

Huntington Community First Aid Squad
2018 General Membership Meeting
Date: January 8, 2018

Officers:

President Seth Fischer	PRESENT
Vice President Ann Schwartz	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	ABSENT
Jeffrey Daniels	ABSENT
Richard Stone	PRESENT
Keith Tamayo	ABSENT
Roger Winter	PRESENT
Chief Casey Orr	PRESENT
First Deputy Chief Elizabeth Mohr	PRESENT
Second Deputy Keith Rubenstein	ABSENT
Third Deputy Chief Jeffrey Brenner	ABSENT
Chief Dispatcher Patricia Tufo	PRESENT
Sunday Co. 1 Captain Michael Como	ABSENT
Monday Co. 2 Captain Kelly Murphy	PRESENT
Tuesday Co. 3 Captain David Kaufman	ABSENT
Wednesday Co. 4 Captain Kathryn Donegan	PRESENT
Thursday Co. 5 Captain Manuel Aviles	PRESENT
Friday Co. 6 Captain Kathleen Castillo	PRESENT
Saturday Co. 7 Captain Ryane Como	ABSENT

Meeting called to order at 19:41 hours

Secretary Robert Franz reported to President Seth Fischer that the required quorum of 50 members is present per the sign in sheet (eligible members 55).

Pledge of Allegiance to the Flag – Lead by President Seth Fischer

President Seth Fischer had a moment of silence for all HCFAS members, All Americans who serve in the Armed Forces in all branches of service to our Country.

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

Get Well Wishes and Prayers:

- Get Well Wishes and Prayers are being sent to Joan Neumann, wife of Member Ferd Neumann, who was discharged from Huntington Hospital today after suffering from a bout with Pneumonia.

Congratulations on the Birth of a New Baby, Weddings:

- Congratulations to Kevin and Caitlin Brenner who Welcomed a Son, Jason Mark Brenner who weighed in at 7 pounds, 14 ounces and 21 inches long. Also, our Congratulations to Chief Jeffrey Brenner, Tanya, Pamela, Keith, Grandfather Mark Brenner, Grandmother Martha Brenner and Great Grandma Mary Brenner.
- Happy Birthday to Kevin Schwartz and Jaclyn Rittershaus

Longevity Awards (Length of Service): Tonight we are honoring three long term HCFAS Members - Seth Fischer

50 Years of Service

Robert Loysch #56

40 Years of Service

Mary Brenner #487

35 Years of Service

Christine “Chrissie” Tedone #677

Robert Loysch, Member #56 - “Life Member” 50 Years of service, served as a Crew Leader, Driver, CPR Instructor, Building Maintenance, Vehicle Maintenance, Assisted with the Boutique Committee and Fund Drive Committee. Helped with the formation of the scene locator system with the late Ex-Chief Bill Wicks. Bob has been the Third Deputy Chief five (5) times and he currently rides on the Saturday 1900 Hour shift. He is an original crew member on that shift. Bob does back up on several other shifts and he was one of the first members right after the “Founding Members” to get us off to a running start. Thank You, Bob for your “50” Years of dedicated and outstanding service.

Christine “Chrissie” Tedone, Member #677 – “20 Year Exempt Member” 35 Years of Service Chrissie served as a Dispatcher, Crew Leader, EMT-CC (ALS), She was on the Friday 1900 hour Shift for several years and then became a permanent Dispatcher for many years on the Friday 1900 hour shift. Chrissie went out of her way to perform her duty shift even after she moved to the town of Patchogue. She was the Chairman of the New Brochure Committee, she was on the Dispatch Training Committee and was a Dispatch Trainer. Chrissie also served as Chairman of The Social Committee. She was also a CPR, First Aid, EMT and EMT-CC Instructor for many Years. Chrissie is currently an Administrative Member and she currently assists Secretary Robert

2018 General Membership Meeting

Franz in the preparation of the General Membership Meeting minutes and member Correspondence Board Personnel Actions. Thank You, Chrissie for your “35” Years of dedicated and outstanding service.

Mary Brenner, Member #487 - “Life Member” 40 Years of service, Mary was a Crew leader, Day Captain of Company 2, She served on multiple committees: Alternate Site HCFAS Temporary Headquarters, Ambulance Orientation, Craft Fair Committee, First Aid Supply, Funeral and Parade Protocols, Explorer Post 215 Advisor, Public Relations (YMCA), Uniform Code, Dispatch Trainer that first class is the most extensive of all, a complete education of Dispatching and what to expect at HCFAS as a new member. Mary is currently an Administrative Member and she is Co-Chairman of the Fund Drive Committee. Thank You, Mary for your “40” Years of dedicated and outstanding Service.

I will entertain a motion to change the order of business for the Following:

First Reading, of a By-Law Amendment. Motion by Richard Stone and seconded by Mark Brenner.

MOTION APPROVED UNANIMOUSLY

Proposed By Law Change #3-2017 – First Reading Read by David Mohr – Chairman of the By Laws Committee

Proposal: #03-2017

To establish a procedure for Proposed By-Law amendments that does not discriminate against or cause any undue effort on the part of any member, while maximizing participation and providing ample opportunity for discussion of any proposed amendment.

Background/Justification:

During 2013, two amendments were presented regarding proposed changes to the By-Laws, both were passed and yet, in an effort to maximize participation, an additional effort was placed on the Secretary. Yet even with the two changes only 33% of the membership participated in those proposed change, which was during the highest membership meeting attendance, while over 75% of the membership participated in the General Election.

This proposed change will limit any proposed changes to once a year, provide three meetings in which discussion can take place, reduce the work of the Secretary to provide absentee ballots and increase membership participation.

Change (additions are underlined and deletions are ~~stricken~~):

ARTICLE XII - SECTION 1 - AMENDMENTS

Proposed amendments to the By-Laws must be submitted to the By-Laws Committee no later than the 1st day of August of each year, and be signed by at least three eligible voting members. Motions for proposed amendments to the By-laws shall be printed in the September, October and November issues of the Pulse and be presented to the membership by the By-laws Committee at those same General Membership Meetings for discussion. ~~in writing for one meeting preceding the vote on that motion.~~ Amendments to the proposed By-Law amendment may be made, provided all three of the

2018 General Membership Meeting

original signatories of the proposed By-Law amendment agree to the amendments, and, said amendments are approved by the signatories no later than the 15th day of November of the year of the proposed By-Law amendment. All proposed By-Law amendments will appear on the General Election ballot and voting on the proposed amendments will take place as part of, and during, the General Election. An affirmative vote by secret ballot of two-thirds majority of all eligible voting members voting present shall constitute its acceptance.

Absentee ballots will not be permitted for By Law amendment votes with the following exception: the on duty crew and a back up crew designated by the Chief may be given absentee ballot envelopes at the start of the General Membership Meeting at which a proposed By Law amendment vote is to occur. They may indicate on a ballot provided by the Secretary their vote on the amendment(s). They must seal and sign the envelope in accordance with the procedure indicated in Article X, Section 4. The Secretary will secure the ballots until the vote, when, after verifying that those members are not present, the absentee ballots will be opened and counted with the rest of the ballots.

Proposers

Brian Canty #757 /s/

Casey Orr #1283 /s/

Martha Brenner #236 /s/

The above proposed By-Law was published in the October 2017 Pulse and read at the October 2017 meeting but was subsequently withdrawn by the By-Laws Committee prior to the November 2017 meeting.

Secretary's Report – By Robert Franz

Motion by Robert Franz seconded Dale Bartolomeo by to approve the December 11, 2017 General Membership Meeting Minutes as posted and amended.

Thank you letters and cards received for: Services Provided: Janet Allen Spencer and Rose Ann Demant; Good & Welfare: Jean Giacomini; and Holiday Cards from vendors, members, fire departments and elected officials. Inactive life member Bruce Blower #37 recuperation / rehabilitation continues to improve. All correspondence is posted on the bulletin board.

Thanks to Annette Hershkowitz for supervising the annual election and her committee for all their preparation and hard work to have the election process run so smoothly. Election ballot sign in, dues collection, distribution of holiday gift card and member ID cards: Pete Nakelski, Jean Giacomini, Mary Jane Woznick, Lehti Laas, Christine Tedone, Christine Roulo and Fiona Witkowski. Vote Counters: Joanne Vogel, Pete Nakelski and Christine Roulo. Preparation of the ballot sign in roster: Jim Mallilo. Thanks to Christine Roulo for ordering & coordinating the

2018 General Membership Meeting

delivery of the SC Board of Elections voting machine and arranging for SCBOE custodian Bob Sarducci.

Thank you to all the members that elected me to the Board of Directors for another two years and thank you to my fellow board members for electing me Secretary for 2018.

President's Report Seth Fischer

Board of Director Meeting Actions:

12/21/2017 BOD Motions Approved:

Disposal of Unusable TV
Amend 2018 Ambulance Purchase
Renewal of Explorer Post 215 for 2018
Approval of 2018 Post 215 Advisors

January 11, 2018 Meeting Proposed Motions:

Banking Resolutions with HCFAS's Designated Banks
Motions for Consideration Format
Motion for E-Mail Distribution of 2018
BOD Meeting Reminders and Pending Motions
Fuoco Group LLP 2018 HCAD
Fuoco Group LLP 2018 HCFAS
Employment Contract Renewal

Welcome to the first General Membership Meeting of 2018.

I would like to start the meeting by taking a moment to recognize and thank our 2017 President John Palmieri and Chief Orr for a phenomenal 2017. I would also like to thank the 2017 Board of Directors and 2017 Chiefs and Captains for their hard work and dedication. Where would we be without our members, thank you for all of your hard work and dedication, I am excited and looking forward to 2018!

Our new ambulance (16) is here and ready to go. Thanks Keith for pushing that so fast. We will be looking at possibly another ambulance (for the end of the year) or more realistically, a new fly car. Thank you Roger Winter for managing the building and doing an exceptional job, greatly appreciated. I would also like to thank our Holiday Decorations Committee and the Adult Holiday Party Committee for a job well done, specifically Joanne and Linda thank you. Also, a big special thanks to Mary and Pete for managing the fund drive, you both are amazing, looking forward to their report.

In terms of revenue we billed out \$4,400,000 of that our net billed out with adjustments was \$2,900,000. We received \$1,467,000. The Town keeps 10% in reserve and still owes us \$46,000.00. Please note that the fee schedule for adjustments represents the amount that

2018 General Membership Meeting

we are prohibited from billing the patient. For example, payers such as Medicaid, Medicare, Medicare Advantage have significant fee schedule adjustments. Due to the time of year that we began 2017 was not a complete billing year as not all of our payers were active. The process to credential Medicare and Medicaid took a very long time. However, if you take the average revenue of the past 6 months and estimate projections over a 12 month period, revenue would exceed \$2,000,000. In addition, the investment in E-PCR's should significantly improve the quality of the PCR revenue that we receive in 2018, which would also have a beneficial effect on revenue moving forward.

We are in the process of finalizing the Board Liaison committee list for 2018 and it should be published by Friday afternoon. If you would like to join any committee please speak with the Liaison. Your help is always welcome and appreciated.

All members off probation have received their winter jackets. If you are on probation and in need of a winter coat, there are jackets available that you can use until you are off probation. Please contact your Day Captains and have them contact the Uniform committee.

Lastly, I want to remind everyone of our zero tolerance harassment and retaliation policy. As your new President, I am looking to update our current policy with our Attorney and the rest of the Board. The current policy is on the website under Operating Procedures starting on page 87. This is something I take very seriously and will not be tolerated.

Our first Board meeting is this Thursday, January 11, 2018 at 7:30 PM and here is what are on the motions and proposal list as of now (POSTED): Proposals-Banking Resolutions with HCFAS's Designated Banks, Motions for Consideration Format, Motion for E-mail Distribution of 2018 BOD Meeting Reminders and Pending Motions, FUOCO Group LLP 2018 HCAD, Fuoco Group LLP 2018 HCFAS, Employment Contract Renewal.

In closing, please remember that I am committed to make every effort to help us all success so please let me know if I can help you in any way.

Treasurer's Report – Brian Canty – Absent - No Report

Officers Report's

Chief's Report – Casey Orr - Report Posted

Thank you to everyone who came in throughout the Holidays.

Year 2017 ended with 6,212 Calls, 61 more than last year. We had 47 Mutual Aid Calls .75%. First Officers meeting will be held on January 17th so I will have more to report after that.

2018 General Membership Meeting

E-PCR's have been in effect for almost a week while we have hit a few minor bumps, the majority of the members have been able to complete their PCR's. Please make sure you are sending any issues that you may encounter to the committee.

Thank you to everyone who came in for the first snowstorm. A special Thank you to First Deputy Chief Elizabeth Mohr who was here from Wednesday 2300 hour Shift until Thursday 2300 hour Shift.

First Deputy Chief's Report – Elizabeth Mohr – Report Posted

Thank you for the opportunity to be your First Deputy for another year. Thank you to everyone for your support and I look forward to working with each of you.

The letters for the members who are delinquent in 4th quarter hours should be done in the next week. Anyone who has any questions please feel free to reach out to your Captains or myself.

Great Job to the Monday 0700 hour shift today who helped in a Mini MCI, we had a 2 car, one bus accident. A total of 3 adults and 3 children were transported to Huntington Hospital in stable condition. Great job!

Second Deputy's Chiefs Report – Keith Rubenstein – Absent - Report Posted

Hello all, review training is out it's on Cold Emergencies. We are working with Dr. Brandler on CME lectures. The QA/AI Committee will be having a meeting and working with the doc committee. Any questions with E-PCR please reach out to the trainers.

Third Deputy Chief's Report – Jeffrey Brenner – Absent – Report Posted

Happy New Year to you and your families,

I am looking forward to a wonderful year with all of you. I have reached out via email to all committees; if you believe you sit on a committee and have not heard from me please email me so I can update my lists. All contact to me should be made via cell phone at 516-521-2009 or 631-792-0207 or via e-mail at third.deputy@hcfas.org.

2018 has begun the complete transition for 33 to take over equipment and supply, added to the vehicles. This means that 33 will be responsible for the vehicles and all stock within them. As approved the Board of Directors will be responsible for building maintenance and improvement. Any concerns regarding the building should be brought to the Board or in the event of an emergency the Board or a Chief Officer.

Supply and Equipment:

2018 General Membership Meeting

303 We are working on a group ordering process with other 2nd Division departments to help reduce
304 our costs for normal use items.

305 If you are missing supply please contact an officer, committee member or myself to make sure
306 we get more stock out for you to keep the units stocked properly. Please remember to do a
307 checkout on every shift so the units are regularly checked and properly stocked.

308 If equipment is found to be broken or missing please contact me immediately so they can be
309 fixed quickly.

310 As requested by members we are looking into starch pads for members to obtain information for
311 patients without needing to bring the tough book into the incident location. I personally use the
312 back of the Med Com printouts as my starch paper as an idea for others. That said anything that
313 **contains patient information must be destroyed for patient confidentiality.**

314 **Supplies** – HCFAS graciously provides first aid kits to members whom request them. If you
315 need additional supplies we do have it available but it seems supply is being taken in copious
316 amounts. These kits are intended to provide you with first line supplies to render care until a unit
317 arrives, they are not intended to supply you with home health care supplies, a multitude of
318 supplies or work related equipment. All of these items have a financial cost to the company and
319 in this transition period we need to be extremely mindful of our finances. Please only take what
320 you use from what was supplied to you. If you feel you'd like something that is not normally
321 supply you must contact me or the BLS supply chair for consideration.

322 **Vehicles:**

323 16- is in and back to VCI for its changes; we are waiting on the title to come in so we can
324 register it with NYS as a department vehicle, change the NYS DOH registration and put the unit
325 into service. Once this is complete information will be sent to the members to keep you updated.

326 17 – Cosmetic needs, functional.

327 18- ACE is working to get the unit back from Levittown Ford. The repair has not really
328 increased but the timeline for completion has. I will hopefully have an update by the end of
329 business today and will inform the chief.

330 19 – Tuesday 1/9/18 will be going to 9th Street Auto in the am for repairs from a minor accident
331 at the end of December. It Will need to go to VCI in the near future for a repair to the traffic
332 directional bar.

333 20- Cosmetic needs, functional.

2018 General Membership Meeting

21- Broken driver's seat belt, ACE ordered the part and will hopefully have this item fixed before the close of business today Monday 1/8/18, will inform the Chief when completed. Once completed will be back in service.

80 – has the stokes basket in it for the winter as usual. ALS providers taking this unit out must take a monitor and drug bag out of the ALS closet and place it back in the closet and returned to HQ.

81 – working with Keith Tomayo to have the medic bag cooler latch replaced and improved.

82 – Medic Unit, functional.

88/89 – require a Chief's approval for use.

Trailer/Gator – going to research having the gator painted to match the fleet, project on going.

Finally, I would like to talk about how we can each play a part in maintaining the units and equipment. These items are not indestructible and require the providers/users to take care of them. An example is the full load stretcher system on the ambulances. Slamming them into the loader and letting them slide in freely without control will only do hard to the stretcher and track system. Please understand that a methodical load in and load out will help maintain the lift of the equipment and prevent damages. Another example is turning the AC/Heat off on the vehicle while shutting them down. Having them on when starting up the units causes an increased demand on the units' engine and increasing the wear each time we do. HCFAS has Preventative Maintenance completed on the equipment and vehicles but this does not guarantee their functional. If they are misused or used in a harsh manor things become loose and fragile and will lead to breakdown, usually when we need them the most. Please take time and care will the equipment and vehicles.

Chief Dispatcher's Report – Patricia Tufo – Verbal Report

Thank you to everyone who voted for me. The Year 2017 ended with 6,212 calls and only 47 Mutual Aid calls (.75%)

Sunday Co. 1 Captain's Report – Michael Como – Absent - Report Posted and Given by Katie Donegan

This past Sunday was the first day that Company 1 crews used E-PCR's in the field. Despite this new challenge all the calls were answered. This includes the three calls that came in simultaneously during the 1900 hour shift. Great job done by all.

I also want to thank the members that came for the overnight. Not only did they cover the shift

but they also washed down some of the rigs and the truck room.

The EMT-CC class I'm enrolled in meets on Monday nights, so unfortunately I won't be able to attend a GMM meeting until July. In my absence I will continue to submit reports. I hope that everyone is enjoying the New Year and staying warm.

Monday Co. 2 Captain's Report – Kelly Murphy – Report Posted

I would like to thank all the members who put their trust in me with your votes. I look forward to this New Year with a positive attitude.

The 0700 shift started off with an MCI involving a school bus and 2 vans. There were 3 adult pts and 3 peds pts none with serious injuries thank God! We had 3 of our ambulances on scene and 9 of our members. Great thanks to Rich Stone, Liz Mohr, Keith Tetrault, John Menard, Tim Quigley, Rich Rudolph, Sharyn Cullen Kutcher, Rich Cortes and Bob Biersack for a fantastic Job. The same shift ended with an Echo arrest, thank you to everyone including Robin Smiles.

Unfortunately, we also had our first 24 for the New Year. The personnel were present for the call but there were not any rigs available.

Most shifts are usually in need of a second due crew, please feel free to reach out to me if you would like to come in and help out.

You can always reach me via text for any reason. Thank you again.

Tuesday Co. 3 Captain's Report – David Kaufman – Absent - Report Posted

Thanks again to everyone for making 2017 such a great success.

Thanks to all the members who helped out this past Tuesday on the 1100. It was the first day in which E-PCR's were active. We had all the ambulances out and Seth Fischer, Jack Kovalsky, Andrew Giusto on backup throughout this shift. Andrew Giusto especially helped out and he was running calls almost the entire day.

Congratulations to Sean Harkins on becoming a full member!

The overnight shift needs extra help. Every other week a Dispatcher is needed and a second crew is always needed.

The 1100 hour shift needs a second driver the last two weeks of January 2018.

During the entire month of February the 0700 hour shift will need a second Crew Leader.

Wednesday Co. 4 Captain's Report – Kathryn Donegan – Report Posted

This past Wednesday was my first day as captain and I am glad to say it was a pretty great first day and had all calls covered despite the massive storm that arrived Wednesday night. We had an awesome turnout to cover all of the one call we had for the overnight. I'd like to extend special thanks to Mary Jane Woznick for dispatching as well as to all others who came in to make sure the day was covered.

The 0700 hour shift is in desperate need of a permanent dispatcher as is the overnight. I am also looking for a first due driver for the 1100 hour shift. Please let me know if you are interested in filling any of these positions!

I hope that everyone had a safe and happy New Year and I would just like to thank everyone who voted for me as Captain, I am looking forward to a great year!

Thursday Co. 5 Captain's Report – Manuel Aviles – Report Posted

Firstly, I want to thank everyone that voted for me. I also want to thank everyone that came out and supported Thursday on our first snowstorm. If anyone is looking for additional shifts please feel free to contact me. I am Looking forward to a good year.

Friday Co. 5 Captain's Report – Kathleen Castillo – Report Posted

Thank you for allowing me to continue to serve as Captain. I am truly grateful for this privilege. I want to wish everyone a Happy and Healthy New Year. I look forward to another good year with a great group of Officers!

Saturday Co. 6 Captain's Report– Ryane Como – Absent - Report Posted and Given by Andrew Campagnola

Good evening everyone,

Please excuse my absence as unfortunately, I will be unable to attend GMMs for the first half of the year due to my EMT-CC class schedule.

Thank you to all the members and officers that helped make the first Saturday of the year a success with a total of 13 calls handled in the freezing cold. I want to especially thank all of the members for their continued diligence and patience in using the new e-PCR software. If anyone is in need of additional help with e-PCR, please reach out to myself or another committee member.

Saturdays are in need of a dispatcher on the 1900 & 2300 hour shifts as well as a second due crew on the 1500, 1900 and 2300 hour Shifts. All help is always appreciated.

Delegate & Committee Reports:

Committee Reports

LOSAP 2017 Points – Bob Franz

The 2017 LOSAP Point listing posted on the bulletin board is being updated periodically. It is requested that each member review their points and report in writing any discrepancies to the LOSAP point committee. All review trainings had to be completed & submitted by December 31, 2016 to be eligible for LOSAP points for 2017. Within the next 10 to 14 days the 2017 elected officers and committee chair/co-chairs points will be posted to the system.

NYS Income Tax Claim for Volunteer Firefighters' & Ambulance Workers' Credit for 2017 – Bob Franz

You can claim the \$200 refundable credit for 2017 on the NYS Department of Taxation and Finance **Form IT-245**. As per the instructions, **you cannot claim the credit if you receive a real property tax exemption that relates to your volunteer service under Real Property Tax Law**. The ambulance workers' credit is available to full-year NYS residents who are active volunteer ambulance workers for the entire tax year for which the credit is claimed. A copy of the Form IT-245 & instructions is posted on the bulletin board. If you have any technical questions, consult your independent tax advisor.

10 % Property Tax Exemption – Bob Franz

The filing deadline with the Town of Huntington Assessor is Thursday March 1, 2018 for property tax year 12/01/18 to 11/30/19. Members who are currently receiving the 5 year or 20 year tax exemption will be recertified by the Squad by the deadline date. Current recipients who moved or sold their home prior to March 1, 2018, please drop a note with your detail information in Bob Franz's mail box. If you moved and purchased another home, you must fill out a new application form for your new residence.

Members who will be eligible for the first time (achieved at least 5 years or more of service by 3/1/18 and own a home (title must transfer by 3/1/18), please complete an application form and place it in Bob Franz's mailbox before Friday February 9, 2018. To be eligible, your name or your name and your spouse's name must be on the property deed, the property must be your prime residence and be in the Town of Huntington and you must have 5 years of active squad service by March 1, 2018.

For members with 20 or more years of service by March 1, 2018, the property can be located anywhere in Suffolk County (Call Bob Franz at 631 421-9121 or e-mail robo4200@hotmail.com for specific details).

Note for members currently receiving the property tax exemption: If you do not want the Squad to renew your property tax exemption on 3/1/18 because you intend to take the \$200 NYS income tax credit for calendar year 2018, please put a note in Bob Franz's mailbox prior to February 9th.

SC Recruitment Committee – The Suffolk Educational program for Retention in the Voluntary Emergency Service (SERVES) -Bob Franz

The 2017 SERVES Administrative Guide is posted on the bulletin board. Highlights of the SERVES program follow.

- **The program is a reimbursement program with award payment made directly to the student-volunteer at the completion of each semester.**
- SERVES provides student-volunteers who attend any NYS DOE college or university located within Suffolk County with a reimbursement based upon tuition costs at Suffolk County Community College- i.e. as of November 2017 the maximum payment for a 12 plus credit schedule (full-time status) with a GPA of 3.75 to 4.00 or an “A” would be \$2,435.
- The student-volunteer will receive reimbursement based upon a sliding scale related to their GPA.
- The number of credits supported by the program; full or part time; covers a Bachelor’s Degree or up to 120 credits.
- The Deadline for application and documentation submission for the Spring Semester is February 1, 2018. Applications shall be date stamped upon receipt and the earliest dated applications shall be reviewed first as SERVES funds shall be disbursed on a first come, first served basis.
- For more information about SERVES go to www.suffolksbravest.com/pdf/currentSERVESguide.pdf.
- This is NOT an educational program; it is a retention program designed to help keep Members in the Volunteer Fire & EMS Service.

Explorer Post 215 – Susanna (Sue) Otto – Report Given by Tim Ebert – The Explorer Post Annual Fundraiser Pasta Dinner will be held on Saturday, January 20, 2018. Please come out and Support our Explorers.

Peer Review Committee – Don Freed & Fiona Witkowski – The CME Committee has contacted the SC Medical Examiner who has expressed an interest in doing a pediatric head injury presentation at the Squad on 1/31/18.

Benevolent Committee – Jim Barkocy & Brian Canty – If there is a need from any member please contact Jim Barkocy or Brian Canty.

Pulse – Kathryn Donegan – All reports and articles are due on the 25th of the month.

Special Events Committee - Brian Canty – Please respond to the Installation Dinner evite ASAP.

Stand-by – Samantha Mohr – Members are needed for the Community Ambulance Stand by on 1/12/18 from 7:00 PM until 1/13/18 6:00 AM. Anyone who is interested in doing this stand by please contact Samantha.

Fund Drive – Mary Brenner & Pete Nakelski – Total Donations collected \$105,982.00 since 2017. The Fund Drives first deposit for 2018 was \$1,800.00

Hands Only CPR – Kathleen Castillo – If anyone is interested in joining this committee please contact Kathy Castillo or Kelly Murphy.

Old Business: None

New Business: None

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee:

Lisa Mohr, Jim Ingwersen, Andrew Taylor, Christy Stiles, Angie Kalodukas,
Bob Biersack.

Setup Committee: Bob Biersack, Mary Winter

Raffles - Various Gifts

- **Nutcracker Candy Tin** – Ann Donegan
- **Gourmet Chocolates** – Pamela Brenner
- **Gourmet Chocolates** – Jim Ingwersen
- **Gourmet Chocolates** – Andrew Campagnola
- **Gourmet Chocolates** – Roger Winter
- **Panera Bread Gift Card** – Tim Ebert
- **Panera Bread Gift Card** – Lehti Laas
- **Outback Steakhouse Gift Card** – Mary Brenner
- **Bottle of Wine** – Patricia Tufo
- **Bottle of Wine** – Bob Biersack
- **Bottle of Wine** – Lisa Mohr

**Motion by Pamela Brenner and seconded by Elizabeth Mohr to adjourn the meeting
at 2030 hours.**

MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 58, probationary 11, Total: 69

Respectfully Submitted,

Christine Q. Tedone

Recording Secretary

Robert J. Franz

Secretary

Draft posted: January 28, 2018

Approved: February 12, 2018

Huntington Community First Aid Squad
2018 General Membership Meeting
Date: February 12, 2018

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Secretary Robert Franz reported to President Seth Fischer that the required quorum of 50 members is present per the sign in sheet (eligible members 77).

President Seth Fischer had a moment of silence to honor all HCFAS Members and all fellow Americans in Service for our Country. Thank You.

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

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Get Well Prayers and Wishes:

- Ferd Neumann was in the hospital last week. He is back in full force. Get Well Wishes are being sent to Ferd.
- Roger and Mary's Daughter, Carrie underwent successful Knee Surgery. Get Well Wishes are being sent to Carrie.
- Congratulations to Amanda Eichman Manning on the Birth of her Daughter Loretta Arlene, Grandma Sue Manning and Aunt Sara Manning. The Baby weighed 6 Pounds and 13 Ounces and was 19 3/4 Inches long.
- Happy Birthday to Ryane Como.

Longevity Awards (Length of Service) – Presentation of Awards by President Seth Fischer

Longevity Awards: Tonight we Honor Long Time Squad Member:

Peter Nakelski for 35 Years of Service - Pete has been a Dispatcher, served on the Board of Directors. He has served on the Fund Drive Committee for years along with Mary Brenner as co-chairperson. Pete has also worked on updating the entire Fund Drive mailing, the collection and counting of receipts and most importantly the deposits. Congratulations and Thank You for "35" years of outstanding and dedicated service.

5 Years of Service

Louis Dell
Joseph Kaempf
David Kaufman
Mathew Moran

Trish Reciniello was presented with an award from the 2016 installation dinner.

Normally, I would entertain a motion to change the order of business for the following: Second Reading, discussion and vote of a By-Law Amendment. But this Amendment was not printed in the Pulse for February, as stated in the By-Laws and so it would be unfair to ask the membership to discuss and vote on a Motion that they may not be aware of. This Amendment must wait until March for consideration.

Instead, I will entertain a motion to change the Order of business to have a Special Election for The position of Thursday Day Captain.

Motion by Patrick Donegan and seconded by Sue Otto to change the order of business to hold a Special Election for Thursday Day Captain.

MOTION APPROVED UNANIMOUSLY

2018 General Membership Meeting

President Seth Fischer opened the floor for Nominations for Thursday Day Captain.

Nominations for Thursday Day Captain:

Sue Otto nominated Jack Kovalsky
Martha Brenner nominated Dan Mugavero
Eileen Burns nominated Lauren Aviles
John Palmieri nominated Andrew Campagnola
Emily Schaffert nominated Tiffany White
Mary Brenner nominated Tyler Gibbs

President Fischer asked for nominations for Thursday Day Captain three more times and then closed the nominations.

President Seth Fischer announced the results of the Election:

Andrew Campagnola is the winner with 26 votes. Congratulations.

Other votes:

Jack Kovalsky – 15 votes
Dan Mugavero – 10 votes
Lauren Aviles – 12 votes
Tiffany White - 6 votes
Tyler Gibbs - 5 votes

**Motion by Roger Winter and seconded by Kathy Castillo to destroy the ballots.
MOTION APPROVED UNANIMOUSLY**

Secretary's Report

Robert Franz

Motion by Robert Franz seconded by Richard Stone to approve the January 8, 2018 General Membership Meeting Minutes as posted.

MOTION APPROVED UNANIMOUSLY

Hearing Patrick Stanton on January 28, 2018

In accordance with the By-Laws Article III Section 9, the Board of Directors held a hearing on January 28, 2018 for a charge against Patrick Stanton #1365. The charge was sustained and Patrick was dropped from membership.

Hearing Manuel Aviles on February 8, 2018

In accordance with the By-Laws Article III Section 9, the Board of Directors held a hearing on February 8, 2018 for charges against Manuel Aviles #1434. Three of the four charges were sustained and Manuel was dropped from membership.

2018 General Membership Meeting

Thank you letters and cards received for: Services Provided: Maria Green-Bey; Stand By & other events: Supervisor Chad Lupinacci & Carol Rocco: TOH Inaugural Ceremony at WWHS, Commack VAC and Huntington Manor FD; Good & Welfare: Joan & Ferd Neumann; Margaret Cornelius. All correspondence is posted on the bulletin board.

President's Report Seth Fischer

Thank you for attending tonight's General Membership Meeting.

I have a brief report tonight.

The Board is addressing some of the issues the membership has identified with the current toughbooks. While the board reviews solutions to these limitations, please bear with us and continue using the toughbooks. Remember to complete your e-PCR with all the information required. The signatures, and narratives are essential. While neatness no longer counts, exactness and timeliness now do. As you know, our Squad relies almost exclusively on the revenue generated by billing for our continued existence. Accurate information and complete PCR's equal cash needed to keep us in business. As always, the e-PCR committee is available to field any requests for training or comments on difficulties encountered in the e-PCR process. Please feel free to continue to reach out to them.

The Pasta Dinner for the Post turned out very well, special thanks to Tim Ebert, Sue Otto, Andrew Campagnola, David Mohr, Andrew Taylor, Kathi Bonessi, Paul Bayer, Lauren Aviles, Karen Martin and Bob Biersack.

The new 16 is ready to go. Please drive it carefully, and watch all stationary objects to avoid hitting them. We could set a new record if we just keep 16 intact for longer than a month. Thank you to 3rd Deputy Jeffrey Brenner & Keith Tamayo for a great job.

I want to take this opportunity to strongly reiterate that the HCFAS Board of Directors is committed to upholding the Squad's policy of "zero tolerance" for any episode of harassment towards any squad member or anyone in the community in which we serve. We the Board will take personal responsibility for ensuring that our membership is keenly aware of our protocols as stated in the SOP's especially when it comes to the continued wellbeing of our membership. To that end, we are researching SOP training initiatives, with respect to harassment, for the overall benefit our membership. In order to serve the public, we must respect each other always. Out of respect for those involved and their families we will not make any further comments.

Lastly, as you know a special election was held this evening pursuant to squad policy to replace the position of Thursday Day Captain.

Treasurer's Report – Brian Canty – Absent- No Report

2018 General Membership Meeting

Officers Report's

Chief's Report – Casey Orr - Report Posted

Unit 2-15-16 is in service and the WiFi for the toughbook is working.

New CO Monitors have been since the current ones will be expiring soon.

SCPD cadets will be here doing clinical rotations again from March 12th - 15th, 2018.

March 11th is the St. Patrick's Day Parade. Signup is in the ready room. Members to be at HQ by 1230 in Class "A" Uniform. Trucks leaving at 1245 hours.

EMS Mega show: February 17th & 18th from 10:00 AM - 4:00 PM at Suffolk Community College in Brentwood. VCI has offered to pay for our members' admissions. You will go to the booth, say you're a guest of VCI and the password is BAY HEAD. Please make sure you have your HCFAS ID so show them. I have 4 passes for anyone who will definitely be going, please see me after the meeting if you're interested in them.

Huntington Fire Department is celebrating their 175th Year. They will be having a parade and block party on July 28th. There will be a signup sheet going up over the next few weeks. Please sign up if you're interested so I can let them know if we will be attending.

If anyone has any issues with e-Pcr's, please contact the committee as soon as possible. There are several fields that members are constantly forgetting to fill in. Andrew will go over all of them in his committee report.

First Deputy Chief's Report – Elizabeth Mohr – Absent – No Report

Second Deputy's Chiefs Report – Keith Rubenstein – Absent - Report Posted & given by Chief Orr

Hello everyone, just a few quick things there will be a CME on February 21st at 7:00 PM and food will be served. I am working on setting up more BLS 12 lead classes as well as check and inject.

I will be working with some of our ALS providers to put together a ALS for the BLS provider so we can further assist our medics and ALS providers. Please if you need your CME letters please e-mail me and I will get them out to you please don't wait until the last minute.

Thank you very much.

2018 General Membership Meeting

225 **Third Deputy Chief's Report – Jeffrey Brenner – Absent - Report Posted and given by**
226 **Chief Orr**

227
228 **Supply and Equipment:**

229 We are working on a group ordering process with other 2nd Division departments to help reduce
230 our costs for normal use items. – continues.

231 Survey is out for patient information note pads, please take a look and complete the survey.

232 Supplies – Please remember to complete the stock form at Huntington Hospital when using any
233 item of supplies. The forms are kept with the Triage Nurse and needs to have a patient label
234 placed on the form and put into the “RESTOCK” mailbox upon returning to HQ. This will help
235 us keep costs down on supplies.

236 **Vehicles:**

237 16- NEW 2-15-16 is in service!!! Thank you to Keith Tomayo for organizing getting us this
238 truck and the temporary use of old 16 while we encountered many vehicle maintenance
239 problems! Additionally, thank you to Jack Kovolsky and the Thursday 1500 for your assistance
240 in stocking and re stocking both trucks.

241 17 – Cosmetic needs, functional.

242 18- it has been back and forth to Levittown Ford and ACE but seems to be working fine now.
243 Back in service and the internet has been configured – Thank you Andrew C.

244 19 – Has gone to VCI for some repairs today, hopefully back before the end of the day or on
245 Tuesday.

246 20- Cosmetic needs, functional.

247 21- had a transmission repair, and one additional repair to the transmission plate, in service

248 80 – has the stokes basket in it for the winter as usual. ALS providers taking this unit out must
249 take a monitor and drug bag out of the ALS closet and place it back in the closet and returned to
250 HQ.

251 81 – working with Keith Tomayo to have the medic bag cooler latch replaced and improved.

252 82 – Medic unit, functional.

253 88/89 – require a Chiefs approval for use.

254 Trailer/Gator – going to research having the gator painted to match the fleet, project on going.

2018 General Membership Meeting

Finally, I would like to talk about how we can each play a part in maintaining the units and equipment. These items are not indestructible and require the providers/users to take care of them. An example is the full load stretcher system on the ambulances. Slamming them into the loader and letting them slide in freely without control will only do hard to the stretcher and track system. Please understand that a methodical load in and load out will help maintain the lift of the equipment and prevent damages. Another example is turning the AC/Heat off on the vehicle while shutting them down. Having them on when starting up the units causes an increased demand on the units' engine and increasing the wear each time we do. HCFAS has Preventative Maintenance completed on the equipment and vehicles but this does not guarantee their functional. If they are misused or used in a harsh manor things become loose and fragile and will lead to breakdown, usually when we need them the most. Please take time and care will the equipment and vehicles.

Chief Dispatcher's Report – Patricia Tufo – Report Posted

Alarms.....498
Signal 24's.....006
Signal 24 % rate.....1.20

Signal 24's by Day of Week

Sunday.....0
Monday.....1
Tuesday.....0
Wednesday.....2
Thursday.....1
Friday.....1
Saturday.....1

Signal 24's by Time of Day

07:00-07:59.....2
08:00-08:59.....1
10:00-10:59.....1
13:00-13:59.....1
23:00-23:59.....1

DISPATCHERS, Please make a concerted effort to enter everyone that was on the call. These are LOSAP points! If you are not sure who or how many responders showed up and answered the call, ask someone from the CREW when they come in. If it is a change of shift, let the incoming Dispatcher know, and they will make sure everyone is entered into the CAD system, when the crew gets in.

2018 General Membership Meeting

CREW LEADERS, Please make a concerted effort to let the Dispatcher know who was on the call, when you return to Headquarters. Especially if the call involved a HIGH MOI. (i.e. Medivacs, overturned vehicles, shootings, stabbings, VIPs etc.) If you are unable to do so (i.e. struggling with tough books) send someone who was on the call to speak with the Dispatcher. It is impossible for the Dispatcher to know everyone that responded on those calls (HIGH MOI), and we want everyone who did respond to get the LOSAP credit for doing so. Remember, we are all part of TEAM HCFAS!

