Table for the Chief's Council Dinner
Motion by Chief Dominic Heavey and seconded by David Mohr to purchase ten tickets (one full table) for the Annual Chief's Banquet of the Town of Huntington Chief's Council. The tickets are $110.00 each for a total of $1100.00 for a table of ten members of HCFAS. HCFAS current and Ex-Chief's, current Board of Director's, and current Officer's. The event will take place on October 2, 2016 from 12PM to 5PM at the Larkfield Manor, 507 Larkfield Road, East Northport, NY.
HCFAS Funds
Yes: SF, RF, DH, DM, LV No: BC
MOTION APPROVED

Voting Machine and Elections 2016
Motion by Robert Franz and seconded by David Mohr to authorize and approve the Secretary to enter into a purchase order/agreement with the County of Suffolk Board of Elections for the rental of a voting machine including the services of a voting machine technician, the preparation and printing of ballots, other necessary election paperwork and delivery and pick up of the machine in connection with the Squad's annual election on December 12, 2016 at a cost not to exceed $1,600.00. Delivery and Pick up of the machine may be contracted to Bay Shore Movers or other reputable moving company if Suffolk County cannot perform the task at a cost of $300.00.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

Advance for Meals on Election Day 2016
Motion by Robert Franz and seconded by David Mohr to authorize a $150.00 advance to the Secretary for meals on Election Day for staff who are working the 2016 election.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

Advancement of $100.00 for the Cash Box – Election Day
Motion by Robert Franz and seconded by David Mohr to authorize the Treasurer to submit a PO for the advancement of $100.00 to fund the cash box for change when members pay their annual dues on December 12, 2016. A full accounting of the Dues monies that are collected and the accounting of the $100.00 advanced monies are to be detailed in a financial report to be given by the Treasurer by December 19, 2016.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

2016 Election Day Hours
Motion by Robert Franz and seconded by David Mohr to set the time of the 2016 General Election from 8:00am to 8:00pm.
Yes: SF, RF, DH, DM, LV　　　No: BC
MOTION APPROVED

Presence at the time of Yearly Elections
Motion by Brian Canty and seconded by Dominic Heavey to prohibit any HCFAS member who currently holds a HCFAS elected position or a member who is running for an elected position, to be in the HCFAS headquarters building at any time from 8:30 AM to 6:30 PM on the day of election except for the purpose of being on a regularly scheduled shift, answering a back-up call, acting in the position of Monday Day Captain or as a Chief Officer, casting a ballot, or for attending the General Membership dinner and meeting on Monday evening. Any exceptions are to be authorized by the President or his designee.
Yes: SF, BC, DH, DM, LV　　　No: RF
MOTION APPROVED

Approve NYS Volunteer Ambulance & Rescue Association Delegate(s) as HCFAS's proxy
Motion by Robert Franz and seconded by Chief Dominic Heavey to authorize and approve NYS Volunteer Ambulance & Rescue Association Delegates Andrea Golinsky or Bob Franz to serve as HCFAS's proxy and authorize said proxy to vote on HCFAS's behalf at the NYSVARA's annual meeting or any adjournment of such meeting
MOTION APPROVED UNANIMOUSLY
Note - A Board member, Bob Franz, is running and we will be voting for Bob for position of Treasurer of the State Association.
This Board can't be encumbered to pay for any expenses related to that position next year.

Fireman's Association State of NY Legislative Conference
Motion by Robert Franz and seconded by Brian Canty to authorize and approve Robert Franz, at his discretion, to attend the Firemen's Association State of NY legislative conference on Sunday November 6, 2016 in Albany, N.Y. Meals and mileage & tolls will be reimbursed in accordance

with the PP's. A squad vehicle can be used with permission of the Chief in lieu of the mileage reimbursement.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Annual Dues NYS Association of Fire Chiefs 2016/2017

Motion by Robert Franz and seconded by Brian Canty to approve and pay annual dues requests ($35.00 for 2017) for new or renewal active or affiliated membership in the NYS Association of Fire Chiefs for any director or Chief officer holding office in 2016 or 2017 and for any past president or ex-chief.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Annual Dues Firemen's Association of the State of NY 2016/2017

Motion by Robert Franz and seconded by Brian Canty to approve and pay annual dues requests ($15.00 for 2017) for new or renewal active or associate membership in the Firemen's Association of the State of New York for any director or chief officer holding office in 2016 or 2017 and for any past president or ex-chief.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty seconded by David Mohr to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

HCAD (51) Transaction Totaling $45,528.70
HCAD (45) Checks Totaling $31,562.22
HCAD (6) Direct Deposits Totaling $13,966.48

HCFAS (3) Checks Totaling $630.00

MOTION APPROVED UNANIMOUSLY

Transfers:

Transfers 8/22/16 From HCFAS MM Savings 1056-F to HCFAS Checking 1057-F $30,000.00
Transfers 8/30/16 From HCAD Checking 1054-D to Bank of New York 1013-F $532,705.63

Chief's Report – Dominic Heavey:

-Training the trainer on ePCR's over the next few weeks. Officer's will start in the next two weeks.

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1474	Castillo	Vincent	Friday 1100	Disp. TR	Disp	8/11/2016
1474	Castillo	Vincent	Friday 1100	Disp.	Aide	8/25/2016
1482	Freed	Donald	Saturday 0700	ACL	CL	8/25/2016
1484	Block	Brian	Saturday 1500	FA	ACL	8/25/2016
1246	Booth	Lenise	Saturday 1900	CL	DR. TR	8/25/2016
1479	Kovalsky	Jack	Tuesday 0700	ACL	CL	8/25/2016
1456	Baez	David	Sunday 1500	ACL	CL	8/25/2016
	Browne	Karen	Wednesday 1100	ACL	CL	8/25/2016

No Show's

Member #	Last Name	First Name	Date of Offense	Day & Shift
1425	Pierre-Paul	Nathalie	8/23/2016	Saturday 1100
1029	Mastroianno	Ona	8/13/2016	Saturday 1900
1113	Gomez	Oscar	8/6/2016	Saturday 0700
1121	Gomez	Reina	8/6/2016	Saturday 0700
1113	Gomez	Oscar	8/13/2016	Saturday 0700
1121	Gomez	Reina	8/13/2016	Saturday 0700
1397	Aviles	Lauren	8/13/2016	Saturday 1900

- Treasurer Canty inquired about deficient personnel.

Secretary's Report –Robert Franz:

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Gabriel, Rodriguens	Monday	1224	Educational	8/29/16 – 12/21/16
Jean, Steeven	Saturday	1349	Educational	8/30/16 – 1/14/17
Szigethy, Alphonse	Tuesday	724	Medical	8/10/16 – 11/10/16
White, Tiffany	Medical	1259	Medical	8/19/16 – 11/19/16

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavy to grant the following Status Change:
Eric Schmierer, member #909, Operational to Inactive 20 year Exempt status, effective 9/8/16.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavy to accept the resignation of Jenna Allsopp, member #1310, resignation dated 8/23/16, effective 9/8/16.
MOTION APPROVED UNANIMOUSLY

LOSAP 2015 Benefit Statements
- The 2015 LOSAP Benefit Statements were received from Penflex, Inc. and were distributed to all active members in their mail folders. The distribution of statements to non-active retirees and terminated vested participants were mailed to those participants. The total number of benefit statements distributed was 370. Many thanks go to Christy Stiles, Mary Brenner, Pete Nakelski and Roger Winter for assisting with the distribution.
- It appears that after the TOH pays the 2015 LOSAP contribution of $434,138 in 2016, the HCFAS LOSAP fund at 12/31/15 is underfunded by approximately $274,372($133,000 in 2014) or $708,510 before the contribution. Net investment income was $77,872 for 2015 vs. $273,000 in 2014 and $586,000 for 2013.

Insurance – The applications for workers compensation insurance and disability insurance for the proposed paramedic employees have been filed and approved.

Member's mail folders – A notice was put in the July & August Pulse for members to check their mail folders and not use them for storage.

NYS Volunteer Ambulance & Rescue Association Proxy – Andrea Golinsky will shortly begin the process of soliciting members' NYSVARA Proxy. The Nominating Committee Slate of Association Officers for 2016-2017 is attached to the Proxy and will be posted on the bulletin board.

TOH Fire Chiefs Council & Commissioners Barbecue Meeting August 29, 2016 – Chief Dominic Heavey, Ex-Chief Andrea Golinsky and I attended the event.

President's Report – John Palmieri:

- Spoke to Ambu-Pro. They will not reduce the 8 ½ % figure because they want to see the quality of calls they receive first. After a year they will entertain a possible decrease.

Old Business: None

New Business:

-Captain Donegan requested an extention on her hearing date to consult with attorney's. The President told her he would let her know if October 6th worked for all involved.

Motion by Chief Dominic Heavey and seconded by David Mohr to enter into Executive Session at 2145 hours.

MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2207 hours.

Motion by Brian Canty and seconded by Chief Dominic Heavey to adjourn the meeting at 2207 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: September 19, 2016

Amended and approved: October 6, 2016

MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: September 22, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**1940 hours**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Susan Seibel, Matthew Valle, Bernard Poole, Susan Martin, Andrew Taylor, Casey Orr, Elizabeth Wuestman, Ann Donegan and Lehti Laas

Meeting called to order at: 1934 hours

Motion by Robert Franz and seconded by Seth Fischer to approve the minutes of August 18, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Seth Fischer to approve the minutes of September 8, 2016 as amended.

Motion by David Mohr and seconded by Loreley Villamide-Herrera to table the 9/8/16 minutes.
Yes: DM, RF, BC, SF, RS, LV, DH Abstain: GO
MOTION APPROVED

Motion by David Mohr and seconded by Robert Franz to accept the following proposed SOP read at the September General Membership Meeting (see below for final version):

Proposed SOP Change
07-2016

Proposal:
To update and correct a portion of the Purchasing Policy.

Background/Justification:
The amounts for the two events are incorrect to actual spending as well as the section of the SOP quoted in the paragraph. Also, update the cost of mugs.

Change (additions are underlined and deletions are ~~stricken~~):
Article X, Section A, Paragraph 17, (b)

Parades: The Chief is authorized to order the participation of the squad in the annual St Patrick's Day, Memorial Day, and Huntington Manor Fire Department, Greenlawn Fire Department and East Northport Fire Department parades. Post 215 members are invited to march in these parades provided the required Post 215 advisors are present at all times. Post 215 advisors and members will follow the directions of the highest-ranking officer at all times. Parade Refreshments are covered under the SOP Section IX, Section 1, Paragraph 1 and 3 ~~A 2~~.

When deemed appropriate by the Chief, the parade hosts commemorative glass (at a cost not to exceed $~~7~~ 12) and a meal allowance of $10 per member, Post 215 member and crews on standbys may be utilized. The Chief may request an advance from the Treasurer to cover this expense.

The Social/Kitchen Committee may provide refreshments before the Memorial Day Parade ($500 ~~1,500~~) and after the St. Patrick's Day Parade ($~~350~~ 1,500), in accordance with SOP Section IX, Section 1, Paragraph 1 and 3 ~~A 2~~. Post 215 members are invited to these events and may bring parents, guardians and siblings. These amounts include all related expenses such as food, flowers, paper goods, etc.

2/3 approval needed
MOTION APPROVED UNANIMOUSLY

Treasurer Canty arrived at 1940 hours.

Motion by David Mohr and seconded by Chief Dominic Heavey to approve the following SOP read at the September General Membership Meeting (see below for final version):

Proposed SOP Change
09-2016

Proposal:
To update the people authorized to use the exercise room.

Background/Justification:
To bring it up to date.

Change (additions are underlined and deletions are ~~stricken~~):
Article III, Section 20
1. The Exercise Room may be used ~~only~~ by Active Operational and Administrative members and members on Personal or Educational Leaves of Absence. ~~Non- members,~~ ~~a~~ Associate members and members on Medical Leaves of Absence are prohibited from the room. Any other

individuals (Police, Paramedics), including Inactive Life Members may request, in writing, Exercise Room privileges from the Board of Directors.

2/3 approval needed
MOTION APPROVED UNANIMOUSLY

Motion by David Mohr and seconded by Robert Franz to accept the following proposed SOP read at the September General Membership Meeting (see below for final version):

Proposed SOP Change
08-R-1-2016

Proposal:
To add a quarterly meal allowance to the Purchasing Policy

Background/Justification:
This allowance has been sporadically approved by the Officers or the BOD. This will codify the policy.

Change (additions are underlined and deletions are ~~stricken~~):
Article X, Section A, Paragraph 17

Insert a new sub-paragraph "f"
Quarterly Meal Allowance - In recognition of the memberships services to the community, the Captains are authorized a $500 quarterly meal allowance for their days. Captains must request and account for the funds in accordance with Article X, Section A, Paragraph 5, (b) of the SOP's by the end of the calendar quarter the request was made in. Captains may not request a quarterly meal allowance unless they have accounted for the previous quarters allowance. The Vice-President is authorized to purchase food gift cards for the administrative personnel in an amount not to exceed the average amount provided for all operational members.

Re-letter old "f" to "g"

2/3 approval needed
Yes: JP, DM, RF, SF, DH, GO No: BC, LV Abstain: RS
MOTION APPROVED

Motion by David Mohr and seconded by Loreley Villamide-Herrera to untable the September 8, 2016 minutes approval motion.
MOTION APPROVED UNANIMOUSLY
Original: Motion by Robert Franz and seconded by Seth Fischer to approve the minutes of September 8, 2016 as amended.

A request was made to listen to the recorder.

Motion by David Mohr and seconded by Loreley Villamide-Herrera to table the 9/8/16 minutes.
Yes: DM, GO, BC, SF, RS, LV, DH No: RF
MOTION APPROVED

Motion by John Palmieri and seconded by Robert Franz to enter into Executive Session at 2002 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2027 hours.

Proposals-
Motion for Donation to SCVFBCF, Inc.
Motion to Amend Meeting Room Request
Motion to Accept the 2015 Tax Return
Purchase Food Gift Cards
General Meeting Room Use
20 Year Exempt member invite to 50th Anniversary
Friday Overnight Incentive Program
Hiring of Lead Paramedic

Motion for Donation to SCVFBCF, Inc.
Motion by Seth Fischer and seconded by David Mohr to donate the sum of two hundred seventy-five dollars ($275.00) to the Suffolk County Volunteer Firefighters Burn Center Fund, Inc., P.O. Box 765, Smithtown, NY 11787, following an affirmative recommendation from the membership to donate from the HCFAS fund at the September 12, 2016 meeting.
The membership voted unanimously to recommend that the Board of Directors make the donation from HCFAS funds.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Motion to Amend Meeting Room Request
Motion by Robert Franz and seconded by Richard Stone to amend the August 4, 2016 board motion to permit liquor to be served at the baby shower providing a certificate of insurance including liquor liability coverage with Huntington Community First Aid Squad named as an additional insured and the bartender's TIPs certificate is received.
Motion was accepted and the email vote was as follows:
RF Yes, RS Yes, DM Yes, BC Yes, GO Yes, SF Yes, LH Yes, JP Yes, DH Yes
MOTION APPROVED UNANIMOUSLY

Motion to Accept the 2015 Tax Return
Motion by Treasurer Brian Canty and seconded by David Mohr to accept the 2015 Tax Return as prepared by Fuoco Group Certified Public Accountants & Business Advisors and distributed by Treasurer Canty on August 16, 2016.
MOTION APPROVED UNANIMOUSLY

Purchase Food Gift Cards
Motion by David Mohr and seconded by Seth Fischer to authorize the Vice President to purchase food gift cards for the administrative personnel in an amount not to exceed the average amount provided for all operational members, for the third quarter of 2016.
HCFAS Funds
Yes: JP, DM, RF, SF, DH, GO, RS No: BC, LV
MOTION APPROVED

General Meeting Room Use
Motion by Robert Franz and seconded by Richard Stone to permit Post 215 the use of the General Meeting Room on Saturday, October 29, 2016 from 4PM to 10 PM to hold a Halloween theme event. Due to the use of the room for an EMT class until 3:30PM that day, no interruption can be allowed until the class has finished. Further details will be presented for approval as finalized by Post 215.
MOTION APPROVED UNANIMOUSLY

20 Year Exempt member invite to 50th Anniversary
Motion by David Mohr and seconded by Brian Canty to amend the 50th Anniversary motion and invite 20 Year Exempt members.
HCFAS funds
Yes: DM, GO, BC, SF, RF, LV, DH Abstain: RS
MOTION APPROVED

Friday Overnight Incentive Program
Motion by Brian Canty and seconded by David Mohr to terminate the Friday Overnight Gift Card program.

Motion by Robert Franz and seconded by Gregory Orr to table the motion.
Yes: RF, GO No: DM, BC, SF, LV, DH, RS
MOTION NOT APPROVED to table

On the original motion:
Yes: DM, BC, SF, RS, LV No: DH, GO Abstain: RF
MOTION APPROVED

Note: The following motion was made at the end of the meeting

Hiring of Lead Paramedic

Motion by David Mohr and seconded by Chief Dominic Heavey to hire Henry Messana as Lead Paramedic at $30.00/hour. He will schedule all the other paramedics. He will also supply the Board of Director's with a monthly report of the paid paramedics.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by David Mohr to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

September 8, 2016 – September 22, 2016

HCAD 22 Checks Totaling $15,841.74
HCAD 5 Direct Debits Totaling $4,304.29
HCAD Total $20,146.03

HCFAS 7 Checks Totaling $497.37
HCFAS 1 Direct Debit Totaling $2,029.81
HCFAS Total $2,527.18

MOTION APPROVED UNANIMOUSLY

Transfers: None

Chief's Report – Dominic Heavey:

1. On September 21th 2016, Chief Dominic Heavey and 3rd Dep. Chief Jeffery Brenner attended the American Heart Association/American Stroke Association 2016 Annual Board & Heart Saver Awards Dinner at the Crest Hollow Country Club. We accepted the Louis J. Acompora Heart Saver Award "LIFE IS WHY" on behalf of Sharyn Cullen – Kutcher, Richard Stone, Richard Rudolph, Anthony Cambareri and Robert Biersack, for the 14 Year Old Save. These Awards will be presented to the members at the October G.M.M.

2. The New 2-15-19 should be in the building in the next few weeks at which time all H.C.F.A.S. Drivers will have to be certified in driving this vehicle.

3. POST 215. 7 Members of POST 215 are now training to be H.C.F.A.S. Dispatchers on different shifts. Well done to all.

4. Insurance Information collection. It was noted by the Officers that some of our members are not or are forgetting to collect the required information for billing. The Chief Dispatcher is collecting the information so as the Officers can talk with these members. A e-mail will be sent out to the members remind them how important it is to get this information.

5. Paid Medics. We have had a few bumps in the road with the program but this was expected to happen. As of right now the First Deputy Chief has access to W2W program and is sending out the schedule of the ALS providers to the entire Officer's.

6. Breakfast Meet & Greet with ED Staff. This will take place on September 29th 2016 from 7.30 am until 9 am, in the Rapid Access area adjacent to the main ED. We have 13 members signed up for this event.

7. Annual Chiefs Banquet October 2, 2016 at Larkfield Manor any BOD member wishing to go should contact the Chief.

8. Amb Pro and E-PCR. The First Deputy Chief is setting up a date for all the Officers to take a train the trainer in the e-pcr program.

-There is a paid paramedic that has a 30 day suspension with Suffolk County so the overnight schedule is not fully covered at this time.

Status Change:

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1481	Zimmerman	Drew	Thursday 0700	Disp. Tr	Disp	9/8/2016
1481	Zimmerman	Drew	Thursday 0700	Disp	FA	9/14/2016
1479	Kovalsky	John	Tuesday 0700	Disp. Tr	Disp	8/30/2016
1480	Nazinitsky	Eric	Saturday 2300	Disp. Tr	Disp	8/31/2016
1490	Cali	Brianna	Sunday 2300	Disp. Tr	Dr. Tr	9/14/2016
1485	Scheff	James	Saturday 1100	Disp. Tr	Dr. Tr	9/15/2016
1481	Zimmerman	Drew	Thursday 0700	ACL	CL	9/14/2016

Shift Change:

Member #	Last Name	First Name	From	To	Effective
995	Tetrault	Keith	Friday 1100	Co 8	9/14/2016
1477	Stokkers	Gerard	Friday 0700	Friday 2300	9/16/2016

No Show's:

Member #	Last Name	First Name	Date of Offense	Day & Shift
1350	Reyes	Raphael	9/13/2016	Tuesday 0770
1324	Nucci	Carol	9/13/2016	Tuesday 0770
1468	Sousa	Maria	9/13/2016	Tuesday 1500

Secretary's Report –Robert Franz:

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Crespo, Suzette	Monday	1438	Extended Educational	9/1/16 – 12/11/16
D'Antonio, Thomas	Tuesday	1006	Extended Medical	6/9/16 – 8/25/16
Gomez, Oscar	Saturday	1113	Operational	10/1/16 – 1/1/17
Kaempf, Joseph	Friday	1389	Extended Educational	8/4/16 – 12/4/16
Nappi, Joseph	Tuesday	753	Emergency Medical	9/6/16 – 12/6/16
Newman, Spencer	Company 8	1082	Emergency Medical	9/14/16 – 12/14/16
Valentine, Maria (Del Carmen)	Wednesday	1355	Extended Medical	9/22/16 – 12/22/16

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
D'Antonio, Thomas	Tuesday	1006	8/25/16	Full Riding from a Medical LOA

Dropped:

Motion by Robert Franz and seconded by Chief Dominic Heavey to drop from membership for failure to fulfill shift requirements Vanessa Amaya, member #1182, effective 9/22/16.

Yes: DM, GO, RS, SF, RF, LV, DH No: BC

MOTION APPROVED

Motion by Robert Franz and seconded by Chief Dominic Heavey to drop from membership for failure to fulfill shift requirements Terrence Cheang, member #1308,effective 9/22/16.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavey to drop from membership for failure to fulfill shift requirements Kristen Przybylski, member #1373,effective 9/22/16.

MOTION APPROVED UNANIMOUSLY

Suffolk REMSCO Meeting September 13, 2016

- Two Transfer of Authority were motioned:

1 - TransCare of NY d/b/a TransCare to NYU Hospital Center was approved.

2 – Century Ambulance Service, Inc. to Ambulnz NY, LLC was tabled until the November meeting.

- EMS Best Practices Conference to be renamed as Tom Lateulere Memorial EMS Best Practices Conference and is scheduled for March 25, 2017 and hopefully will be an annual event.
- REMAC

– Part 800 changes requiring all ALS agencies to have a Class 3C Controlled Substance License and all protocol required medications are in effect as of 7/26/16. Agencies not in compliance are asked to file a Compliance Plan to achieve compliance within a reasonable period of time.

- Approved an ALS provider to transfer care of patient who has received naloxone to a BLS provider.
- Regional Trauma Advisory Committee and SCEMS are working on releasing a new scripted pre-arrival notification for trauma patients with notification to the trauma center as soon as possible with 15 minute lead time whenever possible. This will also include a 30 second “time out” at the bedside where the trauma team will direct their undivided attention to the EMS crew for a brief bedside report (draft was provided to president and operations).

Due to election day, the next REMSCO meeting has been changed to Tuesday November 15, 2016 at 7PM at SC EMS Yaphank.

Suffolk REMSCO Special Meeting September 19, 2016

Due to specific regulatory time requirements, a special meeting was convened to address the Transfer of Authority of Century Ambulance Service, Inc. to Ambulnz NY, LLC which was approved by the council.

Suffolk REMSCO 2015 Award Presentation September 15, 2016

Andrea Golinsky and I attended this event. It was a beautiful event and was extra special to see the late Tom Lateulere’s family receive his award as Educator of the Year.

Laerdal Suction Unit – An urgent medical device correction notice was received and distributed to the president and operations. Chief Heavey was asked to complete the customer acknowledgement form included in the notice.

Insurance: On Friday evening, a member slipped exiting the ambulance on a call and sprained an ankle. The member was examined & treated by HH ED. This will be treated as a First Aid Case and not a workers compensation claim.

NYS Insurance Fund (VAWBL Policy) –NYSIF did their annual site visit and loss control walkthrough at the Squad on September 21, 2016. Upon receipt of any recommendations for corrective action, it will be forwarded to Third Deputy Chief Jeffrey Brenner for his corrective action.

Old Business: None

New Business: None

Motion by David Mohr and seconded by Chief Dominic Heavey to adjourn the meeting at 2144 hours.
MOTION APPROVED UNANIMOUSLY

Approved SOP 07-2016:

Article X, Section A, Paragraph 17, (b)

Parades: The Chief is authorized to order the participation of the squad in the annual St Patrick's Day, Memorial Day, and Huntington Manor Fire Department, Greenlawn Fire Department and East Northport Fire Department parades. Post 215 members are invited to march in these parades provided the required Post 215 advisors are present at all times. Post 215 advisors and members will follow the directions of the highest-ranking officer at all times. Parade Refreshments are covered under the SOP Section IX, Section 1, Paragraph 1 and 3.

When deemed appropriate by the Chief, the parade hosts commemorative glass (at a cost not to exceed $12) and a meal allowance of $10 per member, Post 215 member and crews on standbys may be utilized. The Chief may request an advance from the Treasurer to cover this expense.

The Social/Kitchen Committee may provide refreshments before the Memorial Day Parade ($500) and after the St. Patrick's Day Parade ($1,500), in accordance with SOP Section IX, Section 1, Paragraph 1 and 3. Post 215 members are invited to these events and may bring parents, guardians and siblings. These amounts include all related expenses such as food, flowers, paper goods, etc.

Approved SOP 08-R-1-2016:

Insert a new sub-paragraph "f"
Re-letter old "f" to "g"

Article X, Section A, Paragraph 17

Quarterly Meal Allowance - In recognition of the memberships services to the community, the Captains are authorized a $500 quarterly meal allowance for their days. Captains must request and account for the funds in accordance with Article X, Section A, Paragraph 5, (b) of the SOP's by the end of the calendar quarter the request was made in. Captains may not request a quarterly meal allowance unless they have accounted for the previous quarters allowance. The Vice-President is authorized to purchase food gift cards for the administrative personnel in an amount not to exceed the average amount provided for all operational members.

Approved SOP 09-2016:

Article III, Section 20

1. The Exercise Room may be used by Active Operational and Administrative members and members on Personal or Educational Leaves of Absence. Associate members and members on Medical Leaves of Absence are prohibited from the room. Any other individuals (Police, Paramedics), including Inactive Life Members may request, in writing, Exercise Room privileges from the Board of Directors.

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: September 29, 2016

Amended and approved: October 6, 2016
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: October 6, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**1943 hours**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**1935 hours**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Kathleen Castillo, Jeffrey Brenner, Susan Seibel, Gail Glister, Bernard Poole, Claire Tesoriero, Alison Russo, Susan Manning, Andrew Taylor, Tiffany White, Emily Schaffert, David Kaufman, Louis Dell, Ann Donegan, Mary De Wan Esq., Hugh O'Brian, Lehti Laas, Jacqueline Fink from Glynn Mercep and Purcell, LLP.

Meeting called to order at: 19:30 hours

Motion by Robert Franz and seconded by Richard Stone to untable the September 8th, 2016 Board of Director's minutes.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by David Mohr to approve the minutes of September 8th, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

Director Villamide-Herrera entered the meeting at 1935 hours.

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the minutes of September 22, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

Proposals-
Exclude Non-Salaried Corporate Officers Workers' Compensation Policy
Purchase of Scanner
HCFAS Participation in Fall Festival 2016
Purchase Remote Radio Head
Reimburse a NYSVARA Scholarship Recipient

Motion to Exclude Non-Salaried Corporate Officers From Workers' Compensation Policy
Motion by Robert Franz and seconded by Seth Fischer to approve an election to exclude the unsalaried executive officers (President, Vice President, Treasurer, and Secretary) of the Huntington Community First Aid Squad, Inc. from the NYS Insurance Fund's workers' compensation policy #2398439-6 dated 9/12/16 for paid personnel. This election is under the provisions of Section 54, subdivision 6, of the NYS Workers' Compensation Law. The Secretary is authorized to execute the appropriate certification with the NYS Insurance Fund.
MOTION APPROVED UNANIMOUSLY

Motion for Purchase of Scanner
Motion by Chief Dominic Heavey and seconded by Robert Franz to purchase one Uniden BCT 15X scanner from Mayday Communications Inc., 19 Gazza Blvd, Farmingdale, NY 11735 at a cost not to exceed $450.00. Installation is included and will be by Mayday Communications in Unit 2-15-82, which is the dedicated paramedic response vehicle. This unit will provide the Medic with access to the most updated and accurate information regarding alarms before the Medic's arrival on scene. The NYS Contract number is PT67405 and the quoted price is $270.00.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Motion to Allow HCFAS Participation in Fall Festival 2016
Motion by Chief Dominic Heavey and seconded by Gregory Orr to approve HCFAS to be the provider of EMS for the Huntington Township Chamber of Commerce 2016 Fall Festival and to designate Chief Dominic Heavey and the Chief Officer Corps as Emergency Medical Coordinators for the Festival with authority to prepare and sign the EMAP with SCEMS. Further to authorize HCFAS and Explorer Post 215, with the required number of advisors, to participate in the Festival standby. With the member's permission any HCFAS member may act as a temporary advisor at the request of a Post 215 advisor. The Chief or his designee will ensure that proper transportation is provided for Explorers and members to and from the Festival. Further to authorize at the Chief's discretion a meal allowance of $10 per member, Explorer, and mutual aid department members for each 4 hour shift to be paid from HCAD funds or a food vendor meal ticket, if appropriate and available. Meal allowance money will be signed for and accounted for by a representative of the Chief's office. Additionally, the recruitment and Public Relations committee chair persons are authorized to spend up to $250 in total for both committees for any required items or printing.
HCAD Funds
Yes: RF, RS, GO, SF, DH, DM, BC No: LV
MOTION APPROVED

Treasurer Canty entered the meeting at 1943 hours during the following motion.