Sunday Co. 1 Captain's Report – Michael Como – Absent - Report Posted and given by Captain Castillo

Company 1 members have been doing a phenomenal job this year. As the result of their efforts and the efforts of those that have answered up on signal 3's, as of today Sunday has no 24's. Thank you all for your dedication and hard work.

The Sunday overnight continues to need help. If you are willing to come in, even for a portion of the shift, please let me know. I would like to thank everyone that has helped cover that shift so far this year. Special thanks are owed to Venel Grimadeau. In addition to doing his shift on Fridays he has also consistently been coming in to dispatch the Sunday 2300 hour duty tour.

Monday Co. 2 Captain's Report – Kelly Murphy (on a call) – Report Posted and given by Captain Castillo

Thank you to everyone for always helping out each Monday. Next Monday the 19th is President's Day if you need to make hours or just want to come ride please come in.

I'm always looking for 2nd due crews all day.

Tuesday Co. 3 Captain's Report – David Kaufman – Absent - Report Posted

Happy Valentine's Day.

Tuesday had a successful January. Thanks to Doug Mayer for going out to Lloyd harbor for a snow standby.

Thanks to Bobby, Andrew Guisto, Andrew Taylor, Andrew Campagnola, Seth Fischer, Jack Kovalsky, Paul Bayer, Chief J. Brenner, Tom O'Leary, Tom Shirripa, Fiona Witkowski, Carol Dia, Josh Abraham, John Domanick, Pam Best, John Mancino for January backup. Welcome to Company 3, Arlene Lindsey.

Please check your hours and punches as we are halfway through the first quarter.

Crew leader needed on 0700 shift for the remainder of February 2018.

2018 General Membership Meeting

Second crew needed for 2300 shift and dispatcher needed for alternating overnights.

Wednesday Co. 4 Captain's Report – Kathryn Donegan – Report Posted

Wednesday's are going fairly well, we have had mainly easy days with the exception of January 17th, where we had a whopping 29 calls during the 24 hour period, with most coming in waves where we had 4 or 5 calls over 20-30 minutes. Thank you to EVERYONE who came down to get those calls covered that day, we ended with our first 2 24's of the year that day but thankfully all other calls were covered.

I am still looking for permanent dispatchers for the 0700 and 2300 shifts. I need a first due DR for the 0700 hour shift and a temporary one for the 1100 hour shift until a leave is up.

Special thanks to Seth Fischer, Andrew Taylor and Jack Kovalsky as well as all others who have helped to staff Wednesday, so far this year.

Thursday Co. 5 Captain's Report – Andrew Campagnola

Thank you for electing me as the Thursday Day Captain. I anticipate that we will have a good year.

Friday Co. 5 Captain's Report – Kathleen Castillo – Report Posted

Congratulations to Evelyn Cruise and Kasey Ryman on completing your probation. Your hard work and dedication is always noticed and appreciated.

Thank you for all who have made Fridays an amazing day!!

Saturday Co. 6 Captain's Report– Ryane Como – Absent - Report Posted and given by Captain Castillo

Thank you to all Co. 7 members for your continued hard work. Thank you for staying late when there are multiple calls and for sticking with the process of adjusting to e-Pcr. Also, thank you to everyone that has filled in the gaps in coverage and or answered up. We have only one 24 to date keep up the great work!

Congratulations to Anum Mahmood (Member #1504 on the 1900 hour shift) on completing her probation!

A belated Congratulations to Bobby Loysch for his 50 years of Service to HCFAS - we are so lucky to have you!

The following Shifts are looking for weekly help:

0700-1100: 2nd due Driver

1500-1900: 2nd due Crew Leader

1900-2300: Permanent dispatcher and 2nd due crew

2300-0700: Permanent dispatcher and 2nd due crew

If anyone is available to help please call, text or e-mail me. 716-807-5913. My e-mail address is Saturday.captain@hcfas.org.

Delegate & Committee Reports:

New York State Volunteer Ambulance & Rescue Association-District 7 – Andrea Golinsky
Delegate Report

The Long Island Fire, Rescue & EMS Mega Show is taking place this Saturday and Sunday Feb. 17th & 18th. District 7 along with Districts 4 and 12 will be hosting a booth with information about our Legislative Day in Albany, May 7th and PulseCheck 2018, also in Albany September 20th though the 23rd. Stop by and say hello.

I have been making appointments with our local Legislators to discuss our EMS issues. I will have to wait until the special election which will be held April 26th to fill the vacancy left when Chad Lupinacci was elected Huntington Town Supervisor.

Renaissance Downtown- Andrea Golinsky

Their projects are a little behind schedule. Northridge is now slated for completion around April 2018.

Gateway still has some hurdles to cross and they are hope to start that project in the second quarter of 2018.

They are still waiting for the land transfer from the Dept. of Transportation to look into setting “vertical partners” for the hotel. We are closely watching those developments.

LOSAP 2017 Points – Robert Franz

The 2017 LOSAP Point listing posted on the bulletin board is being updated periodically. It is requested that each member review their points and report in writing any discrepancies to the LOSAP point committee. All review trainings had to be completed & submitted by December 31, 2016 to be eligible for LOSAP points for 2017.

NYS Income Tax Claim for Volunteer Firefighters’ & Ambulance Workers’ Credit for 2017 – Robert Franz

You can claim the \$200 refundable credit for 2017 on the NYS Department of Taxation and Finance Form IT-245. As per the instructions, you cannot claim the credit if you receive a real property tax exemption that relates to your volunteer service under Real Property Tax Law. The ambulance workers’ credit is available to full-year NYS residents who are active volunteer ambulance workers for the entire tax year for which the credit is claimed. A copy of the Form IT-245 & instructions is posted on the bulletin board. If you have any technical questions, consult your independent tax advisor.

2018 General Membership Meeting

10 % Property Tax Exemption – Robert Franz

The filing deadline with the Town of Huntington Assessor is Thursday March 1, 2018 for property tax year 12/01/18 to 11/30/19. Members who are currently receiving the 5 year or 20 year tax exemption will be recertified by the Squad by the deadline date. Current recipients who moved or sold their home prior to March 1, 2018, please drop a note with your detail information in Bob Franz's mail box. If you moved and purchased another home, you must fill out a new application form for your new residence.

Members who will be eligible for the first time (achieved at least 5 years or more of service by 3/1/18 and own a home (title must transfer by 3/1/18), please complete an application form and place it in Bob Franz's mailbox before Friday February 9, 2018. To be eligible, your name or your name and your spouse's name must be on the property deed, the property must be your prime residence and be in the Town of Huntington and you must have 5 years of active squad service by March 1, 2018.

For members with 20 or more years of service by March 1, 2018, the property can be located anywhere in Suffolk County (Call Bob Franz at 631 421-9121 or email robo4200@hotmail.com for specific details).

Note for members currently receiving the property tax exemption: If you do not want the Squad to renew your property tax exemption on 3/1/18 because you intend to take the \$200 NYS income tax credit for calendar year 2018, please put a note in Bob Franz's mailbox prior to February 9th.

Meetings:

NYSVARA District 7 – Tuesday 2/20/18 at 8PM at North Amityville FD.

SC FRES Recruitment – Wednesday 2/21/18 at 6PM at SCEMS, Yaphank.

SCACA – Wednesday 2/21/18 at 7:30PM at Mastic Beach VAS.

Peer Review Committee – Donald Freed & Fiona Witkowski – Non-Core CME on Respiratory Issues by our Medical Director Dr. Ethan Brandler to be held on Wednesday, February 21, 2018 at 7:00 PM

Benevolent Committee – Jim Barkocy & Brian Canty – If there is a need from any member please contacts Jim Barkocy or Brian Canty.

Pulse – Casey Orr – All reports and articles are due the 25th of the month.

Stand-by – Samantha Mohr – We need a Cull Crew of Partial Crew for Brentwood Legion Ambulance Installation Dinner.

Special Events – Brian Canty – Installation Dinner Invitations are past due – Please RSVP Immediately.

Fund Drive – Mary Brenner & Pete Nakelski – Total Donations to date \$3,896.00. First Wave of 2018 Fund Drive to go out on March 15, 2018.

2018 General Membership Meeting

Hands on CPR – Kathleen Castillo - We have an HOCPR demo on March 7th at HQ. If you're interested in seeing what we do, come check it out! We're expecting around 30 kids.

Old Business:

ePCRs issues were discussed at length and questions were answered by Andrew Campagnola and a memo will be forthcoming with the resolution for these & other issues.

New Business:

Mary Winter spoke about the new member application process and some delays are caused by the prospective member: Not getting physicals in a timely manner and references that do not answer our requests.

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Jim Ingwersen, Andrew Taylor, Christy Stiles, Carol Nucci, Greg Orr, Bob Biersack.

Setup Committee: Bob Biersack

Raffles - Various Gifts

- **Panera Bread Gift Card** – Martha Brenner
- **Starbucks Gift Card** – John Palmieri
- **Outback Gift Card** – Richard Gierbolini
- **Applebee's Gift Card** – Solange Rich
- **Pino Grigio-** Steve Benjamin
- **Piemonte Barbera Wine** – Lorrie Stone
- **Le Carredon Cabernet Sauvignon** – Matthew Sisini
- **Deligeroy Brut Champagne** – Brandon Eybergen

Motion by Richard Stone and seconded by Fiona Witkowski to adjourn the meeting at 2045 hours. MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 79, probationary 7, Total: 86

Respectfully Submitted,

Christine Q. Tedone

Recording Secretary

2018 General Membership Meeting

525 *Robert J. Franz*
526 Secretary
527 Draft posted: February 22, 2018
528 Approved: March 12, 2018

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Officers:

President Seth Fischer	PRESENT
Vice President Ann Schwartz	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Jeffrey Daniels	ABSENT
Richard Stone	PRESENT
Keith Tamayo	ABSENT
Roger Winter	PRESENT
Chief Casey Orr	PRESENT
First Deputy Chief Elizabeth Mohr	PRESENT
Second Deputy Chief Keith Rubenstein	ABSENT
Third Deputy Chief Jeffrey Brenner	ABSENT
Chief Dispatcher Patricia Tufo	PRESENT
Sunday Co. 1 Captain Michael Como	ABSENT
Monday Co. 2 Captain Kelly Murphy	PRESENT
Tuesday Co. 3 Captain David Kaufman	PRESENT
Wednesday Co. 4 Captain Kathryn Donegan	ABSENT
Thursday Co. 5 Captain Andrew Campagnola	PRESENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Ryane Como	ABSENT

Secretary Robert Franz reported to President Seth Fischer that the required quorum of 50 members is present per the sign in sheet (eligible members 56).

President Seth Fischer had a moment of silence for all members in all branches of service to America in harm's way and all HCFAS Members.

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

2018 General Membership Meeting

Get Well Wishes and Prayers:

- Get Well Wishes to Member Ferd Neumann who is still on the mend.
- Get Well Wishes to Tom O’Leary who suffered a major heart attack on Wednesday evening of the snowstorm. Tom received 4 stents and is currently home recovering. Special thanks to the Crew that responded quickly, First Deputy Liz Mohr, Second Deputy Keith Rubenstein, Paramedic Scott Matus, Vasken Solange, Matt Sissini and Andrew Taylor. Amazing work by all.
- Kathy Castillo is home resting comfortably after undergoing open heart surgery. Calls and Texts are welcome. Her sons have set up a Go Fund Me Account on Facebook if you have any questions please speak with your Day Captain.
- It is with deep regret that we announce the passing of Celestino Tesoriero, father in law of Claire Tesoriero.
- It is also with deep regret that we announce the passing of Nicasio Castrillo, father of Loreley Villamide-Herrera. Special thanks to the crew that responded, Third Deputy Chief Jeffrey Brenner, John Mancino, Paramedic Joe Losquadro, Vanessa Hernandez, Fiona Witkowski and Bob Biersack. An amazing Crew who did everything they could have done.

Longevity Awards (Length of Service):

President Seth Fischer made a Presentation to Member Eileen Burns for her 30 Years of Service and Chief Orr recognized the other members during her report.

30 Year of Service

Eileen Burns #767

15 Years of Service

Spencer Newman #1082

10 Years of Service

Melissa Rubino #1213

5 Years of Service

Thomas Schirripa #1392

Eileen Burns – Member #767 - “Life Member” 30 Years of service – Eileen was a Day Captain for 12 years and she also served as Second Deputy Chief. Eileen was a Crew Leader, Driver, Former EMT-CC, First Aid Instructor and she served on various committees such as Building Improvement Committee, First Aid Supply Committee, Social Committee, Membership

2018 General Membership Meeting

Committee, Ambulance Orientation, Prospective New Member Interview and lastly the QA/QI Committee. She is one of Three members who has two permanent shifts. Thank You for your “30” Years of dedicated service.

I will entertain a motion to change the order of business for the Following:

First Reading, of a By-Law Amendment. Motion by Andrew Taylor and seconded by Susanna Otto.

MOTION APPROVED UNANIMOUSLY

Proposed By-Law Change #3-2017 – First Reading Read by Secretary Bob Franz on behalf or David Mohr – Chairman of the By Laws Committee

Proposal: #03-2017

To establish a procedure for Proposed By-Law amendments that does not discriminate against or cause any undue effort on the part of any member, while maximizing participation and providing ample opportunity for discussion of any proposed amendment.

Background/Justification:

During 2013, two amendments were presented regarding proposed changes to the By-Laws, both were passed and yet, in an effort to maximize participation, an additional effort was placed on the Secretary. Yet even with the two changes only 33% of the membership participated in those proposed change, which was during the highest membership meeting attendance, while over 75% of the membership participated in the General Election.

This proposed change will limit any proposed changes to once a year, provide three meetings in which discussion can take place, reduce the work of the Secretary to provide absentee ballots and increase membership participation.

Change (additions are underlined and deletions are ~~stricken~~):

ARTICLE XII - SECTION 1 - AMENDMENTS

Proposed amendments to the By-Laws must be submitted to the By-Laws Committee no later than the 1st day of August of each year, and be signed by at least three eligible voting members. Motions for proposed amendments to the By-laws shall be printed in the September, October and November issues of the Pulse and be presented to the membership by the By-laws Committee at those same General Membership Meetings for discussion. ~~in writing for one meeting preceding the vote on that motion.~~ Amendments to the proposed By-Law amendment may be made, provided all three of the original signatories of the proposed By-Law amendment agree to the amendments, and, said amendments are approved by the signatories no later than the 15th day of November of the year of the proposed By-Law amendment. All proposed By-Law amendments will appear on the General Election ballot and voting on the proposed amendments will take place as part of, and during, the General Election. An affirmative vote ~~by secret ballot~~ of two-thirds majority of all eligible voting members voting present shall constitute its acceptance.

Absentee ballots will ~~not~~ be permitted for ~~By Law amendment votes with the following exception: the on-duty crew and a back-up crew designated by the Chief may be given absentee~~

2018 General Membership Meeting

~~ballot envelopes at the start of the General Membership Meeting at which a proposed By-Law amendment vote is to occur. They may indicate on a ballot provided by the Secretary their vote on the amendment(s). They must seal and sign the envelope in accordance with the procedure indicated in Article X, Section 4. The Secretary will secure the ballots until the vote, when, after verifying that those members are not present, the absentee ballots will be opened and counted with the rest of the ballots.~~

Proposers

Brian Canty #757 /s/

Casey Orr #1283 /s/

Martha Brenner #236 /s/

The above proposed By-Law amendment will be read for the 2nd time, discussed and voted on at the April meeting.

Secretary's Report

Robert Franz

Motion by Robert Franz seconded by Roger Winer to approve the February 12, 2018 General Membership Meeting Minutes as posted.

MOTION APPROVED UNANIMOUSLY

Correspondence: Thank you letters and cards received for: Services Provided: Rose Ann Demant and Lorely Villamide-Herrera. All correspondence is posted on the bulletin board.

President's Report

Seth Fischer

Thank you for attending tonight's General Membership Meeting.

Would like to start by sincerely thanking Brian, Joanne and Linda for a wonderful evening at our Installation Dinner. The Cocktail hour was great as well as the dinner. Well done and thank you. Brian works very hard on this every year and every year it gets better and better.

I would like to thank all Post Members and Members who attended the work detail and who participated and marched in the Saint Patrick's Day parade, greatly appreciated.

e-PCR's, we are getting closer to minimizing our external and internal issues. I will hold off on specifics for Andrew's report. From a high level, please do not forget to provide detailed narratives, obtain insurance information, and close them out. If you are having any issues, the e-PCR Committee is always available.

2018 General Membership Meeting

Lastly, these last few weeks we have seen some of our members lose a loved one and unfortunately require emergency care. It really is amazing when I see us come together and be there for our squad family to show support during their time of need. Keep doing the amazing things you do.

Treasurer's Report – Brian Canty

Billing: 140 calls in January and 519 calls (100-ALS) in February. Collected \$ 53,289 in January & February 2018.

Officers Report's

Chief's Report – Casey Orr

- Thank you to the Special Events Committee for putting together another wonderful Installation Dinner.
- Thank you to everyone who came out for the work detail on Saturday to get the vehicles ready for the parade and thank you to everyone who came out for the parade.
- We have SCPD cadets here this week through Friday so please help them out as much as possible
- There is a sign-up sheet downstairs in the ready for the Mets Game for EMS week. If you are interested please sign up so we can bring it to the BOD if we have enough members that are interested.
- Thank you to those that came out for the snow standby last week. The 1900 was really busy with a total of 8 calls including a cardiac arrest which was a save. The crew consisted of Liz Mohr, Keith Rubenstein, Sam Ryan, Andrew Taylor and the dispatcher Eric Nazinitsky.
- There is more snow coming tonight and additional crews are needed for the 2300 through tomorrow. If you are available please reach out to the Day Captain.
- **REMINDER:** PLEASE PARK IN THE PARKING LOT FOR ALL MEETINGS. THE ON DUTY CREW NEEDS TO BE ABLE TO PARK. IF YOU ARE PARKED IN THE LOT YOU WILL BE ASKED TO MOVE YOUR CAR.
- An outside agency is holding a MCI drill in April 2018. If you are interested in participating as a patient, please ask one of the Chiefs for additional info.

2018 General Membership Meeting

First Deputy Chief's Report – Elizabeth Mohr – Report Posted

Thank you to everyone for all your help with all of the winter storms, it has been a challenge but an amazing job has been done by the membership.

Just a reminder, the quarter ends at the end of the Month, 48 hours are needed to be in good standing for the quarter. Any questions please see your captain or myself.

Thank you again!

Second Deputy's Chiefs Report – Keith Rubenstein – Absent - Report Posted and given by Chief Orr

Hello everyone, just a few things. Please remember to do the February review training on BBP as it is a mandatory training.

Please remember to plug in the laptops to the charging cable. We will be doing a drill along with Huntington hospital more to come on that.

A great job by the crews during the last storm with a bunch of calls handled throughout the day and a cardiac arrest save so good job everyone.

Please do the review trainings. And thank you everyone that came out yesterday and marched for the Saint Patrick's Day Parade.

Third Deputy Chief's Report – Jeffrey Brenner – Absent -Report Posted and given by Chief Orr

Thank you everyone that came out for the work detail and Saint Patrick's Day Parade. Special thank you to Captain Michael Como for heading up the work detail for me; additionally, thank you Chief Rubenstein, Captain Murphy and Captain Ryane Como for your assistance.

Supply and Equipment:

Work on reducing expenses for supplies is ongoing.

Jack Kovalasky will be taking over as BLS supply chairman.

Survey is out for patient information note pads, please take a look and complete the survey.

Supplies – please remember to complete the stock form at Huntington Hospital when using any item of supplies. The forms are kept with the Triage Nurse and needs to have a patient label placed on the form and put into the “RESTOCK” mailbox upon returning to HQ. This will help us keep costs down on supplies.

2018 General Membership Meeting

ALS supplies update:

ALS bags are in the process of being transitioned from containing standard ET handles and blades (reusables) to disposable handles and blades. We will be using RUSCH fiberoptics line which has an all-metal blade construction. In addition to comparable quality at a more competitive price point, disposables offer us other advantages. Both blades and handles are intended for single use, so once the items are use, they can be disposed of. There will no longer be a need for making autoclave/sterilization arrangements with the hospital. In addition, the disposables weigh significantly less than the reusable blades and handles, so it lessens the load of the ALS bag. The layout of the Intubation compartment has not changed - please see attached pic. This transition will be happening over the next couple of weeks.

IMPORTANT CHANGE:

- **Disposables blades and handles come in plastic packaging and both must be kept in their original packaging within the Intubation compartment.** Both blades and handles have expiration dates. All handles on board will expire 2020 and blades expire in 2022. The expiration dates are printed on the packaging so items must stay in the packaging. In addition, the plastic packaging will protect the handles and blades from contamination (another advantage over reusables). Items that are taken out of their packaging will need to be disposed of and replaced.
- The handles only come in a size medium, and there are two contained in each bag. The lights in the handles can still be checked the same way they were checked before - the packaging is clear so you can depress the top of the handles to see the light through the packaging.
- There are plenty of spare handles and blades for all sizes in the bins in the ALS closet. The reusable blades and handles have been removed from the closet.

NOTE ON McGRATH BLADES

- We currently carry blade sizes 2, 3, and 4 for the video laryngoscopes. McGrath just released a size 1 blade for infant intubation. Look for that to appear on the rigs and checkout sheets in the next couple of weeks.

Vehicles:

16- Had water in the electrical compartment, all fixed and back in service

17 – Fuel tank leak – investigating with VCI. Cosmetic needs, functional

18- Cosmetic needs, functional

2018 General Membership Meeting

- 289 19 – Doing well
- 290 20- Currently at VCI being evaluated for fuel tank leak. Multiple emergency lights fixed
- 291 21- Cosmetic needs, functional – needs some emergency lights fixed – working with ACE.
- 292 80 – has the stokes basket in it for the winter as usual. ALS providers taking this unit out must
- 293 take a monitor and drug bag out of the ALS closet and place it back in the closet and returned to
- 294 HQ.
- 295 81 – working with Keith Tomayo to have the medic bag cooler latch replaced and improved.
- 296 Accident with the unit on a Sunday morning in Janauary, repair completed
- 297 82 – out of service due to accident, repair in progress.
- 298 88 – no notes
- 299 89 – Currently the Medic responder

300

301 **Chief Dispatcher's Report – Patricia Tufo – Report Posted**

302 February 1 through February 28, 2018

303

304 Alarms.....496

305 Signal 24's.....002

306 Signal 24 % rate.....0.40

307

308 Signal 24's by Day of Week

309

310 Sunday.....0 (ytd-0)

311 Monday.....0 (ytd-1)

312 Tuesday.....0 (ytd-0)

313 Wednesday.....0 (ytd-2)

314 Thursday.....1 (ytd-2)

315 Friday.....1 (ytd-2)

316 Saturday.....0 (ytd-1)

317

318 Year to date # Alarms.....992

319 Year to date # Signal 24s.....8

320 Year to date Signal 24 % rate.....0.80

321 Year to date Multiple calls running.....60%

322

323 **DISPATCHERS**, if there is a negative transport once an ambulance has been sent out on the

324 call (i.e. call cancelled, unfounded, RMA) please select that reason in the added signal drop

325 down box or write it in the notes! If this is information is not otherwise noted somewhere on

2018 General Membership Meeting

the Dispatch Report in the CAD system, I have no way of knowing what happened, and why there was no transport.

Also, we will no longer be using the “no patient found “(as the computer does not recognize these statistics once the numbers are crunched), instead, please use “unfounded”.

Thank you and keep up the good work! Also, a great job by our Drivers, Crew leaders, ALS, Emt-B/EMT-P and First responders on answering the calls and keeping our 24 rate down!

Sunday Co. 1 Captain – Michael Como – Absent – Report Posted and given by Captain Campagnola

I would like to start by welcoming Julia Vodopia to the Sunday 1500 shift. She has already started training as a dispatcher and she attended a work detail this past Saturday. We are lucky to have her on board.

Sunday crews have done a great job this past month with some challenging calls and busy shifts. This past Sunday the on-duty crews (and backup personnel) covered nine calls during the 1100 shift including a cardiac arrest. Great job by all!

Monday Co. 2 Captain’s Report – Kelly Murphy – Report Posted

Another busy Monday, we were slammed with calls this morning and early part of the afternoon. Thank you to all Company 2 and Company 8 members that continually help out and to those of you who listen up and make sure we are not going to 24 calls.

Congratulations to William Cohn for coming off probation and always doing a great job.

Most shifts are usually in need of a second due crew, feel free to reach out to me if you would like to come in and help out.

You can always reach me via text for any reason.

Tuesday Co. 3 Captain’s Report – David Kaufman – Report Posted

We are in need of additional help on all Shifts for the snow storm tomorrow, 3/13/2018.

A third Crew is needed for All Shifts.

A second Driver is needed for the 1100 Shift. A second Crew is needed for the overnight and A Dispatcher is also needed every other week.

The last 24 on a Tuesday was on 1/02/2018. Everyone keep up the good work!

2018 General Membership Meeting

Thanks to everyone who attended the Installation Dinner, work detail and Saint Patrick's Day Parade. We are almost done with the first quarter. Check your hours and if you are short try to complete some extra shifts or stop by and make yourself available for back up.

Please remember to do your checkouts. It is your responsibility to make sure you have what you need on calls.

Wednesday Co. 4 Captain's Report – Kathryn Donegan – Report Posted and given by Captain Campagnola

Good evening all, sorry I couldn't be there this evening. Wednesdays are going along well but we still have some gaps on days that need to be filled. I am looking for a permanent Dispatcher as well as a first due Driver and soon Crew Leader for my 0700 Shift. 1100 Shift needs a first due Driver to cover a leave until April and the overnight is in need of a permanent Dispatcher. If anyone is available please let me know.

I would like to welcome EMT-CC Donna Gurtowski to the 1500 Shift and EMT-CC Vasken Kazandjian to the 1900 Shift. Wednesdays are happy to have you both!

It was great to see everyone at the Installation Dinner earlier this month as well as at the Saint Patrick's Day parade yesterday. Keep coming out to show support for our organization. Thank you all for everything you do, I'll see you next month.

Thursday Co. 5 Captain's Report – Andrew Campagnola – Report Posted

March is upon us and that means the end of the 1st quarter is near! Let's finish this quarter strong and keep the up with all the calls that Med Com throws at us.

There has been a lot of shifting around with people's schedules on Thursday and the day is starting to stabilize this year. If anyone would like to come out on Thursday and ride or just hang out you are more than welcome.

Thank you to everyone who rides day in and out and Happy Easter to everyone and their families.

Friday Co. 6 Captain's Report – Kathleen Castillo – Absent – No Report

Saturday Co. 7 Captain's Report– Ryane Como – Absent - Report Posted and given by Captain Campagnola

February and March (so far) have been 24 free on Saturdays. Thank you to all Company 7 members as well as the many people who have been coming in consistently to help. Specifically, I would like to thank honorary Saturday members Bobby Loysch, Tim Quigley, Bob Biersack

2018 General Membership Meeting

and Tom Curry. These members consistently come in on Saturdays in addition to their regular shifts.

I would also like to thank Andrew Giusto, Jim Mallilo, Jack Kovalsky, Jon Domanic, Paul Bayer, Sam Mohr, Andrew Taylor, Michael Como and Keith Tamayo for their help in filling vacancies the past few weeks.

Also, a huge thank you to Michael Capotosto and Danielle Raynor who dispatched the 1900 and 2300 shifts during the Installation Dinner.

Permanent Dispatchers are still needed for the 1900 & 2300 shifts. Anyone available please let me know.

Delegate & Committee Reports:

NYSVARA – District 7 – Andrea Golinsky

NYSVARA District 7 – Tuesday 3/20/18 at 8:00 PM at Exchange Ambulance of the Islips

LOSAP 2017 Points – Bob Franz

The 2017 LOSAP Point listing posted on the bulletin board was updated. You must have at least 50 points in the total column and a Yes in the Pass column to qualify for a year of LOSAP credit for 2017. It is requested that each member review their points and report in writing any discrepancies to the LOSAP point committee. The final list will be sent to the Town of Huntington in March for Town Board approval.

NYS Income Tax Claim for Volunteer Firefighters' & Ambulance Workers' Credit for 2017 – Bob Franz

You can claim the \$200 refundable credit for 2017 on the NYS Department of Taxation and Finance **Form IT-245**. As per the instructions, **you cannot claim the credit if you receive a real property tax exemption that relates to your volunteer service under Real Property Tax Law**. The ambulance workers' credit is available to full-year NYS residents who are active volunteer ambulance workers for the entire tax year for which the credit is claimed. A copy of the Form IT-245 & instructions is posted on the bulletin board. If you have any technical questions, consult your independent tax advisor.

10 % Property Tax Exemption – Bob Franz

Squad renewal and new applications filed with the Town Assessor totaled 118 for the property tax year 12/01/18 to 11/30/19.

Meetings:

Suffolk REMSCO – Tuesday 3/20/18 at 7:00 PM at Suffolk County EMS in Yaphank.

SCACA – Wednesday 3/21/18 at 7:30 PM at Wyandanch Wheatley Heights Ambulance.

Peer Review Committee – Donald Freed & Fiona Witkowski

See e-mails for meetings and times.

2018 General Membership Meeting

Benevolent Committee – Jim Barkocy & Brian Canty – If there is a need from any member please contact Jim Barkocy or Brian Canty.

Pulse – Kathryn Donegan – All reports and articles are due the 25th of the month.

Stand-by – Samantha Mohr – Please see emails and postings on the bulletin board in the Ready Room.

Special Events – Brian Canty – Brian was thanked for all the hard work that went into planning the 2018 HCFAS Annual Installation Dinner Dance.

-The Annual Easter Egg Hunt will take place on Saturday, March 31st, 2018 at 10:00 AM at the Jefferson Elementary School.

-John Palmieri thanked Mark Brenner for filling in for him on very short notice as the installation dinner emcee.

CME – Pam Brenner – All Documentation must be submitted 60 days prior to the renewal date.

Fund Drive – Mary Brenner & Pete Nakelski – Check for postage going to post office for first mailing for 2018 campaign.

Old Business: Mary Winter made inquiry regarding administrative personnel and the recording of LOSAP hours.

-Roger Winter announced that Pam Brenner won the Pot of Gold raffle.

New Business: None

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped:

Social and Kitchen Committee: Lisa Mohr, Jim Ingwersen, Christy Stiles, Greg Orr, Angie Kalodukas, Bob Biersack.

Setup Committee: Bob Biersack

Raffles - Various Gifts:

- **Kalanchoe Plant** – Heidie Magerle
- **Kalanchoe Plant** – Andrew Campagnola
- **Kalanchoe Plant** – Dale Bartolomeo
- **Green Plant** – Mary Winter
- **Green Plant** – Solange Rich
- **Green Plant** – John Mancino
- **Green Plant** – Richard Gerbolini
- **Orchids** – Elizabeth Mohr
- **Orchids** – Eileen Burns

2018 General Membership Meeting

- 508 ○ **Orchids** – Vanessa Hernandez
- 509 ○ **Wine** – Joan Florio
- 510 ○ **Wine** – Peter Nakelski
- 511 ○ **Starbucks Gift Card** – Carolyn Mullen
- 512 ○ **Applebee's Gift Card** – Diane Tanko
- 513 ○ **Panera Bread Gift Card** – Andrew Taylor
- 514 ○ **Panera Bread Gift Card** – James Kelly
- 515 ○ **Mets Tickets April 4 game with Parking** – Bob Biersack
- 516 ○ **Mets Tickets April 4 game without Parking** - Dale Bartolomeo

517

518

519 **Motion by Brian Canty and seconded by Elizabeth Mohr to adjourn the meeting at 2017**
520 **hours. MOTION APPROVED UNANIMOUSLY**

521

522 **Members in Attendance:** Eligible members 59, probationary 8, Total: 67

523

524

525

526 Respectfully Submitted,

527

528 ***Christine A. Tedone***

529 Recording Secretary

530

531 ***Robert J. Franz***

532 Secretary

533 Draft posted: March 28, 2018

534 Approved: April 9, 2018

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Huntington Community First Aid Squad
2018 General Membership Meeting
Date: April 9, 2018

Officers:

President Seth Fischer	PRESENT
Vice President Ann Schwartz	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Jeffrey Daniels	ABSENT
Richard Stone	PRESENT
Keith Tamayo	ABSENT
Roger Winter	PRESENT
Chief Casey Orr	PRESENT
First Deputy Chief Elizabeth Mohr	ABSENT
Second Deputy Chief Keith Rubenstein	ABSENT
Third Deputy Chief Jeffrey Brenner	ABSENT
Chief Dispatcher Patricia Tufo	PRESENT
Sunday Co. 1 Captain Michael Como	ABSENT
Monday Co. 2 Captain Kelly Murphy	PRESENT
Tuesday Co. 3 Captain David Kaufman	ABSENT
Wednesday Co. 4 Captain Kathryn Donegan	PRESENT
Thursday Co. 5 Captain Andrew Campagnola	PRESENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Ryane Como	ABSENT

Meeting called to order at 19:30 hours

Secretary Robert Franz reported to President Seth Fischer that the required quorum of 50 members is present per the sign in sheet (eligible members 57).

Pledge of Allegiance to the Flag – Lead by Ferd Neuman

President Seth Fischer had a moment of silence for all members in all branches of service to America in harm's way and all HCFAS Members.

Presidents Report **Seth Fischer**

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

Get Well Prayers and Wishes:

- **A Big Welcome Back to Tom O’Leary**
- **Happy Birthday to Louis Dell and Donald Ruolo**

Longevity Awards (Length of Service):

President Seth Fischer made a Presentation to Members Mary Jane Woznick for her 30 Years of Service and for Roger Winter for his 40 Years of Service.

40 Years of Service

Roger Winter

30 Years of Service

Mary Jane Woznick

Roger Winter – 40 Years of Service – Life Member - This individual has basically held every single operational and board position. He has been 1st, 2nd and 3rd Deputy Chief and has served on the board for countless years. He has been President for a numerous amount of years at our beloved Agency. He has seen the ups and downs but has always brought us out on top. Unfortunately, he hurt his back while on a call many years ago and is literally in constant Pain but that does not stop him from coming to the building every single day to make sure it’s still standing. He has served as a mentor and a father figure to me over the years and there will never be a way I can personally say, Thank You. There is no one person devoted, passionate and professional about HCFAS than Roger Winter. I have had the honor of serving on the Board with Roger and by now I have actually figured out when he is upset with me without him saying a word. He is constantly pushing me to go the extra mile. I literally strive to impress Roger as if he were my own Dad as he has set the bar so high that it is almost unattainable. Roger is the hardest working man at HCFAS and his dedication, enthusiasm and insight are truly inspiring. Congratulations on your 40 Years of Service to the Huntington Community First Aid Squad and Thank You, Roger.

Mary Jane Woznick – 30 Years of Service – Life Member – We are Blessed to have Life Member Mary Jane Woznick giving 30 Years to HCFAS. Without Maryjane we would have nothing in the ready room to munch on. She has done countless overnight shift Dispatching over the last thirty years and never once have I heard her complain. She cannot do enough for people. She has a contagious smile that lights up a room. Most of you probably remember when we were in the Trailer and Mary Jane and her husband, Honorary Member George Woznick would make dinner for everyone. She is one of the greatest people I have ever known and I am happy to honor her for 30 Years of Service. Congratulations on your thirty Years of dedicated Service to the Huntington Community First Aid Squad. Thank You, Mary Jane.

2018 General Membership Meeting

Motion by Roger Winter and seconded by Richard Stone to change the Order of the Meeting to read the following Proposed By-Law Amendment for a second time.

MOTION APPROVED UNANIMOUSLY

Proposed By-Law Change #03-2017 - Read by Secretary Robert Franz in absence of By-Laws Committee Chairperson David Mohr

Proposal: #03-2017

To establish a procedure for Proposed By-Law amendments that does not discriminate against or cause any undue effort on the part of any member, while maximizing participation and providing ample opportunity for discussion of any proposed amendment.

Background/Justification:

During 2013, two amendments were presented regarding proposed changes to the By-Laws, both were passed and yet, in an effort to maximize participation, an additional effort was placed on the Secretary. Yet even with the two changes only 33% of the membership participated in those proposed change, which was during the highest membership meeting attendance, while over 75% of the membership participated in the General Election.

This proposed change will limit any proposed changes to once a year, provide three meetings in which discussion can take place, reduce the work of the Secretary to provide absentee ballots and increase membership participation.

Change (additions are underlined and deletions are ~~stricken~~):

ARTICLE XII - SECTION 1 - AMENDMENTS

Proposed amendments to the By-Laws must be submitted to the By-Laws Committee no later than the 1st day of August of each year, and be signed by at least three eligible voting members. Motions for proposed amendments to the By-laws shall be printed in the September, October and November issues of the Pulse and be presented to the membership by the By-laws Committee at those same General Membership Meetings for discussion. ~~in writing for one meeting preceding the vote on that motion.~~ Amendments to the proposed By-Law amendment may be made, provided all three of the original signatories of the proposed By-Law amendment agree to the amendments, and, said amendments are approved by the signatories no later than the 15th day of November of the year of the proposed By-Law amendment. All proposed By-Law amendments will appear on the General Election ballot and voting on the proposed amendments will take place as part of, and during, the General Election. An affirmative vote ~~by secret ballot~~ of two-thirds majority of all ~~eligible voting members voting present~~ shall constitute its acceptance.

~~Absentee ballots will not be permitted for By-Law amendment votes with the following exception: the on-duty crew and a back-up crew designated by the Chief may be given absentee ballot envelopes at the start of the General Membership Meeting at which a proposed By-Law amendment vote is to occur. They may indicate on a ballot provided by the Secretary their vote on the amendment(s). They must seal and sign the envelope in accordance with the procedure indicated in Article X, Section 4. The Secretary will secure the ballots until the vote, when, after verifying that those members are not present, the absentee ballots will be opened and counted with the rest of the ballots.~~

135

Proposers

Brian Canty #757 /s/

Casey Orr #1283 /s/

Martha Brenner #236 /s/

136

137

138 **Discussion Held – Roll Call and Ballot Vote – 55 Members Voted – 10 Members were in**
139 **Favor and 45 Members were Not in Favor.**

140 **2/3 vote required**

141 **Proposed Amendment does not pass.**

142

143 **A Motion to Destroy the Ballots was made by Andrea Golinsky and seconded by Mark**
144 **Brenner**

145 **MOTION APPROVED UNANIMOUSLY**

146

147

148 **Secretary's Report** **Robert Franz**

149

150 Motion by Richard Stone and seconded by Mark Brenner to approve the March 12, 2018 General
151 Membership Meeting Minutes as posted.

152 **MOTION APPROVED UNANIMOUSLY**

153

154 Thank you letters and cards received for: Services Provided: Kelly Zic and Good and Welfare:
155 Tom O'Leary. All correspondence is posted on the bulletin board.

156

157

158 **President's Report** **Seth Fischer**

159

160 Thank you all for attending tonight's General Membership Meeting.

161

162 Would like to start by thanking Operations and our members for getting us through the winter.

163 It was tough but the Day Captains, Chiefs and members did an awesome job staffing the days.

164 This past week the Board voted for 6 new Toughbooks. We are currently working on a solution
165 on how we are going to charge them, whether in the building or in the ambulances. Please do
166 not forget to plug them in when you are done running a call. The best Toughbooks on the market
167 still need to be charged.