Motion to Purchase Remote Radio Head
Motion by Chief Dominic Heavey and seconded by Seth Fischer to purchase provided our existing radio unit can accept an extra head, an APX 05 remote radio head for the new 2-15-19 at a cost not to exceed $1300.00 per NYS Contract # PT67405. The new ambulance, 2-15-19, was designed to have a radio head on the squad bench as well as in the inhalation cabinet to allow

members to note the hospital without standing in the moving ambulance. This was a direct suggestion from multiple members given to the committee at the open house. The box out for the radio head is already completed in the new 2-15-19 and this request if only for the radio parts themselves.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Motion to Reimburse a NYSVARA Scholarship Recipient

Motion by Robert Franz and seconded by Brian Canty to authorize the reimbursement of Beatrice Martinez #1441 for her attendance at the NYS Volunteer Ambulance & Rescue Association Pulse Check 2016 dinner meeting on Saturday October 1, 2016 in Albany, NY for the purpose of accepting a Scholarship from the Association. Reimbursement wiil consist of mileage and tolls ($100.00) plus meals and incidentals at the GSA rate of $18.25 for Saturday 10/1 and $44.25 for Sunday 10/2. There will be no reimbursement for hotel, meals and other costs that are provided by the Association. At a cost not to exceed $162.50.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty seconded by Chief Dominic Heavey to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: Sept 23, 2016 to Oct 6, 2016

HCAD Transactions Totaling $27,542.44
(31) Checks Totaling $16,513.53
(3) Direct Debits Totaling $6,413.34

Payroll Direct Deposit Totaling $2,256.44 9/12/16 thru 9/18/16
Payroll Direct Deposit Totaling $2,359.13 9/18/16 thru 10/24/16

HCFAS Transactions
(8) Checks Totaling $3,420

MOTION APPROVED UNANIMOUSLY

Transfers: None

Chief's Report – Dominic Heavey:

<u>Huntington Hospital Meet and Greet:</u>

09/29/2016 22 Members from H.C.F.A.S. meet with Huntington Hospital. The meeting went well and different ideas from the Hospital and H.C.F.A.S. were discussed. Radio Communications, B/P taken by Crews at RN desk, EMS Supplies (ALS), E-PCR were talked about and the Hospital will be talking to the First Deputy Chief. Patient billing information, Our

Paramedic Program. We hope to in the next few weeks start to have tours of the new ER look out for the signup sheet. The Hospital staff would like to come to one of our GMM just to meet members, no date set as of yet.

Check & Inject:

As of last week we have about 70% of our members up to date on the Check & Inject. We hope to complete the rest in the next two weeks.

E-PCR:

The First Deputy Chief will start by instructing the Officers in the use of the E-PCR, Tuesday October 11/2016 at 7pm. Once the Offices get to know the program they will start to hold classes for the membership.

New 2-15-19:

Was at the building on 10/05/2016 for another inspection. It looks like we should have delivery by the end of next week all going well. Once that is done we will start training. Once we receive 2-15-19, I will notify the State that we have taken 2-15-25 off of the road and replaced it with the Old 2-15-19 which will become 2-15-25, and at that time I will also notify them that we have changed the 2-15-34 to 2-15-89. This will bring us up to date with the State and the County.

2-15-21 should be back in the building by Friday, at which 2-15-19 will be taken on Tuesday and all going well we should have the New 2-15-19 back by next Friday.

LOA forms 146A and 146B:

Bought forms are now on our website for members to use. I will send out a blast e-main Thursday morning on this. The forms are also placed down stairs.

2016 Fall Festival:

With the Fall Festival this weekend we are looking for help from members. E-mail will be sent out Thursday, Friday with signal 19 on both days and during the Festival itself.

The Town of Huntington Chiefs Council:

The Annual Chiefs Banquet was held October 2, 2016. All went well and all had a good time.

Status Change / Advancements :

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1485	Scheff	James	Saturday 1100	Aide	FA	9/20/2016
1485	Scheff	James	Saturday 1100	FA	ACL & DR.TR	9/29/2016
1434	Aviles	Manny	Sunday 0700	Dr. TR	DR	9/29/2016
1380	Bruskin	Nathan	Friday 1100	CL	FA	9/30/2016
1423	Biersack	Robert	Monday 0700	Dr. TR	DR	9/29/2016

Shift Change:

Member #	Last Name	First Name	From	To	Effective	Reason
1490	Cali	Brianna	Sunday 2300	Sunday 1100	9/29/2016	work

Secretary's Report –Robert Franz:

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Castillo, Antonio	Friday	1405	Operational	9/30/16 – 12/30/16
Como, Ryane	Friday	1462	Emergency Medical	9/17/16 – 9/23/16
Grimadeau, Claudy	Thursday	1142	Operational	9/22/16 – 12/22/16

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve an Operational LOA for William McGlone #1451.
No: SF, GO, BC, DM, RF, RS, DH, LV
MOTION NOT APPROVED

Motion by Robert Franz and seconded by Chief Dominic Heavey to grant Alicia Schroeder #1478 an extended emergency medical LOA from 8/24/16 – 11/24/16.

Motion by David Mohr and seconded by Brian Canty to table the motion.
MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Como, Ryane	Friday	1462	9/23/16	From an Emergency Medical to Full Riding
Gabriel, Rodriguens	Monday	1224	8/15/16	Educational
Guadagnin, Linda	Monday	1148	5/22/16	Operational

Motion by Robert Franz and seconded by Chief Dominic Heavey to drop from membership for failure to successfully complete dispatch training requirements probationary member Lawrence Donnelly, member #1476, effective 10/6/16.

MOTION APPROVED UNANIMOUSLY

Insurance:

-Group life insurance: A member's insurance was terminated due to their educational LOA exceeding six months.

NYSVA&RA Pulse Check 2016 – Educational conference & trade show was well attended. As always the youth and adult drill teams were very enthusiastic and exciting to watch. The seminars and speakers were very informative and the speakers were readily available for questions throughout the conference. The memorial service was a solemn event and the Educator of Excellence award was presented posthumously to Tom Lateulere – it was a standing ovation. SC sent a representative to accept the award. Squad member Beatrice Martinez was a recipient of an Association scholarship. The trade show was informative and enjoyable and some vendors that the Squad uses were present. Many thanks are sent to my fellow board members for giving our members an opportunity to attend such a great event. The nominating committee's slates of officers were elected including Robert Franz as Treasurer. Next year's conference will also be at the Albany Marriott from September 21 to September 24, 2017.

Motion by John Palmieri and seconded by Seth Fischer to enter into executive session for the purpose of a hearing at 2003 hours.
MOTION APPROVED UNANIMOUSLY

Other Attendees:
Attorneys for the Squad: Jacqueline Fink from Glynn Mercep and Purcell, LLP.

Accused: Ann Donegan who was assisted by member Mary De Wan, Esq.

Accuser: Alison Russo.

Witnesses during the Hearing: Tiffany White, Emily Schaffert, Kathleen Castillo and Andrew Taylor.

An introduction was made of Board members, attorneys, accused & accuser. The Steps in a Fair Disciplinary Process was distributed prior to the hearing and explained by Jacqueline Fink.

Mary De Wan, Esq. made an objection that any testimony given was not under oath.

Executive Session ended at 2254 hours.

Motion by Robert Franz and seconded by David Mohr that after a hearing the charges against Ann Donegan are sustained and corrective action will be imposed.
MOTION APPROVED UNANIMOUSLY

Old Business: None

New Business: None

Motion by David Mohr and seconded by Loreley Villamide-Herrera to adjourn the meeting at 2255 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: October 18, 2016

Amended and approved: October 20, 2016
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: October 20, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**ABSENT**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**ABSENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**ABSENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Jeffrey Brenner, Casey Orr, Ann Donegan and Lehti Laas (via phone)

Meeting called to order at: 19:30 hours

Motion by Robert Franz and seconded by David Mohr to approve the minutes of October 6th, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

The seven membership folders in transition mailbox were misplaced and have to be located.

Proposals-
Paramedic Hire- Jennifer L. Masem
General Meeting Room Use
Purchase Meeting Room Audio System Upgrades
Purchase Pedi-Mate Pediatric Restraints
Contract with EMS Billing Company

Paramedic Hire- Jennifer L. Masem
Motion by David Mohr and seconded by Chief Dominic Heavey to hire Jennifer L. Masem as a Paramedic at $25.00 per hour.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

General Meeting Room Use
Motion by Robert Franz and seconded by David Mohr to allow Meaghan Salzone #1244, the use of the General Meeting Room in accordance with HCFAS General Meeting Room Use Application and Rules to conduct her son's first birthday party on Sunday, November 20, 2016, from 10AM to 5PM including set-up and clean-up. A security deposit of $100.00 has been received. Alcohol will not be served and food service will be by the member. There will be a DJ

and a certificate of liability will be received from the DJ with HCFAS named as additional insured. All other insurance requirements are being waived for this event. The member is responsible to contact the Chief or President for pre and post inspections of the room.
Note: Under the rules for general meeting room use Item 9, the BOD can request the member to obtain and pay for an umbrella policy covering this event.
MOTION APPROVED UNANIMOUSLY

Purchase Meeting Room Audio System Upgrades
Motion by David Mohr and seconded by Chief Dominic Heavey to contract with TechLife Media Systems to custom design and install an audio system upgrade for the HCFAS meeting room. The upgrade will include new speakers, new amplifier and mixer, new power conditioner and power surge protector, and new Shure wireless microphone. Cost will be $6,378.00 for the equipment and $1,350.00 for installation. A licensed electrician may be needed to insure an isolated ground to eliminate electrical noise and cost is not included in this project.
HCFAS Funds
Yes: DM, RS, DH, SF No: RF
MOTION APPROVED

Purchase Pedi-Mate Pediatric Restraints
Motion by Chief Dominic Heavey and seconded by David Mohr to purchase six (6) Pedi-Mate Pediatric Restraint devices for use when transporting patients from 10 to 40 pounds at a cost not to exceed $1,550.00.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Contract with EMS Billing Company
Motion by David Mohr and seconded by Richard Stone to contract with Professional Ambulance Billing LLC to perform billing and collection services as outlined in the contract, at a cost of $32.00 per PCR, pending approval of our attorney. This contract will run for three years, automatically renewing for one year terms, unless written notice is provided prior to the anniversary date.
HCAD Funds

Motion by David Mohr and seconded by Richard Stone to move the motion.
Yes: DM, RS, DH, SF No: RF
MOTION APPROVED

On the original motion:
Yes: DM, RS, DH, SF Abstain: RF
MOTION APPROVED

Treasurer's Report – Brian Canty:

Motion by Richard Stone and seconded by David Mohr to accept the following for payment in accordance with the PPs and previous Board of Directors' motions: October 6, 2016 – October 20, 2016

HCAD 28 Checks Totaling $10,957.30
HCAD 4 Direct Debits Totaling $10,294.38
HCAD Total $21,251.68

Payroll-HCAD
9/25 – 10/1 $2,171.92
10/2 – 10/8 $2, 722.18

941 Employers Federal Tax Payment – 10/18/2016 $1450.35

HCFAS 3 Checks Totaling $3,590.75
HCFAS 1 Direct Debit Totaling $152.25
HCFAS Total $3,743.00

Post 215 $101.96

MOTION APPROVED UNANIMOUSLY

Transfers: None

Please be advised I still have not received the Tuesday Captains 3rd Quarter Advance Summary. I have asked 3 times for it.

Conference Reimbursements -

I have given the 2nd Deputy 3 that I have seen for approval. With the exception of the 3 which I have given to the Second Deputy for approval in accordance with the motions the PULSE CHECK reimbursements were due to me by October 16th and the EMS World Expo are due to me October, 17th.

In as much as I have not seen any of the PULSE CHECK reimbursements or the EMS WORLD EXPO reimbursements they will all require BOD motions to be reimbursed.

I will be out of town, so they will have to wait until the November 4th meeting for approval to be paid.

Chief's Report – Dominic Heavey:

1. There is no personal report for tonight's meeting as the Officers did not have a quorum to vote. The same goes for CO. 8 reports. The First Deputy Chief has put up in the ready room the up to date list of member's shifts. Some members have been in touch with their Captains to make the correction
2. 2-15-21 was delivered during the week but it has to go back for the AC in the cab and in the back of the ambulance.
3. The First Deputy Chief held an e-pcr class for the Officers on Monday October 17th 2016. We hope to start training with all our members soon.
4. Purchase of Ferno Child Restraint for our Ambulances has being a topic over the week by Officer's and we felt it would be a good idea to purchase one of these for each of our ambulances. Not only would this make it safer to transport patients but it would make it safer for the responder's in the rear of the ambulance in the event of an accident.
5. The Fall Festival for 2016 was held and went off without any problems, we had a good turn out from the membership and a big thanks goes out to the First Deputy Chief and the Third Deputy Chief for all the work they put into this event.
6. Huntington FD Open house was held on 10/13/2016; Keith R. and I attended this event.
7. S4187 / A7315 Chapter 448 – Emergency Vehicle Seatbelt Law goes into effect on November 1, 2016. Requires all EMS providers to wear seat belts while operating an ambulance except for personnel providing direct patient care in the rear compartment of an ambulance in accordance with applicable patient care standards, guidelines and protocols established pursuant to Article 30 of the Public Health Law.

   As a side note - The SEMSCO EMS Systems Committee and its Safety TAG are working on revisions to Policy Statement 00-13, Operation of Emergency Services Vehicles, to ensure that appropriate patient care can be performed in an environment that is safe for the patient and EMS provider
8. Find attached a copy of HCFAS Performance Data sheet 1/1/2016 – 10/19/2016.

Secretary's Report –Robert Franz:

Insurance VAWB:

Personnel: - A member was knocked into the wall of the ambulance as the member was going to sit down in the back of the ambulance and injured the left side of their back. The driver did not acknowledge that the rig was going into motion to the crew after being parked. The day captain will discuss this with all the shift drivers that crew members must be seat belted in the back of the ambulance before it goes into motion. The member is experiencing soreness which will be monitored to determine if a NYSIF claim should be filed.

Legislation:

S5542B / A3590B passed both the senate and assembly. This bill, if signed by the Governor, would require volunteer and commercial ambulance services to do a sex offender background check on any new applicant and further requires that the ambulance service determine the applicant's threat level and if he / she should be admitted into the ambulance service for membership. No action was taken on the bill.

S4187 / A7315 Chapter 448 – Emergency Vehicle Seatbelt Law goes into effect on November 1, 2016. Requires all EMS providers to wear seat belts while operating an ambulance except for personnel providing direct patient care in the rear compartment of an ambulance in accordance with applicable patient care standards, guidelines and protocols established pursuant to Article 30 of the Public Health Law.
As a side note - The SEMSCO EMS Systems Committee and its Safety TAG are working on revisions to Policy Statement 00-13, Operation of Emergency Services Vehicles, to ensure that appropriate patient care can be performed in an environment that is safe for patient and EMS provider.

Community Paramedicine – There is an interesting article in EMS World pertaining to Northwell's hospital based community paramedicine program. NYSVARA's President Michael Mastrianni and others are meeting regularly to craft a bill for the NYS legislative 2017 calendar which would allow EMTs to perform community paramedicine in NYS in a non-emergency setting. A bill was introduced in 2016 but received opposition from the Home Health Agency Association and therefore a new mutually agreed upon bill has to be crafted to win approval for passage in the state legislature.

Suffolk REMAC
- Dr. Ethan Brandler was nominated for vice chairperson of REMAC.
- Approved Centerport FD and Northport FD to participate in the RSI program.
- Port Jefferson EMS will be initiating a pilot program of the use of the CardioPump, from Zoll Medical (ACD-IT) in cases of cardiac arrest.
- The State authorized the use of the Life Vac which is a handheld manual suction device that tis marketed for use in the relief of foreign body airway obstructions.

Minutes of the meeting including Bob DeLagi's SEMSCO notes were distributed to the President and Chief and posted on the bulletin board.

SC FRES Recruitment & Retention Committee meeting – October 19, 2016
- Media campaign launched in September and will run for several months – cable, sports network and internet. Ads have been redone with emphasis on female recruitment. An ad was placed on Monday night football and will continue through the season.
- Still looking for members for legacy interviews which will be posted on line (3rd generation members etc.).
- SERVES applications received for the fall semester – 61 applied with a few being denied due to lateness or member has reached their maximum assistance through other grants.
- Member census for years 2014 and 2015 including number of female members is in progress. HCFAS had responded to the census request.
- Upon receipt, the meeting minutes will be posted on the bulletin board and distributed to President and Chief and recruitment and membership chairpersons.

Vice President's Report – David Mohr:

Paramedic Program – Weekly Meeting
October 13, 2016

1. There have been no major complaints since the start. There have been issues that have risen, all of which are or have been handled.
2. Question as to who should be listed on the PCR as "In Charge" if the medic initiates patient care? Squad SOP's state "The Crewleader is always in charge even with advanced life support personnel on the rig. Patient care, however, must be determined by the highest medical authority." New York State Department of Health Policy Statements on Pre Hospital Care Reports 02-05 states "Any member of the crew may enter information on the PCR. The individual indicated as "In Charge" should be the person who provided or directed the care to the patient. There is no requirement that the person in charge be certified as the highest level of care present. However the individual indicated as in charge is responsible for the care provided and documented. The provider listed as "In Charge" must be at least an EMT. If any advanced life support care was provided to the patient, the provider listed as "In Charge" must be an advanced EMT at the level appropriate for the care provided."
3. Scott Matus has been cleared by SC EMS to return to status effective 10/16. He can return and begin doing shifts effective Monday. Hank will contact him and return him in to the schedule
4. Overnight scheduling must be a priority. All medics must be doing at least one overnight. Hank will be working with the medics to ensure ON are all covered. He will fill in as needed. Beginning next week all overnights will be covered. Additionally, medics can only do a maximum of three shifts consecutively, after which they must be off for two shifts before returning. Additionally, they may not do more than eight shifts per week.
5. Maureen is not always fingering in for her shift. She has also not been carrying the controlled substances on duty. Hank will speak with her.
6. Full checkouts will be done on the essential items each time a Medic comes in. Non-essentials will be tagged and checked monthly. Hank will work on a checkout sheet and implement.
7. Andrew Taylor has given Hank a mailbox and key.
8. After discussions with the Chief Dispatcher and the First Deputy Chief, PCR were the Medic has initiated care will be copied and provided to Hank who will review them and make a report.
9. Hank has requested access to the ALS closet within the ALS closet as well as the BLS stockroom to be able to access supplies. Will review with appropriate members, open item.
10. Helmets for the Medics. Open item.
11. GPS for the vehicle. Open item.
12. The insurance card in 82 is expired. Will contact BF.
13. Monitoring the medic's certificates. Will work on creating a system.
14. Getting credit for CME's. Keith Davis was looking into it. Open item.

Old Business: None

New Business: President Palmieri discussed the Town of Huntington contract and various media outlets requesting interviews discussing billing and paid paramedics. The news media coverage is how the residents in the HCAD district will know about the changes at HCFAS due to the Town of Huntington contract requirement that HCFAS must bill for services rendered.

Motion by David Mohr and seconded by Richard Stone to adjourn the meeting at 2027 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: October 24, 2016

Amended and approved: November 3, 2016
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Special Board of Directors Meeting
DATE: October 28, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**ABSENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**2004 hours**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**ABSENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: James Mallilo

Meeting Notification: A timely special meeting notification had been given to all the Directors by President Palmieri.

Meeting called to order at: 19:32 hours

New Members:

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Gary Brandel as a new probationary member #1493, Shift: Monday 1500 in accordance with Article III, Section 2 of the By-Laws contingent on Chief Heavey obtaining a positive reference from Mineola Volunteer Ambulance Corps's Chief. (Subsequent to meeting Chief Heavey received a positive response).
MOTION APPROVED UNANIMOUSLY

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept John Mancino as a new probationary member #1494, Shift: Thursday 1100 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Joanne Peters as a new probationary member #1495, Shift: Tuesday 1100 in accordance with Article III, Section 2 of the By-Laws contingent on Chief Heavey obtaining a positive reference from Wading River Fire Department's Chief.
MOTION APPROVED UNANIMOUSLY

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Jonathan Domanick as a new probationary member #1496, Shift: Sunday 2300 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Seth Fischer and seconded by Chief Dominic Heavey to accept Pamela Best as a new probationary member #1497, Shift: Saturday 1500 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Treasurer Brian Canty arrived at 2004 hours during the following discussion.

John discussed his conversations with our CPA and the payroll processing company Pay Check regarding benefits for per diem paramedics. Also mentioned was that our ALS volunteers lack of access to the When to Work program and scheduling of ALS providers.

Motion by Richard Stone and seconded by Seth Fischer to adjourn the meeting at 2020 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: October 28, 2016

Amended and approved: November 3, 2016
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: November 3, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**ABSENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**1940 hours**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**ABSENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**2019 hours**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Jeffery Brenner, Bernard Poole, Ann Donegan and Lehti Laas

Meeting called to order at: 19:32 hours

Motion by Robert Franz and seconded by Seth Fischer to approve the minutes of October 20, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the minutes of October 28, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

A discussion of the cut off dates for the installation dinner and 50th Anniversary occurred.

Treasurer Canty entered the meeting at 1940 hours.

Proposals-
Snow Plowing
Holiday Parade
Funding for Decorations and/or Float
Holiday Parade Refreshments
Purchase Computer Accessories
Members email Addresses for Election
Continuation of Group Life Insurance
Purchase 2016 Gift Cards
Gift Cards for Life Members
Motion 10/20/16 Audio Systems Upgrade - Changing Account Funds – HCFAS to HCAD

Snow Plowing
Motion by Chief Dominic Heavey and seconded by Brian Canty to continue the contract with Harbor Irrigation for the 2016/2017 season for snowplowing of the parking lot, the ramp areas, the sidewalks and street sidewalks as described in the contract, dated September 22, 2016, from Harbor Irrigation, 502 New York Avenue, Huntington, NY 11743. Cost is the same as prior year.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Holiday Parade
Motion by Chief Dominic Heavey and seconded by Brian Canty to allow the participation of HCFAS in the Town of Huntington Holiday Parade 2016 on November 25, 2016 from 5PM to 9PM. Additionally, the Chief will authorize marching members to allow family members to participate and march with HCFAS. Each member will be responsible for the safety and behavior of any of their personal family members taking part.
MOTION APPROVED UNANIMOUSLY

Funding for Decorations and/or Float
Motion by Chief Dominic Heavey and seconded by Richard Stone to allow the Chief or his designee to spend no more than $1,000.00 towards the building and/or decorating of a float to be entered into the Town of Huntington Holiday Parade 2016.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Holiday Parade Refreshments
Motion by Chief Dominic Heavey and seconded by Robert Franz to allow the Chief or his designee to spend up to $500.00 for refreshments, including alcohol, for the Town of Huntington Holiday Parade 2016. Alcoholic beverages may not be served to Squad members or their guests who are below the New York State legal drinking age. Age will be monitored by the Chief.
HCFAS Funds
Yes: RS, DH, SF No: RF Abstain: BC
MOTION APPROVED

Purchase Computer Accessories
Motion by Seth Fischer and seconded by Chief Dominic Heavey to approve the purchase of a Dell SonicWALL Firewall SSL VPN license, that will accept 15 users (ToughBooks), and a Dell SonicWALL TZ2500, security appliance required for the AmbuPro ePCR to synchronize with the server data base. The cost of the Dell SonicWALL TZ2500, a software package to replace one more than 3 years old and as such no longer eligible for service support or upgrades, is not to exceed $1,742.08. The cost of the license is not to exceed $286.16. The purchase will be through CDW-G and the prices are by NYS contract. Installation and set-up is not included and will be performed by Adept and be absorbed by our service hours.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Members email Addresses for Election

Motion by Robert Franz and seconded by Chief Dominic Heavey to authorize and approve the candidates for office in 2017, a single use of HCFAS members' email addresses for the purpose of sending the candidates qualifications and other pertinent information to the members to solicit their votes. Upon request of the candidates, Brian Canty will facilitate the transmittal of the candidates emails. There will be a maximum of three candidate emails sent each day (candidates for Board of Directors, Chiefs, and Day Captains) and the last email group will be sent on 12/9/2016.

Yes: RS, DH, SF, RF Abstain: BC

MOTION APPROVED

Continuation of Group Life Insurance

Motion by Robert Franz and seconded by Richard Stone to accept the recommendation of Robert Franz, the insurance committee chairperson, and approve the renewal and continuation with VESO Trust (Voluntary Emergency Service Organization) for the HCFAS Members Group Term Life Insurance Program, in accordance with the guidelines attached, for the period November1, 2016 to October 31, 2017 with an approved extension tyo February 28, 2018 pending notification of the insurance company's November1, 2017 renewal. The group term life insurance is to be provided by VESO Trust and underwritten by Security Mutual Life Insurance Company of New York at a monthly amount of approximately $6,400.00 for active members and $1,050.00 for inactive life members (based upon the 11/01/16 census of 251 eligible active members and 20 eligible inactive life members). The addition of eligible new participants and the termination of participants during the year will be paid or credited upon the receipt of an invoice reflecting such changes plus changes for participants moving from one age band to another age band. Payments will be made quarterly from HCAD funds for active members and from HCFAS funds for inactive life members. The program will be administered by the HCFAS insurance committee.

HCAD & HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Purchase 2016 Gift Cards

Motion by Chief Dominic Heavey and seconded by Brian Canty to authorize the purchase of $200 holiday/gift cards for eligible members under the following requirements per the SOP Article X, Section 1, #17, Miscellaneous Items, Section F.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Gift Cards for Life Members

Motion by Brian Canty and seconded by Robert Franz to purchase $200 holiday/gift cards for all Life Members.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Motion 10/20/16 Audio Systems Upgrade - Changing Account Funds – HCFAS to HCAD
Motion by Robert Franz and seconded by Brian Canty to amend the 10/20/16 BOD motion for the purchase of a meeting room audio system upgrade by changing HCFAS Funds to HCAD funds.
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:
Motion by Brian Canty and seconded by Chief Dominic Heavey to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

Checks dated: Oct 20, 2016 to Nov. 3, 2016

HCAD Transactions 24 Checks & 3 Direct Deposits Totaling $36,814.30
Payroll Direct Deposit Totaling $2,887.50 P/E 10/14/2016
Payroll Direct Deposit Totaling $4,076.25 P/E 10/21/2016

HCFAS Transactions 3 Checks Totaling $1,648.44

MOTION APPROVED UNANIMOUSLY

Transfers: None

On October 23, 2016 I sent an email to the Chief Officers, Chief, First, Second and Third asking for a list of who was approved for which conferences. As of 10:35pm on 11/1/2016, I still have not been provided with that list.

Additionally, I have only received 3 Request for Reimbursement from the Pulse Check Conference (D. Kaufman, B. Wood, (L. Dell was approved by 2nd deputy but being hold for lack of report). R. Franz and A. Golinsky have submitted their requests to the second deputy but they still have not been approved. Have not received any other requests from Pulse Check.

No request for reimbursement from EMS WORLD EXPO have been submitted to the treasurer's office.

Tuesday Captain still has not turned in his accounting for the 3rd Qtr Captains Advance after multiple contacts.

All in all the 3rd Qtr captains allowances were accounted for ok, there were some miss understanding of Itemized vs. detailed. For the 4th qtr. I will ask for both.