168

169 Special thanks to Board Member Jeff Daniels, who worked with our internal legal counsel on
170 modifying our Sexual Harassment Policy. It will now be circulated amongst the Board and then
171 to the membership.

172

2018 General Membership Meeting

Chief Casey Orr and Vice President Ann Schwartz are currently working on a sexual harassment review training, and we are hoping to see something in the next month or two.

We received the new chairs for the Ready Room, please handle them with care. We need to be more cognizant of how we treat our things. These were not cheap chairs, please treat them with respect.

Mets game is coming up on May 21st, please speak with Joanne if you have any questions. Keep doing the amazing things you do.

Treasurer's Report – Brian Canty

Financial Review YTD 1/1/18 – 3/31/18

HCAD – Town Tax Money

Money Received from Town \$446,590

Money Received TOH received from Billing for 2018 \$307,418

Total Billed – 1/1/18 – 3/31/18 \$1,122,000

Expenses - \$ 404,148

EMS Supplies	\$19,474
Vehicles	\$202,724
Building	\$31,208
Utilities	\$20,818
Communications	\$18,822
Professional Fee's	\$8,829
Insurance	\$36,412
Office	\$3,958
Uniform	\$7,209
Member Inpection	\$48,888
Training	\$3,122
Public Relations	\$323
Other Expenditures	\$2,360
Totals-Expenses	<u>\$404,148</u>

HCFAS – Squad Money

Income – Fund Drive \$15,086 and Misc Donations/Interest \$418 = \$15,504

Expenses \$17,020.85

2018 General Membership Meeting

Expenses-

Insurance - Life	\$ 2,853.53
Supplies	94.36
Events	6,375.51
Goods & Welfare	130.00
Miscellaneous	354.63
Member Services	7,212.82
Totals-Expenses	\$ 17,020.85

Officers Report's

Chief's Report – Casey Orr - Oral Report Given

- There will be a Memorial Parade this year, once I have additional information I will pass it along and post a sign up sheet.
- SCPD Cadets will be here from April 9th thru April 12th (1-2 student per tour)(7am-3pm) DAY TOURS ONLY.
- EMS Week Gifts have been decided on and a motion will be going to the BOD this week.
- Beach Passes - the TOH will be providing beach passes again this year at no charge to members. They have changed their process - members will need to go to Town Hall with the following to obtain their pass: HCFAS ID, License, and Registration. They will not be handed out to departments any more.

First Deputy Chief's Report – Elizabeth Mohr – Absent -Report Posted and given by Chief Orr

Thank you to everyone for all of your hard work these past few months! We couldn't have done it without you. Sorry I was unable to attend tonight's Meeting due to work.

Reminder, there is a hospital drill this Wednesday; crews are still needed for this event. Please sign up in the truck room, meet at HQ's at 5:30 PM, trucks leave by 5:45 PM. The drill ends at 9:00 PM.

The First quarter hours are done, letters will be sent out at the end of the week. Anyone with any questions please see myself or your Day Captain.

Thank you again.

Second Deputy's Chiefs Report – Keith Rubenstein – Report Posted and given by Chief Orr

Just a few things please sign up for the MCI Drill this Wednesday. This is to help out Huntington Hospital.

Also, we will be hosting a Drill on June 16th for poolside safety and extrication being taught by John Mancino.

A sign-up sheet will be posted. Please continue to do all your Review Trainings.

Third Deputy Chief's Report – Jeffrey Brenner – Report Posted and given by Chief Orr

Thank you everyone that came out for the work detail last month. As the weather gets warmer please take some time during your downtime at HQ and wash a unit, mop the patient compartment or simply wipe down the inside. We all play a vital role in keeping the fleet looking prim and proper.

I had a webinar Wednesday 3/14/18 with Operative IQ on an inventory control system.

<https://www.operativeiq.com/> here is the website if anyone is interested in taking a look.

Working with Boundtree Medical on a possible alternative, information to follow.

Supply and Equipment:

Work on reducing expenses for supplies is ongoing.

Survey: While the survey was out for 2 months I only received 15 responses. With the lack of responses. I would assume most providers are not interested in the product but for those who were we will have some put on every ambulance.

Supplies – please remember to complete the stock form at Huntington Hospital when using any item of supplies. The forms are kept with the Triage Nurse and needs to have a patient label placed on the form and put into the “RESTOCK” mailbox upon returning to HQ. This will help us keep costs down on supplies.

ALS supplies update:

ALS bags are in the process of being transitioned from containing standard ET handles and blades (reusables) to disposable handles and blades. We will be using RUSCH fiberoptics line which has an all-metal blade construction. In addition to comparable quality at a more competitive price point, disposables offer us other advantages. Both blades and handles are intended for single use, so once the items are use, they can be disposed of. There will no longer be a need for making autoclave/sterilization arrangements with the hospital. In addition, the

2018 General Membership Meeting

277 disposables weigh significantly less than the reusable blades and handles, so it lessens the load of
278 the ALS bag. The layout of the Intubation compartment has not changed - please see attached
279 picture. This transition will be happening over the next couple of weeks.

280 **IMPORTANT CHANGE:**

281 •**Disposables blades and handles come in plastic packaging and both must be kept in**
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283 handles have expiration dates. All handles on board will expire 2020 and blades expire
284 in 2022. The expiration dates are printed on the packaging so items must stay in the
285 packaging. In addition, the plastic packaging will protect the handles and blades from
286 contamination (another advantage over reusables). Items that are taken out of their
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288 •The handles only come in a size medium, and there are two contained in each bag. The
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290 packaging is clear so you can depress the top of the handles to see the light through the
291 packaging.

292 •There are plenty of spare handles and blades for all sizes in the bins in the ALS closet.
293 The reusable blades and handles have been removed from the closet.

294 **NOTE ON McGRATH BLADES:**

295 •We currently carry blade sizes 2, 3, and 4 for the video laryngoscopes. McGrath just
296 released a size 1 blade for infant intubation. Look for that to appear on the rigs and
297 checkout sheets in the next couple of weeks.

298 **Vehicles:**

299 16- Had water in the electrical compartment, all fixed and back in service

300 17 – Fuel tank leak – currently at VCI. Cosmetic needs, functional

301 18- Cosmetic needs, functional

302 19 - Doing well

303 20- Fuel tank leak and broken backup camera are fixed, unit in service. Cosmetic needs

304 21- Cosmetic needs, functional – some emergency lights fixed.

2018 General Membership Meeting

305 80 – Has the stokes basket in it for the winter as usual. ALS providers taking this unit out must
306 take a monitor and drug bag out of the ALS closet and place it back in the closet and returned to
307 HQ. Will be looking into placing the medic cooler back in with an ALS bag.

308 81 – New gas card obtained and being placed on truck.

309 82 – out of service due to accident, repair in progress.

310 88 – no notes

311 89 – Currently the Medic responder

312 Trailer/Gator – going to research having the gator painted to match the fleet, project on going.

313

314 **Please remember to plug in the tablets when you are not using them!**

315 Working with the EPCR committee, new vehicle committee and ACE to find inverters to help
316 with the power issue within the ambulance; hopefully resolved quickly.

317 Finally, I would like to talk about how we can each play a part in maintaining the units and
318 equipment. These items are not indestructible and require the providers/users to take care of
319 them. An example is the full load stretcher system on the ambulances. Slamming them into the
320 loader and letting them slide in freely without control will only do hard to the stretcher and track
321 system. Please understand that a methodical load in and load out will help maintain the lift of the
322 equipment and prevent damages. Another example is turning the AC/Heat off on the vehicle
323 while shutting them down. Having them on when starting up the units causes an increased
324 demand on the units' engine and increasing the wear each time we do. HCFAS has Preventative
325 Maintenance completed on the equipment and vehicles but this does not guarantee their
326 functional. If they are misused or used in a harsh manor things become loose and fragile and will
327 lead to breakdown, usually when we need them the most. Please take time and care will the
328 equipment and vehicles.

329

330 **Chief Dispatcher's Report – Patricia Tufo – Report Posted**

331 Alarms.....481

332 Signal 24's.....005

333 Signal 24% rate.....1.03

334

335 Signal 24's by Day of Week

336

337 Sunday.....0 (ytd = 0)

338 Monday.....0 (ytd = 1)

2018 General Membership Meeting

339 Tuesday.....0 (ytd = 0)
340 Wednesday.....2 (ytd = 4)
341 Thursday.....1 (ytd = 3)
342 Friday.....2 (ytd =4)
343 Saturday.....0 (ytd = 1)
344
345 Year to date # Alarms.....1473
346 Year to date # Signal 24's.....016 (this number includes 3 HCFAS took back)
347 Year to date Signal 24 % rate.....1.08
348 Year to date Multiple calls running.....60%

349

350 **DISPATCHERS** – as always, please make a concerted effort to put everyone that was on the
351 call into the CAD system. Also, if you have a SIGNAL 24, do not forget to fill out the
352 “MUTUAL AID LOG SHEET/24 paperwork” and if known, the RESPONDING AGENCY
353 that picks up the call. This paperwork is located on the bulletin board in the Dispatch Office.

354

355 Additionally, as a reminder, if you have a SIGNAL 24, and HCFAS takes the call back and
356 transports it is still a 24. That means, that the “MUTUAL AID LOG SHEET/24 paperwork”
357 needs to be filled out (with an explanation of what occurred) and should be placed into the
358 Chief Dispatcher’s mailbox.

359 Thank You and keep up the good work!

360

361 **Sunday Co. 1 Captain’s Report – Michael Como – Absent - Report Posted and Given by**
362 **Captain Kathryn Donegan**

363

364 Sundays have been running smoothly thanks to the efforts of Company 1 members and all of
365 those that have been coming in to help out.

366

367 Thank you to everyone that came in on Easter. All calls were covered and everyone got to eat.

368

369 I am **very** happy to report that the Sunday 2300 Shift now has a regularly scheduled first due
370 crew. However, a dispatcher and a second due crew are still needed. Any help would be greatly
371 appreciated.

372

373

374 **Monday Co. 2 Captain’s Report – Kelly Murphy – Report Posted**

375

376 Thank you to all who come in to help and to Company 2 members for all your hard
377 work.

378

2018 General Membership Meeting

I would like to welcome Member Melanie Grossman to the 1500 shift starting today.

I am Always in need of help on Mondays with all 2nd due shifts.

Tuesday Co. 3 Captain's Report – David Kaufman – Absent - Report Posted and Given by Captain Kathryn Donegan

Thank you to everyone who helped cover Shifts in March and April.

Carol Dia, Jack Kovalsky, Jon Domanick, Kristin Van Benschoten, Esteban Lobe, First Deputy Chief Elizabeth Mohr, Juan Flores, Justin Cook helped out the regular crew, Sean Harkins and Doug Mayer on the overnights in March and the beginning of April. Help is always needed on the 2300 Shift.

Thanks to Anthony Cambareri, Emily Schaffert, Third Deputy Chief Jeffrey Brenner, Hank Waldron and the regular Tuesday crews who helped out during the snowy day on 3/13/18.

Nancy Barker, Spike Ishikawa, Tom O'Leary, Carol Nucci and Bernard Poole returned from leave in the last couple months. Welcome back!

There are regular crews for most shifts at this time with a few exceptions:

The 1100 Shift needs dispatch coverage for the next few months. Liz Beach has been generously helping out but she is not always available. Specifically, 4/17/18 I will need coverage but any other offers are appreciated so I don't ask her too often.

On 4/24/18 the 1100 Shift will need a second Driver.

Overnight - second crew and alternating dispatcher (4/17/18 and 5/1/18). Having a second crew on overnights always helps give the regular duty crew a break and I know they appreciate it.

1100/1500 Shifts – Human Power (these are all two person crews)

I will be leading trail walks in local parks this spring. Look for sign-up sheets downstairs or contact me with questions or suggestions.

Wednesday Co. 4 Captain's Report – Kathryn Donegan – Report Posted

I just want to start off by thanking everyone who came out for the two snow standbys we had last month as well as everyone who has consistently come in to help out on Wednesday's. There are still gaps each week and I'm still looking to fill those gaps.

I am looking for a solid 0700 crew, which currently consists of only an ACL. Additionally, I am looking for a first due Driver for the 1100 Shift and a permanent Dispatcher on the overnight Shift.

Thanks to everyone for a great first quarter of the year!

2018 General Membership Meeting

Thursday Co. 5 Captain's Report – Andrew Campagnola – Oral report

Welcome back Tom O'Leary to Thursdays. Thank you to everyone who has helped with the work load this year. We have had a lot of holes in the shifts but it seems we are all picking up the slack.

Friday Co. 6 Captain's Report – Kathleen Castillo – Absent – Oral Report Given by Chief Casey Orr

Saturday Co. 7 Captain's Report– Ryane Como – Absent - Report Posted and Given by Captain Kathryn Donegan

A Big Congratulations to Dana Silverstein #1510 (Saturday 0700) and Michael Jacoby #1514 (Saturday 1100) on becoming Crew Leaders. Welcome to our newest members Jordan Drelich #1527 (Saturday 0700) and Equislaure Gabriel #1528 (Saturday 2300).

Thank you to all Company 7 members as well as the many people who have been coming in consistently to help. All calls were able to be covered last month thanks to everyone's team work.

Permanent Dispatchers are still needed for the 1900 & 2300 shifts. Anyone available to help out please let me know.

Delegate & Committee Reports:

LOSAP 2017 Points – Bob Franz

The final 2017 Service Awards LOSAP Point Listing has been sent to the Town of Huntington for Town Board Approval. The approved listing will be returned to the Squad and will be posted on the bulletin board for a mandatory 30 day period.

Points were reported for 303 participants who were active during 2017 of which 53 did not earn the required 50 points primarily due to terminations, LOA's and new members.

There were also a few members who did not qualify this year simply because they did not complete their review trainings.

NYS Income Tax Claim for Volunteer Firefighters' & Ambulance Workers' Refundable \$200 Credit for 2017 – Bob Franz

If eligible (see instructions on back of Form), you can claim the \$200 refundable credit for 2017 on the NYS Department of Taxation and Finance **Form IT-245**.

2018 General Membership Meeting

New York State Volunteer Ambulance & Rescue Association (NYSVA&RA) – Andrea Golinsky

The next District 7 meeting will be held next Tuesday, April 17th, 2018 at Mastic Beach Volunteer Ambulance. All members are welcome to attend.

The E-Board meeting of the New York State Volunteer Ambulance & Rescue Association will be held Sunday, May 6th, 2018 and will be followed with the annual Legislative Day in Albany on May 7, 2018. I have been contacting our local legislators to set up meetings with them to discuss our EMS issues we support and those bills we oppose. The Board, at its last meeting approved 3 members to attend including the HCFAS delegate and alternate delegate. Anyone wishing to attend please let me know so arrangements can be made. The BOD also approved 10 members to attend the EMS Memorial to be held May 23rd 2018 on the Plaza in Albany. The Board Of Directors also approved 3 hotel rooms for May 22nd to May 23rd for those who wish to stay over. There will be two sign-up sheets posted, one for the day trip and one for the overnight. Members are to be approved by the Delegate and Chief.

Suffolk County Ambulance Chiefs Association (SCACA) – Andrea Golinsky

The next meeting of the Suffolk County Ambulance Chiefs Association will be held in Riverhead on April 18, 2018.

Renaissance Downtowns (RD) – Andrea Golinsky

The retail store/apartments on New York Avenue and Northridge St. are not yet ready for occupancy. According to RD they are a little behind schedule. They have one retail tenant and have said that a couple of the apartments are rented.

The Town of Huntington will be discussing the property at Olive Street and New York Avenue tomorrow at the Town Board meeting at 2:00 PM

Explorer Post 215 – Susanna Otto & Brian Canty – There will be a Drill on Wednesday, April 11, 2018 and the Explorers will be participating as Victims.

Peer Review Committee – Keith Davis & Fiona Witkowski - See e-mail for meetings and times.

Benevolent Committee – Jim Barkocy & Brian Canty – If there is a need from any member please contacts Jim Barkocy or Brian Canty.

Pulse – Casey Orr – All reports and articles are due the 25th of the month.

Stand-by – Samantha Mohr – Personnel and Crews are needed for upcoming Stand-by's. Please see Postings on the Bulletin Board Downstairs for further details.

Special Events – Brian Canty – The 2019 HCFAS Installation Dinner Dance is scheduled for March 2, 2019 at 5:30 PM at the Larkfield Manor in East Northport.

2018 General Membership Meeting

517 **Fund Drive – Mary Brenner & Pete Nakelski** – Total Donations received \$30,329.00

518
519 **Renaissance Downtown – Andrea Golinsky** – CBA Meeting at Town Hall on April 10, 2018
520 Regarding Olive Street Property

521
522 **Hands-Only CPR – Kathy Castillo & Kelly Murphy** – A Boy Scouts Event will be held on
523 April 18, 2018.

524
525 **Old Business: None**

526
527 **New Business:**

528
529 Susanna Otto – Mentioned that there will be an MCI Drill on Wednesday and the Explorer Post
530 members will be volunteering as Victims.

531
532 Sue Otto is requesting Prayers for Brian Canty's Nephew Christopher who was involved in the
533 Bus Accident on Southern State Parkway. Best Wishes and Get Well Soon Christopher, from all
534 the Members of the Huntington Community First Aid Squad.

535
536 Tom O'Leary Thanked the Crew responsible for Saving his Life.

537
538 Andrew Campagnola stated that the E-PCR Trainings are up to date.
539 Also, we have started supporting an alternative to Active911 called Bryx911. All members are
540 welcome to download the application that is available on Android and iOS. It is free for all
541 members. Please sign up for an account and we will approve you to access notifications when a
542 call is received.

543
544 Andrea Golinsky informed the Members that the Town of Huntington Earth Day will take
545 place on April 22, 2018 from 9:00 until 1:00 PM at Heckscher Park. If anyone is interested
546 in participating in this Event please contact Andrea for more information. This is a Fun Event.

547
548 Andrea Golinsky also mentioned that there is a New Free Phone App called BRYX – BRYX is
549 A Navigational App that can locate and keep track of the Ambulances.

550
551 **Closing:**
552 Has everyone signed in/ fingered in?

553
554 **Thank you to those who have helped:** Social and Kitchen Committee: Lisa Mohr,
555 Jim Ingwersen, Andrew Taylor, Christy Stiles, Carol Nucci, Greg Orr, Angie Kalodukas,
556 Bob Biersack.

557
558
559 **Setup Committee:** Bob Biersack

560
561
562 **Raffles - Various Gifts**

2018 General Membership Meeting

- **Bottle of Wine** – Jim Ingwersen
- **Bottle of Wine** – Suzette Crespo
- **Outback Gift Card \$25** – Jonathan Stone
- **Starbucks Gift Card \$10** – Christine Ruolo
- **Applebee's Gift Card \$25** – Thomas O'Leary
- **Panera Gift Card \$10** – Monica Mulchandani
- **Panera Gift Card \$5** – Andrea Golinsky

Motion by Samantha Mohr and seconded by Richard Stone to adjourn the meeting at 2033 hours.

MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 64, probationary 4, Total: .68

Respectfully Submitted,

Christine A. Tedone

Recording Secretary

Robert J. Franz

Secretary

Draft posted: April 27, 2018

Approved: August 13, 2018

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Officers:

President Seth Fischer	PRESENT
Vice President Ann Schwartz	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Jeffrey Daniels	ABSENT
Richard Stone	PRESENT
Keith Tamayo	ABSENT
Roger Winter	PRESENT
Chief Casey Orr	ABSENT
First Deputy Chief Elizabeth Mohr	PRESENT
Second Deputy Chief Keith Rubenstein	ABSENT
Third Deputy Chief Jeffrey Brenner	ABSENT
Chief Dispatcher Patricia Tufo	ABSENT
Sunday Co. 1 Captain Michael Como	ABSENT
Monday Co. 2 Captain Kelly Murphy	PRESENT
Tuesday Co. 3 Captain David Kaufman	PRESENT
Wednesday Co. 4 Captain Kathryn Donegan	PRESENT
Thursday Co. 5 Captain Andrew Campagnola	PRESENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Ryane Como	ABSENT

Secretary Robert Franz reported to President Seth Fischer that the required quorum of 50 members is not present per the sign in sheet (eligible members 44). This will be an informational meeting.

President Seth Fischer had a moment of silence for all members in all branches of service to America in harm's way and all HCFAS Members.

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

2018 General Membership Meeting

Robert Loysch – American Legion Certificate of Commendation:

Congratulations to Fifty (50) Year Life Member Robert Loysch, Member #56. Bobby was honored by the American Legion Greenlawn Post 1244 for his 50 years of Dedicated Service to the Huntington Community First Aid Squad.

Bob was the recipient a Certificate of Commendation that thanked him for his 50 years of service to his Community, State and Nation. Congratulations Bob, we are so very proud of you and your accomplishments!

Get Well Wishes and Prayers:

- Get Well soon to our Chief Casey Orr who recently underwent surgery. She is on the mend and doing better daily.
- A Big Welcome Back to Day Captain Kathleen Castillo.
- Get Well soon to Jim Ingwersen who recently underwent foot surgery.
- Congratulations to members Keith and Pam Brenner-Davis for Baby Number two on the way.

Longevity Awards (Length of Service)

President Seth Fischer made a Presentation to John Palmieri Member for his Years of Service.

John Palmieri – Life Member - 40 Years of Service

So, at the last General Membership meeting we honored Roger Winter for 40 years of service. As many of you remember I made references to how Roger has played a fatherly role towards me since I have joined and especially on the Board.

This month I am fortunate enough to honor another member for 40 years of service who has played more of a motherly role. He yells at me anytime I am wearing a hat, or my shirt isn't properly tucked in. He uses the same words to describe me as my mom, which are funny, caring, thoughtful, jackass, idiot and moron. We have an amazing relationship.

All kidding aside, tonight we are honoring Ex-President John Palmieri for 40 years of service. Many of you may not know that John's father, Dr. Joseph Palmieri was actually our first Medical Director. Dr. Palmieri was also the head of the emergency room at Huntington Hospital.

Some of John's roles and positions held @ HCFAS over the last 40 years include:

Driver, First Aider, and Dispatcher when clearly no one else was in the building.

2018 General Membership Meeting

Offices held:

Company 7 Captain,
Board of Director for 6 years
Treasurer
Chief in 2011 and 2012
President: 2016, 2017

Committees:

New Building committee
Parliamentarian to the Board of Directors
Grievance committee
The Committee I think John is most proud of is the LED Sign Outside Committee – He was able to take care of all the paperwork and get it moving.

John has been a New York State Emergency Medical Technician for over 34 years as well as a Crew Leader

Suffolk County Emergency Medical Service:

John was an Instructor and Certified Instructor Coordinator for Suffolk County for over 30 years. He taught the first class in the “New HCFAS Building” before we even opened the facility for ambulance service. John was also recognized by the New York State Voluntary Ambulance and Rescue Association as “Educator of the Year”

His classes are known for their outstanding performance on the practical exam and the high scores his students receive on their New York State EMT exams. He has probably taught around 1,200 students in his teaching career, and is one of a very special group of EMTs in the county and in NYS to score a perfect 100% on that exam.

Shift(s):

In terms of shifts, John started on the Sunday 1900 and he then moved to the Tuesday 1900 shift which is where he has been for the last 38 1/2 years. That shift has the distinction of being the fastest crew out of the building, less than 60 seconds, and because it has a few older members on the crew, who are known as the “Seniors on the Run”

Thank you, John for your 40 years of outstanding and dedicated service to the Huntington Community First Aid Squad.

Now for the last two years and I can say with confidence, as I was there, that John played an integral part in our contract negotiations with the Town of Huntington. Let me just be clear, when I say I was there, I mean I drove John to Town Hall but he made me wait in the car, thankfully he left the window open a little but for me. Without John driving this ship, I am not sure where we would be today. As you know the town made response times as part of the contract, as well as reducing our budget contingent on billing revenue. This was a hard pill for many of us to swallow but John smiled as he always does and steamed HCFAS ahead. He found a billing company to make sure that our services were documented and the various insurance

2018 General Membership Meeting

companies, Medicare and Medicaid would make payments. We worked with the officers and board to create a paid paramedic program and assist our members without ever increasing call volume while maintaining our volunteer staffing. He continues to assist us all with ePCR's in the billing environment as our consigliere.

John was recently recognized by the Suffolk Regional EMS Council with an Honorable Mention for the EMS Leadership Award.

On a personal note, you're one of the greatest guys I've ever known and we couldn't be more happy and thankful for your 40 years of service at HCFAS.

Secretary's Report

Robert Franz

Motion by Robert Franz seconded by Mark Brenner to approve the April 9th, 2018 General Membership Meeting Minutes as posted.

MOTION APPROVED UNANIMOUSLY

Thank you letters and cards received for: Services Provided: Ken Stephens and James Zepp; Stand-by: LHS-PTG –Little Apple Fun Run; Commack VAC (Chris Raguso funeral), Melville FD (Sal Silvestri Funeral); Huntington Hospital for Mass Casualty Exercise participation; Good and Welfare: Quin Dell. All correspondence is posted on the bulletin board.

President's Report

Seth Fischer

The new Toughbooks are on their way, we will keep the membership up to speed when they arrive.

This Thursday the Board will discuss Sexual Harassment Policy that we will be putting in place. Once again special thanks to Board Member Jeff Daniels who worked with our internal legal counsel on modifying the existing policy. We apologize for the delay with this, as there are many moving parts involved.

Vice President Ann Schwartz is also working on the Sexual Harassment Review Training, which we are hoping to have in place shortly.

I am happy to report that it's been 30 days and the chairs for the ready room are still in one piece.

From an Operational perspective, I need to call out the following individuals and say thank you. Bob Biersack, Eric Nazinisky, Jack Kovalsky, Andrew Guisto, Hank Waldron, Paul Bayer, Loreley, Captain Kelly Murphy, Captain David Kaufman, Chief Jeff Brenner, Chief Liz Mohr, Day Captains Rynanne and Mike Como. Without these individuals our 24 Rate would be through the roof.

The Mets game is coming up on May 21st, please speak with Joanne if you have any questions.

2018 General Membership Meeting

180
181 Lastly, we need some more assistance with the Open House, please sign up downstairs.

182
183 Keep doing the amazing things you do.

184 185 186 **Treasurer's Report – Brian Canty – No Report**

187 188 189 **Officers Report's**

190 191 **Chief's Report – Casey Orr - Absent – Report Posted and Given by First Deputy Chief** 192 **Elizabeth Mohr**

193
194 I would like to first thank everyone who has reached out to me after my surgery. I plan to be
195 back within the next week or so but in the meantime please reach out to 31 if you need anything
196 or I may be reached via phone or e-mail.

197
198 Thank you to all of you for yet another crazy month of calls! Our 24's seem to be happening on
199 the same shifts month after month. If anyone can help out those Day Captains please let them
200 know. Last year at this time we had a .90 24 rate and currently we have an .87%!

- 201
202 • Huntington Memorial Day Wreath Ceremony - Sunday, May 27, 2018 at 9:00 AM. To
203 take place at the Huntington Veteran's Plaza located on the Front Lawn of Town Hall. If
204 you plan on attending, please e-mail me so I can inform the Town of Huntington.
- 205 • Memorial Day Parade is May on May 28, 2018. Members to be at Headquarters in Class
206 A Uniform by 10:00 AM. Sign up in ready room.
- 207 • HMFD Parade on July 18, 2018. Members to be at Headquarters by 6:30 AM. Sign up in
208 ready room.
- 209 • The BOD approved the EMS week \$10.00 allowance for the Day Captains and the Vice
210 President.
- 211 • Day Captains have all handed in PO's for their 2nd Quarter allowance, the Treasurer will
212 give them that money after they hand back the leftover money form EMS Week.
- 213 • Huntington Fire Department 175th Parade to be held on July 28th, 2018 – time to be
214 determined. Sign up in the ready room.
- 215 • East Northport Parade will be held on August 1st, 2018.
- 216 • Town of Huntington Chief Council Scholarship has been e-mailed out. Please return
217 them to me no later than Sunday, May 20th, 2018.

2018 General Membership Meeting

- Stand-by's – Lately it has become increasingly difficult to obtain crews for standby requests. PLEASE take a look at the sign ups in the ready room and help out where you can.

First Deputy Chief's Report – Elizabeth Mohr – Report Posted

Way to go everyone! April was an incredible month with covering calls. A reminder, 2nd quarter ends at the end of June, members please take this time to start going over your hours and making sure your up to date.

Welcome to Eric Nazinitsky, he has agreed to chair the stand by committee as of June 1st, the next month he and Sam will be working together to transition, we are in need of members for the committee to help make the committee larger and less stressful for one member. On that note, a crew and bike team are needed THIS SATURDAY for the Miles for Michael race, be at Headquarters by 7:45 AM

Thank you again, Eric!

Second Deputy's Chiefs Report – Keith Rubenstein – Absent – No Report

Third Deputy Chief's Report – Jeffrey Brenner – Absent - Report Posted and Given by First Deputy Chief Elizabeth Mohr

As the weather gets warmer please take some time during your downtime at HQ and wash a unit, mop the patient compartment, or simply wipe down the inside. We all play a vital role in keeping the fleet looking prim and proper.

I had a webinar Wednesday on 3/14/18 with Operative IQ on an inventory control system.

<https://www.operativeiq.com/> here is the website if anyone is interested in taking a look.

Working with Boundtree Medical on a possible alternative, information to follow.

Supply and Equipment:

Work on reducing expenses for supplies is ongoing.

Supplies – please remember to **complete the stock form at Huntington Hospital** when using any item of supplies. The forms are kept with the Triage Nurse and needs to have a patient label placed on the form and put into the “RESTOCK” mailbox upon returning to HQ. This will help us keep costs down on supplies.

Please take note that the Pediatric module that was on the O2 bags have been moved to the airway compartment.

2018 General Membership Meeting

256 Bags in cabinets – the bags must be returned to the cabinets when not in use to help keep
257 everyone safe and all equipment accounted for.

258 BLS supply – working on getting replacement items for sager, hare and frac packs.

259 We are working with our vendor to come up with new O2 and BLS bags as the ones we use have
260 been discontinued.

261 Replacement MCI tag obtained.

262 **Check outs** – all riding members are responsible to do a complete check out on the vehicles.

263 ALS providers are also responsible for completing ALS checkouts. To those who are faithful to
264 completing them, THANK YOU! More compliance with this process will ensure our equipment
265 and supply are ready for use when the care for help comes in. We have a large fleet and we need
266 everyone to be involved to get the job done.

267 **Vehicles:**

268 16- Stretcher track broken and tubing cover disconnected, repair completed by Styker service.
269 Replacement key set needed, obtained. Vehicle required heavy duty winching, completed and no
270 damage found. In the cab and on the interior back doors vehicle number placed as requested by
271 members.

272 17 – Fuel tank leak, repair complete. NYS inspection completed.

273 18 - Cosmetic needs, functional

274 19 – HCFAS mobile radio was broken, repair complete. Accident with the vehicle in April was
275 reported and handled. Service and rear brake repair completed 4/17. Medic Bag cooler intake
276 system broke, the repair completed 4/30. In the cab and on the interior back doors vehicle
277 number placed as requested by members.

278 20- Fuel tank leak and broken backup camera are fixed, unit in service. Cosmetic needs

279 21- Stretcher and HCFAS radio reported broken both found to have no issue and in working
280 order, will monitor. Cosmetic needs, functional.

281 80 – AC repair completed and working well. NYS inspection completed. ALS providers taking
282 this unit out must take a monitor and drug bag out of the ALS closet and place it back in the
283 closet and returned to HQ. Will be looking into placing the medic cooler back in with an ALS
284 bag and removing the stokes basket.

285 81 – Currently the AM/FM radio and backup camera display are broken. Due to our reduced
286 fleet we will need to hold off repair until we get another fly car operational. This will require the

2018 General Membership Meeting

287 vehicle to go the Chevy for inspection and repair. New gas card obtained and being placed on
288 truck.

289 82 – out of service due to accident, repair in progress.

290 88 – no notes

291 89 – HCFAS mobile radio is dead, motion has gone to the BOD for a replacement and approval
292 to attempt to fix the broken one (this repair could take months; if it were to be repairable we
293 would have a backup radio for our fleet). Needs tires, working with the Vehicle Maintenance
294 committee to accomplish this.

295 Trailer/Gator – going to research having the gator painted to match the fleet, project on going.

296 **Please remember to plug in the tablets when you are not using them!**

297 Working with the EPCR committee, new vehicle committee and ACE to find inverters to help
298 with the power issue within the ambulance; hopefully resolved quickly.

299 Finally, I would like to talk about how we can each play a part in maintaining the units and
300 equipment. These items are not indestructible and require the providers/users to take care of
301 them. An example is the full load stretcher system on the ambulances. Slamming them into the
302 loader and letting them slide in freely without control will only do hard to the stretcher and track
303 system. Please understand that a methodical load in and load out will help maintain the lift of the
304 equipment and prevent damages. Another example is turning the AC/Heat off on the vehicle
305 while shutting them down. Having them on when starting up the units causes an increased
306 demand on the units' engine and increasing the wear each time we do. HCFAS has Preventative
307 Maintenance completed on the equipment and vehicles but this does not guarantee their
308 functional. If they are misused or used in a harsh manor things become loose and fragile and will
309 lead to breakdown, usually when we need them the most. Please take time and care will the
310 equipment and vehicles.

311

312 **Chief Dispatcher's Report – Patricia Tufo – Absent - Report Posted and Given by First**
313 **Deputy Chief Elizabeth Mohr**

314 Alarms.....473

315 Signal 24's.....001

316 Signal 24 rate.....0.21

317

318 Signal 24's by Day of Week

319

320 Sunday.....0 (ytd = 0)

321 Monday.....0 (ytd = 1)

2018 General Membership Meeting

322 Tuesday.....0 ytd = 0)
323 Wednesday.....0 (ytd = 4)
324 Thursday.....0 (ytd = 3)
325 Friday.....1 (ytd = 5)
326 Saturday.....0 ytd = 1)
327 Year to date # Alarms.....1946 (this time last year = 1992)
328 Year to date # Signal 24's.....17 (includes 3 that HCFAS took back and transported
329 PT) This time last year = 18
330 Year to date Signal 24 % rate.....0.8 (this time last year = 0.90)
331 Year to date Multiple calls running.60.1% (this time last year = 62.7%)
332

333 Thank you Drivers, Crew Leaders, First Aiders, ALS/Paramedics and Dispatchers for your
334 response and management of the calls. These numbers are very good!
335

336 **DISPATCHERS** – as always, please make a concerted effort to put everyone that was on the
337 call, into the CAD SYSTEM. If there are any doubts as to who was on the call (ie: Medivacs,
338 VIP's, MVA's with multiple vehicles and overturns, shootings, stabbings) please ask someone
339 who was on the call for that information.
340

341 **One additional note** - A well-kept, clean and organized Dispatch Office is a manageable
342 Dispatch Office especially when multiple calls are running.
343
344

345 **Sunday Co. 1 Captain's Report – Michael Como – Absent - Report Posted and Given by** 346 **Day Captain David Kaufman**

347
348 Thank you to Company 7 members as well as the many people who have been coming in to help.
349 The day, particularly the overnight would not function without your hard work.
350

351 A second due Crew Leader is needed on the 1900 Shift as well as a dispatcher and 2nd due crew
352 on the 2300 Shift. Help is always appreciated.
353
354

355 **Monday Co. 2 Captain's Report – Kelly Murphy – Report Posted**

356
357 I am continuously thankful to all the Monday crews and all the members that come in and cover
358 shifts. We all work very well together.
359

360 I currently have 2 members on a OLOA from the 2300. I am in need of at least 1 driver during
361 the overnight to make 2 full crews, minus the FA's. I know overnights are hard for most people
362 with work and family. If you cannot come in for a full tour please know it is okay to just come
363 for a few hours. If you're behind on hours for a quarter this would also benefit you.
364
365

366 **Tuesday Co. 3 Captain's Report – David Kaufman – Report Posted**

367

2018 General Membership Meeting

The squad received a thank you letter for a stroke call run by Joanne Cunningham, Andrew Giusto, Juan Flores, and Mike Allison.

Thank you everyone for your renewed effort on checkouts.

A dispatcher, First CL/DR and second crew are needed for the overnight starting the last week of May.

Please sign up for the Planting Fields Arboretum walk next Sunday. A Sign-up Sheet is located downstairs in the ready room.

Wednesday Co. 4 Captain's Report – Kathryn Donegan – Report Posted

I'd like to start off by congratulating Chief Casey Orr on winning the 2017 EMS Leadership Award from REMSCO. What an achievement! I'd also like to congratulate Eric Kramer #1508 on becoming an EMT-B! Thank you to everyone who's helped out with getting calls covered on Wednesdays, whether it be the regular company 4 members or the many who continue to come in and help out, your hard work is appreciated and doesn't go unnoticed.

With that being said Wednesdays still has recurring gaps that need to be filled a Dispatcher on the 0700 Shift and 2300 Shift and a full first due crew on the 0700 Shift. It has been difficult to have to find coverage for this each week. Thanks to Mary Winter for helping me out with that, but if anyone is looking to switch or pick up an extra shift, PLEASE let me know.

Thursday Co. 5 Captain's Report – Andrew Campagnola – Report Posted

Thank you to all Company 5 members as well as the many people who have been coming in to help on Thursdays. All calls were able to be covered again last month thanks to everyone's teamwork. Anyone available to help out on Thursday's please let me know.

Friday Co. 5 Captain's Report – Kathleen Castillo – Absent – No Report

Saturday Co. 6 Captain's Report– Ryane Como – Absent - Report Posted and Given by Day Captain Kathryn Donegan

Thank you to all Company 7 members as well as the many people who have been coming in to help on Saturdays. All calls were able to be covered again last month thanks to everyone's teamwork.

Permanent dispatchers are still needed for the 1900 & 2300 shifts. Second due crews are also needed for most shifts. Anyone available to help out please let me know.

2018 General Membership Meeting

Longevity Awards – First Deputy Chief Elizabeth Mohr

10 Years

Cecilia Melgar #1220

Erica Alicea # 1222

Carolyn Dia #1223

Rodriguens Gabriel #1224

5 Years

Lauren Aviles #1397

Michael Campanelli #1396

Delegate & Committee Reports:

New York State Volunteer Ambulance & Rescue Association (NYSVA&RA) – Andrea Golinsky

Bob Franz and I along with other members of District 7, attended the Executive Board meeting in Albany on Sunday May 6th. There was a report given on the status of Pulse Check 2018 regarding on line registration, trophy donations and journal ads. The main topic of the meeting were the plans for the next day which was NYSVA&RA's Legislative Day.

We met the following morning at 8:30 AM in the Legislative Office Building where the information packets were distributed. The group disbursed to meet with the local Legislators of each district. I had made appointments with John Flanagan, the Senate Majority Leader, Assemblyman Andrew Raia, Assemblyman Phil Ramos, Senator Carl Marcellino and Senator LaValle, newly elected Assemblyman Steve Stern. Appointments were also made with Senator Croci & Assemblyman Fred Thiel who are the Senate and Assembly sponsors of the proposed change to LOSAP to allow qualified recipients to begin collecting at age 55.

Next week HCFAS will be sending a contingent to Albany to attend the annual EMS Memorial Ceremony held on the Plaza. There are two sign-up sheets on the board in the ready room for those interested in going to the event. One is for an overnight stay and the other is a day trip.