On November 2, 2016 I have submitted a request to Bank of New York Mellon to call our Bond on December 1, 2016.

Director Villamide-Herrera arrived at 2019 hours.

Chief's Report – Dominic Heavey:

As of Tuesday 11/01/2016 the New 2-15-18 was delivered to the Squad. The Third Deputy Chief has started to train the trainers. The committee will meet this week and go over the Ambulance and make sure it is up to all the specs.

Check & Inject will go live after the GMM in November. As of 11/02/2016 we have 96 EMT's out of 156 EMT's completed in Check & Inject.

Hospital Meeting on 10/27/2016 went good with no outstanding problems. Please find attached Emergency Department: Redesign to improve efficiency. We hope to have a meet and greet with some of the Hospital Staff on 11/16/2016, further information to follow. Please note the ED Ribbon cutting ceremony is scheduled for December 13, 2016 and the Grand Opening scheduled for January 3, 2017 at 5 am.

E-PCR: The Officers at our last meeting spent a lot of time going over the e-pcr and making some changes that will help our members get through this much easier and quicker.

The New Child Restraint will be showed to the membership at the GMM and put into Service thereafter.

New Members:
I sent out the e-mail I received from Chief Hartman from Mineola VAC on Gary Brandel, as of 11/02/2016 I have not be able to get in touch with First Deputy Chief Keith Ryan of Wading River on member Joanne Peters.

-Chief was asked about Company 8 hours
-President Palmieri spoke to the Chief about Company 8 ALS providers coming in when paid personnel is on.

Secretary's Report –Robert Franz:

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the following LOA's:

Name	**Day**	**Membership #**	**Type**	**Dates**
LoCascio, Martin	Thursday	1368	Emergency Medical	10/17/16 – 1/17/17
Mugavero, Daniel	Wednesday	1409	Operational	10/12/16 - 1/12/17
Rudolph, Richard	Co. 8	1083	Emergency Medical	10/1/16 – 1/1/17
Serrano, Nereida	Friday	1458	Emergency Medical	10/1/16 – 1/1/17

MOTION APPROVED UNANIMOUSLY

Probation Ending:

Motion by Robert Franz and seconded by Chief Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Tyrone Costa, member #1461, eligible 6/25/16, effective 11/3/16.

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Schwartz-Perkins, Kristin	Friday	1369	10/14/16	From an Operational
Serrano, Nereida	Friday	1458	10/17/16	From an Emergency Medical to Dispatch Only
White, Tiffany	Wednesday	1259	10/24/16	From a Medical to Full Riding

Insurance:

MVA – While responding to a call 2-15-82 was going around traffic on Railroad St in order to make a right turn to go south on New York Ave and it was hit in the right rear tire by a vehicle going from the Railroad St left turn lane to proceed north on New York Ave. No one was injured. There were minor scratches and dents to response vehicle's rear wheel and the other vehicle front bumper was torn off. The incident has been reported to our insurance carrier.

Personnel – On Saturday evening 10/29/16, a Post 215 Advisor broke their left ankle while participating in a Boy Scouts Baiting Hollow Camp Haunted Trail Walk. This was a Post 215 event. A claim has been filed with the NYS Insurance Fund under our VAWBL policy.

NYSVARA: The last board meeting for 2016 will be at the Albany Marriott this Saturday November 5, 2016.

Vice President's Report – David Mohr

Paramedic Program – Weekly Meeting

October 24, 2016

1. We have started to document the issue with Maureen as they are recurring. Issues with scheduling, PCR's and the controlled substances. Hank is continuing to speak with her.
2. Hank has almost completed a checkout sheet for the Medics.
3. Hank has lost access to the BLS closet. Will inquire.
4. Monitoring the medic's certificates. Will work on creating a system.
5. Getting credit for CME's. Keith Davis was looking into it. Open item.
6. Looking into the reason why we can't do more than 32 hours per week.

President's Report – John Palmieri:
-BOD dinner meeting dates discussed
-Uniform Code update given
-Boxes in the basement are accumulating; Co-Chair Phil Schmidt will be notified

Old Business:
-Director Stone wanted the 50th anniversary pricing discussed and the cut off for off probation members

New Business: None

Motion by Seth Fischer and seconded by Brian Canty to adjourn the meeting at 2110 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: November 16, 2016

Amended and approved: November 17, 2016
MOTION APPROVED

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: November 17, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: James Malillo, Bernard Poole, Jeffery Brenner, Ann Donegan, Susan Siebel, Keith Davis, Elizabeth Wuestman, Elizabeth Mohr, Casey Orr, Lehti Laas.

Meeting called to order at: 19:30 hours

Motion by Robert Franz and seconded by Seth Fischer to approve the minutes of November 3, 2016.
Yes: RF, RS, DH, GO, SF, LV Abstain: BC, DM
MOTION APPROVED

Proposals-
Invitations for 2017 Installation Dinner
Purchase Flowers for the 2017 Installation Dinner
Photographer for the 2017 Installation Dinner
2016 Children's Holiday Party
2016 Adult Holiday Party
SCACA Dues
NYSVA&RA Individual Dues
Provide an Annual Squad Report and Pay Dues
Attend the NYSVA&RA Board Meetings
Toy Drive Box
TFC Cantata collection
General Meeting Room Request Friday 12/9/16 – Meredith Heller #1351
Paramedics Hires: Kerry Carlock & Briana Lionetti
EMS World and Pulse Check Reimbursement 12/1/16 Deadline
Radio for 2-15-81

Invitations for 2017 Installation Dinner
Motion by Seth Fischer and seconded by Robert Franz to authorize the Special Event Committee Chairperson Brian Canty to expend the sum not to exceed $2,750.00 for the purchase of invitations, postage and programs for the 2017 Installation and Inspection Dinner. Further to authorize the President or his designee, to sign off on the invitation and program proofs prior to printing.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Purchase Flowers for the 2017 Installation Dinner
Motion by Robert Franz and seconded by Seth Fischer to accept the recommendation of the Special Event Committee Chairperson Brian Canty and authorize and approve the purchase of flowers for the 2017 Installation and Inspection Dinner at an amount not to exceed $2,500.00.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Photographer for the 2017 Installation Dinner
Motion by Robert Franz and seconded by Seth Fischer to accept the recommendation of the Special Event Committee Chairperson Brian Canty and authorize and approve the President or his designee to sign an agreement or purchase order for the services of Creative Compositions as the photographer (used since 2001) for the 2017 Installation and Inspection Dinner at a cost not to exceed $1,050.00. A Creative Compositions photographer will be performing services for this event. HCFAS's cancellation policy will be included as part of the agreement/purchase order. Price is the same as last year.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

2016 Children's Holiday Party
Motion by Greg Orr and seconded by Chief Dominic Heavey to authorize and approve the Special Events Committee to have the Children's 2016 Holiday Party on Saturday, December 3, 2016 , from 2PM to 5PM at Headquarters. The authorized attendees and gift eligibility for this event will be in accordance with the Social Committee protocols of which must be posted with the signup sheet, including that the child must be present to receive a gift. The Special Events Committee, with the approval of the Board liaison will have the authority to approve or deny requests to attend by other interested parties with a fee of $40.00 per child to offset the cost of the gift and incidentals, which is to be paid in advance by the Squad member requesting approval. Further to authorize an advance of $5,500.00 which will be accounted for in accordance with the PP and is to be used to cover the expenditures for food, paper goods, decorations (table decorations only- no ceiling decorations), entertainment, film and gifts. It is estimated that the gifts will not exceed $40.00 per child. No other funds will be provided without the express pre-approval of the BOD. The eligible child must be present to receive a gift, no exceptions. Members paying the $40.00 fee may receive the child's gift if unable to attend. The Special Events Committee Children's Holiday Party Coordinators, Susanna Otto and Trish Reciniello, will be responsible for this event and will produce for the Treasurer and Special Event Committee Chairperson, an accounting of this event with original receipts within ten days

of the event, and the Treasurer will give the BOD an accounting for this event at the next BOD meeting immediately following receipt of the bills.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

2016 Adult Holiday Party

Motion by Greg Orr and seconded by Brian Canty to accept and approve the recommendation of Special Events Chairperson Brian Canty and authorize the HCFAS Adult Holiday Party to be held on Saturday, December 17, 2016 from 1730 hours to 2230 hours in the General Meeting Room.

Further to authorize Brian Canty to accept the bid from C & A Catering Inc. (Milk & Sugar Caterers) at a cost of $44.21 (based on 150 people) per person inclusive of gratuity and service fees. The Squad's standard cancellation clause will be part of all agreements and the caterer will provide a certificate of insurance with HCFAS named as additional insured and a certificate of workers compensation coverage.

Further to authorize the engagement of two Tips certified bartenders plus one "Bar Back" and the purchase of the bar inventory for an aggregate cost not to exceed $1,700.00. Alcoholic beverages will be dispensed in accordance with SOP Article IX, Sections 1-7, by Tips certified bartenders. It is understood that no tip receptacle (jar) will be placed on the bar during this event. A disclaimer is to be posted at the bar, in compliance with our SOPs concerning the consumption of alcohol. (No one under the age of 21 years is to be served or is to consume alcoholic beverages). Brian Canty the Chairperson of the Special Event Committee, will be in charge of stocking and of the manning of the bar.

Further to authorize an amount not to exceed $1,600.00 for linen, table pieces, decorations and photo film and an amount not to exceed &750.00 for a DJ as Entertainment.

Attendance or invitees to the event will be in accordance with the SOP Social Committee Protocols, Article IX, Sections 1-1, 1-2A, and 1-7 and including all "Life and Exempt Members". This will be posted with the signup sheet. Special Event Committee Chairperson Brian Canty will offer timely invitations to Suffolk County Police Personnel from sector cars 202, 202A, 203, and 203A with the same guest privileges as HCFAS members. A member sign in sheet will be used for this event. In accordance with the SOPs, the Chief will provide the BOD and the Event Committee Chairperson, a listing of members not eligible to attend by December 1st. Members not eligible to attend will be notified by the Chief. The Special Event Committee will be responsible for this event and the Squad Chief will be charged with the conduct of all members and guests at this function.

An accounting for this event, with original receipts and a liquor inventory, will be prepared within 14 days of the event and submitted to the Treasurer. The Treasurer will provide an accounting for this event next BOD meeting following the receipt of the paperwork from the Special Event Committee.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

SCACA Dues
Motion by Robert Franz and seconded by Chief Dominic Heavey to pay the annual dues to Suffolk County Ambulance Chief's Association in the amount of $100.00 for 2017.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

NYSVA&RA Individual Dues
Motion by Robert Franz and seconded by Seth Fischer to approve and pay the annual individual dues request of $10.00 for new or renewal membership in the NYS Volunteer Ambulance & Rescue Association for Huntington Community First Aid Squad members for fiscal year ending 9/30/17.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Provide an Annual Squad Report and Pay Dues
Motion by Robert Franz and seconded by Chief Dominic Heavey to authorize the Secretary to complete the NYS Volunteer Ambulance & Rescue Association (NYSVA&RA) 2016/17 annual Squad report and approve the dues payment to NYSVA&RA of $130.00 for the period 10/01/16 to 9/30/17. The annual Squad report will name Andrea Golinsky as Primary Delegate and Bob Franz as Alternate Delegate. The primary delegate will be responsible to inform the President, Chief and the membership of any important topics from District 7 meetings that are not covered by Association emails.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Attend the NYSVA&RA Board Meetings
Motion by Robert Franz and seconded by Greg Orr to authorize and approve NYSVA&RA District 7 Delegate Andrea Golinsky and Alternate Delegate Robert Franz to attend the NYSVA&RA Board meetings near Albany, NY on February 11, 2017 (or alternate date). Further to authorize and approve the use of a Squad vehicle (with more than one driver) at the discretion of the Chief or mileage reimbursement for one personal vehicle, plus tolls and parking, the reimbursement of hotel accommodations on February 11, 2017 (or alternate date) at an amount not to exceed a base room rate of $125.00 per person and the reimbursement on February 11 and 12, 2017 or alternate dates of the GSA per diem rate for meals and incidentals (current rate is $59.00 per day) less 25% for travel days. The NYS exempt organization sales tax certificates must be obtained from the Treasurer and used where applicable. Original receipts must be provided as applicable within ten days of this event and the Treasurer will provide the BOD an accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Delegate and 1st Alternate Delegate are authorized to extend an invitation to other NYSVA&RA delegates, officers or members and other VAS or FD members to ride in an authorized Squad vehicle or personal vehicle to attend this event provided there is adequate room to accommodate them.
HCAD Funds
Yes: RS, RF, SF, LV, GO, DH, DM No: BC
MOTION APPROVED

Toy Drive Box

Motion by Gregory Orr and seconded by Chief Dominic Heavey to allow a toy box in the ready room for the collection of unwrapped toys to be collected and distributed by the local Huntington Station group Friends of Huntington Station Latin Quarters at their annual toy drive in December (date TBA). This will be the 3rd year the squad participates, Lehti Laas member #938 is the squads point of contact and the toys will be distributed within a mile of our building. All children in need are welcome to sign up. The organizer is Laura Palacios and she can be reached at Laura@HSLQ.org

MOTION APPROVED UNANIMOUSLY

TFC Cantata collection

Motion by Seth Fischer and seconded by Robert Franz to allow a basket in the ready room for the collection of new gloves, hats, and scarves to be given to the local Huntington Station group TFC for their annual Cantata that will take place within a mile of our building at the corner of New York Ave. and Pulaski Road on Friday December 9th, 2016. All are welcome to participate, the new items will be distributed to attendees and there will be holiday singing and cider distributed. This will be the squads 2nd year participating. Lehti Laas #938 is the squads point of contact.

MOTION APPROVED UNANIMOUSLY

General Meeting Room Request Friday 12/9/16 – Meredith Heller #1351

Motion by Robert Franz and seconded by Greg Orr to permit Meredith Heller #1351 the use of the General Membership Meeting Room in accordance with HCFAS General Meeting Room Use Application and Rules to conduct her league the Long Island Roller Rebels NFP In annual Holiday / Annual party on Friday December 9, 2016 from 7:00PM to 11:00PM . Set-up time will be half hour before the event and cleanup will be an hour after the event. A security deposit of $500 has been received. Secretary Robert Franz checked the calendar and no events are scheduled for the requested dates and time except that the next day Saturday 12/17/16 is the Squad's adult holiday party. A copy of a bartender's TIPS certification has been submitted since alcohol will be served. Food service will be by the member. Member must submit a certificate of liability insurance in the amount of $1,000,000 with Huntington Community First Aid Squad named as additional insured which must include liquor law legal liability coverage. Approval is pending the receipt of the acceptable certificates of insurance.