The next District 7 meeting will be held at Wyandanch/Wheatley Heights Ambulance on June 19th.

The next Suffolk County Ambulance Chiefs Association meeting will be held at Exchange Ambulance of the Islips this Wednesday.

Renaissance Downtowns held a ribbon cutting ceremony at the retail stores and apartments at the Northridge location on May 7th. I was not able to attend due to Legislative Day in Albany.

Renaissance Downtowns made a change to the plans of the project to be built on New York Avenue and Olive Street. The Gateway project was originally proposed to have 33 studio

2018 General Membership Meeting

apartments and 33 one bedroom apartments. The proposed change would have allowed 10 studio apartments, 45 one bedroom and 11 two bedroom apartments. After some outcry and questions from some town board members Renaissance Downtowns has again amended the plans to 11 studio and 55 one bedroom apartments.

There has been no new information on the DOT property as of yet.

LOSAP 2017 Points – Bob Franz

The final 2017 Service Awards LOSAP Point Listing has been approved by the Huntington Town Board on 5/1/18. The approved listing was returned to the Squad and has been posted on the bulletin board for a mandatory 30 day period starting 5/12/18.

Peer Review Committee – Keith Davis & Fiona Witkowski - See e-mails for upcoming meeting dates and times.

Benevolent Committee – Jim Barkocy & Brian Canty – If there is a need from any member please contacts James Barkocy or Brian Canty.

Pulse – Casey Orr – All reports and articles are due the 25th of the month.

Stand-by – Samantha Mohr – Please See Bulletin Board and emails for Stand by Postings. Any Help would be greatly appreciated.

Fund Drive – Mary Brenner & Pete Nakelski – Total Donations collected \$43,847.00

Hands Only CPR- Kathleen Castillo & Kelly Murphy – Kelly spoke about an April 18, 2018 event attended by 40 children and 12 adults. See the May Pulse for more details and pictures. She reminded everyone of our Open House on June 2, 2018.

Old Business: None

New Business:

Hubbinnette-Cowell Associates, Inc., 33rd Golf Outing to be held on July 10, 2018 at 7:30 AM Shotgun start. Location The Hamlet Wind Watch Golf Club. Followed by Brunch and Awards. Details to Follow in June 2018. A Sign-up sheet is in the ready room and a drawing will be held at the June General Membership Meeting for a foursome.

Pending Board Approval a component of the HCFAS Open House that is taking place on Saturday, June 2nd from 11:00 AM until 3:00 PM. There will be a Suffolk County Narcan Kit Training that is being sponsored by Legislator Doctor Spencer. Dr. Pigott will conduct the training. Those who attend will be given Narcan Kits for free by the County. A Flyer will be up within the next few days on how to RSVP for the training. For more information contact Lehti Laas at 942-4633.

2018 General Membership Meeting

On June 16, 2018 at 10:00 AM Member John Mancino will be conducting a Water Rescue and Extrication Class to be held at his home. Lunch will be served. John asked that you feel free to wear attire that is comfortable but to please be mindful of wearing anything with any sharp edges so that it does not damage the lining in his pool.

Mark Brenner spoke about the CME Program – The CME program is being changed to align with the National Registry's National Continued Competency Program (NCCP) as well as National EMS Educational Standards. Required hours will most likely match the NCCP – that means less than currently needed.

The Paid Paramedic Program and is excellent and should be expanded and modified to not have to respond to every Alpha Call. He would like to see the program elevated to the next level.

Mark also spoke about ALS Check outs – He said that members need to do better ALS Check outs. He also mentioned that HCFAS should think about paramedic raises.

Lorrelly Villamide Herrera mentioned that all members need to get on board with the Paid Paramedics and should know what their expectations are on a call.

Day Captain Andrew Campagnola Welcomed New member Melanie Grossman to her first General Membership Meeting.

Hank Waldron spoke about lack of communication from another Department. He said that it was very upsetting. The Halesite Fire Department Chief criticized 24's and stand-by's. We need a better solution to fill shifts.

He also stated that Members are lacking on day shifts and there are problems getting personnel for both day and night shifts. This is causing the same Members who are constantly responding to back up calls to burn out.

Brain Canty stated that everyone should be doing what they are supposed to be doing.

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Jim Ingwersen, Andrew Taylor, Christy Stiles, Carol Nucci, Greg Orr, Angie Kalodukas, Bob Biersack.

Setup Committee: Bob Biersack

Raffles - Various Gifts

- **Bottle of Wine** – Carmen Schlieben
- **Bottle of Wine** – Lorrie Stone
- **Outback Gift Card** – Elizabeth Mohr
- **Starbucks Gift Card** – Joanne Vogel
- **Applebee's Gift Card** – Richard Cortes
- **Panera Bread Gift Card** – Gregory Orr
- **Panera Bread Gift card** – Michael Campanelli

2018 General Membership Meeting

Motion by Mark Brenner and seconded by Joann Vogel to adjourn the meeting at 2047 hours. MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 47, probationary 5, Total: 52

Respectfully Submitted,

Christine A. Tedone

Recording Secretary

Robert J. Franz

Secretary

Draft posted: May 28, 2018

Approved: August 13, 2018

[illegible]**Officers:**

President Seth Fischer	PRESENT
Vice President Ann Schwartz	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Jeffrey Daniels	ABSENT
Richard Stone	PRESENT
Keith Tamayo	ABSENT
Roger Winter	PRESENT
Chief Casey Orr	PRESENT
First Deputy Chief Elizabeth Mohr	PRESENT
Second Deputy Chief Keith Rubenstein	ABSENT
Third Deputy Chief Jeffrey Brenner	ABSENT
Chief Dispatcher Patricia Tufo	PRESENT
Sunday Co. 1 Captain Michael Como	ABSENT
Monday Co. 2 Captain Kelly Murphy	ABSENT
Tuesday Co. 3 Captain David Kaufman	ABSENT
Wednesday Co. 4 Captain Kathryn Donegan	PRESENT
Thursday Co. 5 Captain Andrew Campagnola	ABSENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Ryane Como	ABSENT

Secretary Robert Franz reported to President Seth Fischer that the required quorum of 50 members is not present per the sign in sheet (eligible members 38). This will be an informational meeting.

President Seth Fischer had a moment of silence for all members in all branches of service to America in harm's way and all HCFAS Members.

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

2018 General Membership Meeting

Get Well Wishes and Prayers:

- Get well soon to our Paul Kelly who is home recovering after being hospitalized. Paul is not accepting Phone calls or visits at this time but we all wish him a Speedy recovery.

Motion by Roger Winter and seconded by Richard Stone to change the order of the meeting and to dispense with the reading of the following proposed SOP Sexual Harassment Policy and open it up for discussion. All Members were in Favor.

Timothy Glynn the Squad's Attorney was present at the General Membership Meeting to address and answer questions regarding the proposed Sexual Harassment Policy that had been published in the June Pulse (copies were available on tables throughout the meeting room). Mary Winter, Roger Winter John Mancini and Bob Franz made inquiries regarding the Sexual Harassment Policy and their questions were addressed by Mr. Glynn.

SOP Change – Sexual Harassment Policy –

HCFAS SEXUAL HARASSMENT AND ANTI- RETALIATION POLICY

THIS POLICY IS IN ADDITION TO AND NOT IN PLACE OF HCFAS'S ANTI- HARASSMENT/DISCRIMINATION/RETALIATION POLICY.

HCFAS has adopted and continues to maintain a zero-tolerance policy toward harassment of any kind, including sexual harassment. This zero- tolerance policy means that no form of harassing conduct by or towards any employee, member, vendor, or other person in our workplace will be tolerated. This additional policy, specific to sexual harassment, is adopted in response to a national outcry about previously unappreciated concerns about sexual harassment. HCFAS is committed to enforcing its policy at all levels within HCFAS. Any member, officer, director, supervisor, or employee who engages in prohibited harassment will be subject to discipline, up to and including discharge from employment by or expulsion from membership in HCFAS.

Anti-Retaliation - It is critical to effective implementation of this policy that those who believe that they have been subjected to sexual harassment are able to raise their concerns at any level without fear of retaliation. It is illegal and a separate and distinct violation of this policy for anyone to retaliate, either through adverse action, criticism, threat, ridicule or verbal abuse, whispering campaigns or ostracism against someone who complains of sexual harassment irrespective of whether the underlying harassment complaint is founded or unfounded.

Conduct Covered by this Policy:

This policy applies to and prohibits all forms of sexual harassment. Accordingly, HCFAS **absolutely prohibits** any form of sexual harassment. We recognize that HCFAS is, in

2018 General Membership Meeting

addition to its mission, a social environment where the opportunity to form friendships and develop relationships is a benefit of membership. Behavior that is based on mutual consent, friendship and respect is not sexual harassment.

Sexual Harassment Defined:

Sexual Harassment means any unwelcome sexual advance, unwelcome request for sexual favors, or other unwelcome conduct of a sexual nature which an intimidating, hostile, or offensive work environment. examples of sexual harassment may include, but are not limited to:

- coerced sexual acts;
- express or implied demands for sexual favors in exchange for favorable reviews, assignments, promotions, continued employment or promises of continued employment;
- unwanted sexual advances;
- staring at, touching, or assaulting an individual's body;
- verbal commentary about an individual's body or sexuality;
- sexual jokes, language, epithets, gossip, comments, flirtations, advances, propositions or questions;
- repeatedly asking a colleague for a date after he/she has clearly indicated that he or she is not interested;
- suggestive, insulting, or obscene comments or gestures;
- the display in the workplace of graphic and sexually suggestive objects, pictures or graffiti; or
- harassment consistently targeted at only one sex, even if the content of the verbal abuse is not sexual.
- sexually explicit emails or text messages

Aggravating Circumstances

Conduct of members or workers of approximately equal status and tenure will be judged accordingly. Sex-based conduct by supervisors or by members with substantially greater seniority toward members with less status or seniority shall be subject to strict scrutiny. Requests for dates, sexual favors or other sex based conduct, express or implied (*quid pro quo*) in exchange for promotions, better shifts, points or other benefit or on threat of any form of adverse action are strictly prohibited.

Electronic and Telephonic Communications, Social Media and Information Systems:

Members and Employees are particularly cautioned that the use of e-mail, voice mail, or other electronic messaging systems, or the Internet, may be judged to be public conduct and, to the extent they violate this policy may result in review and action under this policy. This shall include private and personal devices as well as HCFAS systems.

2018 General Membership Meeting

Members and Employees may not generate, should not receive, and must not forward, any message or graphic that might be taken as sexually offensive. This includes, for example, the generation or forwarding of offensive "humor" which contains offensive terms.

Members or Employees receiving offensive messages over HCFAS's computer equipment, or receiving other unlawfully offensive messages or graphics over HCFAS's computer equipment, should report those messages to their immediate supervisor. Members and Employees are reminded that HCFAS's computers and the data generated on, stored in, or transmitted to or from HCFAS's computers remain the property of HCFAS for all purposes. HCFAS retains the right to monitor its computers, computer systems, and networks to ensure compliance with this requirement.

Procedures in Cases of Harassment:

HCFAS strongly encourages any member or employee who feels they have been sexually harassed to take immediate action. If an employee or volunteer feels comfortable in doing so, it is preferable to raise the issue with the person directly with a view to resolving the issue by discussion. The employee or volunteer should identify the harassing behavior, explain that the behavior is unwelcome and ask that it stop. Failure to so advise the offender shall NOT limit the right to pursue the other steps in this process.

Alternatively, or in addition, any HCFAS member or employee who believes that she or he has been subjected to sexual harassment or any supervisor who observes such conduct has the responsibility to report the harassment immediately to her or his immediate supervisor. If the member or employee is uncomfortable reporting the harassment to her or his immediate supervisor (whether because the immediate supervisor has committed the harassment, or for any other reason whatsoever), the Member or Employee must report the harassment to the Chief or the Squad President. HCFAS may promulgate forms to assist in any such reporting. Notwithstanding the foregoing, a member or employee who elects not to make a report shall not be subject to discipline for electing not to report an incident.

You may complete the Complaint Form attached to report if you believe you have experienced or witnessed conduct that violates HCFAS's policy. You are not required to use this form to file a complaint.

In addition to reporting a complaint internally, employees may also file a complaint of unlawful workplace discrimination, harassment or retaliation under Title VII of the Civil Rights Act of 1964, as amended, the New York State Executive Law Section 296, and/or any applicable local law with the New York State Division of Human Rights (www.dhr.ny.gov/), the U.S. Equal Employment Opportunity Commission (www.eeoc.gov/), and/or the New York City Commission on Human Rights (www.nyc.gov/humanrights). You may also pursue the matter through a private lawsuit in federal or state court. If there is a finding of unlawful conduct under any of the applicable federal, state, or local statutes, remedies may include back pay, monetary damages, or reinstatement.

HCFAS is committed to taking all reasonable steps to prevent harassment, and will make every reasonable effort promptly and completely to address and correct any harassment that may occur. However, HCFAS cannot take prompt and effective remedial action unless each member and employee assumes the responsibility of reporting any incident of harassment immediately.

Every report of harassment will be investigated promptly, thoroughly and impartially, with every effort to maintain member or employee confidentiality. The complainant and the accused will be informed of the results of the investigation. If HCFAS finds that its policy has been violated, it will take appropriate corrective and/or remedial action, up to and including discharge of offending employees, or expulsion of members or officers. The investigation may include interviews with the people involved and, where necessary, with individuals who may have observed the alleged conduct or may have other relevant knowledge.

Anyone who makes a complaint to a supervisor or other individual and does not receive a prompt and satisfactory reply within three (3) business days, or who

2018 General Membership Meeting

requires immediate assistance should contact the attorneys for the Squad, **Glynn, Mercep and Purcell, LLP (631) 751-5757** who are authorized to intervene to see that appropriate action is taken to identify and remedy the behavior.

If you make a Harassment or Discrimination claim against a fellow member of the Squad, an employee, the Squad or its Officers and you have not followed these procedures and have not given notice to the Squad's attorneys, your failure to do so may, depending on the circumstances, give rise to an inference adverse to your claim.

IMPORTANT NOTICE TO ALL MEMBERS AND EMPLOYEES

Members, Employees and others who have experienced conduct that they believe is contrary to this policy have an obligation to take advantage of this complaint procedure. Failure to fulfill this obligation by addressing the problem promptly with us could affect his/her legal rights.

Secretary's Report

Robert Franz

The draft April and May General Membership Meeting Minutes will be held until the July 2018 General Membership meeting for approval as there is No Quorum present this evening.

Thank you letters and cards received for: Services Provided: Katie Rivera and Jane Strub; Good and Welfare: Roger Winter. All correspondence is posted on the first floor bulletin board.

Golf Outing Drawing:

A drawing is not necessary since only four members signed up therefore the four members will make up the Squad's foursome for the Hubbinette & Cowell 33rd Annual Golf Outing on July 10th. The Gold Outing Foursome: John Palmieri, Andy Ball, Al Szigethy and Tom Lemp.

Since there is no quorum, I cannot make a motion to purchase from the membership dues bank account two \$100 tickets to a fund raiser for two MTA Police Officers, one of which is Jamie Atkinson who is on the Board of Directors of Community Ambulance of Sayville and was stricken with a rare cancer. I ask that donations be made directly by members as per the flyer on the bulletin board.

President's Report (cont'd)

Seth Fischer

President Fischer thanked all those involved in putting together the Sexual Harassment Policy.

President Fischer thanked Sarah Manning and Lehti Laas for all their hard work with the organization and preparation for the HCFAS Open House. Lehti left her Hospital Bed to assist with this event.

2018 General Membership Meeting

216 President Fischer thanked Susanna (Sue) Otto and the Explorer Post Members for assisting
217 with the HCFAS Open House.

218
219 The Annual HCFAS Picnic will take place on Saturday, July 21st, 2018. A Sign-up sheet will
220 be posted.

223 **Treasurer's Report – Brian Canty – No Report**

226 **Officers Report's**

229 **Chief's Report – Casey Orr – Report Posted**

230 **Captain QAQI** - I sat with Andrew Campagnola to develop a system for Captains to QAQI
231 PCR's while working with the QAQI committee. I have a meeting with QAQI committee
232 coming up and hope to have this process completed over the next two weeks.

233 **Captain Schedules** - All Captains have been reminded that they must post their schedules
234 downstairs. If you come across a Captain that is still not doing it, please let me know as I cannot
235 be down here every day.

236 **TOH Chief Council Scholarship Winner** - Tom Schirripa's daughter. He has been contacted
237 and invited to the next TOHCC meeting.

238 **Memorial Day Parade:** Thank you to those of you that came out for the parade and those that
239 helped clean the apparatus. Also, thank you to Brian Canty for arranging the breakfast before the
240 parade and those that helped him set up and clean up.

241 **Open House:** I want to give a HUGE thank you to Sara Manning and Lehti Laas for putting the
242 event together! Thank you to those members that helped with the work detail and setting up as
243 well as cleaning up. This year was a huge success with over 70 people attending. The Narcan
244 training class was also a success with 35 attendees.

245 **Fire Department Parades:** There are several sign-up sheets in the ready room for the various
246 parades. Please sign up ASAP if you will be attending as they need an approximate count for
247 each department prior to the event.

248 **Beach Passes:** Just a friendly reminder that I do not hand out the beach passes. You must go to
249 town hall with your license, registration, and member ID.

250 **EMS Week Gifts:** Your Captains have been handing out the EMS week gifts that arrived. Any
251 officer can hand them out if you see one in the building. I will be giving them out at the GMM
252 during dinner if you have not received them by then.

2018 General Membership Meeting

- 253
254 **First Deputy Chief's Report – Elizabeth Mohr – Report Posted**
- 255 Thank you everyone for all of the help, just a quick reminder the quarter ends at the end of the
256 Month. Finger reader adjustment forms must be signed by the Day Captain where the adjustment
257 needs to be made prior to be given to me.
- 258 Welcome to Eric Nazinitsky. He has agreed to chair the standby committee as of the end of the
259 Month, the next month him and Samantha will be working together to transition, we are in need
260 of members for the committee to help make the committee larger and less stressful for one
261 member. Also, please continue to look downstairs, check e-mails and Facebook for upcoming
262 standbys that coverage is needed for. Thank you again.
- 263
264 **Second Deputy's Chiefs Report – Keith Rubenstein – Absent – No Report**
265
266
- 267 **Third Deputy Chief's Report – Jeffrey Brenner – Absent – No Report**
268
- 269 **Chief Dispatcher's Report – Patricia Tufo – Report Posted**
- 270 Alarms.....464
- 271 Signal 24's.....004
- 272 Signal 24 %.....0.86
- 273 **Signal 24's by Day of Week:**
- 274 Sunday.....1 (ytd = 1)
- 275 Monday.....0 (ytd = 1)
- 276 Tuesday.....1 (ytd = 1)
- 277 Wednesday.....1 (ytd = 5)
- 278 Thursday.....1 (ytd = 4)
- 279 Friday.....0 (ytd = 5)
- 280 Saturday.....0 (ytd = 1)
- 281 **Year to date # Alarms....2410 (this time last year = 2563)**

2018 General Membership Meeting

282 **Year to date 3 Signal 24's....**21 (this number includes 3 additional calls that HCFAS took back
283 from Med com after originally 24'd, and transported PT) This time last year = 20 Signal 24's.

284 **Year to date Signal 24 % rate.....**0.87 (this time last year = 0.780)

285 **Year to date Multiple calls running %.....**59.5 (this time last year = 62.5)

286 Thank you all Drivers, Crew Leaders, First Aiders, ALS/Paramedics and Dispatchers for your
287 continued effort on your response and management of calls. It shows!!

288
289 **Sunday Co. 1 Captain's Report – Michael Como – Absent - Report Posted and given by**
290 **Captain Katie Donegan**

291 Last night on the overnight shift crews handled nine calls in four hours with no 24's. That
292 wouldn't have been possible without the hard work of Joe Corcoran, Paul Bayer, Esteban Lopez,
293 Jack Kovalsky, Jake Levinsky, Casey O'Riordan, John Domanick, and John Scourakis. Not only
294 did they cover all of the calls but they made it possible for me to go home and prepare for my
295 EMT-CC course final which I am literally taking as this report is being read. Thank you all!

296 A second due Crew Leader is needed on the 1900 Shift as well as a dispatcher and 2nd due crew
297 on the 230 Shift.

298
299 **Monday Co. 2 Captain's Report – Kelly Murphy – Absent – Report Posted**

300 As always a great thanks to all that come in on Monday's each week. Sorry I am not able to
301 attend tonight's General Membership Meeting. I have to work. Happy EMS week to everyone as
302 well.

303 The 2300 Shift is short members both CL and DR. If anyone is available to come and help out
304 during the next 2 months that would be great.

305
306 **Tuesday Co. 3 Captain's Report – David Kaufman – Absent - Report Posted and given by**
307 **Chief Casey Orr**

308
309 Tuesday has gone about a month with no signal 24's again. Thanks to all the Company 3
310 Members and all the back-up personnel.

311
312 **May Back-Up Coverage by:** Liz Beach, Esteban Lopez, Andrew Giusto, Tom O'Leary, Chief
313 Jeffrey Brenner, Mary Jane Woznick, Betty Wood, Israel Cortes, Bobby Loysch, Carol Dia, Josh
314 Abraham, Mike Harlan, Kelly Murphy, Jeffrey Daniels, Casey Stone, Anthony Cambareri, Keith
315 Tetrault, Samantha Ryan, Jon Domanick, Eric Nazinitsky, Jack Kovalsky, Chief Elizabeth Mohr,
316 Jon Menard, Jim Lupo, Kristen Van Benschoten. Thank You all.

317

2018 General Membership Meeting

318 Welcome back to Bazeel Walters who was on an Operational Leave of Absence.

319
320 The Tuesday Overnight Shift has only 1.5 members on the Shift. Please assist if you are
321 available.

322
323 Any amount of time that you can put in during the day of or any weekday is always appreciated.

324
325 I hope everyone had a Happy Mother's Day, EMS Week, Memorial Day and have a Happy
326 Father's Day as well.

327

328

329 **Wednesday Co. 4 Captain's Report – Kathryn Donegan – Report Posted**

330 Thank you to ALL who continue to come down to do an additional shift or answer up on
331 Wednesdays- our mornings are dependent on those who go the extra mile and your hard work
332 does not go unnoticed. With that being said, I am still looking for a permanent dispatcher and
333 first due crew for my 0700 shift as well as second due crews for 0700, 1100 and 1500 shifts.

334 Any and all help is appreciated! I am looking for admin help as well getting coverage phone calls
335 done as I am not always available when it is convenient to call.

336 Fourth of July is coming up soon and is on a Wednesday this year! I will be putting up sign-up
337 sheets for all shifts that day. Please sign up if you have the availability- food will be served all
338 day long!

339 Have a great summer!

340

341 **Thursday Co. 5 Captain's Report – Andrew Campagnola - Absent – No Report**

342

343

344

345 **Friday Co. 5 Captain's Report – Kathleen Castillo – Absent – No Report**

346

347

348

349 **Saturday Co. 6 Captain's Report– Ryane Como – Absent – Report Posted and given by** 350 **Captain Katie Donegan**

351

352 Saturday had another successful month in May with no 24s.

353

354 I would like to thank everyone that made it possible on to cover 7 calls in just over an hour on
355 June 2nd. During the rush of calls members were also covering a standby at St. Anthony's High
356 School and preparing for the Open House. A special mention goes to Michael Barker who held
357 down the dispatch office and helped get all calls covered with his expert skills.

358

2018 General Membership Meeting

Congratulations to Saturday 0700 member Jordan Drelich #1527 on becoming a crew leader.

Saturdays continue to need help on all shifts. Permanent dispatchers are needed for the 1900 and 2300 shifts. Anyone looking to make up hours or help out, please let me know!

Longevity Awards:

5 Years

Cindy Feliciano #1400
Elizabeth Wuestman #1399

Delegate & Committee Report

LOSAP 2017 Points – Bob Franz

The final 2017 Service Awards LOSAP Point Listing has been posted on the bulletin board for the mandatory 30 day period which started on 5/12/18 and will be taken down tomorrow and returned to the Town of Huntington for further processing.

2018 HCFAS Scholarship – Deadline July 1st – Bob Franz

The Board of Directors approved the awarding of up to six (6) five hundred dollar (\$500.00) squad scholarships to be given to any non-probationary HCFAS Squad member in good standing or a direct family member (spouse, son, daughter, brother, sister) residing in the same home as the sponsoring non-probationary member in good standing. A drawing will be held at the July 2018 General Membership Meeting to select from those applicants who have applied to the Secretary (Bob Franz) as of July 1st, with the appropriate application forms and with the required qualifying evidence. The Secretary will receive from the Chief, a declaration that those applicants are non-probationary members or family members of non-probationary members in good standing. These scholarships are to be an incentive for the applicants, who must present documentation (academic transcripts) of at least a 2.0 grade point average for the preceding year. The applicant must have been enrolled for a minimum of six college credit hours per semester (minimum two semesters) or the equivalent period at a vocational school. All 2017 scholarship winners are not eligible for the 2018 scholarship drawing. The application form is included in this Pulse and is posted on the bulletin board and website. The form can also be found on the mail folder counter at the Squad.

Incomplete applications submitted to the Secretary will be returned and not processed – all required documentation must be attached.

NYS Volunteer Ambulance and Rescue Association Scholarship-Deadline August 1st – Bob Franz

The NYS Volunteer Ambulance and Rescue Association scholarship application can be found on their website www.nysvara.org or on the bulletin board & must be received by August 1, 2018. (applications postmarked later than the deadline August 1, 2018 will not be considered). This scholarship is open to squad members and post 215 members. Each year the NYSVARA

2018 General Membership Meeting

provides up to three \$500 scholarships. Scholarships are awarded on the basis of merit as determined by The Scholarship Committee of the Association, whose decisions are final. Applicant must be a high school senior in good academic standing and graduating in June of the year applying or an adult member furthering their education. Applicant must have applied to and be planning to enroll and pursue a course of study in an accredited college or university.

Benevolent Committee – Jim Barkocy & Brian Canty – If there is a need from any member please contact James Barkocy or Brian Canty.

Explorer Post 215 – Susanna Otto – The Explorer Post will be participating as victims in the Water Drill this coming Saturday. The Explorer Post is currently accepting New Members. A Meeting will be held on June 12, 2018 with their Parents. The Explorer Post members participated in the HCFAS Open House. Congratulations to Explorer Post Member Jake Levinsky who recently became an Adult Member of the First Aid Squad.

Pulse – Casey Orr – All reports and articles are due the 25th of the month.

Special Events Committee – Brian Canty – The Annual HCFAS Picnic will be held on Saturday, July 21, 2018. The sign-up sheet will be posted downstairs by this weekend.

Stand-by – Samantha Mohr – Please See Bulletin Board for Stand by Postings. Any Help would be greatly appreciated.

Fund Drive – Mary Brenner & Pete Nakelski – Total Donations collected \$46,504.00

Hands Only – CPR – Kathleen Castillo & Kelly Murphy – The Committee went to Saint Hugh's Parish and taught CPR Classes in both English and Spanish.

Old Business:

John Palmieri asked about the status of the 50th Anniversary Journals. He wanted to know when they will be completed.

John Mancino will be holding a Water Event at his private home this coming Saturday. So far there are 19 people and 10 victims. There will be a Barbeque and food will be served. John needs a head count prior to the event. Chief Rubenstein will be providing Life Guarding skills as well.

John Mancino inquired about issues that were discussed at last month's General Membership Meeting regarding Halestite Fire Department. Chief Orr reached out to Halesite three times and They never responded to her. This issue has been laid to rest.

New Business:

Andrea Golinsky mentioned that the T-Shirts worn for the HCFAS HOPCR Event at St. Hugh's did not have the HCFAS Logo on it. She suggested that any future events should contain the Logo as these events are beneficial for HCFAS Public Relations.

2018 General Membership Meeting

President Fischer mentioned that HCFAS may consider hiring paid EMT's in the future.

Touch a truck Event will take place this Saturday at the South Huntington Public Library from 10:00 AM until 12:00 PM. A Driver is needed for this event. If any Drivers are available please contact Andrea Golinsky.

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Jim Ingwersen, Christy Stiles, Carol Nucci, Angie Kalodukas, and Bob Biersack.

Setup Committee: Bob Biersack

Raffles - Various Gifts

- **Bottle of Red Wine** – Brian Canty
- **Bottle of Red Wine** – Lorrie Stone
- **Bottle of Wine** – Diane Tanko
- **Bottle of Wine** – John Mancino
- **Outback Gift Card** – Joanne Vogel
- **Starbucks Gift Card** – Casey Orr
- **Applebee's Gift Card** – Joel Paul
- **Panera Bread Gift Card** – Tim Ebert
- **Panera Bread Gift Card** – Joan Florio
- **Gift Bag** – Ann Schwartz

Motion by Mark Brenner and seconded by Joann Vogel to adjourn the meeting at 2023 hours. MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 44, Probationary 3, Total: 47

Respectfully Submitted,

Christine A. Tedone

Recording Secretary

Robert J. Franz

Secretary

Draft posted: July 4, 2018

Approved: August 13, 2018

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Officers:

President Seth Fischer	PRESENT
Vice President Ann Schwartz	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Jeffrey Daniels	ABSENT
Richard Stone	PRESENT
Keith Tamayo	ABSENT
Roger Winter	PRESENT
Chief Casey Orr	PRESENT
First Deputy Chief Elizabeth Mohr	PRESENT
Second Deputy Chief Keith Rubenstein	ABSENT
Third Deputy Chief Jeffrey Brenner	ABSENT
Chief Dispatcher Patricia Tufo	PRESENT
Sunday Co. 1 Captain Michael Como	PRESENT
Monday Co. 2 Captain Kelly Murphy	PRESENT
Tuesday Co. 3 Captain David Kaufman	PRESENT
Wednesday Co. 4 Captain Kathryn Donegan	PRESENT
Thursday Co. 5 Captain Andrew Campagnola	PRESENT
Friday Co. 6 Captain Kathleen Castillo	PRESENT
Saturday Co. 7 Captain Ryane Como	PRESENT

Secretary Robert Franz reported to President Seth Fischer that the required quorum of 50 members is not present per the sign in sheet (eligible members 46).

President Seth Fischer had a moment of silence for all members in all branches of service to America in harm's way and all HCFAS Members.

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

2018 General Membership Meeting

Get Well Wishes and Prayers:

It is with deep regret that we announce the passing of Richard Billups the Brother of Ex- Chief William (Bill) Billups. Phone calls are welcome and the Funeral Mass is scheduled for Saturday, July 14, 2018 at Saint Hugh's Roman Catholic Church.

Our Thoughts and Prayers go out to Member Paul Kelly for a Speedy Recovery.

Congratulations to Martha Brenner on her Retirement. Many years of health and happiness to you.

Longevity Awards (Length of Service)

Chief Casey Orr Presented Pins to the Following Members:

15 Years of Service

Richard Rudolph #1083

5 Years of Service

Elizabeth Wuestman #1399

Secretary's Report

Robert Franz

The April, May, June and July 2018 General Membership Meeting Minutes will be held until the August 13, 2018 General Membership meeting for approval as there was No Quorum.

Thank you letters and cards received for: Good and Welfare: Jim Ingwersen. All correspondence is posted on the bulletin board.

Scholarship Drawing:

A drawing is not necessary since we received only four applications therefore the four scholarship recipients are: Dana Silverstein #1510, Jaret Saget son of Badel Saget #1175, Jessica Greene daughter of Kathi Bonessi #936 and Ryan Poole son of Bernard Poole #872.

President's Report (Cont'd) Seth Fischer

Good evening everyone and thank you for attending tonight's General Membership Meeting.

As I mentioned in my Pulse article we are progressing nicely with our billing. Our billing company has offered (at no charge to the squad) to review our e-PCR's to ensure that they are correct and being moved along quickly. This is very exciting, as this would take a huge burden off many of our plates.

2018 General Membership Meeting

I am also in the process of working with Andrew Campagnola and Brian Canty to ensure that we are HIPAA compliant. This is going to be a very large project but we will see what has to be done and make it happen.

With regards to the harassment training, if anyone has any questions please e-mail or call Board Member Ann Schwartz.

Lastly, I would like to reiterate a point I made in the last meeting. Unfortunately, as part of my job I travel a great deal and cannot be here 24/7. With that being said, if anyone has any problems, concerns or issues please do not hesitate to e-mail, call or text me. Good communication is the key and I cannot help if I do not know about it.

On behalf of the Board and Operations, we cannot thank everyone enough for their hard work and support; we are all doing an amazing job.

Keep up the great work and thank you all.

Treasurer's Report – Brian Canty

Financial Review YTD 1/1/18 – 6/30/18

HCAD – Town Tax Money

Received from Town \$810,066

Expenses - \$ 818,534

Major Expenses

Payroll	\$127,255.10
Billing Services Fee	85,136.94
EMS Supplies	\$ 38,466.83
Vehicles	225,568.82
Building	70,326.27
Utilities	41,216.54
Communications	43,102.50
Professional Fee's	8,829.00
Insurance	91,775.76
Office	8,000.79
Uniform	9,780.96
Member Inspection	51,204.61
Training	7,402.44
Public Relations	3,224.94

2018 General Membership Meeting

Other Expenditures	7,242.44
Totals-Expenses	\$ 818,533.94

HCFAS – Squad Money

Income – Fund Drive \$49,754.00 and Miscellaneous Donations/Interest \$1,247.00 = \$51,001.00
Expenses \$33,244.00

Insurance - Life	\$ 5,563.48
Supplies	94.36
Advertising	500.00
Printing	8,422.94
Events	7,919.52
Goods & Welfare	740.00
Miscellaneous	354.63
Member Services	9,648.91
Totals-Expenses	\$ 33,243.84

Officers Report's

Chief's Report – Casey Orr - Report Posted

Thank you to those who came out for the Eaton's Neck Parade!

HMFD Parade - July 18th. Please sign up in ready room ASAP so we can order food accordingly. Food and beverages.

HFD Anniversary Parade - July 28th. Please sign up in ready room ASAP Members to be at Headquarters by 2:30 PM in Class B uniform

There will be a work detail before HMFD Parade, please keep an eye out for the e-mail.

Probationary Members - These count as events for you to be eligible to come off of probation

Town of Huntington Beach Passes - You must go down to town hall during normal business hours to the Parks & Recreation Office with your HCFAS ID, license and registration.

A special thank you to John Mancino for opening up his home to us for a water rescue drill!
Thank you also to Chief Keith Rubenstein for providing lunch for everyone!

2018 General Membership Meeting

Standbys: Please keep an eye out for new standbys on the board in the ready room. The fall festival is creeping up and will be here before we know it.

The next Huntington Hospital meeting is July 25th, if you have any questions or concerns please let me know ahead of time.

Day Captains have been given the Purchase order for 3rd Quarterly allowance and will only receive it if their 2nd quarter money is turned in by tomorrow.

Congratulations to all our New Paramedics – Eric Nazinitsky and Elizabeth Wuestman.

Congratulations to all our New EMT-CC's – Karl Forsberg, Michael Como and Ryane Como.

Congratulations to our Newest EMT-B's - Melanie Grossman, Jack Levinsky, Brandon Eyebergen and Roxanne Cortes.

First Deputy Chief's Report – Elizabeth Mohr – Report Posted

Thank you to everyone for another excellent quarter, members who are short hours the letters will be going out by the end of the week. Please remember to stay on top of your hours. If anyone has questions about their hours please reach out to the captains, if they are unable to help you please see me.

Please take a look at the Standby board, help is needed next week for the HMFD Parade and Fair. Also, a crew is needed for Huntington's Yaphank the following week. Thank you again.

Second Deputy's Chiefs Report – Keith Rubenstein – Absent – No Report

Third Deputy Chief's Report – Jeffrey Brenner – Absent - Report Posted

As the weather gets warmer please take some time during your downtime at HQ and wash a unit, mop the patient compartment, or simply wipe down the inside. We all play a vital role in keeping the fleet looking prim and proper.

Supply and Equipment:

Work on reducing expenses for supplies is ongoing.

Supplies – please remember to **complete the stock form at Huntington Hospital** when using any item of supplies. The forms are kept with the Triage Nurse and needs to have a patient label placed on the form and put into the "RESTOCK" mailbox upon returning to HQ. This will help us keep costs down on supplies.

Please take note that the Pediatric module that was on the O2 bags have been moved to the airway compartment.

2018 General Membership Meeting

Bags in Cabinets – the bags must be returned to the cabinets when not in use to help keep everyone safe and all equipment accounted for.

BLS Supply – working on getting replacement items for Sager, Hare Traction and Frac Packs. We are working with our vendor to come up with new O2 and BLS bags as the ones we use have been discontinued.

Check Outs – all riding members are responsible to do a complete check out on the vehicles. ALS providers – please take note of the e-mail sent to all ALS providers regarding our Dopamine supply expiring this summer and that it is on a national back order. We have worked with SCEMS who noted that Norepinephrine is now the drug of choice per the county and we have still have that in our drug bags. Please take a few minutes before your next shift to review the protocols, drug math and drip rates for the medication.

Vehicles:

16 - at VCI for multiple needs; all but one complete – waiting on program from Ford.
17 – NYS inspection completed. Stretcher broken, repair completed.
18 - Cosmetic needs, went to ACE for gear problem and dead batteries, all repairs complete.

19 – Functional.

20 - Cosmetic needs

21 - Cosmetic needs, functional.

80 – tires replaced.

81 – tires replaced.

82 – BOD approved moving forward with replacing the unit. Process has begun.

88 – no notes

89 – Temp HCFAS band radio put into the truck and the MEDIC's are to be using this vehicle again. Had a gear issue last week that required a tow; has been fixed along with an oil change and NYS inspection.

Trailer/Gator – going to research having the gator painted to match the fleet, project on going. Notes on emergency lights that are nonfunctional reported to me over multiple vehicle and will be given to ACE for repair.

Please remember to plug in the tablets when you are not using them!

Working with the EPCR committee, new vehicle committee and ACE to find inverters, power plug or battery charger system to help with the power issue within the ambulance; hopefully resolved quickly.

Finally, I would like to talk about how we can each play a part in maintaining the units and equipment. These items are not indestructible and require the providers/users to take care of them. An example is the full load stretcher system on the ambulances. Slamming them into the loader and letting them slide in freely without control will only do hard to the stretcher and track system. Please understand that a methodical load in and load out will help maintain the lift of the equipment and prevent damages. Another example is turning the AC/Heat off on the vehicle

2018 General Membership Meeting

while shutting them down. Having them on when starting up the units causes an increased demand on the units' engine and increasing the wear each time we do. HCFAS has Preventative Maintenance completed on the equipment and vehicles but this does not guarantee their functional. If they are misused or used in a harsh manor things become loose and fragile and will lead to breakdown, usually when we need them the most. Please take time and care will the equipment and vehicles.

Chief Dispatcher's Report – Patricia Tufo – Report Posted

June 01, 2018 through June 30, 2018

Alarms.....520
Signal 24's.....003
Signal 24 %.....0.57

Signal 24's by Day of Week

Sunday.....0 (ytd = 1)
Monday.....0 (ytd = 1)
Tuesday.....0 (ytd = 1)
Wednesday.....1 (ytd = 6)
Thursday.....0 (ytd = 4)
Friday.....2 (ytd = 7)
Saturday.....0 (ytd = 1)

Year to date # Alarms....2930 (This time last year) = 3117, a decrease of 187 calls)
Year to date # Signal 24's....24 (This number includes 3 additional calls that HCFAS took back from Med com, after originally 24'd and transported PT) This time last year HCFAS we had 26 Signal 24's.
Year to date Signal 24% rate.....0.819 (This time last year.....0.834)
Year to date Multiple calls running %.....59.9 % (This time last year 65.5%)

An amazing job done by our Drivers, Crew Leaders, First Aiders, ALS/Paramedics, Dispatchers, and those members that show up when we page out for help! Thank you for your continued efforts on your response and management of calls!

DISPATCHERS - Please remember to ADD in the SIGNAL DROP DOWN BOX on the CAD SYSTEM, the reason why it is when an ambulance is dispatched to a location and WE DO NOT TRANSPORT. Is it an RMA, a NO PATIENT FOUND, CALL CANCELLED??? I need to know.

One last reminder - Please DO NOT GIVE OUT SECURITY CODES to PEOPLE'S HOUSES/GARAGE ENTRANCES over the AIR!!!!
Instead Have the responding personnel 34 HEADQUARTERS and tell them over the telephone.

2018 General Membership Meeting

Sunday Co. 1 Captain's Report – Michael Como – Report Posted

Good evening everyone!

Sunday has had no 24's during the past month and has had one for the year. We would have a lot more if it wasn't for the incredible help given by the HCFAS membership. Thank you all.

A second due Crew Leader is needed on the 1900 Shift as well as a Dispatcher and 2nd due Driver on the 2300 Shift. If anyone can ever come in to cover for those shifts I would appreciate it.

Both shifts are fantastic so if someone is looking for a permanent change we would love to have you.

Monday Co. 2 Captain's Report – Kelly Murphy – Report Posted

Great thanks to all Company 2 and many Company 8 members for all your dedication, always coming in for your shifts, checking out rigs, keeping everything stocked properly, cleaning up after yourselves. Thank you for finding coverage when you are not going to be here and making up your missed hours for each quarter. Please reach out to me if you need help checking your quarterly hours or if there is anything you need help with. Also thank you to all that listen and answer up to calls.

Congratulations to Melanie Grossman #1526 for passing her EMT-B Examination.

Monday is in need of a 2nd due DR for the 0700 Shift and the 1100 Shift every other week. Starting this morning and then in 2 weeks and so forth. The 1900 Shift always needs a 2nd due CL and finally the 2300 Shift also needs a 2nd due DR.

I will be on a medical LOA starting August 1st, my normal shift is the 1100. If anyone can try extra hard to come in and cover me that would be fantastic. I am a DR and a CL so either is great.

Please stay hydrated, bring water bottles in the rigs with you in case you are stuck taking back to back calls in this hot summer weather.

I wish every member and their families a happy and healthy Summer.

Tuesday Co. 3 Captain's Report – David Kaufman – Report Posted

Good evening everyone!

Thank you to all of you who helped out in June. We had several student members do shifts on their breaks on Tuesdays which is great to see. Stephanie Sawyer, Casey O'Riordan, Jake Levinsky, Esteban Lopez, and Christina Denker all helped out recently.

2018 General Membership Meeting

313 Thank you to Steven Benjamin for an early 0700 Shift last week. Steven has been filling in on
314 various early shifts.

315 **Third crews** - I would like make sure we can identify third crews for all shifts before a call, even
316 if they are not in house. With the amount of calls we receive, this could make the difference
317 between getting out a third, fourth or fifth ambulance and a 24.

318 0700 - third CL needed

319 1100 - third full crew

320 1500 - third CL/DR

321 1900 - third CL/DR

322 2300 - second full crew and third crew backup personnel

323 **Priority company openings:**

324 1100 Shift needs a new Permanent Dispatcher

325 2300 Shift needs an alternating Dispatcher and a 1st CL/DR and a second full crew.

326

327 **Wednesday Co. 4 Captain's Report – Kathryn Donegan – Report Posted**

328 First things first, Congratulations to all of those who recently passed medic or CC classes,
329 especially my fellow Day Captains Ryane and Mike Como! Best of luck to those taking exams
330 for the rest of the summer.

331 I want to start off by thanking everyone who came out for a shift or even just to hang out on the
332 fourth of July. I was pleasantly surprised with how smoothly the day went, with it being my first
333 holiday as captain I didn't quite know what to expect. All calls that day were covered and we had
334 a great day overall.

335 Wednesday's have been going well thanks to those who continue to come in on extra shifts to
336 cover the gaps in the day. Special thanks to Maxine Epstein, Bob Biersack, Jim Lupo, Steven
337 Benjamin, Hank Waldron and Solange Rich for consistently helping out. While I have had a
338 great deal of help, there are still areas where I'm looking to permanently fill positions.
339 Wednesday 0700 Shift needs a permanent dispatcher and full first due crew. The 1100 Shift
340 needs a second due crew and the 1500 Shift needs a second due DR. Any and all help is always
341 appreciated; please reach out to me if something could work for you.

342 Reminder to all members, please try to get coverage for each shift you are missing. While some
343 are able to get coverage through using our private FB group, it shouldn't be the sole attempt at

2018 General Membership Meeting

344 finding someone. If you need help with whom to call or ask, go to your Day Captain for help.
345 They can usually point you in the right direction.

346 I hope you are all enjoying a safe and happy summer and I am looking forward to seeing many
347 of you at the picnic and upcoming parades!

348

349

350 **Thursday Co. 5 Captain's Report – Andrew Campagnola – No Report Posted – Oral** 351 **Report**

352

353 I appreciate everyone who has come in to help out on Thursdays.

354

355 Please Phone, e-mail or text me if you have any questions for me.

356

357

358

359 **Friday Co. 5 Captain's Report – Kathleen Castillo – Report Posted**

360 Congratulations to Mike Como, Ryane Como and Karl Forsbsberg on passing you EMT-CC
361 class and tests! I am so proud of you guys and all the hard work you put into it. You guys rock!!
362 Congratulations to everyone else who passed the classes as well!!

363 I want to thank everyone who has been there for me the last few months. I couldn't have made it
364 through without all the love and support, especially from my HCFAS family! I'm almost back in
365 service!

366 I hope you all have a safe and wonderful summer! Stay safe and love each other!!!

367

368

369 **Saturday Co. 6 Captain's Report – Ryane Como – Report Posted**

370 This was a big month for Saturday. Jordan Drelich (1500) became a CL, Dana Silverstein (0700)
371 and Brandon Eybergen (2300) completed their probationary periods and Eric Nazinitsky (2300)
372 became a NYS Paramedic. Congratulations to all! We also welcomed Leyda Mata to the 1500
373 shift.

374 Saturdays continue to need help on most shifts. We are regularly in need of a second due crew on
375 the 1500 Shift, a Dispatcher and second due CL on the 1900 Shift and a dispatcher and second
376 due crew on the 2300 Shift.

377 Please let me know if you're ever available to come in.

378

379

2018 General Membership Meeting

Delegate & Committee Reports:

Renaissance Downtowns – Andrea Golinsky

- Continues to watch and monitor activity.
- Land (4.6 acres) transfer by NYS DOT to the Town of Huntington was approved by New York State Legislature.
- A Town Board Member is critical of the deal since the town must pay FMV but the land is then sold to Renaissance Downtowns using a calculation that is less than FMV.

Suffolk REMSCO Meeting – Will be held on July 10, 2018 at SCEMS in Yaphank at 7:00 PM

LOSAP 2017 Points – Bob Franz

The 2017 Service Awards LOSAP Point Listing will be audited by the Town of Huntington independent CPA firm in two weeks.

Members who are currently receiving benefits will see an increase in their benefit for the 2017 service credit starting in August and will receive one lump sum payment in July for this catch up increase for the last seven months.

NYS Volunteer Ambulance and Rescue Association Scholarship-Deadline August 1st – Bob Franz

The NYS Volunteer Ambulance and Rescue Association scholarship application can be found on their website www.nysvara.org or on the bulletin board & must be received by August 1, 2018 (applications postmarked later than the deadline August 1, 2018 will not be considered). This scholarship is open to squad members and post 215 members. Each year the NYSVARA provides up to three \$500 scholarships. Scholarships are awarded on the basis of merit as determined by The Scholarship Committee of the Association, whose decisions are final. Applicant must be a high school senior in good academic standing and graduating in June of the year applying or an adult member furthering their education. Applicant must have applied to and be planning to enroll and pursue a course of study in an accredited college or university.

2018 General Membership Meeting

413 **SC FRES Recruitment Committee SERVES Program - Deadline October 1, 2018 - Bob** 414 **Franz**

415 The SERVES Administrative Guide is posted on the bulletin board and can also be found on the
416 Suffolk bravest website.

417 SERVES (Suffolk Educational program for Retention in the Voluntary Emergency Service)
418 provides student-volunteers who attend any NYS DOE college or university located within
419 Suffolk County with a reimbursement based upon tuition costs at Suffolk County Community
420 College- The student-volunteer will receive a reimbursement based upon a sliding scale related
421 to their GPA. Completed applications must be submitted no later than October 1st for the Fall
422 semester and February 1st for the Spring semester. Applications are date stamped upon receipt
423 and the earliest dated applications shall be reviewed first as SERVES funds shall be disbursed on
424 a first come, first served basis.

425 For more information about SERVES go to:
426 www.suffolksbravest.com/pdf/currentSERVESguide.pdf.

427 This is NOT an educational program; it is a retention program designed to help keep Members in
428 the Volunteer Fire & EMS Service. The student must maintain acceptable volunteer activity and
429 training levels as set forth by HCFAS during their entire course of study and must continue this
430 service for a period of time after receipt of total SERVES funds (post education commitment).

431

432 **Designation of Beneficiary – Bob Franz Insurance Committee Chairperson**

433 Reminder to review and update your beneficiary(s) especially if you went through any life
434 changes, such as marriages, divorce, death or birth of loved ones.

435 Members wishing to check their designated beneficiary(s) on their Group Term Life Insurance
436 Certificate or on their VFIS Accident & Sickness Policy please drop a note in the Secretary's
437 mail box or the insurance committee mail box or e-mail Bob Franz
438 (robo4200@hotmail.com). Eligible members under the squad's group term life insurance
439 program are generally covered for \$50,000 (lower amounts if over 69 years of age).

440 All active members are covered under the VFIS Accident & Sickness policy while on duty; the
441 death benefit is \$250,000.

442 Your beneficiary(s) under the LOSAP program was indicated on your 2016 LOSAP benefit
443 statement which was distributed to you in August 2017.

444 **Register to Vote – Bob Franz**

445 When you register to vote, you become part of a larger group with the same EMS concerns and
446 interests. Together we can make our voices heard at the ballot box.

2018 General Membership Meeting

447 New York State Voter Registration forms are available on top of the mail folder cabinet. To vote
448 in an election, you must mail or deliver this form to the Suffolk County Board of Elections no
449 later than 25 days before the election in which you want to vote.

450 **Member Mail Folders – Bob Franz**

451 **Reminder:** Each time you come on your shift, please check your mail folder for any
452 correspondence etc. and please do not use your folder for storage. Thanks.

453 **Benevolent Committee – Jim Barkocy & Brian Canty** – If there is a need from any member
454 please contacts Jim Barkocy or Brian Canty.

455
456 **Special Events Committee – Brian Canty** – The Annual HCFAS Picnic will take place on
457 Saturday, June 21, 2018.

458
459 **Pulse – Casey Orr** – All reports and articles are due the 25th of the month.

460
461 **Stand-by – Elizabeth Mohr** – There are two Standbys in the next two weeks and personnel is
462 needed. Crews are needed for the HMFD Parade and Fair and also for Huntington's Yaphank
463 Fire Department Training the following week. Contact Liz Mohr if you are available for any of
464 these events.

465
466 **Fund Drive – Mary Brenner & Pete Nakelski** – Total Donations collected \$49,954.00. Second
467 Wave will go out tomorrow.

468
469 **Hands on CPR – Kathleen Castillo and Kelly Murphy** - We have a fantastic turn out for the
470 HOCPR event on June 7th! We successful trained over 100 people this life saving skill. Thank
471 you to all who helped out! Kelly Murphy, Bill Connolly, Evelyn Cruise, Rich Rudolph, Esteban
472 Lopez, Solange Rich and Keith Tetrault for hooking it up!

473 **Old Business: None**

474

475 **New Business:**

476

477 **Golf Outing** – One person is not able to make the Golf Outing tomorrow. If anyone is interested
478 in attending please see Bob Franz after the meeting.

479

480 **Closing:**

481 Has everyone signed in/ fingered in?

482

483 **Thank you to those who have helped:** Social and Kitchen Committee: Lisa Mohr,
484 Jim Ingwersen, Christy Stiles, Carol Nucci, Greg Orr, Angie Kalodukas, Bob Biersack.

485

486 **Setup Committee:** Bob Biersack

487

488

2018 General Membership Meeting

Raffles - Various Gifts

- **Bottle of Wine** – Melanie Grossman
- **Bottle of Wine** – Paul Bayer
- **Bottle of Wine** – Elizabeth Wuestman
- **Outback Gift Card** – Tim Quigley
- **Starbucks Gift Card** – Elizabeth Mohr
- **Applebee's Gift Card** – Esteban Lopez
- **Panera Bread Gift Card** – Mary Jane Woznick
- **Panera Bread Gift Card** – Diane Tanko

Motion by Andrea Golinsky and seconded by Kathleen Castillo to adjourn the meeting at 1958 hours. MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 50, probationary 6, Total: 56

Respectfully Submitted,

Christine A. Tedone

Recording Secretary

Robert J. Franz

Secretary

Draft posted: July 16, 2018

Approved: August 13, 2018

Huntington Community First Aid Squad
2018 General Membership Meeting
Date: August 13, 2018

Officers:

President Seth Fischer	PRESENT
Vice President Ann Schwartz	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Jeffrey Daniels	ABSENT
Keith Tamayo	ABSENT
Richard Stone	PRESENT
Roger Winter	PRESENT
Chief Casey Orr	PRESENT
First Deputy Chief Elizabeth Mohr	PRESENT
Second Deputy Chief Keith Rubenstein	ABSENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Patricia Tufo	PRESENT
Sunday Co. 1 Captain Michael Como	PRESENT
Monday Co. 2 Captain Kelly Murphy	ABSENT
Tuesday Co. 3 Captain David Kaufman	PRESENT
Wednesday Co. 4 Captain Kathryn Donegan	PRESENT
Thursday Co. 5 Captain Andrew Campagnola	PRESENT
Friday Co. 6 Captain Kathleen Castillo	PRESENT
Saturday Co. 7 Captain Ryane Como	PRESENT

Meeting called to order at 19:30 hours

Secretary Robert Franz reported to President Seth Fischer that the required quorum of 50 members is present per the sign in sheet (eligible members 63).

Pledge of Allegiance to the Flag – Lead by Robert Franz

President Seth Fischer had a moment of silence for all HCFAS members, All Americans who serve in the Armed Forces in all branches of service to our Country.

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

Get Well Wishes and Prayers:

- It is with deep sadness that I announce that Associate Member Guy Carpico's father passed away. Our thoughts and Prayers go out to Guy and his Family.
- Congratulations to Tiffany Williamson on the Birth of her Baby Boy Noah Gonzalez.
- Big Congratulations to Paul and Huong Biersack and Grandpa and Grandma, Bob and Rose Biersack for the birth of their first Grandchild Robert Michael Biersack weighing in at 8 Pounds and 1 Ounce.
- Congratulations to Member Martha Brenner on her recent Retirement.

Longevity Awards (Length of Service) – see Chief's report.

**Motion made by Jeffrey Brenner and seconded by Andrew Campagnola to Change the Order of the Meeting to hear the following proposed changes to the SOP's.
All Members in Favor.**

**Motion made by Elizabeth Mohr and seconded by Jeffrey Brenner to dispense with the Reading of the SOP's and open them up for discussion.
All Members in Favor**

SOP's - Harassment Policy SOP, Form Number Correction SOP & Paramedic SOP

Proposed SOP 01-2018

HCFAS SEXUAL HARASSMENT AND ANTI- RETALIATION POLICY

THIS POLICY IS IN ADDITION TO AND NOT IN PLACE OF HCFAS'S ANTI-HARASSMENT/DISCRIMINATION/RETALIATION POLICY.

HCFAS has adopted and continues to maintain a zero-tolerance policy toward harassment of any kind, including sexual harassment. This zero- tolerance policy means that no form of harassing conduct by or towards any employee, member, vendor, or other person in our workplace will be tolerated. This additional policy, specific to sexual harassment, is adopted in response to a national outcry about previously unappreciated concerns about sexual harassment. HCFAS is committed to enforcing its policy at all levels within HCFAS. Any member, officer, director, supervisor, or employee who engages in prohibited harassment will be subject to discipline, up to and including discharge from employment by or expulsion from membership in HCFAS.

Anti-Retaliation - It is critical to effective implementation of this policy that those who believe that they have been subjected to sexual harassment are able to raise their concerns at any level without fear of retaliation. It is illegal and a separate and distinct violation of this policy for anyone to retaliate, either through adverse action, criticism, threat, ridicule or verbal abuse,

83 whispering campaigns or ostracism against someone who complains of sexual harassment
84 irrespective of whether the underlying harassment complaint is founded or unfounded.

85 Conduct Covered by this Policy:

86 This policy applies to and prohibits all forms of sexual harassment. Accordingly, HCFAS
87 **absolutely prohibits** any form of sexual harassment. We recognize that HCFAS is, in addition to
88 its mission, a social environment where the opportunity to form friendships and develop
89 relationships is a benefit of membership. Behavior that is based on mutual consent, friendship
90 and respect is not sexual harassment.

91 Sexual Harassment Defined:

92 Sexual Harassment means any unwelcome sexual advance, unwelcome request for sexual favors,
93 or other unwelcome conduct of a sexual nature which is intimidating, hostile, or offensive work
94 environment. examples of sexual harassment may include, but are not limited to:

- 95 • coerced sexual acts;
- 96 • express or implied demands for sexual favors in exchange for favorable reviews, assignments,
97 promotions, continued employment or promises of continued employment;
- 98 • unwanted sexual advances;
- 99 • staring at, touching, or assaulting an individual's body;
- 100 • verbal commentary about an individual's body or sexuality;
- 101 • sexual jokes, language, epithets, gossip, comments, flirtations, advances, propositions or
102 questions;
- 103 • repeatedly asking a colleague for a date after he/she has clearly indicated that he or she is not
104 interested;
- 105 • suggestive, insulting, or obscene comments or gestures;
- 106 • the display in the workplace of graphic and sexually suggestive objects, pictures or graffiti; or
- 107 • harassment consistently targeted at only one sex, even if the content of the verbal abuse is not
108 sexual.
- 109 • sexually explicit e-mails or text messages

110 Aggravating Circumstances

2018 General Membership Meeting

Conduct of members or workers of approximately equal status and tenure will be judged accordingly. Sex-based conduct by supervisors or by members with substantially greater seniority toward members with less status or seniority shall be subject to strict scrutiny. Requests for dates, sexual favors or other sex based conduct, express or implied (quid pro quo) in exchange for promotions, better shifts, points or other benefit or on threat of any form of adverse action are strictly prohibited.

Electronic and Telephonic Communications, Social Media and Information Systems:

Members and Employees are particularly cautioned that the use of e-mail, voice mail, or other electronic messaging systems, or the Internet, may be judged to be public conduct and, to the extent they violate this policy may result in review and action under this policy. This shall include private and personal devices as well as HCFAS systems.

Members and Employees may not generate, should not receive, and must not forward, any message or graphic that might be taken as sexually offensive. This includes, for example, the generation or forwarding of offensive "humor" which contains offensive terms.

Members or Employees receiving offensive messages over HCFAS's computer equipment, or receiving other unlawfully offensive messages or graphics over HCFAS's computer equipment, should report those messages to their immediate supervisor. Members and Employees are reminded that HCFAS's computers and the data generated on, stored in, or transmitted to or from HCFAS's computers remain the property of HCFAS for all purposes. HCFAS retains the right to monitor its computers, computer systems, and networks to ensure compliance with this requirement.

Procedures in Cases of Harassment:

HCFAS strongly encourages any member or employee who feels they have been sexually harassed to take immediate action. If an employee or volunteer feels comfortable in doing so, it is preferable to raise the issue with the person directly with a view to resolving the issue by discussion. The employee or volunteer should identify the harassing behavior, explain that the behavior is unwelcome and ask that it stop. Failure to so advise the offender shall NOT limit the right to pursue the other steps in this process.

Alternatively, or in addition, any HCFAS member or employee who believes that she or he has been subjected to sexual harassment or any supervisor who observes such conduct has the responsibility to report the harassment immediately to her or his immediate supervisor. If the member or employee is uncomfortable reporting the harassment to her or his immediate supervisor (whether because the immediate supervisor has committed the harassment, or for any other reason whatsoever), the Member or Employee must report the harassment to the Chief or the squad President. HCFAS may promulgate forms to assist in any such reporting. Notwithstanding the foregoing, a member or employee who elects not to make a report shall not be subject to discipline for electing not to report an incident.

You may complete the Complaint Form attached to report if you believe you have experienced or witnessed conduct that violates HCFAS's policy. You are not required to use this form to file a complaint.

In addition to reporting a complaint internally, employees may also file a complaint of unlawful workplace discrimination, harassment or retaliation under Title VII of the Civil Rights Act of 1964, as amended, the New York State Executive Law Section 296, and/or any applicable local law with the New York State Division of Human Rights (www.dhr.ny.gov/), the U.S. Equal Employment Opportunity Commission (www.eeoc.gov), and/or the New York City Commission on Human Rights (www.nyc.gov/humanrights). You may also pursue the matter through a private lawsuit in federal or state court. If there is a finding of unlawful conduct under any of the applicable federal, state, or local statutes, remedies may include back pay, monetary damages, or reinstatement.

HCFAS is committed to taking all reasonable steps to prevent harassment and will make every reasonable effort promptly and completely to address and correct any harassment that may occur. However, HCFAS cannot take prompt and effective remedial action unless each member and employee assumes the responsibility of reporting any incident of harassment immediately.

Every report of harassment will be investigated promptly, thoroughly and impartially, with every effort to maintain member or employee confidentiality. The complainant and the accused will be informed of the results of the investigation. If HCFAS finds that its policy has been violated, it will take appropriate corrective and/or remedial action, up to and including discharge of offending employees, or expulsion of members or officers. The investigation may include interviews with the people involved and, where necessary, with individuals who may have observed the alleged conduct or may have other relevant knowledge.

Anyone who makes a complaint to a supervisor or other individual and does not receive a prompt and satisfactory reply within three (3) business days, or who requires immediate assistance should contact the attorneys for the Squad, **Glynn, Mercep and Purcell, LLP (631) 751-5757** who are authorized to intervene to see that appropriate action is taken to identify and remedy the behavior.

If you make a Harassment or Discrimination claim against a fellow member of the Squad, an employee, the Squad or its Officers and you have not followed these procedures and have not given notice to the Squad's attorneys, your failure to do so may, depending on the circumstances, give rise to an inference adverse to your claim.

IMPORTANT NOTICE TO ALL MEMBERS AND EMPLOYEES

Members, Employees and others who have experienced conduct that they believe is contrary to this policy have an obligation to take advantage of this complaint procedure. Failure to fulfill this obligation by addressing the problem promptly with us could affect his/her legal rights.

Discussions – Consensus Vote – All Members in Favor

SOP Proposal Change 02-2018:

Technical correction

Background/Justification:

Correction to form number

Change (additions are underlined and deletions are ~~stricken~~):

Article VII, Section 3, Accidents in Squad Owned Vehicles, paragraph 4 (H)

When back at Headquarters, our Driver is to make out a state accident report form (MV-104A).

Discussions – Consensus Vote – Members in Favor

Proposed SOP Change 03-2018

Proposal:

To codify a policy for the Squad Paid Paramedics.

Background/Justification:

A policy is needed for the hiring and procedures for the Paid Paramedics.

Change:

To add Article X, Section 7

Article X – Policies

Section 7 – Paid Paramedics

A. Purpose

This SOP will define the process for hiring, utilization, assignment of shifts, and duties of Paramedics offered per-diem positions at HCFAS.

Paramedics will operate under the discretion of the Chief with the support of the Board of Directors. The Lead Paramedic will handle day-to-day Paramedic operations under the advisement of the Chief.

B. Employment

1. Paramedics will not be promised employment, nor given any commitment for any particular number of hours.

2. In considering applicants for per-diem Paramedic positions within HCFAS, the Squad retains the right to gather information with respect to the character, general reputation, and other characteristics pertinent to the position through the references provided by each applicant. The Squad will check each candidate's DMV report, perform background checks and review each candidate's Suffolk County EMS history.

3. Paramedics are required to maintain all necessary certifications including NYS DOH EMT-P card, Suffolk REMSCO credentials, AHA BLS, AHA ACLS, and AHA PALS. It is the responsibility of individual Paramedics to maintain these certifications and to provide copies of such certifications to the Squad.

2018 General Membership Meeting

247 4. Each Paramedic is required to attend a Squad orientation prior to beginning work at
248 HCFAS. The orientations will include:

- 249 a. Issuance of HCFAS photo ID;
- 250 b. Finger-reader instruction and set up;
- 251 c. Direct deposit information;
- 252 d. Key fob access (building entry and ALS room access);
- 253 e. Controlled substance in-service;
- 254 f. Issuance of uniforms;
- 255 g. Vehicle and equipment in-service/review;
- 256 h. Submission of copies of all current certifications and valid NYS driver's license;
- 257 i. E-PCR access and in-service training;
- 258 j. When-to-Work online scheduling access;
- 259 k. Squad policies and procedures pertaining to Paramedic involvement.

260 5. Before beginning employment at HCFAS each Paramedic must also complete a physical
261 examination performed by a HCFAS participating doctor, including pre-employment drug
262 testing (a ten panel urine screening). Subsequent physicals will be done every other winter when
263 Squad physicals are done.

264 6. In addition to pre-employment drug testing, Paramedics must report immediately for a
265 ten panel urine screening at the direction of a Captain, Deputy Chief or Chief, who may order
266 such testing in their absolute discretion in response to motor vehicle accident or any report or
267 observation of apparent impairment.

268 7. Paramedics will be evaluated regularly by the Lead Paramedic, the Operational Officers,
269 and the Squad Medical Advisor.

270 C. **Scheduling**

271 The following schedule guidelines are in place. Exceptions may be made at the discretion of the
272 President of the Board of Directors or the Chief.

273 1. Shifts will vary in hours depending on coverage needs. Eight (8) hour blocks will be
274 prescheduled but may be adjusted based on scheduling needs.

275 2. Paramedics may not work more than sixteen (16) consecutive hours, or more than thirty-
276 six (36) total hours per week.

277 3. The hourly per diem rate for Paramedics will be determined and approved by the Board
278 of Directors.

279 4. Holiday Pay - Paramedics will be compensated at the rate of time and a half on the
280 following observed holidays:

- 281 a. New Year's Day;
- 282 b. Martin Luther King Jr. Day;
- 283 c. Presidents' Day;
- 284 d. Memorial Day;
- 285 e. Independence Day;
- 286 f. Labor Day;
- 287 g. Veterans Day;
- 288 h. Thanksgiving Day;
- 289 i. Christmas Day.

5. Pay Period - The pay period (week) will start on Sunday 0000 hours and end on Saturday 2400 hours. Employees will be paid via direct deposit on the following Friday.

D. Responsibilities

1. Paramedics will perform the following duties at the start of every tour:

- a. Sign-in using the finger reader;
- b. Inform the on-duty Crew leader, any on-duty ALS provider, and the dispatcher that they are on duty;
- c. Perform the controlled substance hand off from the out-going Paramedic and enter it into the Controlled Substance Log;
- d. Consult with the on-duty crew regarding crew assignments;
- e. Perform vehicle checks - it is the Paramedic's responsibility to make sure the ambulances and medic vehicle are checked. It is also the Paramedic's responsibility to ensure 2-15-81 is checked in the absence of a volunteer ALS provider. If a volunteer ALS provider is present, it is a shared responsibility to check 2-15-81.

2. The assigned Paramedic vehicle is to be kept clean and properly stocked at all times. A weekly schedule of cleaning assignments (exterior, interior, windows, rear compartment) will be posted along with the monthly schedule.

3. The fuel levels of Paramedic vehicles must be kept above half full at all times. The WEX fuel card that can be used at any of the local gas stations.

4. The on-duty Paramedic will immediately respond to all alarms to perform an ALS assessment to determine if he or she will be transporting with the crew or handing the call off to another ALS provider on scene, or that BLS care is both sufficient and appropriate for the patient. Once the Paramedic transfers care to another provider, the Paramedic is to notify the dispatcher and MEDCOM that he or she is back in service. In the event that the assignment is considered an ALS level assignment and the Paramedic transports, a crew member, if available, will drive the Paramedic vehicle to the receiving hospital. If no one is available to drive the Paramedic vehicle, the Paramedic is responsible for making sure the Paramedic vehicle is parked in a safe place out of traffic and properly secured (locked) at the scene.

5. If there is an ALS member on the Paramedic's shift, the Paramedic should encourage and allow that ALS member to treat the patient unless the Paramedic believes that the ALS member does not have the requisite skills or experience for a particular intervention. Paramedics should strive to educate ALS members during a call in an effort to enhance that member's skills and understanding of the pathology and interventions involved.

6. The Paramedic will not be reassigned or diverted unless directed by a Captain, Deputy Chief or Chief. Such direction must be communicated through the Dispatcher. In the absence of such direction, once a Paramedic responds to a call, the Paramedic will continue on that call until he/she has assessed the patient and the follow on ambulance has arrived. Once the patient has been assessed as a BLS patient, the Paramedic and the Crew leader will consult and may release the Paramedic to respond elsewhere or return to the duty station.

7. The on-duty Paramedic will complete an ***E-PCR for every assignment*** in which he or she transports a patient to the hospital or secure an RMA as the highest-level provider on scene.

8. Paramedics are expected and required to respect all HCFAS property and conduct themselves as competent, courteous professionals at all times.

2018 General Membership Meeting

9. The Paramedic vehicle is not to be operated out of HCFAS district unless for a mutual aid response. Paramedic may not except as provided above allow anyone, other than an ALS credentialed member, to ride in the Paramedic vehicle, without the permission of the Lead Paramedic or Chief,

10. All inquiries regarding response, interactions with crews or on-scene incident should be brought to the attention of the Lead Paramedic and the Chief as soon as appropriate.

E. **Duty Uniform:**

Uniforms and overall appearance must instill confidence in our patients and will wear the Squad uniform while on duty. Standard uniforms consist of a combination of the following:

1. Blue EMS tech pants;
2. Black shoes or boots that can be polished to a shine;
3. Squad issued navy polo shirt;
4. Squad issued navy job shirt;
5. Blue EMS or plain navy knit hat or baseball cap;
6. Blue or white turtleneck or mock turtle neck;
7. ANSI vest or high visibility jacket to be worn on all MVA/roadside assignments.

Squad issued uniforms will remain the property of the Squad. Uniforms are to be kept clean. Paramedics should be well-groomed, with long hair pulled back, beards trimmed neatly and no dangling jewelry while on duty.

Under no circumstances shall a Paramedic wear any shirt/job shirt/pull-over etc. that are not Squad issued and/or do not identify the Paramedic as a provider at HCFAS. Additionally, Paramedics shall not wear any clothing that carries the insignia, name etc. of any other agency other than HCFAS.

Discussions – Consensus Vote – Members in Favor except for Section 7 D 6.

Secretary's Report – By Robert Franz

Motion by Robert Franz and seconded by Jeffrey Brenner to approve the April 9, 2018 Informational General Membership Meeting Minutes as posted.

Motion by Robert Franz and seconded by Jeffrey Brenner to approve the May 14, 2018 Informational General Membership Meeting Minutes as posted.

Motion by Robert Franz and seconded by Jeffrey Brenner to approve the June 11, 2018 Informational General Membership Meeting Minutes as posted.

Motion by Robert Franz and seconded by Jeffrey Brenner to approve the July 9, 2018 Informational General Membership Meeting Minutes as posted.

377 Thank you letters and cards received for: Services rendered: Ron Miranda; Good and Welfare:
378 Ex-Chief Bill Billups for card and those who attended his brother Richard's Funeral Mass and
379 Scholarship thanks from Dana Silverstein. All correspondence is posted on the bulletin board.

380

381 **President's Report Seth Fischer**

382 Good evening everyone and thank you for attending tonight's GMM.
383 My report is going to be a little different tonight as I would like to recognize some members
384 and simply say "Thank-You".

385

386 Thank you to our Treasurer and Special Events Committee Chair Brian Canty for another
387 awesome picnic all of your hard work is very much appreciated!

388

389 Thank you to Bob Biersack for healthier food options with vegetables and dip. Members greatly
390 appreciated this and I thank you.

391

392 We have had some internal changes with regards to e-PCR's. Karl Forsberg is now the
393 Committee Chair.

394

395 I would like to personally thank Andrew Campagnola for all of his hard work in getting us to
396 where we need to be. Everything you have done is greatly appreciated.

397

398 New fly car has been ordered, thank you Keith Tamayo, Brian Canty and Third Deputy Jeff
399 Brenner. We are in the process of putting specs together for a new ambulance, hopefully it will
400 be ordered shortly.

401 Thank you to Third Deputy Jeff Brenner, Second Deputy Keith Rubenstein, Brian Canty and
402 Bernard Poole for your help and support, it is greatly appreciated.

403

404 Thank you to David Mohr for helping get the SOP for the Paid Medics and Harassment
405 completed. Always exceptional great work.

406

407 Huge thank you to Martha Brenner for putting together our 50th Anniversary Yearbook. If I am
408 not mistaken Martha has worked over 200 hours on this book, and it is absolutely amazing. You
409 are all going to be shocked when you see what she has done.

410

411 Vice President Ann Schwartz has already started the leg work of getting new mattresses, sheets,
412 and blankets for our bunk room, thank you Ann. Hopefully she can get this done and put this to
413 bed quickly. Please feel free to email me or any of the other Board Members with any ideas as
414 we would love to hear them.

415

416 I would like to reiterate my Pulse article and recognize three of our younger members who have
417 gone above and beyond over the summer for HCFAS and for our community. These individuals
418 are still in college and are home for the summer. They have done countless shifts and backup
419 calls, and for that we are grateful. Casey O'Riordan, Jake Levinsky and Esteban Lopez, you have

all contributed so much of your time and we thank you. Don't forget, highest GPA after first semester.

In closing, I would like to thank all of the members for what you all do. There are times when we get 3 or 4 alarms in a row and I begin to pray. To this day I don't know how we do it, but we get the Ambulances on the road. It takes a certain type of person to do what we do and as we know most of the time this is a thankless job but I am truly thankful for all of you.

THANK YOU ALL FOR YOUR SERVICE AND KEEP UP THE GREATNESS!!

Treasurer's Report – Brian Canty – No Report

Officers Report's

Chief's Report – Casey Orr

The Greenlawn Parade is Wednesday, August 30th. Please sign up before the 27th so I can order food.

Town of Huntington Fall Festival is on October 6th & 7th. The standby sign-up sheet is in the ready room.

Thank you to everyone who came out for the HMFD Parade, East Northport parade and the Huntington FD 175th parade. A special thank you to Dom Heavy for helping set up the food and beverages.

Review Trainings: If you are missing more than two you are not supposed to be riding. Please complete them ASAP.

Thank you to Brian Canty for another wonderful picnic

At the HMFD parade we won awards for:

- Most Members in Line under 30
- Best Appearing Youth Squad

THANK YOU TO EVERYONE WHO CAME OUT FOR THIS PARADE!

For the month of July we only had (2) 24's! Awesome job to everyone who helped out! We also took in several 24s for other departments this month as well!

For the month of August so far, there have been (4) 24's. 3 on Thursday and one on Friday.

12
2018 General Membership Meeting

On August 24th, 2018 there will be a CPR / AED refresher class at HQ in the GM room at 7:15 PM. If you plan to attend, please let your Captain know that you will be attending this class as soon as possible. The class is being held by Matt and Mary Sissini.

Congratulations to Kristin Tiersch on passing her EMT Examination!

Length of Service:

- **5 Years:** Antonio Castillo & Tomoko Hirasawa
- **15 Years:** Angela Kalodukas & Paul Terenzi

First Deputy Chief's Report – Elizabeth Mohr – Report Posted

Thank you to all the members who continue to answer backup calls. Good luck to all our members who are going to back to school in the fall. Just a reminder the 3rd quarter ends at the end of September. Please continue to check SCM to make sure your hours are up to date.

Congratulations to Kristin from the Monday 1500 Shift for becoming an EMT. She is currently enrolled in the ACL program and will start driver training shortly after.

Again, I appreciate everyone's hard work and can't wait to see what the end of the year brings!

Thank you.

Second Deputy's Chiefs Report – Keith Rubenstein – Absent - No Report

Third Deputy Chief's Report – Jeffrey Brenner – Report Posted

As the weather gets warmer please take some time during your downtime at HQ and wash a unit, mop the patient compartment, or simply wipe down the inside. We all play a vital role in keeping the fleet looking prim and proper.

Supply and Equipment:

Supplies – please remember to complete the stock form at Huntington Hospital when using any item of supplies. The forms are kept with the Triage Nurse and needs to have a patient label placed on the form and put into the “RESTOCK” mailbox upon returning to HQ. This will help us keep costs down on supplies.

Bags in cabinets – the bags must be returned to the cabinets when not in use to help keep everyone safe and all equipment accounted for.

Check outs – all riding members are responsible to do a complete check out on the vehicles.

504 **ALS providers** – please take note of the email sent to all ALS providers regarding our
505 Dopamine supply expiring this summer and that it is on a national back order. We have worked
506 with SCEMS who noted that Norepinephrine is now the drug of choice per the county and we
507 have still have that in our drug bags. Please take a few minutes before your next shift to review
508 the protocols, drug math and drip rates for the medication.

509 **LP 15** – working with BOD and Physio (now Stryker) to upgrade modems as Verizon will no
510 longer support 3G soon.

511 Oxygen system had a problem, was mitigated and Phil seems to have it under control. Thank you
512 to Phil Schmidt and the entire oxygen committee for doing all the work to keep us up with tanks.

513 **Vehicles:**

514 **Unit 16** - will go to VCI for multiple needs; Ford programming, cooler, passenger side wheel
515 well cover post accident.

516 **Unit 17** – awaiting estimate from 9th Street for cosmetic repairs

517 **Unit 18** - went to ACE for gear problem and dead batteries, all repairs completed with oil change
518 and steering damper.

519 **Unit 19** – Functional. Cool system fault – programming problem that needs to go to VCI, back
520 bumper damage – will need to go to 9th Street for repair

521 **Unit 20** - awaiting estimate from 9th street for cosmetic repairs, passenger mirror repaired post
522 accident

523 **Unit 21**- reported transmission fluid leak, actually an antifreeze leak, working with Ace. Repairs
524 in July included glow plug, oil change and headlight assembly.

525 **Unit 80** – tires replaced.

526 **Unit 81** – tires replaced.