The request was not received in accordance with the 60 day prior to event submission date.

Yes: RF, BC No: DH, DM, LV, RS Abstain: GO, SF

MOTION NOT APPROVED

Paramedics Hires:

Motion by David Mohr and seconded by Chief Dominic Heavey to hire EMT-P Kerry Carlock.

Yes: RS, RF, SF, LV, GO, DH, DM Abstain: BC

MOTION APPROVED

Motion by Chief Dominic Heavey and seconded by David Mohr to hire EMT-P Briana Lionetti.

MOTION APPROVED UNANIMOUSLY

Note: The following motion was made during the Treasurer's Report

EMS World and Pulse Check Reimbursement 12/1/16 Deadline

Motion by Brian Canty and seconded by Richard Stone that if the request for reimbursement for EMS World Expo & Pulse Check conferences are not received by the Treasurer by December 1st, 2016, the reimbursement will be forfeited. Furthermore, any expenses incurred by the squad will be charged to the applicable individual member.

Yes: RS, RF, SF, LV, GO, BC No: DH, DM

MOTION APPROVED

Note: The following motion was made during the Chief's Report

Radio for 2-15-81

Motion by Chief Dominic Heavey and seconded by David Mohr to purchase a Motorola M5 radio control head including accessories and installation in the rear of 2-15-81 from Mayday Communications Inc. for an amount not to exceed $1,000.00. This is compatible with existing communication equipment.

HCAD Funds

Yes: RS, SF, LV, GO, DH, DM No: BC, RF

MOTION APPROVED

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Dominic Heavey to accept the following for payment in accordance with the PPs and previous Board of Directors' motions: November 3, 2016 – November 17, 2016

HCAD 25 Checks & HCAD 4 Direct Debits Totaling $64,311.44

Payroll Direct Deposit Totaling $3,154.84 10/22/16 thru 10/28/16 Pay date 11/04/16

Payroll Direct Deposit Totaling $3,055.14 10/30/16 thru 11/05/16 Pay date 11/11/16

HCFAS 5 Checks Totaling $3,688.86
HCFAS Direct Debit Totaling $00
HCFAS Total $3,688.86

941 Employers Federal Tax Payment $2,903.93 - 11/15/2016
NYS-1 Employers State Tax Payment $771.79 - 11/10/2016

MOTION APPROVED UNANIMOUSLY

Transfers: None

Chief's Report – Dominic Heavey:

(1) Pedi-Mate placed in all Ambulances.
(2) Ramjohn-Bernal, Marisa # 1430. I spoke with her during the week and she is to have a letter of resignation to me before our next Officer Meeting.
(3) Schroeder, Alicia # 1478, is to have all her paper work in to the First Deputy Chief before she can return to duty.
(4) Reid, Thomas # 1483, the Officers has agreed to allow him go on a Ed-LOA. We fell he will be an asset to the agency when he returns.
(5) 2-15-82 out of service due to light package.

Ambulance rotation for SCPD
We received a call from Jason Byron at SCPD in Yaphank inquiring about ambulances rotations for Officers doing the EMT Program. They will have about 60 recruits this year. He would like to start this program with us, He would like if we could let his Officers ride between December 12 – 15, two 7-hour rotations from 7-3 and 3-11.

Medical/Emergency Medical form 146B, The Officers would like if we can ask the member to get this filled out for their third MLOA and not for the second. We would also like to have the BOD to let the GM know about this form. The form is already on the web site for members to see, but we need to send out a blast e-mail.

Secretary's Report –Robert Franz:

Motion by Robert Franz and seconded by Chief Dominic Heavey to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Susanna (Sue) Otto	Sunday	790	Emergency Medical Line of Duty (LOD)	10/30/16 – 1/30/17
Kristin Schwartz	Friday	1369	Operational	11/25/16 – 2/25/17

MOTION APPROVED UNANIMOUSLY

Probation Ending:
Motion by Robert Franz and seconded by Chief Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Anthony Cambareri, member #1467, eligible 9/25/16, effective 11/17/16.
MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
Angevine, Gina	Wed	1073	9/28/16	Operational
Evers, Chris	Co. 8	1216	8/30/16	Operational
Gabriel, Rodriguens	Monday	1224	8/1/16	Educational
Harvey, Dillon	Co. 8	1254	6/5/16	Operational
Klotsche, Alexander	Co. 8	1363	6/12/16	Educational
Lau, Allison	Sunday	1226	8/6/16	Educational
Otto, Susanna (Sue)	Sunday	790	7/3/16	Operational
Rittenhouse, Paul	Wednesday	1146	9/28/16	Operational
Rubino, Melissa	Sunday	1213	8/21/16	Operational
Schwartz, Kristin	Friday	1369	10/14/16	Operational
Valle, Matthew	Co. 8	1238	8/31/16	Operational
Winter, Mary	Admin	485	5/6/16	Medical

Dropped:

Motion by Brian Canty and seconded by Loreley Villamide Herrera to drop from membership for failure to fulfill requirements: Alisha Schroeder, probationary member #1478, effective December 1, 2016 if all required paperwork is not submitted.

Yes: RS, RF, SF, LV, GO, BC, DM No: DH

MOTION APPROVED

Motion by Brian Canty and seconded by Seth Fisher to add to the above motion "effective December 1, 2016 if all required paperwork is not submitted". (Note- change already incorporated into the motion)

MOTION APPROVED UNANIMOUSLY

Motion by Seth Fischer and seconded by David Mohr to drop from membership for failure to pay dues, probationary member Thomas Reid, member #1482, effective December 1, 2016 if his dues remain unpaid.

Yes: RS, RF, SF, LV, GO, BC, DM No: DH

MOTION APPROVED

Motion by Brian Canty and seconded by Seth Fisher to add to the above motion "effective December 1, 2016 if his dues remain unpaid". (Note- change already incorporated into the motion)

Yes: RS, RF, SF, LV, DH, DM No: BC (Note- GO not in the room)

MOTION APPROVED

Motion by David Mohr and seconded by Gregory Orr to drop from membership for failure to fulfill shift requirements probationary member Maria Ferreira, member #1468, effective 11/17/16.

Yes: RS, RF, SF, LV, GO, BC, DM No: DH

MOTION APPROVED

Insurance:
VAWBL and WC 2017 coverage renewal quotes are in progress. Also getting quotes for increased disability coverage for all employees.

Request for non- medical call records & interview of members:
I am working with our attorney and members regarding procedure and logistics.

Suffolk REMSCO Meeting – November 15, 2016
There were no handouts for this meeting.
-Life Saver Awards: Bridgehampton and Southampton coordinated response.
-Approved TOA from East Marion Fire Department to East Marion Fire District
-Did not approve Course Sponsorship Long Island EMS Training Inc. application, due to lack of clinical sites and negative effect on other 3 course sponsorships.
-Executive Committee -target public health human services and create wellness prevention in county.
- EMS Best Practices Conference to be renamed as Tom Lateulere Memorial EMS Best Practices Conference and is scheduled for March 25, 2017 at St Joseph's College and hopefully will be an annual event.
-Communications - website vendor meeting / generic ePCR data bridge funding $198K for 2017. Policy will be vendor neutral for data transfer to county.
-Nomination Committee - slate of officers (same as last year), several constituencies expiring on 12/31/16 (opens to change representatives). A letter will be sent shortly to those entities.
-Performance Improvement Committee- Anthony Pellicone (PI committee meeting presentation). There is a pilot of 10 agencies which will report data STEMI, Trauma, RSI, Stroke, Pain). Mission Life Line (STEMI) using national data KPI for each. Time at patient's side and time of EKG hook up. Suffolk Care will be bundle name. Data to be presented primarily based on zip codes. Best practices or area for improvement. This combined efforts with REMAC's QA work.
-PIO - State awards due 5/1/17 (a power point presentation to be created to show what is appropriate - what should go in a nominee's application). A nominee should be presented for an Executive Leadership Award (NYS Health Commissioners Award) at cost of $250 if not in the DOH budget.
EMS Division Staff report:

- Narcan -MAD device recalls Delagi memo 11/4/16. (1300+ 1100 more). Can still use Narcan even if expired.
- CC curriculum is still on long term since not national level. Study being done by SEMSCO.
- Marathon thanks to agencies that participated (Whole community approach). There were 150 Aided cases.
- Influenza season (seeing some in County) FC fever cough suffixes vs FT fever travel - do not forget to ask about travel (EBOLA).
- EMT BLS 12 lead program (volunteer). Invitation going out tomorrow to all agencies.
- Safety Bulletin – Carfentanil (synthetic opioid) narcotic was sent out. Not ID on Long Island (elephant tranquilizer) 10000 x fentanyl (cross contaminant skin/inhalation in power form). NYS Senator Boyle's presentation this evening at SCCC.
- 3 notices of claim against EMS were received this week. Lawsuit from 2007 going to trial next week. Document and follow all protocols.

- QA/QI still working on individual performance
- CME new power point. Review core CME power points to standardize QA, notification, added Sunday 6 hour at 3 locations Southampton, Babylon.
- End-tidal CO2 reading training. 2 hour non-core CME by Chris Nuccio.
- CPAP program - BLS training by Dina Wayrich.
- Protocol rollout – will be CME web based for ALS recertification.
- Tissue Lab – EZ-IO BIOSKILLS Cadaver Lab -seats are still available for Wednesday before Thanksgiving.

Policy # 06-06 revision- on operating authority from state (review and send comments). This was previously distributed for comment.

Then next SEMSCO / SEMAC meetings in Troy, NY will be on January 10-11, 2017.

REMSCO 2017 elected officers: Joel Vetter (Chair); Philip Cammann (Vice Chair) and Mark Zender (Secretary/Treasurer).

Approved for 2017 REMSCO's: bank – Chase; publication – Newsday; and legal counsel – Tim Glynn of GMP.

REMSCO meeting schedule for 2017 are: 1/10; 3/14; 5/9; 7/11; 9/12; 11/14 at SCEMS in Yaphank.

Legislation:
S5542B / A3590B passed both the senate and assembly. This bill was signed by Governor Cuomo on 11/14/16 and requires volunteer and commercial ambulance services to do a sex offender background check on any new applicant and further requires that the ambulance service determine the applicant's threat level and if he / she should be admitted into the ambulance service for membership. The law goes into effect on March 14, 2017.

FASNY Legislative Conference – Albany, NY – Sunday, 11/6/16
I attended the last day of FASNY's legislative conference in Albany, NY. Copies of FASNY's 2017 legislative agenda were distributed and posted on the bulletin board. Four of the five scorecard bills refer to changes in the VFBL, VAWBL. The fifth item would allow NYS fire departments to bill for ambulance services (this bill is opposed by the NYSVARA since it would prevent ALS services from billing for intercept services in rural areas). FASNY is also asking for the NYS refundable income tax credit to be increased from $200 to $400.

NYSVA&RA
Pulse Check 2017 Educational Conference will be from 9/21/17 to 9/24/17 at the Albany Marriott on Wolf Road and registration rates will probably be the same as 2016.
The next board meetings are scheduled for Saturday 2/11/17 and Sunday 4/30/17. Legislative Day is scheduled for Monday 5/1/17.
The next District 7 meeting is scheduled for January 17, 2017 at Community Ambulance of Sayville.

Election Day
A write in candidate may send a letter to Brian Canty to be emailed out to the membership and also put an article in the Pulse and post their name as a write in candidate on a first floor bulletin board. No posting is allowed of a write in candidate’s name anywhere on the second floor including the voting room and privacy voting booth.

Director Villamide-Herrera:
The following are excerpts from an email:
The FEMA application is due Friday and I am working with the grant guys on the narrative.
I am working alone with the grant guys as other committee members have dropped.

I've attached a series of informational forms I need help filling out. Much of the information is not needed (especially since it is fire-centric process and we don't qualify), the organizational information is important.
In discussions with the grant guys, we came to the consensus that we can probably only apply for PPE.
Current summary - we are trying to reach at least over 100K to make it worthwhile. The numbers will be adjusted once we have member stats on the forms attached:
200 EMS Helmets
25 ANSI Traffic Vests
200 EMS Pants
200 Extrication Gloves
100 EMS Coats (assuming we already have the rest from the first round of purchases)

Here's why we ended up here. First, any award is good press and the likelihood of an award pretty small - but the service has been paid. Submitting an application moves us into better consideration next time. Plus this year our limited budget situation and changes give us a good justification for why such a large and well funded organization is at a crossroads and in need of funding.

Second, we did not meet the criteria for any high priority areas. We need to work around the high priority areas. Why?
- High priority this year - automatic CPR equipment and power prams - we have both - no way to justify more and we will be eliminated in the computer review

- New ambulance - we have 3 new ambulances which pushes the age of our fleet (they estimate average for consideration) making us likely to be eliminated in the computer round. Think about how old some fleets across the country are and you see why this is a bad option.

We need to ensure that the SAM number is active. I know someone had recycled it last year but I have no access to the login and I do not know what the recovery email address is that would receive the information. I cannot stress enough how critical having an active SAMs number is.

Turning around an application in 5 days is not impossible but it requires the information I am requesting.

President – John Palmieri:
Please be advised that David is no longer able to be involved with the Medic program. Going forward, all questions, complaints and correspondence will go through the operations chain of command with copies to Seth Fischer and myself. The Lead Medic can not allocate resources without our involvement. We are concentrating on trying to cover each overnight first and to fill in other shifts as we can with new hires. We have more personnel in the pipeline and Casey was working to bring more Medics in for interviews. Please be assured that your overnights are our first concerns. Anything at all let me know.

Old Business: None

New Business: None

Motion by John Palmieri and seconded by David Mohr to enter into Executive Session at 2128 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2140 hours.

Motion by President John Palmieri and seconded by Seth Fischer to adjourn the meeting at 2140 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: November 30, 2016

Amended and approved: December 1, 2016
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: December 1, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**1941 hours**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**1940 hours**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Jeffrey Brenner, James Mallilo, Bernard Poole, Andrew Taylor, Ann Donegan, Susan Seibel.