527 **Unit 82** – BOD approved moving forward with replacing the unit. Process has begun.

528 **Unit 88** – Windshield wiper repaired

529 **Unit 89** – Temp HCFAS band radio put into the truck and the MEDIC's are to be using this
530 vehicle again. Had a gear issue last week that required a tow; has been fixed along with an oil
531 change and NYS inspection; neutral safety switch replaced, trouble code P0705 repaired, brakes
532 and master cylinder replaced.

533 **Trailer/Gator** – going to research having the gator painted to match the fleet, project on going.

534 Notes on emergency lights that are nonfunctional reported to me on multiple vehicles and has
535 been given to ACE for repair.

536 All vehicle sanitized per contract 8/9/2018.

537 Please remember to plug in the tablets when you are not using them!

538 Finally, I would like to talk about how we can each play a part in maintaining the units and
539 equipment. These items are not indestructible and require the providers/users to take care of
540 them. An example is the full load stretcher system on the ambulances. Slamming them into the
541 loader and letting them slide in freely without control will only do hard to the stretcher and track
542 system. Please understand that a methodical load in and load out will help maintain the lift of the
543 equipment and prevent damages. Another example is turning the AC/Heat off on the vehicle
544 while shutting them down. Having them on when starting up the units causes an increased
545 demand on the units' engine and increasing the wear each time we do. HCFAS has Preventative
546 Maintenance completed on the equipment and vehicles but this does not guarantee their
547 functional. If they are misused or used in a harsh manner, then things become loose and fragile
548 and will lead to breakdown usually when we need them the most. Please take time and care will
549 the equipment and vehicles.

550

551 **Chief Dispatcher's Report – Patricia Tufo – Report Posted**

552 **July 01, 2018 through July 31, 2018**

553 Alarms.....518

554 Signal 24's.....002

555 Signal 24 %.....0.38

556 Signal 24's by Day of Week

557 Sunday.....0 (ytd = 1)

558 Monday.....0 (ytd = 1)

559 Tuesday.....0 (ytd = 1)

560 Wednesday.....1 (ytd = 7)

561 Thursday.....0 (ytd = 4)

562 Friday.....0 (ytd = 7)

15
2018 General Membership Meeting

563 Saturday.....1 (ytd = 2)

564 Year to date # Alarms.....3448 (This time last year = 3623, a decrease in calls of 175)

565 Year to date # Signal 24's.....26 (This number includes 3 additional calls that HCFAS took
566 back from Med com, after originally 24'd and transported PT) This time last year, HCFAS had
567 27 Signal 24's.

568 Year to date Signal 24% rate.....0.75 (This time last year.....0.74)

569 Year to date Multiple calls running.....59.3%

570 Thank you to our Drivers, Crew Leaders, First Aiders, ALS/Paramedics, Dispatchers and those
571 Members that show up when we page out for assistance.

572

573 **Sunday Co. 1 Captain's Report – Michael Como – Report Posted**

574

575 I'm happy to report that Sunday had no 24's during the previous month keeping the YTD total
576 at one. Thank you to Company 1 members for coming in for your shifts week after week and to
577 those members from other days that answer the call when we have to page out.

578

579 Over the next few weeks several Company 1 members will be going back to school. I want to
580 wish the best of luck to Lauren Connolly, Danielle Raynor, Jake Levinsky and Esteban Lopez.
581 I hope you all have a great semester. Thank you for your hard work this summer.

582

583 The Sunday 2300 shift is always in need of a dispatcher and a second due crew. If anyone is ever
584 willing to come in please let me know. Thank you.

585

586

587 **Monday Co. 2 Captain's Report – Kelly Murphy – Absent – No Report**

588

589

590 **Tuesday Co. 3 Captain's Report – David Kaufman – Report Posted**

591

592 Hello members,

593

594 July/August has seen some status changes for Company 3. We will be welcoming Dana
595 Silverstein to the 1100 Shift from Company 7. Several members on the 1500 Shift are dropping
596 from CL to FA or Dispatcher, so if people can be mindful that this extremely busy shift may
597 need some backup for third or fourth that would be great.

598

599 There are several potential members processing through interview and BOD approval and I am
600 hopeful that they may be able to strengthen the 1100 Shift and especially the 2300 Shift.
601 Tuesday members, as always, are doing an excellent job working as a team to support our
602 community. A few people have stayed well after their shifts to make sure all the calls are

covered. We have had some new backup faces in addition to the regulars, which is always much appreciated. Full list below.

A final goodbye and thank you to our student members. We appreciate your outstanding work and I hope to see you on your breaks.

For tomorrow 8/14/18, a Dispatcher or first CL or DR and a second full crew are needed for the overnight.

Full list extra coverage/backup:

Spike Ishikawa, Betty Wood, Heidi Magerle, Esteban Lopez, Phil Orlando, Bob Biersack, Andrew Giusto, Tom O’Leary, Jake Levinsky, Casey O’Riordan, Fiona Witkowski, Melissa Anastos, Seth Fischer, Louis Dell, Bobby Loysch, Dana Silverstein, Liz Beach, Jon Domanick, Josh Abraham, Bedel Saget, Juan Flores, Jackie Rittershaus, Eric Nazinitsky, Kevin McCann.

Many of these providers have assisted in multiple backup shifts/calls and on other days as well!!

Wednesday Co. 4 Captain’s Report – Kathryn Donegan – Report Posted

I’d like to start off by saying congratulations to Company 4 Member Tiffany Williamson on the birth of her son!

Wednesday’s have been going smoothly, thank you again to EVERYONE who continues to do extra shifts and answer up on Wednesday’s.

We still are looking for a first due Driver and Crew leader on the 0700 Shift as well as second due drivers on the 1100 and 1500 Shift. A second due CL is needed on the 1100 shift and I am still looking for a permanent Dispatcher for the overnight.

If you can help out please let me know!

Thursday Co. 5 Captain’s Report – Andrew Campagnola – Report Posted

One note. Please remember to be available for any calls starting when you are supposed to be on duty. The crew from the shift before should not have to take calls after their shift is over.

Friday Co. 5 Captain’s Report – Kathleen Castillo – Report Posted

Shout out to the Friday 1500 shift! They covered 7 calls in an hour and a half. Including two MVA’s with multiple patients and ZERO 24’s! Thank you to everyone who came in to help out. You guys Rock!!!

644 I want to thank ALL my Friday members for holding down the fort while I was OOS. I am truly
645 grateful for my HCFAS family. We have had a year that's for sure!! I am back to dispatching and
646 my Administrative Captain duties but will have the all clear to be a full riding member very
647 soon.

648
649 **Saturday Co. 6 Captain's Report– Ryane Como – Report Posted**

650
651 Company 7 had our second 24 of the year on Saturday July 28th on a third alarm (2nd and 3rd call
652 came in at the same time). Thank you to everyone that continues to come in so that we have two
653 full duty crews and to those that have answered up on signal threes.

654
655 Congratulations to Dana Silverstein on being a recipient of the NYS Volunteer Ambulance &
656 Rescue Association 2018 Scholarship.

657
658 If anyone is in need of a printed PCR please reach out to me by e-mail or leave a note in the
659 Saturday Captain's mailbox.

660
661
662 **Delegate & Committee Reports:**

663
664 **NYSVARA District 7 Meeting** will be held on Tuesday, August 21st, 2018 at South Country
665 Ambulance. Any NYSVARA individual member is invited to attend.

666 **LOSAP 2017 Points – Bob Franz**

667 The 2017 Service Awards LOSAP Point Listing was audited by the Town of Huntington
668 independent CPA firm and your 2017 participant statement will be distributed shortly.

669 **SC FRES Recruitment Committee SERVES Program - Deadline October 1, 2018 - Bob**
670 **Franz**

671 The SERVES Administrative Guide is posted on the bulletin board and can also be found on the
672 Suffolk bravest website.

673 **SERVES (Suffolk Educational program for Retention in the Voluntary Emergency**
674 **Service)** provides student-volunteers who attend any NYS DOE college or university located
675 within Suffolk County with a reimbursement based upon tuition costs at Suffolk County
676 Community College- The student-volunteer will receive a reimbursement based upon a sliding
677 scale related to their GPA. Completed applications must be submitted no later than October 1st
678 for the Fall semester and February 1st for the Spring semester. Applications are date stamped
679 upon receipt and the earliest dated applications shall be reviewed first as SERVES funds shall be
680 disbursed on a first come, first served basis.

681 For more information about SERVES go to
682 www.suffolksbravest.com/pdf/currentSERVESguide.pdf.

18
2018 General Membership Meeting

683 This is NOT an educational program; it is a retention program designed to help keep Members in
684 the Volunteer Fire & EMS Service. The student must maintain acceptable volunteer activity and
685 training levels as set forth by HCFAS during their entire course of study and must continue this
686 service for a period of time after receipt of total SERVES funds (post education commitment).

687 **Benevolent Committee – Jim Barkocy & Brian Canty** – If there is a need from any member
688 please contact Jim Barkocy or Brian Canty.

689
690 **Explorer Post 215 – Susanna (Sue) Otto** – We are very proud to have won an Award at the
691 HMFD Parade. Former Post Members Esteban Lopez and Jake Levinsky did an outstanding
692 job. Sue Thanks everyone for their participation and achievements.

693 **Peer Review Committee – Keith Davis & Fiona Witkowski** – See e-mails for Meetings
694 and times.

695
696 **Pulse – Casey Orr** – All reports and articles are due on the 25th of the month.

697
698 **SOP's** – Thank You to David Mohr for your hard work these past few months.

699
700 **Stand-by – Eric Nazinisky** – Stand-by's are Posted on Facebook

701
702 **Fund Drive – Mary Brenner & Pete Nakelski** – Total Donations collected \$62,087.00

703
704 **Renaissance Downtown – Andrea Golinsky** – CBA Meeting Huntington Town Hall

705
706 **Hands Only CPR – Kathleen Castillo & Kelly Murphy** – There are several Events coming
707 Up. One Event is Community Day. All other Events will be posted in the Ready Room on the
708 Bulletin Board.

709
710
711 **Old Business: None**

712
713
714 **New Business:**

715
716 The Second Precinct has a New Inspector, William Scrima.

717
718 Lehti Laas – Unity in the Community Parade will be held on Saturday, September 22, 2018
719 All members are encouraged and welcome to participate.

720
721 Please let Andrea Golinsky or Lehti Laas know about Baby deliveries on the Ambulances.

722
723 Lehti is looking for HCFAS Family Photos and Write ups for Facebook Postings.

724
725 **Closing:**
726 Has everyone signed in/ fingered in?

727

19
2018 General Membership Meeting

Thank you to those who have helped: Social and Kitchen Committee:
Jim Ingwersen, Christy Stiles, Greg Orr, Bob Biersack and Carol Nucci.

Setup Committee: Bob Biersack

Raffles - Various Gifts

- **Bottle of Wine** – Annette Hershkowitz
- **Bottle of Wine** – Vanessa. Hernandez
- **Home Depot Gift Card** – James Malillo
- **Starbucks Gift Card** – Robert Biersack
- **Dunkin Donuts Gift Card** – Carmen Schlieben

Motion by Richard Stone and seconded by Lehti Laas to adjourn the meeting at 2018 hours.

MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 66, probationary 6, Total: 72

Respectfully Submitted,

Christine A. Tedone

Recording Secretary

Robert J. Franz

Secretary

Draft posted: August 24, 2018

Approved: September 10, 2018

Huntington Community First Aid Squad

2018 General Membership Meeting

Date: September 10, 2018

President Seth Fischer	PRESENT
Vice President Ann Schwartz	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Jeffrey Daniels	ABSENT
Richard Stone	ABSENT
Keith Tamayo	ABSENT
Roger Winter	PRESENT
Chief Casey Orr	PRESENT
First Deputy Chief Elizabeth Mohr	PRESENT
Second Deputy Chief Keith Rubenstein	ABSENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Patricia Tufo	PRESENT
Sunday Co. 1 Captain Michael Como	ABSENT
Monday Co. 2 Captain Kelly Murphy	ABSENT
Tuesday Co. 3 Captain David Kaufman	ABSENT
Wednesday Co. 4 Captain Kathryn Donegan	PRESENT
Thursday Co. 5 Captain Andrew Campagnola	PRESENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Ryane Como	ABSENT

Secretary Robert Franz reported to President Seth Fischer that the required quorum of 50 members is present per the sign in sheet (eligible members 59).

President Seth Fischer had a moment of silence for all members in all branches of service to America in harm's way and all HCFAS Members.

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

2018 General Membership Meeting

Get Well Wishes, Prayers and Congratulations:

Get Well Wishes and prayers are being sent to Martha Brenner who recently underwent Back Surgery.

Get Well Wishes and prayers are being sent to Monday Day Captain Kelly Murphy.

Congratulations to Board Member Keith Tamayo on the Birth of his Baby Boy Jackson Drew Tamayo who was born on August 30th, 2018. Jackson weighed in at 6 Pounds 14 Ounces and 20 Inches Long.

Congratulations to the Newlyweds Matthew Valle and Emily Meyer on their recent Marriage.

Congratulations to Jeffrey Brenner who recently passed his EMT-CC Examination.

Longevity Awards (Length of Service)

President Seth Fischer made a Presentation Member Andrea Golinsky for her 45 Years of Service to HCFAS:

45 Years of Service

Andrea Golinsky

Life Member

Operational Positions served: Crew leader, Driver, ALS provider.

Andrea has served in the following elected positions at HCFAS: Chief, 1st Deputy Chief, 2nd Deputy Chief, Captain, and Board of Director.

Committees that she has served on past and present as a member or Chairperson: Public Information Officer (PIO), Length of Service Awards, New Uniform Committee, Social Committee, Membership Committees, Stand by Committee, Document Retention Committee, Dress Uniform committee, Uniform Code Revision committee, New York State Volunteer Ambulance & Rescue Association District 7 Delegate and Treasurer and State Association Board of Director, Legislative Committee covering Federal, State and Town legislation, TOH Revitalization (Renaissance Downtowns), SC Police 2nd Precinct, Huntington Station Business Improvement District Director, Town of Huntington – Huntington American Dream Homebuyers Assistance Program for first Time Home Buyers, Recruitment committees - Squad, TOH and SC, , Alternate District 7 Delegate for Suffolk REMSCO and delegate to the Suffolk County Ambulance Chief's Association.

Most of all, as the Squad's Public Information Officer Andrea has been our voice with the media and has communicated your notable calls to them as well as arranging press conferences and other events such as the recent article on Chief Casey Orr.

2018 General Membership Meeting

Andrea has also received many awards over the years including the NYSVARA President's award and being named a Town of Huntington's Annual Women's Networking Day's Women of Distinction.

Andrea - Thank you for your 45 years of dedication and service to HCFAS.

Secretary's Report

Robert Franz

Motion by Robert Franz seconded by Jeffrey Brenner to approve the August 13, 2018 General Membership Meeting Minutes as posted.

MOTION APPROVED UNANIMOUSLY

Thank you letters and cards received for: Services rendered: Jane Strub & two letters from TOH Supervisor Chad Lupinacci for aiding his mother on two occasions; Chief Anthony Neazer of WWHAC for assisting with funeral of ex-chief Tommy Cronogue and Scholarship thanks from Jessica Greene. All correspondence is posted on the bulletin board.

President's Report

Seth Fischer

Seth Fischer spoke about some of the items in his Pulse Report as follows:

- thanked members for coming out to answer calls
- new response vehicle being built and review of specifications for new ambulance
- new mattresses, sheets, blankets, pillows are in process of being ordered.
- computer generated RMA's coming out in October from ESO
- Rapid Sequence Intubation (RSI) protocol being looked into with Mark Brenner
- Creation of a business plan for a minimum of 5 years
- HIPAA monthly review training should be smoother than harassment review training
- Uniform Code completion
- Harassment SOP and Paramedic operating procedures
- Review and validation of our ePCRs to increase our efficiency rate
- exploring viability of a part time houseman

Treasurer's Report – Brian Canty – No Report

Officers Report's

Chief's Report – Casey Orr - Report Posted

St. John's University has approached us to work with them and be a preceptor site for their students. A copy of the standard agreement that SJU uses with all its affiliates (Hospital and Ambulances) for all Allied Health programs will be sent to Tim Glynn if we choose to entertain this idea.

2018 General Membership Meeting

The 2018 Fall Festival sign-up sheet is posted in the ready room. Please sign up ASAP.

Thank you to everyone who came out for the East Northport and Greenlawn Parades!
HMFD is having a September 11th candle light vigil at their Station 2 on NYA & East 24th Street tomorrow at 8:00 PM. Members and families are more than welcome to join.

I have been working with the QAQI committee to get that back up and running - they are looking for several members to join the committee - anyone interested please reach out to Don Freed or Gail Glister.

I would like to thank the Membership Committee for all their hard work and time they are putting in for the interviews and to get applicants folders to the BOD. At this past meeting we accepted 3 new members - one who is already an EMT.

Thank you to Saturday, Sunday and Monday crews for completing their checkouts the last 4 weeks. There are several crews that have not done a checkout over the past four weeks. PLEASE DO THEM. If you feel that your crew has completed the check outs please speak with your Day Captain or myself.

Tuesday 1900 Shift
Wednesday 1500 Shift
Wednesday 2300 Shift
Thursday 1900 Shift
Friday 0700 Shift

In the back there are leftover tumblers - feel free to take any extras you want. Thank you to Jim Mallilo for building the E-PCR's lap tops an organized home.

First Deputy Chief's Report – Elizabeth Mohr – Report Posted

Thank you everyone for all the hard working during this past quarter. Just a reminder the 3rd quarter ends September 30th, anyone who is having issues with their hours please see your Day Captains and then myself if the Captain cannot help you. You must complete 48 hours by the end of the quarter.

Company 8 members, please remember to reach out to the Day Captain prior to coming in for a shift, Captains work extremely hard to get there days covered.

Just a reminder the Fall Festival is Columbus Day weekend, please sign up in the ready room, also there are standbys for HMFD and HFD's Yaphank's and they are a great way to get in events for probationary members or to make up hours.

Thank you again to everyone.

Second Deputy's Chiefs Report – Keith Rubenstein – Absent - Report Posted

Hello all just a few quick things. Please do the target solutions training if you have any problems please e-mail me and not the company. Please remember your review trainings. Any questions please contact me. Thank you very much.

Third Deputy Chief's Report – Jeffrey Brenner - Report Posted

Please take some time during your downtime at HQ and wash a unit, mop the patient compartment, or simply wipe down the inside. We all play a vital role in keeping the fleet looking prim and proper.

Supply and Equipment:

Supplies – please remember to **complete the stock form at Huntington Hospital** when using any item of supplies. The forms are kept with the Triage Nurse and needs to have a patient label placed on the form and put into the “RESTOCK” mailbox upon returning to HQ. This will help us keep costs down on supplies.

Bags in cabinets – the ***bags must be returned to the cabinets*** when not in use to help keep everyone safe and all equipment accounted for.

Check Outs – all riding members are responsible to do a complete check out on the vehicles.

ALS Providers – please take note of the email sent to all ALS providers regarding our Dopamine supply expiring this summer and that it is on a national back order. We have worked with SCEMS who noted that Norepinephrine is now the drug of choice per the county and we have still have that in our drug bags. Please take a few minutes before your next shift to review the protocols, drug math and drip rates for the medication.

LP 15 – working with BOD and Physio (now Stryker) to upgrade modems as Verizon will no longer support 3G soon.

Oxygen system had a problem, was mitigated and Phil seems to have it under control. Thank you to Phil Schmidt and the entire Oxygen Committee for doing all the work to keep us up with tanks.

Vehicles:

16- Will go to VCI for multiple needs; Ford programming, cooler, passenger side wheel well cover post accident.

17 – Oil change and air filter completed. awaiting estimate from 9th street for cosmetic repairs

2018 General Membership Meeting

- 218 **18-** Went to ACE for gear problem and dead batteries, all repairs completed with oil change and
219 steering damper.
- 220 **19** – Functional. Cool system fault – programming problem that needs to go to VCI, back
221 bumper damage – will need to go to 9th Street for repair
- 222 **20** - Passenger mirror repaired post accident; Control arm L & R, electric fan clutch, air filter,
223 front end alignment all completed; cosmetic needs.
- 224 **21-** Cosmetic. Glow plug, left and right headlight assembly, oil change all completed.
- 225 **80** – Tires replaced.
- 226 **81** – Tires replaced.
- 227 **82** – BOD approved moving forward with replacing the unit. Process has begun.
- 228 **88** – Windshield wiper repaired, oil change, brake pads and rotors changed, engine mount left
229 replaced.
- 230 **89** – Temp HCFAS band radio put into the truck and the MEDIC's are to be using this vehicle
231 again. Had a gear issue last week that required a tow; has been fixed along with an oil change
232 and NYS inspection; neutral safety switch replaced, trouble code P0705 repaired, brakes and
233 master cylinder replaced.
- 234 **25** – NYS inspection completed.
- 235 **Trailer/Gator** – going to research having the gator painted to match the fleet, project on going.
236 NYS inspection completed.
- 237 Notes on emergency lights that are nonfunctional reported to me on multiple vehicles and has
238 been given to ACE for repair.
- 239 All vehicle sanitized per contract 8/9/2018.
- 240 The Board has approved cosmetic repairs to every ambulance excluding 18 as this will be the
241 next ambulance to be replaced.
- 242 **Please remember to plug in the tablets when you are not using them!**
- 243 Finally, I would like to talk about how we can each play a part in maintaining the units and
244 equipment. These items are not indestructible and require the providers/users to take care of
245 them. An example is the full load stretcher system on the ambulances. Slamming them into the
246 loader and letting them slide in freely without control will only do hard to the stretcher and track
247 system. Please understand that a methodical load in and load out will help maintain the lift of the
248 equipment and prevent damages. Another example is turning the AC/Heat off on the vehicle

2018 General Membership Meeting

while shutting them down. Having them on when starting up the units causes an increased demand on the units' engine and increasing the wear each time we do. HCFAS has Preventative Maintenance completed on the equipment and vehicles but this does not guarantee their functional. If they are misused or used in a harsh manor things become loose and fragile and will lead to breakdown, usually when we need them the most. Please take time and care will the equipment and vehicles.

Chief Dispatcher – Patricia Tufo - Report Posted

CHIEF DISPATCHER'S REPORT – August 1, 2018 thru August 31, 2018

Alarms.....499
Signal 24's.....007
Signal 24 %.....1.40

Signal 24's by Day of Week

Sunday.....0 (ytd = 1)
Monday.....0 (ytd = 1)
Tuesday.....0 (ytd = 1)
Wednesday.....1 (ytd = 8)
Thursday.....4 (ytd = 8)
Friday.....2 (ytd = 9)
Saturday.....0 (ytd = 2)

Year to date # Alarms.....3,947 (This time last year = 4,147, a **decrease** in calls of 200
Year to date # Signal 24's....33 (This number includes 3 additional calls that HCFAS took
back from Med com, after originally 24'd and transported PT)
This time last year, HCFAS had 30 Signal 24's.
Year to date Signal 24 % rate.....**0.83** (This time last year.....**0.72**)
Year to date Multiple calls running %.....61.5 %

I am pleased to announce that the Dispatch Training Program is up and running, after having been re-organized. Dispatch classes 1, 2, and 3 are being given, as well as the Advanced Dispatch Class. Dispatch Testing has also been scheduled for several Members. A big Thank you to the Dispatch Training Committee for all of your time, hard work and patience and a special THANKS to Jake Levinsky for creating a Dispatch Training Video!!

Kathi Bonessi
Kathy Castillo
Jake Levinsky
Esteban Lopez
Jim Mallilo
Rich Stone
Diane Tanko

2018 General Membership Meeting

Sunday Co. 1 Captain's Report – Michael Como – Absent - Report Posted & Given by Chief Orr

Sunday had no 24's during the previous month keeping the YTD total at one. Thank you to Company 1 members for coming in for your shifts week after week and to those members from other days that answer the call when we need to page out.

I would like to congratulate Julia Vodopia on passing her dispatch test and wish her the best of luck with her upcoming EMT class!

The Sunday 2300 shift is always in need of a dispatcher and a second due crew. If anyone is willing to come in please let me know. Thank you.

Monday Co. 2 Captain's Report – Kelly Murphy – Absent - Report Posted & Given by Chief Orr

WAY TO GO MONDAY'S! Still only the one 24 back in January. Great job to Company 2, Company 8 and those that come in to answer up. You are all so devoted.

Thank you to Tom Lemp and Carol Nucci for coming in on the 1100 Shift every other week while I am on my OLOA.

CHECK OUTS --- The majority of you are completing your check outs, however there are a few members that are not doing them continuously. If you are doing them and you are not filling out the paper work then please make sure you get that finished before you finger out. If you are not doing check outs then please try to fit it in your shift at some point each week.

HELP NEEDED 2300 Shift ---Monday is usually good on the 2300 Shift as far as shifts go, however a few of the members have to leave an hour early for work. Last week around 0600 hours a call came in and there was no Crew Leader in house. The call was almost a 24. Great thanks to Captain David Kaufman for rushing in and Crew leading this call. I am asking for help to fill this hour, I understand that it is early on a Monday morning and it is only an hour, however, if you do not ask you will not know. If anyone is short on hours or just doesn't mind helping out I really could use a Crew Leader from 0600 Shift until the 0700 Shift.

Tuesday Co. 3 Captain's Report – David Kaufman – Absent - Report Posted and Given by Chief Orr

Hi Members. Happy New Year everyone. I hope those who celebrate are having a nice holiday.

Thank you to all the Tuesday members and backup personnel who took time out of their busy summers to continue to support the squad.

2018 General Membership Meeting

Thank you to everyone who represented the squad in Parades.

Now that the weather will be cooling off, I will try to restart the walks/hikes in local parks.

While we have still gone mutual aid free for several months the 1500 Shift needs more Crew Leaders and Drivers now and we cut it close last week with Chief Elizabeth Mohr and Lorely Villamide-Herrera covering a second call.

Overnight still needs a Dispatcher and first Crew Leader or Driver.

Please make sure the First Deputy has your latest credentials.

Wednesday Co. 4 Captain's Report – Kathryn Donegan – Report Posted

Wednesday's are going well thanks to all who continue to help out but we do have a number of 24's on the day. These are mainly 3rd and 4th alarms coming late at night or early AM. If you are around during these hours and do not have a pager, please let one of the captains know so we can set you up with one.

With that said, the 3rd quarter is winding down and Wednesdays can always use extra help. 2nd due help is usually needed on the 0700, 1100 and 1500 shifts. The 2300 shift is still in need of a Dispatcher as well.

This week's schedule is posted downstairs if anyone has some free time to get extra hours in before the quarter ends!

Thursday Co. 5 Captain's Report – Andrew Campagnola – Oral Report

Thanked everyone for their hard work.

Friday Co. 5 Captain's Report – Kathleen Castillo – Absent – No Report

Saturday Co. 6 Captain's Report– Ryane Como – Absent - Report Posted & Given by Chief Orr

Saturdays had no 24's for the month of August thanks to the hard work of all Company 7 members as well as the many people who filled in or answered back up calls. Thank you to everyone for their continued dedication.

Saturday is regularly in need of extra help on most shifts, especially the overnight. Anyone looking for extra hours or simply to help, you are always welcome.

Delegate & Committee Reports:

LOSAP 2017 Benefit Statements - Bob Franz

The December 31, 2017 LOSAP benefit statements were distributed to all participants in your member mail folder or by the mail. Upon receipt, please review this statement carefully and if any of the information is incorrect, please put a detail note with any corrections in Secretary Bob Franz's mailbox. If you require a change of beneficiary, please use HCFAS Form # 430 which can be found on the form rack outside the dispatch office or on the Squad server. Many thanks go to Mary Brenner, Pete Nakelski and Christy Stiles for assisting with the statement distribution. Thank you again to Jim Mallilo & Angie Kalodukas for having all the data entered during the year and assisting with the Town of Huntington audit.

If you have any other questions, please contact Bob Franz (robo4200@hotmail.com).

SC Recruitment Committee – The Suffolk Educational program for Retention in the Voluntary Emergency Service (SERVES) -Bob Franz

The 2017 SERVES Administrative Guide is posted on the bulletin board. Highlights of the SERVES program follow.

- The program is a reimbursement program with award payment made directly to the student-volunteer at the completion of each semester.

- SERVES provides student-volunteers who attend any NYS Education Department college or university located within Suffolk County with a reimbursement based upon tuition costs at Suffolk County Community College- i.e. as of June 2018 the maximum payment for a 12 plus credit schedule (full-time status) with a GPA of 3.75 to 4.00 or an "A" would be \$2,610.

- The student-volunteer will receive reimbursement based upon a sliding scale related to their GPA.

- The student- volunteer agrees to use SERVES funds only to supplement any tuition not covered by other sources of free financial aid or only after other such resources are exhausted.

- The number of credits supported by the program; full or part time; covers up to 120 lifetime credit hours (Bachelor's Degree) (see administrative guide for definition of lifetime credit hours and limitation due to prior credit hours earned).

- **The Deadline for application and documentation submission for the Fall Semester is October 1, 2018.** Applications shall be date stamped upon receipt and the earliest dated applications shall be reviewed first as SERVES funds shall be disbursed on a first come, first served basis.

- **For more information about SERVES go to**

- www.suffolksbravest.com/pdf/currentSERVESguide.pdf.

- This is NOT an educational program; it is a retention program designed to help keep Members in the Volunteer Fire & EMS Service.

Designation of Beneficiary – Bob Franz Insurance Committee Chairperson

Members wishing to check their designated beneficiary(s) on their Group Term Life Insurance Certificate or on their VFIS Accident & Sickness Policy please drop a note in the Secretary's mail box or the insurance committee mail box or email Bob Franz (robo4200@hotmail.com). Eligible members under the squad's group term life insurance program are generally covered for \$50,000 (lower amounts if over 69 years of age).

2018 General Membership Meeting

All active members are covered under the VFIS Accident & Sickness policy while on duty; the death benefit is \$250,000.

Your beneficiary(s) under the LOSAP program was indicated on your 2017 LOSAP benefit statement which was distributed to you recently.

NYSVARA Scholarship – Bob Franz

Congratulations to Dana Silverstein who was selected to be a recipient of a NYSVARA scholarship at Pulse Check 2018 in Albany, New York.

Register to Vote – Bob Franz

NYS Volunteer EMS personnel make up a very large voting block of folks that can make a difference in close elections. We must register to vote and work together to make issues which are important to us, also important to those who work for us, our elected officials.

When you register to vote, you become part of a larger group with the same EMS concerns and interests. Together we can make our voices heard at the ballot box.

New York State Voter Registration forms are available on the mail folder cabinet. To vote in an election, you must mail or deliver this form to the Suffolk County Board of Elections no later than 25 days before the election in which you want to vote.

NYSVARA – District 7- Andrea Golinsky - Delegate

Next District 7 meeting will be held Tuesday, Sept. 18th at Medford Volunteer Ambulance. HCFAS will be sending 4 members plus the alternate delegate, Bob Franz to the PulseCheck 2018 Conference Sept. 20th – 23rd. Voting for the 2018-2019 NYSVARA officers will take place. Proxy forms have been left on the counter in the ready room. If you have not already done so please sign a form and put it in Bob Franz's mailbox.

Renaissance Downtowns – Andrea Golinsky

An article appeared in Newsday Sept. 7th that RXR, a partner with Renaissance Downtowns in the revitalization of Huntington Station, is suing Renaissance Downtowns stating in court that "RXR does not trust Renaissance and can no longer do business with Renaissance." RXR and Renaissance Downtowns are joint developers in two Long Island communities. Although the suit calls into question actions that were taken in conjunction with the Hempstead project, it could have a major impact in the Huntington Station project. The Northridge property has been completed but is not fully occupied as of yet. The next phase, the Gateway project, is to be retail stores and apartments at New York Ave and Olive Street. There has already been some controversy about the plans for this site. After submitting a plan and getting approval from the Town of Huntington, Renaissance Downtowns changed the size and number of apartments it was going to build. After public outcry and questions from TOH the plans were changed back to the original. Many previous supporters of these projects complained about the "bait and switch" tactics of Renaissance.

At the Sept. 11th Memorial held at Heckscher Park yesterday, I had the opportunity to talk to some Town council members. I was told they are having the Town attorneys looking into the allegations and will be going over the contracts to see what, if any, action should be taken.

In June, the Assembly and Senate both passed the resolution to turn the DOT property along New York Ave to the Town of Huntington for the Renaissance Downtowns hotel/office building

2018 General Membership Meeting

to be built on the commuter parking adjacent to our headquarters. It is still on the desk of Governor Cuomo waiting for his signature. It may not be signed until December. Based on the article in Newsday re: the lawsuit between Renaissance and RXR it was suggested that President Fischer write to Governor Andrew Cuomo to stress our concerns with the loss of the parking lot.

Benevolent Committee – Jim Barkocy & Brian Canty – If there is a need from any member please contacts Jim Barkocy or Brian Canty.

Explorer Post 215 – Susanna Otto/Brian Canty – The Explorer Post is in search of new members. Please spread the word to others who may be interested in joining. Post 215 detailed two ambulances and will do CPR instruction at the Fall Festival.

Pulse – Casey Orr – All reports and articles are due the 25th of the month.

CME Committee – Pamela Brenner – Thanks all the members for their hard work. All submissions to SC EMS have been made with no rejections for the year. Reminder: You must register for the CME program through SCEMS.

Stand-by – Eric Nazinisky – Stand-by's are posted on Facebook.

Special Events – Brian Canty – The Children's Holiday Party will be held on Saturday, December 8, 2018 and the Adult Party is Saturday December 15, 2018, both at HCFAS Headquarters.

Fund Drive – Mary Brenner & Pete Nakelski – Total Donations collected \$66,153.00. The Third wave will be going out on October 22, 2018.

Old Business: None

New Business: Brian asks that all the Chairs be put away and all the tables should be cleaned. The room is being used for training.

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Christy Stiles, Greg Orr, Angie Kalodukas, Bob Biersack.

Setup Committee: Bob Biersack

Raffles - Various Gifts

- **Bottle of Wine** – Debbie Rudilosso
- **Applebee's Gift Card**– Christine "Chrissie" Tedone
- **Cheesecake Factory Gift Card** – Rodriguens Gabriel
- **Panera Bread Gift card** – Evelyn Cruise

2018 General Membership Meeting

- 523 ○ **Target Gift Card** – Tom O’Leary
- 524 ○ **Starbucks** – Joan Florio

525

526 **Motion by Roger Winter and seconded by Mark Brenner to adjourn the meeting at**

527 **2020 hours.**

528 **MOTION APPROVED UNANIMOUSLY**

529 **Members in Attendance:** Eligible members 63, probationary 3, Total: 66

530

531

532

533 Respectfully Submitted,

534

535 ***Christine A. Tedone***

536 Recording Secretary

537

538 ***Robert J. Franz***

539 Secretary

540 Draft posted: September 30, 2018

541 Approved: October 8, 2018

2018 General Membership Meeting

Huntington Community First Aid Squad
2018 General Membership Meeting
Date: October 8, 2018

Officers:

President Seth Fischer	ABSENT
Vice President Ann Schwartz	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	ABSENT
Jeffrey Daniels	ABSENT
Richard Stone	PRESENT
Keith Tamayo	ABSENT
Roger Winter	PRESENT
Chief Casey Orr	ABSENT
First Deputy Chief Elizabeth Mohr	PRESENT
Second Deputy Chief Keith Rubenstein	ABSENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Patricia Tufo	PRESENT
Sunday Co. 1 Captain Michael Como	ABSENT
Monday Co. 2 Captain Kelly Murphy	ABSENT
Tuesday Co. 3 Captain David Kaufman	PRESENT
Wednesday Co. 4 Captain Kathryn Donegan	PRESENT
Thursday Co. 5 Captain Andrew Campagnola	ABSENT
Friday Co. 6 Captain Kathleen Castillo	ABSENT
Saturday Co. 7 Captain Ryane Como	PRESENT

FLU SHOTS were available to all the members from 6:30pm to 8pm by Savasta Medical Svce.

Meeting called to order at 19:38 hours

Secretary Robert Franz reported to Vice President Ann Schwartz that the required quorum of 50 members is present per the sign in sheet (eligible members 60).

Pledge of Allegiance to the Flag – Lead by Richard Gierbolini

Vice President Ann Schwartz had a moment of silence for all members in all branches of service to America in harm's way and all HCFAS Members.

Vice President's Report

Ann Schwartz

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

2018 General Membership Meeting

Longevity Awards (Length of Service):

Vice President Ann Schwartz made a Presentation to Life Member Sharyn Cullen Kutcher for her 45 Years of Service to HCFAS:

45 Years of Service

Sharyn Cullen Kutcher #318

Sharyn Cullen Kutcher #318 – Life Member - Sharyn has held many positions: Crew Leader, Driver, ALS provider - EMT-CC – forever. She is the first member to have two assigned shifts, Sunday 1500 Shift and Monday 0700 Shift. She is a Suffolk County ALS Preceptor. She served on the Suffolk County Critical Incident Team, the ALS Committee, Review Training Committee, Driver Training Committee and the Membership Committee. She also received recognition for New York State Provider of the Year.

As you can see Sharyn has gone above and beyond in her 45 years at HCFAS. It is people like Sharyn that are the backbone of this organization. Thank you, Sharyn for all of these years and for your wonderful contributions and dedication to HCFAS!

Secretary's Report

Robert Franz

Motion by Fiona Witkowski and seconded by Roger Winter to approve the September 10, 2018 General Membership Meeting Minutes as posted.

MOTION APPROVED UNANIMOUSLY

If you can help at all please let me know!

Thank you letters and cards received for: Services rendered: The Lupton Family – Barbara, Lewis & Kim (basket of goodies); Assistant Chief Doug Pyne of the Northport VFD for the standby ambulance for the 2018 Cow Harbor Run and Good & Welfare: Martha Brenner for the fruit basket. All correspondence is posted on the bulletin board.

President's Report

Seth Fischer – Absent – Report Posted

Unfortunately, I will not be able to attend tonight's meeting as I will be traveling for work. If anyone has any questions, please do not hesitate to reach out to me.

Just a quick update on where we are:

1. PAB (billing company) has seen a drastic improvement on our e-PCRs.
 - a. Large decline in errors
 - b. Pertinent information is being captured
2. e-PCR Committee is doing a phenomenal job, and has a very good handle on current and future state.
3. Solid billing revenue stream is flowing
4. New Fly-Car has arrived

2018 General Membership Meeting

5. Mattresses are in the bunk room
6. New ambulance is getting ready to be ordered

Thank you and see everyone soon!!

Treasurer's Report – Brian Canty – Absent – Report Posted

Financial Review YTD 1/1/18 – 9/30/18

HCAD – Town Tax Money

Money Received from Town \$1,200,231.00
Expenses - \$ 1,032,356.00

Major Expenses:

Payroll	179,699.54
Billing Services	113,532.35
EMS Supplies	82,838.39
Vehicles	82,113.60
Building	105,262.64
Utilities	65,056.41
Communications	51,189.08
Professional Fee's	24,529.00
Insurance	196,525.76
Office	33,365.05
Uniform	12,582.90
Member Inspection	52,204.61
Training	14,286.95
Public Relations	5,240.94
Other Expenditures	13,929.02
Totals-Expenses	\$ 1,032,356.24

HCFAS – Squad Money:

Income – Fund Drive \$67,276.28 and Misc Donations/Interest - \$1490.23 = \$68,766.51
Expenses - \$59,800.94

Insurance - Life	\$ 8,273.43
Supplies	94.36
Advertising	900.00

2018 General Membership Meeting

Printing	9,959.01
Events	17,312.70
Goods & Welfare	1,550.00
Miscellaneous	354.63
Other Organizations	765.00
Member Services	18,591.81
Scholarship	2,000.00
Totals-Expenses	\$ 59,800.94

Officers Report's

Chief's Report – Casey Orr - Absent - No Report Posted

First Deputy Chief's Report – Elizabeth Mohr – Report Posted

First off, THANK YOU to everyone who participated in the Huntington Fall Festival, everyone did an amazing job making sure the fair and the district were covered throughout the event. Without each participant the event would not be able to occur.

Just a reminder that the 3rd quarter ended at the end of the September. Third quarter hours letters will be going out by the end of this week/beginning of next week. Members, please make sure your hours and shifts are up to date. The gift card season is close and you must have 4 hour shifts in order to qualify for the gift card (3 hour 46 minutes does not count, you must be here a full 4 hours). If you are having a problem running your hours please see your Day Captains first, if they cannot help you please let me know and I can assist you.

There are a few Standby's posted on the board for the end of the year, help is always needed with these standby's, probationary members remember that Standby's count as an event towards coming off probation.

Thank you again to everyone.

Second Deputy Chiefs Report – Keith Rubenstein – Absent – No Report

Third Deputy Chief's Report – Jeffrey Brenner - Report Posted

Please take some time during your downtime at HQ and wash a unit, mop the patient compartment, or simply wipe down the inside. We all play a vital role in keeping the fleet looking prim and proper. Thank you to all the members that came out for the fall festival and for the Stryker Power Pro training!

Supply and Equipment:

Supplies – please remember to **complete the stock form at Huntington Hospital** when using any item of supplies. The forms are kept with the Triage Nurse and needs to have a patient label placed on the form and put into the “RESTOCK” mailbox upon returning to HQ. This will help us keep costs down on supplies. We are going to use up the stock on the new NRB’s but then we will be going back to the last version of the device.

Bags in cabinets – the **bags must be returned to the cabinets** when not in use to help keep everyone safe and all equipment accounted for.

Check outs – all riding members are responsible to do a complete check out on the vehicles.

ALS providers – please take note of the email sent to all ALS providers regarding our Dopamine supply expiring this summer and that it is on a national back order. We have worked with SCEMS who noted that Norepinephrine is now the drug of choice per the county and we have still have that in our drug bags. Please take a few minutes before your next shift to review the protocols, drug math and drip rates for the medication.

LP 15 – working with BOD and Physio (now Stryker) to upgrade modems as Verizon will no longer support 3G soon.

The Oxygen system had a problem, was mitigated and Phil seems to have it under control. Thank you to Phil Schmidt and the entire oxygen committee for doing all the work to keep us up with tanks.

Vehicles:

16 - is OOS at VCI for multiple needs; Ford programming, cooler, passenger box side door lock; cosmetic – waiting on date and time from 9th street for repair passenger side wheel well cover post accident.

17 – Oil change and air filter completed. Awaiting repair date from 9th street for cosmetic repairs.

18 - no notes.

19 – Functional. NYS inspection completed. Cool system fault – programming problem that needs to go to VCI, back bumper damage – cosmetic – waiting on date and time from 9th street for repairs.

20 - oil change and PM; cosmetic – waiting on date and time from 9th street for repairs. Needs front tires.

21 - Cosmetic – waiting on date and time from 9th street for repairs. Glow plug, left and right headlight assembly, oil change all completed.

80 – Tires replaced.

81 – Tires replaced.

82 – BOD approved the purchase of a 3rd party vendor 800 mhz radio for this truck so every vehicle, excluding 88 but including 89, will have an 800 radio. Thank you Jim Malillo for all the

2018 General Membership Meeting

work on this and once we take hold of the truck we still need to outfit it with gear and have the State inspect it. The vehicle has arrived and the small dig in it is being fixed. Once we have the radios for it we will install and certify with the DOH.

88 – no notes

89 – Temp HCFAS band radio put into the truck and the MEDIC's are to be using this vehicle again. Had a gear issue last week that required a tow; has been fixed along with an oil change and NYS inspection; neutral safety switch replaced, trouble code P0705 repaired, brakes and master cylinder replaced.

25 – NYS inspection completed.

Trailer/Gator – going to research having the gator painted to match the fleet, project on going. NYS inspection completed.

Notes on emergency lights that are nonfunctional reported to me on multiple vehicles and has been given to ACE for repair.

All vehicle sanitized per contract 8/9/2018.

The Board has approved cosmetic repairs to every ambulance excluding 18 as this will be the next ambulance to be replaced.

Please remember to plug in the tablets when you are not using them!

Finally, I would like to talk about how we can each play a part in maintaining the units and equipment. These items are not indestructible and require the providers/users to take care of them. An example is the full load stretcher system on the ambulances. Slamming them into the loader and letting them slide in freely without control will only do hard to the stretcher and track system. Please understand that a methodical load in and load out will help maintain the lift of the equipment and prevent damages. Another example is turning the AC/Heat off on the vehicle while shutting them down. Having them on when starting up the units causes an increased demand on the units' engine and increasing the wear each time we do. HCFAS has Preventative Maintenance completed on the equipment and vehicles but this does not guarantee their functional. If they are misused or used in a harsh manor things become loose and fragile and will lead to breakdown, usually when we need them the most. Please take time and care will the equipment and vehicles.

Huntington FD Chief thanks us for having 3 Ambulances + 2-15-25 at the structure fire.

Chief Dispatcher – Patricia Tufo - Report Posted

September 01 thru 30, 2018

Alarms.....465

Signal 24's.....008

Signal 24 %.....1.72

2018 General Membership Meeting

Signal 24's by Day of Week:

Sunday.....0 ytd = 1)
Monday.....0 (ytd = 1)
Tuesday.....0 (ytd = 1)
Wednesday.....2 (ytd = 10)
Thursday.....3 ytd = 11)
Friday.....3 (ytd = 12)
Saturday.....0 (ytd = 2)

Year to date # Alarms.....4412 (This time last year = 4670 a **decrease** in calls of 258)
Year to date # Signal 24's....41 (This number includes 3 additional calls that HCFAS took
back from Medcom, after originally 24'd, and transported PT)
This time last year, HCFAS had 33 Signal 24's.
Year to date Signal 24 % rate....**0.92** (This time last year.....**0.70**)
Year to date Multiple calls running % rate.....**59.3**

Sunday Co. 1 Captain's Report – Michael Como – Absent - Report Posted and Given by Captain Ryane Como

Thank you Company1 members for coming in and consistently doing great work on your shifts and thank you to those of you that have come in to help out when needed. Because of your efforts Sunday had no 24's last month keeping the year to date total at one (1).

I also want to thank Captain David Kaufman for covering for me yesterday when I was out of town. Because of the great people riding on Sundays Dave didn't have too much he had to do. Nine calls came in during the 0700 and 1100 shifts and all were covered without paging out. It is also worth noting that this was accomplished with much of our fleet at the Fall Festival. At one point all three remaining ambulances were out on the road. Great job by all!

I would like to welcome Erik Krisch (#1534) to HCFAS and to the Sunday 2300 Shift! We are happy to have you on board.

The 1900 shift is in need of a 2nd due Crew Leaser and the 2300 shift needs a Dispatcher. Let me know if you are ever able to come in especially if you are willing to Dispatch the overnight. Casey O'Riordan, Venel Grimadeau and Julia Vodopia dispatched the overnight numerous times during the third quarter and I am very grateful for their help.

Monday Co. 2 Captain's Report – Kelly Murphy – Absent - Report Posted and Given by Captain Kathryn Donegan

Thank you to all Company 2, Company 8 and others who listen up for calls, I am happy to say Monday is 24 free minus one (1) call from the beginning of the year. You are all truly awesome.

2018 General Membership Meeting

282 Please keep the ambulances clean inside and out as I have had a few complaints of members not
283 cleaning things properly, one just today was blood on a seat and floor in the back of Unit 21. It
284 has been disinfected!

285 I cannot stress enough how important it is to come in for your shift and to be on time. I know we
286 all have busy lives and I understand that, however if you have a commitment to be here and you
287 know you're not going to make it I need to know at the very least within 24 hours. Not coming in
288 for your shift isn't fair to the other crews. It is a member's job to find coverage, however, I do try
289 to help find coverage for them as well but it takes time.

290 I would like to congratulate Melanie Grossman Member #1526 on passing her Ambulance
291 Orientation and now starting ACL. Melanie it is a pleasure to have you on Monday 1500 Shift, I
292 know I have said that before but you are deserving enough to keep saying it.

293 Congratulations to Vanessa (Gallego) Newman and her new husband Kevin Newman on their
294 wedding last week. I wish you both a life time of happiness.

295 Monday needs help every week. Currently I am on an OLOA, however I will be back on
296 11/01/18 and there are two other members on a leave, one is a DR/CL on the 1100 Shift and the
297 other is DR/CL/ALS on the 1500 Shift. If anyone can fill those it would be greatly appreciated.

298 As always, I post my schedule on the HCFAS private FB page, I also post it a few days in
299 advance on the board in the ready room.

300 Thank you all...

301

302 **Tuesday Co. 3 Captain's Report – David Kaufman - Report Posted**

303 Thanks to Ryane, Paul B., Matt M., Liz Beach, Eric N., Betty W., Bobby L., Casey O'Riordan,
304 John D., Brandon E. for some coverage and backup.

305 Caution Please watch out for Deer Crossing the road when driving in Lloyd Harbor.

306 Overnight is in desperate need of help. Starting the last weeks of October 2018, it will be an
307 alternating Dispatcher ONLY!

308 The 1500 Shift needs a second Crew Leader.

309 The 1100 Shift needs a Permanent Dispatcher and the 0700 Shift has requested a First Aider.

310 Christmas Day and New Year's Day both fall on a Tuesday. Please let me know if you think
311 you might be available.

312

2018 General Membership Meeting

313 **Wednesday Co. 4 Captain's Report – Kathryn Donegan – Report Posted**

314 Congratulations to the 1500 Shift on their cardiac arrest save this Wednesday, 10/3/18, the Crew
315 responded to a 50 year old Male with no pulse or respirations at the Medical Group on Pulaski
316 Road and had not only a pulse but the patient was speaking upon arrival to the
317 Huntington Hospital ED. Great job by all! Crew Members included Captain Kelly Murphy,
318 Paramedic Laurent Barbou, CC's Donna Gurtowski, Bruce Hafner, Members Andrew Taylor,
319 Eric Kramer and Dispatchers Emily Schaffert and Karen Sprague-Wong.

320 Help is still needed on the 0700, 1100 and 1500 Crews. A Dispatcher is needed as well on the
321 2300 Shift.

322 Thank you to Seth Fischer, Bob Biersack, Jim Lupo, Steven Benjamin and Hank Waldron for all
323 you have done to help, every hour is appreciated!

324 Thank you to everyone in this organization- we should all be truly proud of the work we
325 continue to do for our community.

326

327 **Thursday Co. 5 Captain's Report – Andrew Campagnola – Absent - No Report**

328

329 If there any concerns or questions please see the First Deputy Chief Elizabeth Mohr.

330

331

332 **Friday Co. 5 Captain's Report – Kathleen Castillo – Absent – Report Posted**

333 Fridays have been getting slammed during the day. If you are available, please let me know.

334 Thank you to all who make Fridays run so smoothly.

335

336 **Saturday Co. 6 Captain's Report– Ryane Como - Report Posted**

337 Thank you to all Company 7 members as well as everyone who has come in to cover an open
338 shift or answer up on a signal 3. With everyone's help, Saturday had another 24 free month.

339 Company 7 gained a new Member to the 1500 shift. Welcome Nick Oberle #1532!

340 Saturday continues to need help throughout the day, but particularly on the 1500, 1900 and 2300
341 Shifts.

342 Anyone looking to make up hours or just help out is always welcome to join us.

343

344

345

2018 General Membership Meeting

346 **Delegate & Committee Reports:**

347

348 **LOSAP 2018 Points – Bob Franz**

349 The 2018 LOSAP Point listing posted on the bulletin board is being updated periodically. It is
350 requested that each member review their points and report in writing any discrepancies to the
351 LOSAP point committee. All review trainings must be completed & submitted by December 31,
352 2018 to be eligible for LOSAP points for 2018.

353 It is recommended that each member have more than 50 points at December 31, 2018 so that any
354 subsequent correction of posting errors (such as, activity posted to the wrong member account,
355 duplicate activity posting etc.) will not cause the member to have less than 50 points and
356 therefore not qualify for a year of service credit for 2018.

357 **Designation of Beneficiary – Bob Franz Insurance Committee Chairperson**

358 Members wishing to check their designated beneficiary(s) on their Group Term Life Insurance
359 Certificate or on their VFIS Accident & Sickness Policy please drop a note in the Secretary's
360 mail box or the insurance committee mail box or email Bob Franz (robo4200@hotmail.com).

361 Eligible members under the squad's group term life insurance program are generally covered for
362 \$50,000 (lower amounts if over 69 years of age).

363 All active members are covered under the VFIS Accident & Sickness policy while on duty; the
364 death benefit is \$250,000.

365 Your beneficiary(s) under the LOSAP program was indicated on your 2017 LOSAP benefit
366 statement which was distributed to you recently.

367 **Register to Vote – Bob Franz**

368 NYS Volunteer EMS personnel make up a very large voting block of folks that can make a
369 difference in close elections. We must register to vote and work together to make issues which
370 are important to us, also important to those who work for us, our elected officials.

371 When you register to vote, you become part of a larger group with the same EMS concerns and
372 interests.

373 **NYSVARA – District 7- Bob Franz – Alternate Delegate**

374

375 The next District 7 meeting will be held on Tuesday, October 16, 2018 at 8pm and will be hosted
376 by HCFAS. Dinner is at 7:30pm. Everyone is invited to attend.

377

378 SCACA – The next meeting is Wednesday October 17, 2018 at 7:30pm at Bayshore
379 Brightwaters Rescue Ambulance.

2018 General Membership Meeting

Benevolent Committee – Jim Barkocy & Brian Canty – If there is a need from any member please contact Jim Barkocy or Brian Canty.

Pulse – Kathryn Donegan – All reports and articles are due the 25th of the month.

Stand-by – Eric Nazinisky – Stand-by's are Posted on Facebook and on the Bulletin Board.

Fund Drive – Mary Brenner & Pete Nakelski – Total Donations collected \$67,991.00. The Third wave will be going out during the month of October.

Medical Committee – Angie Kalodukas – Flu Shots will be administered and Annual Physicals will be performed on Tuesday, October 16, 2018 between 7:00 PM and 8:30 PM and on Saturday, November 10, 2018 between 8:30 AM and 11:00 AM.

HOCPR – Kathy Castillo

We had a very successful Unity in the Community Day. Thank you to Kelly Murphy, Rich Rudolph, and especially a huge thank you Ryane Como and Mike Como. Let me know if you're interested in joining this wonderful committee. Thank you to the BOD for approving to donate a new bike with helmet and elbow/knee pads. I will post pictures once I have them.

Old Business: None

New Business: Mary Winter mentioned that the 24 rate increasing and lack of personnel but she observed many cars in our parking lot excluding SCPD vehicles. She questions who is parking in our parking lot.

Closing:

Has everyone signed in/fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Christy Stiles, Angie Kalodukas, Carol Nucci, Bob Biersack

Setup Committee: Bob Biersack

Raffles - Various Gifts

- **Bottle of Red Wine** – Patricia Tufo
- **Bottle of White Wine** – Mary Brenner
- **Applebee's Gift Card** – Tim Quigley
- **Cheesecake Factory Gift Card** – Rodriguens Gabriel

2018 General Membership Meeting

- **Panera Bread Gift Card** – Martha Brenner
- **PF Chang Gift Card** – Karen Martin
- **Target Gift Card** – Mary Sisinni
- **Starbucks Gift Card** – Ryane Como

Motion by Jeffrey Brenner and seconded by Keith Davis to adjourn the meeting at 2000 hours.

MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 61, probationary 2, Total: 63

Respectfully Submitted,

Christine A. Tedone

Recording Secretary

Robert J. Franz

Secretary

Draft posted: October 26, 2018

Approved: November 12, 2018

Huntington Community First Aid Squad

2018 General Membership Meeting

Date: November 12, 2018

President Seth Fischer	PRESENT
Vice President Ann Schwartz	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Jeffrey Daniels	ABSENT
Richard Stone	PRESENT
Keith Tamayo	ABSENT
Roger Winter	PRESENT
Chief Casey Orr	PRESENT
First Deputy Chief Elizabeth Mohr	PRESENT
Second Deputy Chief Keith Rubenstein	ABSENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Patricia Tufo	PRESENT
Sunday Co. 1 Captain Michael Como	PRESENT
Monday Co. 2 Captain Kelly Murphy	PRESENT
Tuesday Co. 3 Captain David Kaufman	PRESENT
Wednesday Co. 4 Captain Kathryn Donegan	PRESENT
Thursday Co. 5 Captain Andrew Campagnola	PRESENT
Friday Co. 6 Captain Kathleen Castillo	PRESENT
Saturday Co. 7 Captain Ryane Como	PRESENT

Secretary Robert Franz reported to President Seth Fischer that the required quorum of 50 members is present per the sign in sheet (eligible members 80).

President Seth Fischer had a moment of silence for all members in all branches of military service to America in harm's way and to all HCFAS Members.

Presidents Report Seth Fischer

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

2018 General Membership Meeting

Congratulations, Get Well Wishes and Prayers:

Congratulations to Pamela Brenner Davis and Keith Davis on the birth of their second child Jacob Charles weighing in at 7 pounds 3 ounces 19 inches. Congratulations to Great Grandma Mary Brenner, Grandma Martha Brenner, Grandpa Mark Brenner as well as Uncle Jeffrey, and Uncle Kevin. Best of Luck.

Congratulations to Jeffrey Brenner and Tanya on their recent marriage. Wishing them both many years of health and happiness.

Michael Campanelli underfoot foot surgery and he is recovering quickly. Get Well wishes are being sent to Mike.

Longevity Awards (Length of Service):

President Seth Fischer made a Presentation to Member James Lupo for his 20 Years of Service to HCFAS:

20 Years of Service

James Lupo #959

Motion by Jeffrey Brenner and seconded by Christine Ruolo to change the order of the meeting to hear the following 2019 Directors and Officers nominations.

Motion approved unanimously.

Nominations – All Nominators will state their name and member number prior to the name of the member that they are nominating. Be advised that Article X, Section 6, states that “No individual may be nominated or place himself in candidacy for more than one Office”. Probationary members cannot nominate anyone for an elected position.

The President opened nominations for each office and after the nominations were received for each office from the floor, the President repeated three times, any more nominations for each office and then he closed the nominations for each office.

Nominated Candidates For The 2019 Board of Directors and Operational Officers Prior to Qualification for Office (following order as they appear on the ballot):

Board of Directors:

Roger Winter nominated by James Mallilo

Ann Schwartz nominated by Lehti Laas

Andrew Campagnola nominated by Ann Donegan

Casey Orr nominated by Gregory Orr

David Mohr nominated by Seth Fischer

2018 General Membership Meeting

Chief:

Michael Como nominated by John Palmieri
Jeffrey Brenner nominated by Mark Brenner

1st Deputy Chief:

Elizabeth Wuestman nominated by Elizabeth Mohr
James Mallilo nominated by Fiona Witkowski

2nd Deputy Chief:

Ryane Como nominated by Casey Orr

3rd Deputy Chief:

David Kaufman nominated by John Palmieri

Chief Dispatcher:

Michael Barker nominated by Roger Winter
Patricia Tufo nominated by Kathleen Castillo

Day Captain:

John Mancino nominated by Fiona Witkowski
William Connolly nominated by Kathleen Castillo
Kathleen Castillo nominated by Elizabeth Wuestman
Jonathan Domanick nominated by David Kaufman
Eric Nazinitsky nominated by Kelly Murphy
Andrew Taylor nominated by Rodriguens Gabriel
Kelly Murphy nominated by Kathleen Castillo
Jaclyn Rittershaus nominated by Michael Como
Kathryn Donegan nominated by Ryane Como
Elizabeth Mohr nominated by Ryane Como

Secretary's Report

Robert Franz

Motion by Mark Brenner and seconded by Philip Schmidt to approve the October 8, 2018 General Membership Meeting Minutes as posted.

MOTION APPROVED UNANIMOUSLY

Thank you letters and cards received for: Services rendered: Taliesin Powell re: BSA standby at Seminary of the Immaculate Conception and thanks from Troop 257 for Andrew Taylor and Kelly Murphy HOCPR; Good & Welfare: Matt & Emily Valle thank you for the wedding gift and Mary Winter for a fruit basket; SC REMSCO Awards: SC legislator Tom Donnelly Letter of Congratulations to all the award recipients and Councilman Eugene Cook letter of congratulations to the Squad for being nominated as agency of the year, All correspondence is posted on the bulletin board. ! If you can help at all please let me know!

2018 General Membership Meeting

President's Report (cont'd) Seth Fischer – Report Posted

Good Evening Everyone:

Here is a status update as to where we are:

1. The Board passed the Harassment SOP's.
2. The Board passed the Medic SOP's.
3. New Ambulance around seven months away.
4. The new fly car should be on the road in the next two weeks.
5. Billing revenue is flowing very nicely, with a special thanks to Karl Forsberg and the committee.
6. 9th Street Auto will be picking up our current fleet of ambulances one by one for body/cosmetic repairs so they can look new again (please drive carefully).
7. HCFAS Business Plan will be completed and presented to Board in December.

These last two weeks have been exhausting. Treasurer Brian Canty, Secretary Bob Franz, Ex-President John Palmieri, Tom Hogan and I have been actively engaged with the TOH to discuss our LOSAP.

This week Secretary Franz and I met individually with Councilman Cook, Councilman Cuthbertson, Councilman Smyth and Councilwoman Cergol at Huntington Town Hall. For those of you who do not know, we are trying to increase the entitlement benefit from \$20.00 to \$30.00 a month and change the entitlement age from 65 to 60.

In order for this to occur we need a referendum and we are requesting that a Town Board resolution be passed this month so that the residents in the HCAD can vote on these changes.

Good luck to all of our members nominated the December election should be very exciting.

Happy Veterans Day and a Happy Thanksgiving to you and your families.

Treasurer's Report – Brian Canty – No Report

Officers Reports:

Chief's Report - Casey Orr – Report Posted

I would like to start out by saying a HUGE thank you to everyone who helped out with the Fall Festival this year! We had a great turnout from the membership and everything went really well! Thank you to all the Deputy Chiefs who handled the day of events while I was away on my Honeymoon!

2018 General Membership Meeting

A special thank you to First Deputy Elizabeth Mohr who took care of a lot of business the week of the wedding and the week I was away in Mexico.

SCPD Cadets will be at HCFAS again from November 19th through the 23rd. Make them feel welcomed and please remember to fill out their review forms. Huntington Holiday Parade is on Saturday, November 24th. Sign up is down stairs on the small corkboard. Family is welcome to join in the parade so please put how many family members will be joining so I can order enough food and beverages.

Please keep an eye out for a signup sheet for the event and the e-mails for the building and design meetings! The theme this year is Winter Wonderland.

I have several Awards to give out from the Suffolk County Regional EMS Awards Dinner :

HCFAS: Honorable mention for agency of the year

Jake Levinsky: Honorable mention of Youth provider of the year

John Palmieri: Honorable mention for EMS Leadership

Andrew Taylor: Honorable mention nominee for BLS provider of the year

John Mancino: Honorable mention nominee for ALS provider of the year

SCPD 2nd Precinct, COPE and Auxiliary are putting on a community event at the Huntington Public Library located on Pigeon Hill Road, Saturday November 17th from 2:00 PM to 5:00 PM. We are inviting 200 community members. Anyone who is available to bring an ambulance or a fly car down please let me know after the meeting.

Thank you to Fiona Witkowski and John Mancino who were appointed to chair the Peer Review committee.

Congratulations for 10 years of service:

Lenise Booth - #1246

Diane Tanko - #1240

Patty Tufo - #1242

Great Job – Wednesday 1100 shift had 11 calls with only one 24 call.

Happy Thanksgiving!

First Deputy Chief's Report – Elizabeth Mohr – Report Posted

Thank you to everyone for all your hard work and dedication. It does not go unnoticed. A reminder to check the board for standby sign up's! Eric works extremely hard to get them covered. The quarter ends at the end of the year. I remind each member to check your finger readers, if you have an issues please see your captain first and then if they cannot help you please let me know.

2018 General Membership Meeting

Finger reader adjustments go to the Captain of the day where the adjustment is needed than they will forward them to me. You must fill out the form in its entirety, if it is not filled out completely it will be sent back to the captains and a delay will occur with the adjustment. Some common mistakes found are no member name, no date, and no shift.

A huge thank you to Mary Winter for all of her help over the last 2 years, Mary continually helps me file and keeps me up to date. Thank you again

Second Deputy Chiefs Report – Keith Rubenstein – Absent – No Report

Third Deputy Chief's Report – Jeffrey Brenner - Report Posted

Please take some time during your downtime at HQ and wash a unit, mop the patient compartment, or simply wipe down the inside. We all play a vital role in keeping the fleet looking prim and proper. Thank you to every member of the department for all you do. No task is too big or too small to be appreciated, so I thank you.

Supply and Equipment:

Supplies – please remember to **complete the stock form at Huntington Hospital** when using any item of supplies. The forms are kept with the Triage Nurse and needs to have a patient label placed on the form and put into the “RESTOCK” mailbox upon returning to HQ. This will help us keep costs down on supplies.

We have replaced our stock of Frac packs and padded board splints.

Bags in cabinets – the **bags must be returned to the cabinets** when not in use to help keep everyone safe and all equipment accounted for.

Check outs – all riding members are responsible to do a complete check out on the vehicles.

LP 15 – working with BOD and Physio (now Stryker) to upgrade modems as Verizon will no longer support 3G soon.

BLS supplies – we will be using up the stock of the NRB from curaplex (the boundtree brand) and going back to our former product at the strong request of the membership.

Vehicles:

16 - OOS at the moment, working with B Sherwood to see if the truck can be BLS only. Currently the medic cooler is broken and had to be shipped to the manufacturer in Florida for repair. The narcotic safe is in the cooler as well. Repair work by 9th street auto on the sidewall has been completed.

2018 General Membership Meeting

269 **17** – Oil change and air filter completed. Awaiting repair date from 9th street for cosmetic
270 repairs.

271
272 **18** – NYS inspection completed. ALS cabinet lock has been repaired.

273
274 **19** – The 3 radio antenna have been repaired; GPS and WIFI antennas still need to be repaired.
275 NYS inspection completed. Cool system fault – programming problem that needs to go to VCI,
276 back bumper damage – cosmetic – waiting on date and time from 9th street for repairs

277
278 **20** - Oil change and PM; cosmetic – waiting on date and time from 9th street for repairs. Needs
279 front tires. Accident vs. car with scratches/scrapes to the passenger step diamond plating, box
280 and pulling the remaining rub rail mostly off. That piece has been completely removed and is
281 part of the 9th street auto estimate already. Both front tires replaced. Front tires replaced. ALS
282 cabinet lock has been repaired.

283
284 **21**- Cosmetic – waiting on date and time from 9th street for repairs. Glow plug, left and right
285 headlight assembly, oil change all completed. Batteries died twice at the hospital over the
286 weekend of 10/12-10/14 – ACE replaced all batteries. Driver rear inner tire replaced.

287
288 **80** – Tires replaced. PM and oil change completed.

289 **81** – Tires replaced. Rotten egg smell reviewed by ACE and repairs completed. Both batteries
290 replaced.

291
292 **82** – BOD approved the purchase of a 3rd party vendor 800 MHz radio for this truck so every
293 vehicle, excluding 88 but including 89, will have an 800 radio. Thank you Jim M for all the
294 work on this; we have outfitted it with gear and need to have the State inspect it. The vehicle
295 has arrived and the small dig in it has been fixed. Once we have the radios for it we will install
296 and certify with the DOH.

297
298 **88** – NYS inspection has been completed. A/C system has been repaired.

299
300 **89** – Temp HCFAS band radio put into the truck and the MEDIC's are to be using this vehicle
301 again. Had a gear issue last week that required a tow; has been fixed along with an oil change
302 and NYS inspection; neutral safety switch replaced, trouble code P0705 repaired, brakes and
303 master cylinder replaced. Throttle and mount gasket repaired. Oil change and alignment
304 completed. Ball joint lower front replaced. Both batteries replaced. Medic 11/12 reported when
305 using the HCFAS radio and you key up the siren would turn on. This has been repaired
306 but may happen again due to the radio angle. A shim between radios has been placed to keep it
307 seated upright. Once we have new 82 on the road we will bring 89 back to the district vehicle.

308
309 **25** – NYS inspection completed. Will remain outside plugged in until the holiday parade float is
310 deconstructed after the holiday parade thanksgiving weekend.

311
312 **Trailer/Gator** – going to research having the gator painted to match the fleet, project on
313 going. NYS inspection has been completed.

2018 General Membership Meeting

Notes on emergency lights that are nonfunctional reported to me on multiple vehicles and has been given to ACE for repair. ACE has purchased bulbs to complete repairs. All vehicle sanitized per contract 10/1/2018.

The Board has approved cosmetic repairs to every ambulance excluding 18 as this will be the next ambulance to be replaced.

Please remember to plug in the tablets when you are not using them!

Finally, I would like to talk about how we can each play a part in maintaining the units and equipment. These items are not indestructible and require the providers/users to take care of them. An example is the full load stretcher system on the ambulances. Slamming them into the loader and letting them slide in freely without control will only do hard to the stretcher and track system. Please understand that a methodical load in and load out will help maintain the lift of the equipment and prevent damages. Another example is turning the AC/Heat off on the vehicle while shutting them down. Having them on when starting up the units causes an increased demand on the units' engine and increasing the wear each time we do.

HCFAS has Preventative Maintenance completed on the equipment and vehicles but this does not guarantee their function. If they are misused or used in a harsh manor things become loose and fragile and will lead to breakdown, usually when we need them the most. Please take time and care with the equipment and vehicles.

In this time of giving thanks I would like to thank all the committee chairs, committee members and all the members who have pitched in this year. It is the spirit of the members that drive this organization it makes completely a list of items needing to be completed an easier task.

I am wishing all of you and your families a Warm, Healthy and Happy Thanksgiving.

Chief Dispatcher – Patricia Tufo - Report Posted

October 1st thru October 31st, 2018

Alarms512

Signal 24's.....005

Signal 24%0.97

Signal 24's by Day of Week:

Sunday0 (ytd = 1)

Monday0 (ytd = 1)

Tuesday0 (ytd = 1)

Wednesday1 (ytd = 11)

2018 General Membership Meeting

359 Thursday2 (ytd = 13)

360 Friday2 (ytd = 14)

361 Saturday0 (ytd = 2)

362

363 **Year to date # Alarms...4924** (This time last year = 5,194, a **decrease** in calls
364 of 270)

365

366 **Year to date # Signal 24's...46** (This number includes 3 additional calls that
367 HCFAS took back from Medcom after originally 24'd and transported Patient
368 (This time last year, HCFAS had 36 Signal 24's. (This time last year 0.69)

369

370 **Year to date Multiple calls running % rate.....61.9 %**

371

372 **A reminder** to any and all Members that are **DISPATCHING**, for all **ALPHA**,
373 **BRAVO** and **CHARLIE** calls, you have **4 minutes** to identify/confirm a crew
374 **before you request Mutual Aid (Signal 24)**

375

376 For all **DELTA** and **ECHO** calls you have **2 minutes** to identify/confirm a crew,
377 **before you request Mutual Aid (Signal 24).**

378

379 **HCFAS PROTOCOLS REQUIRE THAT YOU PAGE OUT 3 TIMES**
380 **(Signal 3 on a 16) before you give that call back to Medcom.**

381 It is done in this manner for several reasons. Firstly, is that you never know
382 who is going to be available or become available for that page. (3 on a 16)

383 Additional paging out for the necessary personnel to answer that call protects
384 you and our agency with regard to certain liabilities.

385

386 **So please, page out 3 times for the necessary personnel before you give the**
387 **call back to Medcom.**

388

389

390 **Sunday Co. 1 Captain's Report – Michael Como – Report Posted**

391

392 I'm happy to report that Company 1 had another successful month. Thanks to the on duty crews
393 and the members that came in to help October was another 24-free month.

394

395 Sunday has been lucky enough to receive an influx of new members. Nancy Barker #930 has
396 joined the 0700 Shift as a permanent Dispatcher and Audin Delva #1185 has joined the 2300
397 Shift as a Driver (alternating). New to Sundays and to HCFAS overall we had Lauren Stalzer
398 #1540 join the 1900 shift. Welcome to HCFAS!

399

2018 General Membership Meeting

Despite this string of good news the 2300 shift is still always in need of additional help (*especially* a dispatcher). If you ever want to come in it would be greatly appreciated.

Monday Co. 2 Captain's Report – Kelly Murphy – Report Posted

I'd like to welcome our new member Solomon Walden #1538 to the 0700 Shift. Solomon has been an EMT B for 18 years and is also a member of the Port Washington FD.

Congratulations to Kristin Tiersch for starting Driver Training. Kristin comes in and fills in on multiple shifts. She is friendly, smart and a very caring Crew Leader.

Thank you to all Company 2 members, so many Company 8 members and others that come in continuously to ride and handle many calls on Mondays.

Please reach out to me if you would like to come in and ride. The schedule is usually posted by the previous Friday. All are welcome.

Wishing you all a Happy Thanksgiving!

Tuesday Co. 3 Captain's Report – David Kaufman – Report Posted

Happy Thanksgiving. I am thankful for the dedication of all Company 3 members, the incredible teamwork and cooperation among all the officers, and the unseen essential work of our many committees.

I would like to recognize Brian for reorganizing our maintenance supplies and working with Bernard Poole and the vending company to get a new juice maker and fix the hot chocolate machine.

The overnight got slammed a couple weeks in October resulting in one signal 24 due to four simultaneous calls. Please help out and listen up if you can!

Thank you Roger for coordinating our Veterans Day recognition activities and notices.

Christmas Day and New Years Day are on Tuesday so please let me know if you'll be available. As usual food will be provided for holidays.

Wednesday Co. 4 Captain's Report – Kathryn Donegan – Report Posted

Hard to believe we're already in November and the end of the year is around the corner! Wednesday's have continued on with the regular struggles - the daytime shifts are the thinnest and could use some help as 24's happen most regularly during the 0700 and 1100 shifts. I am almost always looking for help during those hours. If you are available please let me know!

2018 General Membership Meeting

Thank you to those who continuously help out- Maxine Epstein, Bob Biersack, Steven Benjamin, Seth Fischer, Jim Lupo, Fiona Witkowski and Andrew Taylor. There are many, many others who lent a helping hand and I am very grateful to all of you!

Thursday Co. 5 Captain's Report – Andrew Campagnola – Report Posted

Thank you to Jim Lupo for all the help this summer. Now that Jim is going back to Florida for the winter the 1100 and 1500 Shifts will be down a driver. While everyone is always welcome to come down it would be greatly appreciated to have some extra hands on the 1100 and 1500 Shifts as they are short staffed during the Day.

A Thanksgiving sign-up sheet will be posted downstairs by the end of the night. If you or someone you know is available to come down for a few hours please write their name down..

Food will be served all day.

Happy Thanksgiving to everyone and their families.

Friday Co. 6 Captain's Report – Kathleen Castillo – Report Posted

Thank you to all the crews on Friday and for the people that answer up. I really appreciate those who step up and help out. You all ROCK!

Saturday Co. 7 Captain's Report– Ryane Como – Report Posted

I would like to thank everyone for their consistent help on Saturdays. We have a lot of gaps throughout the day and members have consistently offered to do extra shifts to ensure we have two crews on. Thank you to all the Company 7 members who have gone above and beyond by staying extra time or offering to do different shifts to help out.

This month on Saturday November 3rd we received a call for a pedestrian struck on New York Avenue. EMT-CC Keith Tamayo arrived on scene first to find a pediatric patient lying in the street. Bob Biersack and Michael Jacoby responded quickly in an ambulance from the hospital. It was too windy for a Medivac so they quickly transported the patient with less than four minutes on scene to Huntington Hospital. The patient was stabilized and later transferred to Cohen's. We have learned that she is expected to make a full recovery. Great job by the crew!

Company 7 has gained a new member to the 1900 shift. Kimberly Prestin #1505 will start this Saturday.

Saturdays need help throughout the day but particularly on the afternoon and evening shifts. Anyone looking to make up hours or help out is always welcome.

2018 General Membership Meeting

Delegate & Committee Reports:

EMS related organizations' meetings:

Suffolk REMSCO - Tomorrow evening at 7PM at SC EMS in Yaphank.

District 7 NYSVARA – Tuesday November 20, 2018 at Bay Shore Brightwaters Rescue Ambulance at 8PM.

SCACA – Wednesday November 21, 2018 at East Moriches Ambulance at 7:30 PM.

LOSAP 2018 Points – Bob Franz

The 2018 LOSAP Point listing posted on the bulletin board is being updated periodically. It is requested that each member review their points and report in writing any discrepancies to the LOSAP point committee. All review trainings must be completed & submitted by December 31, 2018 to be eligible for LOSAP points for 2018.

It is recommended that each member have more than 50 points at December 31, 2018 so that any subsequent correction of posting errors (such as, activity posted to the wrong member account, duplicate activity posting etc.) will not cause the member to have less than 50 points and therefore not qualify for a year of service credit for 2018.

By-Laws Article X Section 4 Absentee Ballots – Secretary Bob Franz

Absentee ballots for the General Election may be obtained upon request from the Secretary, subsequent to the November Meeting. The Secretary will provide a ballot and an envelope clearly marked "Absentee Ballot" on the front. All ballots must be placed in an unmarked envelope then placed in the official envelope, sealed and signed at the appropriate line on the back of the envelope over the seal. These ballots may be returned personally to the Secretary prior to the day of the election, or if mailed, postmarked no later than ten days before the December 10th meeting (November 30th).

The Secretary shall secure all ballots and keep a log of all ballots received. On the day of the election, the Secretary shall place all sealed absentee ballots into the ballot box.

The vote auditors will verify that all absentee ballots were sealed and that the number in the box corresponds to the Secretary's log.

HCFAS members' e-mail addresses for the purpose of sending the Candidates' Qualifications – Secretary Bob Franz

Qualifications – Secretary Bob Franz

The following motion will be presented for approval by the Board of Directors on 9/6/18: Authorize and approve candidates for office in 2019 a single use of HCFAS members' e-mail addresses for the purpose of sending the candidates' qualifications and other pertinent information to members to solicit their votes. Upon request of the candidates, Jim Mallilo will facilitate the transmittal of the candidates email. There is a maximum of 3 e-mails sent a day (nominee for Board of Directors, Chiefs and Captain) and the last e-mail will be sent on 12/7/18).