Meeting called to order at: 19:37 hours

Motion by Robert Franz and seconded by Richard Stone to approve the minutes of November 17, 2016 as amended.
MOTION APPROVED UNANIMOUSLY

Proposals-
Retain Lawyers for 2017
Replace the Dispatch Area Carpet
Obtain NYS VAWBL Insurance for Volunteers
Purchase Workmen's Compensation Insurance for Employees
Purchase Dispatch Office Shades
Accept the List of Attendees for 2017 Installation Dinner
Purchase a Clothes Dryer
Open a M & T Bank Account

Director Villamide-Herrera entered the meeting at 1940 hours.

Treasurer Canty entered the meeting at 1941 hours.

Retain Lawyers for 2017
Motion by Seth Fischer and seconded by Robert Franz to authorize the President, John Palmieri, to retain the firm of Glynn Mercep and Purcell, LLP for the year 2017 and to expend the sum of $10,000.00 for forty-five (45) prepaid hours of professional time. It is agreed that any unused time will not be refunded or credited in any future year. Rate is the same rate as 2015.

HCAD Funds
Yes: RS, RF, SF, GO, LV, DM No: BC
MOTION APPROVED

Replace the Dispatch Area Carpet
Motion by Robert Franz and seconded by Gregory Orr to accept and approve the bid from Mitigation Solutions, 30 East Mall, Plainview, NY 11803, to replace the carpet in the dispatch office. Mitigation Solutions will remove the existing carpet and cove base, prep the slab as needed, install customer supplied carpet tiles, install new 4" vinyl cove base and clean all surfaces at a cost not to exceed $1,700.00. Vendor is to utilize remaining materials prior to purchasing any additional materials to match work previously done.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Obtain NYS VAWBL Insurance for Volunteers
Motion by Robert Franz and seconded by Loreley Herrara to accept the recommendation of the Insurance Committee Chairperson, Robert Franz, and our insurance agent, Hubbinette Cowell Associates, to obtain the New York State Volunteer Ambulance Worker's Benefit Law insurance coverage and Employer Part B from the New York State Insurance Fund (NYSIF) for our volunteers at an estimated annual premium of $49,000.00 for the 2017 calendar year. NYSIF is the sole provider of VAWBL insurance for volunteer ambulance squads in NYS. (2016 estimated premium is $60,500.00).
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Purchase Workmen's Compensation Insurance for Employees
Motion by Robert Franz and seconded by Loreley Herrara to accept the recommendation of the Insurance Committee Chairperson, Robert Franz, and our insurance agent, Hubbinette Cowell Associates to obtain the New York Worker's Compensation Law insurance coverage from the New York State Insurance Fund (NYSIF) for our employees at an estimated annual premium of $25,000.00 for the 2017 calendar year.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Purchase Dispatch Office Shades
Motion by Brian Canty and seconded by Loreley Herrera to purchase motorized roller shades for the dispatch office from Blinds to Go, 275 Walt Whitman Road, Huntington, NY 11746 for an amount not to exceed $1,800.00. This amount will include all equipment and installation, contingent on the performance of the blinds coming from the top down. Shade fabric has lifetime warranty and motor has a 5 year warranty.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Accept the List of Attendees for 2017 Installation Dinner
Motion by Brian Canty and seconded by Robert Franz to accept the amended list of attendees for the 2017 Installation Dinner to including the HCFAS Lead Medic (Henry Messana).

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Supervisor Frank Petrone	Town of Huntington
Councilman Tracey A. Edwards	Town of Huntington
Councilman Mark Cuthbertson	Town of Huntington
Councilwoman Susan Berland	Town of Huntington
Councilwoman Eugene Cook	Town of Huntington
Town Clerk JoAnn Raia	Town of Huntington
Receiver of Taxes Ester Bivona	Town of Huntington
Highway Superintendent Peter Gunther	Town of Huntington
Assemblyman Chad Lupinacci	
Assemblyman Andrew Raia	
Senator John J. Flanagan	
Senator Carl Marcellino	
County Executive Steven Bellone	
Commissioner Joseph Williams	Suffolk Cty FRES
Gregson Pigott, M.D.	Medical Director Suffolk County Dept of EMS
William Mike Masterton	Chief Ed & Training, Suffolk County Dept of EMS
Robert Delagi	Chief, Pre-Hospital Medical Operations, Suffolk County Dept of EMS
Chairman Joel Vetter	Suffolk County Regional EMS Council
Chairman Anthony LaFerrera	Suffolk County FRES Commission
Legislator William Spencer	
Legislator Louis D'Amaro	
Legislator Steve Stern	
Dr. Sanford Glantz	
Dr. Brandler	
Mr. Tim Glynn	
Inspector Hatton	Suffolk Cty Police Dept. 2nd Pct
Hiral H. Shah, MD	ER Chief of Staff, Huntington Hospital
Ms. Jamie McCrae	
Chief Cold Spring Harbor Fire Department	
Chief Halesite Fire Department	
Chief Huntington Fire Department	
Chief Huntington Manor Fire Department	
Chief Melville Fire Department	
Chief Centerport Fire Department	
Chief Greenlawn Fire Department	
Chief Dix Hills Fire Department	
Chief East Northport Department	
Chief Northport Fire Department	
Chief Eaton's Neck Fire Department	
Chief Commack Volunteer Ambulance Corp.	
Chief Wyndanch-Wheatly Heights Vol. Amb	

President Bryan Prosek	Suffolk Cty. Amb. Chiefs
Chairman Robert Franz	NYSVARA District 7
President John McDonough	TOH Fire Chief Council

Yes: RS, RF, SF, BC, DM No: GO, LV

MOTION APPROVED

Purchase a Clothes Dryer

Motion by Brian Canty and seconded by Robert Franz to authorize the Third Deputy Chief, Jeffrey Brenner, to purchase an electric dryer to replace the nonfunctional dryer in the laundry room from Home Depot with a five (5) year protection plan with free delivery and free installation for a price not to exceed $625.00.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Open a Bank Account – M & T Bank

Motion by Brian Canty and seconded by Robert Franz to authorize and approve the President, Vice President, Secretary or Treasurer to execute a new banking resolution and add M & T bank. The resolutions shall specify that all withdrawals (payment orders, wire transfers, etc.) and borrowing will require the authorized signatures of any two corporate officers listed above except that one authorized signature will only be required for transfers from one HCFAS bank account to another HCFAS bank account within the same bank.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by Seth Fischer to accept the following for payment in accordance with the PP's and previous Board of Director motions for November 17, 2016 – December 1st, 2016:

HCAD Transactions (33) Checks & (3) Direct Debits Totaling $190,612.50

Payroll Direct Deposit Totaling $2,914.25 11/06/16 thru 11/12/16 Pay date 11/18/16

Payroll Direct Deposit Totaling $2,888.72 11/13/16 thru 11/19/16 Pay date 11/25/16

NYS-1 Employers State Tax Payment $802.63 11/23/16

HCFAS Transactions (3) Checks Totaling & (1) Direct Debit Totaling $3,324.41

HCFAS MM Savings Christmas Gift Cards Totaling $45,000 11/28/2016

MOTION APPROVED UNANIMOUSLY

Transfers:

None

Total cost of Pulse Check & EMS World conferences is approximately $13.000.00.

Need to apply for Medicare approval in order to bill Medicare & Medicaid. There is no back billing permitted without first obtaining Medicare approval.

Chief's Report – Dominic Heavey (Given by President Palmieri)

1. The finalized list for the gift cards for operational members will be made available to John and Brian no later than Saturday.
2. Paramedics –
   a. Kerry Carlock had orientation and has started shifts.
   b. 2 other medics have their orientation today (Jennifer Masem & Brianna Lionetti)
   c. There is a new medic folder in the transition box (Patrick Horman). Committee recommended him for employment. He comes from both volunteer backround & paid background so seemed to understand the dynamic that we have herevery well.
   d. There are 2 more interviews that will take place next week or the week after.
3. E-PCR
   a. As of today, 46 EMT-B's have been signed off on AmbuPro. There will be more classes after the ones posted are finished.
   b. Jim is working with AmbuPro & SCM to start the process of linking the systems
4. Personnel
   a. All issues from the last meeting have wither been resolved or members have been dropped.
   b. Any additional questions regarding other members I ask that you hold off until the next meeting and send me an email with questions/concerns so I can get back to you as I will not be in attendance tonight.
5. Huntington Hospital Emergency Department staff will be coming to out General Membership Meeting on December 12th around 645PM to do a 15 minute presentation to the members about the new Emergency Departmenr and show the layout. We will manage and work around the voting area (may even do it in the BOD room). I have sent an email and posted a sign-up sheet.

Shift Change:

Member #	Last Name	First Name	From	To	Effective
1053	Rudilosso	Debbie	Saturday 1500	Co 8	11/22/2016
872	Poole	Bernard	Thursday 1900	Tuesday 1900	11/22/2016

Secretary's Report –Robert Franz:

Motion by Robert Franz and seconded by Brian Canty to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Cappola, Mark	Saturday	1087	Emergency Medical	10/15/16 - 1/15/17
Gander Jr., Joseph	Thursday	1329	Operational	10/26/16 – 1/26/17
Hirasawa, Tomoko	Monday	1404	Extended Medical	10/18/16 – 1/18/17

MOTION APPROVED UNANIMOUSLY

Probation Ending:
Motion by Robert Franz and seconded by Brian Canty to grant active membership in accordance with Article III, Section 2 of the By-Laws to Steven Benjamin, member #1475, eligible 10/11/16, effective 12/1/16.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Gregory Orr to grant active membership in accordance with Article III, Section 2 of the By-Laws to Vincent Castillo, member #1474, eligible 12/11/16, effective 12/11/16.
Yes: RF, RS, SF, GO, LV Abstain: BC, DM
MOTION APPROVED

Motion by Robert Franz and seconded by Brian Canty to grant active membership in accordance with Article III, Section 2 of the By-Laws to Donald Freed, member #1482, eligible 11/21/16, effective 12/1/16.
MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Day	Membership #	RTD Date	Note/From
LoCasio, Martin	Thursday	1368	11/9/16	Medical LOA to Full Riding
Rudolph, Richard	Co. 8	1083	11/21/16	Medical LOA to Full Riding
Szigethy, Alphonse	Tuesday	724	11/8/16	Medical LOA to Full Riding

Status Change:
Motion by Brian Canty and seconded by Robert Franz to grant the following Status Change effective 12/1/16:
Carlos Suarez #1103 – Operational membership to Associate membership
2/3 approval needed
MOTION APPROVED UNANIMOUSLY

Dropped:
Motion by Brian Canty and seconded by Loreley Villamide-Herrera to drop from membership for non-payment of dues, probationary member #1483 Thomas Reid, effective 12/1/16.
Yes: RF, RS, SF, LV, BC, DM   Abstain: GO
MOTION APPROVED

Motion by Loreley Villamide-Herrera and seconded by Seth Fischer to drop from membership for failure to fulfill shift requirements probationary member Gerard Stokkers, member #1477, effective 12/1/16.
MOTION APPROVED UNANIMOUSLY

Motion by Seth Fischer and seconded by Loreley Villamide-Herrera to drop from membership for failure to fulfill shift requirements Nathalie Pierre-Paul, member #1425, effective 12/1/16.
MOTION APPROVED UNANIMOUSLY

Insurance:
MVA – On Saturday 11/26/16 our ambulance 2-15-17 came in contact with another truck's left side mirror. Ambulance was north bound on NY Ave going to HH with patient on board running lights and siren. Truck had pulled over and was stopped. Our driver did not know that truck's mirror was damaged (hanging off) until after patient dropped off at HH.
SCPD did a report. Truck is registered in Texas and operating out of Syracuse NY. The Syracuse transportation department and their risk management company were called and I am awaiting a response and will not process this with our insurance carrier until I hear from them. There was no damage to 2-15-17 or any of the occupants of the vehicles.

HCFAS Annual Election – A draft ballot has been received from the SCBOE and emailed to Fort Orange Press for printing. Three candidates declined their nomination since the general membership meeting and have been deleted from the ballot – two for board of directors and one for chief dispatcher. The posted list of candidates has been updated upon receipt of each declination. All qualification letters have been mailed to all the remaining candidates. The voting machine has been ordered and should be delivered along with the privacy booths on December 9, 2016.

SC Recruitment Committee
The deadline for the spring semester is February 1st as per the SERVES Administrative Guide which is posted on the bulletin board or available at www.suffolksbravest.com/pdf/currentSERVESguide.pdf.

Legislation
- A5133C (Morelle) / S1000D (Funke) –This legislation provides that vvolunteer firefighters and ambulance workers will receive a $200 increase in permanent total disability benefits thanks to a new state law. The measure signed by Gov. Andrew Cuomo on 11/04/16 (Chap. 401) will allow permanent total disabled emergency workers to receive up to $600 a week in compensation starting Jan. 1 Disabled volunteer workers currently receive compensation benefits of up to $400

a week, an amount that has remained stagnant for the past 18 years despite inflation and the rising cost of living.

Old Business: None

New Business: None

Motion by Seth Fischer and seconded by Loreley Villamide-Herrera to enter into Executive Sesstion at 2108 hours. Note- Bernard Poole will remain in the room.
MOTION APPROVED UNANIMOUSLY

Executive Session ended at 2121 hours.

Motion by David Mohr and seconded by Seth Fischer to adjourn the meeting at 2121 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: December 30, 2016

Amended and approved: January 5, 2017
MOTION APPROVED

Huntington Community First Aid Squad
2016 Board of Directors Meeting
DATE: December 15, 2016

Members:

President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Elizabeth Mohr, Casey Orr, Dale Bartolomeo, Bernard Poole and Lehti Laas

Meeting called to order at: 19:30 hours

Motion by Brian Canty and seconded by Loreley Villamide-Herrera to enter into Executive Session at 1935 hours and allow the Life Membership Chairman to remain in the room.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2015 hours.

First Deputy Chief Orr asked the Board if they were considering hiring Paramedics with less than 3 years of experience as an ALS provider. The Board consensus was no.

Proposals-
End Incentive for Saturday Overnights
Restrict The Altering of Finger Reads
ACLS Recertification Class
2017 Donation Brochure
E PCR interface from SCM
Disability Benefits Policy with NYS Insurance Fund
Driver Improvement Classes (aka Defensive Driving)
Re-letter 2-15-19 as 2-15-25
Siren & Light Controller Kit for 2-15-82
Holiday Parade
Shades- Dispatcher's Office
Toys for Tots Box
Addendum To Meeting:
    Grant 20-Year Exempt Status (Email Motion - 12/17/16 & 12/18/16)
    Grant Life Membership Posthumously to Kurt Vetter #1161

End Incentive for Saturday Overnights

Motion by Brian Canty and seconded by David Mohr to end the $25 Gift Card Incentive for riding on the Saturday overnight shift, effective 12/18/2016.

HCAD Funds

Yes: RF, RS, SF, LV, BC, DM Abstain: GO

MOTION APPROVED

Restrict The Altering of Finger Reads

Motion by Brian Canty and seconded by Loreley Villamide-Herrera to prohibit the altering of finger reads or missed reads on the SCM system records for oneself, siblings, spouse, children, partner or any other related member. If a finger read needs to be altered, proper documentation must be submitted to the Chief or First Deputy Chief, explaining the reason for the change to be done by the First Deputy Chief. Any member found in violation will be subject to disciplinary action. Proper documentation will be put in place by 1/2/17.

Yes: RF, RS, SF, LV, BC, GO Abstain: DM

MOTION APPROVED

ACLS Recertification Class

Motion by Seth Fischer and seconded by Loreley Villamide-Herrera to hold an AHA Advanced Cardiac Life Support (ACLS) Recertification class at Headquarters. The first class will take place on Friday, December 30, 2016 Sunday 6:00 PM to 10:00 AM.

This class is being offered through "Keep The Beat CPR".

The cost of the class is based on the final number of attendees at the class as follows:

1-6 attendees - $600

Each additional student - $75

ACLS class will be open to non-members at a cost of $125.00 each. Non-members will pay "Keep The Beat CPR" directly. Each student will also purchase an AHA Handbook of Emergency Cardiovascular Care for Healthcare Providers 2015, at an additional cost of $30.00 per book. This book is pocket sized and covers BLS, ACLS, and PALS. Attendance not expected to exceed 16 members, for a total cost not to exceed $1830.00.

HCAD funds

Motion by Seth Fischer and seconded by Richard Stone to move the motion.

2/3 approval needed

Yes: RS, RF, SF, GO, LV No: BC, DM

On the original motion:

Yes: RS, RF, SF, GO, BC Abstain: DM, LV

MOTION APPROVED

Approve the 2017 Donation Brochure
Motion by Seth Fischer and seconded by Richard Stone to approve and accept the concept and final brochure as submitted by Roger Winter for consideration as amended. This brochure will be sent to all addresses on our mailing list, including the donation card for 2017.
HCFAS Funds
Yes: RS, RF, SF, GO, DM No: LV (Note- BC out of the room)
MOTION APPROVED

E PCR interface from SCM
Motion by Richard Stone and seconded by Seth Fischer to authorize the purchase of the Standard Electronic PCR interface from SCM for a price not to exceed $3500.00. This software is required so the AmbuPro EPCR will be able to obtain and populate the call parameters as received by the dispatch system. This additional feature will increase our Adept software service agreement by $420.00.
HCAD Funds
Yes: RS, RF, LV, GO, DM No: SF (Note- BC out of the room)
MOTION APPROVED

Disability Benefits Policy with NYS Insurance Fund
Motion by Robert Franz and seconded by Seth Fischer to terminate our mandated NYS Disability Benefits Law policy with Standard Security Life Insurance Co. of NY and submit an application for the coverage with the NYS Insurance Fund with an enriched statutory benefit equal to one-half of the average weekly wage of the employee limited to a maximum of 4 times the statutory benefit of $170.00 per week or $680.00 at an estimated premium of $99.01 per person. The application will request that the maximum enriched statutory benefit $680.00 be applied to the clerical employee and the maximum statutory benefit of $170.00 be applied to all other employees at a reduced premium. If the application request cannot be granted or is not allowed, then all employees will be covered at the maximum enriched statutory benefit.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Driver Improvement Classes (aka Defensive Driving)
Motion by Brian Canty and seconded by to have AAA New York, 1415 Kellum Place, Garden City, New York 11530, conduct a Driver Improvement class (Defensive Driving Classes) at HCFAS. The class will be conducted by Karen Blackburn on Saturday, January 7, 2017 and this program will be organized by 1st Deputy Chief E. Mohr. Classes will be open to all HCFAS members and their families. All non-members will pay the required course fee of $25.00. HCFAS will pay for all HCFAS members who successfully complete the class. The requirement for the class will be a minimum of 20 people and a maximum of 40 people. A total cost for the whole program not to exceed $1,000. The calendar of events has been checked and requested and the room is not being utilized for any other events. HCFAS will provide a light breakfast and lunch to all participants at a cost not to exceed $400.00
HCAD funds/HCFAS funds
MOTION APPROVED UNANIMOUSLY

Note: The following 4 motions were made under the Treasurer's Report

Re-letter 2-15-19 as 2-15-25

Motion by David Mohr and seconded by Richard Stone to have VCI Emergency Vehicle Specialists re-letter 2-15-19 as 2-15-25 and have additional lettering "Firefighter Rehab/MCI", at a cost not to exceed $725.00.

HCAD Funds

Yes: SF, DM, GO, RS No: LV, BC, RF

MOTION APPROVED

Siren & Light Controller Kit for 2-15-82

Motion by David Mohr and seconded by Seth Fischer to purchase a new light siren bar controller kit for 2-15-82. It will be installed by ACE Auto Repair at a price not to exceed $2125.00.

HCAD Funds

Yes: SF, DM, GO, RS, RF No: LV, BC

MOTION APPROVED

Holiday Parade

Motion by David Mohr and seconded by Brian Canty to approve an additional $56.10 for the holiday parade expenditures as per the 11/3/16 motion.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Shades- Dispatcher's Office

Motion by Brian Canty and seconded by Gregory Orr to increase the cost of shades that was approved at the November 21, 2016 BOD meeting to a cost not to exceed $2100.00.

HCAD Funds

Yes: SF, GO, RF, LV, BC No: DM, RS

MOTION APPROVED

Note: The following motion was made under the Secretary's report

Toys for Tots Box

Motion by Brian Canty and seconded by David Mohr to allow members Christine and Donald Ruolo to place a box in the ready room for Toys For Tots and to have HCFAS donate excess gifts from the holiday party.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Brian Canty:

Motion by Brian Canty and seconded by David Mohr to accept the following for payment in accordance with the PPs and previous Board of Directors' motions:

HCAD Transactions (30) Checks & (3) Direct Debits Totaling $68,101.18
Payroll Direct Deposit Totaling $2,736.52 11/20/16 thru 11/26/16 Pay date 12/02/16
Payroll Direct Deposit Totaling $3,504.84 11/27/16 thru 12/03/16 Pay date 12/09/16

941 Employers Federal Tax Payment $4,236.27 12/14/2016
NYS-1 Employers State Tax Payment $818.94 12/13/16

HCFAS Transactions (3) Check Totaling $1,424.12

MOTION APPROVED UNANIMOUSLY

Transfers: None

-Harbor Irrigation snow removal contract will be renewed

-The Harmon Foundation donated $5,000.00 to fund pilot projects where possible. The Board consensus was to fund Hands Only CPR.

Chief's Report – Dominic Heavey given by 1st Deputy Chief Orr

Status Change:

Member #	Last Name	First Name	Day & Shift	From	To	Effective
1493	Brandel	Gary	Monday 1500	Disp Tr.	ACL/Dr. TR	12/14/2016
1457	Connolly	William	Friday 2300	Dr. TR	DR	12/14/2016
1486	Harkins	Sean	Tuesday 2300	Disp	FA	12/14/2016
1423	Biersack	Robert	Monday 0700	ACL	CL	12/14/2016
1494	Mancino	John	Thursday 1100	Disp Tr.	Dr. TR	12/14/2016
	McGlone	Liam	Saturday 0700	Post215 Disp. Tr	Disp	11/13/2016
500120	Levinsky	Jake	Sunday 1500	Post215 Disp. Tr	Disp	11/21/2016
1480	Nazinitsky	Erik	Saturday 2300	ACL	CL	12/14/2016
1484	Block	Brian	Saturday 1100	ACL	CL	12/14/2016

Shift Change:

Member #	Last Name	First Name	From	To	Effective
1447	Capotosto	Michael	Sunday 1100	Sunday 2300	1/8/2017 (Reason:work)

<u>No Show:</u>

Member #	Last Name	First Name	Date of Offense	Day & Shift
1439	LaForest	Jonathan		Tuesday 0700

-February 4th is the Officer's dinner meeting

-HCFAS has signed on with the Cyanide Mutual Aid in the 2nd Division

Letter Of Intent: Dillon Harvey #1254 on Company 8

Secretary's Report –Robert Franz:

Motion by Robert Franz and seconded by Brian Canty to approve the following LOA's:

Name	Day	Membership #	Type	Dates
Castagna, Shayna	Sunday	1381	Educational	1/1/17 – 4/21/17
Lupo, James	Wednesday	959	Operational	12/14/16 – 3/14/17
Loysch, Robert	Saturday	56	Emergency Medical	12/7/16 – 3/7/17
Miller, Michelle	Co. 8	1072	Medical	12/6/16 – 3/6/17

MOTION APPROVED UNANIMOUSLY

Probation Ending:
Motion by Robert Franz and seconded by Brian Canty to grant active membership in accordance with Article III, Section 2 of the By-Laws to Karen Browne, member #1469, eligible 9/16/16, effective 12/15/16.
MOTION APPROVED UNANIMOUSLY

Resignations:
Motion by Robert Franz and seconded by Seth Fischer to accept the resignation of Christopher Evers, member #1216, Resignation letter dated 10/21/16, effective 12/31/16 .
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Seth Fischer to accept the resignation of Yael Korman, probationary member #1465, resigned via email effective 12/16/16 .
MOTION APPROVED UNANIMOUSLY

Old Business: None

New Business: None

Motion by David Mohr and seconded by Seth Fischer to enter into Executive Session at 2127 hours and allow the 1st Deputy Chief to remain in the room.
MOTION APPROVED UNANIMOUSLY

Executive Session ended at 2155 hours.

Motion by Brian Canty and seconded by Richard Stone to adjourn the meeting at 2156 hours.
MOTION APPROVED UNANIMOUSLY

Addendum To 2016 Board Of Director's 12/15/16 Meeting

Note: The following motion was done via email
Grant 20 Year Exempt Status (Email Motion 12/17/16 & 12/18/16)
Motion by John Palmieri and seconded by David Mohr to grant 20 Year Exempt Status to the following members who have attained 20 years of active service to the Huntington Community First Aid Squad. This designation shall provide the following: 20 Year Exempt members shall not pay annual membership dues and shall continue to be invited to all Squad functions should they elect to become inactive.

1. Nancy Barker #930
2. Kathi Bonessi #936
3. Ann Gabriel #919
4. Jody Kavanagh #928
5. Ann Maloney #921
6. Paul Mori #934
7. Salvatore Romano #925
8. Casey Stone #920

Vote via email
MOTION APPROVED UNANIMOUSLY (Note – No response from the Chief)

Note: The following motion was done via email/telephone vote.
Grant Life Membership Posthumously to Kurt Vetter #1161 (Telephone - 12/17/16)
Motion by President John Palmieri and seconded by David Mohr to grant life membership posthumously to Kurt Vetter #1161.
2/3 Approval Needed
Yes: RS, SF, LV, BC, DM, GO, JP, DH No: RF
MOTION APPROVED

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: January 4, 2017

Amended and approved: January 5, 2017
MOTION APPROVED

Huntington Community First Aid Squad
2016 Board of Directors Meeting for Election of 2016 Board Officers
December 17, 2015

2016 Board of Directors present with 2015 Board offices listed:

President Roger Winter (2015) President John Palmieri (JP)	**PRESENT**
Vice President David Mohr (DM)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Brian Canty (BC)	**PRESENT**
Seth Fischer (SF)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
Richard Stone (RS)	**PRESENT**
Loreley Villamide-Herrera (LV)	**PRESENT**
Chief Dominic Heavey (DH)	**1902 hours**

Guests: Lehti Laas and Alyssa Axelrod.

2015 President Winter acted as an impartial Chair of the meeting.
2015 Secretary Franz acted as Secretary for the meeting.

Meeting called to order at 1920 hours for the 2016 Board Officer Elections.

Voting will be by ballot with Secretary Robert Franz counting the ballots and verified by 2015 Treasurer Richard Stone.

President Winter opened the floor to nominations for the position of President.
Richard Stone nominates John Palmieri.
Loreley Villamide-Herrera nominates Gregory Orr.
President Winter closed nominations after asking for additional nominations three times.
Ballot Vote results: John Palmieri – 6 Gregory Orr – 3

2016 President is John Palmieri.

President Winter opened the floor to nominations for the position of Vice President.
John Palmieri nominates David Mohr.
Gregory Orr nominates Loreley Villamide-Herrera, she declines the nomination.
President Winter closed nominations after asking for additional nominations three times.
Motion by Brian Canty and seconded by John Palmieri that the President cast 1 ballot in the affirmative.
MOTION APPROVED UNANIMOUSLY

2016 Vice President is David Mohr.

President Winter opened the floor to nominations for the position of Secretary.
Loreley Villamide-Herrera nominates Robert Franz.
President Winter closed nominations after asking for additional nominations three times.
Motion by Brian Canty and seconded by John Palmieri that the President cast 1 ballot in the affirmative.
MOTION APPROVED UNANIMOUSLY

2016 Secretary is Robert Franz

President Winter opened the floor to nominations for the position of Treasurer.
Richard Stone nominates Brian Canty.
President Winter closed nominations after asking for additional nominations three times.
Motion by David Mohr and seconded by John Palmieri that the President cast 1 ballot in the affirmative.
MOTION APPROVED UNANIMOUSLY

2016 Treasurer is Brian Canty.

Motion by Robert Franz and seconded by Richard Stone to destroy the ballots.
MOTION APPROVED UNANIMOUSLY

Lehti Laas is appointed to assist the Secretary in the preparation of the Board of Directors minutes & personnel report to officers and committee chairs and Christine Tedone will assist in the preparation of the General Membership minutes and member correspondence re: personnel actions.

President Winter gave a brief explanation of how motions are presented at a Board meeting.

It was decided that the 2016 Board of Directors meeting start time will be 19:30 hours and the meetings will be the 1st and 3rd Thursday of each month. Scheduled meetings during the summer will be as needed.

The January Board of Director's meetings will take place on: January 7th, 2016 and January 21st, 2016.

Motion by Robert Franz and seconded by Richard Stone to adjourn the meeting at 1930 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
2015 Recording Secretary

Robert Franz

Robert Franz
2015 Secretary

Draft sent to Board members: January 20, 2016

Amended and approved: April 7, 2016
MOTION APPROVED UNANIMOUSLY