Voting Times for Squad Annual Election December 10, 2018 – Secretary Bob Franz

The Board of Directors approved the following voting times for the Annual Squad Election on Monday, December 10, 2018 as follows: **0800 hours to 2000 hours.** (A suggestion for

the Sunday overnight crew is to vote via an absentee ballot if you are not able to vote between these hours).

Help Needed for Election Day December 10, 2018 – Annette Hershkowitz

Help is needed on Election Day, December 10, 2018 when the polls will be open from 8AM to 8PM. Please contact Annette Hershkowitz if you can help out and what times you would be available 631-543-1863.

Designation of Beneficiary – Bob Franz Insurance Committee Chairperson

Members wishing to check their designated beneficiary(s) on their Group Term Life Insurance Certificate or on their VFIS Accident & Sickness Policy please drop a note in the Secretary's mail box or the insurance committee mail box or email Bob Franz (robo4200@hotmail.com). Eligible members under the squad's group term life insurance program are generally covered for \$50,000 (lower amounts if over 69 years of age).

All active members are covered under the VFIS Accident & Sickness policy while on duty; the death benefit is \$250,000.

Your beneficiary(s) under the LOSAP program was indicated on your 2017 LOSAP benefit statement which was distributed to you in August.

Register to Vote – Bob Franz

You cannot cast a ballot for the anticipated LOSAP referendum vote unless you are registered. Family members and friends living in the Huntington Community Ambulance District are eligible to vote – Please have everyone you know become a registered voter.

Legislation –Bob Franz

President Trump signed a bill that will allow the National EMS Memorial Foundation to construct a monument on federal land in the nation's capital. NY City's EMT union said that "Our Fallen Heroes will now be honored for their ultimate sacrifice and what better place than the nation's capital".

Benevolent Committee – Jim Barkocy & Brian Canty – If there is a need from any member please contact Jim Barkocy or Brian Canty.

Pulse – Katie Donegan – All reports and articles are due the 25th of the month.

Stand-by – Eric Nazinitsky – Stand-by's are posted on Facebook and on the Bulletin Board.

Fund Drive – Mary Brenner & Pete Nakelski – Total Donations collected \$74,791.00.

Driver Training Committee – Jeffrey Brenner – Welcome to Member William Connolly as a New Driver Trainer.

Special Events Committee – Brian Canty – The Adult Christmas Party is scheduled for December 15, 2018 from 5:30 PM until 10:30 PM at HCFAS Headquarters.

2018 General Membership Meeting

– **Patricia Reciniello** – The Children’s Holiday Party is scheduled for December 8, 2018 from 2:00 PM until 5:00 PM. The sign-up sheet is located downstairs and tonight is the last night to sign up.

Hands-Only CPR – Kathleen Castillo/Kelly Murphy - Thank you again to the BOD for approving the bike donation to Brett’s Bicycle Recycle! They picked up the bike last night and it will make someone very happy this Christmas!

A special Thank you to Andrew Taylor and Kelly Murphy for all of your assistance and Welcome Juliet to the Hands Only CPR (HOPCR) Committee.

50 Anniversary Committee - Martha Brenner – The 50th Anniversary Books are in and will be distributed at the December General Membership Meeting. The Books contain 250 pages. Martha said that the Books are amazing and she feels that that everyone is going to be very pleased with them. Martha thanked Bob Biersack for moving over 2,000 pounds of Books to storage on the second floor..

Old Business: None

New Business:

E-PCR Committee Chairman Karl Forsberg held an informative discussion regarding the legalities, updated software, billing, collections and review of the E-PCR’s. There was a lengthy discussion among the members and Karl answered all inquiries posed by the Members.

Public and Community Relations – Lehti Laas

Lehti thanked Diane Tanko and Roger Winter for their work on the veterans day ad and picture collage in the ready room. She asks that members take photos of any special calls and to contact her so that she can have them posted on our HCFAS Facebook Page.

Lehti thanked Tony Cruz for taking the 2017 HCFAS Group Member Christmas/Holiday Photos. She said that Tony will be taking another Holiday Group photo for the Year 2018 at the General Membership Meeting on December 10, 2018.

Lehti informed the members that The Long Island Cares Food Drive Donation Box is located downstairs in the Ready Room. Lehti thanked Julia Vodopia for her participation with the food drive.

Lehti also mentioned that a recyclable bin is located downstairs. She invites anyone who is interested to please take them for your own use.

John Mancino has informed the membership that the BOD Minutes have not been updated for a few months and he asked that they be updated. Lehti responded that the minutes will be posted within the next few weeks. She apologizes to the membership for the delay in getting this done as she has been out of the country.

2018 General Membership Meeting

CME

Mark Brenner will be teaching a BLS CME Class at HCFAS Headquarters. The Class will be Four (4) hours in length and will start at 6:30 PM and will end at 10:30 PM. You must register for this Class through the County website. If you do not register through the county you will not be permitted to participate in the class.

Thomas O'Leary advised the members that we have been invited to the East Northport Fire Department to participate in a CME Class for Service Dogs. The Class will take place on Thursday at 7:00 PM. All HCFAS Members are welcome to attend.

Closing:

Has everyone signed in/fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Christy Stiles, Angie Kalodukas, Carol Nucci, Bob Biersack

Setup Committee: Bob Biersack

Raffles - Various Gifts

- **Thanksgiving Gift Basket** – George Reeder
- **Thanksgiving Gift Basket** – Kathryn Donegan
- **Thanksgiving Gift Basket** – Christine “Chrissie” Tedone
- **Thanksgiving Gift Basket** – Karen Martin
- **Thanksgiving Gift Basket** – Loreley Villamide-Herrera
- **Thanksgiving Gift Basket** – Lorrie Stone
- **Thanksgiving Gift Basket** – Tim Ebert
- **Thanksgiving Gift Basket** – Fiona Witkowski

Motion by Jeffrey Brenner and seconded by Roger Winter to adjourn the meeting at 2045 hours.

MOTION APPROVED UNANIMOUSLY

Members in Attendance: Eligible members 82, probationary 5, Total: 87

Respectfully Submitted,

Christine A. Tedone

Recording Secretary

674 *Robert J. Franz*
675 Secretary
676 Draft posted: November 30, 2018
677 Approved: December 10, 2018

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Officers:

President Seth Fischer	PRESENT
Vice President Ann Schwartz	PRESENT
Secretary Robert Franz	PRESENT
Treasurer Brian Canty	PRESENT
Jeffrey Daniels	ABSENT
Keith Tamayo	ABSENT
Richard Stone	PRESENT
Roger Winter	PRESENT
Chief Casey Orr	PRESENT
First Deputy Chief Elizabeth Mohr	PRESENT
Second Deputy Chief Keith Rubenstein	ABSENT
Third Deputy Chief Jeffrey Brenner	PRESENT
Chief Dispatcher Patricia Tufo	PRESENT
Sunday Co. 1 Captain Michael Como	PRESENT
Monday Co. 2 Captain Kelly Murphy	PRESENT
Tuesday Co. 3 Captain David Kaufman	PRESENT
Wednesday Co. 4 Captain Kathryn Donegan	PRESENT
Thursday Co. 5 Captain Andrew Campagnola	PRESENT
Friday Co. 6 Captain Kathleen Castillo	PRESENT
Saturday Co. 7 Captain Ryane Como	PRESENT

Meeting called to order at 19:45 hours

Pledge of Allegiance to the Flag – Lead by President Seth Fischer

Presidents Report **Seth Fischer**

The President and the Officers and Committees have posted all reports on the white board instead of giving oral reports. Any questions regarding the information on the white board should be asked when that office gives their report.

2018 General Membership Meeting

Presentation to Chief Orr: SC Sheriff Commissioner Errol Toulon Jr. Proclamation was presented to Chief Orr by Officer Brian Stoodoff.

Longevity Awards (Length of Service): President Seth Fischer made a Presentation Member Mary Sisinni #962 for her 20 Years of Service to HCFAS:

20 Years of Service

Mary Sisinni #962

10 Years of Service

Meaghan Salzone #1244

Get Well Wishes and Prayers:

- a. It is with deep sadness that I announce the passing of Robin O’Leary, wife of member Tom O’Leary. Our thoughts and prayers are with Tom O’Leary and his family during this very tough time. The wake was yesterday and there was a huge turnout, and funeral services were today. Tom we are all here for you.
- b. Congratulations to Kirstin VanBenschoten on your engagement we are very excited for you.
- c. David Mohr is recovering from shoulder surgery; we wish him the well on a speedy recovery.
- d. Roger Winter was hospitalized while away for Thanksgiving, but is doing great now.

Motion by Jeff Brenner and seconded by Andrea Golinsky to change the order of the meeting to hear the following Proposed By-Laws amendment 01-2018.

By-Laws Committee Chairperson David Mohr read the Propose By-Laws amendment 01-2018 for the first reading. (The second reading will be at the January 14, 2019 General Membership Meeting and will be discussed and voted on).

Proposed By Law Change #01-2018

To require any member running for an elected position be in good standing as defined in Article II, Section 1 of the Standard Operating Procedures.

Background/Justification:

A member running for elected office should, at a minimum, be in good standing with the organization.

Change (additions are underlined and deletions are ~~stricken~~):

ARTICLE X, Section 1 - Nominations

Nominations for Annual Elections to Office shall be accepted from the floor at the November General Membership Meeting. All nominees must be Members in Good Standing in accordance with Article II, Section 1 of the Standard Operating Procedures.

2018 General Membership Meeting

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Proposers

John Palmieri #499 /s/

Brian Canty #757 /s/

Ann Schwartz #1313 /s/

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Secretary's Report

Robert Franz

Motion by Mark Brenner and seconded by Philip Schmidt to approve the November 12, 2018 General Membership Meeting Minutes as posted.

MOTION APPROVED UNANIMOUSLY

100 Thank you letters and cards received for: Holiday Cards are being received on a regular basis and
101 will be posted on the bulletin board. All correspondence is posted on the bulletin board.

102
103

Secretary Bob Franz – Thank you

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109

It was a pleasure to serve as the HCFAS 2018 Secretary. I would like to thank past Secretary & Director Lehti Laas for her assistance in the preparation of the Board of Directors' minutes, personnel reports & keeping track of member's LOA's on a spreadsheet for the Board and First Deputy Chief and also for her assistance at the GMM.

110 Thanks to Christine Tedone for preparing the General Membership minutes and for writing all
111 the letters to the members for personnel actions such as, LOA's, Return to Duty, off probation
112 and change in membership status.

113
114
115

Thanks to Christy Stiles for reviewing the group life insurance census reports and invoices.

116 Thank you to Christine Roulo for making the arrangements with SC Board of Elections for our
117 voting machine and to Annette Hershkowitz and all her assistants for running the Squad's annual
118 election and for Annette's sign in and raffle ticket distribution at each monthly GMM. Thank you
119 to Jim Mallilo for preparing the ballot distribution voting list for the election. Thank you to
120 Joanne Vogel and others for ballot distribution and vote tally at GMM and the annual election.

121 Many thanks to everyone for being there and answering call after call during the year – a
122 monumental job well done. Thank you everyone who served as a committee chairperson or a
123 committee member during 2018, the Squad could not function and accomplish all that we did
124 without your participation.

2018 General Membership Meeting

125 It was a pleasure working with my fellow board members and operational officers in 2018.

126 Thank you to all the 2018 directors and operational officers for your diligent and hard work in
127 making the squad a great success in 2018 and laying the ground work for 2019. As we begin to
128 celebrate our fifty-second year, I wish to thank all our members both active and inactive who
129 contributed so much to HCFAS over the years to make HCFAS what it is today. HCFAS is the
130 premiere ambulance squad in Suffolk County.

131 I wish everyone success in tonight's election and for stepping up to the plate to assist the Squad
132 in 2019. I also want to wish everyone Happy Holidays and a Happy New Year.

133

134 **President's Report – Seth Fischer**

135 And just like that, the year has come to an end. I can say with pride that I cannot be more proud
136 of our organization over this last year in every aspect. Everyone did a wonderful job doing what
137 we do best, helping someone on their very worst day. Our volunteers are the core of HCFAS and
138 we shine every day. I would like to also take this opportunity to thank our amazing Day Captains
139 and Deputy Chiefs for a job well done. Your jobs are thankless and you have all managed to
140 shine.

141 Special thanks to Chief Orr on an amazing run over these last two years. Your hard work,
142 dedication, getting married and being a mom were all milestones and life changing occasions
143 that you celebrated over the last two years, on top of being an amazing Chief to our members.
144 You did it with class and we thank you! To our Board of Directors (and Lehti), we did it once
145 again!! We should all be proud of all of our accomplishments throughout the year, and I am
146 personally gracious and thankful for the support. We are dealt with a very hard task and always
147 manage to meet and exceed expectations.

148 Many times we are forced to make the uncomfortable decisions at HCFAS, because we know
149 that the overall impact is for the greater good of our agency. We have made positive impacts
150 throughout the year, moving the needle upwards, well done all around.

151 Special thanks to our VP Ann Schwartz, as she was solid and consistent in her role all year. Ann
152 has a tremendous value-add to our members on both an Operational and Board level and it was
153 an honor to work with her. Bob, thank you for constant dedication and hard work 24/7 (still not
154 sure when you actually sleep). There is no one that loves HCFAS more than you and your
155 attention to detail and commitment should not go unnoticed. Brian, thank you for managing our
156 books. This is not an easy task especially with billing and working with the town on our evolving
157 budget. Brian and I normally spend 95% of our workdays discussing HCFAS and constantly
158 remind ourselves that we should probably focus on our full time jobs at some point in the day as
159 well.

2018 General Membership Meeting

160 Roger, thank you for managing our building every day. We know the pain you go through with
161 your back, but you still manage to make it to the building every day to ensure the lights are on
162 and the building is still standing, thank you.

163 Jeff Daniels, (our in-house legal Board Member) thank you for your hard work throughout the
164 year, it was appreciated and we are looking forward to year two.

165 Lastly, Rich, who has dedicated years to our Board has decided to take a year off. As the voice of
166 reason, he will be greatly missed and we hope he reconsiders next year. This next group is vital
167 in helping me manage the day-to-day business operations at HCFAS and deserves a huge thanks.
168 It is not an easy task to oversee a small business but when you gather some of our great minds,
169 which all come with strengths and a passion for the success of HCFAS, the results speak for
170 themselves.

171 Hank Waldron, Tom Hogan, Brian Canty, Bob Franz, Loreley Villamide-Herrera, David Mohr
172 and John Palmieri, you are all truly amazing and I sincerely appreciate your hard work and
173 passion. Whether it is the constant conference calls, managing the many facets of our billing
174 revenue or constant trips to Town Hall to speak with our elected officials, this group is dedicated
175 and committed and when I needed their support the most they all rose to the occasion.

176 In closing, good luck to those members running for Operational and/or Board positions. We are
177 at a very important time at HCFAS and we really need solid leaders. There are many moving
178 parts involved in our day-to-day operations and we must operate on all cylinders 24/7.

179 Thank you for your support.

180 **Treasurer's Report – Brian Canty**

181 No Report.

182

183 **Officers Report's**

184

185 **Chief's Report – Casey Orr - No Report**

186

- 187 • Holiday Parade: Thank you to those who helped build the float and to Danny for leading
- 188 the project. Thank you to everyone who came out for the parade!
- 189 • Anniversary Pins
- 190 • YTD 24's – 39 (this time last year we had 70)
- 191 • Wednesday, November 29th: Double pedestrian struck MVA in the village. One patient
- 192 was flown out to SBU and the other was taken to NUMC.
 - 193 ○ The individual who was taken to SBU: She was in hypovolemic shock upon
 - 194 arrival to the ED, injuries included subarachnoid hemorrhage, subdural hematoma,
 - 195 Intraventricular hemorrhage, bilateral frontal brain bruises. Multiple spine and rib
 - 196 fractures. Facial fractures and bilateral orbit fractures. Broken right arm. Large
 - 197 pneumothorax. Ankle fracture. Tip fib fracture. Pelvic fracture. Spinal fusion

2018 General Membership Meeting

surgery pending. She's got a very long road ahead of her but is making improvements.

- The individual who was taken to NUMC: fractured clavicle and fractured ribs.
- Crew: Manny Aviles, Tyler Gibbs, Sam Mohr, Paul Kelly, Eric Kramer, Karen Sprague-Wong, Tiffany White, Paramedic Kerry Carlock and myself.
- Cardiac Arrest Save – Friday, December 1st on the 1100 shift. Call came in as a 17-B-3 falls, upon arrival the crew found the patient to be in arrest. Crew was Nathan Bruskin, Cynthia Feliciano, Tom O'Leary, Rich Gerbolini, and Paramedic Kerry Carlock
- Probation Badges

First Deputy Chief's Report – Elizabeth Mohr – Report Posted

Thank you to everyone for all of the help the past 2 years, without each and every one of you it would not be possible. Thank you to Casey for being a wonderful Chief, working hand in hand with you was a great experience. Thank you to Mary Winter for the past 2 years of help with filing and anything else I've asked of her. And last but not least to my Company 8 members, thank you for coming in and filling shifts throughout.

Second Deputy's Chiefs Report – Keith Rubenstein – No Report

Third Deputy Chief's Report – Jeffrey Brenner – Report Posted

Please take some time during your downtime at HQ and wash a unit, mop the patient compartment, or simply wipe down the inside. We all play a vital role in keeping the fleet looking prim and proper. Thank you to every member of the department for all you do. No task is too big or too small to be appreciated, so I thank you.

Supply and Equipment:

Supplies – please remember to **complete the stock form at Huntington Hospital** when using any item of supplies. The forms are kept with the Triage Nurse and needs to have a patient label placed on the form and put into the “RESTOCK” mailbox upon returning to HQ. This will help us keep costs down on supplies.

ALS – we are no longer carrying Thiamine in accordance with the new protocol update. Check out sheet will be updated shortly.

We have replaced our stock of Frac packs and padded board splints.

Bags in cabinets – the **bags must be returned to the cabinets** when not in use to help keep everyone safe and all equipment accounted for.

Check outs – all riding members are responsible to do a complete check out on the vehicles.

2018 General Membership Meeting

LP 15 – working with BOD and Physio (now Stryker) to upgrade modems as Verizon will no longer support 3G soon.

BLS Supplies – we will be using up the stock of the NRB from curaplex (the boundtree brand) and going back to our former product at the strong request of the membership.

Vehicles:

Unit 16 - OOS at the moment, working with B Sherwood to see if the truck can be BLS only. Currently the medic cooler is broken and had to be shipped to the manufacturer in Florida for repair. The narcotic safe is in the cooler as well. Repair work by 9th street auto on the side wall has been completed. BLS only. PM completed.

Unit 17 – Oil change and air filter completed. Awaiting repair date from 9th street for cosmetic repairs. Had to be towed Wednesday to ACE and repair completed including additional repairs and another tire. Rear brake pads, glow plug, coolant heater assembly all repaired.

Unit 18 – NYS inspection completed. ALS cabinet lock has been repaired.

Unit 19 – The 3 radio antenna have been repaired; GPS and WIFI antennas still need to be repaired. NYS inspection completed. All new tires. Cool system fault – programming problem that needs to go to VCI, back bumper damage – cosmetic – waiting on date and time from 9th street for repairs

Unit 20 - Oil change and PM; cosmetic – waiting on date and time from 9th street for repairs. Needs front tires. Accident vs. car with scratches/scrapes to the passenger step diamond plating, box and pulling the remaining rub rail mostly off. That piece has been completely removed and is part of the 9th street auto estimate already. Both front tires replaced. Front tires replaced. ALS cabinet lock has been repaired.

Unit 21- Cosmetic – waiting on date and time from 9th street for repairs. Glow plug, left and right headlight assembly, oil change all completed. Batteries died twice at the hospital ACE replaced all batteries. Driver rear inner tire replaced.

Unit 80 – Tires replaced. PM and oil change completed. Is ALS equipped again.

Unit 81 – Tires replaced. Rotten egg smell reviewed by ACE and repairs completed. Both batteries replaced. Has been switched over to be the medic truck. 2 tire patches completed. Mobile Fleet repaired several non-operating emergency lights.

Unit 82 – BOD approved the purchase of a 3rd party vendor 800 MHZ radio for this truck so every vehicle, excluding 88 but including 89, will have an 800 radio. Thank you Jim Mallilo for all the work on this; we have outfitted it with gear and need to have the State inspect it. The vehicle has arrived and the small dig in it has been fixed. Once we have the radios for it we will install we can use it as it was DOH certified Wednesday 11/14/18. Will become the volunteer ALS truck.

Unit 88 – NYS inspection completed. AC system repaired.

2018 General Membership Meeting

Unit 89 – Temp HCFAS band radio put into the truck and the MEDIC's are to be using this vehicle again. Had a gear issue last week that required a tow; has been fixed along with an oil change and NYS inspection; neutral safety switch replaced, trouble code P0705 repaired, brakes and master cylinder replaced. Throttle and mount gasket repaired. Oil change and alignment completed. Ball joint lower front replaced. Both batteries replaced. Medic 11/12 reported when using the HCFAS radio and you key up the siren would turn on. This has been repaired but may happen again due to the radio angle. A shim between radios has been placed to keep it seated upright. 89 is now back to being the district vehicle. Front lower ball joint, two batteries, oil change, alignment all repairs completed.

25 – NYS inspection completed. Will remain outside plugged in until the holiday parade float is deconstructed after the holiday parade thanksgiving weekend.

Trailer/Gator – going to research having the gator painted to match the fleet, project on going. NYS inspection completed.

Notes on emergency lights that are nonfunctional reported to me on multiple vehicles and has been given to ACE for repair. ACE has purchased bulbs to complete repairs.

All vehicle sanitized per contract 10/1/2018.

The Board has approved cosmetic repairs to every ambulance excluding 18 as this will be the next ambulance to be replaced.

Please remember to plug in the tablets when you are not using them!

Finally, I would like to talk about how we can each play a part in maintaining the units and equipment. These items are not indestructible and require the providers/users to take care of them. An example is the full load stretcher system on the ambulances. Slamming them into the loader and letting them slide in freely without control will only do hard to the stretcher and track system. Please understand that a methodical load in and load out will help maintain the lift of the equipment and prevent damages. Another example is turning the A/C or Heat off on the vehicle while shutting them down. Having them on when starting up the units causes an increased demand on the units' engine and increasing the wear each time we do. HCFAS has Preventative Maintenance completed on the equipment and vehicles but this does not guarantee their functional. If they are misused or used in a harsh manor things become loose and fragile and will lead to breakdown, usually when we need them the most. Please take time and care with the equipment and vehicles.

I would like to thank every member of the vehicle maintenance, BLS and ALS supply, Life Pack and new vehicle committees. The amount of work that goes on behind the scenes is vital to the operations of HCFAS. Without your support and dedication we would not be as successful as we are. Thank you all for allowing me to serve as your 3rd Deputy Chief once again, it has been my honor.

334 **Chief Dispatcher's Report – Patricia Tufo – Report Posted**

335 **November 01 thru 30, 2018**

336
337 **Alarms.....471**

338 **Signal 24's.....007**

339 **Signal 24%.....1.48**

340

341 **Signal 24's by Day of Week**

342

343 Sunday.....0 (ytd = 1)

344 Monday.....0 (ytd = 1)

345 Tuesday.....0 (ytd = 1)

346 Wednesday.....4 (ytd = 15)

347 Thursday.....1 (ytd = 14)

348 Friday.....1 (ytd = 15)

349 Saturday1 (ytd = 3)

350

351 Year to date # Alarms....5395 (this time last year = 5658, a decrease in the number of calls
352 by 270).

353

354 Year to date # Signal 24's...53 (this number includes 5 from October, not listed on the Stats,
355 as well as 3 additional calls that HCFAS took back from Med com, after originally 24'd and
356 subsequently transported the PT)

357

358 Year to date Signal 24 % rate...0.98 (this time last year, HCFAS had 40 Signal 24's, with
359 a Signal 24% rate of 0.70)

360

361 Year to date Multiple calls running % rate.....59.00%

362

363 I would like to take this opportunity to wish everyone and their families a Happy Holiday
364 and a Healthy New Year.

365

366

367 **Sunday Co. 1 Captain's Report – Michael Como – Report Posted**

368

369 November has been another great month for Company 1. Congratulations to Esteban Lopez
370 (#1519) for getting off of probation. It goes without saying that Esteban is an asset to this
371 organization. All of the operational officers are grateful for his hard work this year. Lauren
372 Stalzer (#1540) and Erik Krisch (#1534) are well on their way with the ACL program. Thank
373 you both for taking the next step towards becoming crew leaders. I would also like to welcome
374 Tiffany Gonzales (#1422) to Sundays. We are very happy to have her on board!

375

376 I can't speak highly enough of Company 1 members and all of the other members that helped
377 throughout the year. You have all shown tremendous dedication to HCFAS and made my
378 experience as Day Captain a pleasure. I'm very grateful that I chose Sunday as my day. It

2018 General Membership Meeting

was a great year and I can't thank you enough.

Although I will no longer be Sunday captain after this month, please keep in mind that the Sunday 2300 Shift is always in need of a Dispatcher and a second due crew. Any help would be appreciated by me and whoever is Sunday Day Captain next year. Thank you!

I hope everyone has a happy and safe holiday season.

Monday Co. 2 Captain's Report – Kelly Murphy – Report Posted

I would like to start off by saying thank you to everyone who answered up this past year. As always we were slammed with a variety of calls including cardiac arrests, MVA's, overdoses and all the in-between.

This morning we had a Narcan save at Daytop for a 15 year old female. Great job to our paid Medic Cono, Andrew Taylor, Casey O'Riordan and myself.

Please be sure to sign up down stairs if you can fill a shift on Christmas Eve and or New Year's Eve and I will be sure you eat good.

May you all have a Merry Christmas and a Happy and Healthy 2019.

Tuesday Co. 3 Captain's Report – David Kaufman – Report Posted

Thank you to all of the 2018 Company 3 members for a job well done over the past year. Todd Atkin, Martha Brenner, Brian Canty, Margaret Coyle, Javier Cruz, Josephine Cunningham, Thomas D'Antonio, Juan Flores, Joan Florio, Andrew Giusto, Sean Harkins, Kazuo (Spike) Ishikawa, Thomas Lemp, Arlene Lindsay, Heidie Magerle, Douglas Mayer, Joseph Nappi, Carol Nucci, Tom O'Leary, Gregory Orr, John Palmieri, Bernard Poole, Karen Reim, Janet Rubel, Meaghan Salzone, Stephanie Sawyer, Ann Schwartz, Dana Silverstein, Elizabeth Steenson, Christy Stiles, Joanne Vogel, Chris Vultaggio, Bazeel Walters and Elizabeth Wood.

Thank you to Jon Domanick, Casey O'Riordan, Eric Nazinitsly, Jake Levinsky, Brandon Eybergen, Esteban Lopez, Jack Kovalsky, Ryane Como, Meaghan Salzone for helping cover the overnight in November.

November backup calls - Thank you to Andrew Taylor, Andrew Giusto, Tom O'Leary, Paul Bayer, Jeff Brenner, Casey Orr and Kelly Murphy.

November other shift coverage - Thank you to Fiona Witkowski, Jeff O'Neil, Carolyn Mullen, Martha Brenner and Sean Harkins.

Welcome to Estrella Flores (Post 215 member), Dispatching on the 1500 Shift.

2018 General Membership Meeting

Tuesday 2300 Shift finally has a new member accepted. Zachary Tuck is already an EMT and should be able to start 12/18.

Christmas Day and New Year's Day fall on Tuesday. Please sign up on the board if you are able to come in. If not, coverage would be much appreciated.

I have enjoyed working with all of you as Tuesday captain and I wish everyone a wonderful holiday season and happy 2019.

Wednesday Co. 4 Captain's Report – Kathryn Donegan – Report Posted

What a year it's been. The position of Wednesday captain has definitely been a mixed bag. Coming into a position previously held by Liz Wuestman, I knew I had some big shoes to fill. From the get go, I was nervous about taking everything on, whether the members would like me, and if I would even enjoy the role. Since taking the position in January, I feel I have found my footing and have settled comfortably into the role. While Wednesday Captain hood has held MANY challenges, from an almost non-existent 0700 Shift to the ever-present stress over a 24 rate, it has given me the chance to grow close to so many members I would never have met.

I am so happy to now have added many more wonderful, supportive and hilarious members to my HCFAS family through this experience. We have had crazy calls, deep conversations and countless laughs that have made such an impact me in just a short period of time. I can honestly say that becoming captain has been the single most impactful thing that has happened to me in my time at HCFAS.

The job of captain would not have been possible without all of the help I have been given along the way. While the list would be incredibly long if I was to point out everyone, I do have some key players who have consistently had my back and have helped me out countless times. Never ending thanks to Bob Biersack, Maxine Epstein, Seth Fischer and Steven Benjamin, for making a 0700 Shift where one barely existed. To Gina Angevine, Annette Hershkowitz, Hank Waldron and Solange Rich for always doing extra shifts where it was needed. To the 2018 operational officers, thank you for answering my endless stream of questions, helping when I needed it most and supporting me in this endeavor. You are all a wonderful group of people that I am lucky to know. Casey you did a kick-ass job and will be sorely missed but I'm sure you'll enjoy the silence. Last but not least to the Company 4 members, thank you for welcoming me into your little family and for making me feel at home on Wednesdays, I am grateful for you all.

With that being said, the 0700 Shift is still looking for a permanent first due Driver and a full second due crew. The 1100 Shift is in need of a full second due crew and a leave replacement for first due Driver coming shortly. The 1500 Shift needs a first and second due DR and the 2300 Shift is in desperate need of a Permanent Dispatcher. To anyone who is available, PLEASE let me know!

It has been a privilege serving as Day Captain this year and I am hoping to have another wonderful year as your 54. Thank you always for your support and for your dedication to this organization.

2018 General Membership Meeting

Thursday Co. 5 Captain's Report – Andrew Campagnola – Report Posted

November was a fantastic month for Thursday and the squad.

Thank you to everyone who helped out on Thanksgiving Day. Thankfully it was not a busy day. It seemed the community was safe and everyone was having a relaxing day.

This has been another great year in the history of HCFAS. We had a number of challenges this year but we all overcame them. I am so grateful to have been a Day Captain for HCFAS this year and hope to continue serving in the years to come. I am here to support the next Day Captain and wish them the best of luck in 2019.

One last point I'd like to make is on the By-law change that was published this month in the Pulse. This By-law change is to restrict members who run for office to "be in good standing". While I agree with the overall message I believe that it is dangerous to reference what a member in good standing is to the SOP's. Right now there is no other place in our By-laws that reference the SOP's because an SOP change happens by a vote of the 9 members of the BOD. A By-law change requires a vote of the membership. Essentially by voting to pass this amendment we are giving the board of directors the ability to set the requirements for who may or may not run for office here at the squad. A better way to handle this amendment would be to write into our By-laws what a member in good standing is.

As always if anyone needs anything please feel free to reach out. I am almost always available via phone, e-mail or text to answer any questions.

Happy Holidays to all!

Friday Co. 5 Captain's Report – Kathleen Castillo – Absent – Report Posted

I want to thank everyone for another amazing year here at HCFAS. It is truly a wonderful organization and I am so grateful for the relationships I've made here. I also want to thank the officers for all their hard work and dedication to our organization. To say they went above and beyond picking up my duties while I was OOS is an understatement, thank you!!

Thank you to the membership for allowing me to serve as Captain in 2018. It was quite a year!

I hope everyone has a happy and healthy holiday season and a Happy New Year!!!

Stay safe and love each other!

2018 General Membership Meeting

Saturday Co. 6 Captain's Report– Ryane Como – Report Posted

Saturday had another busy month. We did get one 24 (making the YTD total 3), but it was on a third alarm with an ALS provider and the medic already out.

I would like to welcome new member Kim Prestin to the 1900 shift. I'd also like to congratulate Brandon Eybergen on becoming a CL and Casey O'Riordan on coming off probation. Brandon and Casey are both on the Saturday overnight and have held the shift together this year. Thank you both for all that you do.

Good luck to Casey on her EMT test next week! Congratulations as well to both Nick Oberle & Leyda Mata on passing their dispatch tests!

It is hard to believe that the year is almost over. I cannot thank all the Company 7 members enough for making my year as captain such a great experience. So many of you have gone above and beyond by staying extra time or doing extra shifts to ensure the day was staffed. There are also countless members that came in consistently to fill in open spots or answer up on signal 3's. Thank you all.

As the year comes to an end, Saturday continues to need help throughout the day, especially the overnight. If anyone is ever available to help out please let me know.

Delegate & Committee Reports:

LOSAP 2018 Points – Bob Franz

The 2018 LOSAP Point listing posted on the bulletin board is being updated periodically. It is requested that each member review their points and report in writing any discrepancies to the LOSAP point committee. All review trainings must be completed & submitted by December 31, 2018 to be eligible for LOSAP points for 2018.

It is recommended that each member have more than 50 points at December 31, 2018 so that any subsequent correction of posting errors (such as, activity posted to the wrong member account, duplicate activity posting etc.) will not cause the member to have less than 50 points and therefore will not qualify for a year of service credit for 2018.

Thanks to Jim Mallilo and Angie Kalodukas for entering all the members' LOSAP points in the system and posting periodic reports during the year and Christy Stiles for assisting with the TOH annual audit.

Designation of Beneficiary – Bob Franz Insurance Committee Chairperson

Members wishing to check their designated beneficiary(s) on their Group Term Life Insurance Certificate or on their VFIS Accident & Sickness Policy please drop a note in the Secretary's mail box or the insurance committee mail box or email Bob Franz (robo4200@hotmail.com). Eligible members under the squad's group term life insurance program are generally covered for \$50,000 (lower amounts if over 69 years of age).

All active members are covered under the VFIS Accident & Sickness policy while on duty; the death benefit is \$250,000.

2018 General Membership Meeting

Your beneficiary(s) under the LOSAP program was indicated on your 2017 LOSAP benefit statement which was distributed to you in August.

Explorer Post 215 – Susanna Otto & Brian Canty – A Fundraiser Pasta Dinner will take place at HCFAS HQ on Saturday, January 19, 2019. Please come out and support our Explorers.

Peer Review Committee – Keith Davis & Fiona Witkowski – On January 17, 2018 there will be a Stop the Bleed course. This is not a CME Class. On February 6, 2019 there will be a Long Island Prep Seminar on Fentanyl and Carfentanyl. All the members are welcome and invited to attend.

Benevolent Committee – Jim Barkocy & Brian Canty – If there is a need from any member please contact Jim Barkocy or Brian Canty.

Driver Training Committee – Jeffrey Brenner – There is a new updated Driver list available.

Pulse – Kathryn Donegan – All reports and articles are due the 25th of the month.

Stand-by – Eric Nazinitsky – Stand-by Crews are needed for Sayville Community Ambulance and Commack Volunteer Ambulance. See Bulletin Board for Details.

Fund Drive – Mary Brenner & Pete Nakelski – Total Donations received are \$78,987.00

Hands On Only CPR – Kathleen Castillo and Kelly Murphy – The Committee is seeking New members. If you are interested in joining this committee please contact Kathy or Kelly.

Special Events - Brian Canty – Adult Holiday Party is Saturday 12/15/18 at 5:30pm. CVAC will standby at our building.

Old Business:

Karl Forsberg – There have been many improvements implemented into the e-PCR's and Karl thanks everyone for a job well done. He wishes all the Members Happy Holidays.

Martha Brenner still has 50th Anniversary Hoodies in stock and the HCFAS 50th Anniversary Journals are now available. Any Member who needs a hoodie or a copy of the Journal please contact Martha.

September Review Training on HIPAA is still open – Do before 12/31/18.

New Business:

Mary Winter thanks Martha Brenner for all of her efforts and hard work on the 50th Anniversary Journals.

2018 General Membership Meeting

Lehti Laas thanks Brian Canty for the Risers, Brandon Eybergen and Andrew Taylor for their assistance this evening setting up the Risers. Many thanks to Photographer Tony Cruz for taking the annual HCFAS Group Photo.

Lehti Laas Informed the Members that there are Food and Toy Donation Boxes that are located downstairs in the ready room if anyone is interested in contributing.

John Mancino - Unit 82 is beautiful and he urges members not to smoke in the vehicles because it is very offensive; also there are Oxygen tanks in the vehicle and this poses a safety hazard.

John Mancino informs the Board of Directors and the Membership that some members did not receive the e-mail regarding Tom O'Leary's wife. Lehti responded that there have been ongoing issues with the HCFAS Computer System. These issues are being addressed.

President Seth Fischer thanks all the Members of the Kitchen Committee for all the great meals that were prepared throughout the year.

Closing:

Has everyone signed in/ fingered in?

Thank you to those who have helped: Social and Kitchen Committee: Lisa Mohr, Christy Stiles, Greg Orr, Angie Kalodukas, Bob Biersack.

Setup Committee: Bob Biersack

Raffles - Various Gifts:

- **Bottle of Wine** – Vincent Castillo
- **Bottle of Wine** – Julia Vodopia
- **Panera Bread Gift Card** – Patricia Reciniello
- **Target Gift Card** – Richard Cortes
- **Applebee's Gift Card** – Lorrie Stone
- **PF Chang's Gift Card** – Lehti Laas
- **Cheesecake Factory Gift Card** – Evelyn Cruise
- **Starbucks Gift Card** – Lorelly Villamide-Herrera
- **Crumb Cake** – Sharyn Cullen Kutcher
- **Crumb Cake** – Sheryl Roach
- **Crumb Cake** – Mark Brenner

2018 General Membership Meeting

Report of Election Ballot Vote Counters – Peter Nakelski, Christine Roulo & Joanne Vogel

Vote Count Summary for the 2019 Board of Directors and Operational Officers

General Election: December 10, 2018

223 Votes were cast (Eligible voters 255)

Board of Directors: Vote for only four (4)

159 Roger Winter

139 Ann Schwartz

96 Andrew Campagnola

162 Casey Orr

120 David Mohr

Chief: Vote for only One (1)

154 Michael Como

68 Jeffrey Brenner

1st Deputy Chief: Vote for only One (1)

122 Elizabeth Wuestman

94 James Mallilo

2nd Deputy Chief: Vote for only One (1)

193 Ryane Como

3rd Deputy Chief: Vote for only One (1)

183 David Kaufman

Chief Dispatcher: Vote for only One (1)

170 Michael Barker

51 Patricia Tufo

Day Captain: Vote for only Seven (7)

133 John Mancino

129 William Connolly

150 Kathleen Castillo

50 Jonathan Domanick

85 Eric Nazinitsky

141 Andrew Taylor

191 Kelly Murphy

88 Jaclyn Rittershaus

160 Kathryn Donegan

149 Elizabeth Mohr

Motion by Bob Franz and seconded by Pete Nakelski to destroy the ballots.

MOTION APPROVED UNANIMOUSLY

2018 General Membership Meeting

699

700 **Motion by Andrea Golinsky and seconded by John Mancino to adjourn the meeting**
701 **at 2102 hours. MOTION APPROVED UNANIMOUSLY**

702

703 **Members in Attendance:** Eligible members 96, probationary 8, Total: 104

704

705 Respectfully Submitted,

706

Christine A. Tedone

707

Recording Secretary

708

709

Robert J. Franz

710

Secretary

711

Draft posted: January 3, 2019

712

Approved: January 14, 2019